

BINGER-ONEY INDEPENDENT SCHOOL DISTRICT NO. 168

CADDO COUNTY, OKLAHOMA

JUNE 30, 2013

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**BINGER-ONEY INDEPENDENT SCHOOL DISTRICT NO. I-168, CADDO COUNTY
SCHOOL DISTRICT OFFICIALS
JUNE 30, 2013**

BOARD OF EDUCATION

| | |
|----------------|----------------|
| President | Wesley Hedrick |
| Vice President | Tracey Ingram |
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SUPERINTENDENT OF SCHOOLS

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SCHOOL DISTRICT TREASURER

Tina Buchanan



CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Binger-Oney Independent School District #168
Caddo County, Oklahoma

Board Members:

Report on Financial Statements

We have audited the accompanying combined fund type and account group financial statements of the **Binger-Oney Independent School District #168**, Caddo County, Oklahoma, as of and for the year ended June 30, 2013, and the related notes to the financial statements which collectively comprise the district's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by **Binger-Oney Independent School District #168**, Caddo County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of **Binger-Oney Independent School District #168**, Caddo County, Oklahoma, as of June 30, 2013, or the changes in its financial position, for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Binger-Oney Independent School District, #168**, Caddo County, Oklahoma as of June 30, 2013, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Binger-Oney Independent School District #168, Caddo County, Oklahoma’s** combined financial statements. The combining financial statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the *Oklahoma Department of Education* and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements.

The combining financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2013, on our consideration of the **Binger-Oney Independent School District, #168, Caddo County, Oklahoma's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering **Binger-Oney Independent School District, #168, Caddo County, Oklahoma's** internal control over financial reporting and compliance.

Angel, Johnston + Blessingame, P.C.

Chickasha, Oklahoma
October 28, 2013

COMBINED FINANCIAL STATEMENTS

Binger-Oney School District No. I-168, Caddo County, Oklahoma
Combined Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Fund Types and Account Groups
For the Year Ending June 30, 2013

| | Governmental Fund Types | | | | Fiduciary Fund Types | Account Group | Total (Memorandum Only) |
|---|-------------------------|-------------------|-------------------|------------------|----------------------|------------------------|-------------------------|
| | General | Special Revenue | Debt Service | Capital Projects | Trust and Agency | General Long-Term Debt | June 30, 2013 |
| ASSETS | | | | | | | |
| Cash and Cash Equivalents | \$ 355,210 | \$ 225,162 | \$ 333,205 | \$ 0 | \$ 77,823 | \$ 0 | \$ 991,400 |
| Investments | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Amounts Available in Debt Service Fund | 0 | 0 | 0 | 0 | 0 | 333,205 | 333,205 |
| Amounts to be Provided for Retirement of General Long-Term Debt | 0 | 0 | 0 | 0 | 0 | 611,795 | 611,795 |
| Amounts to be Provided For Capitalized Lease Agreements | 0 | 0 | 0 | 0 | 0 | 248,330 | 248,330 |
| Amounts to be Provided for Compensated Absences | 0 | 0 | 0 | 0 | 0 | 43,200 | 43,200 |
| Total Assets | \$ 355,210 | \$ 225,162 | \$ 333,205 | \$ 0 | \$ 77,823 | \$ 1,236,530 | \$ 2,227,930 |
| LIABILITIES AND FUND BALANCE | | | | | | | |
| Liabilities: | | | | | | | |
| Warrants Payable | \$ 31,603 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 31,603 |
| Reserve for Encumbrances | 10,624 | 505 | 0 | 0 | 0 | 0 | 11,129 |
| Due to Activity Groups | 0 | 0 | 0 | 0 | 77,823 | 0 | 77,823 |
| General Obligation Bonds Payable | 0 | 0 | 0 | 0 | 0 | 945,000 | 945,000 |
| Capitalized Lease Obligations Payable | 0 | 0 | 0 | 0 | 0 | 248,330 | 248,330 |
| Compensated Absences Payable | 0 | 0 | 0 | 0 | 0 | 43,200 | 43,200 |
| Total Liabilities | \$ 42,228 | \$ 505 | \$ 0 | \$ 0 | \$ 77,823 | \$ 1,236,530 | \$ 1,357,086 |
| Fund Balances: | | | | | | | |
| Restricted For: | | | | | | | |
| Capital Projects | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Building Programs | 0 | 149,421 | 0 | 0 | 0 | 0 | 149,421 |
| Child Nutrition Programs | 0 | 75,236 | 0 | 0 | 0 | 0 | 75,236 |
| Unassigned | 312,983 | 0 | 0 | 0 | 0 | 0 | 312,983 |
| Total Fund Balances | \$ 312,983 | \$ 224,657 | \$ 333,205 | \$ 0 | \$ 0 | \$ 0 | \$ 870,844 |
| Total Liabilities and Fund Balances | \$ 355,210 | \$ 225,162 | \$ 333,205 | \$ 0 | \$ 77,823 | \$ 1,236,530 | \$ 2,227,930 |

The notes to the financial statements are an integral part of this statement.

Binger-Oney School District No.1-168, Caddo County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - All Governmental Fund Types
For the Year Ending June 30, 2013

| | Governmental Fund Types | | | | Totals (Memorandum Only) |
|--|-------------------------|--------------------|-------------------|---------------------|--------------------------------|
| | General | Special Revenue | Debt Service | Capital Projects | June 30, 2013 |
| Revenue Collected: | | | | | |
| Local Sources | \$ 577,574 | \$ 96,940 | \$ 327,219 | \$ 0 | \$ 1,001,733 |
| Intermediate Sources | 43,486 | 0 | 0 | 0 | 43,486 |
| State Sources | 1,533,018 | 2,730 | 0 | 0 | 1,535,747 |
| Federal Sources | 333,293 | 148,496 | 0 | 0 | 481,789 |
| Non-Revenue Receipts | 0 | 0 | 0 | 0 | 0 |
| <i>Total Revenue Collected</i> | <u>\$ 2,487,371</u> | <u>\$ 248,165</u> | <u>\$ 327,219</u> | <u>\$ 0</u> | <u>\$ 3,062,754</u> |
| Expenditures Paid: | | | | | |
| Instruction | \$ 1,658,226 | \$ 0 | \$ 0 | \$ 0 | \$ 1,658,226 |
| Support Services | 1,077,950 | 38,615 | 0 | 0 | 1,116,565 |
| Operation of Non-Instructional Services | 77,786 | 145,414 | 0 | 0 | 223,200 |
| Facilities Acquisition and Construction | 0 | 115,464 | 0 | 470 | 115,935 |
| Other Outlays | 0 | 0 | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 | 0 | 0 |
| Repayments | 0 | 128 | 0 | 0 | 128 |
| Interest Paid on Warrants and Bank Charges | 0 | 5 | 0 | 0 | 5 |
| Debt Service: | | | | | |
| Principal Retirement | 0 | 0 | 0 | 0 | 0 |
| Interest and Fiscal Agent Fees | 0 | 0 | 8,348 | 0 | 8,348 |
| <i>Total Expenditures Paid</i> | <u>\$ 2,813,962</u> | <u>\$ 299,626</u> | <u>\$ 8,348</u> | <u>\$ 470</u> | <u>\$ 3,122,406</u> |
| <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i> | <u>\$ (326,591)</u> | <u>\$ (51,461)</u> | <u>\$ 318,871</u> | <u>\$ (470)</u> | <u>\$ (59,651)</u> |
| Adjustments to Prior Year Encumbrances | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Other Financing Sources (Uses): | | | | | |
| Estopped Warrants | \$ 15 | \$ 0 | \$ 0 | \$ 0 | \$ 15 |
| Bond Proceeds | 0 | 0 | 0 | 0 | 0 |
| Transfers In | 0 | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 | 0 |
| <i>Total Other Financing Sources (Uses)</i> | <u>\$ 15</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 15</u> |
| <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i> | <u>\$ (326,576)</u> | <u>\$ (51,461)</u> | <u>\$ 318,871</u> | <u>\$ (470)</u> | <u>\$ (59,636)</u> |
| <i>Fund Balance - Beginning of Year</i> | <u>639,559</u> | <u>276,118</u> | <u>14,334</u> | <u>470</u> | <u>930,480</u> |
| <i>Fund Balance - End of Year</i> | <u>\$ 312,983</u> | <u>\$ 224,657</u> | <u>\$ 333,205</u> | <u>\$ 0</u> | <u>\$ 870,844</u> |

The notes to the financial statements are an integral part of this statement.

Binger-Oney School District No. I-168, Caddo County, Oklahoma
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types
For the Year Ending June 30, 2013

| | General Fund | | | Special Revenue Funds | | | Debt Service Fund | | |
|--|---------------------|---------------------|---------------------|-----------------------|---------------------|--------------------|--------------------|--------------------|-------------------|
| | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual |
| Revenue Collected: | | | | | | | | | |
| Local Sources | \$ 481,067 | \$ 481,067 | \$ 577,574 | \$ 87,124 | \$ 87,124 | \$ 96,940 | \$ 315,848 | \$ 315,848 | \$ 327,219 |
| Intermediate Sources | 40,300 | 40,300 | 43,486 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Sources | 1,427,527 | 1,427,527 | 1,533,018 | 2,500 | 2,500 | 2,730 | 0 | 0 | 0 |
| Federal Sources | 159,127 | 306,781 | 333,293 | 114,000 | 114,000 | 148,496 | 0 | 0 | 0 |
| Non-Revenue Receipts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Revenue Collected</i> | <u>\$ 2,108,021</u> | <u>\$ 2,255,675</u> | <u>\$ 2,487,371</u> | <u>\$ 203,624</u> | <u>\$ 203,624</u> | <u>\$ 248,165</u> | <u>\$ 315,848</u> | <u>\$ 315,848</u> | <u>\$ 327,219</u> |
| Expenditures Paid: | | | | | | | | | |
| Instruction | \$ 1,537,262 | \$ 1,684,916 | \$ 1,658,226 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Support Services | 1,109,328 | 1,109,328 | 1,077,950 | 183,933 | 183,933 | 38,615 | 0 | 0 | 0 |
| Operation of Non-Instructional Services | 80,015 | 80,015 | 77,786 | 180,217 | 180,217 | 145,414 | 0 | 0 | 0 |
| Facilities Acquisition and Construction | 0 | 0 | 0 | 115,464 | 115,464 | 115,464 | 0 | 0 | 0 |
| Other Outlays | 20,975 | 20,975 | 0 | 0 | 0 | 0 | 330,181 | 330,181 | 8,348 |
| Other Uses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Repayments | 0 | 0 | 0 | 128 | 128 | 128 | 0 | 0 | 0 |
| Interest Paid on Warrants and Bank Charges | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 0 | 0 |
| <i>Total Expenditures Paid</i> | <u>\$ 2,747,580</u> | <u>\$ 2,895,234</u> | <u>\$ 2,813,962</u> | <u>\$ 479,742</u> | <u>\$ 479,742</u> | <u>\$ 299,626</u> | <u>\$ 330,181</u> | <u>\$ 330,181</u> | <u>\$ 8,348</u> |
| <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i> | <u>\$ (639,559)</u> | <u>\$ (639,559)</u> | <u>\$ (326,591)</u> | <u>\$ (276,118)</u> | <u>\$ (276,118)</u> | <u>\$ (51,461)</u> | <u>\$ (14,334)</u> | <u>\$ (14,334)</u> | <u>\$ 318,871</u> |
| Adjustments to Prior Year Encumbrances | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Other Financing Sources (Uses): | | | | | | | | | |
| Estopped Warrants | \$ 0 | \$ 0 | \$ 15 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Other Financing Sources (Uses)</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 15</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i> | <u>\$ (639,559)</u> | <u>\$ (639,559)</u> | <u>\$ (326,576)</u> | <u>\$ (276,118)</u> | <u>\$ (276,118)</u> | <u>\$ (51,461)</u> | <u>\$ (14,334)</u> | <u>\$ (14,334)</u> | <u>\$ 318,871</u> |
| <i>Fund Balance - Beginning of Year</i> | <u>639,559</u> | <u>639,559</u> | <u>639,559</u> | <u>276,118</u> | <u>276,118</u> | <u>276,118</u> | <u>14,334</u> | <u>14,334</u> | <u>14,334</u> |
| <i>Fund Balance - End of Year</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 312,983</u> | <u>\$ (0)</u> | <u>\$ (0)</u> | <u>\$ 224,657</u> | <u>\$ (0)</u> | <u>\$ (0)</u> | <u>\$ 333,205</u> |

The notes to the financial statements are an integral part of this statement.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies

The basic financial statements of the Binger-Oney Public Schools Independent District No.168, Caddo County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

1.A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

1.B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, Governmental Fund Types, General Fund, (continued)

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

1. General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

2. Special Revenue Funds - The Special Revenue Funds of the District consist of the Building Fund and the Child Nutrition Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

3. Debt Service Fund - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

4. Capital Projects Fund - The Capital Projects Fund consists of the District's 2010 Building Bond issue. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities and renovating existing facilities.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, (continued)

1. Agency Funds - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

1. General long-term Debt Account Group - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

2. General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

1.C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed or permitted by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies, (continued)

1.C. Basis of Accounting and Presentation, (continued)

- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

1.E. Assets, Liabilities and Fund Equity

Cash and Cash Equivalents – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximated market value.

Property Tax Revenues – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories – The value of consumable inventories at June 30, 2013, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have been reported in the general long-term debt account group since none of the vested sick leave is expected to be liquidated with expendable available financial resources.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Fund Balance - In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

Restricted fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

Committed fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

Unassigned fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

1.F. Revenue, Expenses, and Expenditures

State Sources - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2013:

| | | <u>Carrying Value</u> | |
|--|----------------------|---------------------------|-------------------|
| Deposits | | | |
| Demand Deposits | \$ | 992,745 | |
| Time Deposits | | <u>0</u> | |
| Total Deposits | \$ | <u>992,745</u> | |
| Investments | | | |
| | <u>Credit Rating</u> | <u>Maturity</u> | <u>Fair Value</u> |
| | | | \$ <u>0</u> |
| Total Investments | | | \$ <u>0</u> |
| Reconciliation to the Combined Statement of Assets, Liabilities and Equity | | | |
| Cash and Cash Equivalents | | \$ 991,400 | |
| Activity Fund Reconciling Items | | <u>1,345</u> | |
| Total Deposits and Investments | | <u>\$ 992,745</u> | |

Custodial Credit Risk – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District’s name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District’s name.

The District’s policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2013, the District was not exposed to custodial credit risk as defined above.

Investment Credit Risk – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 2 – Deposit and Investment Risk, (continued)

4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations- rating agencies- as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2013, as defined above.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2013, the District had no concentration of credit risk as defined above.

Note 3 - General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable, obligations for compensated absences, and capital leases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 3 - General Long-term Debt, (continued)

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2013:

| | Bonds Payable | Capital Lease Obligations | Compensated Absences | Total |
|------------------------|---------------|---------------------------|----------------------|-----------|
| Balance July 1, 2012 | 945,000 | 282,184 | 28,800 | 1,255,984 |
| Additions | 0 | 21,455 | 38,400 | 59,855 |
| Retirements | 0 | 55,309 | 24,000 | 79,309 |
| Balance, June 30, 2013 | 945,000 | 248,330 | 43,200 | 1,236,530 |

A brief description of the outstanding general obligation bond issues at June 30, 2013, is set forth below:

| | Interest Rate | Maturity Date | Amount Issued | Amount Outstanding |
|---------------------|----------------|----------------|---------------|--------------------|
| 2010 Building Bonds | 1.65% to 1.90% | August 1, 2015 | \$ 1,200,000 | \$ 945,000 |

Presented below is a summary of debt service requirements to maturity by years and by each bond issue.

| | Principal | Interest | Total |
|----------------------------|-------------------|------------------|-------------------|
| 2010 Building Bonds | | | |
| 2013-14 | \$ 315,000 | \$ 8,347 | \$ 323,347 |
| 2014-15 | 315,000 | 11,183 | 326,183 |
| 2015-16 | 315,000 | 5,985 | 320,985 |
| Sub Total | \$ 945,000 | \$ 25,515 | \$ 970,515 |
| Total Bonds | \$ 945,000 | \$ 25,515 | \$ 970,515 |

Interest expense on bonds payable incurred during the current year totaled \$8,348.

The District has entered into lease agreements for financing the acquisition of copiers, HVAC equipment, and a vo ag trailer. These lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease terms and they have been recorded at the present value of the future minimum lease payments. These leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above lease.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 3 - General Long-term Debt, (continued)

The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

| Year Ending June 30 | Vo Ag Trailer | Copiers | HVAC Equipment | Total |
|--|------------------|----------|-------------------|------------|
| 2014 | \$ 4723 | \$ 3,222 | \$ 60,885 | \$ 68,830 |
| 2015 | 4723 | 0 | 60,885 | 65,608 |
| 2016 | 4723 | 0 | 60,885 | 65,608 |
| 2017 | 4724 | 0 | 60,885 | 65,609 |
| 2018 | 4724 | 0 | - | 4,724 |
| Total | \$ 23617 | \$ 3,222 | \$ 243,540 | \$ 270,379 |
| Less: Amount Representing Interest | (2,162) | (66) | (19,821) | (22,049) |
| Present Value of Future Minimum Lease Payments | 21,455 | \$ 3,156 | 223,719 | \$ 248,330 |

Compensated Absences:

Individuals have been given an early retirement incentive to be paid over several years. The amount owed as of June 30, 2013 is \$ 43,200.

Note 4 - Employee Retirement System

Plan Description - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

Funding Policy - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2013. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 4 - Employee Retirement System, (continued)

The District's contributions to the System for the years ending June 30, 2013, 2012, and 2011 were \$159,710, \$141,041, and \$138,713 respectively.

The compensation for employees covered by the System for the year ended June 30, 2013 was \$1,638,261; the District's total compensation was \$1,778,228. In addition to the District's 9.50% contributions, the District was required to pay into the System 8.00% of compensation arising from federal grants (\$13,066). There were \$84,444 contributions made by employees during the year ended June 30, 2013.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2012, is as follows:

| | |
|--|-------------------------|
| Total pension obligation | \$ 18,588,042,438 |
| Net assets available for benefits, at cost | <u>10,190,480,780</u> |
| | |
| Nonfunded pension benefit obligation | <u>\$ 8,397,561,658</u> |

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2012. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

Note 5 - Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

Note 6 – Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

Binger-Oney ISD No.168, Caddo County
Notes To The Financial Statements
For The Year Ended June 30, 2013

Note 7 - Use of Estimates

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 8 – Surety Bonds

The treasurer/minutes clerk is bonded by Western Surety company, bond #18276155 for the penal sum of \$100,000 for the term of July 22, 2012 to July 22, 2013.

The Activity Fund custodian is bonded by Western Surety Company bond #69568741 for the penal sum of \$10,000 for the term August 4, 2012 to August 4, 2013.

The encumbrance clerk is bonded by Western Surety Company bond #70580040 for the penal sum of \$20,000 for the period September 4, 2012 to September 4, 2013.

The Superintendent is bonded by Farmers Alliance Mutual Insurance Company, bond #B0086777 for the period July 1, 2012 to July 1, 2013 for the penal sum of \$100,000.

Note 9 – Budget Amendments

The general fund budget was amended during the year by filing a supplemental appropriation form with the county clerk's office. The supplemental appropriation was in the amount of \$147,654. This increased the original general fund budget from \$2,747,580 to \$2,895,234.

OTHER SUPPLEMENTAL INFORMATION

Binger-Oney School District No. I-168, Caddo County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Special Revenue Funds
For the Year Ending June 30, 2013

| <u>ASSETS</u> | <u>Building Fund</u> | <u>Child Nutrition Fund</u> | <u>Total June 30, 2013</u> |
|--|---------------------------------|--|---|
| Cash and Cash Equivalents | \$ 149,926 | \$ 75,236 | \$ 225,162 |
| Investments | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Total Assets</i> | <u>\$ 149,926</u> | <u>\$ 75,236</u> | <u>\$ 225,162</u> |
| | | | |
| <u>LIABILITIES AND FUND BALANCE</u> | | | |
| Liabilities: | | | |
| Warrants Payable | \$ 0 | \$ 0 | \$ 0 |
| Reserve for Encumbrances | <u>505</u> | <u>0</u> | <u>505</u> |
| <i>Total Liabilities</i> | <u>\$ 505</u> | <u>\$ 0</u> | <u>\$ 505</u> |
| | | | |
| Fund Balances: | | | |
| Restricted | <u>\$ 149,421</u> | <u>\$ 75,236</u> | <u>\$ 224,657</u> |
| <i>Total Fund Balances</i> | <u>\$ 149,421</u> | <u>\$ 75,236</u> | <u>\$ 224,657</u> |
| <i>Total Liabilities and Fund Balances</i> | <u>\$ 149,926</u> | <u>\$ 75,236</u> | <u>\$ 225,162</u> |

Binger-Oney School District No. I-168, Caddo County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - Special Revenue Funds
For the Year Ending June 30, 2013

| | <u>Building Fund</u> | <u>Child Nutrition Fund</u> | <u>Total June 30, 2013</u> |
|--|--------------------------|-------------------------------------|------------------------------------|
| Revenue Collected: | | | |
| Local Sources | \$ 72,227 | \$ 24,713 | \$ 96,940 |
| Intermediate Sources | 0 | 0 | 0 |
| State Sources | 0 | 2,730 | 2,730 |
| Federal Sources | 0 | 148,496 | 148,496 |
| Non-Revenue Receipts | 0 | 0 | 0 |
| <i>Total Revenue Collected</i> | <u>\$ 72,227</u> | <u>\$ 175,938</u> | <u>\$ 248,165</u> |
| Expenditures Paid: | | | |
| Instruction | \$ 0 | \$ 0 | \$ 0 |
| Support Services | 38,615 | 0 | 38,615 |
| Operation of Non-Instructional Services | 0 | 145,414 | 145,414 |
| Facilities Acquisition and Construction | 115,464 | 0 | 115,464 |
| Other Outlays | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 |
| Repayments | 0 | 128 | 128 |
| Interest Paid and Bank Charges | 0 | 5 | 5 |
| <i>Total Expenditures Paid</i> | <u>\$ 154,079</u> | <u>\$ 145,547</u> | <u>\$ 299,626</u> |
| <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i> | <u>\$ (81,852)</u> | <u>\$ 30,391</u> | <u>\$ (51,461)</u> |
| Adjustments to Prior Year Encumbrances | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Other Financing Sources (Uses): | | | |
| Estopped Warrants | \$ 0 | \$ 0 | \$ 0 |
| Transfers In | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 |
| <i>Total Other Financing Sources (Uses)</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i> | <u>\$ (81,852)</u> | <u>\$ 30,391</u> | <u>\$ (51,461)</u> |
| <i>Fund Balance - Beginning of Year</i> | <u>231,273</u> | <u>44,845</u> | <u>276,118</u> |
| <i>Fund Balance - End of Year</i> | <u>\$ 149,421</u> | <u>\$ 75,236</u> | <u>\$ 224,657</u> |

Binger-Oney School District No.I-168, Caddo County, Oklahoma
 Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
 Special Revenue Funds - Budget and Actual
 For the Year Ending June 30, 2013

| | Building Fund | | | Child Nutrition Fund | | | Total | | |
|--|---------------------|---------------------|--------------------|----------------------|--------------------|-------------------|---------------------|---------------------|--------------------|
| | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual |
| Revenue Collected: | | | | | | | | | |
| Local Sources | \$ 68,124 | \$ 68,124 | \$ 72,227 | \$ 19,000 | \$ 19,000 | \$ 24,713 | \$ 87,124 | \$ 87,124 | \$ 96,940 |
| Intermediate Sources | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Sources | 0 | 0 | 0 | 2,500 | 2,500 | 2,730 | 2,500 | 2,500 | 2,730 |
| Federal Sources | 0 | 0 | 0 | 114,000 | 114,000 | 148,496 | 114,000 | 114,000 | 148,496 |
| Non-Revenue Receipts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Revenue Collected</i> | <u>\$ 68,124</u> | <u>\$ 68,124</u> | <u>\$ 72,227</u> | <u>\$ 135,500</u> | <u>\$ 135,500</u> | <u>\$ 175,938</u> | <u>\$ 203,624</u> | <u>\$ 203,624</u> | <u>\$ 248,165</u> |
| Expenditures Paid: | | | | | | | | | |
| Instruction | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Support Services | 183,933 | 183,933 | 38,615 | 0 | 0 | 0 | 183,933 | 183,933 | 38,615 |
| Operation of Non-Instructional Services | 0 | 0 | 0 | 180,217 | 180,217 | 145,414 | 180,217 | 180,217 | 145,414 |
| Facilities Acquisition and Construction | 115,464 | 115,464 | 115,464 | 0 | 0 | 0 | 115,464 | 115,464 | 115,464 |
| Other Outlays | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Repayments | 0 | 0 | 0 | 128 | 128 | 128 | 128 | 128 | 128 |
| Interest Paid | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 0 | 5 |
| <i>Total Expenditures Paid</i> | <u>\$ 299,397</u> | <u>\$ 299,397</u> | <u>\$ 154,079</u> | <u>\$ 180,345</u> | <u>\$ 180,345</u> | <u>\$ 145,547</u> | <u>\$ 479,742</u> | <u>\$ 479,742</u> | <u>\$ 299,626</u> |
| <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i> | <u>\$ (231,273)</u> | <u>\$ (231,273)</u> | <u>\$ (81,852)</u> | <u>\$ (44,845)</u> | <u>\$ (44,845)</u> | <u>\$ 30,391</u> | <u>\$ (276,118)</u> | <u>\$ (276,118)</u> | <u>\$ (51,461)</u> |
| Adjustments to Prior Year Encumbrances | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Other Financing Sources (Uses): | | | | | | | | | |
| Estopped Warrants | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Other Financing Sources (Uses)</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i> | <u>\$ (231,273)</u> | <u>\$ (231,273)</u> | <u>\$ (81,852)</u> | <u>\$ (44,845)</u> | <u>\$ (44,845)</u> | <u>\$ 30,391</u> | <u>\$ (276,118)</u> | <u>\$ (276,118)</u> | <u>\$ (51,461)</u> |
| <i>Fund Balance - Beginning of Year</i> | <u>231,273</u> | <u>231,273</u> | <u>231,273</u> | <u>44,845</u> | <u>44,845</u> | <u>44,845</u> | <u>276,118</u> | <u>276,118</u> | <u>276,118</u> |
| <i>Fund Balance - End of Year</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 149,421</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 75,236</u> | <u>\$ (0)</u> | <u>\$ (0)</u> | <u>\$ 224,657</u> |

Binger-Oney School District No.1-168, Caddo County, Oklahoma
Combining Assets, Liabilities and Fund Equity
Activity Fund - Regulatory Basis
For the Year Ending June 30, 2013

| <u>ASSETS</u> | School Activity Fund |
|---|-------------------------------------|
| Cash | \$ 77,823 |
| Investments | <u>0</u> |
| <i>Total Assets</i> | <u>\$ 77,823</u> |
| | |
| <u>LIABILITIES AND FUND EQUITY</u> | |
| Liabilities: | |
| Due To Activity Groups | \$ <u>77,823</u> |
| <i>Total Liabilities</i> | <u>\$ 77,823</u> |
| Fund Equity: | |
| Unreserved/Undesignated | \$ <u>0</u> |
| <i>Total Liabilities and Fund Equity</i> | <u>\$ 77,823</u> |

Binger-Oney School District No. I-168, Caddo County, Oklahoma
Combining Statement of Changes in Assets and Liabilities
Regulatory Basis - Activity Fund
For the Year Ending June 30, 2013

| ACTIVITIES | Balance July 1, 2012 | Additions | Deletions | Balance June 30, 2013 |
|--------------------------------|---------------------------------|-------------------|-------------------|----------------------------------|
| Miscellaneous | \$ 292 | \$ 1,843 | \$ 1,965 | \$ 171 |
| Athletics | 14,500 | 130,988 | 134,704 | 10,785 |
| FFA BLEHM | 10,716 | 53,756 | 45,864 | 18,609 |
| FCCLA | 227 | 2,150 | 1,815 | 561 |
| Pre-K | 498 | 291 | 296 | 493 |
| Secondary Activity Account | 1,719 | 1,223 | 1,122 | 1,819 |
| FCCLA Investment Account | 1,802 | 19 | 0 | 1,821 |
| Jr's 2012/SR's 2013 | 40 | 336 | 396 | (20) |
| Jr. 2013/SR 2014 | 0 | 3,225 | 2,326 | 899 |
| Gramlich Scholarship | 783 | 500 | 1,283 | 0 |
| Gramlich Scholarship CD Invest | 31,305 | 606 | 0 | 31,911 |
| Junior 4-H | 4,433 | 3,855 | 3,840 | 4,448 |
| Petty Cash | 0 | 0 | 0 | 0 |
| Yearbook | 627 | 6,300 | 6,901 | 26 |
| Music | 165 | 2,513 | 2,262 | 415 |
| Senior 4-H | 677 | 1,642 | 1,278 | 1,041 |
| Interest Account | 102 | 84 | 99 | 87 |
| Kindergarten | 85 | 752 | 826 | 11 |
| Binger-Oney Student Council | 229 | 2,365 | 1,850 | 744 |
| Cheerleaders High School | 353 | 2,941 | 2,941 | 353 |
| BETA Club | 1,249 | 3,539 | 3,100 | 1,689 |
| Drama Club | 70 | 2,610 | 2,536 | 144 |
| Employees Flower Fund | 6 | 2,024 | 1,316 | 715 |
| Jrs. 2011/Srs 2012 | 319 | 0 | 319 | 0 |
| Cheerleaders Junior High | 27 | 0 | 0 | 27 |
| Elementary Activity Account | 1,447 | 3,639 | 4,457 | 629 |
| Library | 456 | 4,972 | 4,983 | 446 |
| Total Activities | \$ 72,126 | \$ 232,174 | \$ 226,477 | \$ 77,823 |

**BINGER-ONEY INDEPENDENT SCHOOL DISTRICT NO.168, CADDO COUNTY
SCHEDULE OF FEDERAL AWARDS EXPENDED
FOR THE YEAR ENDED JUNE 30, 2013**

| Federal Grantor/Pass Through Grantor/Program Title | Federal CFDA# | Pass-Through Grantor's Project Number | Deferred Revenue (Accounts Receivable) July 1, 2012 | Federal Grant Receipts | Federal Grant Expenditures | Deferred Revenue (Accounts Receivable) June 30, 2013 | Indirect Costs Included in Federal Grant Expenditures |
|---|----------------------|--|--|-------------------------------|-----------------------------------|---|--|
| <u>U.S. Department of Education</u> | | | | | | | |
| Direct Programs: | | | | | | | |
| Indian Education Title VII | 84.060 | 561 | 0 | 17,218 | 17,218 | 0 | |
| Title VI, Small Rural School Ach | 84.358A | 588 | (4,297) | 19,949 | 19,334 | (3,682) | |
| Impact Aid | 84.041 | 591/592 | 18,534 | 66,922 | 85,170 | 286 | |
| Passed Through Oklahoma State Department of Education: | | | | | | | |
| Title I, Basic | 84.010 | 511 | (25,114) | 118,718 | 93,604 | 0 | |
| Title I Cluster | | | (25,114) | 118,718 | 93,604 | 0 | |
| IDEA-B Flowthrough | 84.027 | 621 | 0 | 77,625 | 77,625 | 0 | |
| IDEA-B Preschool | 84.173 | 641 | (1,545) | 4,320 | 2,775 | 0 | |
| Special Education Cluster | | | (1,545) | 81,945 | 80,400 | 0 | |
| Title II, Part A (REAP) | 84.367 | 586 | (6,196) | 20,822 | 14,626 | 0 | |
| Title II, Part D (REAP) | 84.318 | 586 | 0 | | | 0 | |
| Total U.S. Department of Education | | | (18,618) | 325,574 | 310,352 | (3,396) | |
| <u>U.S. Department of Interior</u> | | | | | | | |
| Passed through Chickasaw Nation: | | | | | | | |
| Johnson O'Malley | 15.130 | 563/564 | (2,482) | 7,720 | 4,239 | 999 | |
| Total U.S. Department of Interior | | | (2,482) | 7,720 | 4,239 | 999 | |
| <u>U.S. Department of Agriculture</u> | | | | | | | |
| Passed Through State Department of Education: | | | | | | | |
| Breakfast Program | 10.553 | 764 | 0 | 48,755 | 38,594 | 10,161 | |
| Lunch Program | 10.555 | 763 | 0 | 99,741 | 99,389 | 352 | |
| Commodities Distributed-Lunch (Note 2) | 10.555 | N/A | 0 | 8,421 | 8,421 | 0 | |
| Child Nutrition Cluster | | | 0 | 156,917 | 146,404 | 10,513 | |
| Total U.S. Department of Agriculture | | | 0 | 156,917 | 146,404 | 10,513 | |
| TOTAL FEDERAL ASSISTANCE | | | (21,100) | 490,211 | 460,995 | 8,116 | |

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received in the amount of \$8,421 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.



ANGEL,
JOHNSTON &
BLASINGAME, P.C.

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
web www.telepath.com/ajba

CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education
Binger-Oney Independent School District #168
Caddo County, Oklahoma

Board Members:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements, regulatory basis, of **Binger-Oney Independent School District #168**, Caddo County, Oklahoma, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's combined financial statements and have issued our report thereon dated October 28, 2013. The report on these financial statements was adverse because the District has elected to prepare its financial statements on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to the omission of the general fixed asset account group.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered **Binger-Oney Independent School District #168**, Caddo County, Oklahoma's (The District's), internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The District's internal control. Accordingly, we do not express an opinion on the effectiveness of The District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described below, that we consider to be significant deficiencies.

2013-1 Finding

Statement of Condition - The District has a lack of segregation of duties in the Activity Fund. The Activity Fund custodian collects money, writes checks and reconciles the bank account. She also collects money from the vending machines.

Criteria –A good system of internal control provides for a proper segregation of the collecting, check writing and reconciling function.

Cause/Effect of Condition – Due to the limited number of personnel available in the accounting area, there is a possibility that errors or irregularities may occur and not be detected within a timely period by another employee while performing their normal procedures.

Recommendation –The board should assess the advantages of segregating the accounting functions in order to determine whether hiring/assigning additional personnel would be cost effective.

2013-2 Finding

Statement of Condition- During activity fund fundraiser testing, we noted that deposits are not always being made timely. This was noted in the Jr. 4-H candy sales, Drama Club jerky sales, and FFA meat sales. In some instances, money was held up to 13 days before depositing. Also, 1 receipt book for JH candy sales could not be located. Receipts were not issued for a deposit received early in the 2012-13 year for a 2011-2012 FFA meat sales.

Criteria –State statutes require that monies be deposited daily if over \$100, but not less than 1 time per week. OCAS requires pre-numbered receipts be issued for all collections from students.

Cause/Effect of Condition - Lack of implementation of activity fundraiser procedures and receipting procedures increase the risk of theft of loss of money.

Recommendation – We recommend that money be deposited daily if over \$100, but not less than 1 time per week if less than \$100. We also recommend that individual pre-numbered receipts be issued for collections from each student and receipt books be returned to the activity fund custodian to be maintained with the school permanent records.

2013-3 Finding

Statement of Condition - The Jr. 2012/Sr. 2013 activity fund sub account had a negative balance at the end of the year.

Criteria – Activity fund sub accounts should not be allowed to carry negative balances.

Cause/Effect of Condition –The activity fund custodian approved and issued a payment from the sub account when there was not enough funds available in the sub account.

Recommendation – We recommend the activity fund custodian check the sub-account's balance prior to approving purchase requests to ensure adequate funds are available.

2013-4 Finding

Statement of Condition – The athletics account purchased a John Deere gator for \$5,750. No invoice, bill of sale, delivery ticket receipt or any type of documentation was obtained to support the purchase.

Criteria – Proper activity fund purchase procedures require adequate and accurate supporting documentation, including delivery tickets and invoices be obtained prior to payment being issued.

Cause/Effect of Condition – Lack of implementation of purchasing procedures increase risk that goods or services may not be adequately received by the school district. Also, an inability to verify adequate payment was made for the related goods/services received.

Recommendation – We recommend that some form of documentation (whether an invoice, bill of sale, or school prepared form signed by the seller) be obtained for all purchases prior to payment being issued.

2013-5 Finding

Statement of Condition- The school entered into a lease purchase agreement for the purchase of a Vo-Ag trailer. The lease purchase agreement did not contain a mutual ratification clause.

Criteria - A school district is not allowed to obligate themselves beyond one year. A school can enter into a lease/purchase agreement provided the agreement contains a mutual ratification clause which allows each party to the lease/purchase agreement to non-renew.

Cause/Effect of Condition – The School was not aware of the need for the mutual ratification clause. In effect, with no such clause, the school has obligated themselves beyond one year.

Recommendation –The School should make sure any future lease purchase agreements contain a mutual ratification clause.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Binger-Oney Independent School District #168, Oklahoma's, Response to Findings

Binger-Oney Independent School District #168, Oklahoma's responses to the findings identified in our audit are described in the attached corrective action plan. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Angel, Johnston + Blessingame, P.C.

Chickasha, Oklahoma
October 28, 2013

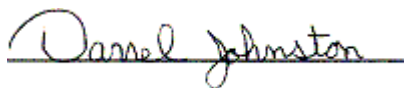
OTHER INFORMATION

Binger-Oney ISD No. 168, Caddo County
Schedule of Accountant's Professional Liability Insurance Affidavit
For Year Ending June 30, 2013

STATE OF OKLAHOMA)
)ss
COUNTY OF GRADY)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Binger-Oney Schools* for the audit year *2012-2013*.

ANGEL, JOHNSTON, & BLASINGAME, P.C.



by _____

Subscribed and sworn to before me this _____ day of _____, 2013.

Notary Public

My Commission Expires 11-12-16

Binger-Oney ISD No. 168, Caddo County
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2013

2012-1 Finding

Statement of Condition - The District has a lack of segregation of duties in the Activity Fund. The Activity Fund custodian collects money, writes checks and reconciles the bank account.

Criteria – A good system of internal control provides for a proper segregation of the collecting, check writing and reconciling function.

Cause/Effect of Condition –Due to the limited number of personnel available in the accounting area, there is a possibility that errors or irregularities may occur and not be detected within a timely period by another employee while performing their normal procedures.

Recommendation – The board should assess the advantages of segregating the accounting functions in order to determine whether hiring/assigning additional personnel would be cost effective.

Current Status – We continued to note this as a finding for the 2012-13 year.

2012-2 – Finding

Statement of Condition The school's activity fund year-to-date summary of accounts was not reconciled to the bank on June 30, 2012. There was \$4,065 of outstanding checks which had not been reflected on the reconciliation.

Criteria – The balance on the bank reconciliation should agree to the year-to-date summary of accounts after all outstanding checks and deposits have been recorded.

Cause/Effect of Condition – The reconciliation did not show all outstanding checks and therefore the balance on the reconciliation is more than the balance on the year-to-date summary of accounts.

Recommendation – The activity fund custodian should make sure the balance of the summary each month agrees to the balance on the reconciliation.

Current Status – This was corrected during the 2012-13 year.

2012-3 – Finding

Statement of Condition - A review of 4 basketball game concession count sheets showed only 1 signature of person counting the cash collections.

Criteria – Two people should count concession money after each game and fill out and sign a count sheet prior to the money being placed under the control of one individual.

Cause/Effect of Condition – Employees are not following school procedures.

Recommendation – Two people should count the money after the game, fill out and sign a count sheet prior to the money being placed under the control of one individual.

Current Status – This was corrected for the 2012-13 year.

2012-4 Finding

Statement of Condition - 15 of the 19 purchase orders tested in the activity fund showed sponsors were not signing their requisitions.

Criteria – Requisitions should be signed by the person requesting an item and by the person approving the purchase.

Cause/Effect of Condition – Sponsors are not following purchasing procedures.

Recommendation - Sponsors and approving authority signatures need to be on all purchase orders/requisitions.

Current Status – This was corrected for the 2012-13 year.

2012-5 Finding

Statement of Condition – 9 of 27 requisitions tested in the appropriated funds did not have an approving authority signature indicating the purchase was approved.

Criteria – All requisitions should be documented with a requisition form properly approved and signed by the purchasing authority.

Cause/Effect of Condition – Employees are not following purchasing procedures which could lead to purchases being made without proper approving authority.

Recommendation – We recommend all requisitions be signed by the approving authority prior to goods/services being ordered and a purchase order issued.

Current Status – This was corrected for the 2012-13 year.

2012-6 Finding

Statement of Condition – A certified employee was overpaid \$681 of flex benefits.



Criteria – The school should only pay employees amounts as listed on the employment contract, extra duty contracts or board approved amounts.

Cause/Effect of Condition – The school incorrectly paid the noncertified flex benefit amount of \$189.76 per month instead of the certified flex benefit amount of \$69.71` per month.

Recommendation – School should make sure correct monthly flex amounts are entered in computer for certified and non-certified personnel.

Current Status2– This was not noted during the 2012-13 audit.

SCHOOL'S CORRECTIVE ACTION PLAN



BINGER-ONEY PUBLIC SCHOOL I-168

P.O. Box 280 • 323 S. Apache Ave.
Binger, OK 73009
Phone: 405-656-2304 • Fax: 405-656-2267

Binger-Oney Public School District I-168
Caddo County 08

**Audit Finding
Correction Action Plan
For Audit Findings of 2012-2013**

FINDING: The District has a lack of segregation of duties in the Activity Fund. The Activity Fund custodian collects money, writes checks and reconciles the bank account. She also collects money from the vending machines.

CONTACT PERSON: Superintendent, Kirk Wilson.

STEPS IMPLEMENTED: District Administration and Board of Education will assess the feasibility of hiring additional staff to implement more segregation of duties in the Activity Fund.

COMPLETION DATE: July 1, 2014.

FINDING: During activity fund fundraiser testing, it was noted that deposits were not always being made timely. This was noted on the Jr. 4-H candy sales, Drama Club jerky sales, and FFA meat sales. In some instances money was held up to 13 days before depositing. Also, 1 receipt book for JH candy could not be located. Receipts were not issued for a deposit early in the 2012-2013 year for 2011-2012 FFA meat sales.

CONTACT PERSON: Superintendent, Kirk Wilson.

STEPS IMPLEMENTED: Money will be deposited daily if over \$100.00, But not less than 1 time per week if less than \$100. District will issue pre-numbered receipts for collections from each student and receipt books will be returned to the activity fund custodian to be maintained with the schools permanent records.

COMPLETION DATE: July 1, 2014.

FINDING: The Jr. 2012/Sr. 2013 activity fund sub account had a negative balance at the end of the year.

CONTACT PERSON: Superintendent, Kirk Wilson.

STEPS IMPLEMENTED: Activity Fund custodian will check the sub-account's balance prior to approving purchase request to ensure adequate funds are available.

COMPLETION DATE: July 1, 2014.

FINDING: The athletic account purchased a John Deere Gator for \$5,750. No invoice, bill of sale, delivery ticket receipt, or any type of documentation was obtained to support the purchase.

CONTACT PERSON: Superintendent, Kirk Wilson.

STEPS IMPLEMENTED: Some form of documentation will be obtained on all items that are purchased prior to payment being issued.

COMPLETION DATE: July 1, 2014.

FINDING: District entered into a lease-purchase agreement for the purchase of a Vo-Ag trailer. The lease-purchase agreement did not include a mutual ratification clause.

CONTACT PERSON: Superintendent, Kirk Wilson.

STEPS IMPLEMENTED: District to make sure that any future lease-purchase agreements contain a mutual ratification clause.

COMPLETION DATE: July 1, 2014

Kirk Wilson
SUPERINTENDENT

HOME OF THE BOBCATS