

**CHEROKEE COUNTY RURAL WATER DISTRICT NO. 1  
FORT GIBSON, OKLAHOMA**

**FINANCIAL STATEMENTS  
AND REPORTS OF INDEPENDENT AUDITOR**

**DECEMBER 31, 2013**

Audited by

**SANDERS, BLEDSOE & HEWETT  
CERTIFIED PUBLIC ACCOUNTANTS, LLP**

**BROKEN ARROW, OK**

CHEROKEE COUNTY RURAL WATER DISTRICT NO. 1  
BOARD OF DIRECTORS  
DECEMBER 31, 2013

**BOARD OF DIRECTORS**

**Chairman**

Dianne Barker-Harrold

**Vice-Chairman**

Robert Hutchins

**Secretary/Treasurer**

Danny Shoemaker

**Members**

Ethan Kaopio

Jeff Delmedico

**Plant Manager**

Bobby Moss

**Office Manager**

Diane McKinzie

CHEROKEE COUNTY RURAL WATER DISTRICT NO. 1  
FORT GIBSON, OKLAHOMA  
DECEMBER 31, 2013

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# SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Cherokee County Rural Water District No. 1  
Fort Gibson, Oklahoma

We have audited the accompanying financial statements of the business-type activities of the Cherokee County Rural Water District No. 1 (the District), Fort Gibson, Oklahoma, as of and for the year ended December 31, 2013, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the District as of December 31, 2013, and the respective changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### **Other Matters**

The District has not presented the Management's Discussion and Analysis that governmental accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated April 17, 2014 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting or on compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Sanders, Bledsoe & Hewett  
Certified Public Accountants, LLP



# SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Cherokee County Rural Water District No. 1  
Fort Gibson, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the Cherokee County Rural Water District No. 1 (the District), Fort Gibson, Oklahoma, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated April 17, 2014.

**Internal Control Over Financial Reporting**

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting in order to determine our auditing procedures that are appropriate for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified a certain deficiency in the internal controls that we considered to be a material weakness.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned

functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and responses as item 13-1, to be a material weakness.

#### Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### District's Response to Findings

The District's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Sanders, Bledsoe & Hewett". The signature is written in a cursive, flowing style.

Sanders, Bledsoe & Hewett  
Certified Public Accountants, LLP

April 17, 2014

CHEROKEE COUNTY RURAL WATER DISTRICT NO. 1  
FORT GIBSON, OKLAHOMA  
DISPOSITION OF PRIOR YEAR'S REPORTABLE CONDITIONS  
DECEMBER 31, 2013

Lack of Segregation of Duties

The exception that there were inherent limitations resulting from a small number of employees performing functions that would normally be divided among employees were a larger number available which prevented a proper segregation of accounting functions which is necessary to assure adequate internal accounting controls continued in the current fiscal year.

CHEROKEE COUNTY RURAL WATER DISTRICT NO. 1  
FORT GIBSON, OKLAHOMA  
SCHEDULE OF AUDIT RESULTS  
DECEMBER 31, 2013

Section 1 – Summary of Auditor’s Results:

1. An unqualified opinion report was issued on the financial statements.
2. The audit disclosed a reportable condition in the internal controls, which was not considered a material weakness.
3. The audit disclosed no instances of noncompliance.

Section 2 – Findings relating to the financial statements required to be reported in accordance with GAGAS:

13-1 – Lack of Segregation of Duties

Condition-

The inherent limitations resulting from a small number of employees performing functions that would normally be divided among employees were a larger number available prevent a proper segregation of accounting functions, which is necessary in order to assure adequate internal accounting controls.

Criteria-

An organization should ensure that there is a proper segregation of duties regarding cash collections and the payment of expenses.

Cause-

The District is not large enough to justify the hiring of additional personnel.

Effect-

There is always the possibility that not all collections are actually receipted or deposited, and the possibility that funds expended are not used for actual District obligations.

Recommendation-

The current procedures should not be changed. However, there should be additional personnel instilled into the collection, receipt, deposit, reconciliation and payment procedures when this becomes economically possible.

Response-

Additional personnel will be hired when the actual funds are available.

Cherokee County Rural Water District No. 1  
Statement of Net Assets  
December 31, 2013

ASSETS:

Current assets:

Cash	\$ 20,787
Current portion of receivables	19,023
Prepaid assets	4,498
Total current assets	<u>44,308</u>

Noncurrent assets:

Restricted cash with fiscal agent	1,401
Restricted investment with fiscal agents	33,593
Capital assets, net	594,491
Other assets, net	11,718
Total noncurrent assets	<u>641,203</u>

Total Assets	<u>685,511</u>
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LIABILITIES:

Accounts payables	1,941
Notes payable - current portion	9,000
Notes payable - long-term portion	<u>294,100</u>
Total Liabilities	<u>305,041</u>

NET ASSETS:

Invested in capital assets, net of related debt	291,391
Restricted for debt service and deposits	34,940
Unrestricted assets	<u>54,139</u>
Total Net Assets	<u>\$ 380,470</u>

The accompanying notes to the financial statements are an integral part of this statement

Cherokee County Rural Water District No. 1  
Statement of Activities  
For The Year Ended December 31, 2013

Operating Revenues:	
Water sales and other sales	\$ 181,183
	<hr/>
Operating Expenses:	
Chemicals	6,719
Professional fees	2,625
Engineering fees	66,570
Supplies and parts	22,470
Equipment rental	6,412
Insurance and bonds	17,083
Miscellaneous	1,713
Office supplies and postage	2,736
Dues and memberships	6,782
Repair labor	12,446
Salaries	61,596
Payroll taxes	6,312
Utilities and telephone	18,158
Vehicles	13,842
Water testing	4,916
Depreciation	30,112
Amortization	631
Total expenses from operations	<hr/> 281,123 <hr/>
Operating Income (Loss)	(99,940)
Non-Operating Revenues (Expenses):	
Interest income	3
Cherokee Nation donation	66,570
Interest paid on long-term debt	<hr/> (4,797)
Total non-operating revenues (expenses)	<hr/> 61,776 <hr/>
Change in Net Assets	(38,164)
Total Net Assets, beginning of period	<hr/> 418,634 <hr/>
Total Net Assets, end of period	<hr/> \$ 380,470 <hr/>

The accompanying notes to the financial statements are an integral part of this statement

Cherokee County Rural Water District No. 1  
Statement of Cash Flows  
For the Year Ended December 31, 2013

Cash Flows from Operating Activities:

Receipts from customers	\$ 174,241
Payments to employees	(67,613)
Payments to vendors	<u>(181,680)</u>
Net Cash Provided by Operating Activities	<u>(75,052)</u>

Cash Flows from Investing Activities:

Interest revenue	3
Cherokee Nation donation	<u>66,570</u>
Net Cash Provided by (used in) Investing Activities	<u>66,573</u>

Cash Flows from Financing Activities:

Interest expense on debt	(4,797)
Principal payments on debt	<u>(8,550)</u>
Net Cash Provided by (used in) Financing Activities	<u>(13,347)</u>

Net Increase (Decrease) in Cash (21,826)

Cash and cash equivalents, beginning of period 77,607

Cash and cash equivalents, end of period \$ 55,781

Reconciliation of operating income (loss) to net cash provided  
by operating activities:

Operating Income	\$ (99,940)
Adjustments to reconcile operating income to net cash provided (used by operating activities):	
Depreciation Expense	30,112
Amortization Expense	631
(Increase) decrease in accounts receivable	(6,942)
(Increase) decrease in prepaid expenses	483
Increase (decrease) in accounts payables	<u>604</u>
Net Cash Provided by Operating Activities	<u><u>\$ (75,052)</u></u>

The accompanying notes to the financial statements are an integral part of this statement

**Cherokee County Rural Water District No. 1**  
**Fort Gibson, Oklahoma**  
**Notes to Financial Statements**  
**December 31, 2013**

**Note A – Significant Accounting Policies**

Organization

Cherokee County Rural Water District No. 1 (the District) is an Oklahoma non-profit water district organized under Title 82 of Oklahoma Statutes to provide water service to rural residents of Cherokee County, Oklahoma. The District is considered a political subdivision of the State of Oklahoma.

Basis of Accounting

The accrual basis of accounting is followed for all accounts. Revenues are recorded when earned and liabilities are recognized when incurred. This policy is in accordance with generally accepted accounting principles. The District has also complied with GASB Statement No. 34 financial reporting requirements.

Prior Year Information

Prior year information is shown on the financial statements for comparative purposes only. No assurance is given on prior year amounts.

Cash

The District's accounts are with Fort Gibson State Bank, Fort Gibson, Oklahoma, and are detailed as follows:

	December 31,	
	2013	2012
Cash on hand	\$ -	-
Operating account	28,004	46,308
Less: outstanding checks	(7,217)	(3,641)
	<u>\$ 20,787</u>	<u>42,667</u>

Investments

The bookkeeper is authorized by the Board of Directors to invest certain amounts of money from available funds. The types of investments available are specified in and limited by Oklahoma Statutes, which includes certificates of deposit and governmental securities. Investments are recorded on the financial records and in the financial statements at cost. Income from investments is recorded when collected.

**Cherokee County Rural Water District No. 1**  
**Fort Gibson, Oklahoma**  
**Notes to Financial Statements**  
**December 31, 2013**

Restricted Asset – Investment Reserves

In compliance with Oklahoma Water Resources Board Loan Agreement, the district is required to establish, fund and maintain a Debt Service Reserve Account. These funds can only be used by the Local Trustee to pay the principal or, premium, if any, and interest on the note and any other indebtedness issued therewith as the same become due and payable. The account is fully funded as stipulated by Article 1.11 of the Loan Agreement. The reserve account funds have been deposited in an interest-bearing money market account at the Bank of Oklahoma, Oklahoma City, Oklahoma, which is insured by the federal government. At December 31, 2013, the restricted asset is detailed as follows:

Bank of Oklahoma, Tulsa, Oklahoma	
Money Market account No. 83-6084-06-1, @.90%	<u>\$ 33,593</u>

Collateral Pledged

It appears that all funds were adequately insured by the \$250,000 FDIC coverage per banking institution as of December 31, 2013.

Accounts Receivable

Billings for accounts receivable at December 31, 2013 were \$19,023. The amount of allowance for doubtful accounts was not material to this amount, and was not computed on this balance.

Federal Income Tax

The District is exempt from Federal and State income taxes.

Fixed Assets

Fixed assets are valued at cost, depreciation is computed by use of the straight line method. The estimated useful lives of these assets are as follows:

Land	N/A
Office furniture & fixtures	5 years
Equipment & tools	5 years
Water & sewer system	40 years
Buildings	20-40 years
Computer equipment	3 years

**Cherokee County Rural Water District No. 1**  
**Fort Gibson, Oklahoma**  
**Notes to Financial Statements**  
**December 31, 2013**

The fixed asset information for the District is shown below:

	12/31/2012 Amount	Additions	Deletions	12/31/2013 Amount
Land	\$ 16,647	-	-	16,647
Water System	1,090,954	-	-	1,090,954
Bldg & Equip.	28,722	-	-	28,722
Less: Accumulated Depreciation	<u>(511,720)</u>	<u>(30,112)</u>	<u>-</u>	<u>(541,832)</u>
Total	<u><u>\$ 624,603</u></u>	<u><u>(30,112)</u></u>	<u><u>-</u></u>	<u><u>594,491</u></u>

**Note B – Long-term Debt**

Long-term debt as of December 31 is summarized as follows:

	<u>2013</u>	<u>2012</u>
Note FAP-98-0029-L, variable interest rate, mortgage payable to the Oklahoma Water Resource Board, required semi-annual installments, through August 15, 2030	\$ 303,100	311,650
Less: current maturities	<u>(9,000)</u>	<u>(8,400)</u>
Total	<u><u>\$ 294,100</u></u>	<u><u>303,250</u></u>

The maturities for the next five years plus the total amount due thereafter are detailed as follows:

**Oklahoma Water Resources Board**

2014	\$ 9,000
2015	9,800
2016	10,600
2017	11,400
2018	12,400
2019-23	79,000
2024-28	116,900
2028+	<u>54,000</u>
Total	<u><u>\$ 303,100</u></u>

**Cherokee County Rural Water District No. 1**  
**Fort Gibson, Oklahoma**  
**Notes to Financial Statements**  
**December 31, 2013**

**Note C – Insurance and Surety Bond Coverage**

At December 31, 2013, the District had appropriate coverage against all major perils.

**Note D – Pending Litigation and Subsequent Events**

A property owner of 220 acres sued the District for the right to be supplied a large amount water, which could not be sustained by the current water system. In a jury trial in August, 2011, a judgment in excess of \$400,000 was rendered against the District. The District does not have enough funds to satisfy this judgment amount, so the plaintiff sought to garnish the District's bank accounts. In 2011, the District withdrew all available cash and began paying vendor obligations with this cash on hand via cashiers' checks, in order to keep supplying water to its customers. These funds were placed into Ft. Gibson State Bank in 2012, as was all revenue received and bills paid from this account.

In January, 2012, the District filed a petition under Chapter 9 of the U.S. Bankruptcy Code in order to preserve the use of all District assets. Under Chapter 9, operations of the District will continue uninterrupted, and customers of the District will see no change in their water service. The District approved a bankruptcy plan in 2013.

The District has applied for a REAP Grant, and has obtained additional funds from the Cherokee Nation for water system renovations and improvements. No grant proceeds were received in 2013. The Cherokee Nation provided \$66,570 of proceeds to the District in 2013, to pay for the engineering fees associated with this project.

Cherokee County Rural Water District No. 1  
Balance Sheet  
December 31, 2013

	December 31,	
	2013	(memo only) 2012
<u>ASSETS</u>		
Current Assets:		
Cash in bank	\$ 20,787	42,667
Prepaid expenses	4,498	4,981
Accounts receivable	19,023	12,081
Total current assets	<u>44,308</u>	<u>59,729</u>
Restricted Assets:		
OWRB project fund	-	271
OWRB debt service reserve	33,593	33,592
OWRB debt service	1,401	1,077
Total restricted assets	<u>34,994</u>	<u>34,940</u>
Fixed Assets :		
Water system and lines	1,094,953	1,094,953
Office equipment	13,088	13,088
Building	11,635	11,635
Land	16,647	16,647
Fixed assets	<u>1,136,323</u>	<u>1,136,323</u>
Less: accumulated depreciation	<u>(541,832)</u>	<u>(511,720)</u>
Total fixed assets (net)	<u>594,491</u>	<u>624,603</u>
Other Assets:		
Bond - ORWA assurance group	1,000	1,000
OWRB loan costs (net of amortization)	10,718	11,349
Total other assets (net)	<u>11,718</u>	<u>12,349</u>
Total Assets	<u><u>\$ 685,511</u></u>	<u><u>731,621</u></u>
<u>LIABILITIES AND FUND EQUITY</u>		
Current Liabilities:		
Accounts payable	\$ 1,941	1,337
Current portion long-term debt	9,000	8,400
Total current liabilities	<u>10,941</u>	<u>9,737</u>
Long-term Debt:		
Notes payable-OWRB	<u>294,100</u>	<u>303,250</u>
Total Liabilities	<u>305,041</u>	<u>312,987</u>
Fund Equity:		
Retained earnings	<u>380,470</u>	<u>418,634</u>
Total Liabilities and Fund Equity	<u><u>\$ 685,511</u></u>	<u><u>731,621</u></u>

Cherokee County Rural Water District No. 1  
Statement of Revenue, Expenses and Changes in Retained Earnings  
For the Year Ended December 31, 2013

	2013	(memo only) 2012
Revenue from Operations:		
Water sales and other sales	\$ 180,483	160,651
Miscellaneous	700	982
Total revenue from operations	<u>181,183</u>	<u>161,633</u>
Expenses from Operations:		
Chemicals	6,719	6,013
Professional fees	2,625	37,675
Engineering fees	66,570	-
Supplies and parts	22,470	19,541
Equipment rental	6,412	-
Insurance and bonds	17,083	8,160
Office equipment	-	400
Miscellaneous	1,713	324
Office supplies and postage	2,736	3,696
Dues and memberships	6,782	6,732
Repair labor	12,446	12,852
Salaries	61,596	55,776
Payroll taxes	6,312	5,183
Utilities and telephone	18,158	17,381
Vehicles	13,842	11,182
Water testing	4,916	3,603
Depreciation	30,112	30,906
Amortization	631	631
Total expenses from operations	<u>281,123</u>	<u>220,055</u>
Net Income (Loss) from Operations	(99,940)	(58,422)
Other Income:		
Cherokee Nation	66,570	-
Interest earnings	3	16
Total other income	<u>66,573</u>	<u>16</u>
Other Expenses:		
Interest on long-term debt	<u>(4,797)</u>	<u>(5,045)</u>
Net Income (Loss)	(38,164)	(63,451)
Retained earnings, beginning of period	<u>418,634</u>	<u>482,085</u>
Retained earnings, end of period	<u><u>\$ 380,470</u></u>	<u><u>418,634</u></u>