



CPAs &  
Advisors

January 28, 2013

Dear State Auditor and Inspector:

We recently became aware of some changes related to how certain expenditures were classified in the City of Collinsville's 2009, 2010 and 2011 SAI form 2643.

As a result, we have corrected and updated our accountants' reports thereon. Those are included in this mailing.

Even though we realize the current procedure is to submit these forms online, we are submitting paper copies via mail since the originals have already been submitted once. If you need us to provide electronic copies of such, please inform us as to the procedure we should follow to do so.

Thank you in advance for your assistance in this matter.

A handwritten signature in cursive script that reads "Natalie Barnes, CPA".

Natalie Barnes, CPA

[nhbarnes@hbc-cpas.com](mailto:nhbarnes@hbc-cpas.com)





**INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

Mayor and City Commission  
City of Collinsville, Oklahoma

We have compiled the annual survey of city and town finances form SA&I 2643 of the City of Collinsville, Oklahoma for the year ended June 30, 2011, in the accompanying prescribed form. We have not audited or reviewed the survey included in the prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the form prescribed by the State Auditor and Inspector of Oklahoma.

Management is responsible for the preparation and fair presentation of the survey in the form prescribed by the State Auditor and Inspector of Oklahoma and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the survey.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are not material modifications that should be made to the financial statements.

The survey included in the accompanying prescribed form is in accordance with the requirements of the State Auditor and Inspector of Oklahoma and is not intended to be a presentation in accordance with accounting principles generally accepted accounting principles in the United States of America.

This report is intended solely for the information and use of the State Auditor and Inspector of Oklahoma and is not intended to be and should not be used by anyone other than this specified party.

Our report dated September 4, 2012 with respect to the annual survey of city and town finances (form SA&I 2643) of the City of Collinsville, Oklahoma for the year ended June 30, 2011 has been updated because misclassifications of certain expenditures were discovered subsequent to its preparation. The City has corrected these misclassifications in a revised 2011 survey.

*HBC CPAs & Advisors*

HBC CPAs and Advisors  
January 28, 2013





**PART II DIRECT EXPENDITURES BY PURPOSE AND TYPE — Continued**

PURPOSE	EXPENDITURES BY PURPOSE AND TYPE			
	Personal Services (a)	Operations & Maintenance (b)	CAPITAL OUTLAY	
			Construction (c)	Purchase of land, equip. & structures (d)
<b>PUBLIC SAFETY — Continued</b>	E05	E05	F05	G06
<b>13. Animal Control</b>	31,396	7,701	0	37,471
<b>14. Protection inspection and regulation, n.e.c.</b> — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E06	E06	F06	G06
	0	0	0	0
<b>AMBULANCE</b>	E32	E32	F32	G32
<b>15. All expenditures for city operated or subsidized ambulance services</b>	0	0	0	0
<b>CULTURE AND RECREATION</b>	E01	E01	F01	G01
<b>16. Parks, cultural activities, and other recreation</b> — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	31,285	9,130	0	0
<b>17. Libraries</b> — Include payments to nongovernmental libraries as well as libraries operated by the city. <i>Aid to other governmental libraries should be excluded and reported in part III.</i>	E52	E52	F52	G52
	0	0	0	0
<b>UTILITIES</b>	E01	E01	F01	G01
<b>18. Gross expenditures for utility systems operated by your government.</b> <i>Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).</i>	305,193	225,009	0	1,171,785
<b>a. Water supply system</b>				
<b>b. Electric power system</b>	250,057	3,122,137	0	1,099,373
<b>c. Gas supply system</b>	0	0	0	0
<b>d. Transit</b>	0	0	0	0
<b>e. Sewers and storm sewers</b> — Construction, maintenance and operation of sanitary and storm systems and sewage disposal plants	E00	E00	F00	G00
	0	0	0	0
<b>f. Solid waste and landfill</b> — The collection and disposal of garbage and landfill operations	E01	E01	F01	G01
	121,479	113,308	0	6,100
<b>INTEREST ON DEBT</b>				
<b>19. Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.</b>		101		
<b>a. Water supply system</b>	0	292,455	0	0
<b>b. Electric power system</b>	0	295,359	0	0
<b>c. Gas supply system</b>	0	0	0	0
<b>d. Transit</b>	0	0	0	0
<b>e. All interest not covered by items 19a through 19d</b>	0	8,698	0	0
<b>ALL OTHER EXPENDITURES</b>				
<b>20. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgements and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.</b>				
<b>Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.</b>				
<b>a. Housing and community development</b> — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.	E50	E50	F50	G50
	0	0	0	0
<b>b. Economic development</b>	E00	E00	F00	G00
	85,278	21,760	0	0
<b>c. Other - Vehicle Maint.</b>	E00	E00	F00	G00
	65,552	18,560	0	6,759
<b>d. Cemetery operations &amp; maintenance</b>	18,496	4,123	0	0

Part III INTERGOVERNMENTAL EXPENDITURES						
Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis — e.g. for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments during the fiscal year.						
Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)	Item	Type of recipient government(s) (County, State, school districts, etc.) (a)	Amount (Omit cents) (b)	
1.		0	5.		0	
2.		0	6.		0	
3.		0	7.		0	
4.		0	8.		0	
<b>Part IV SALARIES, WAGES, AND FORCE ACCOUNT</b>					Amount (Omit cents)	
Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects.					200 2,475,899	
<b>Part V DEBT OUTSTANDING, ISSUED, AND RETIRED — Report special obligations of all agencies of your government as well as general city or town debt.</b>						
1. Long term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. Include revenue and nonwarranted special assessment bonds payable solely from pledged earnings or special assessments on property owners (column (e)). Report also general obligations and any debt backed by pledged resources but guaranteed by your government if these sources are insufficient (column (f)). When an advance refunding has resulted in a legal or an insubstance defeasance, the debt may be considered extinguished, reported as retired in the year of defeasance and should not be reported herein in subsequent years.						
AMOUNT, BY PURPOSE (Omit cents)						
	Outstanding at beginning of fiscal year (a)	DURING FISCAL YEAR		Outstanding total (a) plus (b) minus (c) (d)	DETAIL OF LONG-TERM DEBT OUTSTANDING	
		Issued (b)	Retired (c)		Revenue and nonwarranted bonds (e)	Guaranteed bonds (f)
a. Sewer debt	19X 3,198,152	20X 242,834	30X 738,559	2,700,227	44X 2,700,227	41X 0
b. Water supply system debt	19A 10,683,800	20A 0	30A 436,800	10,226,800	44A 10,226,800	41A 0
c. Electric power system debt	19B 72,445	20B 0	30B 72,445	0	44B 0	41B 0
d. Gas supply system debt	19C 0	20C 0	30C 0	0	44C 0	41C 0
e. Transit	19D 0	20D 0	30D 0	0	44D 0	41D 0
f. Industrial revenue and pollution control debt	19T 0	24T 0	34T 0	0	44T 0	41T 0
g. All other purposes	19X 153,042	20X 110,790	30X 30,735	233,097	44X 233,097	41X 0
2. Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations.					Amount (Omit cents)	
a. Amount outstanding at beginning of fiscal year					61V 0	
b. Amount outstanding at end of fiscal year					64V 0	
<b>Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR</b>						
Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein.						
Type of fund				Amount at end of fiscal year (Omit cents)		
1. Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt.				W01 0		
2. Bond funds — Unexpected proceeds from sale of G.O. and revenue bond issues held pending disbursement.				W31 0		
3. All other funds except employee retirement funds.				W01 4,458,316		
4. Retirement systems — Single employer plans only				0		

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**Part VII AUDITOR INFORMATION**

**NOTE** — This report will not be considered complete unless an accompanying "accountants compilation report on financial statements included in certain prescribed forms" is attached to the report. The municipality's auditor should follow the in AR Section 300 of the AICPA Professional Standards in preparing such compilation report.

Auditor's firm name

**HBC CPAS & ADVISORS**

Address — Number and street

**1401 HEALTH CENTER PARKWAY**

City

**YUKON**

State

**OK**

ZIP Code

**73099**

**TELEPHONE**

Area Code

**405**

Number

**848-7797**

Extension

Name of contact person

**NATALIE BARNES**

**COVERAGE OF THIS REPORT**

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presently component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

**SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES  
2004 ANNUAL SURVEY OF CITY AND TOWN FINANCES**

**COVERAGE OF THIS REPORT**

In addition to the fiscal activities of your general government, include the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- City water districts
- Medical center authorities
- Joint airport boards
- Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- Public trust (Title 60, Section 176 of the Oklahoma Statutes)
- Separate road districts
- Sewer districts
- Utilities authorities
- Zoning districts

**Part I — TAX REVENUES**

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses.

**1. Property taxes (code T01)**

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

**2. Local sales taxes**

**a. General sales tax (code T09)**

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

**b. Franchise fee or tax - public utilities (code T15)**

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

**d. Other — Specify any sales tax not mentioned above**

**3. Licenses, permits, and other taxes**

**a. Licenses, permits, and taxes (code T99)**

Enter here licenses and inspection charges on occupation and business.

**b. Report only licenses and permits not included in 3a**

**Part IA — INTERGOVERNMENTAL REVENUE**

**1. General support**

From State (code C30) — Enter amount received from alcoholic beverage tax county distribution.

**2. Streets and highways (codes C46, D4R, and R4R)**

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

**3. Health or hospitals (codes C42, D42, and R42)**

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

**4. Grants received for utilities (codes C91 to R91)**

**7. Grants received for mass transit and/or bus systems (codes C94 to B94)**

**8. All other (From State — code C-89; From Federal Government — code B89)**

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- Community development and urban renewal
- Civic defense
- Airports
- Waste and sewer facilities
- Manpower planning and utilization

**Part IB — OTHER REVENUE**

**3. Special assessment funds**

*Include —*

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations as part II, item 9e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

**Part IV — SALARIES, WAGES, AND FORCE ACCT.**

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

**Part V — DEBT OUTSTANDING, ISSUED & RETIRED**

Also include industrial revenue or pollution control bonds, if issued by your city or town.

**Hospitals —** The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

<b>Municipality</b>	<b>Hospital</b>
Anadarko	Anadarko Municipal Hospital
Bethany	Bethany General Hospital
Carnegie	Carnegie Tri-County Municipal Hospital
Cleveland	Cleveland Area Hospital
Clinton	Clinton Regional Hospital
El Reno	Park View Hospital
Fairfax	Fairfax Municipal Hospital
Fairview	Fairview Hospital
Healdton	Healdton Municipal Hospital
Holdenville	Holdenville General Hospital
Lindsay	Lindsay Municipal Hospital
Mangum	Mangum City Hospital
Norman	Norman Municipal Hospital
Okeene	Okeene Municipal Hospital
Pauls Valley	Pauls Valley General Hospital
Pawnee	Pawnee Municipal Hospital
Sayre	Sayre Memorial Hospital
Seminole	Seminole Municipal Hospital
Tahlequah	Tahlequah City Hospital
Watonga	Watonga Municipal Hospital