CACHE INDEPENDENT SCHOOL DISTRICT NO. 1

COMANCHE COUNTY, OKLAHOMA

JUNE 30, 2011

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#### **CACHE INDEPENDENT SCHOOL DISTRICT NO. 1**

COMANCHE COUNTY, OKLAHOMA

JUNE 30, 2011

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\* The required internal control, compliance, and schedule of findings and questioned costs are required by Government Auditing Standards and OMB Circular A-133 when a single audit is applicable

## CACHE INDEPENDENT SCHOOL DISTRICT NO. I-1, COMANCHE COUNTY SCHOOL DISTRICT OFFICIALS JUNE 30, 2011

## **BOARD OF EDUCATION**

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# SCHOOL DISTRICT TREASURER

Gail Frickie



CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Cache Independent School District #1 Comanche County, Oklahoma

Board Members:

We have audited the accompanying fund type and account group financial statements, including budget and actual, of the **Cache Independent School District #1**, Comanche County, Oklahoma, as of and for the year ended June 30, 2011, which collectively comprise the District's regulatory financial statements, as listed in the table of contents as combined financial statements. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, **Cache Independent School District #1**, Comanche County, has prepared these financial statements using accounting practices prescribed or permitted by the Oklahoma State Department of Education which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America although not reasonably determinable are presumed to be material.

In addition, the District has not maintained the cost of fixed assets purchased in previous years and thus does not know the amount that should be recorded in the General Fixed Asset Account Group. Therefore, the General Fixed Asset Account Group has not been presented. This information is required under the regulatory presentation prescribed by the Oklahoma State Department of Education.

In our opinion, because of the effects of the matters discussed in the third paragraph, the financial statements referred to above do not present fairly in conformity with accounting principles generally accepted in the United States of America, the financial position of **Cache Independent School District #1**, Comanche County, Oklahoma, as of June 30, 2011, or the changes in its financial position for the year then ended.

In our opinion, except for the omission of the General Fixed Asset Account Group results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Cache School District**, **No 1**, Comanche County, Oklahoma as of June 30, 2011, and the revenues collected, expenditures paid/expenses, and budgetary results for the year then ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 8, 2011, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on financial statements that collectively comprise Cache Independent School District #1, Comanche County, Oklahoma, as a whole. The combining fund statements and other schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Oklahoma Department of Education and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments and Non-Profit Organizations and is also not a required part of the combined financial statements of Cache Independent School District #1, Comanche County, Oklahoma. The combining fund statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

Ongal, Johnston + Blosingeme, P.C.

Chickasha, Oklahoma December 8, 2011

# COMBINED FINANCIAL STATEMENTS

#### Cache School District No.I-001, Comanche County, Oklahoma Combined Statement of Assets, Liabilities and Equity Regulatory Basis - All Fund Types and Account Groups For the Year Ending June 30, 2011

		Governmental Fund Types								Account Group		Total (Memorandum Only)
ASSETS	General	Special Revenue		Debt Service	. <u>-</u>	Capital Projects		Trust and Agency	C	General Long- Term Debt	_	June 30, 2011
Cash and Cash Equivalents Investments Amounts Available in Debt Service Fund Amounts to be Provided for Retirement	\$ 1,965,200 0 0	\$ 375,573 0 0	-	262,335 0 0	\$	886,680 0 0	\$	167,532 0 0	\$	0 0 262,335	\$	3,657,321 0 262,335
of General Long-Term Debt Amounts to be Provided For Capitalized	0	0		0		0		0		6,187,665		6,187,665
Lease Agreements	0	0		0	-	0	-	0		575,043	-	575,043
Total Assets	\$_1,965,200	\$ <u>375,573</u>	\$	262,335	\$	886,680	\$_	167,532	\$	7,025,043	\$_	10,682,364
LIABILITIES AND FUND BALANCE												
Liabilities: Warrants Payable Reserve for Encumbrances Due to Activity Groups General Obligation Bonds Payable Capitalized Lease Obligations Payable	\$ 819,532 6,997 0 0	\$ 41,438 0 0 0 0	\$	0 0 0 0	\$	10,000 0 0 0 0	\$	0 0 167,532 0 0	\$	0 0 6,450,000 575,043	\$	870,971 6,997 167,532 6,450,000 575,043
Total Liabilities	\$ 826,529	\$41,438	\$	0	\$	10,000	\$_	167,532	\$	7,025,043	\$_	8,070,543
Fund Equity: Reserved for Debt Service Reserved for Capital Projects Cash Fund Balance	\$0 0 <u>1,138,671</u>	\$   0 0 334,135	*	262,335 0 0	\$	0 876,680 0	\$	0 0 0	\$	0 0 0	\$	262,335 876,680 1,472,806
Total Fund Equity	\$ <u>1,138,671</u>	\$ <u>334,135</u>	\$_	262,335	\$	876,680	\$_	0	\$	0	\$_	2,611,821
Total Liabilities and Fund Equity	\$_1,965,200	\$ <u>375,573</u>	\$	262,335	\$	886,680	\$_	167,532	\$	7,025,043	\$_	10,682,364

The notes to the financial statements are an integral part of this statement.

## Cache School District No.I-001, Comanche County, Oklahoma Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - All Governmental Fund Types For the Year Ending June 30, 2011

		c	Governmental F	und Types		Totals (Memorandum Only)
Revenue Collected:		General	Special Revenue	Debt Service	Capital Projects	June 30, 2011
Local Sources	\$	3,434,673 \$	825,792 \$	2,561,673 \$	4,988 \$	6,827,124
Intermediate Sources	Ψ	247,722	020,702 φ 0	2,301,070 ¢	φ 0	247,722
State Sources		5,206,306	34,152	0	0	5,240,458
Federal Sources		1,767,030	345.976	0	0	2,113,006
Non-Revenue Receipts	-	1,391	15,000	0	0	16,391
Total Revenue Collected	\$	10,657,122 \$	1,220,919 \$	2,561,673 \$	4,988_\$	14,444,702
Expenditures Paid:						
Instruction	\$	6,989,347 \$	64,672 \$	0\$	64,939 \$	7,118,957
Support Services	φ	3,171,392	302,473	0	493,662	3,967,527
Operation of Non-Instructional Services		274,636	544,124	0	430,002	818,761
Facilities Acquisition and Construction		0	134,650	0	4,204,010	4,338,660
Other Outlays		16,612	0	0	4,204,010	4,338,000
Other Uses		36,545	0	0	0	36,545
		0	1,345	0	0	1,345
Repayments Interest Paid on Warrants and Bank Charges		0	1,345	0	0	1,345
Debt Service:		0	0	0	0	0
Principal Retirement		0	0	2,585,000	0	2,585,000
Interest and Fiscal Agent Fees	-	0	0	103,425	0	103,425
Total Expenditures Paid	\$	10,488,531 \$	1,047,264 \$	2,688,425 \$	4,762,610 \$	18,986,830
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$	168,591_\$_	173,655_\$	(126,752) \$	(4,757,622) \$	(4,542,128)
Adjustments to Prior Year Encumbrances	\$	0_\$_	0 \$	0_\$	0_\$	0
Other Financing Sources (Uses):	*	/=o +		~ <del>^</del>	~ <del>^</del>	~~-
Estopped Warrants	\$	172 \$	815 \$	0\$	0\$	987
Bond Proceeds		0	0	0	5,625,000	5,625,000
Transfers In		92,157	0	0	0	92,157
Transfers Out	-	(15,000)	(80,000)	0	0	(95,000)
Total Other Financing Sources (Uses)	\$	77,330 \$	(79,185) \$	\$_	5,625,000 \$	5,623,144
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing						
Sources (Uses)	\$	245,920 \$	94,470 \$	(126,752) \$	867,378 \$	1,081,016
Fund Balance - Beginning of Year	-	892,750	239,665	389,088	9,303	1,530,805
Fund Balance - End of Year	\$	1,138,671 \$	334,135 \$	262,335_\$	876,680 \$	2,611,821

The notes to the financial statements are an integral part of this statement.

#### Cache School District No.I-001, Comanche County, Oklahoma Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types For the Year Ending June 30, 2011

		(	General Fund			Special	Revenue Funds					
		Original	Final			Original	Final			Original	Final	
Revenue Collected:		Budget	Budget	Actual		Budget	Budget	Actual		Budget	Budget	Actual
Local Sources	\$	3,051,602 \$	3,051,602 \$	3,434,673	\$	668,731 \$	718,731 \$	825,792	\$	2,422,030 \$	2,422,030 \$	2,561,673
Intermediate Sources		203,500	203,500	247,722		0	0	0		0	0	0
State Sources		4,669,580	4,669,580	5,206,306		34,000	34,000	34,152		0	0	0
Federal Sources		1,587,447	1,687,447	1,767,030		288,000	326,500	345,976		0	0	0
Non-Revenue Receipts		0	0	1,391		0	0	15,000		0	0	0
Total Revenue Collected	\$	9,512,128 \$	9,612,128 \$	10,657,122	\$	990,731 \$	1,079,231 \$	1,220,919	\$	2,422,030 \$	2,422,030 \$	2,561,673
Expenditures Paid:												
Instruction	\$	7,186,878 \$	7,286,878 \$	6,989,347	\$	80,056 \$	80,056 \$	64,672	\$	0 \$	0 \$	0
Support Services		3,002,000	3,002,000	3,171,392		429,959	429,959	302,473		0	0	0
Operation of Non-Instructional Services		195,000	195,000	274,636		444,690	533,190	544,124		0	0	0
Facilities Acquisition and Construction		0	0	0		149,690	149,690	134,650		0	0	0
Other Outlays		21,000	21,000	16,612		0	0	0		2,811,118	2,811,118	2,688,425
Other Uses		0	0	36,545		0	0	0		0	0	0
Repayments		0	0	0		1,000	1,000	1,345		0	0	0
Interest Paid on Warrants and Bank Charge	es	0	0	0		0	0	0		0	0	0
Total Expenditures Paid	\$	10,404,878 \$	10,504,878 \$	10,488,531	\$	1,105,396 \$	1,193,896 \$	1,047,264	\$	2,811,118 \$	2,811,118 \$	2,688,425
Excess of Revenues Collected Over (Under)	)											
Expenditures Paid Before Adjustments to												
Prior Year Encumbrances	\$	(892,750) \$	(892,750) \$	168,591	\$	(114,665) \$	(114,665) \$	173,655	\$	(389,088) \$	(389,088) \$	(126,752)
Thor rear Endumbrances	Ψ_	<u> </u>	<u> </u>	100,001	Ψ	· · ·	<u> </u>	170,000	Ψ_			(120,702)
Adjustments to Prior Year Encumbrances	\$	0_\$	0_\$_	0	\$	0_\$	0_\$	0	\$	0_\$_	0_\$_	0
Other Financing Sources (Uses):												
Estopped Warrants	\$	0\$	0 \$	172	\$	0\$	0 \$	815	\$	0 \$	0 \$	0
Transfers In		0	0	92,157		0	0	0		0	0	0
Transfers Out		0	0	(15,000)		(125,000)	(125,000)	(80,000)		0	0	0
Total Other Financing Sources (Uses)	\$	0_\$	0 \$	77,330	\$	(125,000) \$	(125,000) \$	(79,185)	\$	0 \$	0 \$	0
Excess (Deficiency) of Revenue Collected												
Over Expenditures Paid and Other Financir	ng											
Sources (Uses)	\$	(892,750) \$	(892,750) \$	245,920	\$	(239,665) \$	(239,665) \$	94,470	\$	(389,088) \$	(389,088) \$	(126,752)
Fund Balance - Beginning of Year		892,750	892,750	892,750	—	239,665	239,665	239,665		389,088	389,088	389,088
Fund Balance - End of Year	\$	0 \$	0 \$	1,138,671	\$	0_\$	(0) \$	334,135	\$	0 \$	0 \$	262,335

The notes to the financial statements are an integral part of this statement.

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## Note 1 - Summary of Significant Accounting Policies

The basic financial statements of the Cache Public Schools Independent District No. 1, Comanche County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

## **1.A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

## **1.B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

## Note 1 - Summary of Significant Accounting Policies, (continued)

## **1.B.** Fund Accounting, Governmental Fund Types, (continued)

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund, Cooperative Fund, and the Child Nutrition Fund.

<u>Building Fund</u> - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

<u>Child Nutrition Fund</u> - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

<u>Cooperative Fund</u> – The Cooperative Fund consists of money collected for Alternative Education. Cache school serves as the LEA for the cooperative.

**3.** Debt Service Fund - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

4. **Capital Projects Fund** - The Capital Projects Fund consists of the Districts 2005, 2009, and 2010 Building and Transportation Bond issues. These funds are used exclusively for acquiring transportation equipment, acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

#### **Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

## Note 1 - Summary of Significant Accounting Policies, (continued)

## **1.B.** Fund Accounting, (continued)

**1. Agency Funds** - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

#### **Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

<u>1. General long-term Debt Account Group</u> - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

<u>2. General Fixed Asset Account Group</u> - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

#### Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

## 1.C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

## Note 1 - Summary of Significant Accounting Policies, (continued)

## **1.C.** Basis of Accounting and Presentation, (continued)

• Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

# 1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

# 1.E. Assets, Liabilities and Fund Equity

<u>Cash and Cash Equivalents</u> – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

<u>Property Tax Revenues</u> – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

## Note 1 - Summary of Significant Accounting Policies, (continued)

## **1.E.** Assets, Liabilities and Fund Equity, (continued)

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

<u>Inventories</u> – The value of consumable inventories at June 30, 2011, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

<u>Compensated Absences</u> - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the amount is not material to the financial statements.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

## 1.F. Revenue, Expenses, and Expenditures

<u>State Sources</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not

## Note 1 - Summary of Significant Accounting Policies, (continued)

## 1.F. Revenue, Expenses, and Expenditures, (continued)

expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

## Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2011:

			Carrying
			 Value
Deposits			
Demand Deposits			\$ 3,674,562
Time Deposits			 
Total Deposits			\$ 3,674,562
Investments			
	Credit Rating	Maturity	 Fair Value
			\$ 0
Total Investments			\$ 0
Reconciliation to the Combined	Statement of Assets, Liabiliti	es and Equity	
Cash and Cash Equivalents			\$ 3,657,321
Activity Fund Outstanding Checl	ζS		 17,241
Total Deposits and Investments			\$ 3,674,562

**Custodial Credit Risk** – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

## Note 2 – Deposit and Investment Risk, (continued)

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2011, the District was not exposed to custodial credit risk as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.

2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..

3.Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.

4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.

5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.

6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.

7. Warrants, bonds or judgments of the school district.

8.Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.

9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2011, as defined above.

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

## Note 2 – Deposit and Investment Risk, (continued)

**Concentration of Investment Credit Risk** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2011, the District had no concentration of credit risk as defined above.

## Note 3 - General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable, and capital leases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2011:

	Bonds	Capital Lease	Compensated	Tatal
	Payable	Obligations	Absences	Total
Balance July 1, 2010	3,410,000	4,869,817	0	8,279,817
Additions	5,625,000	0	0	5,625,000
Retirements	2,585,000	4,294,774	0	6,879,774
Balance, June 30, 2011	6,450,000	575,043	0	7,025,043

A brief description of the outstanding general obligation bond issues at June 30, 2011, is set forth below:

-	Interest Rate	Maturity Date	 Amount Issued	Amount Outstanding
2010 Building Bonds	1.65 to 1.85%	July 1, 2014	\$ 5,125,000	\$ 5,125,000
2010 Transportation Bonds 2007 Building Bonds	1.45% 3.45 to 4.25%	July 1, 2012 May 1, 2014	500,000 1,650,000	500,000 825,000
Totals			\$ 7,275,000	\$ 6,450,000

# Note 3 - General Long-term Debt, (continued)

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

	_	Principal	Interest		_	Total
2010 Transportation Bonds						
2011-12	\$	0	\$	7,250	\$	7,250
2012-13		500,000		7,250	_	507,250
Sub Total	\$	500,000	\$	14,500	\$	514,500
2010 Building Bonds						
2011-12	\$	0	\$	89,963	\$	89,963
2012-13		1,525,000		89,963		1,614,963
2013-14		1,800,000		64,800		1,864,800
2014-15		1,800,000		33,300	_	1,833,300
Sub Total	\$	5,125,000	\$	278,026	\$	5,403,026
2007 Building Bonds						
2011-12	\$	275,000	\$	29,012	\$	304,012
2012-13		275,000		19,388		294,388
2013-14		275,000		9,763	_	284,763
Sub Total	\$	825,000	\$	58,162	\$	883,162
Total Bonds	\$	6,450,000	\$	350,688	\$	6,800,688

Interest expense on bonds payable incurred during the current year totaled \$103,425.

The District has entered into a lease agreements as lessee for financing the acquisition of school buildings, equipment, furniture and fixtures and land. These lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it they have been recorded at the present value of the future minimum lease payments. These leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above leases. The schedule of future minimum lease payments under the capital leases and the present value of the net minimum lease payments at June 30, is as follows:

Year Ending					
June 30	Land	QZAB	QZAB		Total
2012	\$ 47,358	\$ 39,802	\$	57,338	\$ 144,498
2013	47,357	38,151		54,944	140,452
2014	47,357	36,501		52,158	136,016
2015	47,357	34,850		0	82,207
2016	47,357	32,906		0	80,263
2017	47,357	0		0	47,357
Total	\$ 284,143	\$ 182,210	\$	164,440	\$ 630,793
Interest Earnings	0	56,590		54,440	111,030
Less: Amount Representing Interest Present Value of Future Minimum	(89,100)	(38,800)		(38,880)	(166,780)
Lease Payments	\$ 195,043	\$ 200,000	\$	180,000	\$ 575,043

## Note 4 - Employee Retirement System

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System. Under the System the District, the State of Oklahoma, and the participating employees make contributions. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent or the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50%, of applicable compensation for the year ended June 30, 2011. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2011, 2010, and 2009 were \$621,210, \$590,184, and \$541,969 respectively.

The compensation for employees covered by the System for the year ended June 30, 2011 was \$6,646,049; the District's total compensation was \$8,034,125. In addition to the District's 9.50% contributions, the District was required to pay into the System 6.5% of compensation arising from federal grants (\$37,999) and 9.50% of compensation arising from post retirement employees (\$12,976). There were \$369,278 contributions made by employees during the year ended June 30, 2011.

## **Note 4 - Employee Retirement System, (continued)**

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2010, is as follows:

Total pension obligation	\$ 19,980,640,592
Net assets available for benefits, at cost	9,566,683,405
Nonfunded pension benefit obligation	<u>\$ 10,413,957,187</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2010. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

## **Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

## Note 6 – Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

## Note 7 - Use of Estimates

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## Note 8 – Budget Amendments

The General Fund Budget was amended once during the year by filing a supplemental appropriation form with the county clerk's office. The supplemental appropriation form was filed June 13, 2011 in the amount of \$100,000. This increased the original General Fund Budget from \$10,404,878 to \$10,504,878.

The Child Nutrition Fund Budget was amended once during the year by filing a supplemental appropriation with the county clerk's office. The supplemental appropriation was filed June 13, 2011 for \$88,500. This increased the original Child Nutrition Fund Budget from \$559,690 to \$648,190.

## **Note 9 – Surety Bonds**

The treasurer is bonded by RLI Insurance Company, bond number LSM 0247281 for the penal sum of \$100,000 for the term January 1, 2011 to January 1, 2012.

The superintendent is bonded by RLI Insurance company bond number LSM0116790 for the penal sum of \$100,000 for the period July 1, 2010 to June 30, 2011.

The encumbrance clerk is bonded by RLI Insurance Company bond #LSM0116798 for the penal sum of \$100,000 for the term July 1, 2010 to July 2, 2011.

## Note 10 – Negative Fund Balance Child Nutrition Fund

The District had a negative \$2,797.93 balance in the Child Nutrition Fund as of June 30, 2011. They were anticipating a \$40,000 reimbursement from Southwest Foods to come in before year end, but they did not receive it until August 1, 2011. The negative fund balance was cleared once they received this reimbursement.

## OTHER SUPPLEMENTAL INFORMATION

#### Cache School District No.I-001, Comanche County, Oklahoma Combining Statement of Assets, Liabilities and Cash Fund Balances Regulatory Basis - All Special Revenue Funds For the Year Ending June 30, 2011

ASSETS	_	Building Fund	-	Child Nutrition Fund	_	Coop Fund	_	Total June 30, 2011
Cash and Cash Equivalents Investments	\$	352,143 0	\$	16,952 0	\$	6,478 0	\$	375,573 0
Total Assets	\$_	352,143	\$	16,952	\$_	6,478	\$_	375,573

#### LIABILITIES AND FUND BALANCE

Liabilities: Warrants Payable Reserve for Encumbrances	\$	16,656 0	\$	19,750 0	\$	5,033 0	\$	41,438 0
Total Liabilities	\$_	16,656	\$_	19,750	\$_	5,033	\$_	41,438
Fund Balance: Cash Fund Balance	\$_	335,488	\$_	(2,798)	\$_	1,445	\$_	334,135
Total Fund Balance	\$	335,488	\$	(2,798)	\$_	1,445	\$_	334,135
Total Liabilities and Fund Balance	\$	352,143	\$	16,952	\$_	6,478	\$_	375,573

#### Cache School District No.I-001, Comanche County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - Special Revenue Funds For the Year Ending June 30, 2011

	_	Building Fund		Child Nutrition Fund	Cooperative Fund	Total June 30, 2011
Revenue Collected:						
Local Sources	\$	589,164	\$	236,627		825,792
Intermediate Sources		0		0	0	0
State Sources		0		11,539	22,613	34,152
Federal Sources		7,164		338,812	0	345,976
Non-Revenue Receipts	_	0		0	15,000	15,000
Total Revenue Collected	\$_	596,328	\$_	586,978	\$ <u>37,613</u> \$	1,220,919
Expenditures Paid:						
Instruction	\$	7,032	\$	0 3	\$ 57,640 \$	64,672
Support Services	Ψ	302,078	Ψ	0	\$ 37,040 \$ 395	302,473
Operation of Non-Instructional Services		002,070		544,124	0	544,124
		-			0	
Facilities Acquisition and Construction		134,650		0	-	134,650
Other Outlays		0		0	0	0
Other Uses		0		0	0	0
Repayments		0		1,345	0	1,345
Interest Paid and Bank Charges	-	0		0	0	0
Total Expenditures Paid	\$_	443,760	\$	545,469	\$ <u>58,035</u> \$	1,047,264
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$_	152,569	\$	41,509	\$(20,422)_\$	173,655
Adjustments to Prior Year Encumbrances	\$_	0	\$	0_9	\$\$	0
Other Financing Sources (Uses):						
Estopped Warrants	\$	0	\$	3 3	\$ 812 \$	815
Transfers In	Ψ	0	Ψ	0	φ 012 φ 0	0
Transfers Out		0		(80,000)	0	(80,000)
	-	0		(00,000)	0	(00,000)
Total Other Financing Sources (Uses)	\$	0	\$	(79,997)	\$ <u>812</u> \$	(79,185)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$	152,569	\$	(38,488) \$	\$ (19,610) \$	94,470
Fund Balance - Beginning of Year		182,919		35,690	21,056	239,665
	-					
Fund Balance - End of Year	\$_	335,488	_\$_	(2,798) \$	\$\$	334,135

#### Cache School District No.I-001, Comanche County, Oklahoma

#### Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances

Special Revenue Funds - Budget and Actual For the Year Ending June 30, 2011

			Building Fund				Cooperative	Fund	Child Nutrition Fund			Total			
		Original	Final			Original	Final		Original	Final			Original	Final	
Revenue Collected:		Budget	Budget	Actual		Budget	Budget	Actual	Budget	Budget	Actual		Budget	Budget	Actual
Local Sources	\$	427.731 \$	427,731 \$	589,164	\$	14,000 \$	14,000 \$	0	\$ 227,000 \$	277,000 \$	236,627	\$	668,731 \$		825,792
Intermediate Sources	•	0	0	0	•	0	0	0	0	0	0	•	0	0	0
State Sources		0	0	0		25,000	25,000	22,613	9,000	9,000	11,539		34,000	34,000	34,152
Federal Sources		0	0	7,164		0	0	0	288,000	326,500	338,812		288,000	326,500	345,976
Non-Revenue Receipts		0	0	0		0	0	15,000	0	0	0		0	0	15,000
Total Revenue Collected	\$	427,731 \$	427,731 \$	596,328	\$	39,000 \$	39,000 \$	37,613	\$ 524,000 \$	612,500 \$	586,978	\$	990,731 \$	1,079,231 \$	1,220,919
Expenditures Paid:															
Instruction	\$	20,000 \$	20,000 \$	7,032	\$	60.056 \$	60.056 \$	57,640	\$ 0\$	0\$	0	\$	80,056 \$	80,056 \$	64,672
Support Services		425,959	425,959	302,078		0	0	395	4,000	4,000	0		429,959	429,959	302,473
Operation of Non-Instructional Services		15,000	15,000	0		0	0	0	429,690	518,190	544,124		444,690	533,190	544,124
Facilities Acquisition and Construction		149,690	149,690	134,650		0	0	0	0	0	0		149,690	149,690	134,650
Other Outlays		0	0	0		0	0	0	0	0	0		0	0	0
Other Uses		0	0	0		0	0	0	0	0	0		0	0	0
Repayments		0	0	0		0	0	0	1,000	1,000	1,345		1,000	1,000	1,345
Interest Paid		0	0	0		0	0	0	0	0	0		0	0	0
Total Expenditures Paid	\$	610,650 \$	610,650 \$	443,760	\$	60,056 \$	60,056 \$	58,035	\$ 434,690 \$	523,190 \$	545,469	\$	1,105,396 \$	1,193,896 \$	1,047,264
Excess of Revenues Collected Over (Under)															
Expenditures Paid Before Adjustments to															
Prior Year Encumbrances	\$	(182,919) \$	(182,919) \$	152,569	\$	(21.056) \$	(21,056) \$	(20 422)	\$ 89,310 \$	89,310 \$	41,509	\$	(114 665) \$	(114,665) \$	173,655
Thor rear Endumbrances	Ψ_	(102,313) ψ	<u>(102,313)</u> φ	102,000	Ψ_	(21,000) ψ	(21,000) ψ	(20,422)	φ <u>03,310</u> φ_	<u> </u>	41,505	Ψ_	(114,000) φ	<u>(114,000)</u> $\phi$	175,055
Adjustments to Prior Year Encumbrances	\$	0 \$	0 \$	0	\$_	0 \$	0 \$	0	\$ <u>0</u> \$	0 \$	0	\$	0 \$	0 \$	0
Other Financing Sources (Uses):															
Estopped Warrants	\$	0\$	0 \$	0	\$	0\$	0\$	812	\$ 0\$	0\$	3	\$	0\$	0\$	815
Transfers In		0	0	0		0	0	0	0	0	0		0	0	0
Transfers Out		0	0	0		0	0	0	(125,000)	(125,000)	(80,000)		(125,000)	(125,000)	(80,000)
Total Other Financing Sources (Uses)	\$_	0 \$	0 \$	0	\$	0 \$	0 \$	812	\$ <u>(125,000)</u> \$	(125,000) \$	(79,997)	\$	(125,000) \$	(125,000) \$	(79,185)
Excess (Deficiency) of Revenue Collected															
Over Expenditures Paid and Other Financin	ng														
Sources (Uses)	\$	(182,919) \$	(182,919) \$	152,569	\$	(21,056) \$	(21,056) \$	(19,610)	\$ (35,690) \$	(35,690) \$	(38,488)	\$	(239,665) \$	(239,665) \$	94,470
Fund Balance - Beginning of Year		182,919	182,919	182,919		21,056	21,056	21,056	35,690	35,690	35,690		239,665	239,665	239,665
	. –			<u> </u>	_						<u> </u>	. –			
Fund Balance - End of Year	\$_	0 \$	0_\$	335,488	\$_	0 \$	0 \$	1,445	\$ <u>    0</u> \$_	0 \$	(2,798)	\$_	<u>     0 </u> \$	(0) \$	334,135

Exhibit A-3

## Cache School District No.I-001, Comanche County, Oklahoma Combining Assets, Liabilities and Fund Equity Activity Fund - Regulatory Basis For the Year Ending June 30, 2011

ASSETS	_	School Activity Fund
Cash Investments	\$	167,532 0
Total Assets	\$	167,532
LIABILITIES AND FUND EQUITY		
Liabilities: Due To Activity Groups	\$	167,532
Total Liabilities	\$	167,532
Fund Equity: Unreserved/Undesignated	\$	0
Total Liabilities and Fund Equity	\$	167,532

#### Cache School District No.I-001, Comanche County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - Activity Fund For the Year Ending June 30, 2011

ACTIVITIES	Balance July 1, 2010	Additions	Deletions	Balance June 30, 2011
Athletics	\$ 8,761	\$ 101,652	\$ 101,915	\$ 8,497
Football	140	9,167	6,759	2,548
Boys Basketball	3,052	5,993	8,824	221
Girls Basketball	5,452	7,647	7,075	6,025
Baseball	1,060	3,945	4,319	686
Softball	80	0	0	80
Boys Soccer	21	270	125	166
Girls Soccer	1,232	2,937	1,180	2,989
Boys Track	487	5,061	3,770	1,779
Volleyball Golf	2,275 101	14,947 1,686	15,789 576	1,434 1,210
Wrestling Booster	490	1,000	0	490
Girls Track	28	ů 0	0	28
Softball Booster Club	0	13,057	10,965	2,091
Football Booster Club	0	22,820	19,601	3,220
Basketball Booster	0	10,129	9,109	1,021
Baseball Booster	0	21,951	17,296	4,655
Art	6,144	1,781	1,693	6,232
Band	5,990	16,216	16,488	5,718
Band Parents Booster	6,600	25,911	25,606	6,906
Beta Club Bulldog Corner	526 3,358	2,807 7,873	2,100 8,139	1,233 3,091
DECA	3,358 873	13.707	,	383
FCA	85	0	14,197 0	85
FFA	1,693	38,195	36,587	3,301
Freshman Cheerleader	9	3,658	2,842	825
FCCCLA	1,495	6,837	4,464	3,868
General Fund	0	11,695	11,695	0
High School	724	3,413	3,767	369
HS Cheerleaders	5,905	8,930	12,331	2,504
Indian Heritage	294	0	25	269
Intermediate School	17,239	37,699	43,263	11,675
HS Library	352	290	135	506
Middle School PAWS	8,201 656	10,199 676	9,896 425	8,504 906
MS Cheerleaders	5,327	8,182	9,110	4,399
MISC	6,961	2,658	5,991	3,628
MS Library	1,592	4,670	4,964	1,298
Primary School	6,055	34,932	33,482	7,505
HS History Club	282	344	207	420
HS Stuco	312	2,373	1,986	700
Tech Ed	1,508	2,978	2,094	2,393
Intermediate Vocal Music	389	0	381	8
Elementary Vocal Music PK 2	1,638	1,725	1,862	1,502
HS Yearbook BPA	7,685 769	41,606 604	44,344 516	4,948 857
HS Science Club	218	31	87	162
MS Science Club	57	0	0	57
Steps	4,799	3,600	3,686	4,713
Primary Library	2,665	8,799	7,484	3,979
Intermediate Library	4,879	9,191	9,726	4,343
Class of 2014	0	2,149	0	2,149
JOM	4,921	4,865	9,785	0
Class of 2009	2,195	0	0	2,195
Class of 2011	6,251	3,079	5,063	4,266
Class of 2012 Class of 2013	838 0	21,602 3,172	18,963 275	3,476 2,897
Class of 2010	287	0	0	2,037
K-12 Vending	16,773	7,644	11,352	13,065
HS Dance Team	24	2,949	1,265	1,708
HS Drama Club	845	30	70	805
International Club	529	0	0	529
HS/MS Vocal Music	56	12,004	11,377	683
MS Drama Club	1,030	333	318	1,045
Photography Club	¢ <u>162.200</u>	¢ 500 664	¢ 595 241	¢ 167.522
Total Activities	\$ 162,209	\$590,664	\$ 585,341	\$167,532

Exhibit A-5

#### CACHE INDEPENDENT SCHOOL DISTRICT NO. 1, COMANCHE COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDED FOR THE YEAR ENDED JUNE 30, 2011

Federal Grantor/Pass Through		Federal	Pass- Through Grantor's Project	Deferred Revenue (Accounts Receivable)	Federal Grant	Federal Grant	Deferred Revenue (Accounts Receivable)
Grantor/Program Title		CFDA#	Number	July 1, 2010	Receipts	Expenditures	June 30, 2011
U.S. Department of Education							
Direct Programs: Indian Education Title VII		84.060A	561	0	56,864	57,036	(172)
Impact Aid		84.041	591/592	0	503,539	503,539	0
Federal Emergency Management Agency		97.036	594	0	7,164	0	7,164
Passed Through Oklahoma State Departmen	t of Educatio	n.					
Title I, Basic		84.010	511	(15,919)	138,666	160,171	(37,424)
ARRA Title I, Basic		84.389	516	(10,930)	19,502	8,572	0
Title I, Neglected		84.010	518	(2,649)	12,897	17,569	(7,321)
ARRA Title I, Neglected		84.389	534	(1,724)	1,724	0	0
Title I Cluster			_	(31,222)	172,790	186,313	(44,745)
IDEA-B Flowthrough		84.027	621	(86,447)	216,869	326,137	(195,714)
IDEA-B Private Schools		84.027	625	(1,989)	3,774	5,060	(3,275)
ARRA IDEA B, Flow Through		84.391A	622	(45,883)	51,576	5,693	0
IDEA-B Preschool		84.173	641	(11,511)	14,175	7,546	(4,882)
ARRA Preschool Special Education Cluster		84.392A	643	0 (145,830)	488 286,883	488 344,923	0 (203,870)
·				, <i>,</i> ,			
ARRA Education Stabilization Fd	(Note 4)	84.394	782	0	348,238	348,238	0
ARRA Government Service Fund ARRA Stabilization Cluster		84.397	787	18,083 18,083	0 348,238	18,083 366,321	<u>0</u> 0
						•	
21st Century		84.287	553	(6,502)	130,834	137,762	(13,430)
Title II, Part A		84.367 84.318	541/543 546/548	(12,512)	47,113	<u>41,455</u> 0	(6,854)
Title II, Part D Title IV, Part A		84.186A	551	(1,443) (2,446)	<u>1,443</u> 2,446	1,359	0
Title VI, Part B		84.358	587	0	6,012	27,153	(21,140)
Education Jobs Fund		84.410	790	0	132,851	282,791	(149,940)
Passed Through Oklahoma Career Tech:			_				
Carl Perkins		84.048	421/424/426	(13,833)	13,833	18,800	(18,800)
Total U.S. Department of Education			-	(195,705)	1,710,011	1,967,452	(460,310)
U.S. Department of Interior							
Passed through BIA: Johnson O'Malley		15.130	563	(4,820)	19,355	14,535	0
		13.150	505 _				
Total U.S. Department of Interior			_	(4,820)	19,355	14,535	0
U.S. Department of Defense							
Direct Payment:							
DOD Education Activity		12.030	771	(21,577)	44,828	138,904	(115,653)
Total U.S. Department of Defense			-	(21,577)	44,828	138,904	(115,653)
U.S. Department of Agriculture Passed Through State Department of Educat							
Breakfast Program	(Note 2)	10.553	385	0	60,615	60,615	0
Lunch Program	(Note 2)	10.555 10.559	385 766	0	264,278	264,278	0 15.060
Summer Food Program Commodities Distributed-Lunch	(Note 3)	10.559	766 N/A	3,250 0	13,920 25,511	2,110 25,511	15,060 0
Child Nutrition Cluster	(11010-0)	10.000		3,250	364,323	352,513	15,060
Total U.S. Department of Agriculture			-	6,500	364,323	352,513	15,060
TOTAL FEDERAL ASSISTANCE			-	(215,602)	2,138,517	2,473,404	(560,903)
			=				

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - The District does not track expenditures paid from these federal programs separately. Thus, expenditure amounts are the amount of federal revenues received from these programs during the fiscal year.

Note 3 - Commodities received in the amount of \$25,511 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements.

ARRA

Note 4 - The District coded \$401,018 of expenditures to this project. Expenditures have been limited to revenues received.

The following transactions related to the American Recovery and Reinvestment Act:

					Deferred
			Federal Grant	Federal Grant	Revenue
	CFDA #	Program #	Receipts	Expenditures	(Accounts Rec)
ARRA Title I	84.389	516	19,502	8,572	0
ARRA Special Education	84.391A	622	51,576	5,693	0
ARRA Special Education Preschool	84.392A	643	488	488	0
ARRA Education Stabilization Fund	84.394	782	348,238	348,238	0
ARRA Government Service Fund	84.397	787	0	18,083	0
			419,804	381,074	0



CERTIFIED PUBLIC ACCOUNTANTS

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Board of Education Cache Independent School District #I-1 Comanche County, Oklahoma

Board Members:

#### Compliance

We have audited **Cache Independent School District #I-1**, Comanche County, Oklahoma's, compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2011. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, **Cache Independent School District #I-1, Comanche County**, Oklahoma complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.

#### Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Entity's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the governing board, management, others within the agency, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Ungel, Johnston + Blosingeme, P.C.

Chickasha, Oklahoma December 8, 2011



CERTIFIED PUBLIC ACCOUNTANTS

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Cache Independent School District #1 Comanche County, Oklahoma

Board Members:

We have audited the fund type and account group financial statements, including budget and actual, of **Cache Independent School District #1**, as of and for the year ended June 30, 2011, which collectively comprise the District's regulatory financial statements, as listed in the table of contents as combined financial statements, and have issued our report thereon dated December 8, 2011. The report on these financial statements was adverse because the District has elected to prepare its financial statements in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to a departure related to the general fixed assets. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies in internal control over financial reporting. (Finding 2011-1, 2011-2,) A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The District's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. We did not audit the District's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the board of education of **Cache Independent School District #1,** Oklahoma State Department of Education, and certain federal regulatory agencies and is not intended to be, and should not be used by anyone other than these specified parties.

Ongel, Johnston + Blosingeme, P.C.

Chickasha, Oklahoma December 8, 2011

# Cache ISD No. 1, Comanche County Schedule of Findings and Questioned Costs Year Ended June 30, 2011

Section	1
Section	

## Financial Statements

# Summary of Auditor's Results

1.	Type of auditor's report issued			Adverse
2.	Internal control over financial reporting;	(Due to F/S bein a regulatory basis		
	a. Material weaknesses identified?		Ν	10
	b. Significant deficiencies identified r material weaknesses?	ot considered to be	Y	/es
	c. Noncompliance material to the fina	ancial statements noted?	Ν	١o
<u>Fede</u>	eral Awards			
1.	Internal control over major program:			
	a. Material weaknesses identified?		Ν	١o
	b. Significant deficiencies identified r material weaknesses?	ot considered to be	٢	None Reported
2	Type of auditor's report issued on compl	iance for major program:	ι	Jnqualified
3	Any audit findings disclosed that are req accordance with Circular OMB A-133, S		Ν	١o
4.	Identification of major programs:			
	CFDA Number 84.041 84.394/84.397 84.410 84.027/84.173/84.391A/84.392	2A	Name of Federal Title VIII-PL 874 ARRA Stabilizati Education Jobs I Special Educatio	on Cluster Fund
5.	Dollar threshold used to distinguish betw programs:	een Type A or Type B	\$	6300,000
6.	Auditee qualified as a low-risk auditee un Section 530?	nder OMB Circular A-133,	Ν	١o

## Cache ISD No. 1, Comanche County Schedule of Findings and Questioned Costs Year Ended June 30, 2011 (Continued)

# Section 2

## Financial Statement Findings

**2011-1 - Statement of Condition** - The encumbrance clerk retired in January 2011 and came back to work part time for a monthly salary of \$900. However, the school could not locate a signed contract for this amount.

Criteria - Payments in excess of \$500 should be documented by a signed contract or purchase order.

**Cause/Effect of Condition** - Employees in charge of contracts failed to print and have the employee and the board of education sign a contract, and therefore the employee was paid without proper authorization.

Recommendation - Contracts should be printed and signed for employees being paid over \$500.

Views of Responsible Officials and Planned Corrective Action - This was just an oversight. Contracts will be prepared and signed in the future.

2011-2 Statement of Condition - The activity fund bank account did not agree to the custodians

analysis at year end. The difference between the bank balance and the custodians balance was \$291.41

Criteria - The activity fund balance per the school should agree to the balance per the bank records

**Cause/Effect of Condition** -It appears the balance did agree at one time. However, some adjustments were made and the balance per the school was changed.

**Recommendation** - The custodian should perform a reconciliation comparing the district's account balance to the balance and make adjustments to the accounting records as necessary.

**Views of Responsible Officials and Planned Corrective Action** - The custodian will start preparing a reconciliation form monthly and make adjustments as necessary.

## Federal Award Findings and Questioned Costs

None Noted

## **Cache ISD No. 1, Comanche County**

Summary Schedule of Prior Year Audit Findings Year Ended June 30, 2011

Federal Award Findings and Questioned Costs

#### Johnson O'Malley CFDA #15.130 for year ending June 30, 2010

**2010-1 - Statement of Condition** - The district deposited \$10,209 of Johnson O'Malley federal monies into an activity fund sub-account in 2009-10 and another \$4,820 in 2010-11.. They coded \$8,800 of expenses to this project out of the General Fund. They also paid \$9,744 of expenses out of the activity fund but these were not coded to the Johnson O'Malley project code since project codes cannot be used in the activity fund.

**Criteria** - According to the Oklahoma Department of Education, no federal monies should be deposited into the activity fund. Also, monies should be placed into the fund that originally paid the expenditure.

**Cause/Effect of Condition** - Last year, Johnson O'malley was handled by an outside group. When the district received the program back this year, they thought they could place the Johnson O'Malley monies into the activity fund (they were allowed to do this several years ago).

**Recommendation** - We recommend the district contact the Oklahoma Department of Education to determine what, if anything, needs to be done about the general fund from the activity fund.

Current Status - This was corrected for the 2010-11 year.

Title VI - CFDA #84.358 for year ending June 30, 2010

**2010-2 - Statement of Condition** - The district coded \$31,441 of expenses to the Title VI (project 587) grant. However, they only filed claims for \$26,954 (including \$623 of indirect cost reimbursement).

Criteria - Claims for reimbursement must be filed in order to receive reimbursement for federal expenditures.

Cause/Effect of Condition - The school failed to file the final claim for \$5,110.

**Recommendation -** Procedures should be implemented to ensure that all expenditures for federal programs have a claim for reimbursement filed. In addition, someone should be assigned to check to see if the reimbursements are actually received.

Current Status – We did not note any claims that were not filed during the 2010-11 year.

#### Management Letter Findings

**2010-3** – Finding - The treasurer is bonded for \$50,000.00. State law requires the treasurer be bonded for the monies on hand at any time but it doesn't have to be more than the amount of the bond of the county treasurer. Since Cache Schools has over \$2,000,000 of monies on hand, it appears they need to increase their bond to the amount of the county treasurer's bond (usually \$100,000).

**Recommendation** – We recommend the treasurer's bond be increased to the amount of the county treasurer's bond.

Current Status – This was corrected during the 2010-11 year.

**2010-4** – Finding – State law requires that encumbrance clerks obtain 12 hours of continuing education every 3 years. The encumbrance clerk does not have certificates to document the 12 continuing education hours required for his position. Although he attended several classes, he does not have the certificates to show completion of the required hours.

**Recommendation** - We recommend that continuing education classes be attended and certificates be kept to confirm completion of the classes.

**Current Status** – The school provided documentation for required continuing education hours for the 2010-11 year.

**2010-5 – Finding** – A Christmas stipend for non-certified employees was approved by the board, but no dollar amount was listed.

**Recommendation** – We recommend approved dollar amounts for stipends be listed in the board minutes. In addition, any criteria for receiving the stipend should be listed (i.e. work over 4 hours per day, etc.).

Current Status – The dollar amount for the 2010-11 stipends was listed in the board minutes.

**2010-6 – Finding** – The payroll clerk/treasurer stamps all signatures on payroll warrants. The activity fund clerk stamps all signatures on non-payroll warrants. In order to maintain good internal controls, signature stamps should be maintained and used separately to require at least two people to issue a warrant.

**Recommendation** – We recommend that access to signature stamps be maintained in separate secured areas with nobody having access to all of the signature stamps. Then at least 2 people should stamp the e signatures on the warrants.

**Current Status –** This was corrected during the 2010-11 year.

**2010-7 – Finding** – A bank account was opened for stimulus (ARRA) money in August 2009 and it was closed in January 2010. The opening and closing of this account was not approved by the board of education.

**Recommendation** – All openings and closings of bank accounts should require board of education approval.

Current Status – We did not note any new bank accounts opened during the 2010-11 year.

**2010-8** – Finding – The school has entered into a lease purchase agreement with "Bank of Wichita's" for the acquisition of real estate. The school paid the ad valorem tax on this property even though there is nothing in the lease purchase agreement requiring the school to pay this tax. In addition, the school is exempt from paying ad valorem tax.

**Recommendation** – The school should not pay real estate tax on this property.

Current Status – The school did not pay real estate tax on this property for the 2010-11 year.

**2010-9 Finding** - We found 15 activity fund checks totaling \$4,844.47 that cleared the bank with only the superintendent's signature. State regulations require two signatures for all activity fund checks.

**Recommendation** – All activity fund checks should have two signatures.

Current Status – This was not an issue in the 2010-11 year.

OTHER INFORMATION

# Cache ISD No. 1, Comanche County

Schedule of Accountant's Professional Liability Insurance Affidavit For Year Ending June 30, 2011

STATE OF OKLAHOMA ) )ss COUNTY OF GRADY )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Cache Independent School District* for the audit year 2010-2011.

ANGEL, JOHNSTON, & BLASINGAME, P.C.

Varsel Johnston by \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Notary Public

My Commission Expires 11-12-12