

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
ANNUAL FINANCIAL REPORT
JUNE 30, 2019

RALPH OSBORN, CPA
P. O. BOX 1015
500 SOUTH CHESTNUT
BRISTOW, OKLAHOMA 74010-1015
918-367-2208
FAX-918-367-1034

INDEPENDENT AUDITORS' REPORT

The Honorable Members of the Board of Trustees
The Cherokee County Health Services Council
Tahlequah, Oklahoma

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Cherokee County Health Services Council, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Cherokee County Health Services Council's basic financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statement that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General Of the United States . Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Cherokee County Health Services Council as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Information

Cherokee County Health Services Council has not presented Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statement.

Other Matters

In accordance with *Government Auditing Standards*, I have also issued my report dated July 23, 2020, on my consideration of Cherokee County Health Services Council's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.



Ralph Osborn
Certified Public Accountant
Bristow, Oklahoma
July 23, 2020

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
 TAHLEQUAH, OKLAHOMA
 STATEMENT OF NET POSITION
 JUNE 30, 2019

	<u>Governmental Activities</u>
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 294,871
Receivable from TSET	<u>24,879</u>
Total current assets	<u>319,750</u>
Total assets	<u>319,750</u>
LIABILITIES	
Current liabilities:	
Accounts payable	5,433
Payroll liabilities	<u>4,383</u>
Total current liabilities	<u>9,816</u>
Long-term liabilities:	
Telligen Grant Payable	<u>50,000</u>
Total long-term liabilities	<u>50,000</u>
Total liabilities	<u>59,816</u>
NET POSITION	
Restricted for TSET Grant	27,491
Unassigned	<u>232,443</u>
Total net position	<u>\$ 259,934</u>

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
 TAHLEQUAH, OKLAHOMA
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2019

	Program Revenue			
Expenses	Charges For Services	Operating Grants and Contributions	Capital Grants and Contributions	Total
Function/Programs				
Governmental activities				
Health Services	\$ 446,080	\$ 147,432	\$ 236,021	\$ -
Total governmental activities	446,080	147,432	236,021	-
Total government	\$ 446,080	\$ 147,432	\$ 236,021	\$ -

	Governmental Activities
Changes in net position:	
Net (expense) revenue	\$ (62,627)
General revenues	
Interest	3,349
Total general revenues	3,349
Change in net position	(59,278)
Net position - beginning	319,212
Net position - ending	\$ 259,934

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
 TAHLEQUAH, OKLAHOMA
 BALANCE SHEET - GOVERNMENTAL FUNDS
 JUNE 30, 2019

	Council	TSET Grant	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 284,036	\$ 10,835	\$ 294,871
Due from TSET to Council	3,856	(3,856)	-
Receivable from TSET Grant	-	24,879	24,879
TOTAL ASSETS	\$ 287,892	\$ 31,858	\$ 319,750
LIABILITIES AND FUND BALANCES			
LIABILITIES			
Accounts payable	\$ 4,266	\$ 1,167	\$ 5,433
Payroll liabilities	1,183	3,200	4,383
Total current liabilities	5,449	4,367	9,816
Long-term liabilities:			
Telligen Grant Payable	50,000	-	50,000
Total long-term liabilities	50,000	-	50,000
TOTAL LIABILITIES	55,449	4,367	59,816
FUND BALANCES			
Reserved for TSET	-	27,491	27,491
Unassigned	232,443	-	232,443
TOTAL FUND BALANCES	232,443	27,491	259,934
TOTAL LIABILITIES AND FUND BALANCES	\$ 287,892	\$ 31,858	\$ 319,750

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
RECONCILIATION OF BALANCE SHEET - GOVERNMENTAL FUNDS
WITH THE STATEMENT OF NET ASSETS
JUNE 30, 2019

Total fund balance	\$ 259,934
Adjustments to fund balance	<u> -</u>
Total net assets	<u><u>\$ 259,934</u></u>

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
 TAHLEQUAH, OKLAHOMA
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2019

	<u>Council</u>	<u>TSET Grant</u>	<u>Total Governmental Funds</u>
Revenue			
Rentals	\$ 19,500	\$ -	\$ 19,500
HRSA Rent	3,000	-	3,000
HRSA Grant	117,342	-	117,342
TSET Reimbursement for Administrator	4,200	-	4,200
TSET Grant	-	236,021	236,021
Community Partner Revenue	2,890	-	2,890
Other Grants	500	-	500
Interest	3,349	-	3,349
Total revenue	<u>150,781</u>	<u>236,021</u>	<u>386,802</u>
Expenditures			
Current			
Administrator	24,000	4,200	28,200
Evaluator	22,500	-	22,500
Accounting and auditing	8,588	5,612	14,200
Conferences and education	644	325	969
Dues and memberships	75	-	75
Community Support	-	5,047	5,047
Promotion	-	5,286	5,286
Insurance	1,142	634	1,776
Marketing/Campaign	-	-	-
Meeting expenses	2,726	-	2,726
Miscellaneous	10,185	5,156	15,341
Office management	34,200	-	34,200
Rent	24,625	19,500	44,125
Health	11,250	-	11,250
Coalition	5,000	-	5,000
Printing	1,123	-	1,123
Small equipment	1,194	-	1,194
Salaries, taxes, and benefits	47,623	167,301	214,924
Supplies and postage	2,226	2,957	5,183
SWAT adult	-	13,342	13,342
Telephone and utilities	3,243	5,600	8,843
Travel and lodging	4,415	3,394	7,809
Subscriptions	-	162	162
Website	836	-	836
Grant expenses	1,969	-	1,969
Total expenditures	<u>207,564</u>	<u>238,516</u>	<u>446,080</u>
Net change in fund balances	(56,783)	(2,495)	(59,278)
Fund balances, beginning	<u>289,226</u>	<u>29,986</u>	<u>319,212</u>
Fund balances, ending	<u>\$ 232,443</u>	<u>\$ 27,491</u>	<u>\$ 259,934</u>

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019

Net changes in fund balances - total governmental funds	\$ (59,278)
Adjustments to net changes	<u> -</u>
Change in net assets	<u><u>\$ (59,278)</u></u>

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
 TAHLEQUAH, OKLAHOMA
 BUDGETARY COMPARISON SCHEDULE - CASH BASIS
 COUNCIL
 FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Rentals	\$ -	\$ -	\$ 19,500	\$ 19,500
HRSA Rent	-	-	3,000	3,000
HRSA Grant	200,000	200,000	117,342	(82,658)
TSET Reimbursement	-	-	4,200	4,200
Community Partner Revenue	-	-	2,890	2,890
Other Grants	-	-	500	500
Interest	-	-	3,349	3,349
Total Revenues	<u>200,000</u>	<u>200,000</u>	<u>150,781</u>	<u>(49,219)</u>
Expenses				
Administrator	24,000	24,000	24,000	-
Evaluator	30,000	30,000	22,500	7,500
Accounting	5,800	5,800	8,588	(2,788)
Conferences/education	-	-	644	(644)
Dues and memberships	-	-	75	(75)
Insurance	-	-	1,142	(1,142)
Meeting expenses	-	-	2,726	(2,726)
Miscellaneous	24,854	24,854	10,185	14,669
Office manager	-	-	34,200	(34,200)
Rent	3,600	3,600	24,625	(21,025)
Health	15,000	15,000	11,250	3,750
Coalition	10,000	10,000	5,000	5,000
Printing	10,665	10,665	1,123	9,542
Small equipment	1,725	1,725	1,194	531
Salaries, taxes, and benefits	45,586	45,586	47,623	(2,037)
Supplies and postage	-	-	2,226	(2,226)
SWAT adult	6,700	6,700	-	6,700
Telephone and utilities	-	-	3,243	(3,243)
Travel and lodging	6,030	6,030	4,415	1,615
Subscriptions	13,040	13,040	-	13,040
Website	3,000	3,000	836	2,164
Grant expenses	-	-	1,969	(1,969)
Total Expenditures	<u>200,000</u>	<u>200,000</u>	<u>207,564</u>	<u>(7,564)</u>
Net Income				
before transfers	-	-	(56,783)	(56,783)
Transfer In/(Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income	-	-	(56,783)	(56,783)
Beginning Cash Balance	<u>279,882</u>	<u>279,882</u>	<u>289,226</u>	<u>-</u>
Ending Cash Balance	<u>\$ 279,882</u>	<u>\$ 279,882</u>	<u>\$ 232,443</u>	<u>\$ 56,783</u>

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
 TAHLEQUAH, OKLAHOMA
 BUDGETARY COMPARISON SCHEDULE - CASH BASIS
 TSET GRANT
 FOR THE YEAR ENDED JUNE 30, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Revenues				
TSET Grant	\$237,150	\$237,150	\$236,021	\$ (1,129)
Total Revenues	<u>237,150</u>	<u>237,150</u>	<u>\$236,021</u>	<u>(1,129)</u>
Expenses				
Administrator	4,200	4,200	4,200	-
Accounting	5,900	5,900	5,612	288
Conferences/education	570	570	325	245
Community Support	7,500	7,500	5,047	2,453
Promotion	3,150	3,150	5,286	(2,136)
Insurance	1,621	1,621	634	987
Miscellaneous	-	-	5,156	(5,156)
Rent	19,500	19,500	19,500	-
Salaries, taxes, and benefits	167,935	167,935	167,301	634
Supplies and postage	1,670	1,670	2,957	(1,287)
SWAT adult	12,800	12,800	13,342	(542)
Telephone and utilities	4,644	4,644	5,600	(956)
Travel and lodging	7,510	7,510	3,394	4,116
Subscriptions	150	150	162	(12)
Grant expenses	-	-	-	-
Total Expenditures	<u>237,150</u>	<u>237,150</u>	<u>238,516</u>	<u>(1,366)</u>
Net Income before transfers	-	-	(2,495)	237
Transfer in	-	-	-	-
Net Income	-	-	(2,495)	237
Beginning Cash Balance	<u>1,164</u>	<u>1,164</u>	<u>29,986</u>	<u>-</u>
Ending Cash Balance	<u>\$ 1,164</u>	<u>\$ 1,164</u>	<u>\$ 27,491</u>	<u>\$ (237)</u>

The accompanying notes are an integral part of this statement.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity - Basis of Presentation

The Cherokee County Health Services Council (the "Council") was created by an interlocal cooperative agreement between The Cherokee Nation (the "Nation"), Northeastern State University (the "University"), the Tahlequah Hospital Authority (the "Authority"), and the Board of County Commissioners of Cherokee County Oklahoma (the "County") on February 25, 1999 under the provisions of 74 O.S. 1981, § 1004, Oklahoma Statutes. The primary purpose of the Council is to create an organization capable of performing comprehensive long and short range health planning for Cherokee County, seek resources, both public and private, to implement health plans and services for the citizens of Cherokee County, disburse funds to appropriate entities or directly operate programs and services that will enhance the health status of Cherokee County citizens, insure community participation by creating a Health Coalition that is representative of the community, act as a clearinghouse for health related matters, and within resources, assist the health care industry of Cherokee County through feasibility studies, health and health related studies, and help facilitate community health education.

The Council is governed by a five member board of trustees appointed in the following manner:

- (1) The Authority shall appoint the Chairman, or his/her designee, of the Tahlequah Hospital Authority.
- (2) The University shall appoint the Dean, or his/her designee, of the College of Optometry.
- (3) The Nation shall appoint the Director, or his/her designee, of The Cherokee Nation Health Division.
- (4) The County shall appoint a member to the Board, said member should have experience or expertise in the health field.
- (5) The four members of the Board appointed by the Authorizing Organizations of the Council shall appoint one additional member to the Board.

The four Authorizing Organizations are entitled to receive the residue of the trust estate upon termination of the trust. The Authorizing Organizations do not have any authority, power, or right to control or direct the actions of the trustees or to transact any business for the Council. The Council is otherwise independent of the Authorizing Organizations.

Government-Wide and Fund Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the Council as a whole excluding fiduciary activities such as employee pension plans. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and Council general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A functional program is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include (1) charges for services which report fees, fines and forfeitures, and other charges to users of the Council's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets and include fees to developers. These revenues are subject to externally imposed restrictions to these programs uses. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

Fund Financial Statements

Fund financial statements of the Council are provided for governmental funds. Major individual governmental funds are reported in separate columns with composite columns for non-major funds.

Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

The financial statements of the Council are prepared in accordance with generally accepted accounting principles (GAAP). The Council's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Council's reporting entity does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Council considers revenues to be available if they are collected within 30 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported as expenditures in the year due.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

Major revenue sources susceptible to accrual include: sales taxes, intergovernmental revenues, and investment income. In general, other revenues and expenses are recognized when cash is received.

FUND TYPES AND MAJOR FUNDS

The Council is a special purpose governmental unit. It reports a general fund and a Tobacco Settlement Endowment Trust (TSET) fund.

Budget

The Council adopts a budget annually.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriations, is employed in the governmental funds. Encumbrances outstanding at year end are cancelled if not used. Any cancelled encumbrances are added to fund balance.

Inventories and Prepaids

Inventories in governmental funds consist of expendable supplies held for consumption stated on a first-in, first-out basis. They are reported at cost which is recorded as an expenditure at the time individual inventory items are used. The Council has not maintained inventory records, however, the value of inventory on hand at June 30, 2019 is not believed to be material.

Prepaids record payments to vendors that benefit future reporting periods and are also reported on the consumption basis. Both inventories and prepaids are similarly reported in government-wide and fund financial statements.

Capital Assets, Depreciation, and Amortization

The Council's property, plant, equipment, and infrastructure with useful lives of more than one year are stated at historical cost or at estimated historical cost for those items not previously reported and comprehensively reported in the government-wide financial statements. The Council maintains infrastructure assets records consistent with all other capital assets. Donated assets are stated at fair value on the date donated. The cost of normal maintenance and repairs that do not add to the assets value or materially extend useful lives are not capitalized. Capital assets, including those of component units, are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are moved from the respective accounts, and the resulting gain or loss is recorded in operations.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

Estimated useful lives, in years, for depreciable assets are as follow:

Buildings	5-60
Improvements, other than buildings	2-50
Mobile equipment	3-40
Furniture , machinery, and equipment	3-30
Utility system	5-60

Reserves and Designations

Reserves represent those portions of fund balance not available for expenditure or legally segregated for a specific future use. Designated fund balances represent tentative plans for future use of financial resources.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B - CASH AND INVESTMENTS

Custodial Credit Risk

Custodial credit risk is the risk that in the event of failure of counterparty, the Council will not be able to recover the value of its deposits or investments. Deposits are exposed to custodial credit risk if they are uninsured and uncollateralized. Investment securities are exposed to custodial credit risk if they are uninsured, are not registered in the name of the Council, and are held by counterparty or the counterparty's trust department but not in the name of the Council. The Council's policy requires that all deposits and investments in excess of amounts covered by federal deposit insurance be fully collateralized by the entity holding the deposits or investments. As of June 30, 2019, all of the Councils deposits and investments were either covered by federal deposit insurance or were fully collateralized.

Deposits

The Council had deposits at financial institutions with a carrying amount of approximately \$294,871 at June 30, 2019. The bank balance of the deposits at June 30, 2019 was approximately \$309,293.

Credit Risk

Fixed-income securities are subject to credit risk. However, the Council did not have fixed income securities at June 30, 2019.

THE CHEROKEE COUNTY HEALTH SERVICES COUNCIL
TAHLEQUAH, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Board of Directors monitor's the investment performance on an ongoing basis to limit the Council's interest rate risk. As of June 30, 2019, the Council's deposits consisted of demand deposits.

NOTE C - RECEIVABLES

The Council reported receivable from TSET of \$24,879. This amount was received in July 2019 for June 2019 expenses.

NOTE D - GRANT PAYABLES

The Council reported grant income of \$50,000. The grant funds were given up front before any expenses were incurred. The grant funds were to be expended in fiscal year 2020 with the guidelines of the grantor. Due to the current pandemic, this has delayed the spending of the grant and the Council is currently in the process of spending the grant funds.

NOTE E - CAPITAL ASSETS

The Council has not reported any capital assets at June 30, 2019. Office furniture and equipment used by the Council is provided by the University.

NOTE F - RESERVED FUND BALANCE

The Council has reserved fund balance in the amount of \$27,491 for use in funding the TSET grant program.

NOTE G - RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The Council carries commercial insurance for risk of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE H - SUBSEQUENT EVENTS

The Council has considered subsequent events through July 23, 2020, the date which the financial statements were available for release. The Organization is not aware of any items which need to be disclosed during that period.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Members of the Board of Trustees
The Cherokee County Health Services Council
Tahlequah, Oklahoma

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Cherokee County Health Services Council, Oklahoma, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Cherokee County Health Services Council's basic financial statements and have issued my report thereon dated July 23, 2020, which did not include Management's Discussion and Analysis.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Cherokee County Health Services Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Cherokee County Health Services Council's internal control. Accordingly, I do not express an opinion of the effectiveness of Cherokee County Health Services Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Cherokee County Health Services Council, Oklahoma's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests did not disclosed any instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of the Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sincerely,



Ralph Osborn
Certified Public Accountant
Bristow, Oklahoma
July 23, 2020