

**CENTRAL HIGH SCHOOL DISTRICT NO. I-034**  
STEPHENS COUNTY, OKLAHOMA  
JUNE 30, 2020

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**Central High School District No. I-034, Stephens County, Oklahoma**  
**School District Officials**  
**June 30, 2020**

**BOARD OF EDUCATION**

President	Clint Russell
Vice President	Laurie Bethune
Clerk	Cooper McCarley
Deputy Clerk	Tony Scott
Member	Courtney Barton

**SUPERINTENDENT OF SCHOOLS**

Bennie Newton

**ENCUMBRANCE CLERK**

Shonda Harris

**SCHOOL DISTRICT TREASURER**

Melba Taliaferro

## INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Central High School District No. I-034  
Stephens County, Oklahoma

Board Members:

### Report on Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Central High School District No. I-034, Stephens County, Oklahoma, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education to meet financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

### **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As described in Note 1, the financial statements are prepared by Central High School District No. I-034 Stephens County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the above paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Central High School District No. I-034, Stephens County, Oklahoma, as of June 30, 2020, or the changes in its financial position, or, where applicable, its cash flows for the year then ended.

### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balance arising from regulatory basis transactions of each fund type and account group of Central High School District No. I-034, Stephens County, Oklahoma as of June 30, 2020, and the revenues collected, expenditures paid and encumbered, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

### **Other Matters**

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Central High School District No. I-034, Stephens County, Oklahoma’s basic financial statements. The combining statements—regulatory basis and the schedule of expenditures of federal awards, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 13, 2020, on our consideration of the Central High School District No. I-034, Stephens County, Oklahoma's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Central High School District No. I-034, Stephens County, Oklahoma's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering Central High School District No. I-034, Stephens County, Oklahoma's internal control over financial reporting and compliance.

*Angel, Johnston & Blessingame, P.C.*

Chickasha, Oklahoma  
November 13, 2020

COMBINED FINANCIAL STATEMENTS

**Central High School District No. I-34, Stephens County, Oklahoma**  
**Combined Statement of Assets, Liabilities and Fund Balances**  
**Regulatory Basis - All Fund Types and Account Groups**  
**June 30, 2020**

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	General Long- Term Debt	June 30, 2020
<b>ASSETS</b>							
Cash and Cash Equivalents	\$ 413,932	\$ 95,619	\$ 49,181	\$ 480,300	\$ 189,626	\$ 0	\$ 1,228,657
Investments	0	0	0	0	0	0	0
Amounts Available in Debt Service Fund	0	0	0	0	0	49,181	49,181
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	900,819	900,819
Amounts to be Provided For Capitalized Lease Agreements	0	0	0	0	0	2,566,011	2,566,011
<b>Total Assets</b>	<b>\$ 413,932</b>	<b>\$ 95,619</b>	<b>\$ 49,181</b>	<b>\$ 480,300</b>	<b>\$ 189,626</b>	<b>\$ 3,516,011</b>	<b>\$ 4,744,668</b>
<b>LIABILITIES AND FUND BALANCES</b>							
Liabilities:							
Warrants Payable	\$ 437,413	\$ 31,728	\$ 0	\$ 10,050	\$ 0	\$ 0	\$ 479,192
Reserve for Encumbrances	0	0	0	0	0	0	0
Due to Activity Groups	0	0	0	0	189,626	0	189,626
General Obligation Bonds Payable	0	0	0	0	0	950,000	950,000
Capitalized Lease Obligations Payable	0	0	0	0	0	2,566,011	2,566,011
<b>Total Liabilities</b>	<b>\$ 437,413</b>	<b>\$ 31,728</b>	<b>\$ 0</b>	<b>\$ 10,050</b>	<b>\$ 189,626</b>	<b>\$ 3,516,011</b>	<b>\$ 4,184,829</b>
Fund Balances:							
Restricted For:							
Debt Service	\$ 0	\$ 0	\$ 49,181	\$ 0	\$ 0	\$ 0	\$ 49,181
Capital Projects	0	0	0	470,250	0	0	470,250
Building Programs	0	52,843	0	0	0	0	52,843
Child Nutrition Programs	0	11,047	0	0	0	0	11,047
Cooperative Programs	0	0	0	0	0	0	0
Unassigned	(23,481)	(0)	0	0	0	0	(23,481)
<b>Total Fund Balances</b>	<b>\$ (23,481)</b>	<b>\$ 63,891</b>	<b>\$ 49,181</b>	<b>\$ 470,250</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 559,840</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 413,932</b>	<b>\$ 95,619</b>	<b>\$ 49,181</b>	<b>\$ 480,300</b>	<b>\$ 189,626</b>	<b>\$ 3,516,011</b>	<b>\$ 4,744,668</b>

The notes to the financial statements are an integral part of this statement.

**Central High School District No. I-34, Stephens County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - All Governmental Fund Types**  
**For the Year Ended June 30, 2020**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	June 30, 2020
<b>Revenue Collected:</b>					
Local Sources	\$ 584,922	\$ 127,119	\$ 507,814	\$ 0	\$ 1,219,856
Intermediate Sources	110,391	0	0	0	110,391
State Sources	2,041,098	18,227	61	0	2,059,386
Federal Sources	184,524	100,548	0	0	285,072
Non-Revenue Receipts	13,614	0	0	0	13,614
<i>Total Revenue Collected</i>	<u>\$ 2,934,549</u>	<u>\$ 245,894</u>	<u>\$ 507,875</u>	<u>\$ 0</u>	<u>\$ 3,688,318</u>
<b>Expenditures Paid:</b>					
Instruction	\$ 1,772,037	\$ 0	\$ 0	\$ 0	\$ 1,772,037
Support Services	1,251,938	62,983	0	480,050	1,794,972
Operation of Non-Instructional Services	12,938	188,371	0	0	201,309
Facilities Acquisition and Construction	0	0	0	0	0
Other Outlays	269	4,976	0	0	5,245
Other Uses	0	0	0	0	0
Repayments	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0
Debt Service:					
Principal Retirement	0	0	455,000	0	455,000
Interest and Fiscal Agent Fees	0	0	23,588	0	23,588
<i>Total Expenditures Paid</i>	<u>\$ 3,037,182</u>	<u>\$ 256,331</u>	<u>\$ 478,588</u>	<u>\$ 480,050</u>	<u>\$ 4,252,150</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (102,633)</u>	<u>\$ (10,437)</u>	<u>\$ 29,288</u>	<u>\$ (480,050)</u>	<u>\$ (563,832)</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>					
Estopped Warrants	\$ 200	\$ 0	\$ 0	\$ 0	\$ 200
Bond Proceeds	0	0	0	480,000	480,000
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 200</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 480,000</u>	<u>\$ 480,200</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (102,433)</u>	<u>\$ (10,437)</u>	<u>\$ 29,288</u>	<u>\$ (50)</u>	<u>\$ (83,632)</u>
<i>Fund Balance - Beginning of Year</i>	<u>78,952</u>	<u>74,327</u>	<u>19,893</u>	<u>470,300</u>	<u>643,472</u>
<i>Fund Balance - End of Year</i>	<u>\$ (23,481)</u>	<u>\$ 63,891</u>	<u>\$ 49,181</u>	<u>\$ 470,250</u>	<u>\$ 559,840</u>

The notes to the financial statements are an integral part of this statement.



**Central High School District No. I-34, Stephens County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances**  
**Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types**  
**For the Year Ended June 30, 2020**

	General Fund			Special Revenue Funds			Debt Service Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 477,458	\$ 640,779	\$ 584,922	\$ 117,733	\$ 117,733	\$ 127,119	\$ 459,693	\$ 459,693	\$ 507,814
Intermediate Sources	80,600	80,600	110,391	0	0	0	0	0	0
State Sources	2,128,370	2,128,370	2,041,098	12,075	12,075	18,227	0	0	61
Federal Sources	85,000	85,000	184,524	89,200	96,554	100,548	0	0	0
Non-Revenue Receipts	0	0	13,614	0	0	0	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 2,771,427</u>	<u>\$ 2,934,748</u>	<u>\$ 2,934,549</u>	<u>\$ 219,008</u>	<u>\$ 226,362</u>	<u>\$ 245,894</u>	<u>\$ 459,693</u>	<u>\$ 459,693</u>	<u>\$ 507,875</u>
<b>Expenditures Paid:</b>									
Instruction	\$ 1,661,358	\$ 1,824,680	\$ 1,772,037	\$ 0	\$ 7,354	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	1,187,094	1,187,094	1,251,938	110,160	110,160	62,983	0	0	0
Operation of Non-Instructional Services	1,927	1,927	12,938	183,175	183,175	188,371	0	0	0
Facilities Acquisition and Construction	0	0	0	0	0	0	0	0	0
Other Outlays	0	0	269	0	0	4,976	479,586	479,586	478,588
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 2,850,379</u>	<u>\$ 3,013,701</u>	<u>\$ 3,037,182</u>	<u>\$ 293,335</u>	<u>\$ 300,689</u>	<u>\$ 256,331</u>	<u>\$ 479,586</u>	<u>\$ 479,586</u>	<u>\$ 478,588</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (78,952)</u>	<u>\$ (78,952)</u>	<u>\$ (102,633)</u>	<u>\$ (74,327)</u>	<u>\$ (74,327)</u>	<u>\$ (10,437)</u>	<u>\$ (19,893)</u>	<u>\$ (19,893)</u>	<u>\$ 29,288</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>									
Estopped Warrants	\$ 0	\$ 0	\$ 200	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 200</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (78,952)</u>	<u>\$ (78,952)</u>	<u>\$ (102,433)</u>	<u>\$ (74,327)</u>	<u>\$ (74,327)</u>	<u>\$ (10,437)</u>	<u>\$ (19,893)</u>	<u>\$ (19,893)</u>	<u>\$ 29,288</u>
<i>Fund Balance - Beginning of Year</i>	<u>78,952</u>	<u>78,952</u>	<u>78,952</u>	<u>74,327</u>	<u>74,327</u>	<u>74,327</u>	<u>19,893</u>	<u>19,893</u>	<u>19,893</u>
<i>Fund Balance - End of Year</i>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (23,481)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 63,891</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ 49,181</u>

The notes to the financial statements are an integral part of this statement.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 1 - Summary of Significant Accounting Policies**

The basic financial statements of the Central High School District No. I-034, Stephens County, Oklahoma (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**1.A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

**1.B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories: governmental and fiduciary. Each category, in turn, is divided into separate "fund types."

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, (continued)**

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund and Child Nutrition Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the District and is expended on food, supplies and salaries to operate the lunchroom. The District also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

**3. Debt Service Fund** - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

**4. Capital Projects Fund** - The Capital Projects Fund consists of the District's 2018 and 2019 Building Bond issues. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

**Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, (continued)**

**1. Agency Funds** - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

1. General Long-Term Debt Account Group - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

2. General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

**Memorandum Only - Total Column**

The total column on the general-purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**1.C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.C. Basis of Accounting and Presentation, (continued)**

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for trust funds.

**1.D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**1.E. Assets, Liabilities and Fund Equity**

Cash and Cash Equivalents – The District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Property Tax Revenues – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories – The value of consumable inventories at June 30, 2020, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.E. Assets, Liabilities and Fund Equity, (continued)**

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the amount is not material to the financial statements.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Fund Balance - In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

**Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

**Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

**Assigned** fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.E. Assets, Liabilities and Fund Equity, (continued)**

**Unassigned** fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

**Resource Use Policy**

It is the District's policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District's policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the School considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts

**1.F. Revenue, Expenses, and Expenditures**

State Sources - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 2 – Deposit and Investment Risk**

The District held the following deposits and investments at June 30, 2020:

		Carrying Value
Deposits		
Demand Deposits	\$	1,234,237
Time Deposits		0
Total Deposits	\$	<u>1,234,237</u>
Investments		
	<u>Credit Rating</u>	<u>Maturity</u>
		Fair Value
		\$
Total Investments		<u>0</u>
Reconciliation to the Combined Statement of Assets, Liabilities and Equity		
Cash and Cash Equivalents	\$	1,228,657
Activity Fund Outstanding Checks		5,580
Total Deposits and Investments	\$	<u>1,234,237</u>

**Custodial Credit Risk** – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limit acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

The District did not have any custodian credit risk as of June 30, 2020 as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies.
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.



**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 2 – Deposit and Investment Risk, (continued)**

6. Money market funds regulated by the SEC and in which investments consist of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The District did not have any investment credit risk as of June 30, 2020, as defined above.

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

**Concentration of Investment Credit Risk** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2020, the District had no concentration of credit risk as defined above.

**Note 3 - General Long-Term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and lease purchases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 3 - General Long-Term Debt (continued)**

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2020:

	<b>Bonds Payable</b>	<b>Capital Lease Obligations</b>	<b>Compensated Absences</b>	<b>Total</b>
Balance July 1, 2019	\$ 925,000	\$ 2,882,649	\$ 0	\$ 3,807,649
Additions	480,000	264,526	0	744,526
Retirements	(455,000)	(581,164)	0	(1,036,164)
Balance, June 30, 2020	<u>\$ 950,000</u>	<u>\$ 2,566,011</u>	<u>\$ 0</u>	<u>\$ 3,516,011</u>

A brief description of the outstanding general obligation bond issues at June 30, 2020 is set forth below:

	<b>Interest Rate</b>	<b>Maturity Date</b>	<b>Amount Issued</b>	<b>Amount Outstanding</b>
2019 Building Bonds	1.30%	June 1, 2021	\$ 470,000	\$ 470,000
2020 Building Bonds	2.000%	June 1, 2022	480,000	480,000
<b>Totals</b>			<u><b>\$ 950,000</b></u>	<u><b>\$ 950,000</b></u>

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>2019 Building Bonds</b>			
2020-2021	\$ 470,000	\$ 11,985	\$ 481,985
<b>Sub Total</b>	<u><b>470,000</b></u>	<u><b>11,985</b></u>	<u><b>481,985</b></u>
<b>2020 Building Bonds</b>			
2020-2021	\$ 0	\$ 9600	\$ 9600
2021-2022	480,000	9,600	489,600
<b>Sub Total</b>	<u><b>480,000</b></u>	<u><b>19,200</b></u>	<u><b>499,200</b></u>
<b>Total Bonds</b>	<u><b>\$ 950,000</b></u>	<u><b>\$ 31,185</b></u>	<u><b>\$ 981,185</b></u>

Interest paid on general debt during the 2019-20 year was \$23,588.

The District has entered into various lease agreements as lessee for financing the acquisition of buses, a gym, a vehicle, building remodels, Pre-K Roof Materials, LED lights, and a 2020 Ford pickup. The lease agreements qualify as a capital leases for accounting purposes since title transfers at the end of the lease terms and they have been recorded at the present value of the future minimum lease payments. The leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General fixed assets account group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above leases. The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 3 - General Long-Term Debt (continued)**

Year Ending June 30	Roof	Bus	2020 Ford	LED Lights	QSCB Bldg	Gym	Roof Materials	Vehicle	2 Buses	Total
2021	\$ 27,144	\$ 18,245	\$ 7,812	\$ 15,525	\$ 39,317	\$ 469,950	\$ 14,263	\$ 5,548	\$ 23,528	\$ 621,331
2022	27,144	18,245	7,812	15,525	39,316	484,800	7,132	-	3,921	603,894
2023	27,144	18,245	7,812	15,525	-	499,650	-	-	-	568,375
2024	27,144	18,245	7,812	3,881	-	514,500	-	-	-	571,582
2025	27,144	4,561	3,906	-	-	195,750	-	-	-	231,361
2026	2,262	-	-	-	-	-	-	-	-	2,262
Total	\$ 137,981	\$ 77,540	\$ 35,154	\$ 50,455	\$ 78,633	\$ 2,164,650	\$ 21,395	\$ 5,548	\$ 27,449	\$ 2,598,805
Less Amt Representing Interest	(12,702)	(5,588)	(2,769)	(2,670)	(7,636)	-	(582)	(256)	(591)	(32,794)
Present Value of Future Minimum										-
Lease Payments	\$ 125,279	\$ 71,952	\$ 32,385	\$ 47,785	\$ 70,997	\$ 2,164,650	\$ 20,813	\$ 5,292	\$ 26,858	\$ 2,566,011

**Note 4 - Employee Retirement System**

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

**Funding Policy** - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% applicable compensation for the year ended June 30, 2020. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2020, 2019, and 2018 were \$178,665, \$173,015, and \$146,950, respectively.

The compensation for employees covered by the System for the year ended June 30, 2020 was \$1,833,588.88; the District's total compensation was \$1,970,933. In addition to the District's 9.50% contributions, the District was required to pay into the System 7.70% of compensation arising from federal grants \$7,743. There were \$109,893 contributions made by employees during the year ended June 30, 2020.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2019. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**Note 6 – Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public official's liability. The District had the following insurance coverage during the year: Commercial property - \$13,317,490; general liability - \$1,000,000; and educator's liability \$1,000,000. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the school reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the school's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

**Note 7 - Use of Estimates**

The preparation of financial statements in conformity with the regulatory basis of accounting requires the District to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Note 8 – Surety Bonds**

The school Treasurer is bonded by Western Surety Company bond number 18186370 for the penal sum of \$100,000 for the term July 15, 2019 to July 15, 2020.

The Superintendent is bonded by Western Surety Company bond number 15421532 for the penal sum of \$100,000 for the term June 25, 2020 to June 25, 2021.

The Activity Fund Custodian is bonded by Western Surety Company bond number 15421532 for the penal sum of \$100,000 for the term June 25, 2020 to June 25, 2021.

The Encumbrance Clerk is bonded by Western Surety Company bond # 15421568 for the penal sum of \$1,000 for the term April 1, 2020 to April 1, 2021.

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2020**

**Note 8 – Surety Bonds, (continued)**

The minute's clerk is bonded by Western Surety Company bond #15421568 for the penal sum of \$1,000 for the term April 2, 2020 to April 2, 2021.

**Note 9 – Budget Amendments**

The Child Nutrition Fund Budget was amended during the year by filing a supplemental appropriation form with the county clerk's office. The supplemental appropriation was filed June 15, 2020 for \$7,354.00. This increased the original Child Nutrition Fund budget from \$183,175.48 to \$190,529.48.

The General Fund Budget was amended by filing a supplemental appropriation form with the county clerk's office. The supplemental appropriations form was filed July 21, 2020 for \$163,321.47, with the county clerk's office. This increased the original General Fund Budget from \$2,850,379.09 to \$3,013,700.56.

**Note 10 – Warrants Issued in Excess of Approved Appropriations – General Fund**

As of June 30, 2020, the general fund warrants issued exceeded approved appropriations by \$186,802.76. The District had \$163,321.47 of additional funds available to appropriate, but they did not file the supplemental appropriation until July 15, 2020. After the supplemental appropriation was filed, the District had still overspent their approved appropriations by \$23,481.29.

**Note 11 – Negative Fund Balance – General Fund**

As of June 30, 2020, the general fund had a negative fund balance of \$23,481.29.

**Note 12 – Subsequent Events**

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and has determined that no additional information needs to be added to the financial statements.

## OTHER INFORMATION

**Central High School District No. I-34, Stephens County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Fund Balances**  
**Regulatory Basis - All Special Revenue Funds**  
**June 30, 2020**

	<b>Building Fund</b>	<b>Child Nutrition Fund</b>	<b>Total June 30, 2020</b>
<b><u>ASSETS</u></b>			
Cash and Cash Equivalents	\$ 63,404	\$ 32,215	\$ 95,619
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u><u>\$ 63,404</u></u>	<u><u>\$ 32,215</u></u>	<u><u>\$ 95,619</u></u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>			
Liabilities:			
Warrants Payable	\$ 10,561	\$ 21,167	\$ 31,728
Reserve for Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u><u>\$ 10,561</u></u>	<u><u>\$ 21,167</u></u>	<u><u>\$ 31,728</u></u>
Fund Balances:			
Restricted	<u>\$ 52,843</u>	<u>\$ 11,047</u>	<u>\$ 63,891</u>
<i>Total Fund Balances</i>	<u><u>\$ 52,843</u></u>	<u><u>\$ 11,047</u></u>	<u><u>\$ 63,891</u></u>
<i>Total Liabilities and Fund Balances</i>	<u><u>\$ 63,404</u></u>	<u><u>\$ 32,215</u></u>	<u><u>\$ 95,619</u></u>

**Central High School District No. I-34, Stephens County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - Special Revenue Funds**  
**For the Year Ended June 30, 2020**

	<b>Building Fund</b>	<b>Child Nutrition Fund</b>	<b>Total June 30, 2020</b>
<b>Revenue Collected:</b>			
Local Sources	\$ 78,636	\$ 48,483	\$ 127,119
Intermediate Sources	0	0	0
State Sources	0	18,227	18,227
Federal Sources	0	100,548	100,548
Non-Revenue Receipts	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 78,636</u>	<u>\$ 167,258</u>	<u>\$ 245,894</u>
<b>Expenditures Paid:</b>			
Instruction	\$ 0	\$ 0	\$ 0
Support Services	62,983	0	62,983
Operation of Non-Instructional Services	0	188,371	188,371
Facilities Acquisition and Construction	0	0	0
Other Outlays	4,976	0	4,976
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 67,959</u>	<u>\$ 188,371</u>	<u>\$ 256,331</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ 10,676</u>	<u>\$ (21,113)</u>	<u>\$ (10,437)</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>			
Estopped Warrants	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0
Transfers Out	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ 10,676</u>	<u>\$ (21,113)</u>	<u>\$ (10,437)</u>
<i>Fund Balance - Beginning of Year</i>	<u>42,167</u>	<u>32,160</u>	<u>74,327</u>
<i>Fund Balance - End of Year</i>	<u><u>\$ 52,843</u></u>	<u><u>\$ 11,047</u></u>	<u><u>\$ 63,891</u></u>



Central High School District No. I-34, Stephens County, Oklahoma  
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances  
Budget and Actual - Regulatory Basis - Special Revenue Funds  
For the Year Ended June 30, 2020

	Building Fund			Child Nutrition Fund			Total		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 67,993	\$ 67,993	\$ 78,636	\$ 49,740	\$ 49,740	\$ 48,483	\$ 117,733	\$ 117,733	\$ 127,119
Intermediate Sources	0	0	0	0	0	0	0	0	0
State Sources	0	0	0	12,075	12,075	18,227	12,075	12,075	18,227
Federal Sources	0	0	0	89,200	96,554	100,548	89,200	96,554	100,548
Non-Revenue Receipts	0	0	0	0	0	0	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 67,993</u>	<u>\$ 67,993</u>	<u>\$ 78,636</u>	<u>\$ 151,015</u>	<u>\$ 158,369</u>	<u>\$ 167,258</u>	<u>\$ 219,008</u>	<u>\$ 226,362</u>	<u>\$ 245,894</u>
<b>Expenditures Paid:</b>									
Instruction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 7,354	\$ 0	\$ 0	\$ 7,354	\$ 0
Support Services	110,160	110,160	62,983	0	0	0	110,160	110,160	62,983
Operation of Non-Instructional Services	0	0	0	183,175	183,175	188,371	183,175	183,175	188,371
Facilities Acquisition and Construction	0	0	0	0	0	0	0	0	0
Other Outlays	0	0	4,976	0	0	0	0	0	4,976
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid	0	0	0	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 110,160</u>	<u>\$ 110,160</u>	<u>\$ 67,959</u>	<u>\$ 183,175</u>	<u>\$ 190,529</u>	<u>\$ 188,371</u>	<u>\$ 293,335</u>	<u>\$ 300,689</u>	<u>\$ 256,331</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (42,167)</u>	<u>\$ (42,167)</u>	<u>\$ 10,676</u>	<u>\$ (32,160)</u>	<u>\$ (32,160)</u>	<u>\$ (21,113)</u>	<u>\$ (74,327)</u>	<u>\$ (74,327)</u>	<u>\$ (10,437)</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>									
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (42,167)</u>	<u>\$ (42,167)</u>	<u>\$ 10,676</u>	<u>\$ (32,160)</u>	<u>\$ (32,160)</u>	<u>\$ (21,113)</u>	<u>\$ (74,327)</u>	<u>\$ (74,327)</u>	<u>\$ (10,437)</u>
<i>Fund Balance - Beginning of Year</i>	<u>42,167</u>	<u>42,167</u>	<u>42,167</u>	<u>32,160</u>	<u>32,160</u>	<u>32,160</u>	<u>74,327</u>	<u>74,327</u>	<u>74,327</u>
<i>Fund Balance - End of Year</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 52,843</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 11,047</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 63,891</u>

**Central High School District No. I-34, Stephens County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Fund Equity**  
**Regulatory Basis - Activity Fund**  
**June 30, 2020**

<b><u>ASSETS</u></b>	<b><u>School Activity Fund</u></b>
Cash	\$ 189,626
Investments	<u>0</u>
<i>Total Assets</i>	\$ <u><u>189,626</u></u>
 <b><u>LIABILITIES AND FUND EQUITY</u></b>	
Liabilities:	
Due To Activity Groups	\$ <u>189,626</u>
<i>Total Liabilities</i>	\$ <u>189,626</u>
Fund Equity:	
Unassigned	\$ <u>0</u>
<i>Total Liabilities and Fund Equity</i>	\$ <u><u>189,626</u></u>

**Central High School District No. I-34, Stephens County, Oklahoma**  
**Combining Statement of Changes in Assets and Liabilities**  
**Regulatory Basis - Activity Fund**  
**For the Year Ended June 30, 2020**

<b><u>ACTIVITIES</u></b>	<b>Balance</b> <b>July 1, 2019</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance</b> <b>June 30, 2020</b>
Class of 2023	\$ 596	\$ 655	\$ 0	\$ 1,251
Class of 2017	0	10	0	10
Class of 2024	1,220	1,064	256	2,028
Banquets & Awards	769	4,478	2,306	2,940
JH/HS Rewards	2,121	5,884	5,270	2,734
Speech & Drama Club	14	0	0	14
Class of 2025	0	1,304	720	584
After Prom	412	0	0	412
Athletics	84,295	94,003	113,846	64,452
Band	3,013	6,547	7,715	1,846
Elementary	14,867	17,520	22,789	9,598
FCA	1,160	250	38	1,372
FFA	36,258	112,825	105,533	43,550
Class of 2018	65	0	0	65
Science Account	2,459	3,985	1,830	4,615
High School Library	1,736	4,673	5,200	1,209
Miscellaneous	2,456	2,462	592	4,327
Senior High Cheerleaders	2,036	2,769	4,795	9
Student Council	753	650	1,086	317
Yearbook	16,985	3,045	1,849	18,181
Athletic Booster Club	170	0	0	170
Class of 2020	2,645	502	2,320	827
Class of 2021	2,292	4,048	1,255	5,085
Junior High Cheerleaders	2,219	6,444	7,880	783
FCCLA	485	2,115	2,230	370
Flower Shower	526	1,308	546	1,288
PTO	12,830	14,535	8,067	19,298
Class of 2022	958	349	45	1,262
Vending Account	1,456	3,902	4,930	428
After School Program	0	9,374	8,775	599
Total Activities	\$ <u>194,798</u>	\$ <u>304,701</u>	\$ <u>309,874</u>	\$ <u>189,626</u>

**Central High School District No. 1034, Stephens County, Oklahoma**  
**Schedule of Expenditures of Federal Awards**  
**For the year ended June 30, 2020**

<b>Federal Grantor/Pass Through Grantor/Program Title</b>	<b>Federal CFDA#</b>	<b>Grantor's Project Number</b>	<b>Deferred Revenue (Accounts Receivable) July 1, 2019</b>	<b>Federal Receipts</b>	<b>Federal Expenditures</b>	<b>Deferred Revenue (Accounts Receivable) June 30, 2020</b>	<b>Indirect Costs Included in Federal Expenditures</b>
<b>U.S. Department of Education</b>							
Small Rural School Achievement Program	84.358A	588	0	41,647	41,647	0	0
<u>Passed Through State Department of Education:</u>							
Title I, Basic	84.010	511,552,541	0	69,786	69,786	(0)	0
IDEA - B Flowthrough	84.027	621	0	71,415	71,415	0	
IDEA - B Preschool	84.173	641	0	1,676	1,676	0	
<b>Special Education Cluster</b>			0	142,877	142,877	(0)	0
<b>Total U.S. Department of Education</b>			<b>0</b>	<b>184,524</b>	<b>184,524</b>	<b>(0)</b>	<b>0</b>
<b>U.S. Department of Agriculture</b>							
<u>Passed Through State Department of Education:</u>							
School Breakfast-Cash Assistance	10.553	764	16,745	24,003	24,003	16,745	0
National School Lunch-Cash Assistance	10.555	763	2,629	76,545	76,545	2,629	0
National Lunch-Noncash (Commodities) (Note 3)	10.555	N/A	0	20,176	20,176	0	
<b>Child Nutrition Cluster</b>			19,374	120,724	120,724	19,374	0
<b>Total U.S. Department of Agriculture</b>			<b>19,374</b>	<b>120,724</b>	<b>120,724</b>	<b>19,374</b>	<b>0</b>
<b>TOTAL FEDERAL ASSISTANCE</b>			<b>19,374</b>	<b>305,248</b>	<b>305,248</b>	<b>19,374</b>	<b>0</b>

**Central High School District No. I-034, Stephens County, Oklahoma**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2020**

**Note 1 – Basis of Presentation** – The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the School under programs of the federal government for the year ended June 30, 2020. The information in this Schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended and does not present the financial position, changes in net position or cash flows of the School.

**Note 2 – Summary of Significant Accounting Policies** – Expenditures reported on the Schedule are reported on the regulatory basis of accounting consistent with the preparation of the combined financial statements except for nonmonetary assistance noted in Note 3. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The School has elected not to use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance.

**Note 3 – Food Distribution** – Non-monetary assistance is reported in the Schedule at the fair market value of the commodities received and disbursed.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Board of Education  
Central High School District No. I-034  
Stephens County, Oklahoma

**Board Members:**

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis, within the combined financial statements of Central High School District No. I-034, Stephens County, Oklahoma, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated November 13, 2020. The report on these financial statements was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Central High School District No. I-034, Stephens County, Oklahoma's, internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies

in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described below, that we consider to be significant deficiencies.

#### **2020-001 Finding**

**Statement of Condition** –As of June 30, 2020, the General Fund warrants issued exceeded approved appropriations by \$186,802.76. The District had \$163,321.47 of additional funds available to appropriate, but they did not file a supplemental appropriation until July 15, 2020. After the supplemental appropriation was filed, the District still overspent their appropriations by \$23,481.29.

**Criteria** –Oklahoma State Statute 70-5-157 states "No expenditure may be authorized or made by any officer or employee of a school district which exceeds the appropriation for any fund of the budget as adopted or amended,,,"

**Cause/Effect of Condition** – When management realized they had overspent their budget, they were counting on collecting some insurance proceeds prior to June 30, 2020. They did not collect the insurance proceeds prior to June 30, 2020 and they did not file a supplemental appropriation for the amount of funds they had available until July 15, 2020. After the supplemental appropriation was filed, expenditures still exceeded appropriations by \$23,481.29.

**Recommendation** – Management should monitor budget verses actual expenditures throughout the year and make sure no expenditures are made in excess of approved appropriations. If additional funds are available, a supplemental appropriation should be filed prior to June 30 of the fiscal year.

#### **2020-002 Finding**

**Statement of Condition** – During our testing of activity fund goods and services, we noted that 7 of the 30 expenditure transactions had an invoice that was dated prior to the start of the purchase order/requisition.

**Criteria** – According to OAC 210:25-5-13 School Activity Fund (o)(4) & (5), the purchasing process begins with a purchase order or requisition presented to the activity fund custodian.

**Cause/Effect of Condition** – Employees are not always following purchasing procedures. This could lead to the school paying for goods or services not approved for purchase.

**Recommendation** –The purchase order should initiate the purchasing process.

#### **2020-003 Finding**

**Statement of Condition** –. During our testing of gates and concessions, we noted that 7 of the 11 games tested did not have two signatures of people working the gate or concession.

**Criteria** – Internal control procedures require two individuals work and sign off on gate and concession count sheets, verifying amounts collected.

**Cause/Effect of Condition** – School personnel are not always available to work all games for gates and concessions. This could lead to money being collected but not accounted for.

**Recommendation** – Two individuals should work gate and concessions and sign off on count sheets after the games, verifying amounts received.

#### **2020-004 Finding**

**Statement of Condition** – During our goods and services disbursement testing, we noted that 12 of the 33 tested invoices did not have proper signatures denoting receipt of goods or services. Also, it was noted that 2 of the 33 purchase orders were not signed and approved by the approving authority.

**Criteria** – Proper purchasing procedures include a signature denoting goods or services were received in order to prevent the school from paying for items not received. Also, per Oklahoma State Statute §70-5-135, a purchase order or requisition should be issued, approved, and signed by approving official prior to purchase.

**Cause/Effect of Condition** – Employees were not always following purchasing procedures. This could allow goods or services to be accepted and paid for that were not approved or received.

**Recommendation** – Purchase orders should have the signature of approving authority and invoices should be signed to denote receipt of goods or services.

#### **2020-005 Finding**

**Statement of Condition** – During our testing of goods and services, it was noted that 2 of the 33 tested purchase orders were not adequately classified. These 2 purchase orders were for lease acquisition payments and were coded to a 2600 function dimension.

**Criteria** – Oklahoma Cost Accounting requires lease acquisition payments to be coded to a function 4000 code.

**Cause/Effect of Condition** – Staff were informed at an earlier date that the codes they were using were proper. Incorrect coding could lead to misleading financial data.

**Recommendation** – Lease acquisition payments should be coded to a function 4000 code.

#### **2020-006 Finding**

**Statement of Condition** – During our testing of payroll, we noted that the Superintendent's contract was not submitted to the state to reflect a bonus received.

**Criteria** – Per Oklahoma State Statute §70-5-141, "Each school district shall file within fifteen (15) days of signing the contract, the employment contract of the superintendent of the school district with the State Department of Education. The Department shall keep all contracts available for inspection by the public. The school district shall not be authorized to pay any salary, benefits or other compensation to a superintendent which are not specified in the contract on file and shall not pay administrators any amounts for accumulated sick leave that are not calculated on the same formula used for determining payment for accumulated sick leave benefits for other full-time employees of that school district and shall not pay administrators any amounts for accumulated vacation leave benefits that are not calculated on the same formula used for determining payment for accumulated vacation leave benefits for other twelve-month full-time employees of that school district."

**Cause/Effect of Condition** – This was overlooked by District. The Superintendent was paid more than the amount on the contract filed with the State Department of Education.

**Recommendation** – All wages paid to superintendent should be included on his contract. An amended contract should be submitted to the State Department of Education for bonuses or additional amounts paid.



## **Compliance and Other Matters**

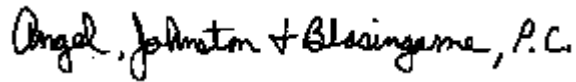
As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Central High School District No. I-034, Stephens County, Oklahoma's, Response to Findings**

Central High School District No. I-034, Stephens County, Oklahoma's response to the findings identified in our audit are described in the attached corrective action plan. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chickasha, Oklahoma  
November 13, 2020

**Central High School District No. I-034, Stephens County, Oklahoma  
Summary Schedule of Prior Year Audit Findings  
For the Year Ended June 30, 2020**

**2019-001 Finding**

**Statement of Condition** – During our testing of payroll, we noted a significant number of timesheets that were not signed by a supervisor.

**Criteria** – Timesheets should be signed by a supervisor to verify time was actually worked.

**Cause/Effect of Condition** – This was an oversight by employees and management in charge of payroll. Employees could be paid for time not worked if a supervisor is not verifying the time worked.

**Recommendation** – We recommend all timesheets be signed by a supervisor prior to a warrant being issued for payroll.

**Current Status** – This was much improved for the 2019-20 year.

**2019-002 Finding**

**Statement of Condition** – During our testing of activity fund goods and services, we noted that 7 of the 33 expenditure transactions had an invoice that was dated prior to the start of the purchase order/requisition. We also noted 4 of the 33 tested transactions did not have a signature of a person receiving the goods or services on the invoice or packing slip.

**Criteria** – Proper purchasing procedures include a signature denoting goods or services were received in order to prevent the school from paying for items not received as well as starting the purchasing process with a purchase order or requisition.

**Cause/Effect of Condition** – Employees are not always following purchasing procedures. This could lead to the school paying for goods or services not actually received or approved for purchase.

**Recommendation** – We recommend that proper purchasing procedures be followed by all employees and administration. The purchase order should initiate the purchasing process. Also, invoices, statements or delivery tickets should be signed by the person who is receiving the goods and/or services.

**Current Status** – We continued to note this during the 2019-20 audit.

OTHER OKLAHOMA DEPARTMENT OF EDUCATION REQUIRED INFORMATION

**Central High School District No. I-034, Stephens County, Oklahoma  
Schedule of Accountant's Professional Liability Insurance Affidavit  
For the Year Ended June 30, 2020**

STATE OF OKLAHOMA     )  
                                      )ss  
COUNTY OF GRADY        )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Central High School District No. I-034, Stephens County, Oklahoma*, for the audit year 2019-20.

ANGEL, JOHNSTON, & BLASINGAME, P.C.

*Daniel Johnston*

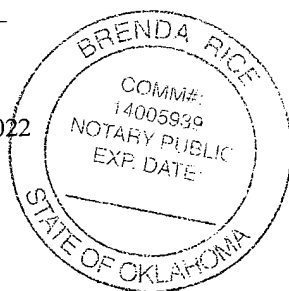
by \_\_\_\_\_

Subscribed and sworn to before me this 17 day of November, 2020.

*Brenda Rice*

Notary Public

My Commission Expires 07-01-2022



## SCHOOL'S CORRECTIVE ACTION PLAN

# Central High Public Schools

Kevin Dyes  
Superintendent  
580-658-6858 Fax 580-658-8006

274801 Broncho Rd  
Marlow, OK 73055  
[www.central.k12.ok.us](http://www.central.k12.ok.us)

HS Principal  
580-658-2929 Fax 580-658-8010

Elem. Principal  
580-658-2970 Fax 580-658-8005

Katie Burk  
Counselor  
580-658-2929

## CENTRAL HIGH PUBLIC SCHOOL DISTRICT

### STEPHENS COUNTY

### AUDIT FINDING CORRECTIVE ACTION PLAN

#### AUDIT YEAR 2019-2020

#### **Audit Finding Reference Number: 2020-001**

**Description of Finding:** The district overspent appropriations by \$23,481.29

**Steps Implemented:** The district implemented a new budget reporting tool presented monthly to the Board, verified by the Treasurer, Encumbrance Clerk and Superintendent to insure appropriate checks and balances and that the district does not overspend appropriations. If there is supplemental appropriation it will be filed prior to June 30.

**Contact Person:** Kevin L. Dyes

**Completion Date:** October 12, 2020 and ongoing.

#### **Audit Finding Reference Number: 2020-002**

**Description of Finding:** Some activity fund expenditures had invoice dates prior to the purchase order dates.

**Steps Implemented:** Prior to the school year and ongoing during the school year the district will train sponsors on the importance of following purchasing procedures. Purchase orders must be approved before good and services can be ordered or purchased.

**Contact Person:** Kevin L. Dyes

**Completion Date:** January 18, 2021 and ongoing.

**Audit Finding Reference Number: 2020-003**

**Description of Finding:** Some gate receipts reports did not have two signatures.

**Steps Implemented:** The issue stems from football games where the district does not pay two gate workers at each gate. The district will implement a new procedure where there are two gate workers for each gate at all events.

**Contact Person:** Kevin L. Dyes

**Completion Date:** January 18, 2021 and ongoing.

**Audit Finding Reference Number: 2020-004**

**Description of Finding:** District personnel were not always following purchasing procedures in regard to purchase orders and receipt of goods.

**Steps Implemented:** Prior to the school year and ongoing during the school year the district will train personnel on purchasing and receiving of goods procedures. Purchase orders must be approved before good and services can be ordered or purchased and packing slips or other forms of acknowledgement of goods will be checked and signed.

**Contact Person:** Kevin L. Dyes

**Completion Date:** January 18, 2021 and ongoing.

**Audit Finding Reference Number: 2020-005**

**Description of Finding:** Coding error for lease payments.

**Steps Implemented:** The district will insure the appropriate code is used for lease acquisition payments. This issue has already been corrected.

**Contact Person:** Kevin L. Dyes

**Completion Date:** 2021 Fiscal Year

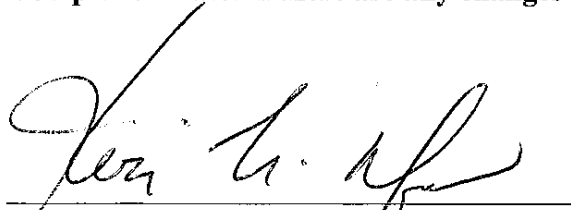
**Audit Finding Reference Number: 2020-006**

**Description of Finding:** Oversight by the district to file an updating Superintendent Contract that reflected a Christmas bonus.

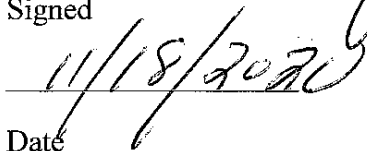
**Steps Implemented:** If there any changes to the Superintendent pay an amended contract will be submitted to the State Department of Education in a timely manner.

**Contact Person: Kevin L. Dyes**

**Completion Date: If there are any changes to Superintendent compensation.**



Signed



Date

**“Striving for Excellence with Integrity and Community Values”**