#### **AUDIT REPORT**

# Buffalo Valley School District I-3 Latimer County, Oklahoma

July 1, 2011 to June 30, 2012

Prepared By:

John D. Turrentine CPA, P.C. 607 East Main Street Stigler Oklahoma 74462

#### BUFFALO VALLEY SCHOOL DISTRICT No. I-3 LATIMER COUNTY, OKLAHOMA JUNE 30, 2012

#### TABLE OF CONTENTS

School District Officials	Page
Independent Auditor's Report	2-3
Combined Financial Statements Combined Statement of Assets, Liabilities, and Equity - Regulatory Basis - All Fund Types and Account Groups Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Regulatory Basis - All Governmental Fund Types Combined Statement of Revenues, Expenditures, and Changes in Fund Fund Budget and Actual - Regulatory Basis - Budgeted Governmental Fund T Notes to the Combined Financial Statements	5 Balance- Sypes. 6
Other Supplementary Information	
Combining Financial StatementsCombining Statement of Assets, Liabilities and Fund Balances - Regula Basis - All Special Revenue FundsCombining Statement of Revenues Collected, Expenses Paid, and Chan Fund Balance - Regulatory Basis - All Special Revenue FundsCombining Statement of Changes in Cash Balances - Regulatory Basis - Activity Funds.	ges in18
Supporting SchedulesSchedule of Federal Awards Expended	20
Internal Control and Compliance ReportsReport on Internal Control and Compliance over Financial Reporting Accordance with Government Auditing Standards	
Schedule of Findings and Disposition of Prior Audit Findings	23
Schedule of Statutory, Fidelity, and Honesty Bonds	24
Accountant's Professional Liability Insurance Affidavit	25

# BUFFALO VALLEY SCHOOL DISTRICT SCHOOL DISTRICT OFFICIALS FOR THE YEAR ENDED JUNE 30, 2012

#### **Board of Education**

President Russell Shaw

Vice-President JT Collins

Clerk Todd Fry

Member Austin Henry

#### **Superintendent**

Charles Caughern

#### John David Turrentine

Certified Public Accountant, P.C. 607 East Main Street Stigler, Oklahoma 74462 Phone (918)967-2551 / Fax (918) 967-3255 jturrentine@sbcglobal.net

#### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Buffalo Valley School District No. I-3 Latimer County, Oklahoma

I have audited the accompanying financial statements of Buffalo Valley School District No.I-3, Latimer County, Oklahoma, as listed in the table of contents as of and for the year ended June 30, 2012. These financial statements are the responsibility of the Buffalo Valley School District No. I-3, Latimer County, Oklahoma's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in GOVERNMENT AUDITING STANDARDS, issued by the Comptroller General of the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

Buffalo Valley School District No I-3, Latimer County, Oklahoma prepares its financial statements on the basis of accounting prescribed or permitted by the Oklahoma State Department of Education, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. As discussed in Note 1C, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In my opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Buffalo Valley School District I-3, Latimer County, Oklahoma, as of June 30, 2012, the changes in its financial position, or, where applicable, it's cash flows for the year then ended.

In my opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of each fund of Buffalo Valley School District No. I-3, Latimer County, Oklahoma, as of June 30, 2012, and the respective cash receipts and disbursements, and budgetary results for the year then ended on the basis of accounting described in Note 1C.

In accordance with GOVERNMENT AUDITING STANDARDS, I have also issued a report dated December 10, 2012 on my consideration of Buffalo Valley School District No. I-3, Latimer County, Oklahoma's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and is not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.

My audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Buffalo Valley School District No. I-3, Latimer County, Oklahoma's basic financial statements. The combining fund financial statements and other schedules and information as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements of Buffalo Valley School District No. I-3, Latimer County, Oklahoma. The combining fund financial statements, other schedules and information and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Management has not presented the management's discussion and analysis information that the Government Accounting Standards Board has determined is required to supplement, although not required to be a part of the basic financial statements.

John David Turrentine Certified Public Accountant December 10, 2012

## COMBINED STATEMENT OF ASSETS & LIABILITIES ALL FUND TYPES AND ACCOUNT GROUPS -REGULATORY BASIS

#### June 30, 2012

#### Governmental Fund Types

ASSETS	General	Special Revenue	Debt Service
Cash and cash equivalents \$	82,314	\$ 34,621	\$ 29,897
Investments Amount Available in Debt Service Fund	_	-	- -
Property and Equipment, Net Amounts to be provided for	-	-	-
retirement of general long term debt	_		-
Total Assets	82,314 ======	34,621 ======	29,897 ======
LIABILITIES AND FUND EQUITY			
Liabilities:			
Warrants payable	71,374	449	_
Encumbrances outstanding	_	_	_
Interest Payable Due to Student Groups	_	_	_
Long-term debt			
Bonds Payable	_	_	_
Capital Leases	_	_	_
Compensated absences	_	_	_
Early retirement incentive	-	-	_
Total liabilities	71,374	449	
Fund Equity:			
Investment in Gen Fixed Assets		24 170	- 20 007
Cash fund balances	10,941	34,172	29,897
Total Liabilities and			
Fund Equity \$	82,314	34,621	
	=======	=======	=======

	overnmental und Types	Fiduciary Fund Types		Accou					
Bond Activ		Activity	F -	General Fixed Asset		General Long-Term Debt		Total (Memorandum Only)	
\$	1,118	\$ 32,950 -	\$	- -	\$		\$	180,900 -	
	<u>-</u>	- -		- 5,625,947		29,897 -		29,897 5,625,947	
	_	-				123,104		123,104	
=	1,118	32,950		5,625,947 ======		153,001		5,959,849 ======	
	_	544		_		_		72,367	
	-	-		_		_		_	
	_	-		-		875		875	
	-	32,405		-		_		32,405	
	_	_		_		150,000		150,000	
	_	_		_		2,126		2,126	
	_	_		_		· –		, <u> </u>	
	_	-		-		_		-	
-						150.001			
	-	32,950		-		153,001		257,774	
	_	_		5,625,947		_		5,625,947	
	1,118	_		-		_		76,127	
-	·								
\$	1,118	\$ 32,950	\$	5,625,947	\$	153,001	\$	5,959,849	
=		========	,	========	-	========			

## COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES-REGULATORY BASIS

#### FOR THE YEAR ENDED JUNE 30, 2012

#### Governmental Fund Types

	General	Special Revenue	Debt Service
Revenue Collected Local Sources Intermediate Sources State Sources	\$ 230,662 29,782 781,843	- 1,473	\$ 66,797 - 2
Federal Sources  Total Revenue Collected	163,487  1,205,774	66,924  105,066	-  66,799
Expenditures paid: Instruction Support services Non instruction services Capital Outlay Other outlays	777,637 425,332 - - 28	39,086 94,421 -	
Total Expenditures Paid	1,202,997	133,507	82,875
Excess of revenues collected over (under) expenses paid before adjustments to prior year encumbrances	2,777	( 28,441)	(16,076)
Adj. to prior year encumbrances	414		
Other financing sources (uses): Judgement proceeds Operating transfers in Operating transfers out	- - -	7,870 -	- - -
Total other fin sources( uses)		7,870	-
Excess (deficiency) of revenue collected over expend. paid and other fin. sources(uses)  Cash fund balance, July 1, 2011		( 20,571)	
Cash fund balance, June 30, 2012			\$ 29,897
The aggemeanuing notes to the fi	=======	=======	=======

-	Governmental Fund Types		Fiduciary Fund Type	-	
-	Bond Fund	-	Activity	(N -	Total Memorandum Only)
\$	<u>-</u> -	\$	95,299 -	\$	429,427 29,782
	- -		- -		783,319 230,410
			95,299		1,472,938
	<u>-</u> -		- -		777,637 464,418
	<del>-</del> -				94,421
			96,414 		179,317 
			96,414		1,515,793
	-		(1,114)		( 42,855)
					414
	<u>-</u>		<u>-</u>		- 7,870
					7,870 
	-		(1,114)		( 34,571)
	1,118		33,520		143,102
\$	1,118	\$	32,405	\$	108,532

## COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL BUDGETED GOVERNMENTAL FUND TYPES-REGULATORY BASIS

#### FOR THE YEAR ENDED JUNE 30, 2012

	General Fund					Specia	al Revenue Fund				
	Original Budget		Final Budget		Actual	Original Budget		Final Budget	Actual		
Revenue Collected											
Local Sources	\$ 211,975	\$			230,662	\$ 31,971	\$	31,971	\$ 36,669		
Intermediate Sources	25,619		25,619		29,782	_		-	_		
State Sources	757,484		808,848		781,843	1,420		1,420	1,473		
Federal Sources	128,820		155,447		163,487	58,682 		58,682 	66,924 		
Total Revenue Collected	1,123,900		1,201,889		1,205,774	92,073		92,073	105,066		
Expenditures paid:											
Instruction	708,931		786,921		777,637	_		_	_		
Support services	422,719		422,719		425,332	45,997		45,997	39,086		
Non instruction services	· -		· -		· -	100,818		100,818	94,421		
Capital Outlay	_		_		_	_		_	_		
Other outlays	-		-		28		_		-		
Total Expenditures Paid	1,131,649		1,209,639		1,202,997	146,815		146,815	133,507		
Excess of revenues collected over (under) expenses paid before adjustments to prior year encumbrances					2,777				(28,441)		
Adj. to prior year encumbrances					414				-		
Other financing sources (uses): Bond sales proceeds Operating transfers in Operating transfers out					- - -				- 7,870 -		
Total other fin sources( uses)									7,870		
Excess (deficiency) of revenue collected over expend. paid and other fin. sources(uses)					3,191				(20,571)		
Cash fund balance, July 1, 2011					7,750				54,742		
Cash fund balance, June 30, 2012				\$	10,941			\$	34,172		

	Bond 1	Fund					Sink	ing Fund		
 Original Budget		inal udget	Ac	tual	_	Original Budget		inal udget 		Actual
\$ -	\$	_	\$	_	\$	67,551	\$	67,551	\$	66,797
_		_		_		_		_		_
-		-		-		-		_		-
						67,551		67,551		66,797
1,118		1,118		_		_		_		_
-		-		_		_		_		-
_		_		_		_		_		_
_		_		-		82,875		82,875		82,875
1,118		1,118				82,875		82,875		82,875
				-						(16,076)
				-						-
				-						-
				_						_
				-						-
				-						(16,076)
			1	,118						45,973
			\$ 1	,118						29,897
			=====	=					=	======

#### BUFFALO VALLEY SCHOOL DISTRICT I-3 LATIMER COUNTY, OKLAHOMA NOTES TO FINANCIAL STATEMENTS JUNE 30, 2012

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of Buffalo Valley School District I-3, Latimer County, Oklahoma (the District) have been prepared in conformity with another comprehensive basis of accounting required by Oklahoma statutes. The more significant of the District's accounting policies are described below.

#### A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes. The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the district, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB) / The basic -but not the only- criterion for including a potential component unity within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons.

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District does not have a School Education Foundation.

#### B. Fund Accounting and Description of Funds

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

#### Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long term debt (debt service funds).

General Fund- The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction, and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Funds- Special revenue funds are the District's Building and Child Nutrition Funds.

Building Fund- The building fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling or repairing buildings and for purchasing furniture and equipment.

Co-Op Fund- The Co-op fund accounts for revenues and expense from the operation of a program in conjunction with another school district.

Lease Purchase and Capital Improvement Contingency Funds- The Lease Purchase and Capital Improvement Contingency funds are accounts for revenues and expenses for emergency replacement and repairs.

Debt Service Fund-The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Fund-The capital projects fund is the District's Bond Fund that is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, Renovating existing facilities, and acquiring transportation equipment.

Fiduciary Fund Types- Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds

within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District olds on behalf of others as their agent and do not involve measurement of results of operations.

Agency Fund- The Agency fund is the School Activities Fund which is used to account for monies collected principally through fund raising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these funds.

#### Account Groups

An account group is not a fund and consists of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

General Long-Term Debt Account Group- This account group was established to account for all the long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

General Fixed Asset Account Group- This account group is used to account for property, plant, and equipment of the school district.

Memorandum Only - Total Column - The total column on the financial statements—is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### C. Basis of Accounting and Presentation

The district prepares its financial statements in the format prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB No. 34, Basis Financial Statements-Management's Discussion and Analysis-for State and Local Governments. This format significantly differs from that required by GASB 34.

The basis financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

Encumbrances represented by purchase orders, contracts, or other commitments for the expenditure of monies are recorded when approved.

Investments and inventories are recorded as assets when purchased.

Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.

Warrants payable are recorded as liabilities when issued.

Long term debt is recorded when incurred.

Accrued compensated absences are recorded as expenditures and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

#### D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31, for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the second Tuesday in February to approve the levy. If the Preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the final budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by the majority of electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent. The district electors have made the levies permanent.

Under current Oklahoma Statues, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budget appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

#### E. Assets, Liabilities and Fund Equity

Cash and Cash Equivalents - For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of certificates of deposit of banks with maturities greater than three months when purchased.

Property Tax Revenues- The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The county assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax rolls for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made in a timely manner, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed.

If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories— The value of consumable inventories at June 30, 2012 is not known, but it is not believed to material to the financial statements.

Capital Assets - Fixed assets used in governmental type fund operations are recorded as capital outlay expenditures upon acquisition and are recorded as property, plant, and equipment in the General Fixed Asset Account Group.

All fixed assets are recorded at historical cost, or estimated cost, if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation.

Depreciation and accumulated depreciation are not reported against general fixed assets.

Compensated Absences- The District allows certain employees to take vacations. The vacation leave must be used during the year earned and cannot be carried over.

Employees are allowed varying amounts of sick leave during the year in accordance with Oklahoma Statutes. Sick leave used during the year is recorded as an expense in the governmental fund. Vested accumulated rights to receive sick pay benefits may be used in subsequent years, transferred to another District, or added to years of service at retirement. Based upon the District's experience it is not probable that the District will pay for vested accumulated rights to receive sick leave. Therefore a liability for vested accumulated sick leave has not been recorded.

#### Long-Term Debt

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Fund Balance - Fund balance represents the cash funds not encumbered by purchase order, legal contracts, and/or outstanding warrants

#### F. Revenues, Expenses, and Expenditures

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions from or additions to the revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical education program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### NOTE 2 - Cash and Investments

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

In accordance with state statutes, the District's investment policy is to comply with these requirements.

<u>Deposits and Investments</u> - The District's cash deposits and investments at June 30, 2012 of \$180,900 were completely insured or collateralized by federal deposit insurance, direct obligations of the U.S. Government, or securities held by the district or by its agent in the district's name.

Therefore, the District's cash deposits and investments at June 30, 2012 were not exposed to Custodial Credit Risk, Investment Credit Risk, Investment Interest Rate Risk, or Concentration of Investment Credit Risk.

#### NOTE 3- General Fixed Assets (Property & Equipment)-

		Balance			Balance
		7/01/11	Additions	Disposals	6/30/12
Land	\$	38,601	-	_	38,601
Buildings		4,969,797	_	_	4,969,797
Transport'n Ed	quip.	534,057	_	_	534,057
Other Assets		83,492	-	-	83,492
Total	\$	5,625,947	\$ - \$	\$ - :	\$ 5,625,947

#### NOTE 4 - General Long-Term Debt

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012.

	Bonds Payable Total	Compens. Absences	-	Capital Lease Oblig.
Balance, July 1, 2011 Additions Adjustments	\$ 225,000	\$ -	\$ - \$	7,020
Retirements/Reduction	ns( 75,000)	) – –		(4,894)
Balance, June 30, 2012	\$ 150,000	\$ -	\$ - 5	2,126

A brief description of the outstanding general obligation bond issues at June 30, 2012 is set forth below:

Independent School District I-3 Transportation Bonds, Series 2009, original issue \$300,000, interest rate of 3.50%, due in annual installments of \$75,000, final payment of \$75,000, due May 2014.

#### \$ 150,000

The annual debt service requirements for retirement of bond principal, capital leases, and payment of interest are as follows:

· •				Bond	
Y/E June 30,	P	rincipal	Int	cerest	Leases
	-				
2013		75,000		4,813	2,170
2014		75,000		2,187	-
	\$	150,000	\$	7,875 \$	2,170
	=	======	====	======	
Less amounts re	epresent	ing interest			(44)

Present value of future minimum lease payments \$ 2,126

Interest expense on general long-term debt incurred during the current year totaled \$ 8,189.

NOTE 5 - Other Post Employment Benefits -

The district does not have an early retirement incentive plan.

NOTE 6 - Employee Retirement System

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost- sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

A participant with ten years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest their accumulated contributions and defer receipt of a retirement annuity until a later date.

When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the Districts which are not actuarial determined, and are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The district is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2012. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7.0% on all regular annual compensation.

Annual Pension Cost- The District's total contributions for 2012, 2011 and 2010 were \$67,229,\$72,349, and \$83,815 respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be aid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases.

There are no actuarial valuations performed on individual school districts. The unfunded actuarial accrued liability of the System, as determined as part on the latest actuarial valuation dated June 30, 2011, is as follows:

Total actuarial accrued liability \$ 17,560,754,452 Less Actuarial value of assets 9,960,576,151 Unfunded actuarial accrued liability \$ 7,600,178,301

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten year historical trend information is presented in the teacher's retirement System of Oklahoma Annual report for the year ended June 30, 2012. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. The report can be obtained at the Systems' office in Oklahoma City or on its website.

#### NOTE 7- Risk Management

The district is exposed to various risks of loss related to torts, theft or, damage to, and destruction of assets, errors, and omissions; injuries to employees; employees health and life; and natural disasters. The District manages these various risks of loss as follows:

Type of Loss	Method Managed	Loss Retained
A. Torts, errors and omissions	Purchased Commercial insurance through a commercial carrier.	None
B. Injuries to employees (Workmen's Compensat:	Participation in OSAG risk entity pool ion)	G (1)
C. Employee health & life asset loss & natural disaster	Purchased Commercial insurance through a commercial carrier.	None

(1) Worker's Compensation Plan- The title to all assets acquired by the Plan are vested in the Plan. In the event of termination of the Plan, such property shall belong to the then members of the Plan in equal shares. Each participating District pays for all costs, premiums, or other fees attributable to its respective participation in the Plan, policy or service established under the agreement establishing the Oklahoma School Assurance Group, and is responsible for its obligations under any contract entered into with the plan.

Reserves for policy and contract claims provide for reported claims on a case basis and a provision for incurred but not reported claims is limited to specific retention levels for each member as outlined in the Plan's reinsurance agreement.

The Plan's worker's compensation coverage is reinsured for losses in excess of respective retention levels. The reinsurance agreement covers losses incurred within the effective period of the agreement. Each Plan member's liability for claims losses is limited to their individual retention levels as outlined in the Plan's reinsurance agreement.

Management believes such coverage is sufficient to preclude any significant uninsured losses to the District.

Note 8- Contingencies

Federal Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

Note 9- Subsequent Events-

No subsequent events have occurred that could have an effect on the financial statements at June 30, 2012.

Note 10- Litigation

The District is not party to any known legal proceedings which normally occur in governmental operations.

## COMBINING STATEMENT OF ASSETS, LIABILITIES, AND CASH FUND BALANCES ALL SPECIAL REVENUE FUNDS-REGULATORY BASIS

June 30, 2012

#### Governmental Fund Types (1)

\_\_\_\_\_

ASSETS	Building Fund	Nutrition Fund		Total
Cash/Cash equivalents Investments-	\$ \$ 8,916 \$	\$ 25,705 \$	<u>-</u> -	\$ 34,621
Total Assets	8,916 =====	25,705 ======	-	34,621
LIABILITIES AND FUND EQUITY				
Liabilities: Warrants payable Encumbrances O/S	-	449	-	449
Total liabilities		449		449
Fund Equity: Retained Earnings Cash fund balances	- 8,916	- 25,255	- -	- 34,172
Total Liabilities and Fund Equity	\$	25,705 \$		\$ 34,621 ======

<sup>\*</sup>The accompanying notes are an integral part of these financial statements.

## COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL BUDGETED GOVERNMENTAL FUND TYPES-REGULATORY BASIS COMBINING SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2012

	Building Fund					Lunch Fund			
	Original Budget		Final Budget		Actual	Original Budget		Final Budget	Actual
Revenue Collected									
Local Sources	\$ 26,864	\$	26,864	\$	28,869	\$ 5,106	\$	5,106	\$ 7,800
Intermediate Sources	=		_		_			-	- 450
State Sources	_		_		1	•		,	1,472
Federal Sources					_ 	58,682		58,682	66,924 
Total Revenue Collected	26,864		26,864		28,870	65,207		65,207	76,196
Expenditures paid:									
Instruction	_		_		_	_		_	_
Support services	45,997		45,997		39,086	-		_	_
Non instruction services	_		_		-	100,818		100,818	94,421
Capital Outlay	_		_		-	_		_	_
Other outlays	_		_		_	_		-	_
Total Expenditures Paid	45,997		45,997		39,086	100,818	_	100,818	94,421
Excess of revenues collected over (under) expenses paid before adjustments to prior year encumbrances					(10,216)				(18,225)
Adj. to prior year encumbrances					-				
Other financing sources (uses):									
Bond sales proceeds Operating transfers in					_				7,870
Operating transfers in Operating transfers out					_				7,870
operating transfers out									
Total other fin sources (uses)					_				7,870
Excess (deficiency) of revenue collected over expend. paid									
and other fin. sources(uses)					( 10,216)				(10,355)
Cash fund balance, July 1, 2011					19,132				35,611
Cash fund balance, June 30, 2012				\$	8,916				25,255
					=======				=======

_		Co-Op	Fund			_	Combining	Spe	cial Rev	enue	Funds	
	Original Budget		inal udget 	Actual		_	Original Budget		inal udget 	Actual		
\$	-	\$	-	\$	_	\$	31,971	\$	31,971	\$	36,669	
	- - -		- - -		- - -		1,420 58,682		1,420 58,682		1,473 66,924	
							92,073		92,073		05,066	
	-		_		_		_		_		_	
	- - -		- - -		- - -		45,997 100,818		45,997 100,818		39,086 94,421 -	
					_					_		
					<u>-</u>		146,815		146,815	1	33,507	
					-					(	28,441)	
					 -					-	 -	
										_		
					- -						7,870 -	
					 - 					-	7,870	
					-					(	20,571)	
					-						54,742	
				\$	- - -						34,172	

## Buffalo Valley School District No. I-3 Latimer County, Oklahoma COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS-REGULATORY BASIS

FOR THE YEAR ENDED JUNE 30, 2012

SUB ACCOUNT	BALANCE 7/01/11	ADDITIONS	DEDUCTIONS	BALANCE 6/30/12
Athletics	7,775	24,188	31,592	371
General Activity	824	3,933	3,473	1,264
Senior Class	1,017	4,674	5,690	0
Junior Class	890	1,430	1,846	474
Sophomore Class	193	674	0	867
Freshman Class	278	243	0	520
Eighth Grade	116	406	220	302
Seventh Grade	0	118	0	118
Elementary	1,677	20,447	16,495	5,628
FFA	4,903	22,459	23,895	3,466
Speech Club	94	0	0	94
Yearbook	12,950	2,855	1,923	13,882
Student Council	568	100	67	601
Music/Art Library	7 411	3,937	2,184	2,164
Child Nutrition	0	7,870	7,870	0
Newspaper	93	0	0	93
FFA/4H Booster	569	251	0	820
Academic Team	330	100	225	205
Cheerleaders	854	1,617	933	1,538
Totals <u>\$</u>	33,520	<u>\$ 95,299</u>	<u>\$ 96,414</u>	<u>\$ 32,405</u>

## Buffalo Valley School District No. I-3 Latimer County, Oklahoma Schedule of Expenditures of Federal Awards-Regulatory Basis July 1, 2011 to June 30, 2012

Federal Grantor/Pa	ass-throug	_	'ederal CFDA	Approved	Disbursed Prior/To		i sbursed	Cancelled or Indirect Program	(Unspent)	
Grantor/Program	m Title		umber	Program	7/01/10		Æ 2012	-	-	Project
Johnson O'Malley		 Program	15.130	\$ 3,965	\$ -	\$	890	\$	\$ -	563
Flood Control	2011-2012	Program	12.112	161	_		_	(161)	-	770
Carl Perkins	2011-2012	Program	84.048	2,096	-		2,096	_	_	421
Passed Through Sta	ate Depart	ment of E	ducation	ı:						
Title 1,	2011-2012	Program	84.0102	A 55,517	_		52,579	_	_	511
IDEA-BFlowThrough	h2011-2012	Program	84.027	38,289	_		32,289	_	_	621
IDEA-B Preschool	2011-2012	Program	84.173	893	_		893	_	_	641
Title II, A	2011-2012	Program	84.367	17,344	_		16,237	-	-	586
U.S. Department of	f Agricult	ure								
School Lunch	2011-2012	Program	10.555	43,518	_		43,518	_	_	763
School Breakfast	2011-2012	Program	10.553	23,405	_		23,405	_	_	764
Non-Cash Commodi	ties 11-12	Program	10.555	4,372	-		4,372	-	-	
Direct Funded:										
Title VII PT A	<b>2011–2012</b> 1	Program	84.0602	14,348	_		14,348	_	_	561
P.L.874, Impact A	id2011-201	2 Program	84.041	12,907	_		12,907	_	_	591
Title VI-Rural	2011-2012	Program	84.3582	14,512		_	14,512			588
Total Federa	l Assistan	ce Expend	litures	\$ 231,328 =======	\$ -	\$ ===	218,047	\$ (161)	\$ -	

<sup>(1)</sup> Indirect costs are not required to be directly charged to program costs.

<sup>\*</sup> The accompanying notes are an integral part of this statement

## John D. Turrentine Certified Public Accountant P.C.

607 East Main Street Stigler Oklahoma 74462

Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with Government Auditing Standards

To the Honorable Board of Education Buffalo Valley School District No. I-3 Latimer County, Oklahoma

I have audited the accompanying fund type and account group financial statements-regulatory basis within the combined financial statements of the Buffalo Valley School District I-3, Latimer County, Oklahoma as of and for the year ended June 30, 2012 and have issued my report thereon dated December 10, 2012. The report was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. My report was unqualified with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the audit committee, management, others within the organization, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

John D. Turrentine CPA, P.C. Stigler Oklahoma December 10, 2012

# BUFFALO VALLEY SCHOOL DISTRICT NO. I-3 SCHEDULE OF FINDINGS AND DISPOSITION OF PRIOR YEAR AUDIT FINDINGS AND MATERIAL INSTANCES OF NON-COMPLIANCE FOR THE YEAR ENDED JUNE 30, 2012

PRIOR YEARS FINDINGS (July 1, 2010 to June 30, 2011)

SECTION II - FINANCIAL STATEMENT FINDINGS

No matters were reported.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS.

No matters were reported.

CURRENT YEARS FINDINGS (July 1, 2011 to June 30, 2012)

SECTION II - FINANCIAL STATEMENT FINDINGS

No matters to report.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS.

No matters to report.

<sup>\*</sup>The accompanying notes are an integral part of these financial statements.

## BUFFALO VALLEY SCHOOL DISTRICT NO. I-3 LATIMER COUNTY, OKLAHOMA STATEMENT OF STATUTORY, FIDELITY, AND HONESTY BONDS FOR THE YEAR ENDED JUNE 30, 2012

Bond	Bonding	Bond		Expiration		
Type	Company	Number	Amount	Date		
Surety/Annette Dighton	Western Surety	68507201	\$ 1,000	07/01/2012		
Surety/Annette Dighton	Western Surety	68507207	\$ 1,000	08/13/2012		
Surety/Superintendent	Western Surety	70776041	\$ 100,000	08/13/2012		
Surety/Treasurer	Old Republic	W150066102	\$ 100,000	07/15/2012		

<sup>\*\*</sup>School has purchased employee crime insurance through the Oklahoma Schools Property/Casualty Cooperative covering all employees. Coverage limits are employee dishonesty \$100,000.00, Money & Securities \$50,000.00, Forgery & Alteration \$50,000.00, and Computer Fraud \$50,000.00. These coverages are effective 7/1/2011 through 7/1/2012, policy number OSPCC 0003.

#### Buffalo Valley School District I-3 Latimer County, Oklahoma Schedule of Accountant's Professional Liability Insurance Affidavit June 30, 2012

State of Oklahoma)
County of Haskell )
The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the audit engagement with Buffalo Valley School District I-3 for the year 2011-2012.
John D. Turrentine, CPA P.C. Auditing Firm
by Authorized Agent
Subscribed and sworn before me this 10th day of December, 2012
NOTARY PUBLIC