

**AUDITED FINANCIAL STATEMENTS - REGULATORY BASIS  
AND REPORTS OF INDEPENDENT AUDITOR**

**BIXBY SCHOOL DISTRICT NO. I-4,  
TULSA COUNTY, OKLAHOMA**

**JUNE 30, 2023**



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

**INDEPENDENT SCHOOL DISTRICT NO. I-4  
TULSA COUNTY, OKLAHOMA  
JUNE 30, 2023**

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**INDEPENDENT SCHOOL DISTRICT NO. I-4  
TULSA COUNTY, OKLAHOMA  
JUNE 30, 2023**

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**INDEPENDENT SCHOOL DISTRICT NO. I-4  
TULSA COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2023**

BOARD OF EDUCATION

President	Justin Cheatham
Vice-President	Tristy Fryer
Clerk	Julie Prox
Member	Amanda Stephens
Member	Matt Dotson

SUPERINTENDENT OF SCHOOLS

Rob Miller

CHIEF FINANCIAL OFFICER

Mike Anthony

SCHOOL DISTRICT TREASURER

Sherry McIntyre



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education  
Bixby School District No. I-4  
Bixby, Oklahoma 74008

**Report on the Audit of the Financial Statements**

**Opinions**

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Bixby School District No. I-4, Bixby, Oklahoma (the "School District") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

**Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the following paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District as of June 30, 2023, and the revenues collected and expenditures paid and encumbered, of each fund type, for the year then ended, on the regulatory basis of accounting described in Note 1.

**Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because the significance of the matter discussed in the previous paragraph, the basic financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Bixby School District No. I-4, Tulsa County, Oklahoma as of June 30, 2023, or the revenues, expenses, and changes in net position and, where applicable, its cash flows for the year then ended.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Bixby School District No. I-4, Bixby, Oklahoma and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed assets account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

**Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As discussed in Note 1, the financial statements are prepared by the Bixby School District No. I-4, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma. This includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The combining fund statements, regulatory basis, listed in the accompanying table of contents are presented for purpose of additional analysis, and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated October 9, 2023, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

October 9, 2023



**COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**



**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY  
 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES -  
 REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS  
 JUNE 30, 2023**

<u>ASSETS</u>	<u>GOVERNMENTAL FUND TYPES</u>				<u>FIDUCIARY FUND TYPES</u>	<u>ACCOUNT GROUP</u>	<u>TOTALS (MEMO ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>EXPENDABLE TRUST AND AGENCY FUND</u>	<u>GENERAL LONG-TERM DEBT</u>	
Cash	\$ 9,798,231	4,083,219	3,745,702	26,977,385	2,999,480		47,604,017
Amounts available in debt service						2,601,952	2,601,952
Amounts to be provided for retirement of general long-term debt						176,544,996	176,544,996
<b>Total Assets</b>	<u>9,798,231</u>	<u>4,083,219</u>	<u>3,745,702</u>	<u>26,977,385</u>	<u>2,999,480</u>	<u>179,146,948</u>	<u>226,750,965</u>
 <u>LIABILITIES AND FUND BALANCES</u> 							
<b>Liabilities</b>							
Warrants payable	1,567,702	456,141		213,973			2,237,816
Encumbrances	323,936	387,568		1,347,235			2,058,739
Funds held for school organizations					2,999,480		2,999,480
Long-term debt:							
Bonds payable			1,143,750			42,000,000	43,143,750
Capital leases						137,146,948	137,146,948
<b>Total liabilities</b>	<u>1,891,638</u>	<u>843,709</u>	<u>1,143,750</u>	<u>1,561,208</u>	<u>2,999,480</u>	<u>179,146,948</u>	<u>187,586,733</u>
<b>Fund balances</b>							
Restricted for:							
Capital projects				25,416,177			25,416,177
Debt service			2,601,952				2,601,952
Child nutrition		1,094,498					1,094,498
Building		2,145,012					2,145,012
Unassigned	7,906,593						7,906,593
<b>Total fund balances</b>	<u>7,906,593</u>	<u>3,239,510</u>	<u>2,601,952</u>	<u>25,416,177</u>	<u>-</u>		<u>39,164,232</u>
<b>Total liabilities and fund balances</b>	<u>\$ 9,798,231</u>	<u>4,083,219</u>	<u>3,745,702</u>	<u>26,977,385</u>	<u>2,999,480</u>	<u>179,146,948</u>	<u>226,750,965</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH**  
**FUND BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES**  
**JUNE 30, 2023**

	<u>GOVERNMENTAL FUND TYPES</u>				<u>TOTALS (MEMO ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	
Revenues					
Local sources	\$ 23,342,480	6,684,514	21,486,248	482,602	51,995,844
Intermediate sources	2,674,655				2,674,655
State sources	29,065,055	30,071			29,095,126
Federal sources	2,807,139	1,682,459			4,489,598
Non-revenue receipts	1,680,160	6,918	339,360		2,026,438
Total revenues	<u>59,569,489</u>	<u>8,403,962</u>	<u>21,825,608</u>	<u>482,602</u>	<u>90,281,661</u>
Expenditures					
Instruction	35,197,131			328,701	35,525,832
Support services	20,267,437	4,046,591		6,514,809	30,828,837
Operation of non-instructional services	1,414,541	1,954,646		9,431,738	12,800,925
Facilities, acquisition and const. services	1,808	487,269			489,077
Other outlays	105,509	1,306,918			1,412,427
Debt service			20,919,750		20,919,750
Total expenditures	<u>56,986,426</u>	<u>7,795,424</u>	<u>20,919,750</u>	<u>16,275,248</u>	<u>101,976,848</u>
Revenues over (under) expenditures	2,583,063	608,538	905,858	(15,792,646)	(11,695,187)
Other financing sources (uses)					
Lapsed appropriations	38,405	3,643		45,864	87,912
Estopped warrants	4,686	1,385			6,071
Bond proceeds				21,000,000	21,000,000
Total other financing sources (uses)	<u>43,091</u>	<u>5,028</u>		<u>21,045,864</u>	<u>21,093,983</u>
Revenue and other sources over (under) expenditures and other uses	2,626,154	613,566	905,858	5,253,218	9,398,796
Cash fund balance, beginning of year	<u>5,280,439</u>	<u>2,625,944</u>	<u>1,696,094</u>	<u>20,162,959</u>	<u>29,765,436</u>
Cash fund balance, end of year	<u>\$ 7,906,593</u>	<u>3,239,510</u>	<u>2,601,952</u>	<u>25,416,177</u>	<u>39,164,232</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 REGULATORY BASIS - BUDGETED GENERAL FUND  
 JUNE 30, 2023**

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 21,215,650	21,215,650	23,342,480
Intermediate sources	2,520,000	2,520,000	2,674,655
State sources	26,818,610	26,818,610	29,065,055
Federal sources	3,140,150	3,140,150	2,807,139
Non-revenue receipts	1,450,000	1,450,000	1,680,160
Total revenues	<u>55,144,410</u>	<u>55,144,410</u>	<u>59,569,489</u>
Expenditures			
Instruction			35,197,131
Support services			20,267,437
Operation of non-instructional services			1,414,541
Facilities, acquisition and const. services			1,808
Other outlays			105,509
Non-categorical	60,424,849	60,424,849	
Total expenditures	<u>60,424,849</u>	<u>60,424,849</u>	<u>56,986,426</u>
Revenues over (under) expenditures	(5,280,439)	(5,280,439)	2,583,063
Other financing sources (uses)			
Lapsed appropriations			38,405
Estopped warrants			4,686
Total other financing sources (uses)			<u>43,091</u>
Revenue and other sources over (under) expenditures and other uses	(5,280,439)	(5,280,439)	2,626,154
Cash fund balance, beginning of year	<u>5,280,439</u>	<u>5,280,439</u>	<u>5,280,439</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>7,906,593</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS  
 JUNE 30, 2023**

	SPECIAL REVENUE FUNDS		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
<b>Revenues</b>			
Local sources	\$ 4,671,575	6,391,575	6,684,514
State sources	24,000	24,000	30,071
Federal sources	800,204	800,204	1,682,459
Non-revenue receipts			6,918
Total revenues	<u>5,495,779</u>	<u>7,215,779</u>	<u>8,403,962</u>
<b>Expenditures</b>			
Support services			4,046,591
Operation of non-instructional services			1,954,646
Facilities, acquisition and const. services			487,269
Other outlays			1,306,918
Non-categorical	<u>8,121,723</u>	<u>9,841,723</u>	
Total expenditures	<u>8,121,723</u>	<u>9,841,723</u>	<u>7,795,424</u>
Revenues over (under) expenditures	(2,625,944)	(2,625,944)	608,538
<b>Other financing sources (uses)</b>			
Lapsed appropriations			3,643
Estopped warrants			1,385
Total other financing sources (uses)			<u>5,028</u>
Revenue and other sources over (under) expenditures and other uses	(2,625,944)	(2,625,944)	613,566
Cash fund balance, beginning of year	<u>2,625,944</u>	<u>2,625,944</u>	<u>2,625,944</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>3,239,510</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 REGULATORY BASIS - DEBT SERVICE FUNDS  
 JUNE 30, 2023**

	DEBT SERVICE FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 19,223,656	19,223,656	21,486,248
Non-revenue receipts			339,360
Total revenues	<u>19,223,656</u>	<u>19,223,656</u>	<u>21,825,608</u>
Expenditures			
Other outlays			
Debt service	<u>20,919,750</u>	<u>20,919,750</u>	<u>20,919,750</u>
Revenues over (under) expenditures	(1,696,094)	(1,696,094)	905,858
Cash fund balance, beginning of year	<u>1,696,094</u>	<u>1,696,094</u>	<u>1,696,094</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>2,601,952</u>

The notes to the combined financial statements are an integral part of this statement

**NOTES TO COMBINED FINANCIAL STATEMENTS -  
REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**1. Summary of Significant Accounting Policies**

The basic financial statements of the Bixby Public Schools Independent District No. I-4 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

*A. Reporting Entity*

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.



**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting*

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's building and child nutrition funds.

Building Fund - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting - contd.*

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs. The District did not maintain this fund during the 2022-23 fiscal year.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Funds - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

**Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting - contd.*

funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts fund, medical insurance fund, workers compensation fund and the insurance recovery fund.

Gifts Fund - The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund - The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

Insurance Recovery Fund - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

**Account Group**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

B. *Fund Accounting* - contd.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

**Memorandum Only - Total Column**

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. *Basis of Accounting and Presentation*

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*C. Basis of Accounting and Presentation – contd.*

available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

*D. Budgets and Budgetary Accounting*

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

*E. Assets, Liabilities and Fund Balances*

Cash - Cash consists of cash on hand, demand deposit accounts, and interest-bearing checking accounts.

Investments - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

Inventories - The value of consumable inventories at June 30, 2023 is not material to the combined financial statements-regulatory basis.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*E. Assets, Liabilities and Fund Balances – contd.*

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Warrants Payable - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

Unmatured Obligations - The unmaturred obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Fund Balance – Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmaturred obligations.



**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*E. Assets, Liabilities and Fund Balances – contd.*

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for special purposes versus availability of appropriations. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are not in *spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the spendable fund balance category are further classified as *restricted, committed, assigned or unassigned*, as appropriate.

- **Restricted** fund balance represents amounts that are constrained either externally by creditors, grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.
- **Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment. The School Board is the highest level of decision-making authority of the School District.
- **Assigned** fund balance represents amounts that are *intended* to be used for specific purposes but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund* that are neither restricted nor committed and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.
- **Unassigned** fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.



**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*F. Revenue and Expenditures*

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owned. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*F. Revenue and Expenditures-* contd.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence.

Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*F. Revenue and Expenditures - contd.*

Support Services Expenditures - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third-party administrator.

Repayment Expenditures - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Inter-fund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There were no operating transfers between funds during the 2022-23 fiscal year.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

2. **Deposits and Investments**

Custodial Credit Risk

At June 30, 2023, the District held deposits of approximately \$47,604,017 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

*Investment Interest Rate Risk*

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Investment Credit Risk*

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

The District did not have any investments at June 30, 2023.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

**3. General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of bonds payable and two (2) capital leases. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2023:

	Bonds Payable	Capital Leases	Totals
Balance, July 1, 2021	\$ 38,825,000	145,236,532	184,061,532
Additions	21,000,000	-	21,000,000
Retirements	17,825,000	8,089,584	25,914,584
Balance, June 30, 2022	<u>\$ 42,000,000</u>	<u>137,146,948</u>	<u>179,146,948</u>

A brief description of the outstanding long-term debt at June 30, 2023 is set forth below:

	<u>Amount outstanding</u>
<u>General Obligation Bonds</u>	
Comb. Purpose Bonds, Series 2023, original issue \$21,000,000, interest rate of 4.00%, due in one payment of \$21,000,000 due 6-1-25;	\$ 21,000,000
Comb. Purpose Bonds, Series 2022, original issue \$21,000,000, interest rate of 2.50%, due in one payment of \$21,000,000 due 6-1-24;	21,000,000

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

**3. General Long-term Debt – contd.**

	<u>Amount Outstanding</u>
<u>Capital Leases</u>	
Lease agreement for building projects, dated 6-1-22 totaling \$102,000,000, interest rate of 3.06%, due in various principal and interest payments beginning 9-1-23, with a final payment on 9-1-32;	\$ 102,000,000
Lease agreement for building projects, dated 5-1-18, totaling \$55,225,000, interest rate of 3.09%, due in various principal and interest payments beginning 9-15-19, with a final payment on 9-15-26;	<u>35,146,948</u>
Totals	\$ <u>179,146,948</u>

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

Year ending	Principal	Interest	Total
<u>June 30</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
2024	\$ 21,000,000	1,365,000	22,365,000
2025	21,000,000	840,000	21,840,000
Total	<u>\$ 42,000,000</u>	<u>2,205,000</u>	<u>44,205,000</u>

There was \$1,951,000 in interest paid on long-term debt incurred during the current year.

The annual debt service requirements for capital lease principal, and interest are as follows:

Year ending	Principal	Interest	Total
<u>June 30</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
2024	\$ 14,473,659	3,069,431	17,543,090
2025	15,009,096	3,761,835	18,770,931
2026	16,427,417	3,299,958	19,727,375
2027	17,902,709	2,793,958	20,696,667
2028	19,385,977	2,244,023	21,630,000
2029-2033	53,948,090	5,051,910	59,000,000
Total	<u>\$ 137,146,948</u>	<u>20,221,115</u>	<u>157,368,063</u>



**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

**4. Employee Retirement System**

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

GASB Statement 68 became effective for fiscal years beginning after June 15, 2014, and significantly changes pension accounting and financial reporting for governmental employees who participate in a pension plan, such as the System, and who prepare published financial statements on an accrual basis using Generally Accepted Accounting Principles. Since the District does not prepare and present their financial statements on an accrual basis, the net pension liability amount is not required to be presented on the financial statements.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and



**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2023**

4. **Employee Retirement System – contd.**

State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher’s Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

Annual Pension Cost

The District’s portion of the total contributions for 2023, 2022 and 2021 were \$3,632,070, \$3,286,739, and \$2,918,078 respectively.

5. **Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

6. **Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials’ liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

7. **Subsequent Events**

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**OTHER SUPPLEMENTARY INFORMATION – REGULATORY  
BASIS - COMBINING FINANCIAL STATEMENTS**

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND  
 BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2023**

<u>ASSETS</u>	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTALS (MEMO ONLY)</u>
Cash	\$ 2,952,793	1,130,426	4,083,219
Total assets	<u>2,952,793</u>	<u>1,130,426</u>	<u>4,083,219</u>
 <u>LIABILITIES AND FUND BALANCES</u>  			
Liabilities			
Warrants payable	435,176	20,965	456,141
Encumbrances	372,605	14,963	387,568
Total liabilities	<u>807,781</u>	<u>35,928</u>	<u>843,709</u>
Fund balances			
Restricted	<u>2,145,012</u>	<u>1,094,498</u>	<u>3,239,510</u>
Total liabilities and fund balances	<u>\$ 2,952,793</u>	<u>1,130,426</u>	<u>4,083,219</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
 CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2023**

	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTALS (MEMO ONLY)</u>
Revenues			
Local sources	\$ 5,027,680	1,656,834	6,684,514
State sources		30,071	30,071
Federal sources		1,682,459	1,682,459
Non-revenue receipts	1,546	5,372	6,918
Total revenues	<u>5,029,226</u>	<u>3,374,736</u>	<u>8,403,962</u>
Expenditures			
Support services	4,046,591		4,046,591
Operation of non-instructional services		1,954,646	1,954,646
Facilities, acquisition and const. services	487,269		487,269
Other outlays	1,546	1,305,372	1,306,918
Total expenditures	<u>4,535,406</u>	<u>3,260,018</u>	<u>7,795,424</u>
Revenues over (under) expenditures	493,820	114,718	608,538
Other financing sources (uses)			
Lapsed appropriations	3,643		3,643
Estopped warrants	980	405	1,385
Total other financing sources (uses)	<u>4,623</u>	<u>405</u>	<u>5,028</u>
Revenue and other sources over (under) expenditures and other uses	498,443	115,123	613,566
Cash fund balance, beginning of year	<u>1,646,569</u>	<u>979,375</u>	<u>2,625,944</u>
Cash fund balance, end of year	<u>\$ 2,145,012</u>	<u>1,094,498</u>	<u>3,239,510</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS  
 JUNE 30, 2023**

	BUILDING FUND			CHILD NUTRITION FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues						
Local sources	\$ 2,994,575	4,714,575	5,027,680	1,677,000	1,677,000	1,656,834
State sources				24,000	24,000	30,071
Federal sources				800,204	800,204	1,682,459
Non-revenue receipts			1,546			5,372
Total revenues	<u>2,994,575</u>	<u>4,714,575</u>	<u>5,029,226</u>	<u>2,501,204</u>	<u>2,501,204</u>	<u>3,374,736</u>
Expenditures						
Support services			4,046,591			
Operation of non-instructional services						1,954,646
Facilities, acquisition and const. services			487,269			
Other outlays			1,546			1,305,372
Non-categorical	4,641,144	6,361,144		3,480,579	3,480,579	
Total expenditures	<u>4,641,144</u>	<u>6,361,144</u>	<u>4,535,406</u>	<u>3,480,579</u>	<u>3,480,579</u>	<u>3,260,018</u>
Revenues over (under) expenditures	(1,646,569)	(1,646,569)	493,820	(979,375)	(979,375)	114,718
Other financing sources (uses)						
Lapsed appropriations			3,643			
Estopped warrants			980			405
Total other financing sources (uses)			<u>4,623</u>			<u>405</u>
Revenue and other sources over (under) expenditures and other uses	(1,646,569)	(1,646,569)	498,443	(979,375)	(979,375)	115,123
Cash fund balance, beginning of year	<u>1,646,569</u>	<u>1,646,569</u>	<u>1,646,569</u>	<u>979,375</u>	<u>979,375</u>	<u>979,375</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>2,145,012</u>	<u>-</u>	<u>-</u>	<u>1,094,498</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND  
 BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS  
 JUNE 30, 2023**

	<u>31</u> BUILDING BOND FUND	<u>35</u> BUILDING BOND FUND	<u>36</u> BUILDING BOND FUND	<u>37</u> TRANS BOND FUND	<u>38</u> BUILDING BOND FUND	<u>TOTALS</u> (MEMO ONLY)
<u>ASSETS</u>						
Cash	\$ 33,698	5,229,569	592,855	502,809	20,618,454	26,977,385
Total assets	<u>33,698</u>	<u>5,229,569</u>	<u>592,855</u>	<u>502,809</u>	<u>20,618,454</u>	<u>26,977,385</u>
 <u>LIABILITIES AND FUND BALANCES</u>						
Liabilities						
Warrants payable		90,236			123,737	213,973
Encumbrances		<u>777,460</u>	<u>498,568</u>		<u>71,207</u>	<u>1,347,235</u>
Total liabilities		<u>867,696</u>	<u>498,568</u>		<u>194,944</u>	<u>1,561,208</u>
Fund balances						
Restricted	<u>33,698</u>	<u>4,361,873</u>	<u>94,287</u>	<u>502,809</u>	<u>20,423,510</u>	<u>25,416,177</u>
Total liabilities and fund balances	<u>\$ 33,698</u>	<u>5,229,569</u>	<u>592,855</u>	<u>502,809</u>	<u>20,618,454</u>	<u>26,977,385</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN CASH FUND BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS**  
**JUNE 30, 2023**

	31 BUILDING BOND FUND	33 TRANS. BOND FUND	34 BUILDING BOND FUND	35 BUILDING BOND FUND	36 BUILDING BOND FUND	37 TRANS. BOND FUND	38 BUILDING BOND FUND	TOTALS (MEMO ONLY)
<b>Revenues</b>								
Local sources	\$ -			321,093	40,246	2,809	118,454	482,602
Total revenues				<u>321,093</u>	<u>40,246</u>	<u>2,809</u>	<u>118,454</u>	<u>482,602</u>
<b>Expenditures</b>								
Instruction				328,701				328,701
Support services	268,247	39,985	33,277	5,031,627	946,729		194,944	6,514,809
Facilities, acquisition and const. services				9,431,738				9,431,738
Total expenditures	<u>268,247</u>	<u>39,985</u>	<u>33,277</u>	<u>14,792,066</u>	<u>946,729</u>	<u>-</u>	<u>194,944</u>	<u>16,275,248</u>
Revenues over (under) expenditures	(268,247)	(39,985)	(33,277)	(14,470,973)	(906,483)	2,809	(76,490)	(15,792,646)
<b>Other financing sources (uses)</b>								
Lapsed appropriations	32,333			13,531				45,864
Bond sales proceeds						500,000	20,500,000	21,000,000
Total other financing sources (uses)	<u>32,333</u>			<u>13,531</u>		<u>500,000</u>	<u>20,500,000</u>	<u>21,045,864</u>
Revenue and other sources over (under) expenditures and other uses	(235,914)	(39,985)	(33,277)	(14,457,442)	(906,483)	502,809	20,423,510	5,253,218
Cash fund balance, beginning of year	<u>269,612</u>	<u>39,985</u>	<u>33,277</u>	<u>18,819,315</u>	<u>1,000,770</u>	<u>-</u>	<u>-</u>	<u>20,162,959</u>
Cash fund balance, end of year	<u>\$ 33,698</u>	<u>-</u>	<u>-</u>	<u>4,361,873</u>	<u>94,287</u>	<u>502,809</u>	<u>20,423,510</u>	<u>25,416,177</u>



**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
REGULATORY BASIS - ALL AGENCY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023**

	Balance July 1, 2022	Additions	Net Transfers	Deletions	Balance June 30, 2023
<b>Assets</b>					
Cash	\$ 2,954,101	4,680,489	-	4,635,110	2,999,480
Total assets	<u>2,954,101</u>	<u>4,680,489</u>	<u>-</u>	<u>4,635,110</u>	<u>2,999,480</u>
<b>Liabilities</b>					
Funds held for student organizations					
All Sports	\$ 424,696	741,203	58,277	788,584	435,592
Accelerated Reader	1,443	3,733	-	3,042	2,134
Administrative	367,554	208,732	(700)	134,357	441,229
Athletic Clubs/Boosters	282,633	584,634	(44,134)	452,386	370,747
Boosters (Non-Athletic)	126,590	189,637	9,159	186,785	138,601
Clubs	231,582	274,732	3,726	269,829	240,211
Community Education	212,842	306,399	(12,614)	265,635	240,992
Fine Arts	565,551	1,415,705	(3,954)	1,671,592	305,710
Languages	4,124	-	-	126	3,998
Media Center	64,226	94,504	(52)	101,117	57,561
PTA/PTSO	10,169	27,488	-	30,242	7,415
Miscellaneous	465,670	739,280	(9,548)	646,454	548,948
Student Council	67,119	41,620	(160)	50,690	57,889
Special Services	70,178	33,651	-	18,809	85,020
Yearbook	59,724	19,171	-	15,462	63,433
Total Liabilities	<u>\$ 2,954,101</u>	<u>4,680,489</u>	<u>-</u>	<u>4,635,110</u>	<u>2,999,480</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass Through Grantor/Program Title	Federal Award Listing Number	Pass-through Grantor's Project Number	Program or Award Amount	Beginning Balance 7/1/2022	Revenue Collected	Total Expenditures	Ending Balance 6/30/2023
<u>U.S. Department of Education</u>							
<u>Direct Programs:</u>							
Title VI-Part A, Indian Education	84.060	561	\$ 165,707		165,707	165,707	
Title VI-Part A, Indian Education 2021-22	84.060	799		(34,975)	34,975		
<b>Subtotal - Direct Programs</b>			<u>165,707</u>	<u>(34,975)</u>	<u>200,682</u>	<u>165,707</u>	<u>-</u>
<u>Passed Through State Department of Education:</u>							
* Title I Cluster:							
Title I-Part A, Improving Basic Programs	84.010	511	428,216			374,092	(374,092)
Title I-Part A, Improving Basic Programs 2021-22	84.010	799		(350,148)	350,148		
Title I-Part D, Neglected	84.013	518	15,338			6,749	(6,749)
Title I-Part D, Neglected 2021-22	84.013	799		(11,111)	11,111		
Subtotal - Title I Programs (Cluster)			<u>443,554</u>	<u>(361,259)</u>	<u>361,259</u>	<u>380,841</u>	<u>(380,841)</u>
Title II-Part A, Teacher & Principal Training	84.367	541	239,079		40,901	180,990	(140,089)
Title II-Part A 2021-22	84.367	799		(117,750)	117,750		
Title III Program:							
Title III-Part A, Immigrant Education	84.365	571	153,161			115,886	(115,886)
Title III-Part A, Immigrant Education 2021-22	84.365	799		(26,688)	26,688		
Title III-Part A, Eng. Lang. Acq.	84.365	572	45,456			19,587	(19,587)
Title III-Part A, Eng. Lang. Acq. 2021-22	84.365	799		(30,724)	30,724		
Subtotal - Title III Programs			<u>198,617</u>	<u>(57,412)</u>	<u>57,412</u>	<u>135,473</u>	<u>(135,473)</u>
Title IV-SSAE Grant	84.424A	552	29,750			28,332	(28,332)
Title IV-SSAE Grant 2021-22	84.424A	799		(25,502)	25,502		
Title IV-Part F, Oklahoma School Climate Transformation	84.184F	712	15,500		3,607	11,924	(8,317)
* Education Stabilization Funding (Covid19):							
ARP/ESSER School Counselor Grant (Covid19)	84.425U	722	154,458		74,305	135,657	(61,352)
ARP/ESSER School Counselor Grant (Covid19) 2021-22	84.425U	799		(12,374)	12,374		
ARP/ESSER III Student Teacher Stipends (Covid19)	84.425U	725	11,049		8,745	11,049	(2,304)
ARP/ESSER Science of Reading	84.425U	726	1,938		1,938		1,938
ARP/ESSER III (Covid19)	84.425U	795	1,587,493		242,048	622,892	(380,844)
ARP/ESSER III (Covid19) 2021-22	84.425U	799		(231,465)	231,465		
Subtotal - Education Stabilization Funding (Covid19) Cluster			<u>1,754,938</u>	<u>(243,839)</u>	<u>570,875</u>	<u>769,598</u>	<u>(442,562)</u>
* Special Education Cluster:							
IDEA-B Discretionary	84.027	613	8,782			5,690	(5,690)
IDEA-B Discretionary 2021-22	84.027	799		(1,345)	1,345		
IDEA-B Monitoring Assist	84.027	615	8,336			7,836	(7,836)
IDEA-B Monitoring Assist 2021-22	84.027	799		(12,811)	12,811		
IDEA-B Certification Reimbursement	84.027	616	118			118	(118)
IDEA-B Flowthrough	84.027	621	1,513,389			1,316,089	(1,316,089)
IDEA-B Flowthrough 2021-22	84.027	799		(1,060,724)	1,060,724		
ARP/IDEA-B Flowthrough	84.027X	628	181,652			124,310	(124,310)
ARP/IDEA-B Flowthrough 2021-22	84.027X	799		(46,474)	46,474		
IDEA-B Preschool	84.173	641	30,390			17,320	(17,320)
IDEA-B Preschool 2021-22	84.173	799		(17,411)	17,411		
ARP/IDEA-B Preschool	84.027X	643	996			253	(253)
ARP/IDEA-B Preschool 2021-22	84.027X	799		(16,050)	16,050		
Subtotal - Special Education Program (Cluster)			<u>1,743,663</u>	<u>(1,154,815)</u>	<u>1,154,815</u>	<u>1,471,616</u>	<u>(1,471,616)</u>
<b>Subtotal - Passed Through State Dept of Education</b>			<u>\$ 4,425,101</u>	<u>(1,960,577)</u>	<u>2,332,121</u>	<u>2,978,774</u>	<u>(2,607,230)</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass Through Grantor/Program Title	Federal Award Listing Number	Pass-through Grantor's Project Number	Program or Award Amount	Beginning Balance 7/1/2022	Revenue Collected	Total Expenditures	Ending Balance 6/30/2023
<u>Passed Through State Department of Career and Technology Education:</u>							
Carl Perkins Grant	84.048	421	\$ 31,989		17,456	21,818	(4,362)
<b>Subtotal - Passed Through State Dept of Career Tech</b>			<u>31,989</u>	-	<u>17,456</u>	<u>21,818</u>	<u>(4,362)</u>
<u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Education:</u>							
EBT Program	10.649	760		3,063	3,135	6,198	
Child Nutrition Cluster:							
Cash Assistance:							
Supply Chain Assistance	10.555	759		147,750	197,066	344,816	
Emergency Operational Costs Reimbursement	10.555	762		30,204		30,204	
National School Lunch Program	10.555	763		412,938	1,218,711	1,631,649	
School Breakfast Program	10.553	764		272,559	263,548	536,107	
Summer Food Program	10.559	766		4,564		20,351	(15,787)
<i>Cash Assistance Subtotal</i>				<u>868,015</u>	<u>1,679,325</u>	<u>2,563,127</u>	<u>(15,787)</u>
<u>Passed Through State Department of Human Services:</u>							
Non-cash Assistance (Commodities)	10.555	N/A			166,771	166,771	
<b>Subtotal - Child Nutrition Program (Cluster)</b>				<u>868,015</u>	<u>1,846,096</u>	<u>2,729,898</u>	<u>(15,787)</u>
<u>Other Federal Assistance:</u>							
ROTC	12.401	770	83,732		83,732	83,732	
Medicaid	93.778	698			120,891	70,092	50,799
Johnson O'Malley	15.130	563	36,120		25,038	36,117	(11,079)
Johnson O'Malley 2021-22	15.130	799		(9,416)	9,416		
Johnson O'Malley 3-month	15.130	564	15,044		15,044	15,044	
Johnson O'Malley	15.130	565	2,725		2,725	2,725	
Flood Control	12.112	770		33	33		120
<b>Subtotal - Other Federal Assistance</b>				<u>137,654</u>	<u>(9,329)</u>	<u>207,710</u>	<u>39,840</u>
<b>Total Federal Assistance</b>			<u>\$ 4,760,451</u>	<u>(1,133,803)</u>	<u>4,656,369</u>	<u>6,110,105</u>	<u>(2,587,539)</u>

\* Major federal programs

Note 1 - Commodities received by the District in the amount of \$166,771 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount. These commodities are reported at fair market value.

Note 2 - There were no amounts passed to subrecipients.

Note 3 - Grantor provides adequate insurance coverage against loss on assets purchased with Federal Awards.

Note 4 - The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Expenditures are reported on the regulatory basis of accounting consistent with the preparation of the combined financial statements. These expenditures are recognized following the cost principles contained in the Uniform Guidance. The District has also elected to not use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, TULSA COUNTY  
 SCHEDULE OF SURETY BONDS  
 FOR THE YEAR ENDED JUNE 30, 2023**

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
Liberty Mutual	Superintendent	601137250	\$100,000	7/16/22-7/16/23
	Treasurer	LSF041315	\$100,000	7/1/22-7/1/23
	Minutes Clerk	LSF231711	\$10,000	7/20/22-7/20/23
	CFO	601078083	\$100,000	7/1/22-7/1/23
	Dep. Encumbrance Clerk	999044363	\$100,000	4/3/23-4/3/24
	Encumbrance Clerk	LSF041347	\$100,000	7/1/22-7/1/23
	AF Custodian & Assist Treasurer	LSF041313	\$100,000	7/1/22-7/1/23



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Bixby School District No. I-4  
Bixby, Oklahoma 74008

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis as listed in the Table of Contents, of Bixby School District No. I-4, Bixby, Oklahoma, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated October 9, 2023. This report was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one (1) instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and is included in the schedule of findings and questioned costs as item 23-01. There was also one (1) immaterial observation included in a separate letter to management.

**District's Response to Findings**

The District's response to the findings identified in our audit is described in the letter following the audit acknowledgement page. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

October 9, 2023





**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

The Honorable Board of Education  
Bixby School District No. I-4  
Bixby, Oklahoma 74008

**Report on Compliance for Each Major Federal Program**

**Opinion on Each Major Federal Program**

We have audited the Bixby School District No. I-4, Bixby, Oklahoma's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Bixby School District No. I-4, Bixby, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

**Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (The Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Bixby School District No. I-4, Bixby, Oklahoma and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

**Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

**Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment



made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

October 9, 2023

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**JULY 1, 2022 TO JUNE 30, 2023**

**Summary of Auditor's Results**

1. The auditor's report expresses an adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Schedule of Findings and Questioned Costs.
3. No instances of noncompliance material to the financial statements of the District were reported during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Uniform Guidance"
5. An unqualified opinion report was issued on the compliance of major federal award programs.
6. The audit disclosed no audit findings and questioned costs, which are required to be reported under OMB Uniform Guidance.
7. Identification of Major Programs: Education Stabilization Fund (84.425U), Title I (84.010,84.013), and Special Education (84.027,84.027X,84.173) programs, which were each clustered in the determination.
8. The dollar threshold used to determine between Type A and Type B programs was \$750,000.
9. The District did not qualify to be a low-risk auditee.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**JULY 1, 2022 TO JUNE 30, 2023**

**Findings – Financial Statement Audit**

23-01 – Activity Fund Deposits

Condition: We observed thirteen of the twenty-seven deposits tested in November 2022 included sponsor/teacher receipts that appeared to have been deposited in an untimely manner. Of the receipts deposited untimely, most were late by three to five days, however some were up to a month late. This appeared to be the result of sponsors/teachers turning in receipts and collections to the Activity Fund Custodian in an untimely manner.

Criteria: Receipts should be deposited on a daily basis once the accumulated balance equals or exceeds one hundred dollars (\$100.00) or at least once a week regardless of how much is on hand.

Effect: Cash or checks relating to receipts that are not deposited timely could get lost or stolen.

Recommendation: That sponsors and teachers turn in copies of receipts and collections to the Activity Fund custodian for deposit on a daily basis unless the daily total does not exceed one hundred dollars (\$100.00), but at least once a week regardless as required by the State Department of Education.

**Findings and Questioned Costs – Major Federal Award Programs Audit**

None

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS  
JULY 1, 2022 TO JUNE 30, 2023**

None.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, TULSA COUNTY  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2022 TO JUNE 30, 2023**

State of Oklahoma    )  
County of Tulsa        )

The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Bixby School District for the audit year 2022-23.

Jenkins & Kemper, CPAs, P.C.  
AUDITING FIRM

BY   
AUTHORIZED AGENT

Subscribed and sworn to before me on this  
12<sup>th</sup> day of October, 2023

  
NOTARY PUBLIC





**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

October 9, 2023

Bixby Public Schools  
Attn: Mr. Rob Miller  
109 N Armstrong  
Bixby, OK 74008

Dear Mr. Miller:

Listed below are management recommendations from the final audit work we performed for you. Please review them carefully along with the copy of your audit report. We will email a copy of the audit report to the State Department of Education, Oklahoma State Auditor and Inspector's Office and the Federal Clearinghouse within 30 days after the presentation of your audit. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following section contains recommendations relayed to management that are immaterial observations which are not included in the audit report. These comments require a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

During the audit, we observed that the payroll clerk was not covered by a surety bond during the 2022-23 fiscal year. Although not statutorily required, due to the financial nature of their work, the individual(s) assigned the duty of entering and processing payroll transactions should be covered by a surety bond to prevent the District from incurring any financial losses related to these duties.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.





# OKLAHOMA Education

Audit

Acknowledgement Audit

Year: 2022-2023

District Name BIXBY PUBLIC SCHOOLS

District Number 1-4

County Name TULSA

County Code 72

The annual independent audit was presented to the Board of Education in a meeting conducted in

accordance with the Open Meeting Act 25 O.S. Section 301-314 on 10-12-23.

Date of Meeting

The audit was presented by Jenkins & Kemper, CPAs, P.C.

(Independent Auditor)

(Independent Auditor's Signature)

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."

Signature of the Board of Education:

*[Signature]*

Superintendent

*[Signature]*

Board of Education Vice President

*[Signature]*

Board of Education President

Board of Education Member

*[Signature]*

Board of Education Member

*[Signature]*

Board of Education Member

*[Signature]*

Board of Education Member

Subscribed and sworn before me on 10-12-23

My Commission expires 8-24-24

*[Signature]*  
(Notary Public)

