# CHICKASHA INDEPENDENT SCHOOL DISTRICT NO. 1

GRADY COUNTY, OKLAHOMA

JUNE 30, 2014

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#### CHICKASHA INDEPENDENT SCHOOL DISTRICT NO. 1

GRADY COUNTY, OKLAHOMA

JUNE 30, 2014

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## CHICKASHA INDEPENDENT SCHOOL DISTRICT NO. I-1, GRADY COUNTY SCHOOL DISTRICT OFFICIALS JUNE 30, 2014

# **BOARD OF EDUCATION**

President

1st Vice President

2nd Vice President

Member

Member

Julie Badgett Sinn

Julie Hibbard Amos Franco

Chris Ludwell

Ted Bingham

# SUPERINTENDENT OF SCHOOLS

Jim Glaze

# SCHOOL DISTRICT TREASURER

Dwight Yokum

# **ENCUMBRANCE CLERK**

Kelly Hair

# **BOARD CLERK**

**Christal Bates** 



CERTIFIED PUBLIC ACCOUNTANTS

#### **INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education Chickasha Independent School District #1 Grady County, Oklahoma

Board Members:

#### **Report on Financial Statements**

We have audited the accompanying combined fund type and account group financial statements of the **Chickasha Independent School District #1**, Grady County, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements which collectively comprise the district's regulatory financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by **Chickasha Independent School District #1** Grady County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of **Chickasha Independent School District #1**, Grady County, Oklahoma, as of June 30, 2014, or the changes in its financial position, for the year then ended.

#### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

#### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Chickasha Independent School District**, #1, Grady County, Oklahoma as of June 30, 2014, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

#### Other Matters Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Chickasha Independent School District #1, Grady County, Oklahoma's** combined financial statements. The combining financial statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the *Oklahoma Department of Education* and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements.

The combining financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 9, 2014, on our consideration of the **Chickasha Independent School District**, **#1**, **Grady County**, **Oklahoma's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering **Chickasha Independent School District**, **#1**, **Grady County**, **Oklahoma's** internal control over financial reporting and compliance.

angel, Johnston + Blosingeme, P.C.

Chickasha, Oklahoma October 9, 2014

# COMBINED FINANCIAL STATEMENTS

#### Chickasha School District No.I-001, Grady County, Oklahoma Combined Statement of Assets, Liabilities and Fund Balances Regulatory Basis - All Fund Types and Account Groups For the Year Ending June 30, 2014

		Gov	vernmental	Func	l Types				Fiduciary Fund Types	: ; ; ; ; ; ;	Account Group	Ì	Total Memorandum Only)
ASSETS	General	. <u>-</u>	Special Revenue	. <u> </u>	Debt Service	_	Capital Projects	_	Trust and Agency	( 	General Long- Term Debt	_	June 30, 2014
	2,400,174	\$	149,680	\$	98,728	\$	107,486	\$	261,524	\$	0	\$	3,017,591
Investments	0		0		0		0		0		0		0
Amounts Available in Debt Service Fund Amounts to be Provided for Retirement	0		0		0		0		0		98,728		98,728
of General Long-Term Debt	0		0		0		0		0		2,221,272		2,221,272
Amounts to be Provided For Capitalized Lease Agreements	0		0		0		0		0		29,448,098		29,448,098
Amounts to b Provided for Compensated Absences	0		0	· -	0	_	0	_	0	-	336,284		336,284
Total Assets \$	2,400,174	\$_	149,680	\$_	98,728	\$_	107,486	\$_	261,524	\$_	32,104,382	\$_	35,121,973
LIABILITIES AND FUND BALANCE													
Liabilities:													
Warrants Payable \$	5 1,317,787	\$	335	\$	0	\$	257	\$	0	\$	0	\$	1,318,380
Reserve for Encumbrances	167,989		28,121		0		6,089		0		0		202,199
Due to Activity Groups	0		0		0		0		253,099		0		253,099
Reesrved for Gifts and Endowments	0		0		0		0		2,558		0		2,558
Reserved for Insurance Recovery Projects	0		0		0		0		5,868		0		5,868
General Obligation Bonds Payable	0		0 0		0 0		0		0 0		2,320,000		2,320,000
Capitalized Lease Obligations Payable Compensated Absences Payable	0		0		0		0		0		29,448,098 336,284		29,448,098 336,284
Compensated Absences Payable	0		0	· -	0	_	0	_	0	-	330,204		330,204
Total Liabilities \$	1,485,777	\$_	28,456	\$_	0	\$_	6,346	\$_	261,524	\$_	32,104,382	\$	33,886,485
Fund Balances:													
Restricted For:		•	•	•	~~ =~~	•		•		•		•	~~ ~~~
Debt Service \$		\$	0	\$	98,728	\$	0	\$	0	\$	0	\$	98,728
Capital Projects Building Programs	0		0 86.815		0		101,140 0		0		0 0		101,140 86,815
Child Nutrion Programs	0		34,409		0		0		0		0		34,409
Cooperative Programs	0		34,409 0		0		0		0		0		34,409 0
Unassigned	914,397		0		0	_	0	_	0	_	0	_	914,397
Total Fund Balances \$	914,397	\$_	121,224	\$_	98,728	\$_	101,140	\$_	0	\$_	0	\$_	1,235,488
Total Liabilities and Fund Balances \$	2,400,174	\$	149,680	\$	98,728	\$_	107,486	\$	261,524	\$_	32,104,382	\$	35,121,973

The notes to the financial statements are an integral part of this statement.

#### Chickasha School District No.I-001, Grady County, Oklahoma Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - All Governmental Fund Types For the Year Ending June 30, 2014

		(	Governmental F	und Types		Totals (Memorandum Only)
Revenue Collected:		General	Special Revenue	Debt Service	Capital Projects	June 30, 2014
Local Sources	\$	2,757,905 \$	671,231 \$	2,115,154 \$	11,930 \$	5,556,219
Intermediate Sources		440,114	0	0	0	440,114
State Sources		11,691,214	13,429	1,298	0	11,705,941
Federal Sources		1,513,150	685,871	0	0	2,199,021
Non-Revenue Receipts	-	557,004	720	0	0	557,724
Total Revenue Collected	\$_	16,959,387 \$	1,371,251 \$	2,116,452 \$	11,930 \$	20,459,020
Expenditures Paid:						
Instruction	\$	9,906,086 \$	8,801 \$	0\$	3,895 \$	9,918,782
Support Services		6,338,185	363,506	0	45,835	6,747,526
Operation of Non-Instructional Services		763,977	510,648	0	602	1,275,228
Facilities Acquisition and Construction		23,645	0	0	0	23,645
Other Outlays		1,975	0	0	0	1,975
Other Uses		0	0	0	0	0
Repayments		0	0	0	0	0
Interest Paid on Warrants and Bank Charges		0	0	0	0	0
Debt Service:		0	0	0.005.000	0	0.005.000
Principal Retirement		0	0	2,005,000	0	2,005,000
Interest and Fiscal Agent Fees	-	0	0	89,525	0	89,525
Total Expenditures Paid	\$_	17,033,869 \$	882,955_\$	2,094,525 \$	50,332_\$	20,061,681
Excess of Revenues Collected Over (Under)						
Expenditures Paid Before Adjustments to	•	(74.400) @	400.000 \$	04 007 0	(00,400) #	007.000
Prior Year Encumbrances	\$_	(74,482) \$	488,296 \$	21,927_\$	(38,402) \$	397,339
Adjustments to Prior Year Encumbrances	\$_	40,150 \$	27,090 \$	\$_	1,922_\$_	69,162
Other Financing Sources (Uses):						
Estopped Warrants	\$	3,276 \$	0\$	0 \$	0\$	3,276
Bond Proceeds	Ψ	0,270 ¢	0	0 0	0	0
Transfers In		0	0	0	0	0
Transfers Out		0	(456,099)	0	0	(456,099)
Total Other Financing Sources (Uses)	\$_	3,276_\$_	(456,099) \$	\$_	\$_	(452,822)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing						
Sources (Uses)	\$	(31,055) \$	59,287 \$	21,927 \$	(36,480) \$	13,678
Fund Balance - Beginning of Year	-	945,452	61,937	76,801	137,620	1,221,810
Fund Balance - End of Year	\$_	914,397_\$	121,224_\$	98,728 \$	101,140_\$	1,235,488

The notes to the financial statements are an integral part of this statement.

#### Chickasha School District No.I-001, Grady County, Oklahoma Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types For the Year Ending June 30, 2014

			General Fund			Specia	Revenue Fund	S		Deb	t Service Fund	
					. <u>.</u>	• • • •						
		Original	Final	A		Original	Final	A		Original	Final	A . ( ]
Revenue Collected:	<u> </u>	Budget	Budget	Actual	<u> </u>	Budget	Budget	Actual	<u> </u>	Budget	Budget	Actual
Local Sources	\$	2,483,598 \$	2,483,598 \$	2,757,905	\$	625,344 \$	625,344 \$	671,231	\$	2,017,724 \$	2,017,724 \$	2,116,452
Intermediate Sources		354,800	354,800	440,114		0	0	0		0	0	0
State Sources		11,144,972	11,488,080	11,691,214		12,500	12,500	13,429		0	0	0
Federal Sources		1,608,580	1,608,580	1,513,150		659,500	659,500	685,871		0	0	0
Non-Revenue Receipts	_	0	0	557,004		0	0	720	_	0	0	0
Total Revenue Collected	\$_	15,591,950 \$	15,935,058 \$	16,959,387	\$_	1,297,344 \$	1,297,344 \$	1,371,251	\$_	2,017,724 \$	2,017,724 \$	2,116,452
Expenditures Paid:												
Instruction	\$	11.007.527 \$	11,350,634 \$	9,906,086	\$	10.400 \$	10.400 \$	8.801	\$	0\$	0 \$	0
Support Services		5,433,703	5,433,703	6,338,185		382,734	382,734	363,506		0	0	0
Operation of Non-Instructional Services		454.309	454,309	763,977		755.947	755,947	510,648		0	0	0
Facilities Acquisition and Construction		9,500	9,500	23,645		0	0	0		0	0	0
Other Outlays		216.017	216,017	1,975		0	0	0		2,094,525	2,094,525	2,094,525
Other Uses		0	0	0		0	0	0		_,00 .,0_0	_,0_0	_,0
Repayments		ů 0	0	0		0	0	0		0	0	0
Interest Paid on Warrants and Bank Charge	20	Ő	0	0		0	0	0		0	0	Õ
Total Expenditures Paid		•	0	17,033,869	\$	1,149,080 \$	1,149,080 \$	Ţ	\$	2,094,525 \$	2,094,525 \$	2,094,525
Total Experiatures Faid	Ψ_	17,121,000 φ	17, τ0τ, 105 φ	17,000,000	Ψ_	1,143,000_ψ	1,143,000 φ	002,900	Ψ-	2,034,525 φ	2,034,525 φ	2,034,525
Excess of Revenues Collected Over (Under)												
Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$	(1 E20 10E) ¢	(1,529,105) \$	(74,482)	¢	148,263 \$	148,263 \$	488,296	¢	(76,801) \$	(76,801) \$	21,927
Phor fear Encumbrances	φ_	(1,529,105) \$	(1,529,105) <sub>5</sub>	(74,402)	φ_	140,203 \$	140,203 \$	400,290	φ_	(70,001) \$	(70,001) ֆ_	21,927
Adjustments to Prior Year Encumbrances	\$_	0 \$	0 \$	40,150	\$_	0 \$	0 \$	27,090	\$_	0 \$	0 \$	0
Other Financing Sources (Uses):												
Estopped Warrants	\$	0 \$	0\$	3,276	\$	0\$	0\$	0	\$	0\$	0 \$	0
Transfers In	•	583.853	583.853	0	+	600	600	0	Ŧ	0	0	0
Transfers Out		(200)	(200)	0		(210.800)	(210,800)	(456,099)		0	0	0
Total Other Financing Sources (Uses)	\$	583,653 \$	583,653 \$	3,276	\$	(210,200) \$	(210,200) \$	(456,099)	\$	0 \$	0 \$	0
Excess (Deficiency) of Revenue Collected												
Over Expenditures Paid and Other Financin	ig _											
Sources (Uses)	\$	(945,452) \$	(945,452) \$	(31,055)	\$	(61,937) \$	(61,937) \$	59,287	\$	(76,801) \$	(76,801) \$	21,927
Fund Balance - Beginning of Year	_	945,452	945,452	945,452	_	61,937	61,937	61,937		76,801	76,801	76,801
Fund Delense - Find of Maar	¢.			014 207	<del>-</del>	( <u>0</u> ) •	( <u>0</u> )	101 004	<del>-</del>			00 700
Fund Balance - End of Year	⇒_	(0) \$	(0) \$	914,397	ծ_	(0) \$	(0) \$	121,224	\$_	0 \$	\$	98,728
							-					

The notes to the financial statements are an integral part of this statement.

## Note 1 - Summary of Significant Accounting Policies

The basic financial statements of the Chickasha Public Schools Independent District No. 1, Grady County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

# **1.A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities.

Under GASBS Statement No. 39, a legally separate, tax-exempt organization should be reported as a component unit if: 1) the economic resources of the separate organization are almost entirely for the direct benefit of the primary government or its constituents, 2) the primary government is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization, 3) and if the economic resources of the separate organization are significant to the primary government. Under this criterion, Chickasha Public School Foundation would be required to be included in the District's financial statements as a discretely presented component unit. However, the District has elected not to include it in the District's reporting entity.

# **1.B.** Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

# Chickasha ISD No. 1, Grady County Notes To The Financial Statements For The Year Ended June 30, 2014 Note 1 - Summary of Significant Accounting Policies, (continued)

# **1.B.** Fund Accounting, Governmental Fund Types, (continued)

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

## **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund and the Child Nutrition Fund.

<u>Building Fund</u> - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

<u>Child Nutrition Fund</u> - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

**3.** Debt Service Fund - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

**4.** Capital Projects Fund – The capital projects fund consists of the District's building and transportation bond issues. These funds are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating exiting facilities and purchasing transportation equipment.

# Note 1 - Summary of Significant Accounting Policies, (continued)

# **1.B.** Fund Accounting, (continued)

## **Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**1. Agency Funds** - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

**2.** Gift Fund – The gift fund consists of the Pro WM L Williams Scholarship fund and is a non-expendable trust fund. The principal may not be expended but the annual interest may be awarded to a local student based upon a science project.

**3. Insurance Recovery Fund** – The Insurance Recovery Fund was established when a school building burned and an insurance reimbursement was received. This fund is used to account for monies received from insurance claims and the District anticipates spending the proceeds for construction, education supplies and equipment as allowed by law.

## **Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

<u>1. General long-term Debt Account Group</u> - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

<u>2. General Fixed Asset Account Group</u> - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

## Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

# Note 1 - Summary of Significant Accounting Policies, (continued)

# **1.C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

# 1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

# 1.E. Assets, Liabilities and Fund Equity

<u>Cash and Cash Equivalents</u> – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

# Note 1 - Summary of Significant Accounting Policies, (continued)

# **1.E. Assets, Liabilities and Fund Equity, (continued)**

<u>Property Tax Revenues</u> – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

<u>Inventories</u> – The value of consumable inventories at June 30, 2014, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

<u>Compensated Absences</u> - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. The District does not pay for unused sick leave upon retirement and, therefore, no amount has been reported in the general long-term debt account group.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> - In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund ) and those that are spendable (such as fund balance associated with cash, investments or receivables).

# Note 1 - Summary of Significant Accounting Policies, (continued)

## 1.E. Assets, Liabilities and Fund Equity, (continued)

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned or unassigned*, as appropriate.

**Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

**Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

**Unassigned** fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

## 1.F. Revenue, Expenses, and Expenditures

<u>State Sources</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

# Note 1 - Summary of Significant Accounting Policies, (continued)

# 1.F. Revenue, Expenses, and Expenditures, (continued)

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

# Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2014:

			Carrying					
			Value					
Deposits								
Demand Deposits		\$	3,036,939					
Time Deposits			0					
Total Deposits		\$	3,036,939					
Investments								
	Credit Rating	Maturity	Fair Value					
		\$	0					
Total Investments		\$	0					
Reconciliation to the Combined Statement of Assets, Liabilities and Equity								
Cash and Cash Equivalents		\$	3,017,591					
Activity Fund Outstanding Checks			19,348					
Total Deposits and Investments		\$	3,036,939					

**Custodial Credit Risk** – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2014, the District was not exposed to custodial credit risk as defined above.

# Note 2 – Deposit and Investment Risk, (continued)

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.

2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..

3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.

4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.

5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.

6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.

7. Warrants, bonds or judgments of the school district.

8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.

9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2014, as defined above.

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

**Concentration of Investment Credit Risk** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2014, the District had no concentration of credit risk as defined above.

# Note 3 - General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable, capital leases, and compensated absences. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2014:

		Bonds	Capital	Compensated	
	_	Payable	Leases	Absences	Total
Balance July 1, 2013	\$	4,325,000 \$	29,496,936 \$	343,484 \$	34,165,420
Additions		0	0	0	0
Retirements		-2,005,000	-48,838	-7,200	-2,061,038
Balance, June 30, 2014	\$	2,320,000 \$	29,448,098 \$	336,284 \$	32,104,382

A brief description of the outstanding general obligation bond issues at June 30, 2014, is set forth below:

	Interest	Maturity	Amount	Amount
	Rate	Date	Issued	Outstanding
2012 Combined Purpose Bonds	1.00%	July 1, 2015\$	4,175,000 \$	2,220,000
2006 Building Bonds Series B	3.9 to 4.05%	July 1, 2016 _	450,000	100,000
Totals		\$	4,625,000 \$	2,320,000

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

	Principal	Interest	Total
•			
\$	0	6,025	6,025
	50,000	4,025	54,025
	50,000	2,025	52,025
\$	100,000 \$	12,075 \$	112,075
	0	0	0
	2,220,000	22,200	2,242,200
\$	2,220,000 \$	22,200 \$	2,242,200
\$	2,320,000 \$	34,275 \$	2,354,275
	\$ \$	\$ 0 50,000 \$ 100,000 \$ 2,220,000 \$ 2,220,000 \$ 2,220,000 \$ 2,220,000	\$ 0 6,025 50,000 4,025 50,000 2,025 <b>100,000 12,075 </b> 0 0 2,220,000 <b>22,200 \$ 2,220,000 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 22,200 \$ 3 3 3 3 3 3 3 3 3 3</b>

# Note 3 - General Long-term Debt, (continued)

The District has entered into lease agreements as lessee for financing a 2013 Ford Pickup, an Early Childhood Center, an Activity Center, High School Improvements, Land, a building integrator system and Electrical upgrades and carpet. These lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease terms and they have been recorded at the present value of the future minimum lease payments. These leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above lease. The schedule of future minimum lease payments under the capital leases and the present value of the net minimum lease payments at June 30, is as follows:

		2013	Early		Honeyw ell		Elect	
Year Ending		Ford	Childhood	High School	Bldg Integrator		Upgrade	
June 30		Pickup	Center	Improvements	System	Land	Carpet	Total
	_							
2015	\$	7,355	900,900	3,460,050	0	9,500	21,644 \$	4,399,449
2016		7,355	0	0	17,005	9,500	21,644	55,504
2017		7,355	1,074,150	3,509,550	17,515	9,500	21,644	4,639,714
2018		7,355	0	0	0	9,500	21,644	38,499
2019		0	1,262,250	3,509,550	0	9,500	21,644	4,802,944
2020		0	0	0	0	12,000	21,644	33,644
2021		0	4,959,600	0	0	0	21,644	4,981,244
2022		0	0	0	0	0	21,644	21,644
2023		0	5,157,600	0	0	0	0	5,157,600
2024		0	0	0	0	0	0	0
2025		0	5,365,500	0	0	0	0	5,365,500
Total	\$	29,420	18,720,000	10,479,150	34,520	59,500	173,152 \$	29,495,742
Amount Representing Int.		-2,295	0	0	0	0	-45,349	-47,644
Present Value of Future								
Minimum Lease Payments	\$	27,125	18,720,000	10,479,150	34,520	59,500	127,803 \$	29,448,098

# **Compensated Absences**

The District accrues for unused sick and vacation leave for eligible employees, Unused sick leave is calculated at \$10 per day and capped at 120 days. Unused sick days over 120 is still maintained in a bank for the purpose of the employee applying amount to buy additional teacher retirement up retirement. Unused vacation leave for eligible employees is calculated by multiplying the employees daily rate by the number of unu7sed vacation days at June 30. The following is the liability as of June 30, 2014:

Unused Sick Leave Liability	\$269,398
Unused Vacation Liability	<u>66,886</u>
Total Compensated Absences	<u>\$336,284</u>

# Note 4 - Employee Retirement System

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

**Funding Policy** - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2014. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2014, 2013, and 2012 were \$740,712, \$893,081 and \$852,687 respectively.

The compensation for employees covered by the System for the year ended June 30, 2014 was \$7,672,172; the District's total compensation was \$12,467,993. In addition to the District's 9.50% contributions, the District was required to pay into the System 8.25% of compensation arising from federal grants \$64,855. There were \$407,892 contributions made by employees during the year ended June 30, 2014.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2013, is as follows:

Total pension obligation	\$ 18,973,166,739
Net assets available for benefits, at cost	10,861,057,537
Nonfunded pension benefit obligation	<u>\$ 8,112,109,202</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

## Note 4 - Employee Retirement System, (continued)

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2013. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

## **Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

## Note 6 – Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. The District had the following insurance coverage during the year: Commercial property - \$88,060,674; general liability - \$1,000,000; and educators liability \$1,000,000. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the school reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five year. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss in limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

## Note 7 - Use of Estimates

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# Note 8 – Budget Amendments

The General Fund Budget was amended once during the year by filing a supplemental appropriation form with the county clerk's office. The supplemental appropriation form was filed May 12, 2014 in the amount of \$343,107.66. This increased the original General Fund Budget from \$17,121,255.51 to \$17,464,363.17.

# Note 9 – Surety Bonds

The District has a schedule bond with the Ohio Casualty Insurance company bond number 1594556 for the period January 1, 2014 to January 1, 2015 which covers the following positions:

Superintendent	\$100,000
Child Nutrition fund Custodian	10,000
Activity Fund Custodian/Encumbrance Clerk	10,000
Encumbrance Clerk	10,000
Treasurer	75,000
Minutes Clerk	1,000
Payroll Clerk	10,000

# OTHER SUPPLEMENTAL INFORMATION

#### Chickasha School District No.I-001, Grady County, Oklahoma Combining Statement of Assets, Liabilities and Fund Balances Regulatory Basis - All Special Revenue Funds For the Year Ending June 30, 2014

ASSETS	-	Building Fund	-	Child Nutrition Fund	_	Total June 30, 2014
Cash and Cash Equivalents Investments	\$	115,100 0	\$	34,580 0	\$	149,680 0
Total Assets	\$_	115,100	\$_	34,580	\$_	149,680
LIABILITIES AND FUND BALANCE						
Warrants Payable Reserve for Encumbrances	\$	164 28,121	\$	171 0	\$	335 28,121
Total Liabilities	\$_	28,285	\$_	171	\$_	28,456
Fund Balances: Restricted	\$_	86,815	\$_	34,409	\$_	121,224
Total Fund Balances	\$	86,815	\$	34,409	\$	121,224

\$ 115,100 \$

34,580 \$ 149,680

Total Liabilities and Fund Balances

Exhibit A-1

# Chickasha School District No.I-001, Grady County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - Special Revenue Funds

	_	Building Fund	Child Nutrition Fund	Total June 30, 2014
Revenue Collected:				
Local Sources	\$	379,738 \$	291,493 \$	671,231
Intermediate Sources		0	0	0
State Sources		230	13,199	13,429
Federal Sources		0	685,871	685,871
Non-Revenue Receipts	-	0	720	720
Total Revenue Collected	\$_	379,968_\$	991,284 \$	1,371,251
Expenditures Paid:				
Instruction	\$	8,801 \$	0\$	8,801
Support Services	Ψ	363,506	0 0	363,506
Operation of Non-Instructional Services		000,000	510,648	510,648
Facilities Acquisition and Construction		0	010,040	0
Other Outlays		õ	Ő	0 0
Other Uses		0	0 0	0
Repayments		0	0 0	0
Interest Paid and Bank Charges	-	0	0	0
Total Expenditures Paid	\$_	372,307_\$	510,648 \$	882,955
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$_	7,661_\$	480,635_\$_	488,296
Adjustments to Prior Year Encumbrances	\$_	27,090_\$	\$_	27,090
Other Financing Sources (Uses):				
Estopped Warrants	\$	0 \$	0\$	0
Transfers In	Ŷ	ů Ú	0	ů 0
Transfers Out	-	0	(456,099)	(456,099)
Total Other Financing Sources (Uses)	\$	0 \$	(456,099) \$	(456,099)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$	34,750 \$	24,537 \$	59,287
Fund Balance - Beginning of Year	_	52,065	9,872	61,937
Fund Balance - End of Year	\$	86,815 \$	34,409 \$	121,224
	· -	<u>,</u> +	, <u> </u>	·

#### Chickasha School District No.I-001, Grady County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Special Revenue Funds - Budget and Actual For the Year Ending June 30, 2014

	Building Fund				Child Nutrition Fund				Total			
		Original	Final			Original	Final			Original	Final	
Revenue Collected:		Budget	Budget	Actual		Budget	Budget	Actual		Budget	Budget	Actual
Local Sources	\$	341,069 \$	341,069 \$	379,738	\$	284,275 \$	284,275 \$	291,493	\$	625,344 \$	625,344 \$	671,231
Intermediate Sources	+	0	0	0	+	0	0	0	+	0	0	0
State Sources		0	0	230		12,500	12,500	13,199		12,500	12,500	13,429
Federal Sources		0	0	0		659,500	659,500	685,871		659,500	659,500	685,871
Non-Revenue Receipts		0	0	0		0	0	720		0	0	720
Total Revenue Collected	\$	341,069 \$	341,069 \$	379,968	\$	956,275 \$	956,275 \$	991,284	\$	1,297,344 \$	1,297,344 \$	1,371,251
Expenditures Paid:												
Instruction	\$	10,400 \$	10,400 \$	8,801	\$	0\$	0\$	0	\$	10,400 \$	10,400 \$	8,801
Support Services		382,734	382,734	363,506		0	0	0		382,734	382,734	363,506
Operation of Non-Instructional Services		0	0	0		755,947	755,947	510,648		755,947	755,947	510,648
Facilities Acquisition and Construction		0	0	0		0	0	0		0	0	0
Other Outlays		0	0	0		0	0	0		0	0	0
Other Uses		0	0	0		0	0	0		0	0	0
Repayments		0	0	0		0	0	0		0	0	0
Interest Paid		0	0	0		0	0	0		0	0	0
Total Expenditures Paid	\$	393,134 \$	393,134 \$	372,307	\$	755,947 \$	755,947 \$	510,648	\$	1,149,080 \$	1,149,080 \$	882,955
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to												
Prior Year Encumbrances	\$	(52,065) \$	(52,065) \$	7,661	\$	200,328 \$	200,328 \$	480,635	\$	148,263 \$	148,263 \$	488,296
	Ψ	<u> </u>	<u> </u>		-				• _			
Adjustments to Prior Year Encumbrances	\$	0 \$	0 \$	27,090	\$_	0 \$	0 \$	0	\$_	0 \$	0 \$	27,090
Other Financing Sources (Uses):												
Estopped Warrants	\$	0\$	0\$	0	\$	0\$	0\$	0	\$	0\$	0\$	0
Transfers In		0	0	0		600	600	0		600	600	0
Transfers Out	. —	0	0	0	. –	(210,800)	(210,800)	(456,099)		(210,800)	(210,800)	(456,099)
Total Other Financing Sources (Uses)	\$	0 \$	0 \$	0	\$_	(210,200) \$	(210,200) \$	(456,099)	\$_	(210,200) \$	(210,200) \$	(456,099)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing	7											
Sources (Uses)	\$	(52,065) \$	(52,065) \$	34,750	\$	(9,872) \$	(9,872) \$	24,537	\$	(61,937) \$	(61,937) \$	59,287
Fund Balance - Beginning of Year		52,065	52,065	52,065		9,872	9,872	9,872	_	61,937	61,937	61,937
Fund Balance - End of Year	\$	0_\$	0_\$	86,815	\$_	(0) \$	(0) \$	34,409	\$_	(0) \$	(0) \$	121,224

Exhibit A-3

# Chickasha School District No.I-001, Grady County, Oklahoma Combining Assets, Liabilities and Fund Equity Regulatory Basis - All Fiduciary Fund Types For the Year Ending June 30, 2014

ASSETS	Gift and Endowment Fund	Insurance Recovery Fund	School Activity Fund		Total
Cash Investments	\$ 2,558 \$ 0	5,868 \$ 0	253,099 \$ 0	S	261,524 0
Total Assets	\$ 2,558 \$	5,868 \$	253,099 \$	3	261,524
LIABILITIES AND FUND EQUITY Liabilities Warrants Payable Due To Activity Groups Reserved for Gift and Endowments Reerved for Gift and Endowments Encumbrance Payable Total Liabilities	\$ 0 \$ 0 2,558 0 0 2,558 \$	0 \$ 0 5,868 0 5,868 \$	0 \$ 253,099 0 0 0 253,099	\$	0 253,099 2,558 5,868 0 261,524
Fund Equity: Unreserved/Undesignated	\$ \$_	0 \$	0 \$	;	0
Total Liabilities and Fund Equity	\$ 2,558 \$	5,868 \$	253,099 \$	S	261,524

## Chickasha School District No.I-001, Grady County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - All Fiduciary Fund Types For the Year Ending June 30, 2014

ACTIVITIES	Balance July 1, 2013	Additions	Deletions	Balance June 30, 2014
ABE/GED	\$ 1,904 \$	12,198 \$	10,531	\$ 3,571
Archery in the Schools	18,966	12,350	17,301	14,015
Textbooks/Eqiupment	0	1,927	1,927	0
Flower Fund-Administration	12	409	0	421
Board of Education	2,429	7,876	8,500	1,805
Grand Elementary	16,797	21,987	24,532	14,252
Grand Robotics	250	403	622	31
Lincoln Elementary	1,009	3,190	2,910	1,290
Alternative Education	162	(0)	133	28
Trans/Maintenance	283	275	556	1
Lincoln Robotics	259	248	75	432
Grand Daycare	2,912	57,430	51,759	8,583
Grand Library	433	(1)	356	76
Lincoln Journalism	1,161	2,062	2,200	1,023
Lincoln Vocal Music	278	7,444	7,098	623
Lincoln Media Center	777	119	200	697
Lincoln Pictures/Vending	4,744	1,389	1,255	4,879
Middle School Office	983	1,286	1,431	838
MS Robotics	5,621	289	5,258	652
MS Counselor's Fund	0	499	331	168
MS Cheerleaders	33	(0)	33	0
MS Faculty Fund	18	(0)	18	(0)
MS Science Club	100	153	183	70
MS Enrichment Program	402	(2)	18	381
MS F.C.C.L.A.	2,223	2,087	3,030	1,281
MS Academic Programs	100	234	235	99
MS Art	875	(5)	0	869
MS Honor Society	1,299	2,954	2,870	1,382
MS Industry Arts-AT/AE	2,760	408	507	2,660
MS Journalism	1,047	4,001	3,753	1,294
MS Pictures/Vending	7,115	2,725	2,059	7,781
MS Library	897	301	220	978
MS 7th Grade Class	422	(2)	65	354
MS Student Council	1,479	(9)	0	1,470
MS Vocal Music	143	(1)	0	142
Early Childhood Center	4,789	20,617	19,473	5,933
Early Childhood Media	844	2,148	820	2,172
ECC Pictures	1,923	6,718 51,862	4,566	4,075
ECC Daycare BW Memorial Fund	6,839 7	51,862	37,865	20,836 7
Alt Ed. Vending/Picture	537	(0) 501	0 520	519
Grand Pictures	5,365	5,963	3,388	7,940
Grand Spirit Squad	0,303	209	105	104
BJ Clack 11-12	13,524	15	5,899	7,640
BJ Clack 12-13	20,016	19	13,433	6,601
BJ Clack 13-14	20,010	20,015	13,433	20,015
Sub Total Acitivities	\$ 131,735 \$	252,287 \$	236,036	\$ 147,987
	φυφψ	202,201 V	200,000	Ψ

# Chickasha School District No.I-001, Grady County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - Activity Fund For Year Ending June 30, 2014

ACTIVITIES	Balance July 1, 2013	Additions	Deletions	Balance June 30, 2014
BJ Clack 07-08	\$ 6,119	9	0	\$ 6,128
BJ Clack 08=09	1,239	2	0	1,241
BJ Clack 09-10	101	(5)	0	96
BJ Clack 10-11	11,751	18	0	11,769
Nurse Fund	234	(1)	0	233
High School Office	4,038	3,920	6,162	1,796
Student ID Badges	467	37	0	504
Robotics	12,411	24,006	26,993	9,423
Art Club	716	436	431	721
Band	6,261	47,251	48,246	5,266
Key Club	1,294	715	1,446	563
Chess Club	6	(0)	6	0
Vending Machine	4,434	7,665	8,110	3,989
HS Journalism	7,806	18,534	19,726	6,614
Freshman Class	525	1,659	1,442	742
Junior Class	944	1,920	2,007	857
Sophomore Class	783	991	1,132	642
Senior Class	853	4,713	5,436	129
Drama	196	1,914	1,097	1,012
Driver's Education	0	15,699	15,699	0
FFA	14,173	78,305	82,797	9,681
French Club	404	(2)	392	10
High School Fund Raiser	144	(0)	105	39
Horticulture	2,188	1,156	347	2,996
HS Library	1,424	283	94	1,613
National Honor Society	29	419	376	73
Academic Club	752	812	1,520	44
School Store	322	(1)	42	279
Spanish Club	355	(2)	0	353
Special Olympics	7,248	3,662	2,461	8,449
Student Council	1,910	1,328	1,225	2,013
Vehicle Registration	1,490	301	1,037	754
Vocal Music	2,879	9,148	9,327	2,700
After Prom Account	1,332	2,792	3,650	473
JR/SR Prom	1,886	4,835	6,564	157
Coaches Account	852	648	1,240	260
Cross Country	0	625	625	0
Football	43	4,457	4,500	0
Basketball Boys	1,276	3,924	4,198	1,002
Basketball Girls	0	4,000	3,763	237
Swimming	263	2,138	1,777	624
Baseball	949	5,019	4,660	1,308
Softball	0	11,327	11,327	(0)
Wrestling	0	7,867	7,679	188
Tennis Boys	96	2,905	1,698	1,302
Track Sub Total Activities	\$ <u>100,194</u>	3,120 278,548 \$	2,897 292,237	223 \$ 86,505
	φφ	210,040 ψ	202,207	φ 00,000

# Chickasha School District No.I-001, Grady County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - Activity Fund For Year Ending June 30, 2014

ACTIVITIES	_	Balance July 1, 2013		Additions	 Deletions	-	Balance June 30, 2014
Boys Golf	\$	1,002	\$	1,317	\$ 1,836	\$	482
Soccer		569		7,337	7,906		(0)
Athletic Misc		7,588		9,350	13,170		3,768
Carryover		296		4,234	4,494		36
Concessions		5,624		81,593	80,646		6,572
POM POM		93		5,418	1,880		3,631
Cheerleading		130		6,055	5,957		228
Volleyball		249		925	1,175		0
Athletics Gate		5,634		202,907	204,683		3,858
Athletics Medical	_	83		2,500	 2,551		32
Subtotal Activities	\$	21,268	\$	321,637	\$ 324,298	\$	18,607
Total Activity Funds	\$_	253,197	\$_	852,472	\$ 852,570	\$	253,099
Insurance Recovery Fund	\$ _	13,309	\$	12	\$ 7,453	\$	5,868
Gift Fund	\$ _	2,554	\$	4	\$ 0	\$	2,558
Total All Fudiciary Fund Types	\$ _	269,060		852,488	 860,023		261,524

#### CHICKASHA INDEPENDENT SCHOOL DISTRICT NO. 1, GRADY COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS EXPENDED FOR THE YEAR ENDED JUNE 30, 2014

		FURI	HE TEAR ENDE	D JUNE 30, 2014				Indirect Costs
Federal Grantor/Pass Through Grantor/Program Title		Federal CFDA#	Pass-Through Grantor's Project Number	Deferred Revenue (Accounts Receivable) July 1, 2013	Federal Grant Receipts	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) June 30, 2014	Included In Federal Grant Expenditures
U.S. Department of Education								
Passed Through Oklahoma State Depar				(10.00.1)			(07.100)	10.000
Title I, Part A, Basic	(Notes 3)	84.010	511/786	(13,084)	612,243	626,282	(27,123)	19,609
Title I, Part D, Subpart 2, Delinquent		84.010	532	0	12,407	12,407	0	0
Title I Cluster				(13,084)	624,650	638,689	(27,123)	19,609
IDEA-B, Part B Discretionary		84.027	613	0			0	0
IDEA-B Flowthrough		84.027	621	(2,421)	499,093	506,062	(9,390)	16,686
IDEA-B Preschool		84.173	641	0	12,456	12,456	0	0
Special Education Cluster				(2,421)	511,549	518,518	(9,390)	16,686
Title II, Part A	(Notes 3)	84.367	541/786	(24,771)	193,002	175,202	(6,971)	0
Adult Basic Education	(Notes 5)	84.002	731	(12,674)	80,891	136,364	(68,147)	0
Addit Basic Education		04.002	751	(12,074)	00,091	130,304	(00,147)	0
Passed Through Oklahoma Department	of Career Tec	hnology:						
Carl Perkins		84.048	421	0	14,273	23,663	(9,390)	0
Total U.S. Department of Education				(52,950)	1,424,365	1,492,436	(121,021)	36,295
U.S. Department of Health and Humar	Sorvicos							
Passed through Oklahoma Health Care								
Medicaid Resources	<u>i danon (j i</u>	93,778	698	8,851	41,772	41.772	8,851	0
Passed through Oklahoma Department	of Human Ser	vices:		- ,	,	,	- ,	
Temp Assist for Needy Family TANF		93.558	735	(9,857)	37,002	49,711	(22,566)	0
Total U.S. Department of Health and H	luman Servic	es		(1,006)	78,774	91,483	(13,715)	0
		45 400	500	(10.010)	10.010	0 770	(0.770)	0
,		15.130	563					0
Total U.S. Department of the Interior				(10,012)	10,012	9,776	(9,776)	0
U.S. Department of Agriculture								
	ducation:							
Breakfast Program		10.553	764	0	193,907	193,907	0	0
Lunch Program		10.555	763	0	479,775	479,775	0	0
Summer Food Service		10.559	766	895	12,189	16,958	(3,874)	0
Commodities Distributed-Lunch	(Note 2)	10.555	N/A	0	51,018	51,018	0	0
Child Nutrition Cluster				895	736,889	741,657	(3,874)	0
Total U.S. Department of Agriculture				895	736,889	741,657	(3,874)	0
TOTAL FEDERAL ASSISTANCE				(63,073)	2,250,039	2,335,352	(148,386)	36,295
U.S. Department of the Interior Johnson O'Malley Total U.S. Department of the Interior U.S. Department of Agriculture Passed Through State Department of Ec Breakfast Program Lunch Program Summer Food Service Commodities Distributed-Lunch Child Nutrition Cluster Total U.S. Department of Agriculture	ducation:	15.130 10.553 10.555 10.559	763 766	(10,012) (10,012) 0 0 895 0 895 895 895	10,012 10,012 193,907 479,775 12,189 51,018 736,889 736,889	9,776 9,776 193,907 479,775 16,958 51,018 741,657 <b>741,65</b> 7	(9,776) (9,776) (9,776) (3,874) (3,874) (3,874)	0 0 0 0 0 0 0 0 0 0

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - Consolidated administrative funds revenues and expenditures are included with the programs that provided the funding: Title I, Part A- \$30,005 and Title II, Part A-

\$6,481. The expenditures were tracked using project code 786.



CERTIFIED PUBLIC ACCOUNTANTS

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Chickasha Independent School District #1 Grady County, Oklahoma

Board Members:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements, regulatory basis, of **Chickasha Independent School District #1**, Grady County, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's combined financial statements and have issued our report thereon dated October 9, 2014. The report on these financial statements was adverse because the District has elected to prepare its financial statements of the financial reporting provisions of the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to the omission of the general fixed asset account group.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered **Chickasha Independent School District #1**, Grady County, Oklahoma's (The District's), internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The District's internal control. Accordingly, we do not express an opinion on the effectiveness of The District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether The District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ongol, Johnston + Blosingame, P.C.

Chickasha, Oklahoma October 9, 2014



CERTIFIED PUBLIC ACCOUNTANTS

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

The Honorable Board of Education Chickasha Independent School District #I-1 Grady County, Oklahoma

Board Members:

#### **Report on Compliance for Each Major Federal Program**

We have audited **Chickasha Independent School District #I-1**, Grady County, Oklahoma's, compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2014. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of **Chickasha Independent School District, I-1** Grady County, Oklahoma's, major federal programs based on our audit of the types of compliance requirements referred above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and *OMB Circular A-133* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, **Chickasha Independent School District #I-1**, Grady County, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Exhibit D - 1

#### **Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program will not be prevented, or a federal program that is less severe than a material weakness in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

angel, Johnston + Blasingeme, P.C.

Chickasha, Oklahoma October 9, 2014

Chickasha ISD No.1, Grady County Schedule of Findings and Questioned Cost For the Year Ended June 30, 2014

## SUMMARY OF AUDITOR'S RESULTS

## Financial Statements:

Type of Auditor's Report Issued: Adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma Department of Education.

Internal Control Over Financial Reporting: Material Weakness(es) identified? No

Significant Deficiencies identified not considered to be material weaknesses? None Reported

Noncompliance material to financial statements noted? No

## Federal Awards:

Type of auditor's report issued on compliance for major programs: Unqualified

Internal Control Over Major Programs: Material Weakness(es) identified? No

Significant Deficiencies identified not considered to be material weaknesses? None Reported

Audit Findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)? No

Dollar threshold used to distinguish between Type A and Type B programs \$300,000

Auditee Qualified as low-risk auditee under OMB Circular A-133 Section 530? No

## Identification of Major Programs:

- 10.553 Child Nutrition Breakfast
- 10.555 Child Nutrition Lunch
- 10.559 Child Nutrition Summer Food Program
- 84.010 Title I, Cluster

Chickasha ISD No. 1, Grady County Schedule of Findings and Questioned Cost For the Year Ended June 30, 2014

# **Findings-Financial Statement Audit**

(None Reported)

# Findings and Questioned Costs – Major Federal Award Programs Audit

(None Reported)

# Chickasha ISD No. 1, Grady County

Summary Schedule of Prior Audit Findings Year Ended June 30, 2014

# 2013-1 Finding

<u>Statement of Condition</u> - The District opened a new bank account that was not approved in the board minutes.

<u>**Criteria**</u> – The board of education should approve opening and closing of bank accounts to ensure all monies are accounted for.

<u>**Cause/Effect of Condition**</u> – The Finance Director was trying to spread money around financial institutions because banks don't want to pledge collateral. However, he did not obtain board approval prior to opening the account. Having bank accounts opened without board approval, increases risk of fraud.

**<u>Recommendation</u>** – The board should approve the opening and closing of all district bank accounts.

<u>Current Status</u> – No accounts were opened or closed during the current fiscal year.

# 2013-2 Finding

**<u>Statement of Condition</u>** – The retirement burden for employees paid with federal grant funds was underpaid by 1%.

<u>**Criteria**</u> – The additional federal match rate required to be paid on salaries paid with federal funds was increased by 1% for the 2012-13 year.

<u>Cause/Effect of Condition</u> –The federal match rate increased in the 2012-13 year form 7% to 8%. The payroll clerk was not aware that the rate had changed and, therefore, federal matching teacher retirement was underpaid by 1%.

**<u>Recommendation</u>** – The District should contact teacher retirement to see what steps need to be taken to remedy the underpayment. Also, teacher retirement rates should be updated each year for any rate changes.

<u>Current Status</u> – Teacher retirement were correct for the 2013-14 year.

OTHER INFORMATION

# Chickasha ISD No. 1, Grady County Schedule of Accountant's Professional Liability Insurance Affidavit For Year Ending June 30, 2014

STATE OF OKLAHOMA ) )ss COUNTY OF GRADY )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Chickasha Schools for the audit year 2013-14.

ANGEL, JOHNSTON, & BLASINGAME, P.C.

Warrel Johnston by \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Notary Public

My Commission Expires 07-01-18



CERTIFIED PUBLIC ACCOUNTANTS

October 9, 2014

Board of Education Chickasha Independent School District #1 Grady, Oklahoma

We have audited the financial statements of **Chickasha Independent School District #1**, for the year ended June 30, 2014. During the audit certain immaterial matters were noted involving the internal control structure and its operations and these matters are summarized in this letter. These matters, even though less serious than reportable conditions, are opportunities for strengthening internal controls and operating efficiency. The findings included in the letter are only a result of audit procedures performed based on risk assessment procedures and not all deficiencies or weaknesses in controls may have been identified The following summarizes our findings and suggestions regarding these matters. This letter does not affect our "Independent Auditors Report or our Report on Internal Control Over Financial Matters" dated October 9, 2014, on the financial statements of **Chickasha Independent School District #1**.

#### 2014-1 Finding

**<u>Statement of Condition</u>** – Nine out of twenty nine purchase orders tested were dated after the invoice date.

<u>**Criteria**</u> – State Law requires goods and services to be approved on a signed purchase order prior to goods or services being purchased.

<u>**Cause/Effect of Condition**</u> – Purchasing procedures are not being followed on some purchases, which could allow for unauthorized purchases to be paid by the District.

**<u>Recommendation</u>** – District employees should follow purchasing procedures and make sure they have an approved purchase order prior to making a purchase.

#### 2014-2 Finding

**Statement of Condition** – Cafeteria workers were paid an allowance of \$200 for uniforms. This amount was included as taxable compensation to the employee. The employee turned in documentation for the amount of the allowance, therefore, the IRS would consider this to be an "accountable plan" for which payment would not be required to be included as a payroll item.

<u>**Criteria**</u> – IRS regulations require payments for allowances that are not "accountable plans" (i.e. do not require documentation to be turned in) to be included as taxable compensation to the employee. Since the employees turned in documentation to support this reimbursement, it appears this would be considered an "accountable plan" and should not have been shown as income to the employee.

<u>Cause/Effect of Condition</u> – Employees of the District had been told in the past that reimbursements were required to be included as income and did not realize that this was an "accountable plan". The employee and the school paid income and FICA tax that was not required.

**<u>Recommendation</u>** – We recommend "accountable plan reimbursements" not be included as income to the employee.

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We will review the status of these comments during our next audit engagement. We have already discussed these findings and recommendations with management, and we will be pleased to discuss them in further detail at your convenience.

We would like to acknowledge the courtesy and assistance extended to us by the employees of the District during the course of our audit.

angel, Johnston + Blasingeme, P.C.

Angel, Johnston & Blasingame, P.C.

SCHOOL'S CORRECTIVE ACTION PLAN



# CHICKASHA PUBLIC SCHOOLS

900 West Choctaw Avenue Chickasha Oklahoma 73018 (405) 222-6500 (405) 222-6590 Fax www.chickasha.k12.ok.us

Home of the Fightin Chicks

Audit Corrections

Chickasha Public School District Grady County Audit Year 2013-14

2014-1 Steps Implemented

District Employees have been reminded of the proper purchasing procedures requiring an approved purchase order prior to making a purchase.

Contact Person: Dwight Yokum, Director of Finance

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Completion Date: October 7, 2014

ADMINISTRATION ADULT BASIC EDUCATION 222-6562 HIGH SCHOOL QUALITY ACADEMY

222-6500 222-6550 222-6507 MIDDLE SCHOOL 222-6530 GRAND AVENUE 222-6524 LINCOLN 222-6522 BILL WALLACE ECC 222-6544

ATHLETIC DEPARTMENT 222-6556 HEALTH SERVICES 222-6519 FOOD SERVICES 222-6573 TRANSPORTATION & MAINT 222-6570



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Home of the Fightin' Chicks

Audit Corrections

Chickasha Public School District Grady County Audit Year 2013-14

2014-2 Steps Implemented

The District has renegotiated this item to include purchasing the food service uniforms for the staff.

Dwight Yokum, Director of Finance Contact Person:

Watto Joh

Completion Date: October 7, 2014

ADMINISTRATION ADULT BASIC EDUCATION 222-6562 HIGH SCHOOL QUALITY ACADEMY

222-6500 222-6550 222-6507 MIDDLE SCHOOL 222-6530 GRAND AVENUE 222-6524 LINCOLN 222-6522 BILL WALLACE ECC 222-6544

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