

# Town of BINGER, OKLAHOMA

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

AS OF AND FOR THE FISCAL YEAR ENDED

JUNE 30, 2023

## THE TOWN OF BINGER, OKLAHOMA

### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

AS OF AND FOR THE FISCAL YEAR ENDED JUNE 30, 2023



To the Specified Users of the Report:

Town Board, Town of Binger Binger, Oklahoma

Trustees of the Binger Public Works Authority Binger, Oklahoma

Oklahoma Office of State Auditor and Inspector Oklahoma City, Oklahoma

#### **Report on Applying Agreed-Upon Procedures**

We have performed the procedures enumerated below which were agreed to by the specified users of the report as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist the Town and Public Works Authority in meeting its financial accountability requirements as prescribed by applicable Oklahoma law and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2023. Management of the Town of Binger (the Town) and the Binger Public Works Authority (the Authority) are responsible for the Town's and the Authority's financial accountability and its compliance with those legal and contractual requirements.

The Town and the Authority has agreed to and acknowledge that the procedures performed are appropriate to meet the intended purpose of meeting their financial accountability requirements as prescribed by applicable Oklahoma law and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2023. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

#### **Procedures and Findings**

As to the Town of Binger as of and for the fiscal year ended June 30, 2023:

1. **Procedures Performed**: From the Town's trial balances, we prepared a cash basis schedule of changes in fund balances for each fund (see accompanying Exhibit 1) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any observed instances of noncompliance.

Findings: No instances of noncompliance were observed.

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2. **Procedures Performed**: From the Town's trial balances, we prepared a cash basis budget and actual financial schedule for the General Fund, Clinic Fund, Street and Alley Fund, Fire Truck Improvement Fund, Fire Department County Tax Fund, Improvement Plan Fund, REAP Grant Fund, CLEET Fund, Beautification Fund, Fire Truck Fund, and Capital Improvement Fund (see accompanying Exhibit 2) and compared the actual expenditures reported to the authorized appropriations to report any observed instances of noncompliance with the appropriation limitations.

Findings: No instances of noncompliance were observed.

3. **Procedures Performed**: We agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

**Findings:** No significant or unusual reconciling items were observed that did not clear on a timely basis.

4. **Procedures Performed:** We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

**Findings:** At June 30, 2023, the town was undercollateralized by \$28,066. The Town has since received additional pledged collateral to cover all deposits.

5. **Procedures Performed:** We compared the Town's use of material restricted revenues and resources to their restrictions to report any observed instances of noncompliance.

Findings: No instances of noncompliance were observed.

6. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any observed instances of noncompliance.

Findings: No instances of noncompliance were observed.

7. **Procedures Performed:** A search for Town debt agreements was performed to identify any contractually required reserve balances and debt service requirements of bond indentures for the purpose of determining contract compliance.

Findings: The Town had no debt, therefore no debt service coverage requirements of bond indentures were applicable.

As to the Binger Public Works Authority, as of and for the fiscal year ended June 30, 2023:

1. **Procedures Performed:** From the Authority's trial balances, we prepared a schedule of revenues, expenses and changes in fund balances – cash basis for the Authority (see accompanying Exhibit 3) and compared the schedule results to the applicable trust prohibitions for creating fund balance deficits to report any observed instances of noncompliance.

Findings: No instances of noncompliance were observed.

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2. **Procedures Performed:** We agreed the Authority's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No instances of noncompliance were observed.

3. **Procedures Performed:** We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: At June 30, 2023, all deposits were covered by FDIC.

4. **Procedures Performed:** We compared the Authority's use of material restricted revenues and resources to their restrictions to report any observed instances of noncompliance.

Findings: No instances of noncompliance were observed.

5. **Procedures Performed:** We compared the accounting for the Authority's activities by fund to the legal and contractual requirements for separate funds to report any observed instances of noncompliance.

Findings: No instances of noncompliance were observed.

6. **Procedures Performed:** A search for Authority debt agreements was performed to identify any contractually required reserve balances and/or debt service coverage requirements of bond indentures for the purposes of determining contract compliance.

**Findings:** At June 30, 2023, the Authority met its debt service reserve balance requirement and has no debt service coverage requirement.

As to the Town of Binger and Binger Public Works Authority grant programs, as of and for the fiscal year ended June 30, 2023:

1. **Procedures Performed:** From the Town and Authority's trial balances, we prepared a schedule of grant activity for each grant/contract (see accompanying Exhibit 4) and compared the receipts and disbursements to grant agreements and supporting information to report any observed instances of noncompliance with the grant agreement.

Findings: No instances of noncompliance were observed.

We were engaged to conduct this agreed-upon procedures engagement in accordance with the attestation standards established by the American Institute of Certified Public Accountants to meet the requirements prescribed in Oklahoma Statutes §11-17.105-.107 and §60-180.1-.3. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the Town or the Authority meeting their financial accountability requirements as prescribed by applicable Oklahoma law and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2023. Accordingly, we do not express such an opinion or

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conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Town and the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

Crawford & associater , P. C .

Crawford & Associates, P.C. September 26, 2023



#### EXHIBIT 1 TOWN OF BINGER AND BINGER PUBLIC WORKS AUTHORITY SUMMARY OF CHANGES IN FUND BALANCES - CASH BASIS FOR THE YEAR ENDED JUNE 30, 2023

	Restated Beginning of Year Fund Balances		Current Year Revenues		Current Year Expenditures		End of Year Fund Balances	
TOWN:								
General Fund	\$	274,741	\$	307,624	\$	280,355	\$	302,010
Clinic Fund		208,210		21,391		168,298		61,303
Street and Alley Fund		51,718		46,683		42,471		55,930
Fire Truck Improvement Fund		33,098		40,738		23,711		50,125
Fire Department County Tax Fund		11,389		3,287		1,420		13,256
Improvement Plan Fund		131,302		85,301		44,203		172,400
REAP Grant Fund		1		18,500		18,500		1
CLEET Fund		865		4,821		4,651		1,035
Beautification Project Fund		2,419		800		226		2,993
Fire Truck Fund		12,721		9,937		4,605		18,053
Capital Improvement Fund		133,375		52,926		59,333		126,968
Town Subtotal		859,839		592,008		647,773		804,074
PUBLIC WORKS AUTHORITY:								
Binger Public Works Authority		83,656		348,110		321,778		109,988
<b>BPWA</b> Subtotal		83,656		348,110		321,778		109,988
Overall Totals	\$	943,495	\$	940,118		969,551	\$	914,062

Note: General Fund beginning fund balance was restated in the amount of \$3,704 relating to the removal of OMAG Escrow account which is not considered a cash account of the Town.

	Budgeted Original	Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)	
Beginning Budgetary Fund Balance, Restated	\$ 233,203	\$ 233,203	\$ 274,741	\$ 41,538	
Resources (Inflows):					
Taxes:					
Sales tax	143,520	143,520	163,377	19,857	
Franchise tax	21,717	21,717	25,610	3,893	
Total Taxes	165,237	165,237	188,987	23,750	
Intergovernmental:					
Alcholic beverage	7,909	7,909	7,761	(148)	
Tobacco tax	2,270	2,270	2,320	50	
Grant revenue	-	-	60,005	60,005	
Total Intergovernmental	10,179	10,179	70,086	59,907	
Charges for Services:					
Permits	54	54	-	(54)	
Fire department fees	945	945	5,340	4,395	
Total Charges for Services	999	999	5,340	4,341	
Interest Income	398	398	146	(252)	
Fines and Forfietures	33,459	33,459	35,482	2,023	
Miscellaneous Income:					
Rent	1,800	1,800	2,000	200	
Royalty	3,068	3,068	3,316	248	
Other	-	-	2,267	2,267	
Total Miscellaneous	4,868	4,868	7,583	2,715	
Other Financing Sources:					
Transfers from other funds	-				
Total Resources (Inflows)	215,140	215,140	307,624	92,484	
Amounts available for appropriation	448,343	448,343	582,365	134,022	
Charges to Appropriations (Outflows):					
General Government:					
Personal services	225,000	225,000	142,148	82,852	
Maintenance and operations	147,343	147,343	85,251	62,092	
Capital outlay	76,000	76,000	52,956	23,044	
Total General Government	448,343	448,343	280,355	167,988	
Other Financing Sources:					
Transfers to other funds					
Total Charges to Appropriations	448,343	448,343	280,355	167,988	
Ending Budgetary Fund Balance	\$-	\$ -	\$ 302,010	\$ 302,010	

#### EXHIBIT 2 TOWN OF BINGER, OKLAHOMA BUDGETARY COMPARISON SCHEDULE - CASH BASIS CLINIC FUND FOR THE YEAR ENDED JUNE 30, 2023

	CLINIC FUND						
	0	Amounts Final	Actual	Variance with Final Budget			
	Original	Final	Amounts	Positive (Negative)			
Beginning Budgetary Fund Balance	\$ 208,210	\$ 208,210	\$ 208,210	\$ -			
Resources (Inflows):							
Sales tax	-	18,002	21,313	3,311			
Interest	-	66	78	12			
Total Resources (Inflows)		18,068	21,391	3,323			
Amounts available for appropriation	208,210	226,278	229,601	3,323			
Charges to appropriations (outflows):							
Maintenance and operations	2,500	6,091	3,353	2,738			
Capital outlay	205,710	220,187	164,945	55,242			
Total Clinic	208,210	226,278	168,298	57,980			
Other Financing Uses: Transfers to other funds		<u> </u>	<u> </u>				
Total Charges to Appropriations	208,210	226,278	168,298	57,980			
Ending Budgetary Fund Balance	<u>\$ -</u>	<u>\$ -</u>	\$ 61,303	\$ 61,303			

	STREET AND ALLEY FUND							
	Budgeted	Amounts	Actual	Variance with Final Budget				
	Original	Final	Amounts	Positive (Negative)				
Beginning Budgetary Fund Balance	\$ 51,718	\$ 51,718	\$ 51,718	\$-				
Resources (Inflows):								
Sales tax	-	36,028	42,651	6,623				
Gas excise tax	-	636	792	156				
Motor vehicle tax	-	2,361	3,213	852				
Interest income	-	20	27	7				
Total Resources (Inflows)		39,045	46,683	7,638				
Amounts available for appropriation	51,718	90,763	98,401	7,638				
Charges to appropriations (outflows):								
Personal service	36,000	57,617	30,431	27,186				
Maintenance and operations	15,718	33,146	12,040	21,106				
Total Streets	51,718	90,763	42,471	48,292				
Other Financing Uses:								
Transfers to other funds								
Total Charges to Appropriations	51,718	90,763	42,471	48,292				
Ending Budgetary Fund Balance	<u>\$ -</u>	<u>\$ -</u>	\$ 55,930	\$ 55,930				

	FIRE TRUCK IMPROVEMENT FUND						
	Budgeted	Amounts	Actual	Variance with Final Budget			
	Original	Final	Amounts	Positive (Negative)			
Beginning Budgetary Fund Balance	\$ 33,098	\$ 33,098	\$ 33,098	\$ -			
Resources (Inflows):							
Sales tax	-	18,002	21,313	3,311			
Miscellaneous income	-	6,420	9,350	2,930			
Interest income	-	17	22	5			
Grant revenue	-	4,350	10,053	5,703			
Total Resources (Inflows)		28,789	40,738	11,949			
Amounts available for appropriation	33,098	61,887	73,836	11,949			
Charges to appropriations (outflows):							
Personal service	500	2,980	2,430	550			
Maintenance and operations	15,598	41,907	19,480	22,427			
Capital outlay	17,000	17,000	1,801	15,199			
Total Fire Truck Improvement	33,098	61,887	23,711	38,176			
Other Financing Uses:							
Transfers to other funds							
Total Charges to Appropriations	33,098	61,887	23,711	38,176			
Ending Budgetary Fund Balance	<u>\$ -</u>	\$ -	\$ 50,125	\$ 50,125			

	FIRE DEPARTMENT COUNTY TAX FUND						
	Budgeted	Amounts	Actual	Variance with Final Budget			
	Original	Final	Amounts	Positive (Negative)			
Beginning Budgetary Fund Balance	\$ 11,389	\$ 11,389	\$ 11,389	\$ -			
Resources (Inflows):							
County tax	-	1,420	1,420	-			
Interest income	-	46	67	21			
BIA fire runs	-	1,800	1,800	-			
Total Resources (Inflows)		3,266	3,287	21			
Amounts available for appropriation	11,389	14,655	14,676	21			
Charges to appropriations (outflows):							
Maintenance and operations	2,000	3,420	1,420	2,000			
Capital outlay	9,389	11,235	-	11,235			
Total Fire Department	11,389	14,655	1,420	13,235			
Other Financing Uses:							
Transfers to other funds							
Total Charges to Appropriations	11,389	14,655	1,420	13,235			
Ending Budgetary Fund Balance	\$ -	\$ -	\$ 13,256	\$ 13,256			

	IMPROVEMENT PLAN FUND							
	Budgeted	Amounts	Actual	Variance with Final Budget				
	Original	Final	Amounts	Positive (Negative)				
Beginning Budgetary Fund Balance	\$ 131,302	\$ 131,302	\$ 131,302	\$ -				
Resources (Inflows):								
Sales tax	-	72,058	85,301	13,243				
Total Resources (Inflows)		72,058	85,301	13,243				
Amounts available for appropriation	131,302	203,360	216,603	13,243				
Charges to appropriations (outflows):								
Maintenance and operations	1,302	2,904	45	2,859				
Capital outlay	130,000	200,456	44,158	156,298				
Total Improvement Plan	131,302	203,360	44,203	159,157				
Other Financing Uses:								
Transfers to other funds								
Total Charges to Appropriations	131,302	203,360	44,203	159,157				
Ending Budgetary Fund Balance	\$ -	<u>\$ -</u>	\$ 172,400	\$ 172,400				

	REAP GRANT FUND							
	Budgeted Amounts Original Final					ctual nounts	Variance with Final Budget Positive (Negative)	
Beginning Budgetary Fund Balance	\$	1	\$	1	\$	1	\$	-
Resources (Inflows): Grant revenue		-		18,500		18,500		-
Total Resources (Inflows)		-		18,500		18,500		-
Amounts available for appropriation		1		18,501		18,501		-
Charges to appropriations (outflows):								
Capital outlay		1		18,501		18,500		1
Total REAP Grant		1		18,501		18,500		1
Total Charges to Appropriations		1		18,501		18,500		1
Ending Budgetary Fund Balance	\$	-	\$	-	\$	1	\$	1

	CLEET FUND							
	Or	Budgeted iginal	Amounts Final		Actual Amounts		Variance with Final Budget Positive (Negative)	
Beginning Budgetary Fund Balance	\$	865	\$	865	\$	865	\$	-
Resources (Inflows): Court costs		-		4,791		4,821		30
Total Resources (Inflows)		-		4,791		4,821		30
Amounts available for appropriation		865		5,656		5,686		30
Charges to appropriations (outflows):								
Maintenance and supplies		865		5,656		4,651		1,005
Total CLEET		865		5,656		4,651		1,005
Total Charges to Appropriations		865		5,656		4,651		1,005
Ending Budgetary Fund Balance	\$	-	\$	-	\$	1,035	\$	1,035

	BEAUTIFICATION PROJECT FUND							
	0	Budgeted riginal		ts Final		actual nounts	Fina	ance with l Budget e (Negative)
Beginning Budgetary Fund Balance	\$	2,419	\$	2,419	\$	2,419	\$	-
Resources (Inflows):								
Garage sale vendors		-		595		595		-
Garage sale permits		-		205		205		-
Total Resources (Inflows)		-	_	800		800		-
Amounts available for appropriation		2,419		3,219		3,219		
Charges to appropriations (outflows):								
Maintenance and operations		200		500		226		274
Capital outlay		2,219		2,719		-		2,719
Total Beautification Project		2,419	_	3,219		226		2,993
Total Charges to Appropriations		2,419		3,219		226		2,993
Ending Budgetary Fund Balance	\$	-	\$	-	\$	2,993	\$	2,993

**BEAUTIFICATION PROJECT FUND** 

	FIRE TRUCK FUND						
	Budgeted Original	Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)			
Beginning Budgetary Fund Balance	\$ 12,721	\$ 12,721	\$ 12,721	\$ -			
Resources (Inflows):							
Volunteer's monthly	-	1,060	1,260	200			
Volunteer's per run	-	2,875	2,875	-			
Fundraisers	-	2,668	2,668	-			
Donations	-	2,270	2,818	548			
Interest income		186	316	130			
Total Resources (Inflows)		9,059	9,937	878			
Amounts available for appropriation	12,721	21,780	22,658	878			
Charges to appropriations (outflows):							
Maintenance and operations	7,721	13,280	4,605	8,675			
Capital outlay	5,000	8,500	-	8,500			
Total Fire Truck Fund	12,721	21,780	4,605	17,175			
Other Financing Uses:							
Transfers to other funds							
Total Charges to Appropriations	12,721	21,780	4,605	17,175			
Ending Budgetary Fund Balance	<u>\$ -</u>	<u>\$ -</u>	\$ 18,053	\$ 18,053			

	CAPITAL IMPROVEMENT FUND							
	Budgeted Amounts		Actual	Variance with Final Budget				
	Original	Final	Amounts	Positive (Negative)				
Beginning Budgetary Fund Balance	\$ 129,411	\$ 129,411	\$ 133,375	\$ 3,964				
Resources (Inflows):								
Use tax	-	44,016	51,940	7,924				
Interest income	-	683	986	303				
Total Resources (Inflows)	-	44,699	52,926	8,227				
Amounts available for appropriation	129,411	174,110	186,301	12,191				
Charges to appropriations (outflows):								
Maintenance and operations	1,411	6,747	3,631	3,116				
Capital outlay	128,000	167,363	55,702	111,661				
Total Capital Improvement	129,411	174,110	59,333	114,777				
Other Financing Uses: Transfers to other funds	<u> </u>							
Total Charges to Appropriations	129,411	174,110	59,333	114,777				
Ending Budgetary Fund Balance	\$ -	<u>\$ -</u>	\$ 126,968	\$ 126,968				

Operating Revenues:	
Charges for services:	
Water	\$ 332,490
Sewer	15,080
Other	216
Total Operating Revenues	347,786
Operating Expenses:	
Water:	
Personal services	149,196
Maintenance and operations	129,553
Total Water	278,749
Sewer:	
Maintenance and operations	26,177
Total Sewer	26,177
Total Operating Expenses	304,926
Operating Income	42,860
Non-Operating Revenues (Expenses):	
Interest income	324
Debt service - principal	(11,433)
Debt service - interest	(5,419)
Total Non-Operating Revenues (Expenses)	(16,528)
Change in fund balance	26,332
Fund Balance - beginning	83,656
Fund Balance - ending	\$ 109,988

#### TOWN OF BINGER, OKLAHOMA SCHEDULE OF GRANT ACTIVITY - CASH BASIS Year Ended June 30, 2023

	Local	virus State and Fiscal ry Funds	Rural Fire Grant		REAP Contract #222218		FEMA DR 4575 PW 159		
Awarding agency		artment of asury	Oklahoma Department of Agriculture		Association of South- Central Oklahoma Governments (ASCOG)		Department of Emergency Management		
ALN	21.	21.027		N/A		N/A		97.036	
Award Amount	\$	110,905	\$	10,053	\$	45,000	\$	27,177	
Program Budget		110,905		10,053		45,000		28,608	
Current Year Activity:									
Current Year Receipts:									
Received from agency Received from local match		55,714		10,053		18,500		4,291	
Total current year receipts		55,714		10,053		18,500		4,291	
Current Year Disbursements		1,262		10,053		18,500		-	
Beginning of Year Unexpended Grant Funds (Due from Agency)		(4,155)				-		-	
End of Year Unexpended Grant Funds (Due from Agency)		50,297		-		-		4,291	
Program To-Date Activity:									
Program To-Date Receipts:									
Received from agency Received from local match		110,905		10,053		18,500		25,747 1,430	
Total program To-Date Receipts		110,905		10,053		18,500		27,177	
Program To-Date Disbursements		60,608		10,053		18,500		28,608	
Program To-Date Unexpended Grant Funds (Due from Agency)	\$	50,297	\$	_	\$		\$	(1,431)	