

# **CITY OF CHANDLER**

**Chandler, Oklahoma**

## **FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2012**

*Bruce G. Luttrell, CPA, PC*  
*Certified Public Accountant*

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**CITY OF CHANDLER**  
**Chandler, Oklahoma**

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To the City Commission  
City of Chandler, Oklahoma

## **INDEPENDENT AUDITOR'S REPORT**

I have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Chandler, Oklahoma, as of and for the year ended June 30, 2012, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Chandler, Oklahoma's, management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

Management has not included the Chandler Community Development Trust Authority in the City of Chandler, Oklahoma's, financial statements. Accounting principles generally accepted in the United States of America require the Chandler Community Development Trust Authority to be presented as a major enterprise fund and financial information about the Chandler Community Development Trust Authority to be part of the business-type activities, thus increasing that activity's assets, liabilities, revenues, and expenses, and changing its net assets. The amount by which this departure would affect the assets, liabilities, net assets, revenues, and expenses of the business-type activities and the omitted major fund is not reasonably determinable.

In my opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the business-type activities of the City of Chandler, Oklahoma, as of June 30, 2012, or the changes in financial position and, where applicable, cash flows thereof for the year then ended.

In addition, in my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Chandler, Oklahoma, as of June 30, 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued a report dated February 12, 2013, on my consideration of the City of Chandler, Oklahoma's, internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, on pages 3 through 13, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

The City of Chandler, Oklahoma, has not presented the budgetary comparison information that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

My audit was made for the purpose of forming opinions on the financial statements that collectively comprise the City of Chandler, Oklahoma's, financial statements as a whole. The accompanying combining nonmajor governmental fund financial statements, on pages 50 and 51, the schedule of grant funds, on pages 52 and 53, and the schedule of findings and responses, on page 54, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor governmental fund financial statements, the schedule of grant funds and the schedule of findings and responses are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

A handwritten signature in black ink, appearing to read "Bruce G. Luttrell". The signature is stylized and cursive.

Bruce G. Luttrell, CPA, PC

February 12, 2013

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the City of Chandler's financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2012. Please read it in conjunction with the City's financial statements, which begin on page 14.

### FINANCIAL HIGHLIGHTS

As we look at the 2012 financial reports, we must take into consideration that beginning in FY 2012 we are no longer including the Chandler Community Development Trust Authority's (CCDTA) financial statements as part of our financials. Due to this fact, their net assets from FY 2011, in the amount of \$1,320,505, have been removed from our books.

- \* City wide net assets increased by \$1,049,923 (7.35%), with a 3.89% increase for governmental activities and a 17.9% increase for business-type activities.
- \* There was a principal debt reduction in the amount of \$1,450,862, representing a city wide decrease in liabilities of 3.12%; due to paying off the OWRB note.
- \* Overall capital assets increased by 2.51%.
- \* Governmental Fund Balance increased by \$304,994 (10.2%) from \$2,988,559 to \$3,293,553.
- \* Net assets for Business-type Activities increased by 18% from \$3,537,600 to \$4,174,100.

### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (on pages 14 and 15) provide information about the activities of the City as a whole and present a longer-term view of the City's finances. Fund financial statements start on page 16. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's most significant funds.

#### Reporting the City as a Whole

The financial statements for the City as a whole begin on page 14. One of the most important questions asked about the City's finances is, "Is the City as a whole better or worse as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include *all* assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the City's *net assets* and changes in them. You can think of the City's net assets – the difference between assets and liabilities – as one way to measure the City's financial health, or financial position. Over time, *increases* or *decreases* in the City's net assets are one indicator of whether its *financial health* is improving or deteriorating. You will also need to consider other non-financial factors; however, such as changes in the City's sales tax base and the condition of the City's infrastructure, to assess the *overall health* of the City.

In the statement of Net Assets and the Statement of Activities, we divide the City into two kinds of activities:

- Governmental activities – Most of the City's basic services are reported here; including police, fire, ambulance, emergency management, code enforcement, municipal court, streets, library, parks and recreation, golf, lake and cemetery as well as general administration. Sales and use taxes, franchise fees, fire and ambulance run fees, golf and lake use fees, court fees and state and federal grants finance most of these activities.
- Business-type activities – The City's water and sewer system and sanitation activities are reported here. The City charges a fee to customers to help cover the cost of these services.

### **Reporting the City's Most Significant Funds**

Our analysis of the City's major funds begins on page 16 with the fund financial statements which provide detailed information about the most significant funds – not the city as a whole. The City's two kinds of funds – *governmental* and *proprietary*– use different accounting approaches.

- Governmental funds – Most of the City's basic services are reported in the governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called *modified* accrual accounting, which measures cash and all other *financial* assets that can readily be converted to cash. The governmental fund statements provide a detailed *short-term* view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net Assets and the Statement of Activities) and governmental *funds* in reconciliation at the bottom of the fund financial statements.
- Proprietary Funds – When the City charges its customers for the services it provides – whether to outside customers or to other units of the City – these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Assets and the Statement of Activities. In fact, the City's enterprise fund is the same as the business-type activities we report in the government-wide statements but provides more detail and additional information, such as cash flows for the proprietary fund.

## THE CITY AS A WHOLE

For the year ended June 30, 2012, net assets (the difference between assets and liabilities) changed as follows: *Please note that Table 1 is a condensed financial comparison. The full statement of net assets is found on page 14.*

**Table 1**  
**Net Assets**  
**(In Thousands)**

	Governmental		Business-type		Total		Percentage
	Activities		Activities		Government		Change
	2011	2012	2011	2012	2011	2012	
Current and other assets	3,480.8	3,502.9	1,076.2	776.6	4,557.0	4,279.5	-6.09%
Capital assets	<u>7,812.2</u>	<u>7,919.1</u>	<u>6,733.7</u>	<u>6,992.2</u>	<u>14,545.9</u>	<u>14,911.3</u>	<u>2.51%</u>
<b>Total assets</b>	<b>11,293.0</b>	<b>11,422.0</b>	<b>8,495.9</b>	<b>7,768.8</b>	<b>19,788.9</b>	<b>19,190.8</b>	<b>-3.02%</b>
Long-term debt outstanding			4,293.5	3,077.9	4,293.5	3,077.9	-28.31%
Other liabilities	<u>528.7</u>	<u>239.9</u>	<u>664.9</u>	<u>516.8</u>	<u>1,193.6</u>	<u>756.7</u>	<u>-36.60%</u>
<b>Total liabilities</b>	<b>528.7</b>	<b>239.9</b>	<b>4,958.4</b>	<b>3,594.7</b>	<b>5,487.1</b>	<b>3,834.6</b>	<b>-30.12%</b>
Net assets:							
Invested in capital assets, net of related debt	6,536.4	7,919.1	1,922.8	3,446.0	8,459.2	11,365.1	34.4%
Restricted	196.9	83.4	183.5	177.0	380.4	260.4	-31.55%
Committed	2,471.9	2,358.9	-	-	2,471.9	2,358.9	-4.57%
Assigned	-	115.0	-	-	-	115.0	
Unassigned	<u>1,553.1</u>	<u>695.5</u>	<u>1,431.2</u>	<u>551.1</u>	<u>2,984.3</u>	<u>1,246.6</u>	<u>-58.23%</u>
<b>Total net assets</b>	<b>\$ 10,758.3</b>	<b>\$ 11,171.9</b>	<b>\$ 3,537.6</b>	<b>\$ 4,174.1</b>	<b>\$ 14,295.9</b>	<b>\$ 15,346.0</b>	<b>7.35%</b>

Table 1 shows the change in net assets over the past year. It reflects an overall increase in net assets of 7.35%; with a 3.8% increase in net assets for governmental activities and a 17.9% increase in net assets for business-type activities.

Table 1 also shows the changes in current and other assets (comprised mostly of cash and cash equivalents and investments, and does not include capital assets) compared to last year. It reflects an overall decrease in current and other assets of \$277,500 representing a 6.09% decrease over last year. There was a 27.8% decrease in total assets for business-type while there was a slight (.6%) increase in total assets for the governmental activities.

Governmental activities had a small (1.4%) increase to capital assets (net of depreciation); additions to capital assets include \$19,200-golf cart building, \$17,600- golf course tractor, \$10,300-Area C Bathroom improvements, \$13,800-lake house repairs, \$20,400-pool equipment, \$88,800-street overlays, \$14,000-LED stoplight (6<sup>th</sup> & Manvel), \$10,400-15<sup>th</sup> street crossing, \$35,500-purchase of the property at 504 Manvel Ave, \$28,600-ambulance lease payments, \$21,000-fire engine lease payments, \$25,400-fire generator, \$15,200-bunker & scuba gear, \$5000-thermal imaging camera, \$7500-fire phone system, \$26,500-airport taxiway, \$6000-PAPI lights, \$25,000-police Tahoe, \$6000-City Jeep Cherokee, \$7000-library roof repairs, \$16,500-Industrial Park building.

The business-type activities also had a small increase in capital assets in the amount of \$365,000 (2.5%); additions include \$61,000-water plant generator, \$59,700-water tank maintenance, \$56,800-backhoe, \$24,000-Chevy Silverado p/u, \$10,600-waste water storm repairs, \$9000-F450 p/u –distribution.

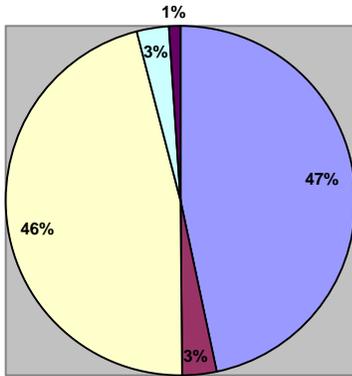
**Table 2**  
**Changes in Net Assets**  
**City as a Whole**

	<b>Governmental</b>		<b>Business-Type</b>		<b>TOTAL</b>		<b>%</b>
	<b>Activities</b>		<b>Activities</b>				
	<b>2011</b>	<b>2012</b>	<b>2011</b>	<b>2012</b>	<b>2011</b>	<b>2012</b>	<b>2011-2012</b>
<b>Revenues</b>							
<b><u>Program Revenues</u></b>							
Charges for Services	601,370	676,883	1,821,040	1,835,106	2,422,410	2,511,989	3.70%
Operating Grants	10,173	13,577			10,173	13,577	33.46%
Capital Grants	855,153	179,218			855,153	179,218	-79.04%
<b><u>General revenues</u></b>							
Sales Tax	2,473,796	2,657,545			2,473,796	2,657,545	7.43%
Use Tax	128,188	96,089			128,188	96,089	-25.04%
Tobacco Tax	35,548	38,507			35,548	38,507	8.32%
Intergovernmental	54,334	57,729			54,334	57,729	33.47%
Franchise Fees	170,946	180,239			170,946	180,239	5.44%
Interest Expense			(215,339)	(166,276)	(215,339)	(166,276)	22.78%
Miscellaneous	86,594	97,521	10,443	(10,039)	97,037	87,482	-9.85%
Investment Earnings	6,360	3,326	31,952	9,126	38,312	12,452	-67.50%
<b>Total Revenues</b>	<b>\$ 4,422,462</b>	<b>\$ 4,000,634</b>	<b>\$1,648,096</b>	<b>\$1,667,917</b>	<b>\$ 6,070,558</b>	<b>\$ 5,668,551</b>	<b>-6.62%</b>

**Table 2**  
**Changes in Net Assets**  
**City as a Whole**  
**Continued**

	Governmental		Business-Type		TOTAL		% Change
	Activities		Activities				
	2011	2012	2011	2012	2011	2012	2011-2012
<b>Expenses</b>							
General Government	464,344	272,269	238,187	320,069	702,531	592,338	-15.7%
Public Safety	1,486,266	1,714,263			1,486,266	1,714,263	15.3%
Streets	350,832	362,012			350,832	362,012	3.2%
Culture & Recreation	587,602	617,905			587,602	617,905	5.2%
Airport	97,543	116,066			97,543	116,066	19.0%
Cemetery	11,421	10,818			11,421	10,818	-5.3%
Community Develop	116,053	28,420			116,053	28,420	-75.5%
Water			466,758	497,683.00	466,758	497,683	6.6%
Waste Water			279,236	233,361.00	279,236	233,361	-16.4%
Distribution			345,468	340,114.00	345,468	340,114	-1.5%
Sanitation			263,950	273,075.00	263,950	273,075	3.5%
<b>Total Expenses</b>	<b>\$3,114,061</b>	<b>\$3,121,753</b>	<b>\$1,593,599</b>	<b>\$1,664,302</b>	<b>\$4,707,660</b>	<b>\$ 4,786,055</b>	<b>1.7%</b>
Excess (deficiency) before transfers	1,308,401	878,881	54,497	3,614	1,362,898	\$ 882,495	-35.2%
Transfers	25,402	-465,481	-25,402	632,909	-	\$ 167,428	
<b>CHANGE In Net Assets</b>	<b>\$1,333,803</b>	<b>\$413,400</b>	<b>\$29,094</b>	<b>\$636,523</b>	<b>\$1,362,898</b>	<b>\$1,049,923</b>	<b>-23.0%</b>

## Revenue Sources City as a Whole



## Expenses City as a Whole (By category)

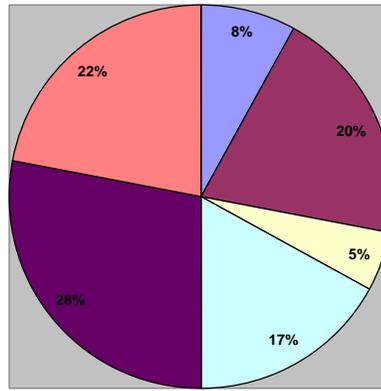


Table 2 is a summary of the changes in net assets. The full statement of the changes in net assets is found on page 15.

You will notice that the change in net assets decreased by 23.0%. In 2010 the net assets increased by \$775,449 while in 2011 they increased by \$1,362,898. And in 2012 the net assets increased by \$1,049,923. It is important to note here that although net assets did not increase as much in 2012 as they did in 2011; there was still a substantial increase in net assets.

As we take a closer look at the revenues, we see that overall, they decreased by 6.62% (from \$6,070,588 to \$5,668,551). The most significant decrease was in capital grants, which cannot be predicted from year to year. Not surprisingly, investment earnings were down by another 67.5%. The only other unfavorable change in revenues was use tax, which decreased by \$32,000 (25.04%) while sales tax continued to increase with a 7.43% increase (\$183,479) compared to a 4% increase in 2011. Charges for services, which include fees for water, wastewater, sanitation, lake, golf, court, etc, increased overall by \$89,600 (3.7%).

Taking a closer look at the expenses, we see that the largest increase was 19% in the airport fund, which correlates directly with the receipt of a capital grant. Public safety increased by 15.3% while administration and distribution both decreased by approximately 16%. Water increased by 6.6% while waste water decreased by 16.4%.

## GOVERNMENTAL ACTIVITIES

To aid in the understanding of the Statement of Activities on page 15, pay particular attention to the format. You will notice that expenses are listed in the first column with revenues from that particular program reported directly to the right. The result is a Net (Expense)/Revenue. This kind of format highlights the relative financial burden of each function on the City's taxpayers. It identifies how much each function requires from the general revenues or if it is self-financing through fees and grants or donations. Some of the individual line item revenues reported for each function are:

General government	Building permits, canvassing permits, oversize permits, copy/fax fees and dog licenses
Public Safety	Fire runs, ambulance runs, court fines and costs
Culture & Recreation	Library fines and operating grants, lake and golf use fees

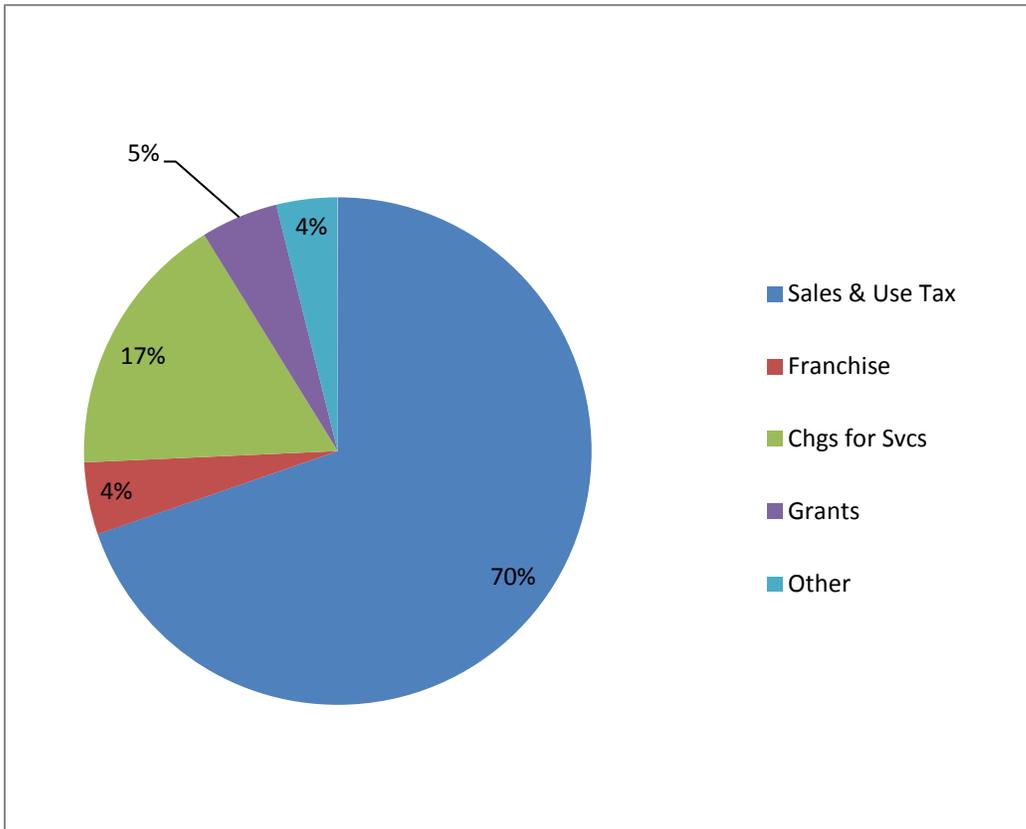
All other revenues are reported as general. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose.

For the year ended June 30, 2012, the City's governmental activities were funded as follows:

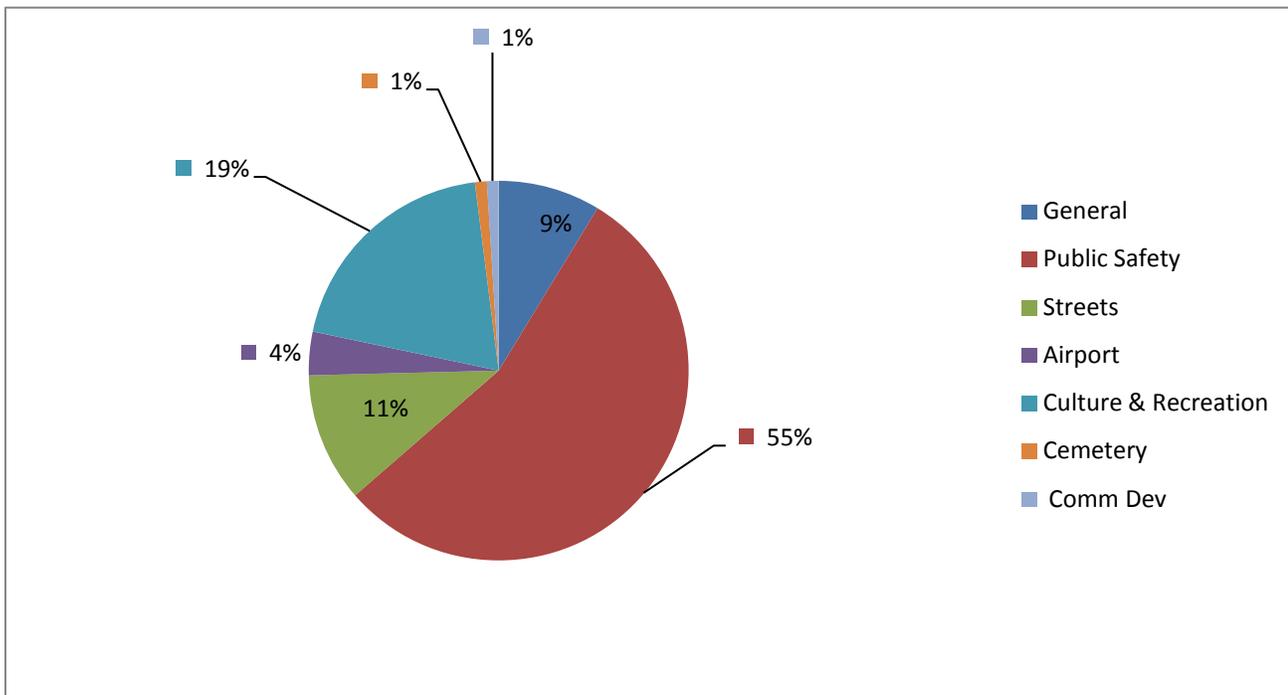
**Table 3**  
**Net Cost of City of Chandler Governmental Activities**

	Percentage			Percentage		
	<u>Total Cost of Services</u>		<u>Change</u>	<u>Net Cost of Services</u>		<u>Change</u>
	<b>2011</b>	<b>2012</b>		<b>2011</b>	<b>2012</b>	
General Gov't	\$ 464,344	\$ 272,269	-41.4%	\$ (199,344)	\$ (272,269)	36.6%
Public Safety	1,486,266	1,714,263	15.3%	(1,047,207)	(1,168,525)	11.6%
Streets	350,832	362,012	3.2%	(310,832)	(312,012)	0.4%
Airport	97,543	116,066	19.0%	452,609	(6,558)	-101.4%
Culture & Rec	587,602	617,905	5.2%	(457,390)	(486,636)	6.4%
Cemetery	11,421	10,818	-5.3%	8,989	2,635	-70.7%
Comm Dvlpmnt	116,053	28,420	-75.5%	(94,191)	(8,710)	-90.8%
<b>TOTAL</b>	<b>\$ 3,114,061</b>	<b>\$ 3,121,753</b>	<b>0.2%</b>	<b>\$ (1,647,366)</b>	<b>\$ (2,252,075)</b>	<b>36.7%</b>

## Sources of Funds for Governmental Activities



## Uses of Funds in Governmental Activities

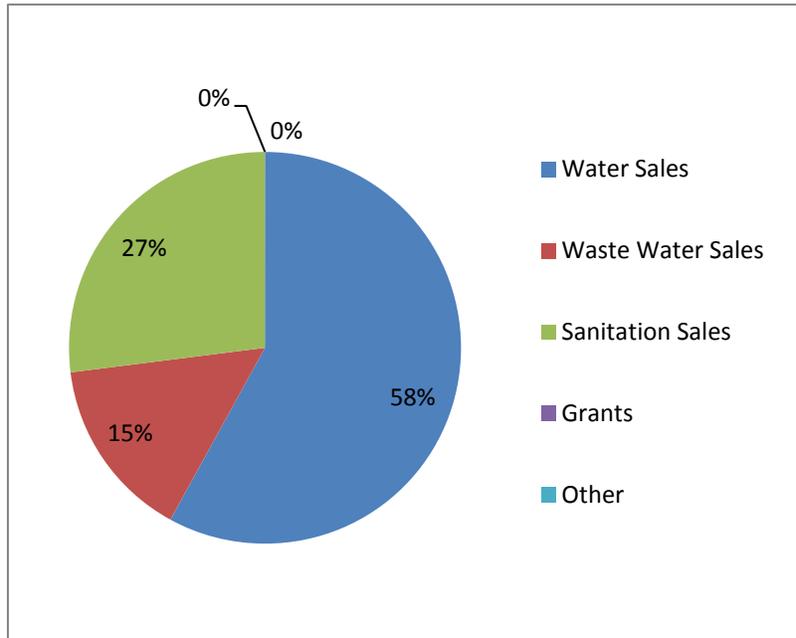


## BUSINESS-TYPE ACTIVITIES

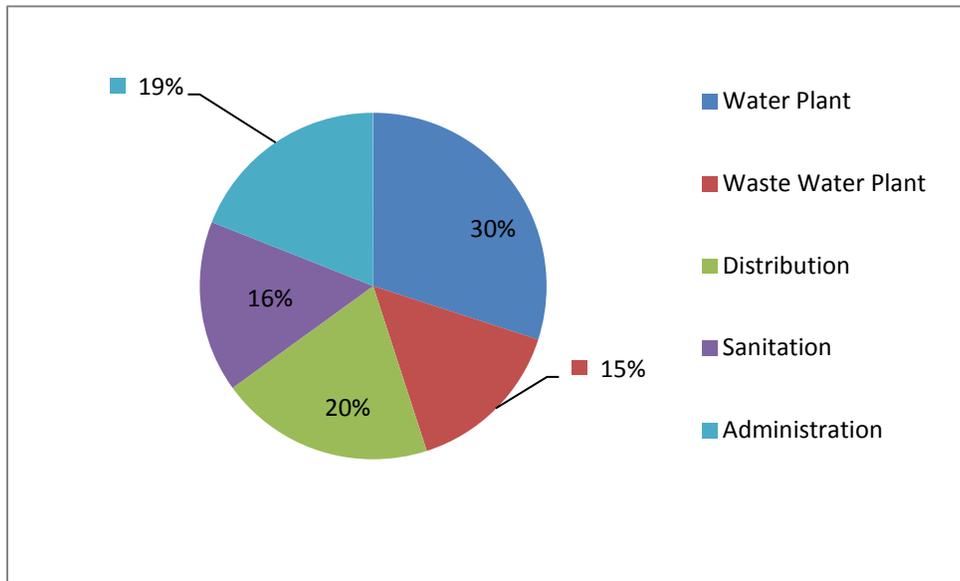
As you will notice on the Statement of Activities and Changes in Net Assets report on page 15 and the Statement of Revenues, Expenses, and Changes in Net Assets, Proprietary Funds on page 20 the net *operating income* for the enterprise fund for this year was \$181,914 down 20% from last year's \$227,440. This resulted from a small 1.2% increase in revenue and a 4.4% increase in expenses from last year. As we saw in Table 1, the net assets for Business-type Activities increased by 18%.

The City's primary business-type activities are the sale of water, wastewater and sanitation services. These services are carried out by the water plant, the wastewater plant, the distribution department (responsible for all water and sewer lines) and administration. The City currently contracts out sanitation collection.

## Sources of Funds for Business-Type Activities



## Uses of Funds in Business-Type Activities



## THE CITY'S FUNDS

This section discusses and analyzes the significant differences in the City's governmental funds balance sheet. Since we have already examined the changes in net assets in Table 1 and the changes in revenue and expense in Table 2, we will concentrate here on the fund balances. Last year we were only able to compare the total fund balance because GASB required significant changes to the way fund balance is reported. We now report the fund balance divided into five different classifications which are completely different than in years past. The new classifications (further defined in footnote 1.D.) are: nonspendable, restricted, committed, assigned and unassigned. These classifications are based primarily on the extent to which the city is bound to observe constraints imposed on the use of the resources.

**Table 4**  
**Fund Balances**  
**Governmental Funds**  
**(In Thousands)**

	General Fund		Airport		Other Govtl Funds		TOTAL		% of
	2011	2012	2011	2012	2011	2012	2011	2012	Change
Restricted	129,309	13,147	-	-	67,688	70,282	196,997	83,429	-57.6%
Committed	-	-	-	-	2,429,020	2,358,898	2,429,020	2,358,898	-2.9%
Assigned	-	-	42,944	115,023	-	-	42,944	115,023	167.8%
Unassigned	319,598	736,203	-	-	-	-	319,598	736,203	130.4%
<b>FUND BALANCE</b>	<b>448,907</b>	<b>749,350</b>	<b>42,944</b>	<b>115,023</b>	<b>2,496,708</b>	<b>2,429,180</b>	<b>2,988,559</b>	<b>3,293,553</b>	<b>10.2%</b>

Table 4 shows a *combined* fund balance *increase* of 10.2% this year as compared to a 11% increase last year. It is important to note that these figures do not include the reconciling items necessary to calculate net assets.

### General Fund Budgetary Highlights

Over the course of the year, the City Council revised the City budget several times by approving budget amendments. Budget amendments fall into one of three categories. The first category includes supplemental appropriations which actually increase the total budget amount. This would be done either to reflect the actual beginning balances or to increase the budgeted appropriations due to increased expenses or to reflect grants and/or donations received. The second category includes a decrease in appropriations which would be necessary if the actual revenues appeared to be insufficient to meet the amounts appropriated. Luckily, we did not have to deal with that type of situation. The third category includes transfers of appropriations from one line item, department or fund to another. In 2012 the actual appropriations (expenditures) were \$1,668,764 below the final budget amounts. This was due in part to various capital outlay accounts which had remaining balances and not constructing the new water line to Hiland Dairy out of the 2012 budget, but including it in the DWSRF project.

Additionally, 2012's All Funds Budget Summary included \$2,759,000 for reserves. Combine that with the 16% of budgeted monies that weren't expended, and overall the City as a whole ended the year in an excellent budgetary position.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

### **Capital Assets**

At the end of 2012, the City had \$14.9 million in total net capital assets. This includes a broad range of capital assets, including police and fire equipment, buildings, park and library facilities, golf and lake facilities, roads and water and sewer infrastructure; reflecting a 2.51% increase over last year. Keep in mind that these figures take into account the reduction in assets from the CCDTA.

This year Governmental Activities had a total increase in capital assets of \$129,000 (1.14%). The major additions include: \$19,200 for a golf cart building, \$17,600 for a Ford tractor for use at the golf course, \$10,300 for Area C Bathroom improvements, \$13,800 for lake house repairs, \$20,400 for swimming pool equipment, \$88,800 for street overlays, \$14,000 for the LED stoplight at 6<sup>th</sup> & Manvel, \$10,400 for the repairs made to the 15<sup>th</sup> street Railroad crossing, \$35,500 to purchase the property at 504 Manvel Ave, \$28,600 for ambulance lease payments, \$21,000 for fire engine lease payments, \$25,400 for the fire generator, \$15,200 for bunker & scuba gear, \$5000 for a thermal imaging camera for the fire department, \$7500 for a new phone system for fire and ambulance, \$26,500 to complete the airport taxiway, \$6000 for PAPI lights at the airport, \$25,000 for a new police Tahoe, \$6000 for a Jeep Cherokee (new city vehicle), \$7000 for library roof repairs, \$16,500 for the Industrial Park building, purchased with CDBG-EDIF grant funds.

The business-type activities also had a small increase in capital assets in the amount of \$365,000 (2.5%); additions include \$61,000 for a water plant generator, \$59,700 for water tank maintenance, \$56,800 for a backhoe, \$24,000 for a Chevy Silverado pickup, \$10,600 for waste water storm repairs, \$9000-Ford F450 pickup for distribution.

### **Debt**

At year end, the City as a whole had \$3,462,882 in outstanding notes compared to \$4,810,862 last year representing a principal reduction of \$1,450,862. Other obligations of the City as a whole include accrued compensated absences (\$12,524) and refundable deposits (\$67,800).

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The 2012-13 operating budget was determined based upon last year's revenue and expenses. We budgeted conservatively on sales tax revenue as well as on charges for services; i.e. water, wastewater and sanitation. The budget includes monies for fire and ambulance lease payments, a new 4X4 police Tahoe, misc fire and ambulance equipment (including SCBA's, a defibrillator and radios), street overlays, a sprayer for the golf course, pool rehabilitation, water tank maintenance, and a skid steer.

## **CONTACTING THE CITY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional information, please contact Chandler City Hall. We can be contacted by phone at (405) 258-3200, in person at 414 Manvel Ave, Chandler, Oklahoma or by mail at 414 Manvel Ave, Chandler, Oklahoma 74834.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

**CITY OF CHANDLER**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2012**

**Statement 1**

	Government Activities	Business-Type Activities	Totals
<b>Assets</b>			
Current assets			
Cash and cash equivalents	\$ 579,899.58	\$ 274,965.51	\$ 854,865.09
Restricted cash and cash equivalents	2,458,721.86	177,018.39	2,635,740.25
Restricted investments		72,075.25	72,075.25
Accounts receivable	464,216.40	252,567.56	716,783.96
Accrued interest receivable	16.55	5.92	22.47
Total current assets	<u>3,502,854.39</u>	<u>776,632.63</u>	<u>4,279,487.02</u>
Noncurrent assets			
Other assets:			
Debt issue costs (net)		83,333.34	83,333.34
Capital assets:			
Equipment and vehicles	3,058,657.67	805,279.20	3,863,936.87
Land and improvements	3,208,586.33	21,351.25	3,229,937.58
Buildings	1,320,933.16	2,824,339.38	4,145,272.54
Infrastructure	2,985,874.12	5,615,688.96	8,601,563.08
Less accumulated depreciation	<u>(2,654,996.54)</u>	<u>(2,357,805.42)</u>	<u>(5,012,801.96)</u>
Total noncurrent assets	<u>7,919,054.74</u>	<u>6,992,186.71</u>	<u>14,911,241.45</u>
Total assets	<u>11,421,909.13</u>	<u>7,768,819.34</u>	<u>19,190,728.47</u>
<b>Liabilities</b>			
Current liabilities			
Accounts payable	209,301.46	1,407.88	210,709.34
Accrued interest payable		50,123.84	50,123.84
Accrued compensated absences	30,637.38	10,989.18	41,626.56
Notes payable - current portion		385,000.00	385,000.00
Total current liabilities	<u>239,938.84</u>	<u>447,520.90</u>	<u>687,459.74</u>
Noncurrent liabilities			
Accrued compensated absences	10,106.35	1,535.54	11,641.89
Refundable deposits		67,800.00	67,800.00
Notes payable		3,462,882.50	3,462,882.50
Less: current portion		<u>(385,000.00)</u>	<u>(385,000.00)</u>
Total noncurrent liabilities	<u>10,106.35</u>	<u>3,147,218.04</u>	<u>3,157,324.39</u>
Total liabilities	<u>250,045.19</u>	<u>3,594,738.94</u>	<u>3,844,784.13</u>
<b>Net assets (Note 1.D.)</b>			
Invested in capital assets, net of related debt	7,919,054.74	3,445,970.87	11,365,025.61
Restricted	83,429.11	177,018.39	260,447.50
Committed	2,358,898.11		2,358,898.11
Assigned	115,022.93		115,022.93
Unassigned	695,459.05	551,091.14	1,246,550.19
Total net assets	<u>\$ 11,171,863.94</u>	<u>\$ 4,174,080.40</u>	<u>\$ 15,345,944.34</u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY OF CHANDLER**  
**STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS**  
**YEAR ENDED JUNE 30, 2012**

**Statement 2**

Functions/programs	Program Revenues				Net (Expenses) Revenue and Changes in Net Assets		
	Expenses	Charges for Services	Operating Grants and Contracts	Capital Grants and Contracts	Primary Government		
					Governmental Activities	Business-type Activities	Totals
<b>Governmental activities</b>							
General Government	\$ 272,268.62	\$ -	\$ -	\$ -	\$ (272,268.62)	\$ -	\$ (272,268.62)
Public Safety	1,714,263.11	540,825.57	4,912.77	-	(1,168,524.77)	-	(1,168,524.77)
Streets	362,011.57	-	-	50,000.00	(312,011.57)	-	(312,011.57)
Airport	116,065.95	-	-	109,508.00	(6,557.95)	-	(6,557.95)
Culture and recreation	617,905.44	122,604.44	8,665.00	-	(486,636.00)	-	(486,636.00)
Cemetery	10,817.98	13,453.16	-	-	2,635.18	-	2,635.18
Community development	28,420.12	-	-	19,709.93	(8,710.19)	-	(8,710.19)
Total government activities	<u>3,121,752.79</u>	<u>676,883.17</u>	<u>13,577.77</u>	<u>179,217.93</u>	<u>(2,252,073.92)</u>	<u>-</u>	<u>(2,252,073.92)</u>
<b>Business-type activities</b>							
Water	497,683.42	1,072,072.10	-	-	-	574,388.68	574,388.68
Wastewater	233,361.32	275,347.91	-	-	-	41,986.59	41,986.59
Distribution	340,114.27	-	-	-	-	(340,114.27)	(340,114.27)
Sanitation	273,074.73	487,685.72	-	-	-	214,610.99	214,610.99
Administrative and general	320,068.72	-	-	-	-	(320,068.72)	(320,068.72)
Total business-type activities	<u>1,664,302.46</u>	<u>1,835,105.73</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>170,803.27</u>	<u>170,803.27</u>
Totals	<u>\$ 4,786,055.25</u>	<u>\$ 2,511,988.90</u>	<u>\$ 13,577.77</u>	<u>\$ 179,217.93</u>	<u>(2,252,073.92)</u>	<u>170,803.27</u>	<u>(2,081,270.65)</u>
<b>General revenues</b>							
Sales tax					2,657,544.51	-	2,657,544.51
Use tax					96,088.50	-	96,088.50
Tobacco tax					38,506.82	-	38,506.82
Intergovernmental revenue not restricted to specific programs					31,110.05	-	31,110.05
Intergovernmental revenue restricted for streets & alleys					26,618.59	-	26,618.59
Franchise fees					180,238.63	-	180,238.63
Miscellaneous					97,521.18	(10,039.16)	87,482.02
Interest expense					-	(166,275.79)	(166,275.79)
Investment earnings					3,325.84	9,125.76	12,451.60
Transfers: In					771,049.92	1,382,993.11	2,154,043.03
Transfers: Out					(1,236,530.58)	(750,084.06)	(1,986,614.64)
Total general revenues and transfers					<u>2,665,473.46</u>	<u>465,719.86</u>	<u>3,131,193.32</u>
Change in net assets					413,399.54	636,523.13	1,049,922.67
Net assets, beginning of year					<u>10,758,464.40</u>	<u>3,537,557.27</u>	<u>14,296,021.67</u>
Net assets, end of year					<u>\$ 11,171,863.94</u>	<u>\$ 4,174,080.40</u>	<u>\$ 15,345,944.34</u>

The accompanying notes to the basic financial statements are an integral part of this statement.

## **FUND FINANCIAL STATEMENTS**

**CITY OF CHANDLER  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2012**

**Statement 3**

	General Fund	Airport Fund	CMA Cap Fund	Water Cap Fund	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>						
Cash and cash equivalents	\$ 579,899.58	\$ -	\$ -	\$ -		\$ 579,899.58
Restricted cash and investments	48,201.46	109,040.79	576,976.66	1,538,906.81	185,596.14	2,458,721.86
Receivables from other governments		5,982.14	59,821.42	59,821.42		125,624.98
Accounts receivable	322,490.70				16,100.72	338,591.42
Accrued interest receivable	2.88				13.67	16.55
Total assets	<u>\$ 950,594.62</u>	<u>\$ 115,022.93</u>	<u>\$ 636,798.08</u>	<u>\$ 1,598,728.23</u>	<u>\$ 201,710.53</u>	<u>\$ 3,502,854.39</u>
<b>Liabilities</b>						
Accounts payable	\$ 201,245.05	\$ -	\$ -	\$ -	\$ 8,056.41	\$ 209,301.46
Payable to other governments						-
Total liabilities	<u>201,245.05</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,056.41</u>	<u>209,301.46</u>
<b>Fund Balance (Note 1.D.)</b>						
Restricted	13,146.79				70,282.32	83,429.11
Committed			636,798.08	1,598,728.23	123,371.80	2,358,898.11
Assigned		115,022.93				115,022.93
Unassigned	736,202.78					736,202.78
Total fund balances	<u>749,349.57</u>	<u>115,022.93</u>	<u>636,798.08</u>	<u>1,598,728.23</u>	<u>193,654.12</u>	<u>3,293,552.93</u>
Total liabilities and fund balances	<u>\$ 950,594.62</u>	<u>\$ 115,022.93</u>	<u>\$ 636,798.08</u>	<u>\$ 1,598,728.23</u>	<u>\$ 201,710.53</u>	

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$ 10,574,051.28.

The accumulated depreciation is \$ 2,654,996.54.

Net effect for reconciliation

7,919,054.74

Other long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:

Accrued compensated absences

(40,743.73)

Net assets of governmental activities

\$ 11,171,863.94

The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY OF CHANDLER**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**YEAR ENDED JUNE 30, 2012**

**Statement 4**

	General Fund	Airport Fund	CMA Cap Fund	Water Cap Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>						
Sales tax	\$ 1,195,894.99	\$ 66,438.63	\$ 664,386.13	\$ 664,386.13	\$ 66,438.63	\$ 2,657,544.51
Use tax					96,088.50	96,088.50
Cigarette tax					38,506.82	38,506.82
Intergovernmental	57,728.64					57,728.64
Franchise fees	180,238.63					180,238.63
Grants	83,287.70	109,508.00				192,795.70
Charges for services	588,359.34					588,359.34
FEMA						-
Cemetery	13,453.16					13,453.16
Fines	75,070.67					75,070.67
Miscellaneous	79,466.95	16,132.39			1,921.84	97,521.18
Investment income	2,653.23				672.61	3,325.84
Total revenues	<u>2,276,153.31</u>	<u>192,079.02</u>	<u>664,386.13</u>	<u>664,386.13</u>	<u>203,628.40</u>	<u>4,000,632.99</u>
<b>Expenditures:</b>						
General government:						
General government	360,808.72				(1,253.57)	359,555.15
Cemetery	10,817.98					10,817.98
Public safety:						
Police	545,462.97				33,274.12	578,737.09
Fire	705,406.76				37,929.59	743,336.35
Ambulance	133,694.91				49,040.16	182,735.07
Emergency Management	927.49					927.49
Code Enforcement	58,413.65					58,413.65
Court	62,160.76					62,160.76
Streets	331,718.02				12,000.00	343,718.02
Culture and recreation:						
Parks and recreation	106,431.96					106,431.96
Lake	201,916.88				17,198.96	219,115.84
Golf	120,033.50				40,326.00	160,359.50
Library	108,966.90					108,966.90
Airport		119,999.88				119,999.88
Wastewater					-	-
Water			19,991.00	8,429.12	-	28,420.12
Total expenditures paid	<u>2,746,760.50</u>	<u>119,999.88</u>	<u>19,991.00</u>	<u>8,429.12</u>	<u>188,515.26</u>	<u>3,083,695.76</u>
Excess of revenues collected over (under) expenditures	<u>(470,607.19)</u>	<u>72,079.14</u>	<u>644,395.13</u>	<u>655,957.01</u>	<u>15,113.14</u>	<u>916,937.23</u>
Other financing sources (uses)						
Operating transfers in	771,049.92	-	-	-	-	771,049.92
Operating transfer out	-	-	(635,611.02)	(747,382.09)	-	(1,382,993.11)
Total other financing sources (uses)	<u>771,049.92</u>	<u>-</u>	<u>(635,611.02)</u>	<u>(747,382.09)</u>	<u>-</u>	<u>(611,943.19)</u>
Excess (deficiency) of revenues and other resources over expenditures and other uses	300,442.73	72,079.14	8,784.11	(91,425.08)	15,113.14	304,994.04
Fund balances, beginning of year	<u>448,906.83</u>	<u>42,943.79</u>	<u>628,013.97</u>	<u>1,690,153.31</u>	<u>178,540.98</u>	<u>2,988,558.88</u>
Fund balances, end of year	<u>\$ 749,349.56</u>	<u>\$ 115,022.93</u>	<u>\$ 636,798.08</u>	<u>\$ 1,598,728.23</u>	<u>\$ 193,654.12</u>	<u>\$ 3,293,552.92</u>

(Continued)

The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY OF CHANDLER  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2012**

**Statement 4 (cont.)**

Reconciliation of the change in fund balances: total governmental funds to the change in net assets of governmental activities:

Net change in fund balances: total governmental funds	304,994.04
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Capital asset purchases capitalized	392,118.08
Depreciation	(285,252.12)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:

Change in accrued compensated absences	1,539.54
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Change in net assets of governmental activities	\$ 413,399.54
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The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY OF CHANDLER  
STATEMENT OF NET ASSETS  
PROPRIETARY FUND  
JUNE 30, 2012**

**Statement 5**

	Municipal Authority
	Enterprise Fund
<b>Assets</b>	
Current assets	
Cash and cash equivalents	\$ 274,965.51
Restricted investments	72,075.25
Restricted cash and cash equivalents	177,018.39
Accounts receivable	252,567.56
Accrued interest receivable	5.92
Total current assets	776,632.63
Noncurrent assets	
Other assets:	
Debt issue costs (net)	83,333.34
Capital assets:	
Equipment and vehicles	805,279.20
Land and improvements	21,351.25
Buildings	2,824,339.38
Infrastructure	5,615,688.96
Less accumulated depreciation	(2,357,805.42)
Total capital assets	6,908,853.37
Total assets	7,768,819.34
<b>Liabilities</b>	
Current liabilities	
Accounts payable	1,407.88
Accrued interest payable	50,123.84
Accrued compensated absences	10,989.18
Notes payable - current portion	385,000.00
Total current liabilities	447,520.90
Noncurrent liabilities	
Refundable deposits	67,800.00
Accrued compensated absences	1,535.54
Notes payable	3,462,882.50
Less: current portion	(385,000.00)
Total noncurrent liabilities	3,147,218.04
Total liabilities	3,594,738.94
<b>Net assets</b>	
Invested in capital assets, net of related debt	3,445,970.87
Restricted for debt service	177,018.39
Unassigned	551,091.14
Total net assets	\$ 4,174,080.40

The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY OF CHANDLER  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS  
PROPRIETARY FUND  
YEAR ENDED JUNE 30, 2012**

**Statement 6**

	<u>Municipal Authority Enterprise Fund</u>
<b>Operating revenue</b>	
Charges for services:	
Water	\$ 1,072,072.10
Wastewater	275,347.91
Sanitation	487,685.72
Total operating revenue	<u>1,835,105.73</u>
Operating expenses:	
Water	497,683.42
Wastewater	233,361.32
Distribution	340,114.27
Sanitation	273,074.73
Administration and general	308,957.61
Total operating expenses	<u>1,653,191.35</u>
Net operating income	<u>181,914.38</u>
Nonoperating revenue (expense)	
Investment income	9,125.76
Interest expense	(166,275.79)
Amortization expense	(11,111.11)
Other income	(10,039.16)
Total nonoperating revenue (expense)	<u>(178,300.30)</u>
Net income before transfers	3,614.08
Operating transfers: In	1,382,993.11
Operating transfers: Out	<u>(750,084.06)</u>
Net income	636,523.13
Net assets beginning of year	<u>3,537,557.27</u>
Net asset end of year	<u><u>\$ 4,174,080.40</u></u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY OF CHANDLER  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
YEAR ENDED JUNE 30, 2012**

**Statement 7**

	Municipal Authority
	Enterprise Fund
<b>Cash flows from operating activities</b>	
Receipts from customers	\$ 1,810,629.33
Payments to suppliers	(1,003,370.32)
Payments to employees	(435,169.64)
Net cash provided (used) by operating activities	372,089.37
<b>Cash flows from noncapital financing activities</b>	
Transfers from other funds	1,382,993.11
Transfers to other funds	(750,084.06)
Other income	(10,039.16)
Net cash provided (used) by noncapital financing activities	622,869.89
<b>Cash flows from capital and related financing activities</b>	
Purchase of capital assets	(404,728.20)
Issue new capital debt	102,882.50
Principal paid on capital debt	(1,450,862.49)
Interest paid on capital debt	(166,275.79)
Net cash provided (used) by capital and related financing activities	(1,918,983.98)
<b>Cash flows from investing activities</b>	
Interest income	9,125.76
Net increase (decrease) in cash and cash equivalents	(914,898.96)
Cash balance beginning of year	1,438,958.11
Cash balance end of year	\$ 524,059.15
<b>Reconciliation of operating income (loss) to net cash provided (used) by operating activities</b>	
Operating income (loss)	\$ 181,914.38
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Cash flows reported in other categories:	
Depreciation and amortization expense	229,586.44
Change in assets and liabilities:	
Accounts receivable	(24,476.40)
Accrued interest receivable	774.00
Refundable deposits	(150.00)
Accounts payable	1,828.83
Accrued interest payable	(17,681.78)
Accrued compensated absences	293.90
Net cash provided by operating activities	\$ 372,089.37

The accompanying notes to the basic financial statements are an integral part of this statement.

## **NOTES TO BASIC FINANCIAL STATEMENTS**

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City complies with generally accepted accounting principles (GAAP.) GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. For enterprise funds, GASB Statement Nos. 20 and 34 provide the City the option of electing to apply FASB pronouncements issued after November 30, 1989. The City has elected not to apply those pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this Note.

**1.A. FINANCIAL REPORTING ENTITY**

In evaluating how to define the reporting entity, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB), GASB Statement No. 14, *The Financial Reporting Entity*. The basic (but not the only) criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility included, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the City and/or its citizens, or whether the activity is conducted within the geographic boundaries of the City and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financial relationships, regardless of whether the City is able to exercise oversight responsibilities.

Based upon the application of these criteria, the City's financial reporting entity is composed of the following:

Primary Government:	City of Chandler
Blended Component Units:	Chandler Municipal Authority North Central Regional Airport Authority
Omitted Component Unit:	Chandler Community Development Trust Authority

**BLENDED COMPONENT UNITS**

A blended component unit is a separate legal entity that meets the component unit criteria. In addition, the blended component unit's governing body is the same or substantially the same as the City Council, or the component unit provides services entirely to the City. The component unit's funds are blended into those of the City by appropriate fund type to constitute the primary government presentation. The blended component units are presented below:

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.A. FINANCIAL REPORTING ENTITY (continued)**

<u>Component Unit</u>	<u>Brief Description / Inclusion Criteria</u>	<u>Fund Included In</u>
Municipal Authority (CMA)	Created September 15, 1970, to finance, develop, and operate the water, wastewater, and sanitation activities of the City. Current City Council members serve as entire governing body (trustees). The City of Chandler is the beneficiary of the trust.	Enterprise Fund
North Central Regional Airport Authority	Created May 5, 1998, to finance, develop, and operate the regional airport. The Authority is governed by five trustees, which are appointed by the City Council of the City of Chandler. The beneficiary of the trust is the City of Chandler and any other additional beneficiaries admitted pursuant to the trust indenture. The Mayor of the City of Chandler currently serves as a trustee.	Separate Fund

**OMITTED COMPONENT UNIT**

Based upon the application of these criteria, the Chandler Community Development Trust Authority is considered a component unit of the City of Chandler. However, management has not included the Chandler Community Development Trust Authority in the City of Chandler, Oklahoma's, financial statements. Accounting principles generally accepted in the United States of America require the Chandler Community Development Trust Authority to be presented as a major enterprise fund and financial information about the Chandler Community Development Trust Authority to be part of the business-type activities, thus increasing that activity's assets, liabilities, revenues, and expenses, and changing its net assets. The amount by which this departure would affect the assets, liabilities, net assets, revenues, and expenses of the business-type activities and the omitted major fund is not reasonably determinable.

The Chandler Community Development Trust Authority (CCDTA) currently leases the Old Armory building, from the City of Chandler, to house the Route 66 Interpretive Center. The building was renovated with a \$ 631,697 grant from the Oklahoma Department of Transportation. The Route 66 Interpretive Center was opened on May 19, 2007. The lease was for an initial term of 20 years, for \$ 1 per year. The City of Chandler provides insurance coverage on the building, for which the CCDTA was to reimburse the City. An amendment and an addendum to the lease were entered into on September 30, 2009. The amendment became a part of the lease while the addendum is renewed each fiscal year. Among other provisions, the City funds the CCDTA in the amount of \$ 2,000 per month, of which no less than 25 % is to be used for advertising to promote the City. Other terms allow the City to waive the requirements of the CCDTA to reimburse the City for various expenses, and contains certain reporting requirements.

**DISCRETELY PRESENTED COMPONENT UNIT**

Discretely presented component units are separate legal entities that meet the component unit criteria but do not meet the criteria for blending. The City of Chandler does not have any discretely presented component units.

The Chandler Municipal Authority, and the North Central Regional Airport Authority, do not issue separately audited component unit financial statements. The Chandler Community Development Trust Authority does issue separately audited component unit financial statements.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.B. BASIS OF PRESENTATION**

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Statement of Net Assets and Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

FUND FINANCIAL STATEMENTS

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. The City presently has no fiduciary funds. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the City or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The funds of the financial reporting entity are described below:

**Governmental Funds**

Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

**General Fund**

The General Fund is the primary operating fund of the City and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

**Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of the specific revenue sources that are either legally restricted to expenditures for specified purposes or designated to finance particular functions or activities of the City. The reporting entity includes the following special revenue funds that are reported as major funds:

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.B. BASIS OF PRESENTATION (continued)**

Fund	Brief Description
North Central Regional Airport Authority	Accounts for specific revenues and transfers from other City funds and expenditures for operations of the airport, and various capital projects. The City is currently allocating five percent of its two cents sales tax to the North Central Regional Airport Authority.

Capital Project Funds

Capital project funds are used to account for resources restricted for the acquisition or construction of specific capital projects or items. The reporting entity includes the following capital project funds that are reported as major funds; except for the City Capital Improvement Fund which is reported as a nonmajor fund.

Fund	Brief Description
CMA Capital Improvement Fund	Accounts for the one cent sales tax under Ordinance 1995-06. Funds can be expended for capital improvements for water plant improvements, sewer plant improvements, water line repair and replacement, or sewer line repair and replacement, or any other public works projects approved by the city council or the payment of debt service. The CMA Capital Improvement Fund was not created and utilized until July 1, 2008. Prior to that, revenue and expenditures were through the CMA Fund.
CMA Water Capital Improvement Fund	Accounts for the one cent sales tax under Ordinance 1980-04. Funds can be expended only for the water system. The CMA Water Capital Improvement Fund was not created and utilized until July 1, 2008. Prior to that, revenue and expenditures were through the CMA Fund.
City Capital Improvement Fund	Accounts for specific revenues and transfers from other City funds and expenditures for various capital projects. The City is currently allocating five percent of its two cents sales tax to the City Capital Improvement Fund, to be used for any capital improvement project approved by the city council.
Cemetery Perpetual Care Fund	Accounts for the 12.5 % of all cemetery revenues that are legally restricted for cemetery use.

**Proprietary Funds**

Enterprise Fund

Enterprise funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges, and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the following enterprise fund that is reported as a major fund:

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.B. BASIS OF PRESENTATION (continued)**

Fund	Brief Description
Municipal Authority (CMA)	Accounts for the activities of the public trust in providing water, wastewater, and sanitation services to the public.

**1.C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

In the government-wide Statement of Net Assets and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, as defined in item b below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used as appropriate:

- a. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent, financial, or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net assets.

BASIS OF ACCOUNTING

In the government-wide Statement of Net Assets and Statement of Activities and the fund financial statements, governmental and business-like activities, and component unit activities, are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)**

Available means collectible within the current period or within sixty days after year end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

All proprietary funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

**1.D. ASSETS, LIABILITIES, AND EQUITY**

CASH AND CASH EQUIVALENTS

For the purpose of financial reporting, “cash and cash equivalents” include all demand and savings accounts and certificates of deposit or short-term investments with an original maturity of three months or less.

INVESTMENTS

Investments classified in the financial statements, consist entirely of certificates of deposit whose original maturity term exceeds three months. Investments are carried at cost, which approximates fair value.

RECEIVABLES

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Uncollectible accounts receivable, based upon historical trends, are very minimal and thus immaterial to the financial statements. Thus, no allowance for uncollectible accounts receivable has been recorded. Major receivable balances for the governmental activities include sales and use taxes, franchise taxes, alcoholic beverage tax, motor vehicle taxes, and police fines. Business-type activities report utilities and interest earnings as their major receivables.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as sales tax, franchise tax, and grants and other similar intergovernmental revenues since they are usually both measurable and available. Nonexchange transactions collectible but not available are deferred in the fund financial statements in accordance with modified accrual, but not deferred in the government-wide financial statements in accordance with the accrual basis. Interest and investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available. Proprietary fund material receivables consist of all revenues earned at year-end and not yet received. Utility accounts receivable and interest earnings compose the majority of proprietary fund receivables. Uncollectible accounts receivable, based upon historical trends, are very minimal and thus immaterial to the financial statements. Thus, no allowance for uncollectible accounts receivable has been recorded.

INTERFUND RECEIVABLES AND PAYABLES

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as “due to and from other funds.” Short-term interfund loans are reported as “interfund receivables and payables.” Long-term interfund loans (noncurrent portion) are reported as “advances from and to other funds.” Interfund receivables

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.D. ASSETS, LIABILITIES, AND EQUITY (continued)**

and payables between funds within governmental activities are eliminated in the Statement of Net Assets. See Note 3.H. for details of interfund transactions, including receivables and payables at year-end.

**INVENTORIES**

The cost of consumable materials and supplies on hand are immaterial to the financial statements, and the City has therefore chosen to report these items as expenditures at the time of purchase, except for the Chandler Community Development Trust Authority.

**CAPITAL ASSETS**

The accounting treatment of property, plant, and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund and similar discretely presented component unit operations and whether they are reported in the government-wide or fund financial statements.

**Government-Wide Statements**

In the government-wide financial statements, fixed assets are accounted for as capital assets. All capital assets are valued at historical cost, or estimated historical cost if actual is unavailable.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. A capitalization threshold of \$ 2,000 is used to report capital assets. The range of estimated useful lives by type of asset is as follows:

Office equipment	5-10 years
Furniture	7-10 years
Equipment	5-15 years
Vehicles	5-10 years
Buildings	20-40 years
Infrastructure	25-50 years

**Fund Financial Statements**

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets acquired for use in proprietary fund operations are accounted for the same as in the government-wide statements.

**RESTRICTED ASSETS**

Restricted assets include cash and investments that are legally restricted as to their use. The primary restricted assets, of the proprietary fund, are related to promissory note trustee accounts and utility meter deposits. The primary restricted assets of the governmental funds are the sales tax amounts of the Capital Improvement Fund, and the grant and other restricted bank accounts of the General Fund.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.D. ASSETS, LIABILITIES, AND EQUITY (continued)**

LONG-TERM DEBT

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of notes payable and accrued compensated absences.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principle and interest reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the government-wide statements.

COMPENSATED ABSENCES

The City's policies regarding vacation time permit employees to accumulate earned but unused vacation and sick leave. Vacation pay vests for full time employees, after six months of continuous service, as outlined in the Personnel Policies Handbook, adopted by the city council on September 2, 2003. Vacation pay accrues on a scale from 6.67 hours per month for zero to two years service, to 13.33 hours per month for 19 plus years of service. Fire department and management employees are subject to a slightly different scale. Vacation time is to be taken in the calendar year in which earned. Employees may carry over a maximum of forty hours from year to year. Employees may request payment in lieu of vacation time off for a maximum of forty hours each year.

Sick leave accrues for full time employees at 8 hours per month, to a maximum accrual of 1,400 hours although it is not vested. Any employee who has not used more than two days of sick leave during the previous twelve months may receive a well bonus equal to two paid days or have two days added to their vacation time as determined by the department head.

The liability for these compensated absences is recorded as long-term debt in the government-wide statements. The current portion of this debt is estimated based on historical trends. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources, while the proprietary funds report the liability as it is incurred.

EQUITY CLASSIFICATION

Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.D. ASSETS, LIABILITIES, AND EQUITY (continued)**

EQUITY CLASSIFICATION

The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

Fund Balance

Fund Balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable – The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted – Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation (City ordinances).

Enabling legislation authorizes the City to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the City can be compelled by an external party – such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance or resolution) of the City Council. Those committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action (ordinance or resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the City Council, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints are not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned – Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the City Council or a City official delegated that authority by City Charter or ordinance.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.D. ASSETS, LIABILITIES, AND EQUITY (continued)**

Unassigned – Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The City applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Fund balances at June 30, 2012, for the governmental funds are as follows:

	General Fund	Airport Fund	Capital Projects Funds		Other Government Funds	Total
			CMA Cap Fund	Water Cap Fund		
Fund balances:						
Invested in capital assets, net of related depreciation	6,606,575.89	1,312,478.85				7,919,054.74
Restricted for:						
Capital projects	10,218.79					10,218.79
Bond fund / CLEET	2,928.00					2,928.00
Perpetual cemetery care					70,282.32	70,282.32
<b>Total Restricted</b>	<b>13,146.79</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,282.32</b>	<b>83,429.11</b>
Committed to:						
Capital projects			636,798.08	1,598,728.23	123,371.80	2,358,898.11
Assigned to:						
Airport operations	-	115,022.93				115,022.93
Unassigned	695,459.05					695,459.05
<b>Total Fund Balances</b>	<b>7,315,181.73</b>	<b>1,427,501.78</b>	<b>636,798.08</b>	<b>1,598,728.23</b>	<b>193,654.12</b>	<b>11,171,863.94</b>

**1.E. REVENUES, EXPENDITURES, AND EXPENSES**

**SALES TAX**

The City presently levies a four-cent sales tax on taxable sales within the City. The sales tax is collected by the Oklahoma Tax Commission and remitted to the City in the month following receipt by the Tax Commission. The Tax Commission receives the sales tax approximately one month after collection by vendors. The sales tax is allocated two cents to the General Fund, and two cents to the Chandler Municipal Authority. Of the two cents allocated to the General Fund, five percent is allocated to the City Capital Improvement Fund, and five percent is allocated to the North Central Regional Airport Authority Fund. Of the two cents allocated to the Chandler

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.E. REVENUES, EXPENDITURES, AND EXPENSES (continued)**

Municipal Authority, one cent is allocated to the CMA Capital Improvement Fund, and one cent is allocated to the CMA Water Capital Improvement Fund. Sales tax collected by the State in June and received by the City in July has been accrued and is included under the caption "Receivable from other governments."

The sales tax revenue note (Note 3.G.) will be repaid from a portion of the revenue generated by the two percent sales tax levied pursuant to Ordinance Nos. 745 and 80-4 of the City, and transferred to the Chandler Municipal Authority. The Authority has pledged the sales tax revenue to the Trustee as set out in the note indenture, and has created a security interest in that sales tax revenue in favor of the Trustee for the benefit of the holders of the notes. The Authority and the City of Chandler, Oklahoma, have entered into a Sales Tax Agreement, dated June 1, 2006, wherein the City of Chandler agrees, on a year-to-year basis subject to annual appropriation, to pay under certain circumstances to the Authority each month as received, a portion of the monies derived from the levy and collection of the excise tax levied pursuant to the sales tax ordinances discussed above.

In accordance with a Sales Tax Agreement between the City and the Chandler Municipal Authority, dated May 1, 2012, the City agreed to pledge the 1 % sales tax allocated to the Chandler Municipal Authority to secure the payment of a \$ 1,175,000 Clean Water SRF Promissory Note issued by the Oklahoma Water Resources Board for the purpose of financing wastewater system improvements serving the City. The sales tax is to be deposited in a special account established in the General Fund of the City. The City agrees to appropriate that money each year, to be paid over as received for immediate deposit in a bank designated by the Authority, in an account to be established entitled the Chandler Municipal Authority Sales Tax Fund. The Authority has pledged the Sales Tax Revenue to the Oklahoma Water Resources Board for the purpose of paying debt service on the note. In the event the Authority is current on its debt service payments as required by the loan agreement and there is no event of default as defined in the loan agreement, then any remaining Sales Tax Revenue in the Sales Tax Fund shall be transferred back to the special account established in the General Fund of the City and shall be available on the last day of the month for any lawful purpose.

Subsequent to June 30, 2012, the City and the Chandler Municipal Authority, entered into another sales tax agreement wherein the City agreed to pledge another 1 % sales tax allocated to the Chandler Municipal Authority to secure the payment of a \$ 2,500,000 Drinking Water SRF Promissory Note issued by the Oklahoma Water Resources Board for the purpose of financing drinking water system improvements serving the City. The sales tax is to be deposited in a special account established in the General Fund of the City. The City agrees to appropriate that money each year, to be paid over as received for immediate deposit in a bank designated by the Authority, in an account to be established entitled the Chandler Municipal Authority Sales Tax Fund. The Authority has pledged the Sales Tax Revenue to the Oklahoma Water Resources Board for the purpose of paying debt service on the note. In the event the Authority is current on its debt service payments as required by the loan agreement and there is no event of default as defined in the loan agreement, then any remaining Sales Tax Revenue in the Sales Tax Fund shall be transferred back to the special account established in the General Fund of the City and shall be available on the last day of the month for any lawful purpose.

**USE TAX**

The City levies a four-cent use tax on personal property purchased outside of Oklahoma but stored, used, or consumed within the city. The use tax is collected by the Oklahoma Tax Commission and remitted to the City in the month following receipt by the Tax Commission, which is one month after the tax is received from the vendors. The use tax is allocated entirely to the City Capital Improvement Fund. Use tax collected by the State

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.E. REVENUES, EXPENDITURES, AND EXPENSES (continued)**

in June and received by the City in July has been accrued and is included under the caption "Receivable from other governments."

PROGRAM REVENUES

In the Statement of Activities, revenues that are derived directly from each activity or from parties outside the City's taxpayers are reported as program revenues. The City has the following program revenues in each activity:

General Government	Permit fees
Public Safety	Fine revenue, fire protection, ambulance service, operating and capital grants including State Department of Agriculture grants
Culture and Recreation	Sign up fees, membership fees, gate fees, use fees, operating and capital grants include an Oklahoma Department of Libraries grant

All other governmental revenues are reported as general. All taxes are classified as general revenue even if restricted for a specific purpose, except for the commercial vehicle tax and the gasoline excise tax, both of which are restricted for street and alley purposes.

OPERATING REVENUE AND EXPENSES

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

**1.F. INTERNAL AND INTERFUND BALANCES AND ACTIVITIES**

In the process of aggregating the financial information for the government-wide Statement of Net Assets and Statement of Activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

FUND FINANCIAL STATEMENTS

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

1. Interfund loans – Amounts provided with a requirement for repayment are reported as interfund receivables and payables.
2. Interfund services – Sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
3. Interfund reimbursements – Repayments from funds responsible for certain expenditures/expenses to

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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**1.F. INTERNAL AND INTERFUND BALANCES AND ACTIVITIES (continued)**

the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditure/expenses in the respective funds.

4. Interfund transfers – Flow of assets from one fund to another where repayment is not expected is reported as transfers in and out.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

1. Internal balances – Amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental and business-type activities columns of the Statement of Net Assets, except for the net residual amounts due between governmental and business-type activities, which are reported as Internal Balances.
2. Internal activities – Amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Activities except for the net amount of transfers between governmental and business-type activities, which are reported as Transfers – Internal Activities. The effects of interfund services between funds, if any, are not eliminated in the Statement of Activities.
3. Primary government and component unit activity and balances – Resource flows between the primary government (the City and Municipal Authority) and the discretely-presented component units (if any) are reported as if they were external transactions and are classified separately from internal balances and activities within the primary government.

**1.G. USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period (such as estimated useful lives in determining depreciation expense.) Accordingly, actual results could differ from those estimates.

**NOTE 2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

By its nature as a local government unit, the City and its component units are subject to various federal, state, and local laws and contractual regulations. An analysis of the City's compliance with significant laws and regulations and demonstration of its stewardship over City resources follows.

**2.A. UNINSURED AND UNCOLLATERALIZED DEPOSITS**

In accordance with State law, all uninsured deposits of municipal funds in financial institutions must be secured with acceptable collateral. Acceptable collateral includes certain U.S. Government or Government Agency securities, certain State or political subdivision debt obligations, surety bonds, or certain letters of credit. As reflected in Note 3.A., all deposits were fully insured or collateralized.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**NOTE 3. DETAIL NOTES – TRANSACTION CLASSES/ACCOUNTS**

**3.A. DEPOSITS AND INVESTMENTS**

DEPOSITS

All the deposits of the City are either insured by the Federal Deposit Insurance Corporation (FDIC), collateralized with securities held by the City (or public trusts) or by its agent in its name, or by an Irrevocable Letter of Credit for Local Funds issued in the City's favor with the Federal Home Loan Bank of Topeka.

At June 30, 2012, the City's deposits had a carrying amount of \$ 3,562,680.59 and a bank balance of \$ 3,562,680.59. Of the bank balance, \$ 427,018.39 was covered by federal depository insurance and the remainder was covered by collateral held by the City's agent in the City's name and by two Irrevocable Letters of Credit for Local Funds issued in the City's favor with the Federal Home Loan Bank of Topeka. At June 30, 2012, the City's petty cash funds totaled \$ 740.00.

INVESTMENTS

Investments of the City (excluding Public Trusts) are limited by State law to the following:

- a. Direct obligations of the U.S. Government, its agencies, and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper, and repurchase agreements with certain limitations.
- d. County, municipal, or school district tax-supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality, or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the Securities and Exchange Commission and in which investments consist of the investments mentioned in the previous paragraphs a,b,c, and d.

Public trusts created under O.S. Title 60 are not subject to the above noted investment limitations and are primarily governed by any restrictions in their trust or bond indentures. For the year ended June 30, 2012, the City and its public trusts complied, in all material respects, with these investment restrictions.

At June 30, 2012, the City's investments consisted solely of certificates of deposit whose original maturity terms exceeded three months. At June 30, 2012, the carrying value and fair value of the certificates of deposit totaled \$ 35,054.67. The Chandler Municipal Authority's investments consisted solely of certificates of deposit whose original maturity terms exceeded three months. At June 30, 2012, the carrying value and fair value of the certificates of deposit totaled \$ 72,075.25. For purposes of the Statement of Net Assets and the Statement of Cash Flows, the certificates of deposit are classified as investments.

CITY OF CHANDLER  
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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**3.A. DEPOSITS AND INVESTMENTS (continued)**

*Interest Rate Risk:* The City does not have a formal investment policy.

*Credit Risk:* The City has no policy regarding credit risk.

*Concentration of Credit Risk:* The City places no limit on the amount that the City may invest in any one issuer.

**3.B. RESTRICTED ASSETS**

The amounts reported as restricted assets are composed of amounts held by the Municipal Authority for utility deposits (refunded upon termination of service or applied to final bill) of \$ 72,075.25; amounts held in trustee accounts on behalf of the promissory note in the amount of \$ 177,018.39; amounts held in various checking accounts for various capital projects of \$ 2,231,210.96; amounts held in various grant and other checking accounts of \$ 13,146.79; amounts held for airport operations of \$ 109,040.79; and amounts held for perpetual cemetery care of \$ 70,268.65.

**3.C. RESTRICTED REVENUES**

The City has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources include:

Revenue Source	Legal Restrictions of Use
Sales Tax	See Note 1.E.
Gasoline Excise & Commercial Vehicle Tax	Street & Alley purposes
Grant proceeds	Grant expenditures

Accounts receivable of the business-type activities consist entirely of utilities receivable. Accounts receivable of the governmental activities consist of sales tax (51.5 %), franchise tax (32.0 %), ambulance service (6.7 %), use tax (1.5 %), tobacco tax (0.8 %), motor vehicle tax (0.4 %), gasoline excise tax (0.1 %), fines and court costs (7.0 %). Receivables detail at June 30, 2012, is as follows:

**3.D. ACCOUNTS RECEIVABLE**

	Governmental Activities	Business-type Activities	Total
Accounts receivable	\$ 464,216	252,567	716,783

**3.E. CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2012, was as follows:

CITY OF CHANDLER  
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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**3.E. CAPITAL ASSETS (continued)**

	<u>Balance at</u> <u>July 1, 2011</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance at</u> <u>June 30, 2012</u>
<i>Governmental activities:</i>				
Capital assets not being depreciated:				
Land	\$ 3,208,586	\$ _____	\$ _____	\$ 3,208,586
Other capital assets:				
Office furniture & equipment	116,703	7,500		124,203
Equipment	1,510,365	105,232	10,499	1,605,098
Vehicles	1,298,375	30,981		1,329,356
Buildings	1,216,299	104,634		1,320,933
Infrastructure	<u>2,853,837</u>	<u>132,039</u>		<u>2,985,876</u>
Total other capital assets at historical cost	<u>6,995,579</u>	<u>380,386</u>	<u>10,499</u>	<u>7,365,466</u>
Less accumulated depreciation for:				
Office furniture & equipment	96,307	1,167		97,474
Equipment	691,328	73,285	10,441	754,172
Vehicles	781,415	103,920		885,335
Buildings	555,759	32,642		588,401
Infrastructure	<u>255,377</u>	<u>74,238</u>		<u>329,615</u>
Total accumulated depreciation	<u>2,380,186</u>	<u>285,252</u>	<u>10,441</u>	<u>2,654,997</u>
Other capital assets, net	<u>4,615,393</u>	<u>95,134</u>	<u>&lt;58&gt;</u>	<u>4,710,469</u>
Government activities capital assets, net	<u>\$ 7,823,979</u>	<u>\$ 95,134</u>	<u>\$ &lt;58&gt;</u>	<u>\$ 7,919,055</u>
	=====	=====	=====	=====
<i>Business-type activities:</i>				
Capital assets not being depreciated:				
Land	\$ 21,351	\$ _____	\$ _____	\$ 21,351
Other capital assets:				
Office furniture & equipment	23,567	2,655		26,222
Equipment	510,622	151,889	43,499	619,012
Vehicles	134,128	35,999	10,082	160,045
Buildings	2,824,339			2,824,339
Infrastructure	<u>5,377,490</u>	<u>238,199</u>		<u>5,615,689</u>
Total other capital assets at historical cost	<u>8,870,146</u>	<u>428,742</u>	<u>53,581</u>	<u>9,245,307</u>
Less accumulated depreciation for:				
Office furniture & equipment	33,347	3,497		36,844
Equipment	283,165	38,259	8,457	312,967
Vehicles	86,093	7,681	9,998	83,776
Buildings	552,292	4,396		556,688
Infrastructure	<u>1,202,888</u>	<u>164,642</u>		<u>1,367,530</u>
Total accumulated depreciation	<u>2,157,785</u>	<u>218,475</u>	<u>18,455</u>	<u>2,357,805</u>
Other capital assets, net	<u>6,712,361</u>	<u>210,267</u>	<u>&lt;35,126&gt;</u>	<u>6,887,502</u>
Business-type activities capital assets, net	<u>\$ 6,733,712</u>	<u>\$ 210,267</u>	<u>\$ &lt;35,126&gt;</u>	<u>\$ 6,908,853</u>
	=====	=====	=====	=====

Depreciation expense was charged to functions as follows in the Statement of Activities:

Primary Government:	
Governmental Activities:	
General Government	\$ 35,567
Public Safety	128,529
Airport	28,514
Streets	69,611
Culture and Recreation	<u>23,031</u>
Total depreciation expense for governmental activities	<u>\$ 285,252</u>
	=====

CITY OF CHANDLER  
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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**3.E. CAPITAL ASSETS (continued)**

Business-Type Activities:	
Water	\$ 95,688
Distribution	54,146
Wastewater	16,390
Admin and general	<u>52,251</u>
Total depreciation expense for business-type activities	\$ 218,475
	=====

**3.F. ACCOUNTS PAYABLE**

Payables in the General Fund and nonmajor governmental funds are composed entirely of payables to vendors. Payables of Utilities Enterprise Fund are also composed entirely of payables to vendors.

**3.G. LONG-TERM DEBT**

The reporting entity's long-term debt is segregated between the amounts to be repaid from governmental activities and amounts to be repaid from business-type activities.

GOVERNMENTAL ACTIVITIES

As of June 30, 2012, the governmental long-term debt of the financial reporting entity consisted of the following:

Accrued Compensated Absences:

• Current Portion	\$ 30,637.38
• Noncurrent portion	<u>10,106.35</u>
Total Governmental activity debt	\$ 40,743.73
	=====

BUSINESS-TYPE ACTIVITIES

As of June 30, 2012, the long-term debt payable from proprietary fund resources consisted of the following:

Notes Payable:

- |  |                 |
|--|-----------------|
| • In June 2006, the Authority and Bancfirst, Oklahoma City, Oklahoma, (the "Trustee") approved a note indenture providing for the issuance of its Sales Tax Revenue Note – Series 2006, in the principal amount of \$ 5,630,000. Bank of America, N.A purchased the note. The note is for a period of 13 ½ years, with interest at 4.495 %. Monthly payments are made to a debt service fund maintained by the trustee, who then makes the semi-annual principal and interest payments under the note. | \$ 3,360,000.00 |
|--|-----------------|

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**3.G. LONG-TERM DEBT (continued)**

- In May 2012, the Authority entered into a loan agreement with the Oklahoma Water Resources Board, as part of the wastewater project discussed below, for \$ 1,175,000. The loan is for a period of 10 years, with semi-annual payments beginning September 15, 2013. The loan includes interest and an administrative fee totaling 1.67 %.

102,882.50

Total Notes Payable

\$ 3,462,882.50

=====

The sales tax revenue note will be repaid from a portion of the revenue generated by an aggregate total of two percent sales tax levied pursuant to Ordinance Nos. 745 and 80-4 of the City of Chandler, Oklahoma. As consideration for the execution of the note indenture and the issuance of the note by the Authority and in order to secure all the payments required by the note, the Authority has pledged the sales tax revenue to the Trustee as set out in the note indenture, and has created a security interest in that sales tax revenue in favor of the Trustee for the benefit of the holders of the notes. The Authority and the City of Chandler, Oklahoma, have entered into a Sales Tax Agreement, dated June 1, 2006, wherein the City of Chandler agrees, on a year-to-year basis subject to annual appropriation, to pay under certain circumstances to the Authority each month as received, a portion of the monies derived from the levy and collection of the excise tax levied pursuant to the sales tax ordinances discussed above.

In May 2012, the Chandler Municipal Authority entered into a \$ 1,175,000 loan with the Oklahoma Water Resources Board, through the Clean Water SRF (State Revolving Fund) Loan Program, for improvements to the wastewater system. The total cost of the project is estimated at \$ 1,175,000. Under the FY 2011 Appropriation Bill for the Clean Water State Revolving Fund Program (CWSRF) the Oklahoma Water Resources Board has the ability to provide additional subsidization in the form of principal forgiveness to projects that incorporate eligible “green” elements. The OWRB engineering staff has determined that approximately \$ 210,000 was considered “green” according to EPA’s Green Project Reserve Guidelines. Thus, the available loan principle forgiveness amount is \$ 210,000, pending compliance with ORWB’s guidelines. The security for the loan includes a pledge and assignment of revenues derived by the Authority from its operation of the water, sanitary sewer and sanitation systems serving the City of Chandler, and a year-to-year pledge of certain sales tax revenue (discussed in Note 1.E.) Through June 30, 2012, a total of \$ 102,882.50 was drawn under the loan agreement, and expended.

Subsequent to June 30, 2012, the Chandler Municipal Authority entered into a \$ 2,500,000 loan with the Oklahoma Water Resources Board, through the Drinking Water SRF (State Revolving Fund) Loan Program, for improvements to the drinking water system. The total cost of the project is estimated at \$ 2,500,000. Under the FY 2011 Appropriation Bill for the Drinking Water State Revolving Fund Program (DWSRF) the Oklahoma Water Resources Board has the ability to provide additional subsidization in the form of principal forgiveness to projects that incorporate eligible “green” elements. The OWRB engineering staff has determined that approximately \$ 375,000 was considered “green” according to EPA’s Green Project Reserve Guidelines. Thus, the available loan principle forgiveness amount is \$ 375,000, pending compliance with ORWB’s guidelines. The security for the loan includes a pledge and assignment of revenues derived by the Authority from its operation of the water, sanitary sewer and sanitation systems serving the City of Chandler, and a year-to-year pledge of certain sales tax revenue (discussed in Note 1.E.) No funds were drawn under the loan agreement as of June 30, 2012.

CITY OF CHANDLER  
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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**3.G. LONG-TERM DEBT (continued)**

Refundable Deposits:

- Refundable deposits reported as a liability within the Statement of Net Assets are composed of the following:

Utility Deposits – Refundable	\$	67,800.00
		=====

Accrued Compensated Absences:

- |                      |    |           |
|----------------------|----|-----------|
| • Current portion    | \$ | 10,989.18 |
| • Noncurrent portion |    | 1,535.54  |
|                      |    | =====     |
|                      | \$ | 12,524.72 |
|                      |    | =====     |

CHANGES IN LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended June 30, 2012.

Type of Debt	Balance July 1, 2011	Additions	Reductions	Balance June 30, 2012	Amount Due Within One Year
Governmental Activities:					
Accrued compensated absences	42,283		1,540	40,743	30,637
	=====		=====	=====	=====
Business-Type Activities:					
Bank of America	3,740,000		380,000	3,360,000	385,000
Oklahoma Water Resources Board	1,070,862		1,070,862	-	-
Oklahoma Water Resources Board	-	102,882		102,882	-
Accrued compensated absences	12,231	293		12,524	10,989
Refundable deposits	67,950		150	67,800	67,800
	=====	=====	=====	=====	=====
Total Business-Type Activities	4,891,043	103,175	1,451,012	3,543,206	463,789
	=====	=====	=====	=====	=====

DEBT SERVICE REQUIREMENTS TO MATURITY

The annual debt service requirements to maturity, including principal and interest, for long-term debt, as of June 30, 2012, are as follows:

Year Ended June 30,	Bank of America Loan		Oklahoma Water Resources Board Loan	
	Principal	Interest	Principal	Interest
2013	385,000	146,762	102,882	-
2014	405,000	129,231	-	-
2015	425,000	110,802	-	-
2016	440,000	91,473	-	-
2017	460,000	71,470	-	-
2018-2022	1,245,000	84,844	-	-
2023-2027	-	-	-	-
	=====	=====	=====	=====
Total	3,360,000	634,582	102,882	-
	=====	=====	=====	=====

CITY OF CHANDLER  
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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**3.H. INTERFUND TRANSFERS AND BALANCES**

INTERFUND TRANSFERS

Transfers between funds of the primary government for the year ended June 30, 2012, were as follows:

<b>MAJOR FUNDS</b>	<u>Transfers In</u>	<u>Transfers Out</u>
<b>GENERAL FUND</b>		
City Capital Improvement Fund	167,428.39	
Municipal Authority	<u>750,084.06</u>	<u>-</u>
Total General Fund	917,512.45	-
<b>CITY CAPITAL IMPROVEMENT FUND</b>		
General Fund		167,428.39
<b>ENTERPRISE FUND</b>		
Municipal Authority		
General Fund		750,084.06
CMA Capital Improvement Fund	635,611.02	
Water Capital Improvement Fund	<u>747,382.09</u>	<u>-</u>
Total Enterprise Fund	1,382,993.11	750,084.06
<b>CMA CAPITAL IMPROVEMENT FUND</b>		
Municipal Authority		635,611.02
<b>WATER CAPITAL IMPROVEMENT FUND</b>		
Municipal Authority		747,382.09
Total Water Capital Improvement Fund		<u>-</u>
<b>GRAND TOTALS</b>	<u>2,300,505.56</u> =====	<u>2,300,505.56</u> =====

The transfers reflected in the above schedule are used to move restricted resources collected by the General Fund to the funds authorized to spend the resources and to transfer funds from the Municipal Authority to the General Fund in accordance with the budget.

**NOTE 4: OTHER NOTES**

**4.A. RETIREMENT PLANS**

**4.A.1. DEFINED CONTRIBUTION PLANS**

OKLAHOMA MUNICIPAL RETIREMENT FUNDS

The City provides a defined benefit plan, with the Oklahoma Municipal Retirement Fund, for all employees. The plan is available to all full-time employees not already participating in another state plan. In a defined benefit plan, benefits are actuarially determined based on number of years of service, as determined under the plan. Benefits vest after five years. All employees contribute to the Plan an amount equal to 4.5 % of annual compensation. The City contributed at the rate of 8.13 % of employee compensation for the year ended June 30, 2012.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**4.A.1. DEFINED CONTRIBUTION PLANS (continued)**

The city manager participates in the CMO plan of the Oklahoma Municipal Retirement Fund, which is the defined contribution plan for city managers only, as well as the defined benefit plan above. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, investment earnings, and forfeitures of other participants' benefits that may be allocated to such participant's account. The City contributed 10 % of covered payroll (of which 8.13 % went into the defined benefit plan above, and 1.87 % went into the CMO plan) and the city manager contributed 7.5 % for the year ended June 30, 2012 (of which 4.5 % went into the defined benefit plan above, and 3 % went into the CMO plan.) These percentages can vary from year to year. Participants are permitted to make voluntary deductible contributions to the plan. Benefits are immediately vested.

For the year ended June 30, 2012, the following amounts relate to the plans:

	<u>CMO Plan</u>	<u>Defined Benefit Plan</u>
City total payroll	\$ 92,682	\$ 1,201,505
Payroll for covered employees	92,682	915,754
Employee contributions made	2,781	41,195
Employer (City) contributions made	1,733	74,425
City contributions as a % of covered payroll	1.87 %	8.13 %

**4.A.2. COST-SHARING, MULTIPLE-EMPLOYER PLANS**

**OKLAHOMA POLICE AND FIREFIGHTER'S PENSION AND RETIREMENT SYSTEMS**

The City of Chandler participates in two statewide, cost-sharing, multiple-employer defined benefit plans on behalf of police officers and firefighters. The systems are administered by agencies of the State of Oklahoma and funded by contributions from participants, employers, insurance premium taxes, and state appropriations, as necessary. The following is a summary of eligibility factors, contribution methods, and benefit provisions.

	<u>Oklahoma Police Pension and Retirement System</u>	<u>Oklahoma Firefighter's Pension and Retirement System</u>
Eligibility to participate	All full-time officers employed by a participating municipality; not less than 21 years of age or more than 45 years of age when hired	All full-time or voluntary firefighters of a participating municipality and hired before age 45.
Authority establishing contribution obligations and benefits	State Statute	State Statute
Plan members' contribution rate	8 % of covered payroll	8 % of covered payroll
City's contribution rate	13 % of covered payroll	13 % of covered payroll
Period required to vest	10 years	10 years

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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**4.A.2. COST-SHARING, MULTIPLE-EMPLOYER PLANS (continued)**

	<u>Oklahoma Police Pension and Retirement System</u>	<u>Oklahoma Firefighter's Pension and Retirement System</u>
Benefits and eligibility for distribution (full-time)	20 years credited service, 2.5 % of final average salary multiplied by the years of credited service with a maximum of 30 years considered; if vested, at or after age 50, or after 10 but before 20 years of credited service, with reduced benefits.	20 years credited service, 2.5 % of final average salary multiplied by the years of credited service with a maximum of 30 years considered; if vested, at or after age 50, or after 10 but before 20 years of credited service, with reduced benefits.
Benefits and eligibility for distribution (volunteer)		20 years credited service equal to \$ 5.46 per month per year of service, with a maximum of 30 years considered
Deferred retirement option	Yes, 20 years credited service with additional option to participate in deferred option plan for a maximum of 5 years	Yes, 20 years credited service with continued service for 30 or more years
Provisions for:		
Cost of living adjustments (normal retirement)	Yes	Yes, if vested by 5/83
Death (duty, non-duty, post retirement)	Yes	Yes
Disability (duty, non-duty)	Yes	Yes
Cost of living allowances	Yes	Yes

**Trend Information**

Contributions required by State Statute:

<u>Year End</u>	<u>Oklahoma Police Pension and Retirement System</u>		<u>Oklahoma Firefighter's Pension and Retirement System</u>	
	<u>Required Contribution</u>	<u>Percentage Contributed</u>	<u>Required Contribution</u>	<u>Percentage Contributed</u>
June 30, 2012	\$ 27,462.34	100 %	\$ 51,169.12	100 %
June 30, 2011	25,274.55	100 %	38,662.03	100 %
June 30, 2010	30,334.12	100 %	39,513.38	100 %
June 30, 2009	26,335.01	100 %	31,796.92	100 %

Trend information showing the progress of the systems in accumulating sufficient assets to pay benefits when due is presented in the annual financial reports of the respective plans. Copies of these reports may be obtained from the respective state retirement systems.

**4.A.3. TERMINATION BENEFITS**

At June 30, 2012, the City's reporting entity had no terminated employees participating in COBRA health care in various options available from the City. COBRA participants pay 100 % of the premium cost for continuing coverage. COBRA continuation coverage benefits are available for eligible employees for 18 months. Dependents of employees who lose coverage due to a qualifying event are eligible for 30 months. Benefits provided are not material to the financial statements.

CITY OF CHANDLER  
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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**4.B. RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters.

The City manages these various risks of loss as follows:

<u>Type of Loss</u>	<u>Method Managed</u>	<u>Risk of Loss Retained</u>
a. General liability: - Torts - Errors and omissions - Police liability - Vehicle	Purchased commercial insurance	None
b. Physical property: - Theft - Damage to assets - Natural disasters	Purchased commercial insurance, with a deductible of \$ 1,000	Deductible amount
c. Workers compensation: - Employee injuries	Purchased commercial insurance, claims are administered by CompSource Oklahoma	Specific aggregate stop loss coverage provided by CompSource Oklahoma
d. Health and life: - Medical - Dental - Vision	All group health and life coverage is insured through commercial insurance	None

Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

**4.C. COMMITMENTS AND CONTINGENCIES**

**COMMITMENTS**

**Capital Leases**

In June 2009, the City entered into a lease purchase agreement with a local bank, for an ambulance. The lease included 48 monthly payments of \$ 2,480.08 each, which includes interest at 2 ½ %, and which terminate with the fiscal year of the City (June 30.) The lease included three successive options to renew for one year, under the same terms.

In May 2011, the City entered into a lease purchase agreement with a local bank, for a fire truck. The lease includes 10 annual payments of \$ 22,491.86 each, which includes interest at 4 %, and which terminate with the fiscal year of the City (June 30.) The lease included nine successive options to renew for one year, under the same terms.

The annual lease payments are as follows:

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NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**4.C. COMMITMENTS AND CONTINGENCIES (continued)**

Year ending <u>June 30</u>	<u>Ambulance</u>	<u>Fire Truck</u>	<u>Total</u>
2013	\$ 29,760.96	\$ 22,491.86	\$ 52,252.82
2014	-	22,491.86	22,491.86
2015	-	22,491.86	22,491.86
2016	-	22,491.86	22,491.86
2017	-	22,491.86	22,491.86
2018-2022	-	<u>89,967.44</u>	<u>89,967.44</u>
Total	29,760.96	202,426.74	232,187.70
Less interest	<u>&lt;405.18&gt;</u>	<u>&lt;35,220.60&gt;</u>	<u>&lt;35,625.78&gt;</u>
Net lease obligations	<u>\$ 29,355.78</u>	<u>\$ 167,206.14</u>	<u>\$ 196,561.92</u>
	=====	=====	=====

**Grants**

The City has been approved for a \$ 30,000 grant under the Hazard Mitigation Grant Program (HMGP) funded by FEMA, for the purchase of a natural gas generator for emergency operations of the fire, ambulance, and emergency management departments. The grant calls for matching on the City's behalf of 25 % (or \$ 10,000.) As of June 30, 2011, no funds had been drawn under the grant. During the current year, the City expended \$ 41,086.74 on the project and requested reimbursement of the total grant amount. As of June 30, 2012, no funds had been received. See the Schedule of Grant Funds for further details.

The City was previously approved for a \$ 276,000 Federal Aviation Administration grant (FAA) through the United States Department of Transportation, to acquire land for an approach. The grant calls for matching funds on the City's behalf of \$ 14,526. During previous years, \$ 191,401 was drawn, and expended, under the grant. During the current year, another \$ 84,599 was drawn, and expended, and the City provided \$ 16,032 in matching funds. See the Schedule of Grant Funds for further details.

The City was previously approved for a \$ 586,100 Federal Aviation Administration grant (FAA) through the United States Department of Transportation, for airport development, to construct a portion of the parallel and partial parallel and connecting taxiway. The grant calls for matching funds on the City's behalf of \$ 113,004. During the previous year, \$ 548,063 was drawn, and expended, under the grant, and the City provided \$ 105,170.01 in matching costs. During the current year, another \$ 33,229 was drawn, \$ 24,909 was expended, and \$ 8,320 was returned to the FAA. See the Schedule of Grant Funds for further details.

The City was previously approved for a \$ 50,000 Rural Economic Action Plan Grant (REAP) from the State of Oklahoma, administered through the Central Oklahoma Economic Development District (COEDD) to help asphalt city streets. The funding period ran from July 1, 2011, through June 30, 2012. During the current year, the entire amount of the grant was drawn and expended. See the Schedule of Grant Funds for further details.

The City was approved for a \$ 2,500 grant from the Oklahoma Arts Council, funded by the Oklahoma legislature through the Oklahoma Arts Council Small Grant Support Program, to help fund the Chandler Ice Cream Festival. During the current year, the entire amount of the grant was drawn and expended. See the Schedule of Grant Funds for further details.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**4.C. COMMITMENTS AND CONTINGENCIES (continued)**

The City was previously approved for a \$ 83,754 Sport Fish Restoration Fund grant, funded by the U.S. Department of the Interior, passed through the Oklahoma Department of Wildlife Conservation, to build two boat docks on Bell Cow Lake. The cost-share agreement calls for 25 % of the total project cost, or \$ 27,918, to be provided by the City in either direct payments or in-kind services. As of June 30, 2012, the Department of Wildlife Conservation had completed the boat docks, and the City had provided \$ 27,332.16 in matching costs, which was \$ 585.84 short of the required match. See the Schedule of Grant Funds for further details.

The City was previously approved for a \$ 466,779 Community Development Block Grant, Economic Development Infrastructure Financing Agreement, funded by the U.S. Department of Housing and Urban Development, passed through the Oklahoma Department of Commerce, for the construction of a building and access road for a private business to provide jobs for low income individuals. The grant calls for the private company to provide \$ 934,842 in matching funds. The funding period runs from June 17, 2011 through June 17, 2014. As of June 30, 2012, \$ 19,709.93 was drawn, and expended, under the grant. The private company had provided \$ 714,842 in matching costs. See the Schedule of Grant Funds for further details.

**CONTINGENCIES**

In connection with the December 2007 ice storm, the City suffered significant damage. The City contracted with an experienced monitoring company and an experienced storm debris collection company to clean up the related debris. (The City also incurred approximately \$ 50,000 in forced labor of City employees during the clean up.) The original Project Worksheets prepared by FEMA shortly after the storm, indicated an estimated expense on the City's behalf of approximately \$ 332,700. However, as the clean up progressed, it was apparent that the scope of the damage, and the resulting expense to clean up the debris, was much larger. When the work was completed, the Oklahoma Department of Emergency Management (OEM) certified the actual cost of the cleanup at approximately \$ 957,000, with which the City agreed. FEMA has reimbursed the City as follows: approximately \$ 250,000 during the year ended June 30, 2008, approximately \$ 45,000 during the year ended June 30, 2009, and approximately \$ 61,000 during the year ended June 30, 2010, for a total of approximately \$ 356,000. The City requested additional disaster assistance from FEMA based on the completed Project Certification reports prepared by OEM, and was denied. The City appealed that ruling with FEMA twice, and was denied on both appeals.

At the completion of the clean up, the City owed the two contractors approximately \$ 835,000. During the year ended June 30, 2009, approximately \$ 181,000 was disbursed to the two contractors (in accordance with the original Project Worksheets) from the funds already reimbursed by FEMA, leaving approximately \$ 654,000 due. One of the contractors was paid \$ 25,500 during the previous year, in settlement of their claim. The other contractor sued the City of Chandler (along with three other towns) in U.S. District Court, for \$ 512,770.69 plus general and special damages for breach of contract. During a previous year, the contractor and the City were ordered to undergo mediation. The City accrued a total of \$ 219,320 in the June 30, 2011, financial statements. The claim was settled during the current year for \$ 197,986.66.

CITY OF CHANDLER  
Chandler, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended June 30, 2012

**4.C. COMMITMENTS AND CONTINGENCIES (continued)**

**Grant Program Involvement**

In the normal course of operations, the City participates in various federal or state grant/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

**Litigation**

The City is a party to various legal proceedings that normally occur in the course of governmental operations. The financial statements do not include any accruals or provisions for loss contingencies that may result from these proceedings. State statutes provide for the levy of an ad valorem tax over a 3-year period by a City "Sinking Fund" for the payment of any court assessed judgment rendered against the City. While the outcome of the above noted proceedings cannot be predicted, due to the insurance coverage maintained by the City and the State statute relating to judgments, the City feels that any settlement or judgment not covered by insurance would not have a material adverse effect on the financial condition of the City.

**4.D. SUBSEQUENT EVENTS**

Subsequent events have been evaluated through February 12, 2013, which is the date the financial statements were available to be issued.

## **OTHER SUPPLEMENTARY INFORMATION**

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the City Council  
Chandler, Oklahoma

I have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Chandler, Oklahoma, as of and for the year ended June 30, 2012, which collectively comprise the City of Chandler, Oklahoma's, basic financial statements and have issued my report thereon dated February 12, 2013. My report included an explanatory paragraph that stated management had not presented the budgetary comparison information to supplement the financial statements. My report on the business-type activities was qualified due to the omission of a component unit. I conducted my audit in accordance with auditing standards generally accepted in the United States of American and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the City of Chandler's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Chandler's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the City of Chandler's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Chandler's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts

and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and which are described in the accompanying schedule of findings and responses as items # 2012-1 through # 2012-3.

The City of Chandler's response to the findings identified in my audit is described in the accompanying schedule of findings and responses. I did not audit the City of Chandler's response and, accordingly, I express no opinion on it.

This report is intended solely for the information and use of management, the City Council, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Bruce G. Luttrell". The signature is stylized with a large initial "B" and "L".

Bruce G. Luttrell, CPA, PC

February 12, 2013

**CITY OF CHANDLER  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2012**

Exhibit 1

	CAPITAL PROJECTS FUNDS		Total Nonmajor Governmental Funds
	Cemetery Fund	City Cap Fund	
<b>ASSETS</b>			
Cash and cash equivalents	\$ 70,268.65	\$ 115,327.49	\$ 185,596.14
Accounts receivable		16,100.72	16,100.72
Accrued interest receivable	13.67		13.67
Inventory			-
Total assets	<u>\$ 70,282.32</u>	<u>\$ 131,428.21</u>	<u>\$ 201,710.53</u>
 <b>LIABILITIES AND FUND BALANCE</b>			
Current liabilities:			
Accounts payable	\$ -	\$ 8,056.41	\$ 8,056.41
Total current liabilities	<u>-</u>	<u>8,056.41</u>	<u>8,056.41</u>
Noncurrent liabilities:			
Payable to other funds			-
Less: current portion			-
Total noncurrent liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities	<u>-</u>	<u>8,056.41</u>	<u>8,056.41</u>
Fund Balance:			
Reserved, reported in nonmajor special revenue funds	70,282.32	123,371.80	193,654.12
Unreserved, reported in nonmajor special revenue funds			-
Total Fund Balance	<u>70,282.32</u>	<u>123,371.80</u>	<u>193,654.12</u>
Total Liabilities and Fund Balance	<u>\$ 70,282.32</u>	<u>\$ 131,428.21</u>	<u>\$ 201,710.53</u>

**CITY OF CHANDLER  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2012**

**Exhibit 2**

	CAPITAL PROJECTS FUNDS		Total Nonmajor Governmental Funds
	Cemetery Fund	City Cap Fund	
Revenues:			
Sales tax	\$ -	\$ 66,438.63	\$ 66,438.63
Use tax		96,088.50	96,088.50
Cigarette tax		38,506.82	38,506.82
Grants			-
Charge for services			-
Miscellaneous	1,921.84		1,921.84
Investment income	672.61		672.61
Total Revenues	<u>2,594.45</u>	<u>201,033.95</u>	<u>203,628.40</u>
Expenditures:			
General government		(1,253.57)	(1,253.57)
Streets		12,000.00	12,000.00
Police		33,274.12	33,274.12
Fire		37,929.59	37,929.59
Ambulance		49,040.16	49,040.16
Lake		17,198.96	17,198.96
Golf		40,326.00	40,326.00
Water			-
Wastewater			-
Amortization			-
Community Development Trust Authority			-
Total Expenditures	<u>-</u>	<u>188,515.26</u>	<u>188,515.26</u>
Excess (deficiency) of revenues over expenditures	<u>2,594.45</u>	<u>12,518.69</u>	<u>15,113.14</u>
Other financing sources (uses):			
Operating transfers in	-	-	-
Operating transfers out	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	2,594.45	12,518.69	15,113.14
Fund Balances - beginning	<u>67,687.87</u>	<u>110,853.11</u>	<u>178,540.98</u>
Fund Balances - ending	<u>\$ 70,282.32</u>	<u>\$ 123,371.80</u>	<u>\$ 193,654.12</u>

**CITY OF CHANDLER  
SCHEDULE OF GRANT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2012**

**Exhibit 3**

Federal/State Grantor/ Pass Through Grantor/ Program Title	Federal CFDA Number	Pass- Through Grantor's	Program or Award Amount	Cash Accrued or Deferred Revenue at July 1, 2011	Contract Receipts Revenue Recognized	Contract Disbursements Expenditures	Interest Earned Federal Funds	Match Receipts or Revenue Recognized	Match Disbursements Expenditures	Cash Accrued or Deferred Revenue at June 30, 2012
<u>U.S. Department of Transportation</u>										
Passed through the Federal Aviation Administration:										
AIP 3-40-0015-008-2008	20.106		276,000.00	-	84,599.00	84,599.00		16,032.00	16,032.00	-
AIP 3-40-0015-009-2010	20.106		586,100.00	-	33,229.00	33,229.00	-			-
Total			<u>862,100.00</u>	<u>-</u>	<u>117,828.00</u>	<u>117,828.00</u>	<u>-</u>	<u>16,032.00</u>	<u>16,032.00</u>	<u>-</u>
<u>U.S. Department of Housing and Urban Development</u>										
Passed through the Oklahoma Department of Commerce:										
Economic Development Infrastructure Financing	14.228	14589 ED87	466,779.00	-	19,709.93	19,709.93	-	714,842.00	714,842.00	-
<u>Federal Emergency Management Agency</u>										
Passed through the Oklahoma Department of Civil Emergency Management:										
Disaster # FEMA-DR-1735-OK			332,702.19	126,381.20	-	126,381.20		71,605.46	71,605.46	-
Disaster # FEMA-DR-1735-OK Hazard Mitigation Grant Program		(HMGP)	30,000.00	-	-	30,000.00	-	11,086.74	11,086.74	(30,000.00)
Total			<u>362,702.19</u>	<u>126,381.20</u>	<u>-</u>	<u>156,381.20</u>	<u>-</u>	<u>82,692.20</u>	<u>82,692.20</u>	<u>(30,000.00)</u>
<u>U.S. Department of the Interior</u>										
Passed through the Oklahoma Department of Wildlife Conservation										
Federal Aid in Sport Fish Restoration Funds	15.605		83,754.00	-	-	-	-	27,332.16	27,332.16	-

**CITY OF CHANDLER  
SCHEDULE OF GRANT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2012**

**Exhibit 3**

Federal/State Grantor/ Pass Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Program or Award Amount	Cash Accrued or Deferred Revenue at July 1, 2011	Contract Receipts Revenue Recognized	Contract Disbursements Expenditures	Interest Earned Federal Funds	Match Receipts or Revenue Recognized	Match Disbursements Expenditures	Cash Accrued or Deferred Revenue at June 30, 2012
<u>Rural Economic Action Plan Grant</u>										
Passed through the Central Oklahoma Economic Development District:										
2011-2012 REAP Fund 07			50,000.00	-	50,000.00	50,000.00		38,803.00	38,803.00	-
<u>State of Oklahoma</u>										
Passed through the Oklahoma Arts Council:										
Small Grant Support Program FY2011 # 3455			2,500.00	-	2,500.00	2,500.00		7,819.59	7,819.59	-

CITY OF CHANDLER  
Chandler, Oklahoma

SCHEDULE OF FINDINGS AND RESPONSES  
For the year ended June 30, 2012

**Exhibit 4**

Number  
\_\_\_\_\_

# 2012-1      **Finding:**      Monthly Expenditure Report # 1, should have been filed by November 10, 2011, but was apparently filed on December 1, 2011.

**Management's Response:**      The City will strive to file the monthly reports on a timely basis.

# 2012-2      **Finding:**      Monthly Expenditure Report # 5, should have been filed by March 10, 2012, but was apparently filed on April 11, 2012.

**Management's Response:**      The City will strive to file the monthly reports on a timely basis.

# 2012-3      **Finding:**      The City is not charging the correct penalty in accordance with Resolution 2010-09, to the rural water districts, and thus adding it to their account balances due.

**Management's Response:**      City management was under the understanding from the council meeting at which Resolution 2010-09 was passed that penalties were only to be charged on current charges if they were not paid on time. And, that penalties would not be charged on past due balances since the accounts were past due at the time the Resolution was passed. Once the Council's wishes are determined on this matter either the Resolution will need to be updated to clearly reflect those wishes or procedures will need to be changed to reflect those wishes.