

FORM SA&I 2643
(7-18-2011)

DUE DATE: December 31, 2011
IMPORTANT

This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11.

This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending June 30, 2011. See *supplementary instructions* (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this document.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

For assistance in completing this report, please call the Office of the State Auditor at (401) 521-3424. When completed, please return this form to the Office of the State Auditor at the address below.

RETURN TO
Office of the Auditor and Inspector
State of Oklahoma
2300 North Lincoln Blvd. Room 100
Oklahoma City, OK 73105

Part I TAX REVENUES

Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines or any other sources that are not taxes or licenses.

Item	Amount (Omit cents)	Item	Amount (Omit cents)
1. Property taxes — General fund, building fund, and sinking fund	T01 0	d. Use tax	T99 438,137
2. Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.	T09 5,613,374	3. Occupation and business licensing and permits a. Enter here licenses and inspection charges on occupations and businesses - for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc.	T28 45,214
a. General sales tax	T15 536,048	b. Other licensing and permits	T29 0
b. Franchise fee or tax	T16 81,751	4. Other — Specify E-911 & TIF Proceeds	T99 1,006,658
c. Cigarette Tax	T19 138,096		

Part IA INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

Column (c) — Report only amounts received directly from the Federal Government.

Purpose for which received	Amount (Omit cents)		
	From State (a)	From other local governments (b)	From Federal Government (directly) (c)
General support —Total amts rec'd (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.	C30 127,518	D30 0	B30 0
1. Alcoholic beverage tax	C46 95,652	D46 0	B46 250,000
2. Street and highways	C42 0	D42 0	B42 0
3. Health or Hospital	C91 0	D91 0	B91 0
4. Grants received for water utilities	C80 0	D80 0	B80 0
5. Grants received for housing, economic, & community development	C50 0	D50 0	B50 34,999
7. Airports	C89 171,441	D89 0	B01 228,746
8. Mass transit rail and/or bus system	C94 0	D94 0	B94 0
9. Grants received for transportation	C89 25,507	D89 0	B89 220,426
10. ALL OTHER (From State - code C89; From Fed. Gov't. - Code B89) — <i>Include in the appropriate box, receipts from various payments such as —</i>	C89	D89	B89
a. Parks and recreation (BOR or HUD)	7,500	0	4,489
b. Public Safety	0	31,290	25,037
c. Job training	0	0	0
d. Library grants	25,519	0	0
Other - Specify			
e. On behalf payments for Fire/Police Pensions	230,662	0	0
f.	0	0	0

Part IB OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

Amount (Omit cents)	Amount (Omit cents)
1. Utility sales revenue — Gross receipts of any water, electric, gas or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	A91 3,048,924
a. Water supply system	A92 0
b. Electric power system	A93 4,226,840
c. Gas supply system	A94 0
d. Transit	A94 0
2. Other sales and service revenue - Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclude of amounts received from other governments.	A80 1,285,155
a. Sewerage charges	A81 1,372,532
b. Refuse collection charges	A81 1,372,532
c. Hospital charges received on behalf of individual patients under the Medicare program or other insurance-type arrangements. Exclude Medicaid and amounts for hospital purposes received from other governments.	A36 0

OFFICE OF THE STATE AUDITOR AND INSPECTOR
STATE OF OKLAHOMA

STEVE BURRAGE, AUDITOR AND INSPECTOR
ANNUAL SURVEY OF CITY AND TOWN FINANCES

JAN 03 2012

State Auditor & Inspector

CITY OF GUYMON

CITY MANAGER

219 NW 4TH STREET

GUYMON, OK 73942

Part B OTHER REVENUES — Other than tax and intergovernmental revenues — Continued

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

2. Other sales and service revenue — Continued	Amount (Omit cents)	5. Interest earnings—Interest received on all deposits & investment holdings of your government and its agencies excluding earnings of any employee pension fund.		Amount (Omit cents)
		U20	U24	
d. Recreation charges (swimming, golf, auditoriums etc.)	A61 366,517			96,171
e. Airports — Include rentals and gross sales of gas and oil.	A01 13,238			41,166
f. Parking facilities (parking lots, garages, parking meters)	A60 0			17,810
g. Municipal housing project rentals (gross)	A60 0			215,592
h. Ambulance services	A69 351,900			37,825
i. Miscellaneous commercial activities (agriculture)	A03 102,474			
i. Other (including miscellaneous fee collections)	A69 111,516			
3. Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on page 1.	U01 0			367,283
4. Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments.	U11 40,640			30,803
Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE		40,640	Sum of items 10a-10c →	398,086
Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.				
Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.				
Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement		Column (b) — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.		
		Column (c.) — Report construction outlays from all sources: i.e., bond proceeds, assessments, grants, etc.		
		Column (d) — Report construction outlays from all sources: i.e., bond proceeds, assessments, grants, etc.		
PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	(a)	(b)	(c.)	(d)
GOVERNMENTAL ADMINISTRATION				
1. Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing).	E23 61,814	E23 3,342	F23 0	G23 1,114
2. Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).	E25 133,475	E25 101,357	F25 0	G25 863
3. Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.	E29 610,387	E29 396,346	F29 0	G29 17,467
HEALTH AND WELFARE				
4. Social services	E79 0	E79 0	F79 0	G79 0
5. Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.	E36 0	E36 0	F36 0	G36 0
6. Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs.				
7. Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.	E77 0	E77 0	F77 0	G77 0
8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities, health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.	E32 0	E32 0	F32 0	G32 0
TRANSPORTATION				
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges and toll facilities. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning, expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.	E44 857,878	E44 462,672	F44 0	G44 692,853
10. Toll highways and facilities — Operation and maintenance of highways, roads and bridges operated on fee or toll basis	E45 0	E45 0	F45 0	G45 0
11. Municipal airports	E01 22,184	E01 44,120	F01 0	G01 418,518
12. Parking facilities — Municipal garages, parking lots, etc. and all purchase and maintenance of meters (including on-street meters).	E60 57,285	E60 7,673	F60 0	G60 0
PUBLIC SAFETY				
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).	E62 1,636,682	E62 296,880	F62 0	G62 429,274
14. Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	E24 1,191,259	E24 137,081	F24 0	G24 136,350

PART II DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued

PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal Services (a)	Operations & Maintenance (b)	Construction (c.)	Capital Outlay
				Purchase of land, equip. & structures (d)
PUBLIC SAFETY — Continued				
15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.	E06	E05	F05	G06
16. Other corrections — Probation and parole activities - But exclude "lock up" operations (report in item 16).	E04	E04	F04	G04
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66	E66	F66	G66
AMBULANCE				
18. All expenditures for city operated or subsidized ambulance services	E32	E32	F32	G32
CULTURE AND RECREATION				
19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	E61	E61	F61	G61
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. <i>Aid to other governmental libraries should be excluded and reported in part III.</i>	E52	E52	F52	G52
UTILITIES				
21. Gross expenditures for utility systems operated by your government. <i>Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).</i>	E91	E91	F91	G91
a. Water supply system	E92	E92	F92	G92
b. Electric power system	E93	E93	F93	G93
c. Gas supply system	E94	E94	F94	G94
d. Transit	E80	E80	F80	G80
e. Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm systems and sewage disposal plants	E81	E81	F81	G81
f. Solid waste and landfill — The collection and disposal of garbage and landfill operations	E81	E81	F81	G81
INTEREST ON DEBT				
22. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.		I91		
a. Water supply system		I92		
b. Electric power system		I93		
c. Gas supply system		I94		
d. Sewer		I89		
e. All interest not covered by items 19a through 19d				
ALL OTHER EXPENDITURES				
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.				
Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds. (Including Business Incubator Fund)				
a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.	E50	E50	F50	G50
b. Economic development (Industrial)	E89	E89	F89	G89
c. Civil defense (Civil Emergency Management)	E89	E89	F89	G89
d. Cemetery operations and maintenance	E03	E03	F03	G03
e. Miscellaneous commercial activities	E89	E89	F89	G89
f. General Gov't.				
g.				
h.				

Part III INTERGOVERNMENTAL EXPENDITURES

Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis — e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments during the fiscal year.

Item	Type of recipient	Amount (Omit cents)	Item	Type of recipient	Amount (Omit cents)
	government(s) (County, State, school districts, etc.) (a)			government(s) (County, State, school districts, etc.) (a)	
1.		0	5.		0
2.		0	6.		0
3.		0	7.		0
4.		0	8.		0

Part IV SALARIES, WAGES, AND FORCE ACCOUNT

Amount (Omit cents)

200

4,268,994

Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects.

Part V DEBT OUTSTANDING, ISSUED, AND RETIRED — Report special obligations of all agencies of your government as well as general city or town debt.

1. Long term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. Include revenue and non-guaranteed special assessment bonds payable solely from pledged earnings or special assessments on property owners (column (e)). Report also general obligations and any debt backed by pledged resources but guaranteed by your government if these sources are insufficient (column (f)). When an advance refunding has resulted in a legal or an insubstance defeasance (column (f)), as retired in the year of defeasance and should not be reported herein in subsequent years.

	AMOUNT, BY PURPOSE (Omit cents)						DETAIL OF LONG-TERM DEBT OUTSTANDING			
	Outstanding at beginning of fiscal year (a)	DURING FISCAL YEAR		Outstanding total (a) plus (b) minus (c) (d)	OUTSTANDING		Guaranteed bonds (f)			
		Issued (b)	Retired (c)		Revenue and non-guaranteed bonds (e)					
a. Sewer debt	19X 16,881,651	29X 1,209,517	39X 1,124,375	44X 16,966,793	41X 16,966,793					
b. Water supply system debt	19A 5,858,755	29A 80,899	39A 569,550	44A 5,370,104	41A 5,370,104					
c. Electric power system debt	19B 0	29B 0	39B 0	44B 0	41B 0					
d. Gas supply system debt	19C 20,400	29C 0	39C 20,400	44C 0	41C 0					
e. Transit	19D 0	29D 0	39D 0	44D 0	41D 0					
f. Industrial revenue and pollution control debt (Sanitation)	19T 194,366	24T 0	34T 77,866	44T 116,500	41X 116,500					
g. All other purposes	19X 480,593	29X 5,535,000	39X 320,298	44X 5,695,295	41X 5,695,295					
2. Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations.										
a. Amount outstanding at beginning of fiscal year				61V 0						
b. Amount outstanding at end of fiscal year				64V 0						

Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein.

	Type of fund	Amount at end of fiscal year (Omit cents)
1. Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt.	W01 W31	683,631

2. Bond funds — Unexpected proceeds from sale of G. O. and revenue bond issues held pending disbursement.	W61	5,393,552
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3. All other funds except employee retirement funds		7,747,031
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4. Retirement systems — Single employer plans only		0
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Part VII AUDITOR INFORMATION

NOTE — This report will not be considered complete unless an accompanying "accountants compilation report on financial statements included in certain prescribed forms" is attached to the report. The municipality's auditor should follow the in AR Section 300 of the AICPA Professional Standards in preparing such compilation report.

Auditor's firm name

Finley & Cook, PLLC

Address — *Number and street*

1421 East 45th Street

City

Shawnee

Name of contact person/Email

TELEPHONE

Area Code

405

Number

275-1650

Extension

COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discretely presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

**SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES
2007 ANNUAL SURVEY OF CITY AND TOWN FINANCES**

COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, include the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- City water districts
- Medical center authorities
- Joint airport boards
- Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- Public trust (Title 60, Section 176 of the Oklahoma Statutes)
- Separate road districts
- Sewer districts
- Utilities authorities
- Zoning districts

Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses.

1. Property taxes (code T01)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

2. Local sales taxes

a. General sales tax (code T09)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above

3. Licenses, permits, and other taxes
a. Occupation and business licensing and permits (code T28)
Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a (code T29)

Part IA — INTERGOVERNMENTAL REVENUE

1. General support

From State (code C30) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46 D46 and R46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42 D42 and R42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

COVERAGE OF THIS REPORT

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**SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES
2007 ANNUAL SURVEY OF CITY AND TOWN FINANCES**

7. Grants received for mass transit and/or bus systems (codes C94 to B94)

9. All other (From State — code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- Community development and urban renewal
- Civic defense
- Airports
- Waste and sewer facilities
- Manpower planning and utilization

Part IB — OTHER REVENUE

3. Special assessment funds
Include —

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations as part II, item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

Part IV — SALARIES, WAGES, AND FORCE ACCT.

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

Part V — DEBT OUTSTANDING, ISSUED & RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

Hospitals — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

Municipality	Hospital
Anadarko	Anadarko Municipal Hospital
Bethany	Bethany General Hospital
Carnegie	Carnegie Tri-County Municipal Hospital
Cleveland	Cleveland Area Hospital
Clinton	Clinton Regional Hospital
El Reno	Park View Hospital
Fairfax	Fairfax Municipal Hospital
Fairview	Fairview Hospital
Healdton	Healdton Municipal Hospital
Holdenville	Holdenville General Hospital
Lindsay	Lindsay Municipal Hospital
Mangum	Mangum City Hospital
Norman	Norman Municipal Hospital
Okeene	Okeene Municipal Hospital
Pauls Valley	Pauls Valley General Hospital
Pawnee	Pawnee Municipal Hospital
Sayre	Sayre Memorial Hospital
Seminole	Seminole Municipal Hospital
Tahlequah	Tahlequah City Hospital
Watonga	Watonga Municipal Hospital