

# OKLAHOMA Education

Audit  
Acknowledgement Audit  
Year: 2022-2023

District Name BILLINGS

District Number 1 - 2

County Name NOBLE

County Code 52

The annual independent audit was presented to the Board of Education in a meeting conducted in accordance with the Open Meeting Act 25 O.S. Section 301-314 on APRIL 10, 2024.

The audit was presented by S & B CPAs and Associates, PLLC. MMG CPA  
(Independent Auditor) (Independent Auditor's Signature)

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."

Signature of the Board of Education:

[Signature]  
Superintendent

[Signature]  
Board of Education President

[Signature]  
Board of Education Vice President

[Signature]  
Board of Education Member

Board of Education Member

[Signature]  
Board of Education Member

[Signature]  
Board of Education Member

Subscribed and sworn before me on \_\_\_\_\_

My Commission expires \_\_\_\_\_

(Notary Public)

*REPORT OF AUDIT*  
*BILLINGS SCHOOL DISTRICT #I-2*  
*NOBLE COUNTY - OKLAHOMA*  
*JULY 1, 2022 TO JUNE 30, 2023*

BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY - OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

OFFICERS

GINGER HENSON	PRESIDENT
JANET BARNHART	VICE-PRESIDENT
AMANDA KENDALL	CLERK
MARIE HOLBA	MEMBER
JOHN BAKER	MEMBER
JEFF LAY	TREASURER
ERIC SMITH	SUPERINTENDENT

AUDIT BY

S&B CPAS AND ASSOCIATES, PLLC  
CERTIFIED PUBLIC ACCOUNTANTS

LICENSE #14167

BILLINGS SCHOOL DISTRICT #1-2  
 NOBLE COUNTY – OKLAHOMA  
 JULY 1, 2022 TO JUNE 30, 2023

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BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY – OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

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*Enid, Oklahoma 73701*  
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INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Billings School District #1-2  
Noble County, Oklahoma

**Report on the Audit of Financial Statements**

**Opinions**

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Billings School District #1-2, Noble County, Oklahoma, (the District) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, as listed in the table of contents.

**Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the combined financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2023, and the revenues collected and expenditures paid and encumbered for the year then ended, on the regulatory basis of accounting described in Note 1.

**Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraphs, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2023, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

**Basis for Qualified Opinion on Regulatory Basis of Accounting**

As discussed in Note 1, the financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education noted above. The amount that should be recorded in the general fixed asset account group is not known.

**Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by the District on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

**Auditor's Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Billings School District #1-2, Noble County, Oklahoma's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**Other Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the fund type and account group financial statements-regulatory basis that collectively comprise the District's basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements-regulatory basis. The information has been subjected to the auditing procedure applied in the audit of the fund type and account group financial statements within the combined financial statements-regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, the combining financial statements-regulatory basis and the other supplementary information and schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the combined financial statements-regulatory basis as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated April 10, 2024, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and Noble agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Billings School District #1-2, Noble County, Oklahoma's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*S & B CPAs & Associates, PLLC*

S & B CPAs & Associates, PLLC  
April 10, 2024



**Billings School District No. 1-2, Noble County, Oklahoma  
 Combined Statement of Assets, Liabilities and Fund Balances  
 Regulatory Basis - All Fund Types and Account Groups  
 June 30, 2023**

EXHIBIT A

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Total Memorandum Only
	General	Special Revenue	Debt Service	Capital Projects			
<b>ASSETS</b>							
Cash and Cash Equivalents	\$ 1,174,258	\$ 307,906	\$ 0	\$ 15,188	\$ 30,990	\$ 0	\$ 1,528,342
Investments	466	0	0	0	0	0	466
Amounts Available in Debt Service Fund	0	0	0	0	0	0	0
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	0	0
Amounts to be Provided For Capitalized Lease Agreements	0	0	0	0	0	0	0
<b>Total Assets</b>	<b>\$ 1,174,724</b>	<b>\$ 307,906</b>	<b>\$ 0</b>	<b>\$ 15,188</b>	<b>\$ 30,990</b>	<b>\$ 0</b>	<b>\$ 1,528,808</b>

**LIABILITIES AND FUND BALANCES**

Liabilities:							
Warrants Payable	\$ 144,939	\$ 10,690	\$ 0	\$ 0	\$ 0	\$ 0	\$ 155,630
Reserve for Encumbrances	149,674	1,566	0	0	0	0	151,239
Due to Activity Groups	0	0	0	0	0	0	0
Due to General Fund	0	0	466	0	0	0	466
General Obligation Bonds Payable	0	0	0	0	0	0	0
Capitalized Lease Obligations Payable	0	0	0	0	0	0	0
<b>Total Liabilities</b>	<b>\$ 294,613</b>	<b>\$ 12,256</b>	<b>\$ 466</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 307,335</b>
Fund Balances:							
Restricted For:							
Debt Service	\$ 0	\$ 0	\$ (466)	\$ 0	\$ 0	\$ 0	\$ (466)
Capital Projects	0	0	0	15,188	0	0	15,188
Building Programs	0	287,461	0	0	0	0	287,461
Child Nutrition Programs	0	8,189	0	0	0	0	8,189
Cooperative Programs	0	0	0	0	0	0	0
Unassigned	880,111	0	0	0	0	0	880,111
<b>Total Fund Balances</b>	<b>\$ 880,111</b>	<b>\$ 295,650</b>	<b>\$ (466)</b>	<b>\$ 15,188</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,190,483</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 1,174,724</b>	<b>\$ 307,906</b>	<b>\$ 0</b>	<b>\$ 15,188</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,497,818</b>

The notes to the financial statements are an integral part of this statement.

**Billings School District No. 1-2, Noble County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - All Governmental Fund Types**  
**For the Year Ended June 30, 2023**

**EXHIBIT B**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	June 30, 2023
<b>Revenue Collected:</b>					
Local Sources	\$ 1,334,265	\$ 218,134	\$ 7,940	\$ 0	\$ 1,560,340
Intermediate Sources	35,783	0	0	0	35,783
State Sources	295,084	414	1	0	295,499
Federal Sources	98,150	46,425	0	0	144,575
Non-Revenue Receipts	2,071	0	0	0	2,071
<b>Total Revenue Collected</b>	<b>\$ 1,765,353</b>	<b>\$ 264,974</b>	<b>\$ 7,941</b>	<b>\$ 0</b>	<b>\$ 2,038,267</b>
<b>Expenditures Paid:</b>					
Instruction	\$ 917,461	\$ 5,940	\$ 0	\$ 0	\$ 923,400
Support Services	820,639	43,075	0	0	863,714
Operation of Non-Instructional Services	6,282	48,959	0	0	55,241
Facilities Acquisition and Construction	21,018	7,223	0	0	28,241
Other Outlays	2,071	0	466	0	2,537
Other Uses	0	0	0	0	0
Repayments	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0
Debt Service:					
Principal Retirement	0	0	0	0	0
Interest and Fiscal Agent Fees	0	0	0	0	0
<b>Total Expenditures Paid</b>	<b>\$ 1,767,471</b>	<b>\$ 105,196</b>	<b>\$ 466</b>	<b>\$ 0</b>	<b>\$ 1,873,133</b>
<b>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</b>	<b>\$ (2,118)</b>	<b>\$ 159,777</b>	<b>\$ 7,475</b>	<b>\$ 0</b>	<b>\$ 165,134</b>
<b>Adjustments to Prior Year Encumbrances</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Other Financing Sources (Uses):</b>					
Estopped Warrants	\$ 358	\$ 1,917	\$ 0	\$ 0	\$ 2,276
Bond Proceeds	0	0	0	0	0
Transfers In	0	0	466	0	466
Transfers Out	(466)	0	0	0	(466)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (108)</b>	<b>\$ 1,917</b>	<b>\$ 466</b>	<b>\$ 0</b>	<b>\$ 2,276</b>
<b>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</b>	<b>\$ (2,226)</b>	<b>\$ 161,695</b>	<b>\$ 7,941</b>	<b>\$ 0</b>	<b>\$ 167,410</b>
<b>Fund Balance - Beginning of Year</b>	<b>882,337</b>	<b>133,955</b>	<b>(8,407)</b>	<b>15,188</b>	<b>1,023,073</b>
<b>Fund Balance - End of Year</b>	<b>\$ 880,111</b>	<b>\$ 295,650</b>	<b>\$ (466)</b>	<b>\$ 15,188</b>	<b>\$ 1,190,483</b>

The notes to the financial statements are an integral part of this statement.

**Billings School District No. 1-2, Noble County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances**  
**Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types**  
**For the Year Ended June 30, 2023**

EXHIBIT C

	General Fund		Special Revenue Funds		Debt Service Fund	
	Original Budget	Final Budget	Original Budget	Final Budget	Original Budget	Final Budget
<b>Revenue Collected:</b>						
Local Sources	\$ 1,296,183	\$ 1,296,183	\$ 186,533	\$ 186,533	\$ 8,407	\$ 8,407
Intermediate Sources	40,451	40,451	0	0	0	0
State Sources	278,823	278,823	647	647	0	0
Federal Sources	408,632	408,632	34,000	46,142	0	0
Non-Revenue Receipts	0	0	0	0	0	0
<b>Total Revenue Collected</b>	<b>\$ 2,024,088</b>	<b>\$ 2,024,088</b>	<b>\$ 221,180</b>	<b>\$ 233,322</b>	<b>\$ 8,407</b>	<b>\$ 8,407</b>
<b>Actual</b>						
Local Sources	\$ 1,334,265	\$ 1,334,265	\$ 218,134	\$ 218,134	\$ 7,941	\$ 7,941
Intermediate Sources	35,783	35,783	0	0	0	0
State Sources	295,084	295,084	647	647	0	0
Federal Sources	98,150	98,150	46,142	46,425	0	0
Non-Revenue Receipts	2,071	2,071	0	0	0	0
<b>Total Revenue Collected</b>	<b>\$ 1,765,353</b>	<b>\$ 1,765,353</b>	<b>\$ 264,974</b>	<b>\$ 264,974</b>	<b>\$ 7,941</b>	<b>\$ 7,941</b>
<b>Expenditures Paid:</b>						
Instruction	\$ 2,906,425	\$ 2,906,425	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	0	0	319,331	319,331	0	0
Operation of Non-Instructional Services	0	0	38,805	50,947	0	0
Facilities Acquisition and Construction	0	0	0	0	0	0
Other Outlays	0	0	0	0	0	0
Other Uses	0	0	0	0	0	0
Repayments	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0
<b>Total Expenditures Paid</b>	<b>\$ 2,906,425</b>	<b>\$ 2,906,425</b>	<b>\$ 358,135</b>	<b>\$ 370,278</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Actual</b>						
Instruction	\$ 917,461	\$ 917,461	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	820,639	820,639	319,331	319,331	0	0
Operation of Non-Instructional Services	6,282	6,282	50,947	48,959	0	0
Facilities Acquisition and Construction	21,018	21,018	0	0	0	0
Other Outlays	2,071	2,071	0	0	0	0
Other Uses	0	0	0	0	0	0
Repayments	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0
<b>Total Expenditures Paid</b>	<b>\$ 1,767,471</b>	<b>\$ 1,767,471</b>	<b>\$ 370,278</b>	<b>\$ 105,196</b>	<b>\$ 0</b>	<b>\$ 466</b>
<b>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</b>	<b>\$ (882,337)</b>	<b>\$ (882,337)</b>	<b>\$ (136,955)</b>	<b>\$ (136,955)</b>	<b>\$ 8,407</b>	<b>\$ 7,475</b>
<b>Adjustments to Prior Year Encumbrances</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Other Financing Sources (Uses):</b>						
Stopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	3,000	3,000	0	0
Transfers Out	0	0	0	0	0	0
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 0</b>	<b>\$ 466</b>
<b>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</b>	<b>\$ (882,337)</b>	<b>\$ (882,337)</b>	<b>\$ (133,955)</b>	<b>\$ (133,955)</b>	<b>\$ 8,407</b>	<b>\$ 7,941</b>
<b>Fund Balance - Beginning of Year</b>	<b>882,337</b>	<b>882,337</b>	<b>133,955</b>	<b>133,955</b>	<b>(8,407)</b>	<b>(8,407)</b>
<b>Fund Balance - End of Year</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 295,650</b>	<b>\$ 0</b>	<b>\$ (466)</b>

The notes to the financial statements are an integral part of this statement.

BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY – OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

NOTES TO COMBINED FINANCIAL STATEMENTS

1. Significant Accounting Policies

The financial statements of the Billings School District #1-2 have been prepared in conformity with another comprehensive basis of accounting required by Oklahoma Statutes. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic - but not the only - criterion for including a potential component unit within the reporting entity is the governing body's oversight responsibility, especially financial interdependency. A second criterion used in evaluating potential component units is the scope of public service. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories; governmental and fiduciary. Each category, in turn, is divided into separate "fund types".

Fund Description

The following funds are utilized by the Billings School District #1-2.

Governmental Fund Types -	Fiduciary Fund Types -
General Fund	Agency Fund
Special Revenue Funds	Trust Fund
Debt Service Fund	
Capital Project Fund	

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of ear-marked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY - OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

NOTES TO COMBINED FINANCIAL STATEMENTS

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs which includes the Child Nutrition Program.

Special Revenue Funds - The Special Revenue Funds are the District's Building Fund and Child Nutrition Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment. The Child Nutrition Fund derives monies from the sale of foods and federal and state program reimbursements. Expenditures include costs associated with the daily operations of the District's nutrition program.

Debt Service Fund - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principle, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Project Funds - The Capital Project Funds are the District's Bond Funds and are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing, and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Agency Fund - The Agency Fund is the school Activity Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing, and accounting for these activity funds. The school Activity Funds can include money which is received from the sale of foods through a school Lunch Fund.

Trust Fund - The Trust Fund consists of the Gift & Endowment Fund. The Gift & Endowment Fund consists of money derived from gifts and is to be used for student aid, scholarships and District educational enhancement.

Memorandum Only - Total Column

The total column on the general-purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education (OSDE). This format is essentially the generally accepted form of presentation used by State and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments. This format significantly differs from that required by GASB 34.

BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY – OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

NOTES TO COMBINED FINANCIAL STATEMENTS

C. Basis of Accounting and Presentation

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- \* Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- \* Investments and inventories are recorded as assets when purchased.
- \* Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- \* Warrants payable are recorded as liabilities when issued.
- \* Long-term debt is recorded when incurred.
- \* Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned, and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for the General Fund, Special Revenue Funds, and Debt Service Fund that includes revenues and expenditures.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting--under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund - is utilized in all governmental funds of the District.

The unencumbered balance of current fiscal year appropriations and the unexpended reserve appropriations of the previous fiscal year are lapsed and become a part of the beginning fund balance for the succeeding fiscal year.

E. Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

F. Assets, Liabilities and Fund Equity

Cash, Cash Equivalents and Investments

All monies which are not invested in Certificate of Deposits or United States Treasury Funds are maintained in NOW Checking Accounts or Savings Accounts.

BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY – OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

NOTES TO COMBINED FINANCIAL STATEMENTS

Inventories

The value of consumable inventories at June 30, 2023 is not material to the financial statements.

Fixed Assets and Property, Plant and Equipment

Property and equipment purchases are recorded as capital outlays in the accompanying statements of revenues, expenditures and changes in fund balances. The District does not maintain complete financial records of capital assets purchased which would include depreciation schedules; therefore, a General Fixed Asset Group of Accounts is not presented.

Compensated Absences

The District has elected not to present a liability for compensated absences.

Operating Leases

The District has elected not to present a liability for operating leases. All operating leases contain a mutual ratification clause for both parties; therefore, the District does not consider the obligation to be for a period extending beyond the current fiscal year.

Long-Term Debt

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

General Long-Term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue. General long-term debt of the District consists of bonds payable. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund. The District has no long term debt.

Cash Fund Balance

Cash fund balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

Safeguard of Deposits and Investments

The District's investments policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. The District Treasurer is responsible for maintaining adequate coverage of all funds on deposit through security pledges approved by the Treasurer of the State of Oklahoma.

BILLINGS SCHOOL DISTRICT #I-2  
NOBLE COUNTY – OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

NOTES TO COMBINED FINANCIAL STATEMENTS

Deposits and Investments - Custodian Credit Risk - The District's cash deposits and investments at June 30, 2023, were completely insured or collateralized by federal deposit insurance, direct obligations of the U.S. Government, or securities held by the District or by its agent in the District's name. The District's cash deposits and investments at June 30, 2023 are classified in the following categories:

- (A) Insured by Federal Deposit Insurance.
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- (C) Uncollateralized.

	<u>Category</u>			<u>BANK BALANCE</u>
	<u>(A)</u>	<u>(B)</u>	<u>(C)</u>	
Cash and cash equivalents	\$280,989.82	\$1,290,099.54	\$ 0.00	\$1,571,089.36
Investments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	<u>\$280,989.82</u>	<u>\$1,290,099.54</u>	<u>\$ 0.00</u>	<u>\$1,571,089.36</u>

G. Revenue, Expenses and Expenditures

State Revenues

Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue ear-marked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical program. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Property Tax Revenue

The District is authorized by state law to levy property taxes which consists of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of the taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.



NOTES TO COMBINED FINANCIAL STATEMENTS

Inter-fund Transactions

Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursement to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. Any legally authorized transfers are treated as operating transfers and are included in the results of the Government Funds. Transfers between the Agency Funds (Activity Funds) and the Governmental Fund Types (General Fund) are shown as operating transfers into the Governmental Fund Types (General Fund) only. No transfer is shown out from the Agency Funds as they are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

2. Risk Management

Liabilities Protection Plan

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is transfer or pooling risks among the participants of that pool. In accordance with professional standards, the District reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the District's losses for the last five years. OSAG provides coverage in the excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years, it is returned to them with no interest.

The District is also a member of the Oklahoma Public School Unemployment Compensation Program. In this program, the District is required to make a deposit based on past experience for potential unemployment claims. The funds for each District are kept separate. The money contributed by each District does not earn interest and is fully insured. If the District has claims in excess of the amount of their account, they would be liable for the excess.

Surety Bonds

Una Stock, District Treasurer, is bonded with the Western Surety Company, in the amount, of \$50,000.00. The bond number is 63729924, dated July 16, 2022 to July 1, 2023.

Eric Smith, Superintendent, is bonded with Western Surety Company, in the amount, of \$100,000.00. The bond number is 66302413, dated July 1, 2022 to July 1, 2023.

The District maintains a Public Official Named Schedule Bond with CNA Surety Company. The bond number is 66340355 for Amber West and bond number 66340354 for Brittany Carter dated July 1, 2022 to July 1, 2023, renewed to July 1, 2023. The positions are as follows:

Amber West	Custodian of Activity Fund	\$ 20,000.00
	Custodian of Lunch Fund	
Brittany Carter	Encumbrance Clerk	\$ 30,000.00
	Board Minutes Clerk	

NOTES TO COMBINED FINANCIAL STATEMENTS

3. Employee Retirement System

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System.

The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

A participant with 5 years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2023. An additional 8% of compensation is required for federal grants. The District is allowed by the Oklahoma Teachers Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating member is 7% up to a maximum compensation level.

The total contributions for employees of Billings School District #1-2 covered by the System for the year 2023, 2022 and 2021 were \$132,542.30, \$130,753.31 and \$121,809.04, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in the future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts.

The Oklahoma Teacher Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. The System issues and independent financial report, financial statements, and required supplementary information that may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, OK 73152 or by calling 405-521-2387.

4. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

5. Subsequent Events

Management has evaluated subsequent events through April 10, 2024, which is the date the financial statements were available to be issued and has determined that no additional information needs to be added to the financial statement.

**Billings School District No. 1-2, Noble County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Fund Balances**  
**Regulatory Basis - All Special Revenue Funds**  
**June 30, 2023**

**SCHEDULE A-1**

<b><u>ASSETS</u></b>	<b><u>Building Fund</u></b>	<b><u>Child Nutrition Fund</u></b>	<b><u>Total June 30, 2023</u></b>
Cash and Cash Equivalents	\$ 299,717	\$ 8,189	\$ 307,906
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 299,717</u>	<u>\$ 8,189</u>	<u>\$ 307,906</u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>			
Liabilities:			
Warrants Payable	\$ 10,690	\$ 0	\$ 10,690
Reserve for Encumbrances	<u>1,566</u>	<u>0</u>	<u>1,566</u>
<i>Total Liabilities</i>	<u>\$ 12,256</u>	<u>\$ 0</u>	<u>\$ 12,256</u>
Fund Balances:			
Restricted	\$ 287,461	\$ 8,189	\$ 295,650
<i>Total Fund Balances</i>	<u>\$ 287,461</u>	<u>\$ 8,189</u>	<u>\$ 295,650</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 299,717</u>	<u>\$ 8,189</u>	<u>\$ 307,906</u>

**Billings School District No. 1-2, Noble County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Fund Balances**  
**Regulatory Basis - All Capital Project Funds**  
**June 30, 2023**

SCHEDULE A-2

<u>ASSETS</u>	<u>Building Bond Fund #31</u>	<u>Building Bond Fund #32</u>	<u>Total June 30, 2023</u>
Cash and Cash Equivalents	\$ 1,013	\$ 14,175	\$ 15,188
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 1,013</u>	<u>\$ 14,175</u>	<u>\$ 15,188</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Warrants Payable	\$ 0	\$ 0	\$ 0
Reserve for Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Fund Balances:			
Restricted	<u>\$ 1,013</u>	<u>\$ 14,175</u>	<u>\$ 15,188</u>
<i>Total Fund Balances</i>	<u>\$ 1,013</u>	<u>\$ 14,175</u>	<u>\$ 15,188</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 1,013</u>	<u>\$ 14,175</u>	<u>\$ 15,188</u>

**Billings School District No. 1-2, Noble County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - Special Revenue Funds**  
**For the Year Ended June 30, 2023**

**SCHEDULE B-1**

	Building Fund	Child Nutrition Fund	Total June 30, 2023
<b>Revenue Collected:</b>			
Local Sources	\$ 206,758	\$ 11,376	\$ 218,134
Intermediate Sources	0	0	0
State Sources	16	398	414
Federal Sources	673	45,752	46,425
Non-Revenue Receipts	0	0	0
<i>Total Revenue Collected</i>	\$ 207,447	\$ 57,526	\$ 264,974
 <b>Expenditures Paid:</b>			
Instruction	\$ 5,940	\$ 0	\$ 5,940
Support Services	43,075	0	43,075
Operation of Non-Instructional Services	0	48,959	48,959
Facilities Acquisition and Construction	7,223	0	7,223
Other Outlays	0	0	0
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	0	0	0
<i>Total Expenditures Paid</i>	\$ 56,238	\$ 48,959	\$ 105,196
 <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	\$ 151,209	\$ 8,568	\$ 159,777
 <b>Adjustments to Prior Year Encumbrances</b>	\$ 0	\$ 0	\$ 0
 <b>Other Financing Sources (Uses):</b>			
Estopped Warrants	\$ 1,917	\$ 0	\$ 1,917
Transfers In	0	0	0
Transfers Out	0	0	0
<i>Total Other Financing Sources (Uses)</i>	\$ 1,917	\$ 0	\$ 1,917
 <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	\$ 153,127	\$ 8,568	\$ 161,695
 <i>Fund Balance - Beginning of Year</i>	134,334	(379)	133,955
 <i>Fund Balance - End of Year</i>	\$ 287,461	\$ 8,189	\$ 295,650

**Billings School District No. 1-2, Noble County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - Special Revenue Funds**  
**For the Year Ended June 30, 2023**

**SCHEDULE B-2**

	<u>Building Bond Fund #31</u>	<u>Building Bond Fund #32</u>	<u>Total June 30, 2023</u>
<b>Revenue Collected:</b>			
Local Sources	\$ 0	\$ 0	\$ 0
Intermediate Sources	0	0	0
State Sources	0	0	0
Federal Sources	0	0	0
Non-Revenue Receipts	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Revenue Collected</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
 <b>Expenditures Paid:</b>			
Instruction	\$ 0	\$ 0	\$ 0
Support Services	0	0	0
Operation of Non-Instructional Services	0	0	0
Facilities Acquisition and Construction	0	0	0
Other Outlays	0	0	0
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Expenditures Paid</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
 <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	 <u>\$ 0</u>	 <u>\$ 0</u>	 <u>\$ 0</u>
 <b>Adjustments to Prior Year Encumbrances</b>	 <u>\$ 0</u>	 <u>\$ 0</u>	 <u>\$ 0</u>
 <b>Other Financing Sources (Uses):</b>			
Estopped Warrants	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0
Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
 <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	 <u>\$ 0</u>	 <u>\$ 0</u>	 <u>\$ 0</u>
 <i>Fund Balance - Beginning of Year</i>	 <u>1,013</u>	 <u>14,175</u>	 <u>15,188</u>
 <i>Fund Balance - End of Year</i>	 <u><u>\$ 1,013</u></u>	 <u><u>\$ 14,175</u></u>	 <u><u>\$ 15,188</u></u>

**Billings School District No. 1-2, Noble County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Budget and Actual - Regulatory Basis - Special Revenue Funds**  
**For the Year Ended June 30, 2023**

SCHEDULE C-1

	Building Fund			Child Nutrition Fund			Total		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 184,997	\$ 184,997	\$ 206,758	\$ 1,536	\$ 1,536	\$ 11,376	\$ 186,533	\$ 186,533	\$ 218,134
Intermediate Sources	0	0	0	0	0	0	0	0	0
State Sources	0	0	16	647	647	398	647	647	414
Federal Sources	0	0	673	34,000	46,142	45,752	34,000	46,142	46,425
Non-Revenue Receipts	0	0	0	0	0	0	0	0	0
<b>Total Revenue Collected</b>	<b>\$ 184,997</b>	<b>\$ 184,997</b>	<b>\$ 207,447</b>	<b>\$ 36,184</b>	<b>\$ 48,326</b>	<b>\$ 57,526</b>	<b>\$ 221,180</b>	<b>\$ 233,322</b>	<b>\$ 264,974</b>
<b>Expenditures Paid:</b>									
Instruction	\$ 0	\$ 0	\$ 5,940	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,940
Support Services	319,331	319,331	43,075	0	0	0	319,331	319,331	43,075
Operation of Non-Instructional Services	0	0	0	38,805	50,947	48,959	38,805	50,947	48,959
Facilities Acquisition and Construction	0	0	7,223	0	0	0	0	0	7,223
Other Outlays	0	0	0	0	0	0	0	0	0
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid	0	0	0	0	0	0	0	0	0
<b>Total Expenditures Paid</b>	<b>\$ 319,331</b>	<b>\$ 319,331</b>	<b>\$ 56,238</b>	<b>\$ 38,805</b>	<b>\$ 50,947</b>	<b>\$ 48,959</b>	<b>\$ 358,135</b>	<b>\$ 370,278</b>	<b>\$ 105,196</b>
<b>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</b>	<b>\$ (134,334)</b>	<b>\$ (134,334)</b>	<b>\$ 151,209</b>	<b>\$ (2,621)</b>	<b>\$ (2,622)</b>	<b>\$ 8,568</b>	<b>\$ (136,955)</b>	<b>\$ (136,955)</b>	<b>\$ 159,777</b>
<b>Adjustments to Prior Year Encumbrances</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Other Financing Sources (Uses):</b>									
Stopped Warrants	\$ 0	\$ 0	\$ 1,917	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,917
Transfers In	0	0	0	3,000	3,000	0	3,000	3,000	0
Transfers Out	0	0	0	0	0	0	0	0	0
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,917</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 0</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 1,917</b>
<b>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</b>	<b>\$ (134,334)</b>	<b>\$ (134,334)</b>	<b>\$ 153,127</b>	<b>\$ 379</b>	<b>\$ 378</b>	<b>\$ 8,568</b>	<b>\$ (133,955)</b>	<b>\$ (133,955)</b>	<b>\$ 161,695</b>
<b>Fund Balance - Beginning of Year</b>	<b>134,334</b>	<b>134,334</b>	<b>134,334</b>	<b>(379)</b>	<b>(379)</b>	<b>(379)</b>	<b>133,955</b>	<b>133,955</b>	<b>133,955</b>
<b>Fund Balance - End of Year</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 287,461</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 8,189</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 295,650</b>

SCHEDULE D-1

Billings School District  
 Major County - Oklahoma  
 Combining Statement of Changes in Assets and Liabilities -  
 Regulatory Basis - Fiduciary Fund  
 7/1/22 to 6/30/23

Account	07/01/22	Revenues	Adjustments	Transfers	Expenditures	06/30/23
800 ATHLETICS	\$16,367.38	\$28,417.44	\$0.00	\$0.00	\$39,434.73	\$5,350.09
801 FCA	0.00	100.00	0.00	0.00	0.00	100.00
818 9th Grade	0.00	491.05	0.00	1,000.00	533.68	957.37
819 10th Grade	0.00	602.25	0.00	1,000.00	601.49	1,000.76
820 11th Grade	0.00	1,097.00	0.00	1,000.00	2,088.30	8.70
821 12th Grade	0.00	757.27	0.00	1,000.00	1,729.10	28.17
900 FFA	17,495.88	31,894.11	0.00	0.00	31,216.98	18,173.01
905 ELEMENTARY	5,062.65	2,438.40	0.00	0.00	3,047.12	4,453.93
910 NHS	0.00	687.50	0.00	0.00	714.76	(27.26)
915 HSMISC	5,827.26	307.00	0.00	(4,000.00)	2,045.21	89.05
920 LOUNDSBURY STEM LAB	1,000.00	0.00	0.00	0.00	144.00	856.00
<b>Totals</b>	<b>\$45,753.17</b>	<b>\$66,792.02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$81,555.37</b>	<b>\$30,989.82</b>



*Billings School District  
Major County - Oklahoma  
Combining Statement of Assets, Liabilities and  
Fund Equity - Regulatory Basis - Fiduciary Funds  
7/1/22 to 6/30/23*

<u>Depository</u>	<u>Detail</u>	<u>Totals</u>
Cash	<u>30,989.82</u>	
Total Depository		<u><u>\$30,989.82</u></u>
<u>Fund</u>		
Ledger Balance	<u>30,989.82</u>	
Total Depository		<u><u>\$30,989.82</u></u>

**BILLINGS SCHOOL DISTRICT #1-07  
NOBLE COUNTY - OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
ALLOCATIONS & EXPENDITURES  
07/01/22 to 06/30/23**

FEDERAL CFDA NUMBER	PASS- THROUGH GRANTOR'S NUMBER	PROGRAM OR AWARD AMOUNT	CASH/(ACCURUED) OR DEFERRED REVENUE AT JULY 1, 2022	RECEIPTS OR REVENUE RECOGNIZED	DISBURSEMENTS/ EXPENDITURES	CASH/(ACCURUED) OR DEFERRED REVENUE AT JUNE 30, 2023	INDIRECT COST
84-010	511541552	68,493.73	(24,485.43)	55,509.23	47,202.12	(16,178.32)	0.00
84-010	515	63,969.58	0.00	14,754.58	14,754.58	0.00	0.00
84-027	6151621	17,833.29	0.00	16,834.93	16,834.93	0.00	0.00
84-027X	628	3,828.64	0.00	122.51	122.51	0.00	0.00
84-027	641	688.64	0.00	688.64	688.64	0.00	0.00
			0.00	17,646.08	17,646.08	0.00	0.00
84-425U	795	210,957.22	0.00	7,294.89	7,294.89	0.00	320.58
			0.00	7,294.89	7,294.89	0.00	320.58
<b>U.S. Department of Agriculture -</b>							
<b>Child Nutrition</b>							
10-555	759	11,514.39	0.00	11,514.39	11,514.39	0.00	0.00
10-555	763	27,766.89	37,161.01	27,766.89	27,983.17	36,944.73	0.00
10-553	764	9,460.95	10,361.50	9,460.95	9,460.95	10,361.50	0.00
			47,522.51	48,742.23	48,958.51	47,306.23	0.00
10-649	760	628.00	0.00	628.00	0.00	628.00	0.00
10-565	N/A	5,607.69	0.00	5,607.69	5,607.69	0.00	0.00
			47,522.51	54,977.92	54,566.20	47,934.23	0.00
<b>Total Child Nutrition Program</b>							
<b>Total Federal Financial Assistance</b>			23,037.06	150,182.70	141,463.87	31,755.91	320.58

NOTE 1: The Schedule of Expenditures of Federal Awards was prepared using the same accounting policies used in preparing the District's financial statements.

The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

NOTE 2: The District policy is to expend Child Nutrition federal, state and local revenues, in that order, during each fiscal year. If there are any unexpended federal or state funds remaining at the end of a fiscal year, those funds will be expended during the next fiscal year, prior to the utilization of current year funding.

NOTE 3: The amount shown as received and expended in the Child Nutrition for commodities represents a nonmonetary value of the food commodities received. Therefore, the total revenues and expenditures do not agree with the financial statements by this amount.

NOTE 4: Indirect Costs are included in the total expenditures.

NOTE 5: The District has elected not to use the 10% de Minimis indirect cost rate allowed under Uniform Guidance.

NOTE 6: The District reports they did not receive any federally funded personal protective equipment (PPE).

NOTE 7: The District reported \$0 to OCAS in 759, 763 & 764 to OCAS actual expenditures paid by the District was 759 - \$11,514.39, 763 - \$27,983.17 and 764 - \$9,460.95. Also, The District reported \$2,766.89 for 763 and \$851.17 for 764 in the General Fund, which should have been coded to the Child Nutrition Fund.

NOTE 8: The District reported expenditures for in 795 in the Building Fund in the amount of \$673.10

*S & B CPA's & Associates, PLLC*  
*302 North Independence, Suite 103*  
*Enid, Oklahoma 73701*  
*580-265-8651*

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education  
Billings School District #1-2  
Noble County, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements, regulatory basis, of Billings School District #1-2, Noble County, Oklahoma, (the District) as listed in the Table of Contents, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's combined financial statements, and have issued our report thereon dated April 10, 2024, which was adverse with respect to the presentation of the financial statements in conformity with the accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings we identified certain deficiencies in internal control that we consider to be material weaknesses and deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings as item 2023-01 to be a material weakness.

INTERNAL CONTROL/COMPLIANCE REPORT  
Billings School District #1-2

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Schedule of Findings as item 2023-02 and 2023-03 to be significant deficiencies.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Response to Findings**

The District's response to the findings identified in our audit is described in the accompanying school's corrective action plan. We did not audit the District's response and, accordingly we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Billings School District #1-2, Noble County, Oklahoma's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*S & B CPAs & Associates, PLLC*

S & B CPAs & Associates, PLLC  
April 10, 2024

BILLINGS SCHOOL DISTRICT #-2  
 NOBLE COUNTY - OKLAHOMA  
 JULY 1, 2022 TO JUNE 30, 2023

SCHEDULE OF FINDINGS  
JUNE 30, 2023

**2023-001 Finding - Material**

Statement of Condition – Forty-five District purchases were tested. Seven (7) purchase orders were dated after the invoice and three (3) payments had no invoice. Thirty-six (36) Activity Fund purchases were tested. One (1) paid from a quote, one (1) invoice not signed, three (3) invoices were dated before the requisition and one (1) payments did not have invoices available for review.

Criteria – All expenditures are to have requisitions submitted prior to any order of goods or services are made, which includes a predetermined amount, all invoices or packing slips are to be signed by personnel receiving goods or services and invoices are required documentation before payment is made.

Cause/ Effect of Condition – Employees are not following purchasing procedures, which could lead to unauthorized purchases being made.

Recommendation – we recommend all purchases be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized, dated and signed invoice.

**2023-002 Finding**

Statement of Conditions – The District reported no expenditures for Child Nutrition federal programs, through the Oklahoma Cost Accounting System (OCAS). The District's records reflected payments that were not coded properly to project codes 759, 763 & 764.

Criteria – Good internal control requires procedures to be in place for effective oversight and to properly record and track federal program expenditures and revenues.

The applicable expenditures utilized by the District for several program allocations were not the same as reported to the State Department of Education and the Oklahoma Cost Accounting System (OCAS) as follows:

<u>Federal Program</u>	<u>Applicable Program Expenditures</u>	<u>Program Expenditures Reported on OCAS</u>
Covid-19, Supply Chain Assistance	\$11,514.39	\$0
National School Lunch Program	\$27,983.17	\$0
School Breakfast Program	\$ 9,460.95	\$0

Cause/Effect of Condition – Lack of internal control allows for non-compliance with expenditure tracking and over statements in reporting to State and Federal Agencies.

Recommendation – All federal program funding is to be tracked utilizing the prescribed OCAS expenditure and revenue project code numbers. Those codes are to be utilized only for the amount the District is allocated for federally funded program.

**2023-003 Finding**

Statement of Conditions – The District reported revenue from ESSER III in the Building Fund. The Building Fund did not reflect appropriate expenditures. All expenditures were recorded in the General Fund.

Criteria – Good internal control requires procedures to be in place for effective oversight and to properly record and track federal program expenditures and revenues. Total expenditures recorded in the General Fund were \$7,294.89 which included \$320.58 of Indirect Costs. General Fund had recorded revenues of \$6,621.79 and Building Fund had recorded revenues of \$673.10.

Cause/Effect of Condition – Lack of internal control allows for non-compliance with expenditure tracking and over statements in reporting to State and Federal Agencies.

Recommendation – All federal program funding is to be tracked utilizing the prescribed OCAS expenditure and revenue project code numbers and recorded in the correct funds.

BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY - OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

DISPOSITION OF PRIOR YEAR FINDINGS  
JUNE 30, 2023

**22-01 Finding**

Statement of Condition - Pre-numbered receipts were not utilized by activity fund sponsors.

Criteria - Pre-numbered activity fund receipts shall be issued for every sub-account for each fiscal year and every teacher in the school system should be informed that all monies are to be turned in to the School Activity Fund Custodian on a daily basis.

Cause/Effect of Condition - The District and employees were not following Oklahoma State Department of Education Activity Fund procedures, which could lead to loss of revenues, theft and incomplete record.

Recommendation - The District should be following all specific procedures established by the State Department of Education.

Current Status - This finding was corrected during the current year.

**22-02 Finding**

Statement of Condition - During the 2021-22 fiscal year the Child Nutrition Fund had beginning balance and receipts totaling \$94,244.93 while total warrants, reserves and transfers out totaled \$94,623.81. The Child Nutrition Fund had a deficit balance of (\$378.88).

Criteria - Oklahoma Statutes require the District to maintain a positive balance.

Cause/Effect of Condition - Proper procedures were not in place to monitor fund balances and actual expenditures. The District was in violation of state law when the Child Nutrition Fund expenditures exceeded the District's fund balance. Since there is a deficit fund balance, future fiscal year revenue will now have to pay for the previous year's obligations.

Recommendation - We recommend the appropriations ledger be reconciled periodically with expenditure reports to ensure that expenditures do not exceed cash, in any fund, to ensure that the fund balance does not end the year with a deficit balance as required Oklahoma Statutes.

Current Status - This finding was corrected during the current year.

BILLINGS SCHOOL DISTRICT #I-2  
NOBLE COUNTY - OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

DISPOSITION OF PRIOR YEAR FINDINGS  
JUNE 30, 2023

**22-03 Finding - Material**

Statement of Condition - Fifteen (15) of 47 District Fund expenditures did not have a purchase order or invoice available for review and two (2) purchase orders did not have an invoice attached. Additionally, two (2) purchase orders were dated after the invoice date and seventeen (17) invoices were not signed by District personnel.

Criteria - All expenditures are to have requisitions submitted prior to any order of goods or services, which includes a predetermined amount. All invoices or packing slips are to be signed by personnel receiving goods or services and invoices are required documentation before payment is made.

Cause/Effect of Condition - Employees are not following purchasing procedures, which could lead to unauthorized purchases being made.

Recommendation - I recommend all purchases be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized, dated and signed invoice as required by Oklahoma State Statute Title 70 § 5-135.

Current Status - This finding continued during the current year.

**22-04 Finding - Material**

Statement of Condition - Four (4) of 25 Activity Fund expenditures did not have a purchase order, requisition or invoice available for review and five (5) purchase orders did not have an invoice attached. Additionally, two (2) purchase orders were dated after the invoice date and eight (8) invoices were not signed by District personnel.

Criteria - All expenditures are to have requisitions submitted prior to any order of goods or services, which includes a predetermined amount. All invoices or packing slips are to be signed by personnel receiving goods or services and invoices are required documentation before payment is made.

Cause/Effect of Condition - Employees are not following purchasing procedures, which could lead to unauthorized purchases being made.

Recommendation - I recommend all purchases be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized, dated and signed invoice as required by Oklahoma State Statute Title 70 § 5-129.

Current Status - This finding continued during the current year.

BILLINGS SCHOOL DISTRICT #1-54  
NOBLE COUNTY – OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

CURRENT YEAR AUDIT EXCEPTIONS AND RECOMENDATIONS

None reported.



BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY - OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

PRIOR YEAR AUDIT EXCEPTIONS AND RECOMENDATIONS

All prior year audit exceptions have since been resolved unless they are presented in the current year audit exceptions and recommendations followed by "A similar exception was presented in the previous year's audit report".

BILLINGS SCHOOL DISTRICT #1-2  
NOBLE COUNTY – OKLAHOMA  
JULY 1, 2022 TO JUNE 30, 2023

STATE OF OKLAHOMA )  
                                  )  
COUNTY OF GARFIELD )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of the audit contract and during the entire audit engagement with the Billings School District #1-1, Noble County, Oklahoma, for the audit year 2022-2023.

S & B CPAs & Associates, PLLC  
Auditing Firm

By: *S & B CPAs & Associates, PLLC*

Subscribed and sworn to before me this 10<sup>th</sup> day of April, 2024.

*Amber Nicole Morgan*  
Notary Public

My Commission Expires December 6, 2027



BILLINGS PUBLIC SCHOOL DISTRICT  
NOBLE COUNTY

AUDIT FINDING  
CORRECTIVE ACTION PLAN

Reference Number: 2023-001

Name of Award – Project Number  
(Federal Findings) \_\_\_\_\_

Condition/Findings: Seven (7) purchase orders were dated after the invoice and three(3) payments had no invoice. One (1) invoice paid from a quote, one(1) invoice was not signed, three (3) payments did not have invoices available for review.

Corrective steps that have already been implemented and/or the steps that will be implemented:

All purchases will be approved with a purchase order/requisition prior to items being ordered and they will be accompanied by an itemized, dated and signed invoice.

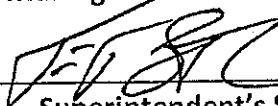
Completion Date: Implementing immediately

The Plan for monitoring adherence to the corrective action plan:

The School District will assure all purchases are approved with a purchase order/requisition prior to items being ordered and will be accompanied by an itemized, dated and signed invoice. This will be checked by the District Auditors. Training will be provided to staff through our regular inservice training.

If warranted, reasons why the district does not consider a Corrective Action necessary.

If a refund is made in relation to this finding please include the mailing date, amount and number of the check for the refund.

Mailing Date	Check Number	Amount of Refund
		<u>4-24.29</u>
Superintendent's Signature		Date

If the district disagrees with the Audit Finding this would be noted in the Steps Implemented Section.

BILLINGS PUBLIC SCHOOL DISTRICT  
NOBLE COUNTY

AUDIT FINDING  
CORRECTIVE ACTION PLAN

Reference Number: 2023-002

Name of Award – Project Number  
(Federal Findings) \_\_\_\_\_

Condition/Findings: The District reported no expenditures for Child Nutrition Federal Programs, through the Oklahoma Cost Accounting System (OCAS). The District's records reflected payments that were not coded properly to project codes 759, 763, and 764.

Corrective steps that have already been implemented and/or the steps that will be implemented:


The District will track all federal program funding utilizing the prescribed OCAS expenditure and revenue project code numbers. These codes will only be utilized for the amount the District is allocated for that federally funded program.

Completion Date: Implementing immediately

The Plan for monitoring adherence to the corrective action plan:  
The School District will assure all purchases are tracked and coded correctly to OCAS expenditures and revenue projects for federally funded programs. This will be checked by the District Auditors. The District will provide training for the Districts employees that are in charge of handling these accounts.

If warranted, reasons why the district does not consider a Corrective Action necessary.

If a refund is made in relation to this finding please include the mailing date, amount and number of the check for the refund.

Mailing Date	Check Number	Amount of Refund
		<u>4-29-21</u>
Superintendent's Signature		Date

If the district disagrees with the Audit Finding this would be noted in the Steps Implemented Section.

BILLINGS PUBLIC SCHOOL DISTRICT  
NOBLE COUNTY

AUDIT FINDING  
CORRECTIVE ACTION PLAN

Reference Number: 2023-003

Name of Award – Project Number  
(Federal Findings) \_\_\_\_\_

Condition/Findings: The district reported revenue for ESSER III in the Building Fund. The Building Fund did not reflect appropriate expenditures. All expenditures were recorded in the General Fund.

Corrective steps that have already been implemented and/or the steps that will be implemented:

The District will assure that all federal program funding will be tracked utilizing the prescribed OCAS expenditure and revenue project code numbers in the correct funds.

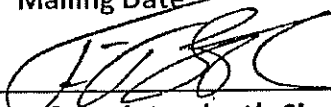
Completion Date: Implementing immediately

The Plan for monitoring adherence to the corrective action plan:

The School District will assure all purchases are tracked and coded correctly to OCAS expenditures and revenue projects for federally funded programs. This will be checked by the District Auditors. The District will provide training for the Districts employees that are in charge of handling these accounts.

If warranted, reasons why the district does not consider a Corrective Action necessary.

If a refund is made in relation to this finding please include the mailing date, amount and number of the check for the refund.

Mailing Date	Check Number	Amount of Refund
		<u>4-29.215</u>
Superintendent's Signature		Date

If the district disagrees with the Audit Finding this would be noted in the Steps Implemented Section.