

**City of Comanche, Oklahoma**  
Financial Statements  
Year-End June 30, 2018

City of Comanche, Oklahoma  
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## **BASIC FINANCIAL STATEMENTS**



## **INDEPENDENT AUDITOR'S REPORT**

Members of the City Council  
City of Comanche, Oklahoma

### **Report on the Financial Statements**

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and aggregate remaining fund information of the City of Comanche, Oklahoma as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note I 2; this includes determining that the modified cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position-modified cash basis of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Comanche, Oklahoma, as of June 30, 2018, and the respective changes in financial position-modified cash basis, and cash flows, where applicable, thereof for the year then ended in accordance with the basis of accounting described in Note I 2.

### **Basis of Accounting**

We draw your attention to Note 1 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on a modified cash basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

### **Other Matters**

#### *Supplementary Information*

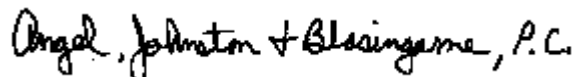
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Comanche, Oklahoma basic financial statements. The combining and individual nonmajor fund financial statements and schedule of federal and state awards are presented for additional analysis and are not a required part of the basic financial statements. The combining fund financial statements and schedule of federal and state awards are not a required part of the financial statements.

The combining and individual nonmajor fund financial statements and schedule of federal and state awards are the responsibility of management, and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedule of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The budgetary comparison information on pages 40 and 41, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by Governmental Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 29, 2018, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Comanche's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Chickasha, Oklahoma  
November 29, 2018

City of Comanche, Oklahoma  
Government-Wide Statement of Assets, Liabilities and Net Position – Modified Cash Basis  
June 30, 2018

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Cash	\$ 278,375	\$ -	\$ 278,375
Restricted Cash	-	553,812	553,812
Investments	26,540	246,370	272,910
Notes Receivable	-	118,128	118,128
Internal Balances	230	(230)	-
Capital Assets			
Land			
and Construction in Progress	737,611	415,770	1,153,381
Capital Assets being depreciated, net	1,421,971	4,335,566	5,757,537
<b>Total Assets</b>	<b>\$ 2,464,727</b>	<b>\$ 5,669,416</b>	<b>\$ 8,134,143</b>
<b>LIABILITIES</b>			
Cash Overdraft	\$ -	\$ 26,456	\$ 26,456
Long-term Liabilities			
Due Within One Year	29,293	176,507	205,800
Due in More Than One Year	59,549	2,487,437	2,546,986
<b>Total Liabilities</b>	<b>\$ 88,842</b>	<b>\$ 2,690,400</b>	<b>\$ 2,779,242</b>
<b>NET POSITION</b>			
Net investment in capital assets	\$ 2,070,740	\$ 2,498,806	\$ 4,569,546
Restricted			
Capital Projects	121,456	111,787	233,243
Cemetery	11,232	-	11,232
Retirees	26,540	-	26,540
Streets	51,619	-	51,619
Unrestricted	94,298	368,423	462,721
<b>Total Net Position</b>	<b>\$ 2,375,885</b>	<b>\$ 2,979,016</b>	<b>\$ 5,354,901</b>

The notes to the financial statements are an integral part of this statement

City of Comanche, Oklahoma  
Government-Wide Statement of Revenues, Expenses and Changes in Net Position – Modified Cash Basis  
For the Year Ended June 30, 2018

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Primary Government</b>							
<b>Governmental Activities</b>							
General Government	\$ 273,226	\$ 29,762	\$ -	\$ -	\$ (243,464)	\$ -	\$ (243,464)
Highways and Streets	74,935	-	-	-	(74,935)	-	(74,935)
Public Safety	734,307	73,965	39,059	-	(621,283)	-	(621,283)
Health and Welfare	96,434	18,997	23,479	-	(53,958)	-	(53,958)
Culture and Recreation	111,223	18,897	4,235	-	(88,091)	-	(88,091)
Cemetery	61,084	34,150	-	-	(26,934)	-	(26,934)
Interest	1,954	-	-	-	(1,954)	-	(1,954)
<b>Total Governmental Activities</b>	<b>\$ 1,353,163</b>	<b>\$ 175,771</b>	<b>\$ 66,773</b>	<b>\$ -</b>	<b>\$ (1,110,619)</b>	<b>\$ -</b>	<b>\$ (1,110,619)</b>
<b>Business-Type Activities</b>							
General Government	\$ 287,287	\$ -	\$ -	\$ -	\$ -	\$ (287,287)	\$ (287,287)
Electric	1,265,544	1,634,923	-	76,164	-	445,543	445,543
Water	394,480	243,354	-	-	-	(151,126)	(151,126)
Sewer	182,020	146,828	53,593	-	-	18,401	18,401
Sanitation	210,225	255,886	-	-	-	45,661	45,661
Economic Development	-	8,977	-	-	-	8,977	8,977
<b>Total Business Type Activities</b>	<b>\$ 2,339,556</b>	<b>\$ 2,289,968</b>	<b>\$ 53,593</b>	<b>\$ 76,164</b>	<b>\$ -</b>	<b>\$ 80,169</b>	<b>\$ 80,169</b>
<b>Total Primary Government</b>	<b>\$ 3,692,719</b>	<b>\$ 2,465,739</b>	<b>\$ 120,366</b>	<b>\$ 76,164</b>	<b>\$ (1,110,619)</b>	<b>\$ 80,169</b>	<b>\$ (1,030,450)</b>
<b>General Revenues</b>							
Sales and Use Taxes					\$ 638,635	\$ -	\$ 638,635
Franchise Taxes					32,541	-	32,541
Motor Vehicle Taxes					14,210	-	14,210
Interest					590	21,204	21,794
Rents and Royalties					52,835	-	52,835
Miscellaneous					14,109	40,118	54,227
Gain (Loss) on Disposal of Assets					2,647	-	2,647
Transfers					166,980	(166,980)	-
<b>Total General Revenues and Transfers</b>					<b>\$ 922,547</b>	<b>\$ (105,658)</b>	<b>\$ 816,889</b>
<b>Change in Net Position</b>					<b>\$ (188,072)</b>	<b>\$ (25,489)</b>	<b>\$ (213,561)</b>
<b>Net Position- Beginning</b>					<b>2,563,957</b>	<b>3,004,505</b>	<b>5,568,462</b>
<b>Net Position - Ending</b>					<b>\$ 2,375,885</b>	<b>\$ 2,979,016</b>	<b>\$ 5,354,901</b>

The notes to the financial statements are an integral part of this statement



City of Comanche, Oklahoma  
Statement of Assets, Liabilities and Fund Balances– Modified Cash Basis  
Governmental Funds  
June 30, 2018

	General Fund	Capital Improvements Fund	Other Governmental Funds	Total
<b>Assets</b>				
Cash	\$ 42,356	\$ 142,658	\$ 97,932	\$ 282,946
Investments	26,540	-	200	26,740
Due From Other Funds	45	-	-	45
Total Assets	\$ 68,941	\$ 142,658	\$ 98,132	\$ 309,731
<b>Liabilities</b>				
Cash Ovrdraft	\$ 4,426	\$ -	\$ 144	\$ 4,570
Due to Other Funds	15	-	-	15
Total Liabilities	4,441	-	144	4,585
<b>Fund Balances</b>				
Restricted	\$ 26,540	\$ 121,456	\$ 62,851	\$ 210,847
Committed	1,418	-	18,931	20,349
Assigned	39,483	21,202	16,350	77,035
Unassigned	(2,941)	-	(144)	(3,085)
Total Fund Balances	64,500	142,658	97,988	305,146
Total Liabilities and Fund Balances	\$ 68,941	\$ 142,658	\$ 98,132	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the fund.	Capital Assets being depreciated	\$ 3,955,262	
	Accumulated Depreciation	(2,533,291)	2,159,582
Long-term capital lease are not due and payable in the current period and accordingly are not reported as fund liabilities.			(88,842)
Net position of governmental activities.			\$ 2,375,886

The notes to the financial statements are an integral part of this statement

City of Comanche, Oklahoma  
Statement of Revenues, Expenditures and  
Changes in Fund Balance – Modified Cash Basis – Governmental Funds  
For the Year Ended June 30, 2018

	General Fund	Capital Improvements Fund	Other Governmental Funds	Total
<b>REVENUE</b>				
Taxes	\$ 454,735	\$ 216,441	\$ 14,210	\$ 685,386
Charges for Services	43,874	-	35,195	79,069
Interest	28	520	43	591
Rent and Royalties	8,405	-	4,590	12,995
License and Permits	8,932	-	-	8,932
Fines and Forfeitures	92,763	-	-	92,763
Donations	25	1,925	-	1,950
Grants	-	33,315	19,488	52,803
Miscellaneous	72,743	20	2,720	75,483
Total Revenue	<u>\$ 681,505</u>	<u>\$ 252,221</u>	<u>\$ 76,246</u>	<u>\$ 1,009,972</u>
<b>EXPENDITURES</b>				
Current				
General Government	\$ 240,727	\$ -	\$ -	\$ 240,727
Highways and Streets	13,734	-	8,780	22,514
Public Safety	649,581	-	7,235	656,816
Cemetery	44,930	-	-	44,930
Culture and Recreation	72,186	-	58,973	131,159
Capital Outlay				
General Government	-	51,034	-	51,034
Cemetery	56,000	-	4,462	60,462
Culture and Recreation	-	15,691	-	15,691
Public Health and Welfare	-	90,815	-	90,815
Public Safety	-	28,116	3,130	31,246
Highways and Streets	-	1,367	-	1,367
Debt Service				
Principal	-	28,994	-	28,994
Interest	-	1,954	-	1,954
Total Expenditures	<u>\$ 1,077,158</u>	<u>\$ 217,971</u>	<u>\$ 82,580</u>	<u>\$ 1,377,709</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (395,653)</u>	<u>\$ 34,250</u>	<u>\$ (6,334)</u>	<u>\$ (367,737)</u>
Other Financing Sources				
Capital Asset Financing Proceeds	56,000	\$ -	\$ -	\$ 56,000
Transfers In	485,658	-	10,000	495,658
Transfers Out	(134,574)	(13,260)	-	(147,834)
Total Other Financing Sources	<u>\$ 407,084</u>	<u>\$ (13,260)</u>	<u>\$ 10,000</u>	<u>\$ 403,824</u>
Net Change in Fund Balances	\$ 11,431	\$ 20,990	\$ 3,666	\$ 36,087
Fund Balances - Beginning	<u>53,069</u>	<u>121,668</u>	<u>94,322</u>	<u>269,059</u>
Fund Balances - Ending	<u>\$ 64,500</u>	<u>\$ 142,658</u>	<u>\$ 97,988</u>	<u>\$ 305,146</u>

The notes to the financial statements are an integral part of this statement

City of Comanche, Oklahoma  
 Reconciliation of the Statement of Revenues, Expenditures and  
 Changes in Fund Balance – Modified Cash Basis – Governmental Funds  
 to the Statement of Revenue, Expenses and Changes in Net Position – Modified Cash Basis  
 For the Year Ended June 30, 2018

Amounts reported for governmental activities  
 in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 36,087
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Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlay in the current period.	(185,308)
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The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets.

This amount is the net effect of these differences in the treatment of long-term debt and related items.	<u>(5,071)</u>
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Change in net position of governmental activities.	<u><u>\$ (188,072)</u></u>
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City of Comanche, Oklahoma  
Statement of Assets, Liabilities, Net Position – Modified Cash Basis – Proprietary Funds  
June 30, 2018

	Enterprise Funds		
	Comanche Utilities Authority	Comanche Land Management Authority	Totals
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalent	\$ -	\$ 8,956	\$ 8,956
Restricted Cash and Cash Equivalent	107,993	-	107,993
Current Investment	17,080	-	17,080
Current Note Receivable	31,323	-	31,323
Total Current Assets	<u>\$ 156,396</u>	<u>\$ 8,956</u>	<u>\$ 165,352</u>
<b>Noncurrent Assets</b>			
Restricted Cash	445,819	-	445,819
Investments	229,290	-	229,290
Note Receivable	86,805	-	86,805
<b>Capital Assets</b>			
Land and Construction in Progress	245,487	170,283	415,770
Other Capital Assets, Net of Depreciation	4,333,856	1,710	4,335,566
Total Noncurrent Assets	<u>\$ 5,341,257</u>	<u>\$ 171,993</u>	<u>\$ 5,513,250</u>
<b>Total Assets</b>	<u>\$ 5,497,653</u>	<u>\$ 180,949</u>	<u>\$ 5,678,602</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Cash Overdraft	35,414	-	35,414
Due to Other Funds	230	-	230
Refundable Meter Deposits	37,000	-	37,000
Notes Payable - Current	139,507	-	139,507
Total Current Liabilities	<u>\$ 212,151</u>	<u>\$ -</u>	<u>\$ 212,151</u>
<b>Noncurrent Liabilities</b>			
Refundable Meter Deposits	64,520	-	64,520
Notes Payable	2,422,917	-	2,422,917
Total Noncurrent Liabilities	<u>2,487,437</u>	<u>-</u>	<u>2,487,437</u>
<b>Total Liabilities</b>	<u>\$ 2,699,588</u>	<u>\$ -</u>	<u>\$ 2,699,588</u>
<b>NET POSITION</b>			
Invested in Capital Assets, Net of Related Debt	2,326,813	171,993	2,498,806
Restricted for Rural Development Loans	111,787	-	111,787
Unrestricted	359,465	8,956	368,421
<b>Total Net Position</b>	<u>\$ 2,798,065</u>	<u>\$ 180,949</u>	<u>\$ 2,979,014</u>

The notes to the financial statements are an integral part of this statement

City of Comanche, Oklahoma  
Statement of Revenue, Expenses and Changes in Net Position – Modified Cash Basis – Proprietary  
Funds  
For the Year Ended June 30, 2018

	Enterprise Funds		
	Comanche Utilities Authority	Comanche Land Management Authority	Totals
Operating Revenues:			
Electric	\$ 1,636,274	\$ -	1,636,274
Water	204,163	-	204,163
Sewer	146,828	-	146,828
Sanitation	255,886	-	255,886
Fees and Penalties	114,651	-	114,651
Rental	-	8,977	8,977
Miscellaneous	43,322	-	43,322
Total Operating Revenue	<u>\$ 2,401,124</u>	<u>\$ 8,977</u>	<u>\$ 2,410,101</u>
Operating Expenses:			
Sanitation Services	210,225	-	210,225
Water	360,050	-	360,050
Electric	1,257,116	-	1,257,116
Line Maintenance	127,024	-	127,024
General Administration	252,073	1,089	253,162
Total Operating Expenses	<u>\$ 2,206,488</u>	<u>\$ 1,089</u>	<u>\$ 2,207,577</u>
Operating Income (Loss)	<u>\$ 194,636</u>	<u>\$ 7,888</u>	<u>\$ 202,524</u>
Nonoperating Revenues (Expenses):			
Grants	\$ 53,593	\$ -	\$ 53,593
Debt Issuance Costs	(38,000)	-	(38,000)
Interest Income	21,204	-	21,204
Interest Expense	(97,832)	-	(97,832)
Total Nonoperating Revenues (Expenses)	<u>\$ (61,035)</u>	<u>\$ -</u>	<u>\$ (61,035)</u>
Income (loss) before contributions and transfers	133,601	7,888	141,489
Capital Contributions	14,762	166,083	180,845
Transfers In	89,958	6,978	96,936
Transfers Out	(444,762)	-	(444,762)
Net Change in Net Position	\$ (206,441)	\$ 180,949	\$ (25,492)
Total Net Position - Beginning	3,004,506	-	3,004,506
Total Net Position- Ending	<u>\$ 2,798,065</u>	<u>\$ 180,949</u>	<u>\$ 2,979,014</u>

The notes to the financial statements are an integral part of this statement

City of Comanche, Oklahoma  
Statement of Cash Flows – Modified Cash Basis – Proprietary Funds  
For the Year Ended June 30, 2018

	Enterprise Funds		Totals
	Comanche Utilities Authority	Comanche Land Management Authority	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Customers	\$ 2,425,864	\$ 8,977	\$ 2,434,841
Payments to Employees for Services	(434,663)	-	(434,663)
Payments to Vendors for Goods and Services	(1,495,551)	(999)	(1,496,550)
Net Cash Provided by Operating Activities	<u>\$ 495,650</u>	<u>\$ 7,978</u>	<u>\$ 503,628</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
Interfund Transfers from Other Funds	\$ 81,398		\$ 81,398
Cash Received from Nonoperating Grants	53,593		53,593
Interfund Transfers to Other Funds	(437,554)		(437,554)
Net Cash Used by Noncapital Financing Activities	<u>\$ (302,563)</u>	<u>\$ -</u>	<u>\$ (302,563)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Purchase of Capital Assets	\$ (268,610)	\$ (6,000)	\$ (274,610)
Cash received from Taxes Levied for Capital Purposes or Repayment of Capital Debt	8,560	-	8,560
Interfund Transfers fro Capital Purposes	-	6,978	6,978
Capital Debt Proceeds	1,775,000	-	1,775,000
Capital Contributions	(6,978)	-	(6,978)
Cash Paid for Debt costs	(38,000)	-	(38,000)
Principal Paid on Capital Debt	(1,449,283)	-	(1,449,283)
Interest Paid on Capital Debt	(97,832)	-	(97,832)
Net Cash Used by Capital Financing Activities	<u>\$ (77,143)</u>	<u>\$ 978</u>	<u>\$ (76,165)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest Income	\$ 21,204	\$ -	\$ 21,204
Economic Development Program Loan Payments	27,114	-	27,114
Economic Development Program Loans	(52,000)	-	(52,000)
Cash Received from Restricted Accounts	(326,992)	-	(326,992)
Cash Received from Sale of Investments	16,060	-	16,060
Net Cash Used by Investing Activities	<u>\$ (314,614)</u>	<u>\$ -</u>	<u>\$ (314,614)</u>
Net Decrease in Cash and Cash Equivalents	\$ (198,670)	\$ 8,956	\$ (189,714)
Cash and Cash Equivalents, Beginning of Year	271,249	-	271,249
Cash and Cash Equivalents, End of Year	<u>\$ 72,579</u>	<u>\$ 8,956</u>	<u>\$ 81,535</u>
As shown on the Statement of Financial Position			
Cash and Cash Equivalent	\$ (35,414)	\$ 8,956	\$ (26,458)
Restricted Cash and Cash Equivalent	107,993	-	107,993
	<u>\$ 72,579</u>	<u>\$ 8,956</u>	<u>\$ 81,535</u>
<b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</b>			
Operating Income	\$ 194,636	\$ 7,888	\$ 202,524
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities			
Depreciation	276,275	90	276,365
Decrease in Refundable Meter Deposits	24,739	-	24,739
Total Adjustments	<u>301,014</u>	<u>90</u>	<u>301,104</u>
Net Cash Provided by Operating Activities	<u>\$ 495,650</u>	<u>\$ 7,978</u>	<u>\$ 503,628</u>

The Comanche Public Works Authority received \$14,762 and Comanche Land Management Authority received \$166,083 of contributed assets through governmental funds.

The notes to the financial statements are an integral part of this statement

City of Comanche, Oklahoma  
Notes to Financial Statements  
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I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

II. The Reporting Entity

The City of Comanche, Oklahoma, (the City) is a charter city operating under a Council-Manager form of government authorized by the charter and Title 11 of the Oklahoma statutes. The governing body of the City is the City Council comprised of five elected members. The appointed City Manager is the administrative head of the City.

The accompanying financial statements present the City of Comanche and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations.

Blended Component Units

The Comanche Utilities Authority (CPWA) was created February 9, 1971, for the use and benefit of the beneficiary, City of Comanche, to furnish, construct, administer and finance any public works facilities or improvements for public purposes under the laws of the State of Oklahoma. The City Council of the City of Comanche acts as the Board of Trustees of the Comanche Utilities Authority. The rates for user charges and bond issuance authorizations are approved by the government council and the legal liability for the general obligation portion of the Authority's debt remains with the government. The Authority is reported as an enterprise fund.

The Comanche Land Management Authority (CMLA) was created November 14, 2017 benefit of the beneficiary, City of Comanche, to made the most efficient use of all economic resources and powers to lessen burdens on government and to stimulate economic growth and development. . The City Council of the City of Comanche acts as the Board of Trustees of CMLA. Debt issuance authorizations would be approved by the government council. The Authority is reported as an enterprise fund.

I2. Government-wide and fund financial statements

*Government-Wide Financial Statements*

The government-wide financial statements (i.e., the statement of assets, liabilities and net position – modified cash basis and the statement of revenues, expenses and changes in net position – modified cash basis) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

City of Comanche, Oklahoma  
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The statement of revenues, expenses and changes in net position – modified cash basis demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. The City has the following program revenues in each activity:

- General Government – license and permits
- Highways and Streets –capital grants
- Public Safety – fines and forfeitures, rural fire district dues, donations, restricted grants
- Economic Development – restricted grants
- Health and Welfare –fees for meals, restricted grants
- Culture and Recreation – hunting and fishing, camping and rental fees
- Cemetery – cemetery openings/closings and lot sales

Taxes and other items not properly included among program revenues are reported instead as *general revenues* even if restricted for a specific purpose.

The government-wide financial statements of the City are presented using the economic resource measurement focus within the limitations of the modified cash basis of accounting, which is a basis other than GAAP as established by GASB. This basis of accounting involves modifications to the cash basis of accounting to report in the statement of assets, liabilities and net position cash transactions or events that provide a benefit or result in an obligation that covers a period greater than the period in which the cash transaction or event occurred. Such modifications include the following:

- Capital assets are recorded as assets when purchased and related depreciation is recorded.
- Long-term debt is recorded when incurred.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.



City of Comanche, Oklahoma  
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*Fund Financial Statements*

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in each fund-type financial statements.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental funds focus on a current financial resources measurement within the limitations of the modified cash basis of accounting. Only current financial assets and liabilities are generally included on the statement of assets, liabilities and fund balance. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The City reports the following major government funds which are displayed in separate columns:

General Fund - is the Government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The general fund also includes internal funds formally accounted for as special revenue funds: emergency services, grants, abatement, pension retirement, hunting and fishing, fire grant, drug forfeitures, court, Gayle Ashbury fund, and special projects fund.

Capital Improvement Fund - is a capital projects fund which accounts for dedicated sales tax and other restricted revenue sources to be used for capital improvements.

Aggregated Nonmajor Governmental Funds (reported as other governmental funds):

- Cemetery Care Fund – accounts for 12.5 percent of cemetery revenues restricted by State law for cemetery capital improvements
- Rural Fire – accounts for annual dues assessments
- Street and Alley.- accounts for State shared gasoline excise and commercial vehicle taxes legally restricted for street and alley purposes.

The City reports the Comanche Utilities Authority (CPWA) and the Comanche Land Management Authority (CLMA) as proprietary funds. CPWA accounts for the activities related to the provision of electric, water sewer and sanitation services to businesses and residents. CPWA also has an economic development revolving loan fund. It operates the water and sewer treatment plants, water distribution system, sewer collections systems and pump stations. CLMA accounts for activities related to operation of the golf course and economic development.

City of Comanche, Oklahoma  
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Proprietary funds utilize an economic resources measurement focus within the limitations of modified cash basis of accounting. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), net financial position and cash flows. All assets, deferred outflows, liabilities and deferred inflows associated with their activities are generally reported modified as follows:

- Capital assets are recorded as assets when purchased and related depreciation is recorded.
- Long-term debt is recorded when incurred.

Major Fund: Comanche Utilities Authority (CPWA) – accounts for the operation of the electric, water, sewer, and sanitation activities. Comanche Land Management Authority (CLMA) accounts for operations of the golf course and other economic development.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the City’s enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

## II. ASSETS, LIABILITIES, AND NET POSITION OR EQUITY

### III. Deposits and investments

For purposes of the statement of cash flows, the City considers short-term investments with original maturities of three months or less from the date of acquisition to be cash equivalents

Oklahoma Statutes authorize the City to invest in direct obligations of the United States Government, its agencies or instrumentalities; collateralized or insured certificates of deposits of financial institutions located in the state of Oklahoma or fully-insured certificates of deposits of financial institutions located outside the state; savings accounts, and county, municipal or school district general obligation debt.

The City does not have a specific policy limiting the concentration amount that may be invested with one issuer. The City has no formal policy on managing credit risk.

Public trusts created under Oklahoma Statutes Title 60 are not subject to the above investment limitations and are primarily governed by any restrictions in their trust or note indenture. CPWA and CLMA have no specific policy but follow the state statutes for the City.

City of Comanche, Oklahoma  
Notes to Financial Statements  
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II2. Interfund transactions

Interfund receivables and payables arise from interfund transactions and are recorded in the period transacted. Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and to move unrestricted revenue collected to finance various programs accounted for in other funds in accordance with budgetary authorizations.

II3. Restricted assets

Certain proceeds of the Authority's notes payable, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of assets, liabilities and net position – modified cash basis because they are maintained in separate bank accounts and their use is limited by applicable loan covenants. The debt service reserve accounts are used to report resources set aside to make debt payments, make up potential futures deficiencies, or to meet unexpected contingencies or to fund asset renewals and replacements. Customer utility deposits, refunded upon termination of service or applied to final bill, and Rural Enterprise revolving loan funds are also reported as restricted cash.

II4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial individual cost of more than \$500 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	50
Infrastructure	25
System infrastructure	30
Vehicles	5
Machinery and equipment	10

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

II5. Fund equity

Governmental Fund Balance Classification: The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the entity is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. City of Comanche, Oklahoma did not have any nonspendable resources as of June 30, 2018.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. City of Comanche, Oklahoma has restricted resources by state law and from grants as of June 30, 2018.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal ordinance or resolution of the City Council. These amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned: This classification includes amounts that are constrained by City of Comanche, Oklahoma's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the City Council or through the council delegating this responsibility to the manager through the budgetary process.

Unassigned: This classification includes the residual fund balance for the General Fund. The unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts.

As of June 30, 2018, governmental fund balances are composed of the following:

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

	General Fund	Capital Improvements Fund	Other Governmental Funds	Total Governmental Funds
Restricted				
Capital Projects	\$ -	\$ 121,456	\$ -	\$ 121,456
Cemetery	-	-	11,232	11,232
Retirees	26,540	-	-	26,540
Streets	-	-	51,619	51,619
				<u>210,847</u>
Committed				
Rural Fire Department	-	-	18,931	18,931
Drug Prevention	1,418	-	-	1,418
				<u>20,349</u>
Assigned				
Public Safety	18,008	-	-	18,008
Capital Projects	-	21,202	-	21,202
Rural Fire Department	-	-	12,564	12,564
Streets	-	-	1,067	1,067
Cemetery	-	-	2,719	2,719
Hunting and Fishing	14,426	-	-	14,426
Court	7,049	-	-	7,049
Citizens Center	-	-	-	-
				<u>77,035</u>
Unassigned	<u>(2,941)</u>	<u>-</u>	<u>(144)</u>	<u>(3,085)</u>
	<u>\$ 64,500</u>	<u>\$ 142,658</u>	<u>\$ 97,988</u>	<u>\$ 305,146</u>

It is the City's policy to first use restricted fund balances prior to the use of unrestricted fund balances when an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available. The City would typically use restricted fund balances first, followed by committed resources and the assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

**Proprietary Fund Balance Classification:** The proprietary funds classify net position in the same manner as the government-wide financial described in the next paragraph.

City of Comanche, Oklahoma  
Notes to Financial Statements  
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II6. Government-wide Net Position

Government-wide Net Position are divided into three components:

- Net investment in capital assets– consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.
- Restricted – consist of net position that are restricted by creditors, by the state enabling legislation, by grantors (both federal and state), and by other contributors.
- Unrestricted – all other net position are reported in this category.

It is the City’s policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

II7. Sales Tax Revenue

Sales tax revenue represents a 4 cent tax on each dollar of taxable sales of which one and a half cents is voter restricted for the capital improvements fund and one-half cent is transferred to the water sales tax fund for debt service. In February, 2013, the Stephens County voters approved an additional .15 percent of 1% sales tax with the proceeds to go the fire departments and senior centers in the county. Increase started April 1, 2013 through March 30, 2020.

II8. Use of Estimates

The preparation of financial statements in conformity with the modified cash basis of accounting used by the City requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

III. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

III1. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities.

The government fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation of the difference between *net changes in fund balances - total governmental funds* and *changes in net position of governmental activities* as reported in the

City of Comanche, Oklahoma  
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government-wide statement of activities.

One element of that reconciliation explains that “Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital Outlay	\$ 159,808
Assets transferred to Business activity	(155,000)
Depreciation Expense	(190,116)
	<u>\$ (185,308)</u>

IV. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

By its nature as a local government unit, the City and its component unites are subject to various federal, state and local laws and contractual requirements. The following instances of noncompliance are considered material to the financial statements.

IV1. Budgetary Noncompliance

For the year ended June 30, 2018, expenditures exceeded appropriations at the legal level of control in individual funds as follows:

Fund	Department	Expenditures Exceeding Appropriations
General Fund	General Government	\$ 8,138
Comanche Utilities Authority	General Government	44,617
	Line Maintenance	74,667

V. BUDGETARY INFORMATION

The city manager submits an annual budget to the City Council in accordance with the City Charter and the Oklahoma Municipal Budget Act. In June the City Council adopts annual fiscal year appropriated budgets for all city funds.

The appropriated budget is prepared by fund, department and categories (personnel services, materials and supplies, other services and charges, capital outlay, debt services and transfers). Transfers of appropriations between departments within a fund require the approval of the City Manager. Transfers of appropriations between funds and supplements to the budget require City Council approval. The legal level of budgetary control is the department level within a fund. Supplemental appropriations must be filed with the Office of

City of Comanche, Oklahoma  
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State Auditor and Inspector.

VI. DEPOSITS

Deposit Custodial Credit Risk: Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The City follows state statutes regarding custodial credit risk which requires collateral for all deposits in excess of Federal Deposit Insurance. At June 30, 2018, the bank balance was \$456,403. The City was not exposed to custodial credit risk as of June 30, 2018.

VII. INVESTMENTS

The City's investments at June 30, 2018, are presented as follows:

Investment Type	Cost	Investment Maturities ( in year)			
		Less Than 1	1-5	6-10	10-15
Annuity	\$ 246,370	\$ 17,080	\$ 103,113	\$ 126,177	\$ -
Money Market Mutual Fund	26,540	26,540	-	-	-
	<u>\$ 272,910</u>	<u>\$ 43,620</u>	<u>\$ 103,113</u>	<u>\$ 126,177</u>	<u>\$ -</u>

These investments are not securities therefore are not subject to custodial credit risk and are unrated. The City does not have a specific policy regarding investment credit risk. The City places no limit on the amount that may be invested in one issuer.

VIII. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2018 was as follows:

**Primary Government**

	Beginning Balance	Reclassification	Increases	Decreases	Ending Balance
<i>Government Activities:</i>					
<i>Capital assets, not being depreciated</i>					
Land	\$ 892,611	\$ (155,000)	\$ -	\$ -	\$ 737,611
Total capital assets, not being depreciated	<u>892,611</u>	<u>(155,000)</u>	<u>-</u>	<u>-</u>	<u>737,611</u>
<i>Capital assets, being depreciated</i>					
Buildings	1,475,171	-	-	-	1,475,171
Vehicles	657,721	-	22,315	54,206	625,830
Machinery and Equipment	907,833	-	137,493	48,490	996,836
Infrastructure	857,425	-	-	-	857,425
Total capital assets, being depreciated	<u>3,898,150</u>	<u>-</u>	<u>159,808</u>	<u>102,696</u>	<u>3,955,262</u>
Less Accumulated Depreciation	<u>2,412,091</u>	<u>-</u>	<u>190,116</u>	<u>68,916</u>	<u>2,533,291</u>
Total capital assets, being depreciated, net	<u>1,486,059</u>	<u>-</u>	<u>(30,308)</u>	<u>33,780</u>	<u>1,421,971</u>
Governmental activities capital assets, net	<u>2,378,670</u>	<u>(155,000)</u>	<u>(30,308)</u>	<u>33,780</u>	<u>2,159,582</u>



City of Comanche, Oklahoma  
Notes to Financial Statements  
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	Beginning Balance	Reclassification	Increases	Decreases	Ending Balance
<b>Business-type Activities:</b>					
<b>Capital assets, not being depreciated</b>					
Construction in Progress		\$ -	\$ 146,770	\$ -	\$ 146,770
Land	108,000	155,000	6,000	-	269,000
Total capital assets, not being depreciated	<u>108,000</u>	<u>155,000</u>	<u>152,770</u>	<u>-</u>	<u>415,770</u>
<b>Capital assets, being depreciated</b>					
Buildings	301,610	-	-	-	301,610
Vehicles	227,688	-	-	-	227,688
Machinery and Equipment	275,639	-	3,850	-	279,489
Water Storage Rights	946,641	-	-	-	946,641
Infrastructure	6,355,544	-	143,835	-	6,499,379
Total capital assets, being depreciated	<u>8,107,122</u>	<u>-</u>	<u>147,685</u>	<u>-</u>	<u>8,254,807</u>
Less Accumulated Depreciation	<u>3,642,876</u>	<u>-</u>	<u>276,365</u>	<u>-</u>	<u>3,919,241</u>
Total capital assets, being depreciated, net	<u>4,464,246</u>	<u>-</u>	<u>(128,680)</u>	<u>-</u>	<u>4,335,566</u>
Business activities capital assets, net	<u>4,572,246</u>	<u>155,000</u>	<u>24,090</u>	<u>-</u>	<u>4,751,336</u>
<b>Total Primary Government</b>	<u><b>\$ 6,950,916</b></u>	<u><b>\$ -</b></u>	<u><b>\$ (6,218)</b></u>	<u><b>\$ 33,780</b></u>	<u><b>\$ 6,910,918</b></u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Government activities:	
General government	\$ 25,647
Public safety	70,689
Culture and recreation	29,668
Highways and streets	52,420
Cemetery	<u>11,692</u>
Total depreciation expense - governmental activities	<u>\$ 190,116</u>
Business-type activities	
Water	\$ 87,816
Line Maintenance	75,588
Electric	105,036
Administration	<u>7,925</u>
Total depreciation expense - business-type activities	<u>\$ 276,365</u>

**IX. INTERNAL BALANCES AND INTERFUND TRANSFERS**

Internal balances as of June 30 consisted of the following:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>	Nature of Balance
<u>Due to/from other funds</u>			
Rural Fire	Comanche Utilities Authority	\$ 30	Operations
Hunting and Fishing fund	Comanche Utilities Authority	200	Operations
		<u>\$ 230</u>	

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

Interfund transfers as of June 30 consisted of the following:

Transfer To	Transfer From	Amount	Purpose
General Fund	Comanche Utilities Authority	\$ 437,784	Operating
Comanche Utilities Authority	General Fund	72,147	Sales tax pledged for debt
Comanche Utilities Authority	Capital Improvements	4,700	Capital improvements
Comanche Utilities Authority	Gayle Asbury	4,553	Christmas decorations
General Fund	Court	40,920	Court activity
Comanche Utilities Authority	Comanche Land Management Auth	6,978	Grant expenses
Comanche Utilities Authority	Capital Improvement	8,560	Debt service
General Fund	Hunting and Fishing	4,954	Operating
General Fund	Grants Fund	2,000	Grant expenses
General Fund	Nutrition Fund	10,000	Operating
Total		<u>\$ 592,596</u>	

Reconciliation to fund financial statements:

	Transfers In	Transfers Out	Capital Contribution	Net
Government Funds	\$ 495,658	\$ (147,834)	\$ (180,845)	\$ 166,979
Proprietary Funds	96,938	(444,762)	180,845	(166,979)
	<u>\$ 592,596</u>	<u>\$ (592,596)</u>	<u>\$ -</u>	<u>\$ -</u>

X. LONG-TERM LIABILITIES

A summary of long-term liability activity for the year ended June 30, 2018, is as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Primary Government					
Governmental Activities					
Capital Lease Obligations	\$ 83,771	\$ 56,000	\$ 50,929	\$ 88,842	\$ 29,293
Business-Type Activities					
Notes Payable	\$ 1,364,290	\$ 1,775,000	\$ 1,407,290	\$ 1,732,000	\$ 95,000
Contracts Payable	872,417	-	41,993	830,424	44,507
	<u>2,236,707</u>	<u>1,775,000</u>	<u>1,449,283</u>	<u>2,562,424</u>	<u>139,507</u>
Meter Deposits	76,780	24,740	-	101,520	37,000
	<u>\$ 2,397,258</u>	<u>\$ 1,855,740</u>	<u>\$ 1,500,212</u>	<u>\$ 2,752,786</u>	<u>\$ 205,800</u>

X1 Governmental Activities

As of June 30, 2018, the long-term debt arising from cash transactions or events, payable from governmental fund resources consisted of the following:

City of Comanche, Oklahoma  
Notes to Financial Statements  
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Capital Note Obligations

\$16,981 capital note with a financial institution for a Kubota tractor and attachments, down payment of \$6,790, payable in monthly installments of \$490, including interest of 2.5%, final payment June, 2019	\$ 5,802
\$63,084 capital note with a financial institution for two vehicles payable in monthly installments of \$1,105 including interest of 1.99%, final payment December, 2020	32,312
\$56,000 capital note with a financial institution for a vehicle payable in monthly installments of \$998 including interest of 2.65%, final payment Dec., 2022	50,728
	\$ 88,842

The annual debt service requirements to maturity, including principal and interest, for governmental activities debt as of June 30, 2018, are as follows:

Year Ending June 30	Total	Principal	Interest
2019	\$ 30,502	\$ 29,288	\$ 1,214
2020	25,231	24,033	1,198
2021	18,601	17,933	668
2022	11,970	11,645	325
2023	5,989	5,943	46
	\$ 92,293	\$ 88,842	\$ 3,451

Leased vehicles and equipment under capital leases in capital assets at June 30, 2018, include the following

Machinery and equipment	\$ 79,949
Vehicles	101,690
less accumulated depreciation	(34,247)
	\$ 147,392

X2 Business-Type Activities

As of June 30, 2018, the long-term debt arising from cash transactions or events, payable from proprietary fund resources consisted of the following:

City of Comanche, Oklahoma  
Notes to Financial Statements  
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Type of Indebtedness(purpose)	Maturity	Interest Rates 3.46% to Nov.2015 then variable	Annual Installments	Original Issue Amount	Outstanding at June 30, 2018
Utility System Revenue Note Series 2017 (financed costs of upgrade to electric system)	November, 2032		Variable	1,775,000	1,732,000
Waurika Lake Master Conservancy District (WLMCD) (financed costs of water storage facility)	October, 2026	3.46%	3,228	69,964	22,725
Waurika Lake Master Conservancy District (WLMCD) (financed costs of water storage conveyance)	August, 2030	3.46%	29,504	394,733	290,818
Waurika Lake Master Conservancy District (WLMCD) (financed costs of water storage facility)	September, 2035	4.23%	34,980	481,944	373,027
Waurika Lake Master Conservancy District (WLMCD) (financed costs of silt removal)	October, 2035	3.76%	Variable	158,243	143,854

\$ 2,562,424

Interest expense of \$97,833 has been included as part of the water expenses.

As of June 30, 2018, annual debt service requirements of the business-type activities to maturity are as follows:

Year Ending June 30	Revenue Note Series 2017		WLMCD		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	95,000	58,089	44,507	31,226	\$ 139,507	\$ 89,315
2020	97,000	54,842	44,231	31,541	141,231	86,383
2021	101,000	51,510	46,999	28,788	147,999	80,298
2022	105,000	48,042	48,695	26,968	153,695	75,010
2023	108,000	44,438	50,654	25,079	158,654	69,517
2024-2028	595,000	164,305	277,620	94,400	872,620	258,705
2029-2033	631,000	54,842	237,214	40,323	868,214	95,165
2034-2036	-	-	80,504	3,929	80,504	3,929
	<u>\$ 1,732,000</u>	<u>\$ 476,068</u>	<u>\$ 830,424</u>	<u>\$ 282,254</u>	<u>\$2,562,424</u>	<u>\$ 758,322</u>

The contracts payable with Waurika Lake Master Conservancy District (District) provide the City with a share of the District's water supply and the City pays its share of the costs of the facilities and operations of the District. The District has the ability to levy property assessments to pay the obligations.

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The City has pledged future water revenues to secure the debt to the District. At year-end pledged revenues totaling \$1,112,678, which is the amount of remaining principal and interest outstanding on the District debt. Annual principal and interest on the District debt is expected to require approximately 37% of annual water revenues.

The revenue note has a pledge of CPWA net revenue equal to 125% of annual principal and interest requirements. At year-end future pledged revenues on this debt total \$2,208,068 which is the amount of remaining principal and interest outstanding on the revenue note debt. Annual principal and interest on the revenue note debt is expected to require approximately 27% of net annual CPWA revenues.

XI. RESTRICTED ASSETS

Restricted cash as of June 30, 2018 is as follows:

Funds restricted for debt service reserves	
2017 Revenue Note	\$ 26,139
2012 Revenue Note	17
Waurika Lake Master Conservancy District Debt	59,478
	\$ 85,634
Funds restricted for other purposes	
Meter deposits	101,520
Rural development loans	11,514
Capital Improvements	355,144
	\$ 553,812
As shown on proprietary statement of financial position	
Current restricted cash	\$ 107,993
Noncurrent restricted cash	445,819
	\$ 553,812

XII. PENSION PLANS

XIII Defined Contribution Plan (City of Comanche Retirement Plan)

The City provides retirement benefits to its full-time employees, other than employees covered by a state plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employer contributions are 3.35% or 5.12%, depending upon the employee group. All employees are eligible and there are no minimum age or service requirements. Employees are required to contribute 3.12, 4.12 or 5.12% of compensation. Contributions are vested over five years.. During the past year, the City contributed \$15,185.

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

XII3 Oklahoma Firefighters Pension and Retirement Plan

Plan Description – The Oklahoma Firefighters Pension and Retirement Plan (The Plan) provides participants with retirement, death and disability benefits established by the State of Oklahoma. The plan is a multiple-employer, cost-sharing defined benefit pension plan covering members who have actively participated in firefighting activities for an entity which is a member of the plan. The ability to establish and amend benefit provisions is the responsibility of the state legislature. The Plan issues a publicly available financial report that includes financial statements and required supplementary information for the employees of the Plan. This financial report that can be obtained at <http://www.ok.gov/fprs/>.

*Benefits Provided* – In general, the Plan provides defined retirement benefits based on members' final average compensation, age and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon death of eligible members. The Plan's benefits are established and amended by State statute. Retirement provisions are as follows:

- *Normal Retirement*

- Hired Prior To November 1, 2013

- Normal retirement is attained upon completing 20 years of service. The normal retirement benefit is equal to 50% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. For volunteer firefighters, the monthly pension benefit for normal retirement is \$150.60 per month.

- Hired After November 1, 2013

- Normal retirement is attained upon completing 22 years of service. The normal retirement benefit is equal to 55% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. For volunteer firefighters, the monthly pension benefit for normal retirement is \$165.66 per month.

- *Disability*

All firefighters are eligible for immediate disability benefits. For paid firefighters, the disability in-the-line-of-duty benefit for those firefighters with less than 20 years of service is equal to 50% of final average monthly compensation, based on the most recent 30 months of service. For firefighters with over 20 years of service, a disability in-the-line-of-duty is calculated based on 2.5% of final average monthly compensation, based on the most recent 30 months, per year of service, with a maximum of 30 years of service. For disability not-in-line-of duty, the benefit is limited to only those with less than 20 years of service and is 50% of final average monthly compensation, based on the most recent 60-month salary as

City of Comanche, Oklahoma  
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opposed to 30 months. For volunteer firefighters, the not-in-the-line-of-duty pension is \$150.60 with less than 20 years of service, or \$7.53 per year of service, with a maximum of 30 years.

- *Death Benefit*

A \$5,000 lump sum death benefit is payable to the qualified spouse or designated recipient upon the participant's death. The \$5,000 death benefit does not apply to members electing the vested benefit.

- *Terminations*

Hired Prior To November 1, 2013

A member who terminates after 10 years of credited service is eligible for a vested severance benefit determined by the normal retirement formula, based on service and salary history to date of termination. The benefit is payable at age 50, or when the member would have completed 20 years of service, whichever is later, provided the member's contribution accumulation is not withdrawn. Members terminating with less than 10 years of credited service may elect to receive a refund of their contribution accumulation without interest.

Hired After November 1, 2013

A member who terminates after 11 years of credited service is eligible for a vested severance benefit determined by the normal retirement formula, based on service and salary history to date of termination. The benefit is payable at age 50, or when the member would have completed 22 years of service, whichever is later, provided the member's contribution accumulation is not withdrawn. Members terminating with less than 11 years of credited service may elect to receive a refund of their contribution accumulation without interest.

Contributions – The contribution requirements of the Plan are at an established rate determined Oklahoma statute and are not based on actuarial calculations.. Each member employers contributes 14% of the actual base salary of each participant employed. Each participant contributes 9% of their base salary. In addition, member employers contribute \$60 for each volunteer firefighter unless their annual income to the general fund is less than \$25,000, in which case they are exempt. Additional funds are provided by the State of Oklahoma, a non-employer contributing entity, through 36% allocation of the tax on premiums collected by insurance companies operating in Oklahoma and by the net investment income generated on assets held by the Plan. The City's contribution to the plan for the year ended June 30, 2018 was \$23,392 for regular firefighters and \$1,140 for volunteer firefighters.

City of Comanche, Oklahoma  
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June 30, 2018

Pension (Asset) Liability and Pension Expense

At June 30, 2018, the City's proportionate share of the net pension liability was \$790,135. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of the contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2017, the City's proportion was 0.0628% which was increase of .57% from the proportion measured as of June 30, 2016.

For the year ended June 30 2017, the City proportionate share of pension expense was \$87,328.

Actuarial assumptions – The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

- Inflation – 3.00%
- Salary Increases – 3.5% to 9% average, including inflation
- Investment Rate of Return – 7.5% net of pension plan investment expense
- Mortality –RP-2000 Blue Collar Healthy Combined table with adjustments for generational mortality improvement using scale AA for healthy lives and no mortality improvement for disabled lives.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expecting inflation. The target asset allocation and best estimates of arithmetic expected real rates of return for each major asset class as of June 30, 2017, are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return
Fixed Income	4.38%
Domestic Equity	7.72%
International Equity	9.70%
Real Estate	6.96%
Other Assets	5.75%



City of Comanche, Oklahoma  
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Discount rate – The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by the Oklahoma Statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 36% of the insurance premium, as established by statute. Based on these assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate – The following presents the City’s proportionate share of the net pension liability calculated using the discount rate of 7.5%, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
City's Proportionate share of the net pension liability (asset)	\$ 10,365,477	\$ 790,135	\$ 5,813,146

#### XII4 Oklahoma Police Pension and Retirement

Plan Description – The Oklahoma Police Pension and Retirement Plan (The Plan) provides participants with retirement, death and disability benefits and a deferred option plan, established by the State of Oklahoma. The plan is a multiple-employer, cost-sharing defined benefit pension plan covering members who have actively participated in being a police officer for an Oklahoma municipality or state agency which is a member of the plan.

The ability to establish and amend benefit provisions is the responsibility of the state legislature. The Plan issues a publicly available financial report that includes financial statements and required supplementary information for the employees of the Plan. The Plan issues a publically available financial report that can be obtained at <http://www.ok.gov/opprs/>.

*Benefits Provided* – In general, the Plan provides defined retirement benefits based on members’ final average compensation, age and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon death of eligible members. The Plan’s benefits are established and amended by State statute.

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

Retirement provisions are as follows:

- The normal retirement date under the Plan is the date upon which the participant completes 20 years of credited service, regardless of age. Participants become vested upon completing 10 years of credited service as a contributing participant of the Plan. No vesting occurs prior to completing 10 years of credited service. Participants' contributions are refundable, without interest, upon termination prior to normal retirement. Participants who have completed 10 years of credited service may elect a vested benefit in lieu of having their accumulated contributions refunded. If the vested benefit is elected, the participant is entitled to a monthly retirement benefit commencing on the date the participant reaches 50 years of age or the date the participant would have had 20 years of credited service had employment continued uninterrupted, whichever is later.
- Monthly retirement benefits are calculated at 2.5% of the final average salary (defined as the average paid base salary of the officer over the highest 30 consecutive months of the last 60 months of credited service) multiplied by the years of credited service, with a maximum of 30 years of credited service considered.
- Monthly benefits for participants due to permanent disability incurred in the line of duty are 2.5% of the participants' final average salary multiplied by 20 years. This disability benefit is reduced by stated percentages for partial disability based on the percentage of impairment. After 10 years of credited service, participants who retire due to disability incurred from any cause are eligible for a monthly benefit based on 2.5% of their final average salary multiplied by the years of service. This disability benefit is also reduced by stated percentages for partial disability based on the percentage of impairment.
- Effective July 1, 1998, once a disability benefit is granted to a participant, that participant is no longer allowed to apply for an increase in the dollar amount of the benefit at a subsequent date.
- Survivor's benefits are payable in full to the participant's beneficiary upon the death of a retired participant. The beneficiary of any active participant killed in the line of duty is entitled to a pension benefit. Effective July 1, 1999, a \$5,000 death benefit is also paid, in addition to any survivor's pension benefits under the Plan, to the participant's beneficiary or estate for active or retired members.
- The Deferred Option allows participants otherwise eligible for a normal retirement benefit to defer terminating employment and drawing retirement benefits for a period not to exceed 5 years. Under the Deferred Option, retirement benefits are calculated based on compensation and service at the time of election and a separate account is established for each participant. During the

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

participation period, the employee's retirement benefit is credited to the participant's account along with a portion of the employer's contribution and interest. Interest is credited at a rate of 2% below the rate of return on the investment portfolio of the Plan, with a guaranteed minimum interest equal to the assumed actuarial interest of 7.5%. Employee contributions cease once participation in the Deferred Option is elected. At the conclusion of participation in the Deferred Option, the participant will receive the balance in the separate account under payment terms allowed by the Deferred Option and will then begin receiving retirement benefit payments as calculated at the time of election.

- In the 2003 Legislative Session, Senate Bill 688 and House Bill 1464 created a "Back" DROP for members of the Plan. The "Back" DROP is a modified deferred retirement option plan. The "Back" DROP allows the member flexibility by not having to commit to terminate employment within 5 years. Once a member has met their normal retirement period of 20 years, the member can choose, upon retirement, to be treated as if the member had entered into the "Back" DROP. A member, however, cannot receive credit to the "Back" DROP account based upon any years prior to when the member reached their normal retirement date. Once a member is ready to retire, the member can make the election to participate in the "Back" DROP and can receive a "Back" DROP benefit based upon up to 5 years of participation. The member's regular retirement benefit will not take into account any years of service credited to the "Back" DROP.
- In 2006, the Board approved a method of payment called the Deferred Option Payout Provision (the "Payout Provision"). The Payout Provision allows a retired member who has completed participation in the Deferred Option or the "Back" DROP the ability to leave their account balance in the Plan. The retired member's account balance will be commingled and reinvested with the total assets, and therefore the member will not be able to direct their personal investments. Written election must be made to the Board no more than 30 days following the termination of employment.

•  
Upon participating in the Payout Provision, a retired member shall not be guaranteed a minimum rate of return on their investment. A retired member shall earn interest on their account as follows:

- a) The retired member shall earn two percentage points below the net annual rate of return of the investment portfolio of the Plan.
- b) If the portfolio earns less than a 2% rate of return, but more than zero, the retired member shall earn zero percentage points
- c) If the portfolio earns less than zero percentage points, there shall be a deduction from the retired member's balance equal to the net annual rate of return of the investment portfolio

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

of the Plan.

d) Interest as earned above shall be credited to the retired member's account.

The Oklahoma Legislature has the authority to grant percentage increases or special one-time payments to persons receiving benefits from the Plan. Additionally, certain retirees are entitled to receive a cost-of-living adjustment (COLA) when a COLA is granted to active police officers in the retiree's city. Participants eligible to receive both types of benefit increases are to receive the greater of the legislative increase or the benefit increase the participant would receive pursuant to the COLA provision.

Contributions – The contribution requirements of the Plan are at an established rate determined Oklahoma statute and are not based on actuarial calculations. An eligible municipality may join the plan on the first day of any month. Upon approval, its membership is irrevocable. All persons employed as police officers are required to participate in the Plan upon initial employment. Each municipality contributes 13% of the actual base salary of each participant employed. Each participant contributes 8% of their base salary. Additional funds are provided by the State of Oklahoma, a non-employer contributing entity, through 14% allocation of the tax on premiums collected by insurance companies operating in Oklahoma and by the net investment income generated on assets held by the Plan. The City's contribution to the plan for the year ended June 30, 2018 was \$14,446.

Pension (Asset) Liability and Pension Expense

At June 30, 2018, the City's proportionate share of the net pension liability was \$4,068. The net pension asset was measured as of June 30, 2017, and the total pension asset used to calculate the net pension asset was determined by an actuarial valuation as of that date. The City's proportion of the net pension asset was based on a projection of the City's long-term share of the contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2017, the City's proportion was 0.0529%, which was an increase from the proportion measured as of June 30, 2016.

For the year ended June 30 2017, the City proportionate share of pension expense was \$24,846.

Actuarial assumptions – The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation – 3.00%

Salary Increases – 4.5% to 17% average, including inflation

Investment Rate of Return – 7.5% net of pension plan investment expense

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

Cost-of-living adjustments – Police officers eligible to receive increased benefits according to repealed Section 50-120 of Title 11 of Oklahoma Statutes pursuant to a court order receive an adjustment of 1/3 to ½ of the increase or decrease of any adjustment to the base salary of a regular police officer, based on an increase in base salary.

Mortality – Active employees (pre-retirement) RP-2000 Blue Collar Healthy Combined table with age set back 4 years with fully generational improvement using Scale AA. Disabled pensioners: RP-2000 Blue Collar Healthy Combined table with age set forward 4 years

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expecting inflation. The target asset allocation and best estimates of arithmetic expected real rates of return for each major asset class as of June 30, 2017, are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed Income	4.51%
Domestic Equity	6.62%
International Equity	9.70%
Private Equity	9.86%
Real Estate	6.96%
Commodities	5.18%

Discount rate – The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by the Oklahoma Statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 14% of the insurance premium, as established by statute. Based on these assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate – The following presents the City’s proportionate share of the net pension liability calculated using the discount rate of 7.5%, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
City's Proportionate share of the net pension liability (asset)	\$ 137,497	\$ 4,068	\$ (108,632)

Pension plan fiduciary net position – Detailed information about the pension plan’s fiduciary net position is available in the separately issued Plan financial report that can be obtained at <http://www.ok.gov/opprs/>.

XII5 Defined Contribution Plan (City of Comanche Plan)

The City provides retirement benefits to its city manager. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employer contributions are variable as determined by the City. Employee contribution is 5%. Contributions are fully vested immediately.. During the past year, the City contributed \$1,931.

XIII. COMMITMENTS AND CONTINGENCIES

XIII1 Commitments:

At June 30, 2018, the City had no outstanding construction contracts.

XIII2 Federal Programs

The City participates in a number of federally assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The final acceptance of the audits of these programs including the year ended June 30, 2018, has not been given. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be

City of Comanche, Oklahoma  
Notes to Financial Statements  
June 30, 2018

disallowed by the granting agencies cannot be determined at this time. However, the City expects such amounts, if any, to be immaterial.

XIV. RISK MANAGEMENT

The City is exposed to various risks of loss (torts, theft of, damage to, or destruction of assets, business interruptions, errors and omissions, job-related illnesses or injuries to employees, and acts of God) and has established a risk management strategy that attempts to minimize losses and the carrying cost of insurance.

**General Liability, Physical Property and Automobile Liability/Physical Damage** - general liability, physical property and automobile liability/physical damage are insured through the Oklahoma Municipal Assurance Group (OMAG) risk entity pool. Deductibles range from \$0 to \$5,000. Risk of loss retained is limited to the excess of insurance liability coverage limits set by OMAG.

**Workers' Compensation** - Workers' compensation is insured through CompSource Oklahoma. Risk of loss retained is limited to the excess of insurance liability coverage limits set by CompSource Oklahoma.

**Employee's Group Health and Life** – Insured through the purchase of commercial insurance by Blue Cross and Blue Shield of Oklahoma

Management believes such insurance coverage listed above is sufficient to preclude any significant uninsured losses to the City, and such claims have not exceeded the coverage over the past three fiscal years.

XV. RELATED PARTY TRANSACTION

On February 1, 2017, CMLA entered into a loan with a company owned by the City Manager's wife. The amount of the loan was \$26,000 with monthly payments of \$455.72 over 60 months. The balance of the loan as of June 30, 2018 was \$18,895. This company also received a \$1,000 revitalization grant during the year ended June 30, 2018.

City of Comanche, Oklahoma  
Supplemental Schedule  
Statement of Revenues, Expenditures and Changes in Fund Balance – Modified Cash Basis  
Budget to Actual  
General Fund  
For the Year Ended June 30, 2018

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
<b>REVENUE</b>				
Taxes	\$ 635,000	\$ 702,176	\$ 454,735	\$ (247,441)
Charges for Services	44,000	44,000	29,442	(14,558)
Interest	-	-	23	23
Oil and Gas Royalties	5,500	5,500	7,705	2,205
License and Permits	5,000	5,000	4,467	(533)
Fines and Forfeitures	5,800	5,800	28,001	22,201
Grants	-	-	-	-
Intergovernmental	-	-	-	-
Donations	-	-	-	-
Miscellaneous	60,000	60,000	53,961	(6,039)
Total Revenue	<u>\$ 755,300</u>	<u>\$ 822,476</u>	<u>\$ 578,334</u>	<u>\$ (244,142)</u>
<b>EXPENDITURES</b>				
Current				
General Government	\$ 98,020	\$ 141,920	\$ 150,058	\$ (8,138)
City Manager	41,750	45,950	45,644	306
City Clerk	46,250	46,250	41,397	4,853
City Treasurer	4,930	4,930	3,443	1,487
Highways and Streets	7,550	13,850	13,734	116
Police	295,200	311,100	310,056	1,044
Animal Control	22,110	42,865	42,673	192
Fire	234,230	272,390	271,374	1,016
Cemetery	46,850	46,850	44,930	1,920
Parks	90,300	65,100	61,386	3,714
Total Expenditures	<u>\$ 887,190</u>	<u>\$ 991,205</u>	<u>\$ 984,695</u>	<u>\$ 6,510</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (131,890)</u>	<u>\$ (168,729)</u>	<u>\$ (406,361)</u>	<u>\$ (237,632)</u>
Other Financing Sources (Uses)				
Transfers In	\$ 395,890	\$ 474,696	\$ 482,121	\$ 7,425
Transfers Out	(264,000)	(306,000)	(82,147)	223,853
Total Other Financing Sources (Uses)	<u>\$ 131,890</u>	<u>\$ 168,696</u>	<u>\$ 399,974</u>	<u>\$ 231,278</u>
Net Change in Fund Balances	\$ -	\$ (33)	\$ (6,387)	\$ (6,354)
Fund Balance - Beginning	-	-	1,946	1,946
Fund Balance - Ending	<u>\$ -</u>	<u>\$ (33)</u>	<u>\$ (4,441)</u>	<u>\$ (4,408)</u>
Other funds combined with General			68,941	
Per Statement of Revenues, Expenditures and Changes in Fund Balance			<u>\$ 64,500</u>	



City of Comanche, Oklahoma  
Notes to Budgetary Comparison Schedule  
General Fund  
For the Year Ended June 30, 2018

**1. Budgetary Information**

Budgetary Basis of Accounting – Under the budgetary basis of accounting, revenues are recognized when they are received rather than earned. Purchases of materials, outside services and capital outlays are recognized as expenditures when the commitment to purchase is made (encumbered).

Prior to the end of the fiscal year, all department heads of the City submit requests for appropriations to the City Manager so that a budget may be prepared. The City Council members meet with each of the department heads to review their needs estimates and requests. The City Council holds a public hearing at least 15 days prior to the beginning of the new fiscal year and a final budget must be prepared and adopted no later than 7 days prior to the beginning of the new fiscal year.

The appropriated budget is prepared by fund, department and categories (personal services, materials and supplies, other services and charges, capital outlay, debt service, and transfers). The government's department heads may make transfers of appropriations within a department. Transfers of appropriations between departments and funds that do not increase the overall budget may be approved by the City Manager. The City Council must approve any budget supplement which increases the total appropriations for the City. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level.

**Budgetary Noncompliance** – For the year ended June 30, 2018, the General Fund expenditures exceeded appropriations in the following departments: General government. General fund appropriations were not exceeded in total.

City of Comanche, Oklahoma  
Supplemental Schedule  
Combining Statement of Assets, Liabilities and Fund Balance – Modified Cash Basis  
Nonmajor Governmental Funds  
June 30, 2018

	<u>Cemetery</u>	<u>Rural Fire</u>	<u>Nutrition Center</u>	<u>Street and Alley</u>	<u>Total</u>
Assets					
Cash	\$ 13,951	\$ 31,295	\$ -	\$ 52,686	\$ 97,932
Due from Other Funds	-	200	-	-	200
	<u>\$ 13,951</u>	<u>\$ 31,495</u>	<u>\$ -</u>	<u>\$ 52,686</u>	<u>98,132</u>
Total Assets					
	<u>\$ 13,951</u>	<u>\$ 31,495</u>	<u>\$ -</u>	<u>\$ 52,686</u>	<u>98,132</u>
Liabilities					
Cash Overdraft	\$ -	\$ -	\$ 144	\$ -	\$ 144
Total Liabilities	<u>-</u>	<u>-</u>	<u>144</u>	<u>-</u>	<u>144</u>
Fund Balances					
Restricted	\$ 11,232	\$ -	\$ -	\$ 51,619	\$ 62,851
Committed	-	18,931	-	-	18,931
Assigned	2,719	12,564	-	1,067	16,350
Unrestricted	<u>-</u>	<u>-</u>	<u>(144)</u>	<u>-</u>	<u>(144)</u>
Total Fund Balances	<u>\$ 13,951</u>	<u>31,495</u>	<u>\$ (144)</u>	<u>\$ 52,686</u>	<u>\$ 97,988</u>
Total Liabilities and Fund Balances	<u>\$ 13,951</u>	<u>\$ 31,495</u>	<u>\$ -</u>	<u>\$ 52,686</u>	<u>\$ 98,132</u>

City of Comanche, Oklahoma  
Supplemental Schedule  
Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Modified Cash  
Basis  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2018

	<u>Cemetery</u>	<u>Rural Fire</u>	<u>Nutrition Center</u>	<u>Street and Alley</u>	<u>Total</u>
<b>REVENUE</b>					
Taxes	\$ -	\$ -	\$ -	\$ 14,210	\$ 14,210
Charges for Services	4,508	6,350	24,337	-	35,195
Interest	6	20	-	17	43
Rental Income	-	-	4,590	-	4,590
Miscellaneous	200	79	2,441	-	2,720
Grants	-	3,744	15,744	-	19,488
Total Revenue	<u>\$ 4,714</u>	<u>\$ 10,193</u>	<u>\$ 47,112</u>	<u>\$ 14,227</u>	<u>\$ 76,246</u>
<b>EXPENDITURES</b>					
Current					
Culture and Recreation		-	58,973	-	58,973
Highway and Street	-	-	-	8,780	8,780
Public Safety	-	7,235	-	-	7,235
Capital Outlay					
Cemetery	4,462	-	-	-	4,462
Public Safety	-	3,130	-	-	3,130
Total Expenditures	<u>\$ 4,462</u>	<u>\$ 10,365</u>	<u>\$ 58,973</u>	<u>\$ 8,780</u>	<u>\$ 82,580</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ 252</u>	<u>\$ (172)</u>	<u>\$ (11,861)</u>	<u>\$ 5,447</u>	<u>\$ (6,334)</u>
Other Financing Sources					
Transfers In	-	-	10,000	-	10,000
Transfers Out	-	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>\$ -</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>
Net Change in Fund Balances	\$ 252	\$ (172)	\$ (1,861)	\$ 5,447	\$ 3,666
Fund Balances - Beginning	13,699	31,667	1,717	47,239	94,322
Fund Balances - Ending	<u>\$ 13,951</u>	<u>\$ 31,495</u>	<u>\$ (144)</u>	<u>\$ 52,686</u>	<u>\$ 97,988</u>

City of Comanche, Oklahoma  
Supplemental Schedule  
Combining Statement of Assets, Liabilities and Fund Balance – Modified Cash Basis  
General Fund  
June 30, 2018

	General	Grants	Pension Retirement	Hunting and Fishing	Police Asset	Municipal Court	Drug Forfeitures	Total
<b>Assets</b>								
Cash	\$ -	\$ 1,500	\$ -	\$ 14,381	\$ 18,008	\$ 7,049	\$ 1,418	\$ 42,356
Investments	-	-	26,540	-	-	-	-	26,540
Due from Other Funds	-	-	-	45	-	-	-	45
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 26,540</b>	<b>\$ 14,426</b>	<b>\$ 18,008</b>	<b>\$ 7,049</b>	<b>\$ 1,418</b>	<b>\$ 68,941</b>
<b>Liabilities</b>								
Cash Overdraft	\$ 4,426	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,426
Due to Other Funds	15	-	-	-	-	-	-	15
<b>Total Liabilities</b>	<b>\$ 4,441</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,441</b>
<b>Fund Balances</b>								
Restricted	\$ -	\$ -	\$ 26,540	\$ -	\$ -	\$ -	\$ -	\$ 26,540
Committed	-	-	-	-	-	-	1,418	1,418
Assigned	-	-	-	14,426	18,008	7,049	-	39,483
Unassigned	(4,441)	1,500	-	-	-	-	-	(2,941)
<b>Total Fund Balances</b>	<b>\$ (4,441)</b>	<b>\$ 1,500</b>	<b>\$ 26,540</b>	<b>\$ 14,426</b>	<b>\$ 18,008</b>	<b>\$ 7,049</b>	<b>\$ 1,418</b>	<b>\$ 64,500</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 26,540</b>	<b>\$ 14,426</b>	<b>\$ 18,008</b>	<b>\$ 7,049</b>	<b>\$ 1,418</b>	<b>\$ 68,941</b>

City of Comanche, Oklahoma  
Supplemental Schedule  
Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Modified Cash Basis  
General Fund  
For the Year Ended June 30, 2018

	General	Grants	Pension Retirement	Hunting and Fishing	Police Asset	Municipal Court	Drug Forfeitures	Gayle Ashbury	Total
<b>REVENUE</b>									
Taxes	\$ 454,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 454,735
License and Permits	4,467	-	-	4,465	-	-	-	-	8,932
Charges for Services	29,442	-	-	14,432	-	-	-	-	43,874
Interest	23	-	-	4	1	-	-	-	28
Rent and Royalties	7,705	-	-	700	-	-	-	-	8,405
Miscellaneous	53,961	-	-	-	14,491	81	-	4,210	72,743
Fines and Forfeitures	28,001	-	-	-	-	64,762	-	-	92,763
Donations	-	-	-	25	-	-	-	-	25
Intergovernmental	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-
Total Revenue	<u>\$ 578,334</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,626</u>	<u>\$ 14,492</u>	<u>\$ 64,843</u>	<u>\$ -</u>	<u>\$ 4,210</u>	<u>\$ 681,505</u>
<b>EXPENDITURES</b>									
<b>Current</b>									
General Government	\$ 240,544	\$ -	\$ 153	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ 240,727
Public Safety	624,102	-	-	-	21	25,458	-	-	649,581
Culture and Recreation	61,385	-	-	10,801	-	-	-	-	72,186
Cemetery	44,930	-	-	-	-	-	-	-	44,930
Highways and Streets	13,734	-	-	-	-	-	-	-	13,734
<b>Capital Outlay</b>									
Cemetery / Parks	56,000	-	-	-	-	-	-	-	56,000
Total Expenditures	<u>\$ 1,040,695</u>	<u>\$ -</u>	<u>\$ 153</u>	<u>\$ 10,801</u>	<u>\$ 21</u>	<u>\$ 25,458</u>	<u>\$ -</u>	<u>\$ 30</u>	<u>\$ 1,077,158</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (462,361)</u>	<u>\$ -</u>	<u>\$ (153)</u>	<u>\$ 8,825</u>	<u>\$ 14,471</u>	<u>\$ 39,385</u>	<u>\$ -</u>	<u>\$ 4,180</u>	<u>\$ (395,653)</u>
<b>Other Financing Sources</b>									
Capital Asset Financing	\$ 56,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,000
Transfers In	482,121	-	-	-	3,537	-	-	-	485,658
Transfers Out	(82,147)	(2,000)	-	(4,955)	-	(40,919)	-	(4,553)	(134,574)
Total Other Financing Sources	<u>455,974</u>	<u>(2,000)</u>	<u>-</u>	<u>(4,955)</u>	<u>3,537</u>	<u>(40,919)</u>	<u>-</u>	<u>(4,553)</u>	<u>407,084</u>
Net Change in Fund Balances	\$ (6,387)	\$ (2,000)	\$ (153)	\$ 3,870	\$ 18,008	\$ (1,534)	\$ -	\$ (373)	\$ 11,431
Fund Balances - Beginning	1,946	3,500	26,693	10,556	-	8,583	1,418	373	53,069
Fund Balances - Ending	<u>\$ (4,441)</u>	<u>\$ 1,500</u>	<u>\$ 26,540</u>	<u>\$ 14,426</u>	<u>\$ 18,008</u>	<u>\$ 7,049</u>	<u>\$ 1,418</u>	<u>\$ -</u>	<u>\$ 64,500</u>

City of Comanche, Oklahoma  
 Supplemental Schedule  
 Schedule of Federal and State Awards  
 For the Year Ended June 30, 2018

	Federal CFDA Number	Grant Number	Award Amount	Awards Expended
<b>FEDERAL AWARDS</b>				
U.S. Department of Agriculture				
<i>Passed through U.S. Department of Rural Development</i>				
Community Facilities Grant	10.766	SF3881	\$ 50,000	\$ -
Rural Economic Action Plan Grant	10.868	16-2252	57,500	53,593
		FAP-17-0051-R	124,039	16,500
		18-2203	<u>45,000</u>	<u>20,222</u>
Total Federal Awards			<u>\$ 276,539</u>	<u>\$ 90,315</u>
<b>STATE AWARDS</b>				
Oklahoma Department of Agriculture				
Rural Fire Operational			<u>\$ 3,744</u>	<u>\$ 3,744</u>
Oklahoma Department of Rehabilitation Services				
Community Action Development Corporation			<u>\$ 10,000</u>	<u>\$ 5,058</u>
Oklahoma Department of Environmental Quality				
Equipment Grant		PO 22277	<u>\$ 33,600</u>	<u>\$ 33,315</u>
Oklahoma Department of Commerce				
Community Expansion of Nutrition Assistance			<u>\$ 12,411</u>	<u>\$ 12,411</u>
Total State Awards			<u>\$ 59,755</u>	<u>\$ 54,528</u>

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF THE ACCOMPANYING FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Members of the City Council  
City of Comanche, Oklahoma

We have audited audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Comanche, Oklahoma, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated November 29, 2018. Our report included an emphasis of matter paragraph on the City's use of the modified cash basis of accounting.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Recommendations to be significant deficiencies identify as items 18-001, 18-002, 18-003 and 18-004.

**Compliance and Other Matters**

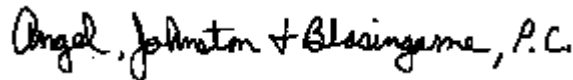
As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Recommendations as items 18-001, 18-002, 18-003 and 18-004.

**City of Comanche's Responses to Findings**

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and recommendations. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chickasha, Oklahoma  
November 29, 2018



**CITY OF COMANCHE, OKLAHOMA**  
**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**  
**Year Ended June 30, 2018**

**Deficiencies of Internal Control, Compliance and Other Matters:**

18-001. Criteria – Oklahoma State Statute Title 11, Section 17:211A states “No expenditure may be authorized or made by any officer or employee which exceeds the appropriation of any fund.”

Condition – Expenditures exceed appropriations in the General Fund department: General Government by \$8,138. Expenditures did not exceed appropriation in the General Fund in total.

Cause and Effect – The lack of proper procedures and controls for monitoring the City’s expenditures in relations to their approved budget appropriations and budget amendments creates the potential for over expenditure of funds and/or fraud.

Recommendation – The City should closely monitor each budget on a monthly basis and not approve any expenditure exceeding appropriation until additional amendments have been made and approved. The categories of each budgeted fund should be tracked in order to determine the remaining budget balance. The City Manager or designee (if approved by resolution) can approve all transfers of appropriations between budgeted categories for each fund; however, all supplemental appropriations require the approval of the City Council.

Management response – See response starting on page 51.

18-002. Criteria Purchase orders/requisitions are to be used to initiate the purchasing process and an original invoice should be included with the purchase order. The purchase order should be signed by the encumbrance clerk to verify budgeted funds are available; original invoices should be signed and dated verifying the receipt of goods or services.

Condition – In our expenditure testing we noted of the thirty-five purchase orders/requisitions tested two had no documentation at all, four had no original invoice or the invoice did not agree to purchase order and one of these four were for purchases made with a VISA card that did not have all attached invoices or receipts, five were missing purchase orders, and one of the invoice was not signed as goods or services received.

Cause and Effect – The lack of consistency in following procedures to properly implement state purchasing laws creates the potential for fraud and increases the likelihood budgets could be exceeded and improper purchases could be made.

Recommendation – The City should follow state statues and properly implement purchase order procedures.

Management response – See response starting at page 51.

**CITY OF COMANCHE, OKLAHOMA**  
**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**  
**Year Ended June 30, 2018**

18-003. Criteria – Meter deposits are utility customer’s funds held by the City as security in relationship to the utility services provided by the City. The City needs to retain sufficient funds to cover the amount held on customers behalf. Also, the City must maintain a list to document the amounts owed to each customer and the total amount owed to customers.

Condition-- At June 30, 2018 the City general ledger showed meter deposit liability to be \$84,118. However, their list of meter deposits outstanding totaled \$101,520. In the prior year the general ledger balance was higher than the listing of outstanding deposits.

Cause and effect—The City is not reconciling their general ledger to their listing of outstanding deposits. Therefore, the integrity of both numbers is in doubt. In the financial statements the higher liability (meter deposit list) is shown. This is a conservative way to report the liability but it could be incorrect.

Recommendation—The City needs to analyze and reconcile the meter deposit listing and the general ledger accounts in order to identify the correct meter deposit liability amount.

Management response – See response starting at page 51.

18-004. Criteria – Meter deposits are utility customer’s funds held by the City as security in relationship to the utility services provided by the City. The City needs to retain sufficient funds to cover the amount held on customers behalf. Also, the City must maintain a list to document the amounts owed to each customer and the total amount owed to customers.

Condition-- At June 30, 2018 the City had only \$38,000.94 of cash segregated for meter deposits. The outstanding meter deposit liability was \$101,520.00. There were outstanding amounts loaned to the RPEG grant account of \$17,885.71 and to the CUA in the amount of \$45,701.57. Therefore, cash held in trust for meter deposits customers was insufficient.

Cause and effect— Customer deposit money was loaned to the RPEG grant fund. During the year the listing of outstanding meter deposits grew to a total well above the general ledge total. At yearend the City recorded an amount due from the CUA in order to cover the unfunded balance. The City did not reconcile the outstanding meter deposit listing to the general ledger and until yearend did not reconcile the funds held by the City to the outstanding meter deposit list.

Recommendation—The City needs to reconcile the meter deposit listing and return funds to the meter deposit bank accounts to cover any shortfall.

Management response – See response starting at page 51.

**CITY OF COMANCHE, OKLAHOMA  
SUMMARY OF PRIOR YEAR FINDINGS  
Year Ended June 30, 2018**

**Deficiencies of Internal Control, Compliance and Other Matters:**

- 17-001      Criteria – Oklahoma State Statute Title 11, Section 17:211A states “No expenditure may be authorized or made by any officer or employee which exceeds the appropriation of any fund.”
- Condition – Expenditures exceed appropriations in the General Fund departments: General Government by \$32,512; City Manager by \$3,358; City Treasurer by \$720; and Cemetery by \$11,711. Expenditures did not exceed appropriation in the General Fund in total.
- Disposition – This continues to be finding during 2017-18 fiscal year.
- 
- 17-002      Criteria – The City should bill customers the rates approved by the City Council.
- Condition – The City adopted an increase in water rates effective December 1, 2016. The base rate increase of over \$10 per residential customer was not adjusted in the utility billing system. Also the commercial customer’s base rate increase of over \$10 per customers was not adjusted and the commercial customer’s incremental rates were not updated to reflect the increases
- Disposition – This was corrected in April 2018, after our prior year fieldwork.
- 
- 17-003      Criteria Purchase orders/requisitions are to be used to initiate the purchasing process and an original invoice should be included with the purchase order. The purchase order should be signed by the encumbrance clerk to verify budgeted funds are available; original invoices should be signed and dated verifying the receipt of goods or services.
- Condition – In our expenditure testing we noted eight of thirty-four purchase orders/requisitions tested were prepared after date of invoice, three were missing purchase orders, one purchase order had no purchasing officer’s signature, and one purchase order had no encumbrance officer’s signature.
- Disposition – This continues to be finding during 2017-18 fiscal year.
- 
- 17-004      Criteria – The City has a requirement to track employee leave time, amounts accrued and taken.
- Condition – The City was unable to provide a report with leave balances as of 6/30/17. The report from the accounting system is time sensitive and was not printed or reconciled at the end of the fiscal year.
- Disposition – This not considered to be an issue in the current year as all accrued time is lost after end of fiscal year.
- 
- 17-005      Criteria – On police fines issued a fee is due and payable to CLEET.
- Condition – During police testing it was noted that tickets had increased from 359 issued to 508 issued. However, the CLEET fines reported had decreased from 287 to 246.
- Disposition – This was not a finding during 2017-18 fiscal year.



**OFFICE OF THE CITY MANAGER  
500 N RODEO DR  
COMANCHE, OK 73529**

RE: Management Response, Audit Year End June 30, 2018

18-001

Management and council review each fund and account on a monthly basis. A decision was made in April of 2018 as a result of the previous audit to make the budget adjustments on a quarterly basis instead of an annual basis. Since the decision was made, there has not been a need for a quarterly adjustment. Note that the city has not violated any law or statute as this was a departmental issue and not a fund issue.

18-002

This has been an ongoing issue with prior audits. Warnings and conditions were put in place in previous years to try and remedy the situation. As a result of non-conformance the city has terminated the accounts payable person responsible for the improper procedures. Management will continue to monitor the process to ensure the new staff handles everything in accordance with state statutes.

18-003

The city relies on counsel from our auditor consultant from time to time. In this situation management was advised that there were excess funds that were associated with accrued interest that could be transferred out. Management acted in response this advice. There is a plan to change software systems in the near future. The new software will provide better reporting for use by both the city and the auditor consultant.

18-004

The RBEG grant loan has been repaid in full. Everything should be reconciled at this time.

Best Regards,  
Chuck Ralls  
City Manager  
City of Comanche, OK