## FINANCIAL STATEMENTS – REGULATORY BASIS AND REPORTS OF INDEPENDENT AUDITOR

#### CLAREMORE INDEPENDENT SCHOOL DISTRICT, NO. 1-1, ROGERS COUNTY, OKLAHOMA

JUNE 30, 2017

Audited by

## SANDERS, BLEDSOE & HEWETT CERTIFIED PUBLIC ACCOUNTANTS, LLP

BROKEN ARROW, OK

## INDEPENDENT SCHOOL DISTRICT NO. I-1, ROGERS COUNTY SCHOOL DISTRICT OFFICIALS JUNE 30, 2017

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# INDEPENDENT SCHOOL DISTRICT NO. I-1, ROGERS COUNTY JUNE 30, 2017

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# SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

#### INDEPENDENT AUDITOR'S REPORT

October 13, 2017

The Honorable Board of Education Claremore School District Number I-1 Claremore, Rogers County, Oklahoma

#### **Report on the Financial Statements**

We have audited the accompanying combined fund type and account group financial statements – regulatory basis of the Claremore School District Number I-1, Claremore, Rogers County, Oklahoma (the District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education to meet financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, the financial statements are prepared by the District, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonable determined, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2017, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

#### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

#### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balance arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2017, and the revenues collected and expenditures paid and encumbered for the year then ended on the regulatory basis of accounting described in Note 1.

#### **Other Matters**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining statements – regulatory basis, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements.

The combining statements – regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements – regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Other Reporting required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 13, 2017 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

anders, Bladsoe & Newett

Sanders, Bledsoe & Hewett Certified Public Accountants, LLP

Broken Arrow, OK



#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

October 13, 2017

The Honorable Board of Education Claremore School District Number I-1 Rogers County, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements – regulatory basis within the combined financial statements of the Claremore School District Number I-1, Rogers County, Oklahoma (District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated October 13, 2017, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting of Education.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of District's internal control. Accordingly, we do not express an opinion on the effectiveness of District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sanders, Blodsoe & Newett

Sanders, Bledsoe & Hewett Certified Public Accountants, LLP

Broken Arrow, OK



#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

October 13, 2017

The Honorable Board of Education Claremore School District Number I-1 Claremore, Rogers County, Oklahoma

#### **Report on Compliance for Each Major Federal Program**

We have audited Claremore School District Number I-1, Claremore, Rogers County, Oklahoma (District)'s, compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2017. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion. the District, complied, in all material respects with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

#### **Report on Internal Control Over Compliance**

Management of the District, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or defected and corrected, on a timely basis. A *significant deficiency* in internal control over compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Sanders, Bladsse & Hewett

Sanders, Bledsoe & Hewett Certified Public Accountants, LLP

Broken Arrow, OK

## INDEPENDENT SCHOOL DISTRICT NO. I-1, ROGERS COUNTY DISPOSITION OF PRIOR YEAR'S SIGNIFICANT DEFICENCIES AND MATERIAL INSTANCES OF NON-COMPLIANCE JUNE 30, 2017

There were no prior year significant deficiencies.

## INDEPENDENT SCHOOL DISTRICT NO. I-1, ROGERS COUNTY SCHEDULE OF AUDIT RESULTS, FINDINGS AND QUESTIONED COSTS JUNE 30, 2017

<u>Section 1</u> – Summary of Auditor's Results:

- 1. An adverse opinion was issued on the combined financial statements in conformity with generally accepted accounting principles, and a qualified opinion was issued for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
- 2. The audit disclosed no significant deficiencies in the internal controls.
- 3. The audit disclosed no instances of noncompliance which were material to the financial statements.
- 4. The audit disclosed no significant deficiencies in the internal controls over major programs.
- 5. An unmodified opinion report was issued on the compliance of major programs.
- 6. The audit disclosed no audit findings which are required to be reported under the Uniform Guidance.
- 7. Programs determined to be major are the Child Nutrition Programs (10.553, 10.555, 10.559), which were clustered in determination, and the Indian Education Program (84.060), which was not clustered.
- 8. The dollar threshold used to determine between Type A and Type B programs was \$750,000.
- 9. The auditee was determined not to be a low-risk auditee.
- <u>Section 2</u> Findings relating to the financial statements required to be reported in accordance with GAGAS:

None

<u>Section 3</u> – Findings and questioned costs for federal awards:

None

#### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE -REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 2017

					FIDUCIAR Y FUND TYPES	ACCOUNT GROUP		
	GOVE	ERNMENTAL FUND			EXPENDABLE	GENERAL	TOTA	
		SPECIAL	DEBT	CAPITAL	TRUST AND	LONG-TERM	(Memorand	
ASSETS	GENERAL	REVENUE	SERVICE	PROJECTS	AGENCY FUND	DEBT	2017	2016
Cash	\$ 4,977,918	1,246,960	230,846	625,003	842,485		7,923,212	9,149,036
Amounts available in debt service Amounts to be provided for retirement of						230,846	230,846	3,453,120
general long-term debt						18,623,894	18,623,894	22,047,153
Total Assets	4,977,918	1,246,960	230,846	625,003	842,485	18,854,740	26,777,952	34,649,309
LIABILITIES AND FUND BALANCE Liabilities: Warrants payable Encumbrances Funds held for school organizations Long-term debt: Bonds payable Capital leases Total liabilities	830,733 294,639 1,125,372	53,230 147,281 200,511	0	0	804,724	9,005,000 9,849,740 18,854,740	883,963 441,920 804,724 9,005,000 9,849,740 20,985,347	1,228,553 807,975 794,391 11,875,000 13,625,273 28,331,192
	, -,-					-,, -	- , , -	-,,-
Fund Balance:								
Restricted		1,046,449	230,846	625,003	37,761		1,940,059	5,338,124
Unassigned	3,852,546						3,852,546	979,993
Total fund balances	3,852,546	1,046,449	230,846	625,003	37,761	0	5,792,605	6,318,117
Total Liabilities and Fund Balance	\$ 4,977,918	1,246,960	230,846	625,003	842,485	18,854,740	26,777,952	34,649,309

#### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES YEAR ENDED JUNE 30, 2017

		GOVERNMENTAL FUND TYPES SPECIAL DEBT		CAPITAL	FIDUCIARY <u>FUND TYPES</u> EXPENDABLE	TOTALS (Memorandum Only)	
	GENERAL	REVENUE	SERVICE	PROJECTS	TRUST FUNDS	2017	2016
Revenues:							
Local sources	\$ 6,192,006	1,954,140	4,077,402		5,185	12,228,733	11,517,883
Intermediate sources	1,033,411					1,033,411	973,111
State sources	14,491,738	211,839	16			14,703,593	15,656,412
Federal sources	2,473,734	1,087,264				3,560,998	2,720,630
Interest earnings	2,870	1,948	4,194			9,012	5,175
Return on assets	258,667	1,567	7,350			267,584	264,994
Total revenues	24,452,426	3,256,758	4,088,962	0	5,185	31,798,146	31,138,205
Expenditures:							
Instruction	14,266,563	559,793				14,826,356	17,917,103
Support services	7,690,466	1,460,429				9,150,895	9,052,954
Operation of non-instructional services	202,004	1,514,596				1,716,600	1,719,469
Facilities, acquisition & constr. services				4,199,997		4,199,997	2,442,782
Other outlays:							
Debt service requirements			7,311,236			7,311,236	3,411,836
Private nonprofit schools	4,404					4,404	10,137
Correcting entry/Reimbursements	775	325				1,100	1,970
Repayments		887				887	1,191
Total expenditures	22,164,212	3,536,030	7,311,236	4,199,997	0	37,211,475	34,557,442
Revenues over (under) expenditures	2,288,214	(279,272)	(3,222,274)	(4,199,997)	5,185	(5,408,144)	(3,419,237)
Other financing sources (uses):							
Adjustments to prior year encumbrances	579,388	97,879				677,267	56,645
Estopped warrants	4,951	414				5,365	3,736
Bond proceeds				4,200,000		4,200,000	2,400,000
Adjust debt service to regulatory basis - note 8							3,384,034
Total other financing sources (uses)	584,339	98,293	0	4,200,000	0	4,882,632	5,844,415
Revenue and other sources over (under)							
expenditures and other uses	2,872,553	(180,979)	(3,222,274)	3	5,185	(525,512)	2,425,178
Cash fund balance, beginning of year	979,993	1,227,428	3,453,120	625,000	32,576	6,318,117	3,892,939
Cash fund balance, end of year	\$ 3,852,546	1,046,449	230,846	625,003	37,761	5,792,605	6,318,117

#### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -REGULATORY BASIS - BUDGETED GENERAL FUND YEAR ENDED JUNE 30, 2017

	GENERAL FUND					
		ORIGINAL BUDGET	FINAL BUDGET	ACTUAL		
Revenues:						
Local sources	\$	5,555,210	5,555,210	0 6,192,0	06	
Intermediate sources		886,764	886,764	4 1,033,4	11	
State sources		14,987,373	14,987,373	3 14,491,7	38	
Federal sources		2,489,588	2,615,213	3 2,473,7	34	
Interest earnings				2,8	70	
Return on assets				258,6	67	
Total revenues		23,918,935	24,044,560	0 24,452,4	26	
Expenditures:						
Instruction		15,676,153	15,801,778	8 14,266,5	63	
Support services		8,761,244	8,761,244	4 7,690,4	66	
Operation of non-instructional services		210,000	210,000	0 202,0	04	
Facilities acquisition & construction services		5,350	5,350	0		
Other outlays:						
Clearing account		206,042	206,042	2		
Indirect cost entitlement		27,263	27,263	3		
Private nonprofit schools		11,876	11,870	6 4,4	04	
Correcting entry/Reimbursements		1,000	1,000	0 7	75	
Total expenditures		24,898,928	25,024,553	3 22,164,2	12	
Revenues over (under) expenditures		(979,993)	(979,993	3) 2,288,2	14	
Other financing sources (uses):						
Adjustments to prior year encumbrances				579,3	88	
Estopped warrants				4,9		
Total other financing sources (uses)		0	(	0 584,3	39	
Revenue and other sources over (under)						
expenditures and other uses		(979,993)	(979,99	3) 2,872,5	53	
Cash fund balance, beginning of year		979,993	979,993	3 979,9	93	
Cash fund balance, end of year	\$	0	(	03,852,5	46	

## INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 2017

	SPECIAL REVENUE FUNDS						
		DRIGINAL BUDGET	FINAL BUDGET	ACTUAL			
Revenues							
Local sources	\$	1,849,963	1,849,963	1,954,140			
State sources		191,735	191,735	211,839			
Federal sources		1,014,863	1,014,863	1,087,264			
Interest earnings				1,948			
Return on assets				1,567			
Total revenues		3,056,561	3,056,561	3,256,758			
Expenditures							
Instruction		1,014,697	1,014,697	559,793			
Support services		1,636,834	1,636,834	1,460,429			
Operation of non-instructional services		1,630,633	1,630,633	1,514,596			
Other uses:							
Correcting entry/Reimbursements		825	825	325			
Repayments		1,000	1,000	887			
Total expenditures		4,283,989	4,283,989	3,536,030			
Revenues over (under) expenditures		(1,227,428)	(1,227,428)	(279,272)			
Other financing sources (uses)							
Adjustments to prior year encumbrances	5			97,879			
Estopped warrants				414			
Total other financing sources (uses)		0	0	98,293			
Revenue and other sources over (under)							
expenditures and other uses		(1,227,428)	(1,227,428)	(180,979)			
Cash fund balance, beginning of year		1,227,428	1,227,428	1,227,428			
Cash fund balance, end of year	\$	0	0	1,046,449			

## INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -REGULATORY BASIS - DEBT SERVICE FUNDS YEAR ENDED JUNE 30, 2017

	DEBT SERVICE FUND					
		DRIGINAL BUDGET	FINAL BUDGET	ACTUAL		
Revenues:						
Local sources	\$	3,806,521	3,806,521	4,077,402		
State sources				16		
Interest earnings				4,194		
Return on assets				7,350		
Total revenues		3,806,521	3,806,521	4,088,962		
Expenditures: Other outlays: Debt service		3,806,521	3,806,521	7,311,236		
Revenues over (under) expenditures		0	0	(3,222,274)		
Cash fund balance, beginning of year		3,453,120	3,453,120	3,453,120		
Cash fund balance, end of year	\$	3,453,120	3,453,120	230,846		

Note - Unfavorable variances in this fund are due to the timing of July bond payments.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Claremore Public Schools Independent District, No. I-1 (the "District"), have been prepared in conformity with another comprehensive basis of accounting prescribed by the Oklahoma State Department of Education as authorized by Oklahoma Statutes. Accordingly, the accompanying financial statements are not intended to present financial positon and results of operations in conformity with the accounting principles generally accepted in the United States of America. The District's accounting policies are described in the following notes that are an integral part of the District's financial statements.

#### A. <u>Reporting Entity</u>

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the District. The Board, constituting an on-going entity, is the level of government, which has governance responsibilities over all activities, related to public elementary and secondary school education within the jurisdiction of the local independent school district. The District receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. However, the District is not included in any other governmental "reporting entity" as defined in Section 2100, <u>Codification of Governmental Accounting and Financial Reporting Standards</u>, since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

## A. <u>Reporting Entity</u> – cont'd

whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

#### B. Measurement Focus

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: Governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

<u>General Fund</u> – The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### B. Measurement Focus - cont'd

<u>Special Revenue Funds</u> – Special revenue funds account for revenue sources that are restricted to expenditures for specific purposes. The special revenue funds typically include the building fund, co-op fund and child nutrition fund.

<u>Building Fund</u> – The building fund consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

 $\underline{\text{Co-op Fund}}$  – The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

<u>Child Nutrition Fund</u> - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

<u>Debt Service Fund</u> – The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

<u>Capital Projects Fund</u> – The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

## B. Measurement Focus - cont'd

## **Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. The terms "non-expendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operation.

<u>Expendable Trust Funds</u> – Expendable trust funds typically include the gifts and endowments fund.

<u>Gifts and Endowments Fund</u> – The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

<u>Agency Fund</u> – The agency fund is the school activities fund which is used to account for monies collected principally through the fundraising efforts of students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

#### Account Groups

An account group is not a fund and consists of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

<u>General Long-Term Debt Account Group</u> – This account group is established to account for all the long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases) which are to be paid from funds provided in future years.

<u>General Fixed Assets Account Group</u> – This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### B. Measurement Focus - cont'd

#### Memorandum Only - Total Column

The total column on the combined financial statements – regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with accounting principles generally accepted in the United States. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements – Management's Discussion and Analysis for State and Local Governments* with certain modifications. This format differs significantly from that required by GASB 34.

The financial statements are essentially prepared on the basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Inventories of school supplies are recorded as expenditures and not as inventory assets.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded in the General Long-Term Debt Account Group and not in the basic financial statements.
- Compensated absences are recorded as expenditures when paid and not recorded as a liability.
- Fixed assets are recorded in the General Fixed Asset Account Group and not in the basic financial statements. Fixed assets are not depreciated.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

#### C. <u>Basis of Accounting and Presentation</u> – cont'd

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental type funds are accounted for using the regulatory basis of accounting. Revenues are recognized when they are received rather than earned and expenditures are generally recognized when encumbered/reserved rather than at the time the related fund liability is incurred. These practices differ from accounting principles generally accepted in the United States.

#### D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31, for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for all funds (with the exception of the trust and agency funds) that includes revenues and expenditures.

The 2016-17 Estimate of Needs was amended by supplemental appropriations as follows:

Fund	Amount
General	\$ 125,625

These amendments, when submitted, require approval by the County Excise Board

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund – is utilized in all governmental funds of the District. Unencumbered appropriations lapse at the end of each fiscal year. While the Debt Service Fund is a governmental fund, a comparison of budget to actual schedule is presented in the financial statements, although the board can exercise no control of the revenue sources for this fund (except interest earnings), and no control over its expenditures.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

#### E. Assets, Liabilities and Fund Equity

<u>Cash and cash equivalents</u> – The District considers all cash on hand, demand deposit accounts, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> – The District considers investments of direct obligations of the United States government and agencies, certificates of deposits, savings accounts or savings certificates with maturities of greater than three months. All investments are recorded at cost, which approximates market value.

<u>Inventories</u> – The value of consumable inventories at June 30, 2017, is not material to the combined financial statements.

<u>Fixed Assets and Property, Plant and Equipment</u> – The District has not maintained a record of general fixed assets, and, accordingly, a General Fixed Assets Account Group required by the regulatory basis of accounting prescribed by the Oklahoma State Department of Education is not included in the financial statements. General fixed assets purchased are recorded as expenditures in the various funds at the time of purchase.

<u>Warrants Payable</u> – Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

<u>Encumbrances</u> – Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting. While the regulatory basis that is used for the Debt Service Fund approximates full accrual accounting, the accruals recorded are reported to meet regulatory requirements, as opposed to the requirements of generally accepted accounting principles.

<u>Compensated Absences</u> – The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. The government-wide financial statements do not include any liability for any rights to receive vacation, sick leave, or other employee benefits.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### E. <u>Assets, Liabilities and Fund Equity</u> – cont'd

<u>Funds Held for School Organizations</u> – Funds held for school organizations represent the funds received or collected from students or other cocurricular and extracurricular activities conducted in the District, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

<u>Fund Balance</u> – In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are not in spendable form, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amount in the spendable fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

*Restricted* fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

*Committed* fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### E. <u>Assets, Liabilities and Fund Equity</u> – cont'd

Assigned fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purposes in accordance with the provisions of the standard.

*Unassigned* fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

#### F. <u>Revenue and Expenditures</u>

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax rolls for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1. If the first payment is not made in a timely manner, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1, of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property. Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

<u>Intermediate Revenues</u> - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the District and the state, and distributed to Districts in amounts that differ in proportion to those which are collected within such systems.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### F. <u>Revenue and Expenditures</u> – cont'd

<u>State Revenues</u> – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions from or additions to the revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Federal Revenues</u> – Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a passthrough from another government, such as the state. Entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes. The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

<u>Non-Monetary Transactions</u> – The District receives commodities form the U.S. Department of Agriculture. The value of these commodities has been included in the Schedule of Expenditures of Federal Awards; however, they have not been included in the financial statements as either revenue or expense since they are not reported under the regulatory basis of accounting.

<u>Interest Earnings</u> – Represent compensation for the use of financial sources over a period of time.

<u>Non-Revenue Receipts</u> – Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### F. <u>Revenue and Expenditures</u> – cont'd

<u>Instruction Expenditures</u> – Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving cocurricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

<u>Support Services Expenditures</u> – Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

<u>Operation of Non-Instructional Services Expenditures</u> – Activities concerned with providing non-instructional services to students, staff or the community.

<u>Facilities Acquisition and Construction Services Expenditures</u> – Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvements to sites.

<u>Other Outlays Expenditures</u> – A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest).

<u>Other Uses Expenditures</u> – This includes scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditures for self-funded employee benefit programs administered either by the District or a third party administrator.

<u>Repayment Expenditures</u> – Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

## F. <u>Revenue and Expenditures</u> – cont'd

<u>Inter-fund Transactions</u> – Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. During the 2016-17 fiscal year, the District had no inter-fund transfers.

## 2. CASH AND INVESTMENTS

<u>Custodial Credit Risk</u> – Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to the District. The District's cash deposits and investments at June 30, 2017, were \$7,949,866, at financial institutions, and were completely insured or collateralized by federal depository insurance, direct obligations of the U.S. Government, or securities held by the District or by its agent in the District's name.

<u>Investment Interest Rate Risk</u> – Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. Due to the required liquidity for those investments, these funds have no defined maturity dates. The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

<u>Investment Credit risk</u> – Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. The District does not have a formal policy limiting its investment choices, other than the limitation of state law as follows:

- Direct obligations of the U.S. Government, its agencies and instrument to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.

## 2. CASH AND INVESTMENTS – cont'd

- County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous bullet items.

<u>Concentration of Investment Credit Risk</u> – The District places no limit on the amount it may invest in any one issuer.

## 3. INTERFUND RECEIVABLES AND PAYABLES

There were no interfund receivables or payables at June 30, 2017.

## 4. GENERAL LONG-TERM DEBT

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of building bonds payable and capital leases. Debt service requirements for bonds and judgments are paid solely from the fund balance and the future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2017:

	Bonds Payable	Capital Leases	Totals		
Balance, July 1, 2016 Additions	\$ 11,875,000 4,200,000 (7,070,000)	13,625,273 0 (2,775,522)	25,500,273 4,200,000		
Retirements Balance, June 30, 2017	(7,070,000) \$ 9,005,000	(3,775,533) 9,849,740	(10,845,533) 18,854,740		

## 4. GENERAL LONG-TERM DEBT – cont'd

A brief description of the outstanding long-term debt at June 30, 20	017, is set forth below: Amount Outstanding
General Obligation Bonds:	
Building Bonds, Series 2013, original issue \$4,500,000, interest rate of 0.55% to 0.95%, due in annual installments of \$1,125,000, final payment due 7-01-18	\$ 1,125,000
Building Bonds, Series 2014, original issue \$3,750,000, interest rate of 1.00% to 1.50%, due in annual installments of \$940,000, final payment due 7-01-19	1,880,000
Building Bonds, Series 2015, original issue \$2,400,000, interest rate of 1.00% to 1.65%, due in annual installments of \$600,000, final payment due 7-01-20	1,800,000
Building Bonds, Series 2016, original issue \$4,200,000, interest rate of 1.375%, due in annual installments of \$1,050,000, final payment due 7-01-21	4,200,000
Capital Leases:	
Lease purchase of copiers, dated 4-5-2013 totaling \$200,909, 10.00%, due in semi-annual principal and interest payments of \$22,100, final payment due 2-15-18	42,991
Lease purchase for building improvements, dated 4-1-08, totaling \$24,903,000 @ 4.00%, due in varying annual principal and interest payments, final payment due 8-15-18	9,127,520
Lease purchase for building improvements, dated 12-1-07 totaling \$9,900,000 @ 3.75%, due in varying annual principal and interest payments, final payment due 8-15-17	679,229
Total	<u>\$ 18,854,740</u>

## 4. GENERAL LONG-TERM DEBT - cont'd

The annual debt service requirements for retirement of bond principal, capital lease principal and payment of interest are as follows:

Year Ending			
June 30	Principal	Interest	Total
2018	\$ 4,652,420	449,528	5,101,948
2019	8,912,320	324,778	9,237,098
2020	2,590,000	73,911	2,663,911
2021	1,650,000	37,874	1,687,874
2022	1,050,000	14,437	1,064,437
Total	\$ 18,854,740	900,528	19,755,268

Interest paid on general long-term debt during the 2016-17 fiscal year totaled \$780,708

## 5. EMPLOYEE RETIREMENT SYSTEM

#### Description of Plan

The District participates in the state-administered Oklahoma Teachers' Retirement System, which is a cost sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the Board of Trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, OK 73152, or by calling 405-521-2387.

#### **Basis of Accounting**

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations

## 5. EMPLOYEE RETIREMENT SYSTEM – cont'd

performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

#### **Funding Policy**

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Contributions received by the System from the State of Oklahoma are used to offset required employer contributions by the local school district. For the 2016-17 fiscal year, the District contributed 9.5% and the State of Oklahoma contributed the remaining amount during the year. The District is allowed by Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members. In addition, if a member's salary is paid in part by federal or private funds, the contribution on that portion of the salary paid by those funds must be matched by the District at 7.70%.

#### Annual Pension Cost

The District's total contributions for 2017, 2016 and 2015 were \$1,981,088, \$2,147,809, and \$2,160,494, respectively. Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2017. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. Please visit www.ok.gov/TRS for all plan information.

GASB Statement 68 became effective for fiscal years beginning after June 15, 2014, and significantly changes pension accounting and financial reporting for governmental employers who participate in a pension plan, such as the System, and who prepare published financial statements on an accrual basis using Generally Accepted Accounting Principles. Since the District does not prepare and present their financial statements on an accrual basis, the net pension amount is not required to be presented on the audited financial statements. The amount of calculated pension liability for the District at June 30, 2016 (the latest information available) was \$27,247,034.

## 6. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the School reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to it during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the school's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use its loss fund in three years, it is returned to the District with no interest.

The District is also a member of the Oklahoma Public Schools Unemployment Compensation Program. In this program the District is required to contribute 1.6% of its taxable payroll for unemployment insurance. The funds for each District are kept separate and Districts can contribute more than 1.6% of their payroll if they elect to. The money contributed by each District earns interest and is fully insured. If the District has claims in excess of the amount in its account, it will be liable for the excess.

## 7. CONTINGENCIES

#### Federal Grants

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

## 7. CONTINGENCIES – cont'd

#### Schedule of Expenditure of Federal Awards

The schedule shows the federal awards received and expended by the District during the 2016-17 fiscal year. The Uniform Guidance Audits of States, Local Governments and Non-Profit Organizations, established uniform audit requirements for nonfederal entities which expended more than \$750,000 in federal awards.

#### Litigation

School officials are not aware of any pending or threatened litigation, claims or assessments or unasserted claims or assessments against the District.

## INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS JUNE 30, 2017

	В	UILDING	CO-OP	CHILD NUTRITION	TOTA (Memorano	
ASSETS		FUND	FUND	FUND	2017	2016
Cash	\$	443,216	478,339	325,405	1,246,960	1,418,336
LIABILITIES AND FUND BALA	NCE	2				
Liabilities:						
Warrants payable	\$	22,522	30,559	149	53,230	56,297
Encumbrances		50,312	14,858	82,111	147,281	134,610
Total liabilities		72,834	45,417	82,260	200,511	190,907
Fund Balance:						
Restricted		370,382	432,922	243,145	1,046,449	1,227,428
Total Liabilities and Fund Balance	\$	443,216	478,339	325,405	1,246,960	1,418,336

#### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 2017

	BUILDING	CO-OP	CHILD NUTRITION	TOTA (Memorandu	ım Only)
	FUND	FUND	FUND	2017	2016
Revenues:					
Local sources	\$ 892,689	691,432	370,019	1,954,140	2,227,470
State sources	3	196,057	15,779	211,839	241,212
Federal sources	-		1,087,264	1,087,264	1,088,997
Interest earnings	1,503	248	197	1,948	1,207
Return on assets	,		1,567	1,567	1,297
Total revenues	894,195	887,737	1,474,826	3,256,758	3,560,183
Expenditures:					
Instruction		559,793		559,793	1,794,061
Support services	1,153,168	307,261		1,460,429	460,889
Operation of non-instructional services			1,514,596	1,514,596	1,505,540
Facilities, acquisition & contr. services					40,632
Other uses:					
Correcting entry/Reimbursements			325	325	930
Repayments			887	887	1,191
Total expenditures	1,153,168	867,054	1,515,808	3,536,030	3,803,243
Revenues over (under) expenditures	(258,973)	20,683	(40,982)	(279,272)	(243,060)
Other financing sources (uses):					
Adjustments to prior year encumbrances	80,472	8,488	8,919	97,879	16,016
Estopped warrants	214	180	20	414	59
Total other financing sources (uses)	80,686	8,668	8,939	98,293	16,075
Revenue and other sources over (under)					
expenditures and other uses	(178,287)	29,351	(32,043)	(180,979)	(226,985)
Cash fund balance, beginning of year	548,669	403,571	275,188	1,227,428	1,454,413
Cash fund balance, end of year	\$ 370,382	432,922	243,145	1,046,449	1,227,428

#### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -- REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 2017

		BUILDING FUND			CO-OP FUND			CHILD NUTRITION FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	
Revenues:										
Local sources	\$ 749,563	749,563	892,689	\$ 782,045	482,045	691,432	\$ 318,355	318,355	370,019	
State sources			3	168,183	168,183	196,057	23,552	23,552	15,779	
Federal sources							1,014,863	1,014,863	1,087,264	
Interest earnings			1,503			248			197	
Return on assets Total revenues	749,563	749,563	894,195	950,228	650,228	887,737	1,356,770	1,356,770	1,567 1,474,826	
Total levelues	749,505	749,505	694,195	950,228	030,228	667,737	1,330,770	1,330,770	1,474,020	
Expenditures:										
Instruction				1,014,697	1,014,697	559,793				
Support services	1,297,732	1,297,732	1,153,168	339,102	339,102	307,261				
Operation of non-instructional services							1,630,633	1,630,633	1,514,596	
Other uses:										
Correcting entry/Reimbursements	500	500					325	325	325	
Repayments Total expenditures	1,298,232	1,298,232	1,153,168	1,353,799	1,353,799	867,054	1,000	1,000 1,631,958	887 1,515,808	
Total expenditures	1,296,232	1,290,232	1,155,106	1,353,799	1,333,799	807,034	1,031,950	1,031,936	1,515,606	
Revenues over (under) expenditures	(548,669)	(548,669)	(258,973)	(403,571)	(703,571)	20,683	(275,188)	(275,188)	(40,982)	
Other financing sources (uses):										
Adjustments to prior year encumbrances	5		80,472			8,488			8,919	
Estopped warrants			214			180			20	
Total other financing sources (uses)	0	0	80,686	0	0	8,668	0	0	8,939	
Revenue and other sources over (under) expenditures and other uses	(548,669)	(548,669)	(178,287)	(403,571)	(703,571)	29,351	(275,188)	(275,188)	(32,043)	
Cash fund balance, beginning of year	548,669	548,669	548,669	403,571	403,571	403,571	275,188	275,188	275,188	
Cash fund balance, end of year	\$ 0	0	370,382	\$ 0	0	432,922	\$ 0	0	243,145	

### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS YEAR ENDED JUNE 30, 2017

	2017 BUILDING BOND FUND		2016 BUILDING BOND FUND		TOTA (Memorand 2017			
Revenue:								
Local sources	\$	0		0		0	0	
Expenditures:								
Facilities, acquisition & const. services	3,5	74,997	625,	000	4,199	9,997	2,400,000	
Revenues over (under) expenditures	(3,5	74,997)	(625,	000)	(4,199	9,997)	(2,400,000)	
Other financing sources (uses): Bond sales proceeds	4,2	00,000		0	4,200	0,000	2,400,000	
Revenue and other sources over (under) expenditures and other uses	6	25,003	(625,0	000)		0	0	
Cash fund balance, beginning of year		0	625,	000	625	5,000	625,000	
Cash fund balance, end of year	\$6	25,003		0	625	5,003	625,000	

### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE - REGULATORY BASIS - ALL FIDUCIARY FUND TYPES JUNE 30, 2017

	Expendable Trust Fund Gifts and		Agency Funds School Activity	TOTALS			
ASSETS	Endov	vments Fund	Funds	2017	2016		
Cash	\$	37,761	804,724	842,485	826,967		
LIABILITIES AND FUND BALANCE							
Liabilities:							
Funds held for school organization	S		804,724	804,724	794,391		
Total liabilities		0	804,724	804,724	794,391		
Fund Balance:							
Restricted		37,761	0	37,761	32,576		
Total Liabilities and Fund Balance	\$	37,761	804,724	842,485	826,967		

	Balance July 1, 2016	Additions	Net <u>Transfers</u>	Deletions	Balance June 30, 2017
<u>ASSETS</u> Cash	\$ 794,391	1,565,638	0	1,555,305	804,724
LIABILITIES					
Funds held for school organizations:					
Claremore High School:					
Art	\$ 6,274	3,058		3,818	5,514
Athletics	30,385	165,625		177,145	18,865
Metro Athletic Assn.	260	5,200		5,286	174
Beginning Change	2,000	2,000		2,000	2,000
Cheerleaders	5,499	25,876		24,855	6,520
Freshmen Account	279	735	(279)	653	82
Sophomore Account	821	930	(542)	418	791
Junior Account	3,352	1,020	(2,531)	1,539	302
Senior Account	17,083	24,625	3,352	29,198	15,862
Baseball	10,763	19,953		25,134	5,582
Boys Basketball	885	4,030		4,319	596
Football	31,336	58,179		55,206	34,309
Boys Golf	2,865	1,850		1,573	3,142
Softball	2,804	9,156		3,657	8,303
Boys Tennis	3,940	7,854		8,147	3,647
Cross Country/Track	20,518	42,411		36,845	26,084
Wrestling	1,026	0		142	884
Chemistry	680	102		126	656
Fellowship of Christian Athletes	68	0		0	68
FFA	24,959	90,233		98,206	16,986
French Club	768	1,336		1,204	900
German Club	379	0		0	379
Miscellaneous Activity	12,479	12,797		12,715	12,561
Recycling	123	0		0	123
Interest Account	5,831	201		5,046	986
Library	586	362		423	525
Electronic Entertainment/Media	3,337	7,312		9,010	1,639
Math Club	4,066	1,033		1,053	4,046
Band	4,049	19,862		19,278	4,633
Vocal Music	4,007	20,881		22,951	1,937

	Balance July 1, 2016	Additions	Net <u>Transfers</u>	Deletions	Balance June 30, 2017
<u>ASSETS</u>					
Athletic Trainer	1,483	1,550		1,308	1,725
National Honor Society	1,517	11,290		7,060	5,747
Engineering/ Robotics	782	0		0	782
Colorguard	1,534	5,261		6,104	691
Vending	6,026	1,120		4,979	2,167
SADD	58	555		474	139
Science (Mash)	775	777		458	1,094
Theater	6,575	10,602		12,565	4,612
Student Council	7,648	15,704		18,193	5,159
Forensics	553	0		0	553
Musical Productions	7,410	9,093		12,504	3,999
FCCLA	71	1,793		1,676	188
Girls Basketball	1,507	3,626		4,931	202
Counselors	2,571	5,186		3,936	3,821
Graduates	3,642	27,831		29,038	2,435
9th Grade Girls Basketball	205	0		0	205
Girls Golf	2,790	540		881	2,449
Boys Soccer	2,588	970		1,932	1,626
Teachers Account	1,103	1,040		450	1,693
Girls Tennis	101	0		0	101
AP Exams	2,078	9,674		9,676	2,076
Young Democrats Club	252	678		591	339
Young Republicans Club	251	316		333	234
Psychology	165	212		160	217
FFA Booster Club	3,331	5,720		122	8,929
Grants	7,349	17,559		17,307	7,601
Clearing Account	0	233		233	0
Native America Club	110	893		362	641
Yearbook	9,123	9,647		4,711	14,059
Credit Recovery	30,200	6,595		17,078	19,717
Academic Team	1,169	784		438	1,515
Girls Soccer	1,671	12,483		12,654	1,500
Volleyball	6,613	14,466		10,226	10,853
Dance Team	3,981	7,573		9,706	1,848
NJROTC-Students	22,230	7,674		11,424	18,480
NJROTC-Special	489	2,237		180	2,546

	Balance July 1, 2016	Additions	Net <u>Transfers</u>	Deletions	Balance June 30, 2017
ASSETS					
Female Fitness Club	251	504		481	274
FUZE (CHS Mentor Program)	1,071	0		160	911
SPARK	657	113		40	730
Subtotal	341,352	720,920	0	752,318	309,954
Will Rogers Junior High:					
Art	1,396	16,608		16,065	1,939
Athletics	18,107	19,289		16,258	21,138
Beginning Change	900	900		900	900
Cheerleaders	5,214	17,893		19,025	4,082
International Club	320	0		0	320
Miscellaneous Activity	12,832	11,221		13,951	10,102
Library	5,054	10,753		10,905	4,902
Band	4,709	29,407		23,364	10,752
Vocal Music	2,739	11,282		11,261	2,760
National Honor Society	3,567	5,993		4,848	4,712
Engineering/Robotics	113	0		0	113
STEM Club	0	550		0	550
Science (Mash)	1,562	1,235		1,343	1,454
Student Council	7,290	0		3,370	3,920
Counselors	150	1,965		1,899	216
Archery	2,829	8,481		8,643	2,667
Principals Account	7,776	29,166		10,175	26,767
Teachers Account	949	0		234	715
Grants	688	18,920		14,480	5,128
Clearing Account	0	149		149	0
Yearbook	4,592	8,239		6,222	6,609
Dance Team	2,217	8,051		7,946	2,322
Tech Ed. Student Assn.	8,090	35,713		41,282	2,521
Chess Club	719	0		0	719
Bullying Prevention	858	0		0	858
Hands-On Exploration	2,446	655		707	2,394
Subtotal	95,117	236,470	0	213,027	118,560

	Balance July 1, 2016	Additions	Net <u>Transfers</u>	Deletions	Balance June 30, 2017
<u>ASSETS</u> Claremont Upper Elementary:					
Art	352	78		426	4
Charity	47	75		420	122
Miscellaneous Activity	5,412	17,297		16,915	5,794
Library	911	11,202		9,460	2,653
РТО	5,350	8,163		7,491	6,022
Principal's Account	8,143	5,738		10,348	3,533
Teachers' Account	29,498	21,065		10,068	40,495
Grants	4,224	2,839		6,160	903
Clearing Account	0	11		11	0
Running Club	143	376		48	471
Subtotal	54,080	66,844	0	60,927	59,997
	<u> </u>	,		,	,
Roosa Elementary:					
Art	2	900		0	902
Miscellaneous Activity	37,537	40,072		31,726	45,883
Library	901	14,078		12,403	2,576
Outdoor Classroom	241	0		132	109
Vocal Music	36	925		473	488
STEM Club	0	550		457	93
РТО	8,157	9,246		13,596	3,807
Grants	5,230	12,963		9,405	8,788
Clearing Account	0	130		130	0
Yearbook	110	880		0	990
Running Club	832	1,585		924	1,493
Subtotal	53,046	81,329	0	69,246	65,129
Westside Elementary:	00 500	00 500		00.404	00.000
Miscellaneous Activity	30,509	22,593		30,464	22,638
Library	3,272	10,670		10,993	2,949
Vocal Music	538	3,137		3,202	473
Counselors	307	0		100	207
PTO	14,982	25,130		15,633	24,479
Grants	9,043	9,450		17,216	1,277
Yearbook	424	0		424	<u> </u>
Subtotal	59,075	70,980	0	78,032	52,023

Balance July 1, 2016	Additions	Net <u>Transfers</u>	Deletions	Balance June 30, 2017
1,841	1,176		2,095	922
1,841	1,176	0	2,095	922
42	0		0	42
25,097	32,548		37,905	19,740
6,139	13,393		17,695	1,837
1,233	2,563		2,660	1,136
75	75		0	150
35,407	15,149		8,285	42,271
3,337	7,054		10,093	298
0	49		49	0
3,422	2,613		3,593	2,442
74,752	73,444	0	80,280	67,916
77,501	54,631		35,350	96,782
1,005	738		622	1,121
33,411	230,640		233,307	30,744
0	1,315		1,315	0
2,916	27,081		28,666	1,331
295	70		120	245
115,128	314,475	0	299,380	130,223
\$ 794,391	1,565,638	0	1,555,305	804,724
	<u>July 1, 2016</u> <u>1,841</u> <u>1,841</u> <u>42</u> 25,097 6,139 1,233 75 35,407 3,337 0 <u>3,422</u> 74,752 77,501 1,005 33,411 0 2,916 <u>295</u> <u>115,128</u>	July 1, 2016Additions $1,841$ $1,176$ $1,841$ $1,176$ $1,841$ $1,176$ $25,097$ $32,548$ $6,139$ $13,393$ $1,233$ $2,563$ $75$ $75$ $35,407$ $15,149$ $3,337$ $7,054$ $0$ $49$ $3,422$ $2,613$ $74,752$ $73,444$ $77,501$ $54,631$ $1,005$ $738$ $33,411$ $230,640$ $0$ $1,315$ $2,916$ $27,081$ $295$ $70$ $115,128$ $314,475$	July 1, 2016AdditionsTransfers $1,841$ $1,176$ 0 $42$ 0 $25,097$ $32,548$ $6,139$ $13,393$ $1,233$ $2,563$ $75$ $75$ $35,407$ $15,149$ $3,337$ $7,054$ $0$ $49$ $3,422$ $2,613$ $74,752$ $73,444$ $0$ $1,005$ $738$ $33,411$ $230,640$ $0$ $1,315$ $2,916$ $27,081$ $295$ $70$ $115,128$ $314,475$ $0$	$\begin{array}{c c c c c c c c c c c c c c c c c c c $

#### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2017

	Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA <u>Number</u>	Project <u>Number</u>	Program or Award <u>Amount</u>	Beginning Balance <u>7/01/2016</u>	Revenue <u>Collected</u>	Total <u>Expenditures</u>	Ending Balance <u>6/30/2017</u>
	U.S. Department of Education							
	Direct Programs:							
*	Title VII-Part A, Indian Education	84.060	561	\$ 246,415		246,415	246,415	
	Title VII-Part A, Indian Education 2015-16 - Note	84.060	799	· _ · · · · · ·	(69,909)	69,909	,	
	Subtotal			246,415	(69,909)	316,324	246,415	0
	Passed Through State Department of Education:							
	Title I-Part A, Improving Basic Programs	84.010	511	506,255		505,055	505,055	
	Title I-Part A, Improving Basic Programs 2015-16 - Note	84.010	511		(181,104)	181,104		
	Title I-School Improvement	84.010	515	18,000		6,899	7,596	(697)
	Title I-Part A, Neglected	84.013	518	6,779		6,779	6,779	
	Title II-Part A, Teacher & Principal Training	84.367	541	118,167		115,183	118,167	(2,984)
	Title II-Part A 2013-14 - Note 1	84.367	799		(14,328)	14,328		
	Title III-Part A English Language Acquisition	84.365	572	18,336		13,979	16,325	(2,346)
	Special Education Programs-							
	Special Education, Flowthrough, P.L. 105-17	84.027	621	898,158		787,331	795,162	(7,831)
	Special Education, Flowthrough 2015-16 - Note 1	84.027	799		(200,230)	200,230		
	Special Education, Early Intervening 2015-16 - Note 1	84.027	799		(278)	278		
	Special Education, Indiv. w/ Disabilities	84.027	625	9,001		4,404	4,404	
	Special Education, High Needs Tier 2	84.027	627	125,625		125,625	125,625	
	Special Education, High Needs Tier 2 2015-16 - Note 1	84.027	799		(1,949)	1,949		
	Special Education, Preschool, Ages 3-5, P.L. 105-17	84.173	641	31,744		25,910	25,910	
	Special Education, Preschool, Ages 3-5, P.L. 105-17 2015-16 - Note	84.173	799		(3,119)	3,119		
	Subtotal			1,732,065	(401,008)	1,992,173	1,605,023	(13,858)
	Passed Through State Department of Career							
	and Technology Education:							
	Carl Perkins Grant	84.048	421	19,864			18,199	(18,199)
	Carl Perkins Grant 2015-16 - Note 1	84.048	799	10,004	(20,897)	20,897	10,100	(10,100)
	Carl Perkins High Schools That Work	84.048	426	12,000	(20,007)	20,001	7,341	(7,341)
	Carl Perkins HSTW 2015-16 - Note 1	84.048	799	12,000	(7,963)	7,963	7,041	(1,041)
	Subtotal	01.010	100	\$ 31,864	(28,860)	28,860	25,540	(25,540)
	Substan			÷ 01,004	(20,000)	20,000	20,040	(20,010)

#### INDEPENDENT SCHOOL DISTRICT NO. I-01, ROGERS COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2017

Federal Grantor/Pass Through <u>Grantor/Program Title</u>	Federal CFDA <u>Number</u>	Project <u>Number</u>	Program or Award <u>Amount</u>	Beginning Balance <u>7/01/2016</u>	Revenue Collected	Total <u>Expenditures</u>	Ending Balance <u>6/30/2017</u>
U.S. Department of Agriculture:							
Passed Through State Department of Education:							
*Child Nutrition Cluster:							
Non-Cash Assistance (Commodities):							
National School Lunch Program - Note 4	10.555	N/A			106,227	106,227	
Non-Cash Assistance Subtotal					106,227	106,227	
Cash Assistance:							
National School Lunch Program	10.555	763			804,668	804,668	
School Breakfast Program	10.553	764			263,494	263,494	
Summer Food Program	10.559	766			19,101	21,861	
Cash Assistance Subtotal				0	1,087,263	1,090,023	0
Total For Program (Cluster)				0	1,193,490	1,196,250	0
Other Federal Assistance:							
Johnson O'Malley	15.130	563	40,360		16,644	39,126	(22,482)
Johnson O'Malley 2015-16 - Note 1	15.130	799		(36,071)	36,071		
ROTC	N/A	773	66,000		57,712	57,712	
ROTC 2015-16 - Note 1	N/A	799		(15,532)	15,532		
Job Training - OJT	84.126	456	8,558		7,875	7,875	
Flood Control	12.112	774	2,544		2,544	2,544	
Subtotal			117,462	(51,603)	136,378	107,257	(22,482)
Total Federal Assistance			\$ 2,127,806	(551,380)	3,667,225	3,180,485	(61,880)

Note 1 - These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2 - Basis of Presentation - The accompanying schedule of expenditures of federal awards includes the federal activity of the District for the year ended June 30, 2017. This information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended and does not present the financial position, changes in net assets, or cash flows of the District.

Note 3 - Summary of Significant Accounting Policies - Expenditives reported on this schedule are reported on the regulatory basis of accounting consistent with the preparation of the combined financial statements except as noted in Note 3. Expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The District has elected not to use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance.

Note 4 - Non-Monetary Assistance - Commodities received by the District in the amount of \$106,227 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements

\* - Major Programs

# INDEPENDENT SCHOOL DISTRICT I-01, ROGERS COUNTY SCHEDULE OF SURETY BONDS FOR THE YEAR ENDED JUNE 30, 2017

	POSITION	BOND	COVERAGE	
BONDING COMPANY	<u>COVERED</u>	<u>NUMBER</u>	<u>AMOUNT</u>	EFFECTIVE DATES
Travelers Casualty & Surety Co.	Treasurer	106554656	\$100,000	7/12/16-7/1/17
	Superintendent	105684179	\$100,000	9/18/16-9/17/17
	Position Bonds as follows:	105684172		9/18/16-9/17/17
		Number		
	Assistant Treasurer	1	\$100,000	9/18/16-9/17/17
	Encumbrance Clerk	1	\$100,000	9/18/16-9/17/17
	Minutes Clerk	1	\$1,000	9/18/16-9/17/17
	Payroll Clerk	1	\$100,000	9/18/16-9/17/17
	Activity Fund Custodian	2	\$100,000	9/18/16-9/17/17
	Activity Fund Custodian	1	\$20,000	9/18/16-9/17/17
	Activity Fund Custodian	4	\$10,000	9/18/16-9/17/17
	Activity Fund Custodian	2	\$1,000	9/18/16-9/17/17
	Warehouseman Child Nutr.	1	\$10,000	9/18/16-9/17/17

# INDEPENDENT SCHOOL DISTRICT NO. I-1, ROGERS COUNTY SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2016 TO JUNE 30, 2017

State of Oklahoma ) ) ss County of Tulsa )

The undersigned auditing firm of lawful ages, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Claremore Public Schools for the audit year 2016-17.

Sanders, Bledsoe & Hewett, <u>Certified Public Accountants, LLP</u> Auditing Firm

By

Authorized Agent

Subscribed and sworn to before me This 13<sup>th</sup> day of October, 2017



Karline Kart Notary Public (or Clerk or Judge)

My Commission Expires: 5/19/2020\ Commission No. 00008621



Stephen H. Sanders, CPA Eric M. Bledsoe, CPA Jeffrey D. Hewett, CPA

P.O. BOX 1310 • 101 N. MAIN ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

October 13, 2017

Mr. Bryan Frazier, Supt. Claremore Public Schools 102 West 10<sup>th</sup> Street Claremore, Oklahoma 74017-5835

Dear Mr. Frazier:

Listed below are the observations and recommendations from the final audit work we performed for you. Please review them very carefully, along with the review copy of your audit report. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following section contains the observations relayed to management that are <u>control deficiencies</u>, which we feel need to be communicated to you so appropriate action may be taken to correct these deficiencies. These items are not included in your audit report, as they are considered immaterial in nature.

#### Activity Funds

We noted during our testing of activity fund receipts that some sponsors were holding funds (both cash and checks) collected from students for several days before being turned in to the site activity fund custodians for deposit. This is an ongoing issue with teachers and activity fund sponsors at many large school districts. We recommend that the importance of turning in student collections in a timely manner be stressed to these employees, and that turning in these funds in to the office protects the funds from potential theft, and protects the sponsor from the perception of wrong-doing. It was noted that the site activity custodians receipted and deposited all the funds they collected in a timely manner.

#### Appropriations Reserved

We observed that the general fund appropriations reserved were overstated by \$128,265 and building fund reserved were overstated by \$34,735. We recommend that blanket purchase orders, as well as individual purchase orders, be adjusted at year-end to accurately reflect the remaining bills owed for goods and services. This will ensure that the budgeted reserves are not overstated, and that the ending fund balance is not understated.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

Eric M. Bledsoe

For

Sanders, Bledsoe & Hewett Certified Public Accountants, LLP