# **Bluejacket School District No. I-20**

Craig County, Oklahoma

Annual Financial Statements And Independent Auditor's Reports June 30, 2019

## **DAVID CLANIN CPA**

102 N. SEMINOLE AVE., CLAREMORE, OK 74017 (918) 519-8336 PHONE (918) 512-4646 FAX DAVID@CLANINCPA.COM

#### Bluejacket School District No. I-20 Craig County, Oklahoma School District Officials June 30, 2019

#### **Board of Education**

President	David Brown
Vice-President	Mike Mitchell
Clerk	Randy Henry
Member	Jamie North
Member	Johnnie Hurst

## **Superintendent of Schools**

Shellie Baker

## **School District Treasurer**

Philip Geren

#### **Minute Clerk**

Diana Beehler

#### **Encumbrance Clerk**

Diana Beehler

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#### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Bluejacket School District No. I-20 Bluejacket, Craig County, Oklahoma

#### **Report on the Financial Statements**

We have audited the accompanying financial statements — regulatory basis of the governmental activities, each major fund, and the aggregate remaining fund information of the aforementioned School District as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education to meet financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note I, the financial statements are prepared by the District, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between regulatory basis of accounting described in Note I and accounting principles generally accepted in the United States of America, although not reasonably determined, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the basic financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2019, the changes in its financial position or, where applicable, its cash flows for the year then ended.

#### **Opinion on Regulatory Basis of Accounting**

In our opinion, the basic financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position – regulatory basis of the governmental activities, each major fund and the aggregate remaining fund information of the District, as of June 30, 2019, and the respective changes in financial position – regulatory basis for the year then ended on the regulator basis of accounting described in Note I.

#### **Other Matters**

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of expenditures of federal awards and combining statements, as listed in the table of contents, are presented for purposes of additional analysis as required by the Oklahoma State Department of Education and are not a required part of the basic financial statements.

The schedule of expenditures of federal awards and combining statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and combining schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 3, 2020, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.

New Clam, CPA

David Clanin, CPA Claremore, Oklahoma February 3, 2020

## **REPORTS REQUIRED BY GOVERNMENT AUDITING STANDARDS**

#### DAVID CLANIN CPA 102 N SEMINOLE AVE, CLAREMORE, OK 74017 (918) 519-8336 PHONE (918) 512-4646 FAX DAVID@CLANINCPA.COM

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Bluejacket School District No. I-20 Bluejacket, Craig County, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements — regulatory basis of the governmental activities, each major fund, and the aggregate remaining fund information of the aforementioned School District as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated February 3, 2020, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Tever Clam, CPA

David Clanin, CPA Claremore, Oklahoma February 3, 2020

## Bluejacket School District No. I-20 Schedule of Expenditure of Federal Awards For the Fiscal Year Ended June 30, 2019

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Grantor's Number	Pass-Through Entity Identifying Number	Appr oved Amount	Balance at July 1, 2018	Receipts	Federal Expenditures	Receivables/ Payables Balance at June 30, 2019
U.S. Department of Education								
Direct Programs:								
Title VII, Part A - Indian Education	84.060	561	S060A180286	\$ 20,104.00	\$-	\$ 15,480.76	\$ 20,104.00	\$ 4,623.24
Passed Through State Department of Education:								
Title I, Part A - Improving Basic Programs	84.010	511	S010A180036	50,248.13	-	50,248.13	50,248.13	-
Title I, Part A - Improving Basic Programs	84.010	515	S010A180036	5,000.00	-	5,000.00	5,000.00	-
IDEA-B Certification Examination	84.010	616		-	302.00	302.00	-	-
IDEA-B	84.027	621	H027A180051	44,610.94	-	44,610.94	44,610.94	-
IDEA-B Preschool	84.173	641	H173A180084	216.72	-	216.72	216.72	-
Title IV, Part A - Student Support	84.424A	552	S424A180037	15,000.00	-	4,290.19	-	(4,290.19)
Title VI, REAP	84.358	586		-	-	11,779.26	26,225.94	14,446.68
Title VI, Subpart - SRSAP	84 358A	588	S358A180823	23,976.00		20,781.66	23,976.00	3,194.34
Total U.S. Department of Education				159,155.79	302.00	152,709.66	170,381.73	17,974.07
U.S. Department of Agriculture								
Passed Through State Department of Education:								
National School Breakfast Program	10.553	764		N/A	-	27,683.56	27,683.56	-
National School Lunch Program	10.555	763		N/A	-	57,308.17	57,308.17	-
Passed Through Department of Health & Human Services								
Commodities - Note 4	10.550	385		7,111.60	-	7,111.60	7,111.60	-
Passed Through Oklahoma Health Care Authority								
Medicaid Resources	93.778	698				760.16	760.16	
Total U.S. Department of Agriculture				7,111.60		92,863.49	92,863.49	
Other Federal Assistance								
Johnson O'Malley Program	15.130	563		2,880.00	1,006.99	4,505.14	4,489.61	991.46
TOTAL FEDERAL ASSISTANCE				\$ 169,147.39	\$ 1,308.99	\$ 250,078.29	\$ 267,734.83	\$ 18,965.53

Continued on next page

#### Bluejacket School District No. I-20 Schedule of Expenditure of Federal Awards For the Fiscal Year Ended June 30, 2019 (continued)

#### Note 1. Basis of Presentation

This accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the District under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U. S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of operations of the District, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the District.

#### Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the regulatory basis of accounting. Such expenditures recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement.

#### Note 3. Indirect Cost Rate

The District has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

#### Note 4. Food Distribution

Non-monetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

#### Bluejacket School District No. I-20 Craig County, Oklahoma Statement of Net Position (Regulatory Basis) June 30, 2019

	(	Governmental Activities
ASSETS		
Cash and Cash Equivalents	\$	1,423,197.49
Capital Assets:		
Land		33,210.86
Depreciable buildings, property and equipment		
net of depreciation		1,889,433.86
TOTAL ASSETS		3,345,842.21
LIABILITIES		
Warrants Payable		139,131.47
Encumbrances		18,068.05
		38,430.09
Leases payable, currently		
General obligation bonds payable, currently		85,000.00
Long-term liabilities		770 000 00
General obligation bonds payable		770,000.00
Capital lease obligation payable		73,139.53
TOTAL LIABILITIES		1,123,769.14
NET POSITION		
Net investment in Capital Assets		1,386,075.10
Restricted		194,746.42
Unrestricted		641,251.55
TOTAL NET POSITION	\$	2,222,073.07

#### Bluejacket School District No. I-20 Craig County, Oklahoma Statement of Activities and Changes in Net Position (Regulatory Basis) For the Fiscal Year Ended June 30, 2019

					Prog	ram Revenues								
Functions/Programs		Expenses		ns/Programs Expenses		rams Expenses		Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions		Net (Expense)
Governmental Activities:														
Instruction	\$	1,180,589.55	\$	-	\$	158,374.96	\$	-	\$	(1,022,214.59)				
Support Services		695,180.84		-		-		-		(695,180.84)				
Non-Instruction Services		118,654.00		18,784.57		84,991.73		-		(14,877.70)				
Capital Outlays		18,312.35		-		-		-		(18,312.35)				
Other Outlays		1,308.10		-		-		-		(1,308.10)				
Interest on Long-Term Debt		18,187.91		-		-		-		(18,187.91)				
Unallocated Depreciation Expense		78,240.43		-		-		-		(78,240.43)				
Total Governmental Activities	\$	2,110,473.18	\$	18,784.57	\$	243,366.69	\$	-		(1,848,321.92)				

General Revenues:	
Property Taxes, levied for general purpose	366,470.09
Property Taxes, levied for debt service	91,282.43
State Aid	1,303,624.10
County Sources not restricted to specific programs	54,351.48
Investment Earnings	4,275.25
Donations	11,837.99
Miscellaneous	8,454.40
Reimbursements	5,292.05
Gain on Disposal of Asset	14,258.89
Special Items:	
Prior year estopped warrants	210.21
Total General Revenues	1,860,056.89
Change in Net Position	11,734.97
Net Position, Beginning of Year	2,210,338.10_
Net Position, Ending of Year	\$ 2,222,073.07

#### Bluejacket School District No. I-20 Craig County, Oklahoma Governmental Funds Balance Sheet (Regulatory Basis) June 30, 2019

		General	Building	C	Capital Projects	Non-Major overnmental	C	Total Governmental
		Fund	 Fund		Fund	 Funds		Funds
ASSETS Cash and Cash Equivalents	\$	782,261.98	\$ 119,652.22	\$	430,000.00	\$ 91,283.29	\$	1,423,197.49
LIABILITIES AND FUND BALANC Liabilities:	E							
Warrants Payable	\$	132,468.40	\$ -	\$	-	\$ 6,663.07	\$	139,131.47
Encumbrances		8,542.03	 9,526.02		-	 -		18,068.05
Total Liabilities		141,010.43	 9,526.02		-	 6,663.07		157,199.52
Fund Balance:								
Restricted for:								
Building Fund		-	110,126.20		-	-		110,126.20
Capital Projects Fund		-	-		430,000.00	-		430,000.00
Child Nutrition Fund		-	-		-	27,825.55		27,825.55
Debt Service Fund		-	-		-	56,794.67		56,794.67
Unassigned:								
General Fund		641,251.55	-			 		641,251.55
Total Fund Balance		649,793.58	110,126.20		430,000.00	 84,620.22		1,265,997.97
Total Liabilities and Fund Balance	\$	782,261.98	\$ 119,652.22	\$	430,000.00	\$ 91,283.29	\$	1,423,197.49

#### Bluejacket School District No. I-20 Craig County, Oklahoma Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position (Regulatory Basis) June 30, 2019

Total Fund Balances - Total Governmental Funds			\$	1,265,997.97
Amounts reported for governmental activities in the Statement of Net P because:	osition	are different		
Capital assets used in governmental activities are not financial resource	s and th	erefore,		
are not reported as assets in governmental funds. These consist of:				
Land	\$	33,210.86		
Depreciable buildings, property and equipment				
net of depreciation		1,889,433.86	_	1,922,644.72
General obligation bonds payable and capital lease obligations payable				
are not included in the governmental fund liabilities.				
General Obligations Bonds Payable		(855,000.00)		
Capital Lease Obligations Payable		(111,569.62)		(966,569.62)
Net Position of Governmental Activities			\$	2,222,073.07

#### Bluejacket School District No. I-20 Craig County, Oklahoma Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances (Regulatory Basis) For the Fiscal Year Ended June 30, 2019

						Non-Major		Total
	General	Building	Ca	apital Projects	G	overnmental	(	Governmental
	Fund	Fund		Fund		Funds		Funds
Revenues:								
Local Sources	\$ 370,292.83	\$ 46,284.25	\$	430,000.00	\$	111,254.39	\$	957,831.47
Intermediate Sources	54,351.48	-		-		-		54,351.48
State Sources	1,288,425.09	-		-		15,199.01		1,303,624.10
Federal Sources	 158,374.96	 -		-		84,991.73		243,366.69
Total Revenues	 1,871,444.36	 46,284.25		430,000.00		211,445.13		2,559,173.74
Expenditures:								
Instruction	1,180,589.55	-		-		-		1,180,589.55
Support Services	747,040.24	8,380.02		-		-		755,420.26
Non-Instruction Services	1,698.12	-		-		116,955.88		118,654.00
Capital Outlay	-	46,491.49		-		-		46,491.49
Other Outlays	 1,308.10	 -		-		99,237.50		100,545.60
Total Expenditures	 1,930,636.01	 54,871.51		-		216,193.38		2,201,700.90
Excess (Deficit) of Revenues		<i>/</i>						
Over (Under) Expenditures	 (59,191.65)	 (8,587.26)		430,000.00		(4,748.25)		357,472.84
Prior Year Estopped Warrants	 210.21	 -		-		-		210.21
Net Change in Fund Balance	(58,981.44)	(8,587.26)		430,000.00		(4,748.25)		357,683.05
Fund Balance Beginning of Year	700,232.99	118,713.46		<u>-</u>		89,368.47		908,314.92
Fund Balance End of Year	\$ 641,251.55	\$ 110,126.20	\$	430,000.00	\$	84,620.22	\$	1,265,997.97

#### Bluejacket School District No. I-20 Craig County, Oklahoma Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the District Wide Statement of Activities and Changes in Net Position (Regulatory Basis) For the Fiscal Year Ended June 30, 2019

Net Changes in Fund Balance - Governmental Funds			\$ 357,683.05
A mounts reported for governmental activities in the State because:	ement	of Activities are different	
Capital outlays to purchase or build capital assets are re expenditures. However, in the statement of activities, the allocated over their estimated useful lives as depreciation	he cos	t of those assets is	
Capital Outlay Expenditures Insurance Recovery on Asset Disposal of Asset Gain on Disposal of Asset Depreciation Expense	\$	43,358.00 (15,434.69) (6,000.00) 14,258.89 (78,240.43)	(42,058.23)
Payments on capitalized lease obligations are included in the governmental funds. The principal portion of the as a reduction of liabilities in the statement of activities lease payments is an expenditure.	se pay	ments is reported	
Principal Payments on Capital Lease Obligations			41,110.15
Payments on general obligation bond payable are inclu in the governmental funds. The principal portion of the as a reduction of liabilities in the statement of activities payments is an expenditure. General obligation receipts in the statement of activities.	sepay , while	ments is reported the interest portion of these	
General Obligation Bond Payments General Obligation Bond Receipts		85,000.00 (430,000.00)	 (345,000.00)
Change in Net Position of Governmental Activities			\$ 11,734.97

#### Bluejacket School District No. I-20 Craig County, Oklahoma Statement of Changes in Fiduciary Net Position (Regulatory Basis) Agency Funds June 30, 2019

	School Activity Funds									
		Balance								Balance
	J	uly 1, 2018		Receipts		Adjustments	D	sbursements	Ju	ne 30, 2019
Assets:				•		-				
Cash:										
High School	\$	52,459.51	\$	130,492.32	\$	(900.00)	\$	123,020.43	\$	59,031.40
Middle School		1,448.09		1,507.68		100.00		1,638.13		1,417.64
Elementary		4,505.91		6,887.70		800.00		8,358.25		3,835.36
All Schools		36.51		1,171.67		-		1,171.67		36.51
Total Assets	\$	58,450.02	\$	140,059.37	\$	-	\$	134,188.48	\$	64,320.91
		50 450 00								
Liabilities:		58,450.02								
Due to Student Groups:										
High School:	ሰ	7 070 00	ሱ	2 040 50	ሰ		ሱ	E 470 0E	ሰ	C 400 05
Yearbook	\$	7,379.90	\$	3,916.50	\$	-	\$	5,173.35	\$	6,123.05
Athletics		3,950.65		41,248.60		(584.39)		35,398.77		9,216.09
Concession		6,514.34		10,361.90		-		9,961.42		6,914.82
FCCLA		3,087.50		7,312.50		350.00		7,858.58		2,891.42
Student Council		193.61		-		-		-		193.61
HS Cheerleaders		1,319.97		1,426.70		100.00		1,991.11		855.56
FFA		18,652.85		38,475.70		100.00		38,622.60		18,605.95
NHS		405.01		-		100.00		124.99		380.02
MS/HS Project		8,495.44		13,418.49		(1,315.61)		10,546.85		10,051.47
Science Club		2,197.72		13,391.93		350.00		12,732.26		3,207.39
Class of 2019		63.00		-		-		63.00		-
Class of 2020		88.69		940.00		-		547.50		481.19
Class of 2021		79.83		-		-		-		79.83
Class of 2022		31.00		-		-		-		31.00
Middle School:						100.00				
MS Cheerleaders		1,365.09		1,507.68		100.00		1,638.13		1,334.64
Class of 2023		41.50		-		-		-		41.50
Class of 2024		41.50		-		-		-		41.50
Elementary School:						-				
Elementary		4,505.91		6,887.70		800.00		8,358.25		3,835.36
All Schools:										
All School Project		36.51		1,111.17		-		1,111.17		36.51
General Fund in Activity		-		60.50		-		60.50		-
Total Liabilities	\$	58,450.02	\$	140,059.37	\$	-	\$	134,188.48	\$	64,320.91

#### I. Summary of Significant Accounting Policies

The accompanying financial statements of the Bluejacket School District, No. I-20, Craig County, Oklahoma (the "District") conform to the regulatory basis of accounting, which is another comprehensive basis of accounting prescribed by the Oklahoma State Department of Education and conforms to the system of accounting authorized by the State of Oklahoma. Accordingly, the accompanying financial statements are not intended to present the financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. The District's accounting policies are described in the following notes that are an integral part of the District's financial statements.

#### A. <u>Reporting Entity</u>

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education (Board) composed of five elected members. The appointed superintendent is the executive officer of the District. The Board, constituting an on-going entity, is the level of government which has governance responsibilities over all activities related to public elementary and secondary school education within the jurisdiction of the Local Independent School District. The Board receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. However, the Board is not included in any other governmental "reporting entity" as defined in Section 2100, <u>Codification of Governmental Accounting and Financial Reporting Standards</u>, since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

#### B. <u>Measurement Focus</u>, Basis of Accounting and Basis of Presentation – Fund Accounting

The District prepares its financial statements in a presentation format prescribed by the Oklahoma State Department of Education and conforms to the system of accounting authorized by the State of Oklahoma

As the basis of accounting, the basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

#### I. Summary of Significant Accounting Policies (continued)

#### B. <u>Measurement Focus</u>, Basis of Accounting and Basis of Presentation – Fund Accounting (continued)

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Inventories of school supplies are recorded as expenditures and not as assets.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Compensated absences are recorded as an expenditure and liability when the obligation is paid.
- Capital assets are recorded when acquired and depreciated over their useful lives.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

The Fund financial conform to the regulatory (statutory) basis of accounting, which is another comprehensive basis of accounting other than general accepted accounting principles. The accounting policies are prescribed by the Oklahoma Department of Education and conform to the system of accounting authorized by the State of Oklahoma.

The District's basic financial statements include both government-wide (reporting the District as a whole), including a statement of net position and a statement of activities, and fund financial statements (reporting the District's major funds), which provide a more detailed level of financial information. Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The District does not have any activities classified as business-type activities.

Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

#### **Government-Wide Financial Statements**

The Statement of Net Position and the Statement of Activities display information on all of the nonfiduciary activities of the District.

The Statement of Activities and Changes in Net Position demonstrates the degree to which the direct expenses of a given function or activities are offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function or activity. Program revenues include charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or activity. In addition, program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or activity. Taxes and other items not properly included among program revenues are reported instead as general revenues.

#### I. Summary of Significant Accounting Policies (continued)

#### B. Measurement Focus, Basis of Accounting and Basis of Presentation – Fund Accounting (continued)

The Government-Wide Financial Statements are prepared using the accrual basis of accounting. The Government-Wide focus is more on the sustainability of the District as an entity and the change in the District's net assets resulting from the current year's activities.

#### **Fund Financial Statements**

The Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances are also provided for all of the governmental funds of the District. The District's major individual governmental funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported separately from governmental funds.

**Fund Accounting** - The accounts of the District are organized and operated on the basis of funds and account groups. A fund is an independent fiscal accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The two categories of funds are governmental and fiduciary.

Governmental Funds - are used to account for most of the District's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). Governmental fund types use the Regulatory (Statutory) basis of accounting, which is primarily cash receipts and disbursements with certain modifications as required by the regulations of the Oklahoma State Department of Education. If the District utilized the basis of accounting recognized as generally accepted, the governmental funds would use the modified accrual basis of accounting based on the flow of current financial resources measurement focus recognizing revenues when susceptible to accrual (i.e., when they become measurable and available, normally considered available if collected within 60 days of the end of the current fiscal period). As a result, Ad valorem taxes on real and personal property associated with the current fiscal period and all other revenue items as recorded as revenues when collected rather than when "measurable" and "available". Entitlements, grants and shared revenues are recorded at the time of receipt. Expenditures are generally recognized when encumbered or reserved rather than at the time the related liability is incurred. Unmatured interest for debt service is recognized when due and certain compensated absences and claims and judgements which are recognized when the obligations are expended to be liquidated with expendable available financial resources. Fiduciary type funds are accounted for using the cash basis of accounting. These practices differ from accounting principles generally accepted in the United States of America.

The following are the District's major governmental funds:

<u>General Fund</u> - is the general operating fund of the District. It accounts for all financial resources of the District, except those required to be accounted for in another fund. This is a budgeted fund, and any fund balances are considered as resources available for use. Major revenue sources include local property taxes and federal and state funding. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The General Fund also accounts for federal and state financed programs where restricted monies must be expended for specific programs. Project accounting is employed to maintain integrity for the various sources of these funds.

#### I. Summary of Significant Accounting Policies (continued)

#### B. Measurement Focus, Basis of Accounting and Basis of Presentation – Fund Accounting (continued)

<u>Building Fund</u> - The Building Fund consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

<u>Capital Projects Fund</u> – is the District's Bond Fund and is used to account for the proceeds of bond sales used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, acquisition of technical equipment and acquiring transportation equipment

Other governmental funds of the District that are considered non-major funds include:

<u>Special Revenue Funds</u> - account for revenue sources that are restricted to expenditures for specific purposes (not including expendable trusts or major capital projects). The special revenue funds are composed of the District's Building Fund and Co-Op Fund. These are budgeted funds and any fund balances are considered as resources available for use.

<u>Child Nutrition Fund</u> - consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the operations of the school cafeteria.

<u>Debt Service Fund</u> - is the District's Sinking Fund and accounts for the accumulation of financial resources for servicing of general long-term debt (principal, interest and related costs). This is a budgeted fund. The primary revenue sources are local property taxes levied for debt service.

**Fiduciary Funds** - are used to account for assets held by the District in a trustee capacity or as an agent on behalf of others.

<u>Agency Fund</u> - is custodial in nature and does not present results of operations. Agency Funds are accounted for using the cash basis of accounting. This fund is the School Activities Fund which is used to account for monies collected principally through fund raising efforts of the students and District-sponsored groups. This is not a budgeted fund. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds. These funds have no equity, assets are equal to liabilities, and do not include revenues and expenditures for general operation of the District.

#### C. Assets, Liabilities, Fund Balance, Revenue and Expenditures

#### 1. Deposits and Investments

State statutes govern the District's investment policy. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations and trust companies.

#### I. Summary of Significant Accounting Policies (continued)

#### C. Assets, Liabilities, Fund Balance, Revenue and Expenditures (continued)

#### 1. Deposits and Investments (continued)

Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. Investments are stated at cost. The District invests entirely in certificates of deposit, U.S. Treasury Securities, and participates in the Secured Investment Program of Oklahoma State School Boards Association, as authorized by Oklahoma Statutes Title 62, Section 348.

#### 2. Fair Value of Financial Instruments

The District's financial instruments include cash and investments. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying balance sheet. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

#### 3. Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### 4. Interfund Transactions

Interfund transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the fund that is reimbursed. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers.

#### 5. Inventories

The value of consumable inventories at June 30, 2019, is not material to the financial statements. Acquisitions are considered expenditures at the time of purchase and are not recorded for financial statement purposes.

#### 6. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the Government-Wide Financial Statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are reported at estimated fair market value at the date of donation.

#### I. Summary of Significant Accounting Policies (continued)

#### C. Assets, Liabilities, Fund Balance, Revenue and Expenditures (continued)

#### 6. Capital Assets (continued)

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

All reported capital assets are depreciated using the straight-line method over the following estimated useful lives: buildings and improvements (15-60 years); transportation equipment (5-15 years); equipment (5-15 years).

#### 7. Compensated Absences

The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. District policy allows personnel to accumulate such days to a maximum number of days. Upon retirement, accumulated sick leave days and unused sick leave days may be certified to the Teachers Retirement System to add creditable service for retirement purposes at the rate of one month of credit for each twenty days of accumulated sick leave up to a total of one hundred and twenty days. Unused sick leave is not paid out the employee. Accrued vacation and sick leave benefits are not reflected in the financial statements because such statements are prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

#### 8. Long-Term Obligations

In the Government-Wide Financial Statements, long-term debt and other long-term obligations are reported as liabilities in the applicable Statement of Net Position.

#### 9. Net Position/Fund Balances

In the government-wide financial statement, net position represents the difference between assets and liabilities. Net investment in capital assets, consists of capital assets, reduced by the outstanding balances of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, laws or other governments, or are imposed by law through constitutional provisions or enabling legislation.

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints places on the use of resources for specific purposed versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e, fund balance associated with assets that are not in spendable form, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

#### I. Summary of Significant Accounting Policies (continued)

#### C. Assets, Liabilities, Fund Balance, Revenue and Expenditures (continued)

#### 9. Net Position/Fund Balances (continued)

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

*Restricted* fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors, or laws and regulations of other governments; or by law through constitutional provision or enabling legislation.

*Committed* fund balance represents amounts that are usable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes by taking action similar to that which imposed the commitment. The District's Board of Education is the highest level of decision-making authority.

Assigned fund balance represents amounts that are *intended* to be used for specific purposes but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund*, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

*Unassigned* fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

#### 10. Property Taxes and Other Local Revenues

The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the tax roll for submission to the County Treasurer. Property taxes are levied on November 1 and are due on receipt of the tax bill. The first half of taxes is due prior to January 1. The second half is due prior to April 1. If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the assessment. If not paid by the following October 1, the property is offered for sale for the amount of the taxes due. The owner has not done so, the purchaser is issued a deed to the property. No provision has been made for uncollected taxes, as all taxes are deemed collectible. Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

#### **11. Intermediate Revenues**

Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

#### I. Summary of Significant Accounting Policies (continued)

#### C. Assets, Liabilities, Fund Balance, Revenue and Expenditures (continued)

#### 12. State Revenues

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Revenues from state sources for current operations are primarily governed by state aid formula under the provisions of Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts. After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

#### **13. Federal Revenues**

Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass through from another government, such as the state. Entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes. The majority of federal revenues received by the District are apportioned to the general fund. The district maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

#### 14. Non-Monetary Resources

The District receives commodities from the U.S. Department of Agriculture. The value of these commodities have been included in the Schedule of Expenditures of Federal Awards.

#### **15. Resource Use Policy**

It is in the District's policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers the restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District's policy that when an expenditure/expense is incurred for purposes for which committed, assigned or unassigned resources, including fund balances, are available, the District considers committed, amounts to be spent first, followed by assigned amounts, and lastly, unassigned amounts.

#### II. Detailed Notes Concerning the Funds

#### A. Deposits and Investments

*Custodial Credit Risk:* At June 30, 2019, the District held deposits of approximately \$1,490,429 at financial institutions. The District's cash deposits are entirely covered by the Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name.

*Investment Interest Rate Risk*: The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Investment Credit Risk*: The District has no policy that limits its investment choices other than the limitation of State law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with the acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgements, or bond revenue anticipation noted of the public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and the obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a-d).

#### II. Detailed Notes Concerning the Funds (continued)

#### A. Deposits and Investments (continued)

#### Concentration of Investment Risk

The cash and investments held at June 30, 2019 are as follows:

	Market	
Туре	 Value	 Cost
Cash in Bank	\$ 1,423,197.49	\$ 1,423,197.49
Cashin Bank - Activity Fund	 67,231.83	 67,231.83
Total	\$ 1,490,429.32	\$ 1,490,429.32

The District places no limit on the amount it may invest in any one issuer. The District has the following credit risk: 100% Cash in Bank (\$1,490,429.32).

#### **B.** Changes in Capital Assets

Primary Government capital asset activity for the year ended is as follows:

Governmental Activities	Balance June 30, 2018			Additions	 Deletions	Balance June 30, 2019		
Non Depreciable Assets Land	\$	33,210.86	\$		\$ 	\$	33,210.86	
Depreciable Assets								
Buildings and Improvements		3,092,525.16		-	-		3,092,525.16	
Transportation Equipment		331,136.36		43,358.00	(30,753.33)		343,741.03	
Total Depreciable Assets		3,423,661.52		43,358.00	 (30,753.33)		3,436,266.19	
Less Accumulated Depreciation		(1,492,169.43)		(78,240.43)	23,577.53		(1,546,832.33)	
Net Depreciable Assets		1,931,492.09		(34,882.43)	 (7,175.80)		1,889,433.86	
Net Governmental Activities Capital Assets	\$	1,964,702.95	\$	(34,882.43)	\$ (7,175.80)	\$	1,922,644.72	

#### II. Detailed Notes Concerning the Funds (continued)

#### C. Long-Term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

The District issued building bonds in the amount of \$750,000 on May 1, 2019. The bond maturities begin May 1, 2016 in increments of \$70,000 for the first year with remaining payment of \$85,000 with final payment on May 1, 2024.

Debt service requirements for the 2014 building bonds are as follows:

	General Oblig	gation	Bonds				Total
Year Ended June 30,	Rate	Principal		Interest		F	Requirements
2020	2.500%	\$	85,000.00	\$	12,112.50	\$	97,112.50
2021	2.650%		85,000.00		9,987.50		94,987.50
2022	2.850%		85,000.00		7,735.00		92,735.00
2023	3.000%		85,000.00		5,312.50		90,312.50
2024	3.250%		85,000.00		2,762.50		87,762.50
Totals		\$	425,000.00	\$	35,147.50	\$	462,910.00

The District issued building bonds in the amount of \$430,000 on May 1, 2014. The bond maturities begin May 1, 2020 with an interest-only payment then a payment of \$30,000 for the first year and then increments of \$50,000 for the remaining years with final payment on May 1, 2029.

Debt service requirements for the 2019 building bonds are as follows:

	General Oblig	ation	Bonds			Total
Year Ended June 30,	Rate	Principal		 Interest		Requirements
2020	2.000%		-	10,850.00		10,850.00
2021	2.000%		30,000.00	10,850.00		40,850.00
2022	2.050%		50,000.00	10,250.00		60,250.00
2023	2.100%		50,000.00	9,225.00		59,225.00
2024	2.150%		50,000.00	8,175.00		58,175.00
2025-2029	Various		250,000.00	23,500.00		273,500.00
Totals		\$	430,000.00	\$ 72,850.00	\$	502,850.00

#### II. Detailed Notes Concerning the Funds (continued)

#### C. Long-Term Debt (continued)

Debt service requirements for all Bonds are as follows:

General Oblig	ation	Bonds				Total			
Rate		Principal	ipal I			Requirements			
Various		85,000.00		22,962.50		107,962.50			
Various		115,000.00		20,837.50		135,837.50			
Various		135,000.00		17,985.00		152,985.00			
Various		135,000.00		14,537.50		149,537.50			
Various		135,000.00		10,937.50		145,937.50			
Various	_	250,000.00		23,500.00		273,500.00			
	\$	855,000.00	\$	110,760.00	\$	965,760.00			
	Rate Various Various Various Various Various	Rate Various Various Various Various Various Various	Various   85,000.00     Various   115,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   250,000.00	Rate   Principal     Various   85,000.00     Various   115,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   135,000.00     Various   250,000.00	RatePrincipalInterestVarious85,000.0022,962.50Various115,000.0020,837.50Various135,000.0017,985.00Various135,000.0014,537.50Various135,000.0010,937.50Various250,000.0023,500.00	Rate   Principal   Interest     Various   85,000.00   22,962.50     Various   115,000.00   20,837.50     Various   135,000.00   17,985.00     Various   135,000.00   14,537.50     Various   135,000.00   10,937.50     Various   250,000.00   23,500.00			

#### D. Leases

The District executed a lease purchase agreement for a 2016 Showstar Gooseneck Trailer on July 18, 2016. The amount of the lease is \$22,025 with interest at 1.98%. Future payments are as follows:

					Total	
Year Ended June 30,	 Principal		Interest	Requirements		
2020	\$ 3,762.27		36.96	\$	3,799.23	

The District executed a lease purchase agreement for a metal roof for the gym on February 6, 2017. The amount of the lease is \$129,975 with interest at 2.99%. Future payments are as follows:

				Total	
 Principal		Interest	Requirements		
\$ 25,973.04	\$	2,206.10	\$	28,179.14	
26,750.92		1,428.22		28,179.14	
 27,561.31		617.83		28,179.14	
\$ 80,285.27	\$	4,252.15	\$	84,537.42	
\$	26,750.92 27,561.31	\$ 25,973.04 \$ 26,750.92 27,561.31	\$   25,973.04   \$   2,206.10     26,750.92   1,428.22     27,561.31   617.83	\$ 25,973.04 \$ 2,206.10 \$   26,750.92 1,428.22 27,561.31 617.83	

#### II. Detailed Notes Concerning the Funds (continued)

#### D. Leases (continued)

The District executed a lease purchase agreement for campus wide LED lighting on July 13, 2017. The amount of the lease is \$43,596 with interest at 2.49%. Future payments are as follows:

					Total	
Year Ended June 30,		Principal	 Interest	Requirements		
2020	\$	8,694.78	\$ 588.18	\$	9,282.96	
2021		8,915.26	367.70		9,282.96	
2022	9,139.81		143.15		9,282.96	
2023		772.23	 1.35		773.58	
Total	\$	27,522.08	\$ 1,100.38	\$	28,622.46	

Debt service requirements for all Capital Leases are as follows:

				Total	
Year Ended June 30,	 Principal	 Interest	Requirements		
2020	\$ 38,430.09	\$ 2,831.24	\$	41,261.33	
2021	35,666.18	1,795.92		37,462.10	
2022	36,701.12	760.98		37,462.10	
2023	 772.23	 1.35		773.58	
Total	\$ 111,569.62	\$ 5,389.49	\$	116,959.11	

### E. Changes in General Long-Term Debt

Long-term debt consists of bonds payable and capitalized lease obligations. The following is a summary of the changes in general long-term debt of the District for the fiscal year.

		Balance					Balance	C	Due Within
	Ji	ine 30, 2018	 Proceeds		Payments		June 30, 2019		One Year
Bonds Payable	\$	510,000.00	\$ 430,000.00	\$	85,000.00	\$	855,000.00	\$	85,000.00
Lease Obligations		152,679.77	 -		41,110.15		111,569.62		38,430.09
Total	\$	662,679.77	\$ 430,000.00	\$	126,110.15	\$	966,569.62	\$	123,430.09

#### III. Other Information

#### A. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District is a member of Oklahoma Schools Risk Management Trust (OSRMT) and purchases shared commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. The District had the following insurance coverage during the year: commercial property-\$9,450,271; general liability-\$2,000,000; and educators liability-\$1,000,000.

The District also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the District reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma.

In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the District's losses for the last five years. OSAG provides coverage in excess of the loss fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

The District is also a member of the Oklahoma Public Schools Unemployment Compensation Account (OPSUCA). In this program the District is required to maintain a minimum finding level for unemployment insurance. At June 30, 2019, the District had \$5,500 in deposits with the OPSUCA and had claims in 2018-2019 totaling \$234.00. The funds for each district are kept separate and districts can contribute more of their payroll if they elect to. The money contributed by each District earns interest and is fully insured. If the District has claims in excess of the amount in their account they would be liable for the excess.

#### B. <u>Contingent Liabilities</u>

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

#### C. Non-Monetary Transactions

The fair market value as determined by the Oklahoma Department of Human Services of the commodities received during the period under audit was \$7,111.60.

#### D. Employee Retirement System and Plan

#### Description of Plan

The District participates in the state-administered Oklahoma Teachers' Retirement System, which is cost-sharing, multiple-employer defined benefit public employee retirement system (PERS) administered by the Board of Trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, OK 73152 or by calling (405) 521-2387.

#### **Basis of Accounting**

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

#### **Funding Policy**

The District, the State of Oklahoma, and the participating employee may make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation.

Additionally, OTRS receives "federal matching contributions" for the positions whose funding comes from federal sources or certain grants. The District and State are required to contribute 14% of applicable compensation. Contributions received by the System from the State of Oklahoma are from 3.54% of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% and the State of Oklahoma plus federal contribution contributed the remaining 4.5% during the year. The combined state and local rate will stabilize at 14%. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to pay 16.5% for any compensated retired teachers already receiving retirement benefits.

#### III. Other Information (continued)

#### D. Employee Retirement System and Plan (continued)

#### Annual Pension Cost

The District's total contributions for 2019 were \$105,677.

#### E. Surety Bonds

The Superintendent is bonded by the Travelers Casualty and Surety Company, bond number 106058477, for the sum of \$100,000 for the term July 1, 2018 to June 30, 2019.

The Treasurer is bonded by Travelers Casualty and Surety Company, bond number 105306323, for the sum of \$75,000 for the term June 30, 2019 to June 29, 2020.

The Encumbrance Clerk/Activity Fund Custodian/Minutes Clerk is bonded by Western Surety Company, bond number 15421728, for the sum of \$5,000 each for the term June 19, 2019 to June 19, 2020.

#### IV. Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

## **OTHER INFORMATION**

#### Bluejacket School District No. I-20 Craig County, Oklahoma Non-Major Governmental Funds Combining Balance Sheet (Regulatory Basis) June 30, 2019

		Special Rev	Funds	Total		
	Child			Debt		Non-Major
		Nutrition Fund		Service Fund	C	Governmental Funds
ASSETS						
Cash and Cash Equivalents	\$	34,488.62	\$	56,794.67	\$	91,283.29
LIABILITIES AND FUND BALANCI	Ξ					
Liabilities:						
Warrants Payable	\$	6,663.07	\$	-	\$	6,663.07
Fund Balance:						
Restricted for:						
Child Nutrition Fund		27,825.55		-		27,825.55
Debt Service Fund		-		56,794.67		56,794.67
Total Fund Balance		27,825.55		56,794.67		84,620.22
Total Liabilities and Fund Balance	\$	34,488.62	\$	56,794.67	\$	91,283.29

#### Bluejacket School District No. I-20 Craig County, Oklahoma Non-Major Governmental Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Regulatory Basis) For the Fiscal Year Ended June 30, 2019

	Special Rev	Funds	Total		
	Child		Debt		Non-Major
	Nutrition		Service		Governmental
Revenues:	 Fund		Fund	_	Funds
Local Sources	\$ 18,870.13	\$	92,384.26	\$	111,254.39
State Sources	15,199.01		-		15,199.01
Federal Sources	 84,991.73		-		84,991.73
Total Revenues	 119,060.87		92,384.26	_	211,445.13
Expenditures:					
Non-Instruction Services	116,955.88		-		116,955.88
Other Outlays	 -		99,237.50		99,237.50
Total Expenditures	116,955.88		99,237.50		216,193.38
Excess (Deficit) of Revenues Over (Under) Expenditures	2,104.99		(6,853.24)		(4,748.25)
Fund Balance Beginning of Year	 25,720.56		63,647.91		89,368.47
Fund Balance End of Year	\$ 27,825.55	\$	56,794.67	\$	84,620.22

Bluejacket School District No. I-20 Schedule of Accountant's Professional Liability Insurance Affidavit For the Fiscal Year Ended June 30, 2019

State of Oklahoma ) )ss County of Craig )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance with the "Oklahoma Public School Audit Law" at the time of the audit contract and during the entire audit engagement with Bluejacket School District No. I-20 for the audit year 2018-2019.

Auditing firm

David Clanin CPA

By\_\_\_\_

Authorized Agent

Subscribed and sworn to before me this 8th day of February ,2020

Sarah Soverno

Notary Public

My commission expires: 12/13/2020

My commission number: 1242 4720

Notary Stamp

SARAH SOVERNS Notary Public, Notary Seal State of Missouri Pettis County Commission # 12424720 Commission Expires December 13, 2020