FINANCIAL STATEMENTS - REGULATORY BASIS AND REPORTS OF INDEPENDENT AUDITOR

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY, OKLAHOMA

JUNE 30, 2013

Audited by

JACK H. JENKINS CERTIFIED PUBLIC ACCOUNTANT A PROFESSIONAL CORPORATION TULSA, OK

BELFONTE SCHOOL DISTRICT NO. C-50 SEQUOYAH COUNTY, OKLAHOMA JUNE 30, 2013

TABLE OF CONTENTS

	Page No.
Table of Contents	1-2
School District Officials	3
Independent Auditor's Report	4-5
COMBINED FINANCIAL STATEMENTS:	
Combined Statement of Assets, Liabilities and Fund Equity — Regulatory Basis - All Fund Types and Account Groups	6
Combined Statement of Revenues, Expenditures, and Changes in Cash Fund Balances – Regulatory Basis - All Governmental Fund Types	7
Combined Statement of Revenues, Expenditures and Changes in Cash Fund Balance - Budget and Actual – Regulatory Basis - Budgeted Governmental Fund Types	8-9
Notes to Combined Financial Statements	10-23
OTHER SUPPLEMENTARY INFORMATION:	
COMBINING FINANCIAL STATEMENTS:	
Combining Statement of Assets and Liabilities – Regulatory Basis - All Fiduciary Fund Types	24
Combining Statement of Changes in Assets and Liabilities - Regulatory Basis - All Agency Funds	25

BELFONTE SCHOOL DISTRICT NO. C-50 SEQUOYAH COUNTY, OKLAHOMA JUNE 30, 2013

TABLE OF CONTENTS

TABLE OF CONTENTS	Page No.
OTHER SUPPLEMENTARY INFORMATION:	
COMBINING FINANCIAL STATEMENTS (contd):	
Schedule of Expenditures of Federal Awards	26-27
Schedule of Surety Bonds	28
Internal Control and Compliance Reports	
Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	29-30
Report on Compliance with Requirements that could have a Direct And Material Effect on each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	31-32
Schedule of Findings and Questioned Costs	33-34
Disposition of Prior Year's Schedule of Findings	35
Schedule of Accountant's Professional Liability Insurance Affidavit	36
Audit Acknowledgement	37

BELFONTE SCHOOL DISTRICT NO. C-50 SEQUOYAH COUNTY, OKLAHOMA SCHOOL DISTRICT OFFICIALS JUNE 30, 2013

BOARD OF EDUCATION

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Michael D. Hyde

Vice-President

Robert Vinson

Clerk

Vacant

SUPERINTENDENT OF SCHOOLS

Paul Pinkerton

MINUTES CLERK

Cathy Prewett

SCHOOL DISTRICT TREASURER

Gerald White



Jack H. Jenkins, CPA A Professional Corporation

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Belfonte School District No. C-050 Muldrow, Oklahoma 74948-5620

I have audited the accompanying regulatory basis financial statements of Belfonte School District No. C-050, Muldrow, Oklahoma, as listed in the table of contents as of and for the year ended June 30, 2013. These financial statements are the responsibility of the District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed by the Oklahoma State Department of Education that demonstrates compliance with the cash basis and budget laws of Oklahoma, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The differences between the regulatory basis of accounting and accounting principles generally accepted in the United States of America are also described in Note 1.

Also, as discussed in Note 1, the regulatory basis financial statements referred to above do not include the general fixed asset account group. The amount that should be recorded in the general fixed assets group is not known. If the general fixed assets account group had been included, the amount of the adjustments to the regulatory basis financial statements is not known.

In my opinion, because of the District's policy to prepare its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to above do not present fairly in all material respects, in conformity with accounting principles generally accepted in the United States of America, the financial position of Belfonte School District No. C-050, Muldrow, Oklahoma as of June 30, 2013, and the results of its operations for the year then ended.

However, in my opinion, except for the omission of the general fixed assets account group, which results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group, where applicable, of Belfonte School District No. C-050, Muldrow, Oklahoma, as of June 30, 2013, and the revenues collected and expenditures paid for the year then ended on the regulatory basis of accounting described in Note 1.

In accordance with Government Auditing Standards, I have also issued a report dated March 5, 2014, on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the regulatory basis financial statements that collectively comprise Belfonte School District No. C-050's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Nonprofit* Organizations, and is not a required part of the combined financial statements. The combining fund statements and supporting schedules listed in the table of contents are presented for purposes of additional analysis. This other supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Jack H. Jenkins

Certified Public Accountant, P.C.

March 5, 2014

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BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 2013

TOTALS orandum Only) 2012	919,757 51,751 971,508	
TOTALS (Memorandum Only) 2013 201	650,434 26,222 676,656	
ACCOUNT GROUP GENERAL LONG-TERM DEBT	26,222	
FUND TYPES EXPENDABLE TRUST AND AGENCY FUND	11,319	
SOVERNMENTAL FUND TYPES SPECIAL GENERAL REVENUE	274,147	
GOVERNMENT	\$ 364,968	
ASSETS	Cash Amounts to be provided for retirement of general long-term debt Total Assets	

LIABILITIES AND FUND EQUITY

102,188	51,751	174,351	797,157	971,508
71,826	26,222	109,367	567,289	676,656
	26,222	26,222	ı	26,222
11,319		11,319		11,319
915		915	273,232	274,147
70,911		70,911	294,057	\$ 364,968
Liabilities Warrants payable Funds held for school organizations	Long-term debt: Capital leases	Total liabilities	Fund Equity Cash fund balances	Total Liabilities and Fund Equity

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES JUNE 30, 2013

	GOVERNMENTAL FUND TYPES SPECIAL			TOTALS (Memorandum Only)		
	G	ENERAL	REVENUE	2013	2012	
Revenues						
Local sources	- \$	137,565	7,833	145,398	181,425	
Intermediate sources		21,358		21,358	17 <u>,</u> 316	
State sources		1,415,545		1,415,545	1,353,282	
Federal sources		742,262	265,000	1,007,262	1,223,369	
Total revenues		2,316,730	272,833	2,589,563	2,775,392	
Expenditures						
Instruction		1,407,470		1,407,470	1,212,265	
Support services		1,046,817	153,296	1,200,113	1,121,823	
Operation of non-instructional services		188,413		188,413	173,134	
Facilities, acquisition and const. services		1,610	22,490	24,100	37,985	
Total expenditures		2,644,310	175,786	2,820,096	2,545,207	
Revenues over (under) expenditures		(327,580)	97,047	(230,533)	230,185	
Other financing sources (uses)			•			
Estopped warrants		664		664	377	
Lapsed appropriations				- <u>-</u>	51,040	
Bank fees				-	(657)	
Total other sources (uses)		664		664	50,760	
Revenue and other sources over (under)						
expenditures and other uses		(326,916)	97,047	(229,869)	280,945	
Cash fund balance, beginning of year		620,973	176,185	797,158	516,213	
Cash fund balance, end of year	\$	294,057	273,232	567,289	797,158	

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - BUDGETED GENERAL FUND JUNE 30, 2013

	GENERAL FUND				
		DRIGINAL BUDGET	FINAL BUDGET	ACTUAL	
Revenues					
Local sources	\$	77,142	77,142	137,565	
Intermediate sources		15,750	15,750	21,358	
State sources		1,355,446	1,413,153	1,415,545	
Federal sources		119,857	621,220	742,262	
Total revenues		1,568,195	2,127,265	2,316,730	
Expenditures					
Instruction				1,407,470	
Support services				1,046,817	
Operation of non-instructional services				188,413	
Facilities, acquisition & const. services				1,610	
Non-categorical		2,189,168	2,748,238		
Total expenditures		2,189,168	2,748,238	2,644,310	
Revenues over (under) expenditures		(620,973)	(620,973)	(327,580)	
Other financing sources (uses)					
Estopped warrants		•		664	
Total other sources (uses)				664	
Revenue and other sources over (under)					
expenditures and other uses		(620,973)	(620,973)	(326,916)	
Cash fund balance, beginning of year		620,973	620,973	620,973	
Cash fund balance, end of year	\$	<u>-</u>	·	294,057	

The notes to the combined financial statements are an integral part of this statement

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS JUNE 30, 2013

	SPECIAL REVENUE FUNDS					
		RIGINAL SUDGET	ACTUAL			
Revenues						
Local sources	\$	10,629	10,629	7,833		
Federal sources			265,000	265,000		
Total revenue		10,629	275,629	272,833		
Expenditures						
Support services				153,296		
Facilities, acquisition and const. services				22,490		
Non-categorical		186,814	451,814			
Total expenditures		186,814	451,814	175,786		
Revenues over (under) expenditures		(176,185)	(176,185)	97,047		
Cash fund balance, beginning of year		176,185	176,185	176,185		
Cash fund balance, end of year	\$	10		273,232		

The notes to the combined financial statements are an integral part of this statement

NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

1. Summary of Significant Accounting Policies

The basic financial statements of the Belfonte Public Schools, District No. C-50 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and A second criterion used in evaluating potential accountability for fiscal matters. component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's building, co-op and child nutrition funds.

<u>Building Fund</u> - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for

1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting - contd.

school facilities, for purchasing security systems, and for paying salaries of security personnel.

<u>Co-op Fund</u> - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs. The District did not maintain this fund during the 2012-13 fiscal year.

<u>Child Nutrition Fund</u> - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students. The District did not maintain this fund during the 2012-13 fiscal year.

<u>Debt Service Fund</u> - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments. The District did not maintain this fund during the 2012-13 fiscal year.

<u>Capital Projects Funds</u> - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment. The District did not maintain this fund during the 2012-13 fiscal year.

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting - contd.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

<u>Expendable Trust Funds</u> - Expendable trust funds include the gifts and endowments fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds during the 2012-13 fiscal year.

<u>Gifts and Endowments Fund</u> - The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

<u>Medical Insurance Fund</u> - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

<u>Workers Compensation Fund</u> - The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

<u>Insurance Recovery Fund</u> - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting - contd.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

Memorandum Only - Total Column

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

1. Summary of Significant Accounting Policies- contd.

- C. Basis of Accounting and Presentation contd.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities and Fund Equity

<u>Cash</u> - Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

<u>Investments</u> - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies;

1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Equity – contd.

and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

<u>Inventories</u> - The value of consumable inventories at June 30, 2013 is not material to the combined financial statements-regulatory basis.

<u>Fixed Assets and Property, Plant and Equipment</u> - The General Fixed Asset Account Group is not presented.

<u>Warrants Payable</u> - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

<u>Encumbrances</u> - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

<u>Unmatured Obligations</u> - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

<u>Funds Held for School Organizations</u> - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Equity- contd.

<u>Cash Fund Balance</u> - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

F. Revenue and Expenditures

<u>Local Revenues</u> - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owned. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

<u>Intermediate Revenues</u> - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

<u>State Revenues</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures- contd.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

<u>Federal Revenues</u> - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The federal revenues received are apportioned to the General and Building funds.

<u>Non-Revenue Receipts</u> - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

<u>Instruction Expenditures</u> - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach

1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures - contd.

for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

<u>Support Services Expenditures</u> - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

<u>Facilities Acquisition and Construction Services Expenditures</u> - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third party administrator.

<u>Repayment Expenditures</u> - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

<u>Inter-fund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There were no inter-fund transfers made during the 2012-13 fiscal year.

2. Deposits and Investments

Custodial Credit Risk

At June 30, 2013, the District held deposits of approximately \$650,434 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
- d. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- e. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

There were no investments held at June 30, 2013.

3. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of one (1) capital lease.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2013:

	Capital
	Leases
Balance, July 1, 2012	51,721
Additions	, -
Retirements	25,499
Balance, June 30, 2013	26,222

A brief description of the outstanding long-term debt at June 30, 2013 is set forth below:

Amount outstanding

Capital Leases

Lease agreement for 2013 Bluebird Bus, dated 2-2-12, totaling \$78,685, interest rate of 2.83%, due in annual principal and interest installments of \$26,964 beginning 3-31-12, with the final payment due 3-31-14;

\$ <u>26,222</u>

The annual debt service requirements for capital lease principal, and interest are as follows:

Year ending		•	
June 30	Principal	Interest	Total
2014	26,222	742	26,964

4. Employee Retirement System

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

Annual Pension Cost

The District's portion of the total contributions for 2013, 2012 and 2011 were \$154,835, \$131,535, and \$119,324 respectively.

5. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

7. Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements. OTHER SUPPLEMENTARY INFORMATION – REGULATORY BASIS - COMBINING FINANCIAL STATEMENTS

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - ALL FIDUCIARY FUND TYPES JUNE 30, 2013

	AGENCY FUNDS			
	ACTIVITY FUNDS			
A GGPTG	2	2013	2012	
<u>ASSETS</u>				
Cash	\$	11,319	20,412	
LIABILITIES AND FUND EQUITY				
Liabilities Funds held for school organizations	\$	11,319	20,412	

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES REGULATORY BASIS - ALL AGENCY FUNDS FOR THE YEAR ENDED JUNE 30, 2013

	Balance		Net		Balance
<u>Activities</u>	July 1, 2012	<u>Additions</u>	<u>Transfers</u>	<u>Deletions</u>	June 30, 2013
Pop Machine	\$ 185	720		554	351
Athletics	1,713	3,124		4,788	49
Concession	2,670	7,071		9,423	318
Class Trips	1,129	8,782		7,718	2,193
Yearbook	513	1,234		1,425	322
Christmas Fundraisers	4,573	12,508		14,829	2,252
School Book Fairs	4,330	3,126		5,923	1,533
Administrative Account	801	132		767	166
Quiz Bowl Team	-	429		202	227
Bell Class Account	2,524	2,344		3,309	1,559
Belfonte Class Account	1,974	1,765		1,638	2,101
Bell 2nd Grade Class	•	839		640	199
Bell 5/6 Grade Class		49_		-	49
TOTAL ASSETS - AGENCY					
FUNDS	20,412	42,123		51,216	11,319
LIABILITIES AND FUND EQUIT	Y				
Funds held for	A 00 440	40.400			
school organizations	\$ 20,412	42,123		51,216	11,319

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

	Federal	Federal Grantor's/ Pass-through	Program	Beginning			Ending
Federal Grantor/Pass Through Grantor/Prooran Title	CFDA Number	Grantor's Number	or Award Amount	Balance 7/01/2012	Revenue Collected	Total Expenditures	Balance 6/30/2013
U.S. Department of Education							
Direct Programs:		000000000000000000000000000000000000000			240 470	440	
* Title VIII Impact Aid - 2013 - Gr	84.041	5041B155622	412,172 ¢		41 7,1 12	477.14	7000
* Title VIII impact Aid - 2013 - BF	84.041	S041B133822	000,592		000,002	09/6/1	89,214
* Title VIII Impact Aid - 2012	84.041	S041B123822		44,048		44,048	
* Title VIII Impact Aid - 2011	84.041	S041B113822	23,972		23,972	23,972	
* Title VIII Impact Aid - 2010	84.041	S041B103822	11,366		11,366	11,366	
* Title VIII Impact Aid - 2009	84.041	S041B093822	1,163		1,163	1,163	
* Title VIII Impact Aid - 2008	84.041	S041B083822	2,337		2,337	2,337	
* Title VIII Impact Aid - 2007	84.041	S041B073822	3,634		3,634	3,634	
Title VII-Part A, Indian Education	84.060	S060A120338	30,179		30,179	30,179	
Title VI-Small, Rural School Ach. Program	84.358A	S358A104686			284	284	
Subtotal			608,865	44,048	609,149	563,983	89,214
D J. Th Chees D	·						
rassed infough state Department of Education.	0.00		000		200	77 060	(47.070)
Title I-Part A, Improving Basic Programs	84.010		82,098		087,80	990'//	(0.77')
Title I-Part A, Improving Basic Programs 2011-12 - Note 1	84.010			(44,136)	44,136	,	
Title I-School Support	84.010		9,299		9,299	9,299	
Title II-Part A, REAP Flex	84.367		26,572			26,572	(26,572)
Title II-Part A REAP 2011-12 - Note 1	84.367			(55,505)	55,505		
Title II-Part D, 2011-12 - Note 1	84.318			(7,477)	7,477		
Special Education, Flowthrough, P.L. 105-17	84.027		59,501		56,443	58,854	(2,411)
Special Education, Flowthrough 2011-12 - Note 1	84.027			(27,217)	27,217		
Special Education, Preschool, Ages 3-5, P.L. 105-17	84.173		6,628		5,601	6,628	(1,027)
Special Education, Preschool, Ages 3-5 2011-12 - Note 1	84.173	,		(1,070)	1,070		
Subtotal			\$ 184,098	(135,405)	266,546	178,421	(47,280)
U.S. Department of Agriculture: Passed Through State Department of Education:							·
Child Nutrition Cluster:							
Non-Cash Assistance (Commonues). National School Lunch Program Non-Cash Assistance Subtotal	10.555			•	6,615	6,615	
TOTAL CARTA AND THE CHARLES							

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

Ending Balance 6/30/2013		1	41,934
Total Expenditures 6	84,663 43,180 127,843 134,458	503	877,365
Revenue Collected	84,663 43,180 127,843 134,458	3,221 503 3,724	1,013,877
Beginning Balance 7/01/2012	t 1	(3,221)	(94,578)
Program or Award Amount	1 1 1	503	\$ 793,466
Federal Grantor's/ Pass-through Grantor's <u>Number</u>			~*
Federal CFDA <u>Number</u>	10.555	15.130	
Federal Grantor/Pass Through <u>Grantor/Program Title</u>	Cash Assistance: National School Lunch Program School Breakfast Program Cash Assistance Subtotal Total For Program (Cluster)	Other Federal Assistance: Johnson O'Malley 2011-12 - Note 1 Flood Control Subtotal	Total Federal Assistance

^{*} Major federal programs

Note 1 - These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2 - Commodities received by the District in the amount of \$6,615 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount. Note 3 - This schedule was prepared on a regulatory basis of accounting consistent with the preparation of the combined financial statements.

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY SCHEDULE OF SURETY BONDS FOR THE YEAR ENDED JUNE 30, 2013

BONDING COMPANY	POSITION COVERED	BOND <u>NUMBER</u>	COVERAGE AMOUNT	EFFECTIVE DATES
Western Surety Company	Superintendent Treasurer Encumbrance/Minutes Clerk Activity Fund Custodian	54708213 70331870 13367778 13367778	\$100,000 \$5,000	7/1/12-7/1/13 7/1/12-7/1/13 10/5/12-10/5/13 10/5/12-10/5/13



Jack H. Jenkins, CPA A Professional Corporation

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS - REGULATORY BASIS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Belfonte School District No. C-050 Muldrow, Oklahoma 74948-5620

I have audited the regulatory basis financial statements of Belfonte School District No. C-050, Muldrow, Oklahoma, as of and for the year ended June 30, 2013, and have issued my report thereon dated March 5, 2014. The audit opinion was adverse to generally accepted accounting principles because the District prepares its financial statements on a basis of accounting prescribed by the Oklahoma State Department of Education that complies with the cash and budget laws of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles and qualified as to the preparation of financial statements prepared on that basis. I conducted my audit in accordance with generally accepted auditing standards accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the combined financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. There can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed two (2) instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs. I also reported these matters to the District's management in a separate letter dated March 5, 2014.

The District's responses to the findings identified in my audit are described in the letter following the Schedule of Findings. I did not audit the District's responses and, accordingly, I express no opinion on it.

This report is intended solely for the information of the school board, management, Oklahoma State Auditor and Inspector's Office and the Oklahoma State Department of Education, and is not intended to be and should not be used by anyone other than these specified parties.

Jack H. Jenkins

Certified Public Accountant, P.C.

March 5, 2014



Jack H. Jenkins, CPA A Professional Corporation

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Board of Education Belfonte School District No. C-050 Muldrow, Oklahoma 74948-5620

Compliance

I have audited Belfonte School District No. C-050, Muldrow, Oklahoma compliance, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. My responsibility is to express an opinion on the District's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the District's compliance with those requirements.

As described in item 13-02 in the accompanying schedule of findings and questioned costs, the District did not comply with requirements regarding eligibility that are applicable to its PL-874 Impact Aid program. Compliance with such requirements is necessary, in my opinion, for the District to comply with requirements applicable to that program.

In my opinion, except for the noncompliance described in the preceding paragraph, Belfonte School District No. C-050, Muldrow, Oklahoma complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2013.

Internal Control Over Compliance

Management of Belfonte School District No. C-050, Muldrow, Oklahoma is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above. However, I identified a certain deficiency in internal control over noncompliance that I consider to be a significant deficiency, as described in the accompanying schedule of findings and questioned costs as item 13-02. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. Also, I have reported this matter to District's management, in a separate letter dated March 5, 2014.

The District's responses to the findings identified in my audit are described in the accompanying schedule of findings and questioned costs. I did not audit the District's response and, accordingly, I express no opinion on the response.

This report is intended solely for the information of the board of education, management, State Department of Education, State Auditor and Inspector's Office, federal awarding agencies, and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Jack H. Jenkins

Certified Public Accountant, P.C.

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March 5, 2014

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS JULY 1, 2012 TO JUNE 30, 2013

Summary of Auditor's Results

- 1. The auditor's report expresses an adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
- 2. No significant deficiencies relating to the audit of the financial statements are reported in the Schedule of Findings and Questioned Costs.
- 3. No instances of noncompliance material to the financial statements of the District were reported during the audit; however two (2) immaterial instances of noncompliance were noted and are listed on page 34.
- 4. No significant deficiencies relating to the audit of the major federal award programs are reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133"
- 5. An unqualified opinion report was issued on the compliance of major federal award programs.
- 6. The audit disclosed no audit findings and questioned costs, which are required to be reported under OMB Circular A-133 § 510(a).
- 7. The program tested as a major federal program was the Impact Aid program.
- 8. The dollar threshold used to determine between Type A and Type B programs was \$300,000.
- 9. The District did not qualify to be a low-risk auditee.

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS JULY 1, 2012 TO JUNE 30, 2013

Findings - Financial Statement Audit

13-01 – Coding Federal Programs

<u>Condition</u>: The District received \$578,686 in Impact Aid funding, of which \$488,289 was expended but the District neglected to code it properly using the OCAS system.

<u>Criteria</u>: Federal funds from direct programs are required to be expended within three business days of being drawn by the District and coded to the proper project code using OCAS for tracking by the Oklahoma State Department of Education.

<u>Effect</u>: The District could appear to have significantly less federal expenditures than actually occurred.

<u>Recommendation</u>: I recommend the District monitor Federal programs regularly to ensure expenditures are being coded to the proper project code.

Findings and Questioned Costs - Major Federal Award Programs Audit

<u>13-02 – PL874 Impact Aid</u>

Condition: The District claimed 121 students on the survey date as of October 1, 2012. There were sufficient eligible students in total, however on Table 1, 38 students were claimed and documentation supported 37 students eligible. While all students on Table 1 could be traced to enrollment records, one student could not be traced to an active IEP. This resulted in a shortfall of one student claimed on 8003(d).

<u>Criteria</u>: Survey forms or source check data, whichever the District chooses, must be on file for all students claimed on the membership survey date for the PL 874 Impact Aid program. Also, all students must be in attendance on the day the survey date is scheduled.

<u>Effect</u>: Students claimed on the PL-874 Impact Aid application that are not eligible on the survey date are questioned costs.

<u>Recommendation</u>: I recommend that the District contact the U.S. Department of Education on this matter. The questioned cost amount could not be determined because the questioned costs are based upon the 2013 funding calculation.

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS JULY 1, 2012 TO JUNE 30, 2013

Treasurer Reports

The discrepancy regarding the Treasurer not reconciling to cash at the bank was resolved in the 2012-13 fiscal year.

Coding Federal Programs

The District did not code out the majority of its Impact Aid expenditures to the proper project code under OCAS again during the 2012-13 fiscal year.

BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2012 TO JUNE 30, 2013

State of Oklahoma County of Tulsa)		
			-

The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Belfonte School District for the audit year 2012-13.

Jack H. Jenkins, CPA, P.C.
AUDITING FIRM

AUTHORIZED AGENT

NOTARY YUBLIC

MICHAEL KEMPER

Notary Public
State of Oklahoma
Commission # 09009187 Expires 11/05/17

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BELFONTE SCHOOL DISTRICT NO. C-50, SEQUOYAH COUNTY AUDIT ACKNOWLEDGEMENT JULY 1, 2012 TO JUNE 30, 2013

The annual independent audit for the Belfonte School District was presented to the Board of Education in an Open Board Meeting as indicated below, by Jack H. Jenkins, CPA, P.C.

The School Board acknowledges that as the governing body of the district, responsible for the districts financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the Oklahoma State Department of Education within 30 days from it's presentation, as stated in 70 O.S. § 22-108:

"The local board of education shall forward a copy of the audit report to the State Board of Education within thirty (30) days after receipt of said audit."

Superintendent of Schools	Date of Board Meeting
Board of Edycation Fresident	Board of Education Clerk
Board of Education Vice President	
Subscribed and sworn to before me on this My commission expires on day	1/ day of 1/ arch 2014.
Notary Public	PRE
• •	IN AND FOR STATE OF OKLAHOMA



Jack H. Jenkins, CPA A Professional Corporation

March 5, 2014

Belfonte Public Schools Attn: Mr. Paul Pinkerton 475751 State Hwy 101 Muldrow, OK 74948-5620

Dear Mr. Pinkerton:

Listed below are the audit exceptions and recommendations from the final audit work we performed for you. Please review them carefully along with the copy of your audit report. We will mail out a copy of the audit report to the State Department of Education, Oklahoma State Auditor and Inspector's Office and the Federal Clearinghouse within 30 days after the presentation of your audit. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following section contains exceptions relayed to management that are <u>immaterial instances</u> of noncompliance with laws and regulations and which are included in the audit report. <u>These comments requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.</u>

13-01 - Coding Federal Programs

During 2012-13, the District received \$578,686 in Impact Aid funding, of which \$488,289 was expended but the District neglected to code it properly using the OCAS system. The same situation occurred in the 2011-12 fiscal year.

I recommend the District perform a reconciliation at year end of federal expenditures to federal revenues to ensure federal expenditures are coded properly to federal project codes.

13-02 - PL874 Impact Aid

During final audit work, one student claimed under the Impact Aid program appeared to be ineligible. On Table 1, one student claimed was unable to be traced to the listing of special education students served for the 2012-13 school year.

I recommend the District contact the U.S. Department of Education on this matter. The questioned cost amount could not be determined because the questioned costs are based upon the 2013 funding calculation.

The following section contains an audit exception and recommendation relayed to management that is a certain matter which was not included, but was referred to, in the audit report. This comment also requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

Federal Program Expenditures

I observed that the District had coding discrepancies in the following programs between what was submitted to OCAS and what was shown on the SEFA:

	Project	OCAS	SEFA	Ind. Cost	Diff.
JOM	563	\$ 1,292.09			(1,292.09) *2
Title VI, Small Rural	588		284.00		284.00 *1
Impact Aid - GF	591	21,497.87	326,087.00		304,589.13 *1
Impact Aid - GF	592	23,733.00	31,647.00		7,914.00 *1
Impact Aid - BF	591	_	175,786.00		175,786.00 *1
FEMA	594	2,488.50	-		(2,488.50) *2
Flood Control	771		503.09		503.09 *1

^{*1-}Expended, but not coded to project code.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

Jack H. Jenkins

Certified Public Accountant, P.C.

^{*2-}Did not participate in this program during 2012-13.



BELFONTE SCHOOL

DISTRICT CO 50 475751 State Highway 101 Muldrow, Ok 74948

PHONE: 918-427-3522 FAX: 918-427-1288 Paul Pinkerton Superintendent

BOARD OF EDUCATION
Mike Hyde, President
Eugene Mooney, Clerk
Michael Possage, Vice President

To: Jenkins, CPA

In response to the audit for Belfonte School District by Jenkins, CPA, we find that the audit team was very thorough.

In their audit they explained items that needed to be addressed; which will be corrected by the office staff at Belfonte School.

One item is was three purchase orders were not signed or initialed. On this item we will double check to make sure all items are signed.

On the item about deposits of money, we can make sure that we follow our policies on getting money to the bank on time.

Employee contracts not being signed by employee s or the superintendent, the superintendent will make sure all contracts are signed.

Most items of concern were clerical errors or just an oversight by the building superintendent, in the future all items will be double checked.

Paul Pinkerton Superintendent