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Mayor and Members of the City Council City of Bristow Sparks, Oklahoma

We have compiled the accompanying form SA&I 2643 - Annual Survey of City and Town Finances of the City of Bristow, Oklahoma, June 30, 2016 included in the accompanying prescribed form. We have not audited or reviewed the accompanying Form, and, accordingly, do not express an opinion or provide any assurance about whether the accompanying form is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the accompanying Form SA&I 2643 - Annual Survey of City and Town Finances in accordance with the requirements of the Office of the State Auditor and Inspector of the Sate of Oklahoma, and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial information included in this Form.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information included in this Form without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the Form.

The accompanying Form SA&I 2643 - Annual Survey of City and Town Finances is presented in accordance with the requirements of the Office of the State Auditor and Inspector of the State of Oklahoma, which differ from accounting principles generally accepted in the United States of America. Accordingly, this financial information is not designed for those who are not informed about such differences.

Ralph Osborn

Ralph Osborn Certified Public Accountant March 2, 2017

FORM SA&I 2643 (6-15-2016)

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DUE DATE: Six months after Fiscal-Year-End									
IMPORTANT This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11, Section17-105.1 of Title 11, SSARS 193.27 requires an			OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA GARY JONES, AUDITOR AND INSPECTOR ANNUAL SURVEY OF CITY AND TOWN FINANCES						
accountant's compilation report to accompany this form. This report details the funds available to the municipality and the funds including information relating to the duly constituted auth	ne use of those orities of the		ANNUAL 3						
municipality (public trusts, etc.) for the fiscal year ending See supplementary instructions (coverage of this report) for inf related to entities and activities to be included in this report on document.	ormation		City of Bristow						
This report, principally for planning purposes at the local, State level, is used by the Office of the State Auditor, the Oklahoma	Name 110 West 7th Street								
League, public interest groups, State and Federal agencies and universities. When completed, <i>please file electronically at www.sai.ok.gov.</i>			^{ddress} Bristow			OK	7401	0	
RETURN Office of the Auditor and Inspector		Ci	ity		Sta	te ZIP Coo	le		
TO State of Oklahoma at www.sai.ok.gov Part I TAX REVENUES									
Items 1–3 — Report collections from all taxes Do not include receipts from service charges,	s imposed by y special assess	our gov sments,	vernment. Include cu interest earnings, fi	urrent a ines, or	nd delinquent any other so	amounts, penalties, urces that are not ta	and in xes or	nterest. licenses.	
Item	Amount (Om	it cents)			Item		Amo TØ9	unt (Omit cents)	
 Property taxes — General fund, building fund, and sinking fund 			e. Use tax					\$160,475	
2. Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.	TØ9		 Occupation an Enter here l occupation inspection manufacture 	icenses s and b of restro ring plar	and inspection usinesses — poms, restaura nts; food hand	n charges on	T28	. ,	
a. General sales tax	\$3,330 T15),414				siness licenses; etc.	T29		
b. Franchise fee or tax		9,564	b. Other licens		permits		T99	\$16,674	
c. Cigarette tax	\$39 T19	9,822	4. Other — Spec	спу		135			
d. Hotel/Motel Part IA INTERGOVERNMENTAL REVENUE	\$6	5,381							
Report all amounts received by your government from othe including grants, shares of taxes imposed by other governm lieu of taxes and reimbursements for services performed for governments, excluding loans. Also exclude here and repo Revenues' in part 1, any taxes imposed by your government collected for it by another government.	nents, payment or other rt as "Tax		State (other than a wholly or in part fro	is collec om Fede	tion fees), incl eral grants to t	government received luding any amounts fi he State. æived directly from th	inanceo	Ł	
						Amount (Omit cents)	Err	om Federal	
Purpose for which rec	eived			Fro	om State (a)	From other local governments (b)	Go	directly)	
General support — Total amounts received (as per capit without restrictions as to particular programs or purposes 1. Alcoholic beverage tax			s, etc.)	СзØ		D3Ø \$23,922	B3Ø		
2. Street and highways				C46	\$7,948	\$31,496	B46		
3. Health or hospital				C42		D42	B42		
4. Grants received for water utilities				C91		D91	B91		
5. Grants received for waste water utilities			\$1,233,208			D8Ø	B8Ø		
6. Grants received for housing, economic, and commun	ity developme	nt		C5Ø		D5Ø	B5Ø		
7. Airports				C89		D89	BØ1	\$77,821	
8. Mass transit rail and/or bus system				C94		D94	B94		
9. Grants received for transportation	_			C89		D89	B89		
 ALL OTHER (From State – code C89; From Federal Include in the appropriate box, receipts from various a. Parks and recreation (BOR or HUD) 				C89		D89	B89		
b. Public safety				C89	\$4,290	D89	B89	\$17,299	
c. Job training				C89		D89	B89		
d. Library grants				C89	\$7,032	D89	B89		
Other –Specify				C89		D89	B89		
e				C89		D89	B89		
f. Part IB OTHER REVENUES — Other than tax and Enter below amounts of the stated types of r	-			nsfers)	received by y	your government du	ring the	2	
fiscal year. Be sure to include revenues of al	I funds other t	han the	exceptions noted i	n the s	pecial instruc	tions.	-		
 Utility sales revenue — Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government. 	Amount (Omi		other charges	ntals, n for mu (carrie	naintenance a nicipal servic d in item 1) a	assessments, and es, aside from ind exclusive of	Amo A8Ø	unt (Omit cents)	
a. Water supply system	\$968 A92	3,766	a. Sewerage	charge	S			\$380,641	
b. Electric power system			b. Refuse co	-			A81	\$533,254	
	A93		c. Hospital ch	narges	received on b	ehalf of individual	A36		
c. Gas supply system d. Transit	c. Gas supply system A94 d Transit				rangements.	rogram or other Exclude Medicaid loses received from			

2. Other sales and service revenue — Continued d. Recreation charges (swimming, golf, auditoriums, etc.) e. Airports — Include rentals and gross sales of rans and oil	Amount (Omit cents)		mir ~ -	Interest	wood on all	- سە 1	unt (Omit cents		
	d. Recreation charges (swimming, golf, auditoriums,			 Interest earnings					
guo una on.	e. Airports — Include rentals and gross sales of \$22,275			 Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2. 					
 f. Parking facilities (parking lots, garages, parking meters) 	7. Royalties – from extract		ensation or po atural resource						
g. Municipal housing project rentals (gross)	8. Fines and for share only)		res — (City or t	own	U3Ø U5Ø	\$177,51			
h. Ambulance services	A89	9. Private don			D		\$67,30		
i. Miscellaneous commercial activities (cemeteries)	АØ3 \$27,785 А89	above, exce Include insu include: (1)	and its pt tax a proceed	agencies not c nd intergovern djustments, etc ds from borrowi	overed by item mental revenue DO NOT ing; (2) receipts	ns es,			
 j. Other (including miscellaneous fee collections) 3. Special assessments — Compulsory contributions 	UØ1	or agencies contribution	of your s to, an	government; o d interest earni	between funds r (4) employee ngs of, any	s i's			
and reimbursements from owners or property benefited by improvements (streets, sewers,		employee pe a. PWA (<i>fund.</i> Penalties & d	other)		\$45,18		
sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on		b. Genera	al				\$86,79		
page 1. 4. Receipts from sale of property — Amounts from	U11	c. Fire					\$51,88		
sale of realty, other than by tax sales, including property sold to other governments.		TOTAL mise Sum of item		ous other reve 10c.	enue	► U99	\$183,87		
Please note that payments made to other governments (Sta should NOT be included in amounts reported here, but shou at part III. Enter below all amounts expended during the fiscal year for (net of interfund transfers). Be sure to include expenditures than the exceptions noted in the instructions on the first pag Column (a) — Gross salaries and wages without deductior income taxes, employee contributions for Social Security or	uld be reported r the purposes listed of all funds other ge. n of withholdings for	 coverage, etc. I (2) amounts pair Column (b) — I for supplies, mair Column (c) — I proceeds, asses 	d to othe Enter in terials, a Report o	er governments the appropriate and contractual s construction outla	(report in part III functional categ services.	I). gory direct ex	openditure		
	Tettrement	1			PURPOSE AN	D TYPE			
							LAY		
PURPOSE	Personal service (a)		erations and naintenance (b)	Constructio	on equ	hase of lan ipment, an structures (d)			
 Financial administration — Office of the finance dir comptroller, treasurer, tax assessment and collection accounting and purchasing services, budgeting, etc. related data processing, information technology). 	, central	E23 \$61,17	_	\$1,206	F23	G23			
 Judicial and legal — All municipal court and court-rr including juries, probate officials, prosecutors, public municipal attorneys, and legal departments. Exclude parole (report in item 16). 	defenders,	^{E25} \$37,67	_	\$19,260	F25	G25			
 Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, re planning, zoning, and personnel. 	ecorder,	^{E29} \$285,19	4 E29	\$116,207	F29	G29	\$8,31		
IEALTH AND WELFARE 4. Social services		E79	E79	, ,	F79	G79			
 Own hospitals — Construction and operation of hos government. Nursing homes are to be reported in iter 	pitals by your n 7.	E36	E36	\$42,100	F36	G36			
 Other hospitals — Payments to hospitals operated p here and report in item 6, any payments under public Report payments to hospitals operated by other gover 	welfare programs.								
 Welfare institutions — Construction and operation of and welfare institutions by your government for vetera persons. 		E77	E77		F77	G77			
8. Health (other than hospitals) — All public health ac provision of hospital care. Include environmental heal regulation and inspection, water and air pollution con control, and inspection of food handling establishmen public health nursing, vital statistics collection, and al performed directly by the public health department. R payments under public welfare programs.	Ith activities; health trol, mosquito hts. Also include I other services	E32	E32		F32	G32			
RANSPORTATION 9. Highways — Construction and maintenance of munit sidewalks, bridges. Also includes street lighting, snow highway engineering, control, and safety. Exclude he item 21f, street cleaning expenditure. Include in part to the State or county for highway purposes. Report	v removal, and re and report in III any payments	E44	E44	¢400 550	F44	G44			
highway debt in item 22e.	enance of	\$214,77	2 E45	\$190,559	\$998, ^{F45}	,982 G45			
10. Toll highways and facilities - Operation and mainte	DASIS	EØ1	EØ1	¢10.000	FØ1	070 GØ1			
highways, roads, and bridges operated on fee or toll			1	\$18,968	\$94,				
highways, roads, and bridges operated on fee or toll I 11. Municipal airports 12. Parking facilities — Municipal garages, parking lots,	etc., and all	E6Ø	E6Ø		F6Ø	G6Ø			
highways, roads, and bridges operated on fee or toll I 11. Municipal airports 12. Parking facilities — Municipal garages, parking lots, purchase and maintenance of meters (including on-st	etc., and all treet meters)	E6Ø E62	E6Ø E62		F6Ø F62	G6Ø G62			
11. Municipal airports 12. Parking facilities — Municipal garages, parking lots,	treet meters) nting, controlling, cial police for nicular inspection		E62	\$130,425			\$34,8		

	EXPENDITURES BY PURPOSE AND TYPE							
					CAPITAL	OUTL	AY	
PURPOSE	Persor	al services		erations and aintenance	Co	onstruction	equi	ase of land pment, and ructures
	EØ4	(a)	504	(b)	FØ4	(c)	GØ4	(d)
 PUBLIC SAFETY — Continued 15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles. 	EØ4		EØ4		FØ4		694	
 Other corrections — Probation and parole activities – But exclude "lock-up" operations (report in item 15). 	EØ5		EØ5		FØ5		GØ5	
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66		E66		F66		G66	
AMBULANCE 18. All expenditures for city operated or subsidized ambulance services	E32		E32		F32		G32	
CULTURE AND RECREATION 19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	E61	\$105,506	E61	\$53,203	F61		G61	
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. Aid to other governmental libraries should be excluded and reported in part III.	E52	\$112,822	E52	\$35,661	F52		G52	
UTILITIES 21. Gross expenditure for utility systems operated by your government. Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).	E91		E91		F91		G91	
a. Water supply system		\$429,314		\$440,740				
b. Electric power supply	E92		E92		F92		G92	
c. Gas supply system	E93		E93		F93		G93	
d. Transit system	E94		E94		F94		G94	
 Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants 	E8Ø	¢67.054	E8Ø	¢00 703	F8Ø	¢422.954	G8Ø	¢7 Б(
 f. Solid waste and landfill — The collection and disposal of garbage and landfill operations 	E81	\$67,254	E81	<u>\$99,703</u> \$502,218	F81	\$432,854	G81	\$7,50
NTEREST ON DEBT				\$002,210				
 Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations. 			191	•				
a. Water supply system			192	\$344,565				
b. Electric power supply			193					
c. Gas supply system			194					
d. Transit system								
e. All interest not covered by items 19a through 19d ALL OTHER EXPENDITURES			189	\$50,113				
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.								
Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.								
 Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities. 	E5Ø		E5Ø		F5Ø		G5Ø	
b. Economic development	E5Ø		E5Ø		F5Ø		G5Ø	
c. Civil defense	E89		E89		F89		G89	
d. Cemetery operations and maintenance	EØ3	\$97,147	EØ3 EØ3	\$15,997	FØ3 FØ3		GØ3 GØ3	\$11,77
e. Miscellaneous commercial activities	2.03		L#3		1.003		595	
$\frac{1}{\text{Other } - \text{Specify}} \vec{k}$	E89		E89		F89		G89	
f. Animal Control		\$46,938		\$6,859				
g. Senior Citizens		\$10,349		\$7,163				

Re				5.			(
2. 3. 4. Part IV SA Re we				5.			
3. 4. Part IV SA Re we							
4. Part IV SA Re we				6.			
Part IV SA Re we				7.			
Part IV SA Re we							
we	LARIES, WAGES, A	ND FORCE ACCOU	INT	8.		Amount (O	mit cents
	port the total expend	iture for salaries and d wages paid on force	wages included in account construct	column (a) of part II, ion projects.	as	^{zøø} \$ 2,909,289	
When an ad reported as i	vance refunding has etired in the year of	resulted in a legal or defeasance and shou	an in-substance de Ild not be reported	feasance, the debt m herein in subsequent	ay be considered ex years. ' PURPOSE <i>(Omit c</i>		
				AMOUNT, BY	FUNFUSE (UMIT C	enis)	
		Outstanding at beginning of fiscal year	Issued	Retired		Outstanding total (a) plus (b) minus (c)	
		(a)	(b)	(c)	49U	(d)	
a. Sewer de	ot						
b. Water sup	ply system	^{19U} \$ 8,145,397	29U	^{39U} \$ 395,300	49U		\$7,
c. Electric po	ower system	19U	29U 29U	39U 39U	49U 49U		
d. Gas supp	y system debt	190	290	390	490		
e. Transit		19T	24T	34T	44T		
f. Industrial pollution	revenue and control debt	19U	29U	39U	49U		
g. All other p	ourposes	\$ 1,705,000		\$ 325,000			\$ 1,
interest-bear accounts pay	ng warrants, and oth	 Tax anticipation n rer obligations with a nterest-bearing obligation ng of fiscal year 	term of one year or	ition notes, less — <i>Exclude</i>		Amount (O	mit cent
	utstanding at end of					64V	
Re inv all <i>ho</i> As	port separately for ea estments in Federal investments at carry using and industrial f	Government, Federa ing value. Include in i inancing loans. Exclu	s of funds listed bel I agency, State and the sinking fund tota de accounts receiv	ow, the total amount I local government, a al any mortgages and able, value of real pro t results in a legal or	nd non-governmenta notes receivable he perty, and all non-se	I securities. Report Id as offsets to ecurity assets.	
		Туре	of fund			Amount at end (Omit	l of fisca cents)
1. Sinking fund sinking fund of long-term	and revenue bond re	for redemption of long lated accounts and a	g-term debt. All cas ny other reserves h	h held for statutory eld for redemption		WØ1	\$ 2
	- Unexpended pro	ceeds from sale of G	.O. and revenue bo	nd issues held		W31	\$ 1
						W61	\$ 2
3. All other fund	Is except employee i	eurement tunds					

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Remarks							
Part VII	AUDITOR INFORMATION						
	NOTE — This report will r statements included in cer	not be considered completion prescribed forms" is	ete unless an acco attached to the re	mpanying port _: The	"accountants compil municipality's auditor	lation report on financial r should follow the guidelines	
	IN AR Section 300 of the A	AICPA Professional Stand	dards in preparing	such com	pliation report.		
Auditor's	firm name						
Ralph	Osborn, CPA						
	- Number and street					TELEPHONE	
500 S	Chestnut					Area Number	Extension
City				State	ZIP Code	_ code	
Bristo	N			ок	74010	918-367-2208	
Name of	contact person/Email					1	1
	Osborn/osborncpa048	37@sbcglobal.net					
	•	v					

FORM SA&I 2643 (6-15-2016)

COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2016 ANNUAL SURVEY OF CITY AND TOWN FINANCES

COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- City water districts
- Medical center authorities
- Joint airport boards
- Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- Public trusts (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- Utilities authorities
- Zoning districts

Exclude internal/Service funds

Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses.

1. Property taxes (code TØ1)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

2. Local sales taxes

a. General sales tax (code TØ9)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other - Specify any sales tax not mentioned above.

3. Licenses, permits, and other taxes

Occupation and business licensing and permits (code T28)
 Enter here licenses and inspection charges on occupation and

b. Report only licenses and permits not included in 3a. (code T29)

Part IA — INTERGOVERNMENTAL REVENUE

1. General support

business.

From State (code C3Ø) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility, or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- 7. Grants received for mass transit and/or bus systems (codes C94 to B94)
- 9. All other (From State —code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such

- · Park and recreation (BOR or HUD)
- · Community development and urban renewal
- Civic defense
- · Water and sewer facilities
- · Manpower planning and utilization

Part 1B — OTHER REVENUE

3. Special assessment funds

Include —

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- · Interest paid on special assessment obligations at part II,
- item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

Part IV - SALARIES, WAGES, AND FORCE ACCOUNT

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

Part V - DEBT OUTSTANDING, ISSUED, AND RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

 ${\rm Hospitals}$ — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

Municipality	Hospital
Carnegie	Carnegie Tri-County Municipal Hospital
	Cleveland Area Hospital
	Mercy Hospital El Reno
Fairview	Fairview Regional Medical Center Authority
Holdenville	Holdenville General Hospital
Lindsay	Lindsay Municipal Hospital
Norman	Norman Regional Hospital
Okeene	Okeene Municipal Hospital
Pauls Valley	Pauls Valley General Hospital
Pawnee	Pawnee Municipal Hospital
Tahleguah	Tahleguah City Hospital
	Watonga Municipal Hospital
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