# ANNUAL FINANCIAL REPORT DEPENDENT SCHOOL DISTRICT NO. 70 DARLINGTON PUBLIC SCHOOL DISTRICT CANADIAN COUNTY, OKLAHOMA JULY 1, 2011 TO JUNE 30, 2012

# DARLINGTON PUBLIC SCHOOLS DEPENDENT SCHOOL DISTRICT NO. 70 CANADIAN, COUNTY JUNE 30, 2012

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# DARLINGTON PUBLIC SCHOOLS DEPENDENT SCHOOL DISTRICT NO. 70 CANADIAN, COUNTY JULY 1, 2011 TO JUNE 30, 2012

# SCHOOL DISTRICT BOARD MEMBERS

Lloyd Wehmuller Jim Hrdy Deforest Tallbear

# SUPERINTENDENT OF SCHOOL DISTRICT

Jimmie Smith

# CLERK OF THE BOARD

Lloyd Wehmuller

# SCHOOL DISTRICT TREASURER

Carolyn Leck

# **PUTNAM & COMPANY, PLLC**

CERTIFIED PUBLIC ACCOUNTANTS 169 S.E. 32<sup>ND</sup> EDMOND, OKLAHOMA 73013 (405) 348-3800 Fax (405) 348-7965

#### **INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education Independent School District No. 70 Canadian County, Oklahoma

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Darlington School District No. 70, Canadian County, Oklahoma, as listed in the table of contents as combined financial statements, as of and for the year ended June 30, 2012. These financial statements are the responsibility of the Darlington School District, No. 70, Canadian County, Oklahoma. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than generally accepted accounting principles generally accepted in the United States of America. The effect on the financial statements resulting from the use of this regulatory basis of accounting and presentation as compared to accounting principles generally accepted in the United States of America cannot be reasonably determined, but is considered material.

In our opinion, because the District's policy is to prepare its combined financial statements on the basis of accounting discussed in the third paragraph, the combined financial statements referred to in the first paragraph do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Darlington School District No. 70, Canadian County, Oklahoma as of June 30, 2012 and the respective changes in financial position thereof for the year then ended.

The financial statements referred to above do not include the general fixed asset account group, which should be included in order to conform with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education noted above. The amount that should be recorded in the general fixed asset account group is not shown.

However, in our opinion except for the effects of the omission of the general fixed asset account group as discussed in the fourth paragraph, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of Darlington School District No. 70, Canadian County, Oklahoma as of June 30, 2012 and the revenues collected and expenditures paid and encumbered of each fund type for the year then ended, on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 2, 2012, on our consideration of the Darlington School District No. 70, Canadian County, Oklahoma's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements within the combined financial statement. The combining fund statements and schedules and other schedules as listed in the table of contents under other supplementary information are presented for purposes of additional analysis and are not a required part of the combined financial statements of the District. Also, the accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by United States office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements. This other supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements taken as a whole on the regulatory basis of accounting described in Note 1.

This report is intended solely for the information and use of the Board of Education of Darlington School District No. 70, Oklahoma State Department of Education, and certain federal regulatory agencies, and is not intended to be and should not be used by anyone other than these specified parties.

Outnam & Company

Putnam & Company, PLLC

Edmond, Oklahoma October 2, 2012

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# **COMBINED FINANCIAL STATEMENTS**

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINED STATEMENT OF ASSETS AND LIABILITIES (ALL FUND TYPES AND ACCOUNT GROUPS) - REGULATORY BASIS JUNE 30, 2012

	Governmental	Fund Types	Fiduciary Fund Types Trust	Totals
ASSETS	General	Special Revenue	and Agency	(Memorandum Only)
Cash and Cash Equivalents	\$1,237,284	201,970	114,507	1,553,761
Total Assets	\$1,237,284	201,970	114,507	1,553,761
LIABILITIES				
Warrants Outstanding	\$217,267	14,915	2,931	235,113
Total Liabilities	217,267	14,915	2,931	235,113
FUND EQUITY				
Fund Equity: Reserved for Encumbrances Reserved for Student Activities Fund Balance	31,774 988,243	24,953 162,102	11,296 100,280	56,727 11,296 1,250,625
Total Fund Equity	1,020,017	187,055	111,576	1,318,648
Total Liabilities and Fund Equity	\$1,237,284	201,970	114,507	1,553,761

#### DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE ALL GOVERNMENTAL FUND TYPES AND SIMILAR TRUST FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	Governi Fund T		Fiducuary Fund Types	Totals
	General	Special Revenue	Trust and Agency	(Memorandum Only)
REVENUES:				
District Sources	\$288,244	45,702	200,346	534,292
Intermediate Sources	47,968			47,968
State Sources	1,189,965	2,159		1,192,124
Federal Sources	892,392	172,208		1,064,600
Total Revenues	2,418,569	220,069	200,346	2,838,984
Instruction	1,475,302			1,475,302
Support Services	874,409	55,934	128,921	1,059,264
Operation Non-Instruction Services	99,789	181,857	16,894	298,540
Facilities Acquisition & Construction Services	19,328			19,328
Other Outlays	2,476			2,476
Repayments	303			303
Total Expenditures	2,471,607	237,791	145,815	2,855,213
Revenues Over (Under) Expenditures	(53,038)	(17,722)	54,531	(16,229)
OTHER FINANCING SOURCES (USES):				
Return of Assets	(421)			(421)
Deobligation of Prior Year Funds	21,129	8,247	30,828	60,204
Total Other Financing Sources (Uses):	20,708	8,247	30,828	59,783
Revenue and Other Sources Over (Under) Expenditures and Other Uses	(32,330)	(9,475)	85,359	43,554
Fund Balance, Beginning of Year	1,020,573	171,577	26,217	1,218,367
Fund Balance, End of Year	\$988,243	162,102	111,576	1,261,921

#### DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - GENERAL FUND AND BUDGETED SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	General Fund			Sp	ecial Revenue Fu	nds
	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)
District Sources	\$258,599	288,244	29,645	44,317	45,702	1,385
Intermediate Sources	44,198	47,968	3,770			0
State Sources	1,237,573	1,189,965	(47,608)	2,350	2,159	(191)
Federal Sources	155,167	892,392	737,225	150,281	172,208	21,927
Total Revenues	1,695,537	2,418,569	723,032	196,948	220,069	23,121
EXPENDITURES :						
Instruction	1,719,805	1,475,302	244,503			0
Support Services	874,409	874,409	0	154,309	55,934	98,375
Operation of Non-Instruction Services	99,789	99,789	0	214,216	181,857	32,359
Facilities Acquisition & Construction Services	19,328	19,328	0			0
Other Outlays	2,476	2,476	0			0
Repayments			0			0
Total Expenditures	2,716,110	2,471,607	244,503	368,525	237,791	130,734
Revenues Over (Under) Expenditures	(1,020,573)	(53,038)	967,535	(171,577)	(17,722)	153,855
OTHER FINANCING SOURCES (USES):						
Return of Assets		(421)	(421)			0
Deobligation of Prior Year Funds		21,129	21,129		8,247	8,247
Total Other Financing Sources (Uses)	0	20,708	20,708_	0	8,247	8,247
Revenue and Other Sources Over						
(Under) Expenditures and Other Uses	(1,020,573)	(32,330)	988,243	(171,577)	(9,475)	162,102
Fund Balance, Beginning of Year	1,020,573	1,020,573	0	171,577	171,577	0
Fund Balance, End of Year	\$0	988,243	988,243	0	162,102	162,102

NOTES TO FINANCIAL STATEMENTS

### **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Darlington Public Schools Independent District No. 70, Canadian County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

#### A. <u>Reporting Entity</u>

The District is a corporate body for public purposes created under Title 70 of the Oklahoma statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the district, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters.

A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons.

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities.

Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

#### B. Fund Accounting and Description of Funds

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

#### B. Fund Accounting and Description of Funds – (continued)

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

<u>General Fund</u> – The general fund is used to account for all financial transactions, except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Salary Incentive Aid program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

<u>Special Revenue Fund</u> – The special revenue fund is the District's Building Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

The Child Nutrition Fund derives monies from State, Federal and local sources.

<u>Debt Service Fund</u> – The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

<u>Capital Projects Fund</u> – The capital projects fund is the District's Bond Fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

#### Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

<u>Agency Fund</u> – The Agency fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

#### Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

<u>General Long-Term Debt Account Group</u> – This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

<u>General Fixed Asset Account Group</u> – This account group is used to account for property, plant, and equipment of the school district. The District does not have the information necessary to include this group in its combined financial statements.

<u>Memorandum Only – Total Column</u> - The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion* 

and Analysis-for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

#### C. <u>Basis of Accounting and Presentation</u> – (continued)

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

#### D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the second Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent. Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

#### E. Assets, Liabilities, and Fund Equity

<u>Cash and Cash Equivalents</u> – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> – Investments consist of direct obligations of the United States Government and Agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

<u>Property Tax Revenues</u> – The district is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the district. The county assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the tax roll for submission to the County Treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

#### E. Assets, Liabilities, and Fund Equity – (continued)

<u>Inventories</u> – The value of consumable inventories at June 30, 2012 is not material to the basic financial statements.

<u>Capital Assets</u> – The accounting treatment over capital assets (property, plant, and equipment) depends on whether the assets are used in governmental fund-type operations or proprietary fund-type operations. Fixed assets used in governmental fund-type operations (general fixed assets) are recorded for as capital outlay expenditures of the governmental fund-type upon acquisition and are recorded as property, plant, and equipment in the General Fixed Asset Account Group. Fixed assets used in proprietary fund-type operations are accounted for as property, plant, and equipment within the proprietary fund itself.

All fixed assets are valued at historical cost, or estimated cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation.

Depreciation and accumulated depreciation are not reported against general fixed assets.

<u>Compensated Absences</u> – The district provides vacation and sick leave benefits in accordance with Oklahoma Statutes, which provides for annual sick leave and personal business days. Accrued vacation and sick leave benefits are not reflected in the financial statements because such statements are prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

#### F. <u>Revenue</u>, Expenses, and Expenditures

<u>State Revenues</u> – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

#### F. Revenue, Expenses, and Expenditures – (continued)

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Interfund Transactions</u> – Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditure/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

## 2. DEPOSIT AND INVESTMENT RISKS

**Custodial Credit Risk** - The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2012, the District was not exposed to custodial credit as defined above.

*Investment Credit Risk* – The District's investment policy limits investments to those allowed in state law applicable to school districts as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.

**Investment Credit Risk (continued)** - Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investments. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District's investment policy limits investments to those with a short-term maturities, as a means of managing exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments.

**Concentration of Investment Credit Risk** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District's investment policy requires diversification of investments.

At June 30, 2012, the District had no concentration of credit risk as defined above.

#### **3. INTERFUND RECEIVABLES AND PAYABLES**

There were no Interfund receivables or payables at June 30, 2012.

#### 4. GENERAL LONG-TERM DEBT

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District normally consists of bonds payable, obligations for compensated absences, early retirement incentive, and a capital lease. Debt service requirements for bonds are payable solely from fund balance and future revenues for the debt service fund.

#### 5. EMPLOYEE RETIREMENT SYSTEM

#### **Basis of Accounting**

The Retirement System's financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The financial statements have also been prepared in compliance with the requirements of the Government Accounting Standards Board Statement No. 34.

The financial statements are prepared on the accrual basis of accounting, under which expenses are recorded when the liability is incurred, revenues are recorded in the accounting period they are earned and become measurable, and investment purchases and sales are recorded as of their trade dates. Member and employer contributions are recognized when due, pursuant to formal commitments. Benefits and refunds are recognized when due and payable.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. Actuarial valuations are not performed on individual school districts. The nonfunded pension benefit obligation of the System, as determined as part of the latest actuarial valuation indicates a significant unfunded pension benefit obligation.

#### **Funding Policy**

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two (62) or with reduced benefits as early as age fifty-five (55). The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his/her accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. Employers' contribution of applicable employee earnings was 9.5% for the year ended June 30, 2012.

#### Annual Pension Cost

The District's contribution to the System for the year ending June 30, 2012, was \$125,443. The District's total payroll for fiscal year 2011-12 was \$1,320,463.

#### 6. CONTINGENCIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

#### 7. RISK MANAGEMENT AND LITIGATION

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life, and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

#### 8. SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 2, 2012, which is the date the financial statements were issued.

OTHER SUPPLEMENTARY INFORMATION

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINING STATEMENT OF ASSETS AND LIABILITIES SPECIAL REVENUE FUNDS - REGULATORY BASIS JUNE 30, 2012

	BUILDING FUND	CHILD NUTRITION FUND	TOTALS (Memorandum Only)
ASSETS			
Cash and Cash Equivalents	\$120,190	81,780	201,970
Total Assets	\$120,190	81,780	201,970
LIABILITIES AND FUND EQUITY			
Liabilities:			
Warrants Outstanding	\$0	14,915	14,915
Total Liabilities	0	14,915	14,915
Fund Equity:			
Reserved for Encumbrances	17,953	7,000	24,953
Fund Balance	102,237	59,865	162,102
Total Fund Equity	120,190	66,865	187,055
Total Liabilities and			
Fund Equity	\$120,190	81,780	201,970

The notes to the financial statements are an integral part of this statement.

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# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	BUILDING FUND	CHILD NUTRITION FUND	TOTALS (Memorandum Only)
Revenues: District Sources Ad Valorem Taxes Earnings on Investments Student & Adult Lunches State Sources Federal Sources	\$39,520 30	16 6,136 2,159 172,208	39,520 46 6,136 2,159 172,208
Total Revenues	39,550	180,519	220,069
Expenditures: Support Services Operation of Non-Instruction Services Total Expenditures	55,934 55,934	<u> </u>	55,934 181,857 237,791
Excess of Revenues Over (Under) Expenditures	(16,384)	(1,338)	(17,722)
Other Financing Sources (Uses): Deobligation of Prior Year Funds Total Other Financing Sources (Uses)	1,285 1,285	6,9626,962	<u> </u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses Fund Balance, Beginning of Year	(15,099) 117,336	5,624 54,241	(9,475) 171,577
Fund Balance, End of Year	\$102,237	59,865	162,102

#### DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - BUDGETED SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

		Building Fund			Child Nutrition Fund	
	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES: Local Sources State Sources Federal Sources	\$36,973	39,550	2,577 0 0	7,344 2,350 150,281	6,152 2,159 172,208	(1,192) (191) 21,927
Total Revenues	36,973	39,550	2,577	159,975	180,519	20,544
EXPENDITURES : Support Services Operation of Non-Instructional Services	154,309	55,934	98,375 0	214,216	181,857	0 32,359
Total Expenditures	154,309	55,934	98,375	214,216	181,857	32,359
Revenues Over (Under) Expenditures	(117,336)	(16,384)	100,952	(54,241)	(1,338)	52,903
OTHER FINANCING SOURCES (USES): Deobligation of Prior Year Funds		1,285	1,285		6,962	6,962
Total Other Financing Sources (Uses)	0	1,285	1,285	0	6,962	6,962
Revenue and Other Sources Over (Under) Expenditures and Other Uses	(117,336)	(15,099)	102,237	(54,241)	5,624	59,865
Fund Balance, Beginning of Year	117,336	117,336	0	54,241	54,241	0
Fund Balance, End of Year	<u>\$0</u>	102,237	102,237	0	59,865	59,865

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINING STATEMENT OF ASSETS AND LIABILITIES TRUST AND AGENCY FUNDS - REGULATORY BASIS JUNE 30, 2012

	ACTIVITY FUND	INSURANCE	TOTALS (Memorandum Only)
ASSETS			
Cash and Cash Equivalents	\$14,227	100,280	114,507
Total Assets	\$14,227	100,280	114,507
LIABILITIES AND FUND EQUITY			
Liabilities:			
Warrants Outstanding	\$2,931		2,931
Total Liabilities	2,931	0	2,931
Fund Equity:			
Reserved for Encumbrances			0
Fund Balance	11,296	100,280	111,576
Total Fund Equity	11,296	100,280	111,576
Total Liabilities and			
Fund Equity	\$14,227	100,280	114,507

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TRUST AND AGENCY FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	ACTIVITY FUND	INSURANCE FUND	TOTALS (Memorandum Only)
Revenues: District Sources	\$19,420	180,926	200,346
Total Revenues Collected	19,420	180,926	200,346
Expenditures: Support Services Operation of Non-Instruction Services	16,894_	128,921	128,921 16,894
Total Expenditures	16,894	128,921	145,815
Other Financing Sources (Uses): Deobligation of Prior Year Funds		30,828	30,828
Excess of Revenues and Other Sources Ov (Under) Expenditures and Other Uses	ver 2,526	82,833	85,359
Fund Balance, Beginning of Year	8,770	17,447	26,217
Fund Balance, End of Year	\$11,296	100,280	111,576

## DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -REGULATORY BASIS - ACTIVITY FUND JULY 1, 2011 TO JUNE 30, 2012

	Balance 07/01/11	Deposited	Transfers	Disburse	Balance 06/30/12
Athletic Fund	\$3,180.84	12,341.50		11,783.70	3,738.64
Eighth Grade	0.00	0.00		0.00	0.00
School Supplies	787.66	0.00		0.00	787.66
Yearbook	1,770.66	570.00		0.00	2,340.66
Eye Glass Account	306.12	0.00		0.00	306.12
Accelerated Reader	2,706.01	3,427.02		2,190.80	3,942.23
FN	19.08	0.00		0.00	19.08
Flower Fund	0.00	200.00		38.00	162.00
Petty Cash	0.00	200.00		200.00	0.00
Child Nutrition	0.00	2,681.35		2,681.35	0.00
TOTAL	\$8,770.37	19,419.87	0.00	16,893.85	11,296.39

#### DARLINGTON SCHOOL DISTRICT, NO. 70 CANADIAN COUNTY, OKLAHOMA SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	Federal CFDA Number	Project Code	Program or Award Amount	Cash/ Beginning Balance at July 1, 2011	Federal Receipts	Federal Expenditures	Cash/ Ending Balance at June 30, 2012
U.S. Department of Education							
Direct Programs							
P.L. 874, Impact Aid	84.041	591	\$469,562.46		469,562.46	469,562.46	0.00
REAP	84.358A	587	25,187.00		25,187.00	25,187.00	0.00
REAP	84.358A	588	23,718.00		23,718.00	23,718.00	0.00
Sub-total			518,467.46	0 00	518,467.46	518,467.46	0.00
Passed through the Department of Education:							
Title I	84.010	511	105,270.61		94,671.29	94,671.29	0.00
Title I - Prior Year	84.010	799		(36,391.37)	36,391.37		0.00
Title II Part A, REAP	84.367	586	6,584.36		6,584.36	6,584.36	0.00
IDEA Flowthrough	84.027	621	73,299.72			41,581.93	(41,581.93)
IDEA Flowthrough - Prior Year	84.027	799		(36,269.17)	36,269.17		0.00
IDEA - B, Preschool	84.173	641	1,027.73			1,027.73	(1,027.73)
IDEA - B, Preschool - Pnor Year	84.173	799		(285.00)	285.00		0.00
IDEA - B, Preschool - ARRA	84.392	643	698.11		698.11	698.11	0.00
IDEA - B, Preschool - ARRA	84.392	799		(315.00)	315.00		0.00
Education Jobs	84.410	790	50,748.00		50,748.00	50,748.00	0.00
21st Century	84.287	553	182,037.66			180,461.40	(180,461.40)
21st Century - Prior Year	84.287	799		(147,962.34)	147,962.34		0.00
Sub-total			186,880.53	(221,222.88)	373,924.64	375,772.82	(223,071.06)
U.S. Department of Agriculture:							
Passed Through State Department of Education							
Donated Foods	10.550	385	7,229.90		7,229.90	7,229.90	0.00
Food Service Programs - Breakfasts	10.553	764	45,446.64		45,446.64	45,446.64	0.00
Food Service Programs - Lunches	10.555	763	116,035.63		116,035.63	116,035.63	0.00
Food Service Programs - Summer Food	10.559	766	15,412.75			15,412.75	(15,412.75)
Food Service Programs - Summer Food - Prior Y	10.559	799		(10,725.12)	10,725.12		0.00
Sub-total			184,124.92	(10,725.12)	179,437.29	184,124.92	(15,412.75)
Total Federal Assistance			\$889,472.91	(231,948.00)	1,071,829.39	1,078,365.20	(238,483.81)

Note A: Basis of Presentation - The Schedule of Expenditures of Federal Awards includes the federal grant activity of the Darlington Public Schools District and is presented on another comprehensive basis of accounting conforming with the accounting practices prescribed or permitted by the Oklahoma State Department of Education which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this method, expenditures are recognized when an approved purchase order is issued.

Note B: Commodities representing non-cash expenditures have been included in the Schedule of Federal Awards which is an exception to the prescribed basis of accounting.

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA SCHEDULE OF STATUTORY, FIDELITY, AND HONESTY BONDS FOR THE YEAR ENDED JUNE 30, 2012

Carolyn Leck – Treasurer

Employee Dishonesty Bond ACCO-SIG2012 \$100,000 Limit Effective July 1, 2011 to June 30, 2012

Public Officials Wrongful Acts ACCO-SIG2012 \$2,000,000 Limit Effective July 1, 2011 to June 30, 2012

Jimmie Smith – Superintendent

Employee Dishonesty Bond The Ohio Casualty Insurance Company – Policy No. 5034711 \$100,000 Limit Effective July 1, 2011 to June 30, 2012

Position Bond (Office Assistant, Encumbrance Clerk, Activity Fund Custodian)

Employee Dishonesty Bond The Ohio Casualty Insurance Company – Policy No. 5034711 \$10,000 Limit Effective July 1, 2011 to June 30, 2012 **INTERNAL CONTROL AND COMPLIANCE REPORTS** 

# **PUTNAM & COMPANY, PLLC**

CERTIFIED PUBLIC ACCOUNTANTS 169 S.E. 32<sup>ND</sup> EDMOND, OKLAHOMA 73013 (405) 348-3800 Fax (405) 348-7965

#### Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The Honorable Board of Education Darlington School District No. 70 Canadian County, Oklahoma

We have audited the accompanying fund type and account group financial statements-regulatory basis of Darlington School District No. 70, Canadian County, Oklahoma as listed in the Table of Contents, as of and for the year ended June 30, 2012, and have issued our report thereon dated October 2, 2012, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified due to a departure related to the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Darlington School District No. 70 internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Darlington School District No. 70 internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Darlington School District No. 70 internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Darlington School District No. 70 internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a significant deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Darlington School District No. 70 financial statements are free of material misstatement; we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the board of education and management, all applicable federal and state agencies, and those other governments from which federal financial assistance was received and is not intended to be and should not be used by anyone other than these specific parties.

Jutuan : Company

Putnam & Company, PLLC

Edmond, Oklahoma October 2, 2012

# **PUTNAM & COMPANY, PLLC**

CERTIFIED PUBLIC ACCOUNTANTS 169 S.E. 32<sup>ND</sup> EDMOND, OKLAHOMA 73013 (405) 348-3800 Fax (405) 348-7965

Report on Compliance with Requirements Applicable to Each Major Program and Internal Controls over Compliance In Accordance with Office of Management and Budget Circular A-133

The Honorable Board of Education Darlington School District No. 70 Canadian County, Oklahoma

#### **Compliance**

We have audited the compliance of Darlington School District No. 70, Canadian County, Oklahoma with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2012. Darlington School District No. 70's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Darlington School District No. 70's management. Our responsibility is to express an opinion on Darlington School District No. 70's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Darlington School District No. 70's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Darlington School District No. 70's compliance with those requirements.

In our opinion, the Darlington School District No. 70 complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2012.

#### Internal Control Over Compliance

The management of the Darlington School District No. 70 is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Darlington School District No. 70's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A control deficiency entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Education, State Department of Education, management, and all applicable federal and state agencies and is not intended to be and should not be used by anyone other than these specific parties.

Putnam & Company Putnam & Company, PLLC

Edmond, Oklahoma October 2, 2012

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

# Section I – Summary of Auditors' Results

## Financial Statements

Type of auditors' report issued: Qualified due to regulatory basis presentation.

Internal control over financial reporting:	V V N-
<ul> <li>Material weakness(es) identified?</li> <li>Significant Deficiency(ies) identified</li> </ul>	Yes <u>X</u> No
not considered to be material weakness	s(es)? Yes X None Reported
Noncompliance material to financial statem	ent noted? Yes <u>X</u> No
Federal Awards	
<ul> <li>Internal control over major programs:</li> <li>* Material weakness(es) identified?</li> <li>* Significant Deficiency(ies) identified not considered to be material weakness</li> </ul>	Yes <u>X</u> No s(es)?Yes <u>X</u> None Reported
Type of auditors' report issued on complian Major programs:	ce for Unqualified
Any audit findings disclosed that are require be reported in accordance with section 51 of OMB Circular A-133?	
Identification of major programs: <u>CFDA Number</u>	Name of Federal Program
84.041	Impact Aid
Dollar threshold used to distinguish between A and type B programs	n type \$300,000
Auditee qualified as low-risk auditee?	Yes <u>X</u> No

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

# Section II – Findings Relating to the Financial Statements

None

# Section III – Findings and Questioned Costs for Federal Awards

N/A

# Section IV - Status of Prior Year Audit Findings

None related to the financial statements or questioned costs for federal awards.

# Section V – Management's Corrective Action Plan

N/A

ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT

# Darlington School District No. 70 Canadian County, Oklahoma

# Schedule of Accountants' Professional Liability Insurance Affidavit For the Year Ending June 30, 2012

STATE OF OKLAHOMA	)	
	)	SS
County of Oklahoma	)	

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in Accordance with the "Oklahoma Public School Audit law" at the time of audit contract and during the entire audit engagement with Darlington School District No. 70 for the audit year 2011-2012.

Putnam & Company, PLLC

Inam CAA

Subscribed and sworn to before me on this  $2^{nd}$  day of October, 2012. My commission expires on  $4^{th}$  day of June, 2015.

tary Public

Commission No. 03003504



**MANAGEMENT LETTER AND COMMENTS** 

#### PUTNAM & COMPANY, PLLC CERTIFIED PUBLIC ACCOUNTANTS 169 S.E. 32ND EDMOND, OKLAHOMA 73013 (405) 348-3800 Fax (405) 348-7965

October 2, 2012

The Honorable Board of Education Darlington School District No. 70 Canadian County, Oklahoma

We have audited financial statements of Darlington School District No. 70, Canadian County, Oklahoma, as of and for the year ended June 30, 2012, as listed in the table of contents, and have issued our report thereon dated October 2, 2012. As a part of our audit, we made a study and evaluation of the District's system of internal accounting control to the extent we considered necessary solely to determine the nature, timing and extent of our auditing procedures. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole, and we do not express such an opinion.

However, during our audit we became aware of some matters that, while not involving material weaknesses in internal accounting control, are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated October 2, 2012 on the financial statements of Darlington School District No. 70.

We will review the status of these comments during our next audit engagement. We would be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

We also wish to express our appreciation of the courteous attention and cooperation which we received from staff members during our engagement.

Sincerely,

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Jerry W. Putnam

# DARLINGTON SCHOOL DISTRICT NO. 70 CANADIAN COUNTY, OKLAHOMA MANAGEMENT LETTER COMMENTS FOR THE YEAR ENDED JUNE 30, 2012

# PRIOR YEAR'S COMMENTS AND RECOMMENDATIONS

The prior year's comments have been addressed and resolved.

# **CURRENT YEAR'S COMMENTS AND RECOMMENDATIONS**

Our review of the purchase orders indicated that in almost every instance the purchase orders were properly approved and supported with adequate documentation. However, we noted the following during our review:

Findings	<u>No. of Instances</u>
Invoice Date Before P.O. Date	1
Paid From a Vendors' Statement	1
Inaccurate Math	2
Did Not Sign for Goods/Services	1
Improper Coding	5

# **REVIEW OF ACTIVITY FUND TRANSACTIONS**

We noted the following problems during our review of Activity Fund transactions:

Findings	No. of Instances
Invoice Date Before P.O. Date	4
Did Not Sign for Goods/Services	1
Paid From a Vendor's Statement	1
Incomplete/No Documentation	2

State Law requires daily deposits of all collections. During our review, we noted that the Activity Fund collections were not being deposited on a daily basis.

## **DISTRICT'S RESPONSE TO AUDIT COMMENTS/CORRECTIVE ACTION PLAN**

The District is generally in agreement with the finding and recommendations above and will review current procedures in order to implement necessary changes.