## DUE DATE: Six months after Fiscal-Year-End

IMPORTANT

This report is to be completed by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11.

This report details the funds available to the municipality and the use of those funds including information relating to the duty constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending JUNE 30 2018. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this decrement.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

When completed, please file electronically at www.sal.ok.gov.

# OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA

GARY JONES, AUDITOR AND INSPECTOR ANNUAL SURVEY OF CITY AND TOWN FINANCES

Name		
PO BOX 219		
Address		
COPAN	OK	74022
City	State	ZIP Code

RETURN TO

Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov

Part I

## **TAX REVENUES**

Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest.

ltem .	Amount (Omit cents)		ltem			Amount (Omit cents)
Property taxes — General fund, building fund, and sinking fund	TØ1			e.	Use tax	TØ9
<ol> <li>Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.</li> <li>a. General sales tax</li> </ol>	TØ9	\$115,644			Eupation and business licensing and permits  Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc.	T28
b. Franchise fee or tax	T15	\$871		b.	Other licensing and permits	T29
c. Cigarette tax	C30	\$1,523	4.	Oth	er — Specify	T99
d. Hotel/Motel	T19					

#### Part IA INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

**Column (a)** — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

 $\mbox{\sc Column}$  (c) — Report only amounts received directly from the Federal Government.

		Amount (Omit cents)		
Purpose for which received	From State	From other local governments (b)	From Federal Government (directly) (c)	
General support — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.  1. Alcoholic beverage tax	C3Ø	рзø \$2,407	B3Ø	
2. Street and highways	<sup>C46</sup> \$1,380	<sup>D46</sup> \$5,140	B46	
3. Health or hospital	C42	D42	B42	
4. Grants received for water utilities	C91	D91	B91	
5. Grants received for waste water utilities	C8Ø	D8Ø	B8Ø	
Grants received for housing, economic, and community development	C5Ø	D5Ø	B5Ø	
7. Airports	C89	D89	BØ1	
8. Mass transit rail and/or bus system	C94	D94	B94	
9. Grants received for transportation	C89	D89	B89	
ALL OTHER (From State – code C89; From Federal Government – Code B89) —     Include in the appropriate box, receipts from various payments such as —     a. Parks and recreation (BOR or HUD)	C89	D89	B89	
b. Public safety	<sup>C89</sup> \$3,744	D89	B89	
c. Job training	C89	D89	B89	
d. Library grants	C89	D89	B89	
Other Specify	C89	D89	B89	
e			B89	
f.	C89	D89	RSA	

## OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

1. Utility sales revenue — Gross receipts of any	Amount (Omit cents)	2. Other sales and service revenue — Gross receipts	Amount (Omit cents)
water, electric, gas, or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	A91	from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclusive of amounts received from other governments.	A8Ø
a. Water supply system	\$168,843	a. Sewerage charges	\$101,457
b. Electric power system	<sup>A92</sup> \$520,228		<sup>A81</sup> \$65,539
c. Gas supply system	\$299,023	padotto atlast ato modicato program of care.	A36
d. Transit	A94	insurance-type arrangements. Exclude Medicaid and amounts for hospital purposes received from other governments.	

### OTHER REVENUES — Other than tax and intergovernmental revenues -Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions. Amount (Omit cents) 5. Interest earnings — Interest received on all deposits and investment holdings of your government and its agencies excluding earnings of any employee pension fund. 2. Other sales and service revenue --- Continued Amount (Omit cents) d. Recreation charges (swimming, golf, auditoriums, \$133 Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2. AØ1 LI4Ø e. Airports \_ include rentals and gross sales of gas and oil. A6Ø Royalties — Compensation or portion of proceed from extraction of natural resources such as oil. f. Parking facilities (parking lots, garages, parking meters) A5Ø U3Ø 8. Fines and forfeitures — (City or town \$9,745 share only) g. Municipal housing project rentals (gross) U5Ø A89 \$16,796 9. Private donations 10. Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, include insurance adjustments, etc. DO NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund. h, Ambulance services AØ3 i. Miscellaneous commercial activities (cemeteries) A89 \$3,339 j. Other (including miscellaneous fee collections) 3. Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on page 1 UØ1 employee pension fund a. MISCELLANEOUS REVENUE \$12,362 b. FIRE CONTRACTS \$22,499 Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments. - Amounts from TOTAL miscellaneous other revenue Sum of Items 10a-10c. \$6,500 \$34.861 DIRECT EXPENDITURES BY PURPOSE AND TYPE Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III).

at part III.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.

Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement

 $\hbox{\bf Column (b)} \ -- \ \hbox{\bf Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.}$ 

EXPENDITURES BY PURPOSE AND TYPE

 $\begin{tabular}{ll} \textbf{Column (c)} & --- & \textbf{Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc. \end{tabular}$ 

	EXPENDITURES BY PURPOSE AND TYPE								
			CAPITA	L OUTLAY					
PURPOSE	Personal services	Operations and maintenance	Construction	Purchase of land equipment, and structures					
	(a) E23	(b)	(c) F23	(d) G23					
GOVERNMENTAL ADMINISTRATION     Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).	\$89,184	\$33,567	F23	G23					
<ol> <li>Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).</li> </ol>	E25	<sup>£25</sup> \$7,115	F25	G25					
<ol> <li>Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.</li> </ol>	\$1,988	\$60,828	F29	G29					
HEALTH AND WELFARE	E79	E79	F79	G79					
4. Social services									
<ol><li>Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.</li></ol>	E36	E36	F36	G36					
6. Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.									
<ol> <li>Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.</li> </ol>	E77	E77	F77	G77					
8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.	E32	E32 \$5,121	F32	G32					
TRANSPORTATION	E44	E44	F44	G44					
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.		\$2,520							
10. Toll highways and facilities — Operation and maintenance of highways, roads, and bridges operated on fee or toll basis	E45	E45	F45	G45					
11. Municipal airports	EØ1	EØ1	FØ1	GØ1					
<ol> <li>Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters)</li> </ol>	E6Ø	E6Ø	F6Ø	G6Ø					
PUBLIC SAFETY  13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in Item 9).	E62	\$13,255	F62	G62					
Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	E24 \$600	\$26,243	F24	\$58,879					

Part II DIRECT EXPENDITURE BY PURPOSE AND TYPE — Continu	T		/PE\"	DITLIBES BY		OSE AND TV				
	ļ	E2	KPEN	DIIOKES BI	S BY PURPOSE AND TYPE					
PURPOSE	Persona	l services	Operations and maintenance		Construction		Purchase of land equipment, and structures			
	·	a)		(b)		(c)		(d)		
PUBLIC SAFETY — Continued  15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.	EØ4		EØ4		FØ4		GØ4			
16. Other corrections — Probation and parole activities – But exclude "lock-up" operations (report in item 15).	EØ5		EØ5		FØ5		GØ5			
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66		E66		F66		G66			
AMBULANCE  18. All expenditures for city operated or subsidized ambulance services	E32		E32		F32		G32	-		
CULTURE AND RECREATION  19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	E61		E61	\$9	F61		G61	\$2,74		
Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. Aid to other governmental libraries should be excluded and reported in part III.	E52		E52	ψ9	F52		G52	Ψ2,14		
UTILITIES	<del> </del>									
21. Gross expenditure for utility systems operated by your government. Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).	E91		<b>E</b> 91		F91		G91			
a. Water supply system		\$63,368		\$147,675		\$150,336		\$53,89		
b. Electric power supply	E92	\$25,817	E92 E93	\$438,128	F92 F93		G92 G93			
c. Gas supply system		\$23,470		\$142,013						
d. Transit system	E94		E94		F94		G94			
Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants	E8Ø	<b>\$18,776</b>	E8Ø	\$23,276	F8Ø	\$6,439	G8Ø			
Solid waste and landfill — The collection and disposal of garbage and landfill operations	E81	<b>V 10,770</b>	E81	\$54,206	F81	40,100	G81			
INTEREST ON DEBT										
<ol> <li>Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.</li> <li>Water supply system</li> </ol>			<b>i</b> 91			\$9,063				
b. Electric power supply			192					\$1,73		
c. Gas supply system			193	_		\$1,473				
d. Transit system			194							
e. All interest not covered by items 19a through 19d			189					\$1,469		
ALL OTHER EXPENDITURES										
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.										
Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.		:								
<ul> <li>a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.</li> </ul>	E5Ø		E5Ø		F5Ø		G5Ø			
b. Economic development	E5Ø		E5Ø		F5Ø		G5Ø			
c. Civil defense	E89		E89	,	F89		G89			
d. Cemetery operations and maintenance	EØ3		EØ3		FØ3		GØ3			
e. Miscellaneous commercial activities	EØ3		EØ3		FØ3		GØ3			
Other — Specify 📈	E89		E89		F89		G89			
f. SHOP		\$14,081								
g										

## INTERGOVERNMENTAL EXPENDITURES

Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis — e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments during the fiscal year.

ltem	Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cents) (b)	Item	Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cents) (b)
NONE			5.		
2.			6.		
3.			7.		
4. Part IV SALARIES, WAGES, A	AND FORCE ACCOUN		8.	Amount (C	mit cents)

Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects. DEBT OUTSTANDING, ISSUED, AND RETIRED — Report special obligations of all agencies of your government as well as general city or town debt. Part V

1. Long-term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies.

When an advance refunding has resulted in a legal or an in-substance defeasance, the debt may be considered extinguished, reported as retired in the year of defeasance and should not be reported herein in subsequent years.

		AMOUNT, BY PURPOSE (Omit cents)						
	Outstanding at	DURING FISCAL YEAR		Outstanding total				
	beginning of fiscal year	Issued	Retired	(a) plus (b) minus (c)				
	(a)	(b)	(c)	(d)				
a. Sewer debt	19U	29U	39U	49U \$ C				
b. Water supply system debt	19U \$ 169,888	29U	<sup>390</sup> \$ 61,103	<sup>49U</sup> \$ 108,785				
c. Electric power system debt	19U \$ 48,290	29U	<sup>39U</sup> \$ 10,404	<sup>490</sup> \$ 37,886				
d. Gas supply system debt	19U \$ 43,060	29U	<sup>39U</sup> \$ 25,047	49U \$ 18,013				
e. Transit	19U	29U	39U	49U \$ C				
f. Industrial revenue and pollution control debt	19T	24T	34T	44T \$ C				
g. All other purposes	19U \$ 19,121	29U	<sup>39U</sup> \$ 11,961	<sup>49U</sup> \$ 7,160				

 Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations. Amount (Omit cents) 61V \$ 43,507 a. Amount outstanding at beginning of fiscal year 64V \$ 28,822 b. Amount outstanding at end of fiscal year

#### Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein.

Type of fund	Amount at end of fiscal year (Omit cents)
Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt.	wø1 \$ 93,001
Bond funds — Unexpended proceeds from sale of G.O. and revenue bond issues held pending disbursement	W31
3. All other funds except employee retirement funds	we1 \$ 551,551
4. Retirement systems — Single employer plans only	

Remarks	<del></del>			
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Part VII AUDITOR INFORMATION				
Auditor's firm name				
JUDITH K. BALLARD, CPA, PC				
Address — Number and street			TELEPHONE	
PO BOX 746 220 W MAIN ST			Area Number code	Extension
City	State	ZIP Code		
STROUD	ок	74079	918-968-3511	
Name of contact person/Email		<u> </u>		
Name of Contact person/Email				
JUDITH BALLARD				