

**CIMARRON COUNTY CONSERVATION DISTRICT**

COMPILATION REPORT  
FOR THE YEAR ENDED JUNE 30, 2011

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Board of Directors  
Cimarron County Conservation District  
PO Box 1086  
Boise City, OK 73933

### **Accountant's Compilation Report**

I have compiled the accompanying statement of net assets of Cimarron County Conservation District as of June 30, 2011, and the related statement of revenues, expenses and change in net assets, and statement of cash flows for the twelve months ended June 30, 2011. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express any opinion or provide any assurance about whether the financial statements are in accordance with the accounting principles generally accepted in the United States of America.

The management of Cimarron County Conservation District is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Cimarron County Conservation District has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States have determined is necessary to supplement, although not required to be part of the basic financial statements.

*Linda S. Woodruff, CPA, P.C.*  
Linda S. Woodruff CPA, PC

Oklahoma City, OK 73172  
October 4, 2011

**CIMARRON COUNTY CONSERVATION DISTRICT**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2011**

CURRENT ASSETS

Cash – First State Boise City	\$	14,796.55
Petty Cash		100.00
Savings Account		25,326.66
Certificate of Deposit		30,430.79
State Claims Receivable		6,098.72
Inventory		11,115.20
Prepaid Insurance		<u>2,184.53</u>

TOTAL CURRENT ASSETS \$ 90,052.45

NONCURRENT ASSETS

Kay County Note Receivable	<u>53,176.86</u>
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TOTAL NONCURRENT ASSETS 53,176.86

CAPITAL ASSETS

Building & Land	439,342.74
Equipment (Note 5)	76,887.26
Less: Depreciation Reserve	<u>(230,601.89)</u>

TOTAL CAPITAL ASSETS 285,628.11

**TOTAL ASSETS \$ 428,857.42**

**CIMARRON COUNTY CONSERVATION DISTRICT**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2011**

CURRENT LIABILITIES:

Due to Customers	\$	3,887.84
Accounts Payable		1,689.53
Accrued Payroll Taxes		1,587.22
Accrued Compensated Absences (Note 4)		17,270.40
Sales Tax Payable		<u>124.14</u>

TOTAL CURRENT LIABILITIES \$ 24,559.13

LONG TERM LIABILITIES:

TOTAL LONG TERM LIABILITIES 0.00

**TOTAL LIABILITIES** **24,559.13**

NET ASSETS:

Unrestricted	118,670.18
Invested in Capital Assets	<u>285,628.11</u>

**TOTAL NET ASSETS** **\$ 404,298.29**

**CIMARRON COUNTY CONSERVATION DISTRICT**  
**STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET ASSETS**  
**JUNE 30, 2011**

REVENUE

Reimbursement by State	\$ 83,419.60
Office Space Income	45,662.00
Wildlife Water System	36,800.00
Seed	13,602.92
Poison Grain Sales	12,122.00
Products/Services	8,939.42
Equipment Rental	5,408.00
Tree Sales	<u>2,638.56</u>

TOTAL REVENUE \$ 208,592.50

EXPENSES

Salaries	82,786.71
Wildlife Water System Costs	30,550.00
Seed/Poison Grain	20,612.07
Utilities/Telephone	12,562.68
Product/Testing Costs	9,159.03
Payroll Taxes/Benefits	8,912.86
Contract Janitorial	5,850.00
Meeting Expense	5,509.78
Building Expense	5,274.77
Repairs/Maintenance	4,861.70
Office Expense	2,921.05
Insurance	2,351.34
Dues/Publications/Memberships	2,185.30
Tree Expense	1,745.30
Education Expense	1,296.38
Advertising	1,093.98
Accounting	<u>725.00</u>

TOTAL EXPENSES 198,397.95

OPERATING INCOME (LOSS) 10,194.55

OTHER INCOME (EXPENSE)

Interest Income	3,558.88
Depreciation	<u>(12,310.06)</u>

TOTAL OTHER INCOME (EXPENSE) (8,751.18)

CHANGE IN NET ASSETS 1,443.37

NET ASSETS AT BEGINNING OF YEAR 408,975.93

PRIOR YEAR ADJUSTMENT (6,121.01)

NET ASSETS AT END OF YEAR \$ 404,298.29

**CIMARRON COUNTY CONSERVATION DISTRICT**  
**STATEMENT OF CASH FLOW**  
**JUNE 30, 2011**

CASH FLOW FROM OPERATING ACTIVITIES	
Cash Received for Services	\$ 203,886.66
Cash Payments to Suppliers for Goods and Contractors and Other Services	(165,841.11)
NET CASH PROVIDED BY OPERATING ACTIVITIES	38,045.55
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisition & Construction of Capital Assets	.00
Prior Period Adjustment	(6,121.01)
NET CASH USED IN CAPITAL AND FINANCIAL ACTIVITIES	(6,121.01)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest Income	3,558.88
NET CASH PROVIDED BY INVESTING ACTIVITIES	3,558.88
NET INCREASE (DECREASE) IN CASH	(35,483.42)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	35,170.58
CASH AND EQUIVALENTS AT END OF YEAR	\$ 70,654.00
RECONCILIATION OF OPERATION INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	
Operating Income (Loss)	(2,115.51)
ADJUSTMENTS TO RECONCILE NET INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	
Depreciation	12,310.06
Changes in Assets & Liabilities:	
(Increase) Decrease in Note Receivable	20,786.26
(Increase) Decrease in Accounts Receivable	4,405.84
(Increase) Decrease in Inventory	333.06
(Increase) Decrease in Claims Receivable	(171.39)
(Increase) Decrease in Prepaid Insurance	(239.70)
Increase (Decrease) in Sales Tax Payable	55.18
Increase (Decrease) in Accounts Payable	1,094.53
Increase (Decrease) in Payroll Taxes	1,587.22
Total Adjustments	40,161.06
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>\$ 38,045.55</b>

**CIMARRON COUNTY CONSERVATION DISTRICT  
NOTES TO FINANCIAL STATEMENTS**

ORGANIZATION

The Cimarron County Conservation District is a statutory district of the State of Oklahoma operating under the Oklahoma Conservation Commission. The District was created to implement soil conservation measures in Cimarron County, State of Oklahoma, and is financed by user charges and state governmental reimbursements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPALS

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP) promulgated in the United States of America. The accounting and financial reporting treatment is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation are included on the statement of net assets. The operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. Depreciation expense provides for capital assets based upon estimated useful lives.

**Fund Accounting**

The operations of the District constitute an enterprise fund, a proprietary fund type. Enterprise funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis is being financed or recovered primarily through user charges. The District's fund is accounted for on the flow of economic resources measurement focus and uses the accrual method of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

The remaining costs are reimbursed by the State Conservation group.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**Cash Equivalents and Investments**

*1. Deposits and Investments*

Oklahoma Statutes authorize the District to invest in certificates of deposit, repurchase agreements, passbooks, bankers' acceptances, and other available bank investments provided that all deposits are fully covered by approved securities pledged to secure those funds. In addition, the District can invest in direct debt securities of the United States unless law expressly prohibits such an investment.

For financial statement presentation and for purposes of the statement of cash flows, the District's cash and cash equivalents are considered to be cash on hand, demand deposits and certificates of deposit with a maturity date of three months or less. Debt instruments with a maturity date of more than three months are considered to be investments. Investments are stated at cost.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES – CONTINUED

**Cash Equivalents and Investments – Continued**

2. *Fair Value of Financial Instruments*

The District's financial instruments include cash and cash equivalents, investments, and accounts receivable. The District's estimates of the fair value of all financial instruments do not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of net assets. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

**Note Receivable**

The District entered into a partnership on April 7, 2004, with Dewey County Conservation District for the purpose of loaning money to Kay County Conservation District to construct a new building. The building, land, equipment, future accounts receivable, business records, inventory and all contract rights have been pledged by Kay County to secure this mortgage. Terms of the loan include 5% interest on unpaid balance amortized over 15 years with monthly repayment.

NOTE 2 – INCOME TAX

As a special district of a state government, the district is exempt from State and Federal income taxes.

NOTE 3 – EMPLOYEE BENEFITS

**Pension Plan**

All full-time employees are covered by and must participate in the Oklahoma Public Employees Retirement Plan (OPERS). The District is not legally required to contribute to the OPERS, which is fully funded by the state and by contributions from covered employees.

Based on state statute, employees covered by the pension plan must contribute 3.5% of their gross earnings to the pension fund. The state is required to contribute 16.5% of gross earnings to the plan.

**Post-Employment Healthcare Benefits**

The District does not provide post-employment healthcare benefits except those mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and the District incurs no direct costs.

NOTE 4 – COMPENSATED ABSENCES

District employees are entitled to vacation and sick leave benefits in varying amounts based on their length of employment. It is the District's policy to permit employees to accumulate earned but unused absences to specified maximums. With minor exceptions, compensated absences either vest or accumulate and are accrued when they are earned. Generally, employees are entitled to all accrued vacation leave upon termination. Employees are not compensated for unused sick leave upon termination. At the option of the employee, compensatory time off may be taken in lieu of cash payment for overtime worked. The expense and related liability for vested vacation benefits and compensatory time is recorded in the District's financial statements.

NOTE 5 – PROPERTY AND EQUIPMENT

The District owns various equipment which is rented to individuals on an as needed basis. Additions to equipment are recorded at cost or, if contributed property, at their estimated fair value at time of contribution. Repairs and maintenance are recorded as expenses; renewals and betterments are capitalized. The District maintains a \$500 capitalization threshold.

Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Equipment.....	10 years
Office Equipment .....	5 years
Buildings.....	50 years

Capital asset activity for the year is as follows:

	Balance 06/30/2010	Addition	Disposals	Balance 06/30/2011
<b>Depreciable Assets:</b>				
Equipment	\$ 90,401.81	\$ .00	\$ 13,514.55	\$ 76,887.26
Building	439,342.74	.00	.00	439,342.74
Total	\$ 529,744.55	\$ .00	\$ 13,514.55	\$ 516,230.00
<b>Accumulated Depreciation:</b>				
Land	\$ .00	\$ .00	\$ .00	\$ .00
Equipment	66,201.93	364.59	13,514.55	53,051.97
Building	165,604.45	11,945.47	.00	177,549.92
Total	\$ 231,806.38	\$ 12,310.06	\$ 13,514.55	\$ 230,601.89
Net Depreciable Assets:	\$ 297,938.17	\$ (12,310.06)	\$ .00	\$ 285,628.11