

**AUDITED FINANCIAL STATEMENTS - REGULATORY BASIS  
AND REPORTS OF INDEPENDENT AUDITOR**

**COPAN SCHOOL DISTRICT NO. I-4,  
WASHINGTON COUNTY, OKLAHOMA**

**JUNE 30, 2019**



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

**INDEPENDENT SCHOOL DISTRICT NO. I-4  
WASHINGTON COUNTY, OKLAHOMA  
JUNE 30, 2019**

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**INDEPENDENT SCHOOL DISTRICT NO. I-4  
WASHINGTON COUNTY, OKLAHOMA  
JUNE 30, 2019**

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**INDEPENDENT SCHOOL DISTRICT NO. I-4  
WASHINGTON COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2019**

BOARD OF EDUCATION

President	Shane Cameron
Vice-President	Julie Jennings
Clerk	Dana Trimble
Member	Adam Hunt
Member	Shanda Davis

SUPERINTENDENT OF SCHOOLS

Chris Smith

SCHOOL DISTRICT TREASURER

Cheryl Askew



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education  
Copan School District No. I-004  
Copan, Oklahoma 74022-0429

**Report on the Financial Statements**

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Copan School District No. I-004, Copan, Oklahoma (the "District") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma. This includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinions.

**Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As discussed in Note 1, the financial statements are prepared by the Copan School District No. I-004, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although reasonably determined, are presumed to be material.

**Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because the significance of the matter discussed in the previous paragraph, the basic financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States

of America, the financial position of the Copan School District No. I-004, Washington County, Oklahoma as of June 30, 2019, or the revenues, expenses, and changes in net position and, where applicable, its cash flows for the year then ended.

#### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed assets account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

#### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the preceding paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District as of June 30, 2019, and the revenues collected and expenditures paid and encumbered, of each fund type, for the year then ended, on the regulatory basis of accounting described in Note 1.

#### **Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The combining fund statements, regulatory basis, listed in the accompanying table of contents are presented for purpose of additional analysis, and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis and is also not a required part of the basic financial statements.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated March 2, 2020, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

March 2, 2020

## **COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY  
COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES -  
REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS  
JUNE 30, 2019**

<u>ASSETS</u>	<u>GOVERNMENTAL FUND TYPES</u>				<u>FIDUCIARY FUND TYPES</u>	<u>ACCOUNT GROUP</u>	<u>TOTALS (MEMO ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>EXPENDABLE TRUST AND AGENCY FUND</u>	<u>GENERAL LONG-TERM DEBT</u>	
Cash	\$ 296,998	10,911	28,894	6,741	28,017		371,561
Amounts available in debt service						13,444	13,444
general long-term debt						1,144,104	1,144,104
Total Assets	<u>296,998</u>	<u>10,911</u>	<u>28,894</u>	<u>6,741</u>	<u>28,017</u>	<u>1,157,548</u>	<u>1,529,109</u>
 <u>LIABILITIES AND FUND BALANCES</u>							
Liabilities							
Warrants payable	43,013	3,690		6,741			53,444
Encumbrances	1,079						1,079
Funds held for school organizations					28,017		28,017
Unmatured obligations			15,450				15,450
Long-term debt:							
Bonds payable						1,110,000	1,110,000
Capital leases						47,548	47,548
Total liabilities	<u>44,092</u>	<u>3,690</u>	<u>15,450</u>	<u>6,741</u>	<u>28,017</u>	<u>1,157,548</u>	<u>1,255,538</u>
Fund balances							
Restricted for:							
Debt service			13,444				13,444
Child nutrition		2,626					2,626
Building		4,595					4,595
Unassigned	252,906						252,906
Total fund balances	<u>252,906</u>	<u>7,221</u>	<u>13,444</u>	<u>-</u>	<u>-</u>		<u>273,571</u>
Total liabilities and fund balances	<u>\$ 296,998</u>	<u>10,911</u>	<u>28,894</u>	<u>6,741</u>	<u>28,017</u>	<u>1,157,548</u>	<u>1,529,109</u>

The notes to the combined financial statements are an integral part of this statement



**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH**  
**FUND BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES**  
**JUNE 30, 2019**

		<u>GOVERNMENTAL FUND TYPES</u>			
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>TOTALS (MEMO ONLY)</u>
Revenues					
Local sources	\$ 667,728	95,351	191,236		954,315
Intermediate sources	48,113				48,113
State sources	996,313	800			997,113
Federal sources	167,271	61,832			229,103
Non-revenue receipts		71,035			71,035
Total revenues	<u>1,879,425</u>	<u>229,018</u>	<u>191,236</u>		<u>2,299,679</u>
Expenditures					
Instruction	1,140,854	18,121			1,158,975
Support services	757,630	134,673		7,252	899,555
Operation of non-instructional services	43,045	51,228			94,273
Facilities, acquisition and const. services	12,969	10,142		856,511	879,622
Other outlays		60,000			60,000
Debt service			208,123		208,123
Total expenditures	<u>1,954,498</u>	<u>274,164</u>	<u>208,123</u>	<u>863,763</u>	<u>3,300,548</u>
Revenues over (under) expenditures	(75,073)	(45,146)	(16,887)	(863,763)	(1,000,869)
Other financing sources (uses)					
Interfund transfer	<u>24,000</u>	<u>(24,000)</u>			<u>-</u>
Revenue and other sources over (under) expenditures and other uses	(51,073)	(69,146)	(16,887)	(863,763)	(1,000,869)
Cash fund balance, beginning of year	<u>303,979</u>	<u>76,367</u>	<u>30,331</u>	<u>863,763</u>	<u>1,274,440</u>
Cash fund balance, end of year	<u>\$ 252,906</u>	<u>7,221</u>	<u>13,444</u>	<u>-</u>	<u>273,571</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -**  
**REGULATORY BASIS - BUDGETED GENERAL FUND**  
**JUNE 30, 2019**

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 580,541	580,541	667,728
Intermediate sources	45,256	45,256	48,113
State sources	1,010,995	1,010,995	996,313
Federal sources	128,696	128,696	167,271
Total revenues	<u>1,765,488</u>	<u>1,765,488</u>	<u>1,879,425</u>
Expenditures			
Instruction			1,140,854
Support services			757,630
Operation of non-instructional services			43,045
Facilities, acquisition and const. services			12,969
Non-categorical	<u>2,069,467</u>	<u>2,069,467</u>	
Total expenditures	<u>2,069,467</u>	<u>2,069,467</u>	<u>1,954,498</u>
Revenues over (under) expenditures	(303,979)	(303,979)	(75,073)
Other financing sources (uses)			
Interfund transfer			<u>24,000</u>
Revenue and other sources over (under) expenditures and other uses	(303,979)	(303,979)	(51,073)
Cash fund balance, beginning of year	<u>303,979</u>	<u>303,979</u>	<u>303,979</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>252,906</u>

The notes to the combined financial statements are an integral part of this statement.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -**  
**REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS**  
**JUNE 30, 2019**

	SPECIAL REVENUE FUNDS		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 82,890	90,756	95,351
State sources	853	853	800
Federal sources	68,123	68,123	61,832
Non-revenue receipts	13,666	73,666	71,035
Total revenues	<u>165,532</u>	<u>233,398</u>	<u>229,018</u>
Expenditures			
Instruction			18,121
Support services			134,673
Operation of non-instructional services			51,228
Facilities acquisitions and construction			10,142
Other outlays			60,000
Non-categorical	241,899	309,765	
Total expenditures	<u>241,899</u>	<u>309,765</u>	<u>274,164</u>
Revenues over (under) expenditures	(76,367)	(76,367)	(45,146)
Other financing sources (uses)			
Interfund transfer			<u>(24,000)</u>
Revenue and other sources over (under) expenditures and other uses	(76,367)	(76,367)	(69,146)
Cash fund balance, beginning of year	<u>76,367</u>	<u>76,367</u>	<u>76,367</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>7,221</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -**  
**REGULATORY BASIS - DEBT SERVICE FUNDS**  
**JUNE 30, 2019**

	DEBT SERVICE FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 177,792	177,792	191,236
Total revenues	177,792	177,792	191,236
Expenditures			
Other outlays			
Debt service	208,123	208,123	208,123
Revenues over (under) expenditures	(30,331)	(30,331)	(16,887)
Cash fund balance, beginning of year	30,331	30,331	30,331
Cash fund balance, end of year	\$ -	-	13,444

The notes to the combined financial statements are an integral part of this statement

**NOTES TO COMBINED FINANCIAL STATEMENTS -  
REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting Policies**

The basic financial statements of the Copan Public Schools Independent District No. I-4 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

*A. Reporting Entity*

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting*

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's building, co-op and child nutrition funds.

Building Fund - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting Policies- contd.**

*B. Fund Accounting - contd.*

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs. The District did not maintain this fund during the 2018-19 fiscal year.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Funds - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

**Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency



**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting - contd.*

funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts fund, medical insurance fund, worker's compensation fund and the insurance recovery fund.

Gifts Fund - The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund - The worker's compensation fund accounts for revenues and expenditures for worker's compensation claims.

Insurance Recovery Fund - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

**Account Group**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies-** contd.

B. *Fund Accounting* - contd.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

**Memorandum Only - Total Column**

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. *Basis of Accounting and Presentation*

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies-** contd.

*C. Basis of Accounting and Presentation – contd.*

recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

*D. Budgets and Budgetary Accounting*

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

*E. Assets, Liabilities and Fund Balances*

Cash - Cash consists of cash on hand, demand deposit accounts, and interest-bearing checking accounts.

Investments - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

Inventories - The value of consumable inventories at June 30, 2019 is not material to the combined financial statements-regulatory basis.

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting Policies- contd.**

*E. Assets, Liabilities and Fund Balances – contd.*

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Warrants Payable - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

Unmatured Obligations - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Cash Fund Balance - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting Policies- contd.**

*F. Revenue and Expenditures*

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting Policies- contd.**

*F. Revenue and Expenditures- contd.*

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence.

Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.



**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies-** contd.

*F. Revenue and Expenditures* - contd.

Support Services Expenditures - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third-party administrator.

Repayment Expenditures - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Inter-fund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There was an operating transfer of \$24,000 from the Child Nutrition Fund to the General Fund during the 2018-19 fiscal year.

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**2. Deposits and Investments**

Custodial Credit Risk

At June 30, 2019, the District held deposits of approximately \$371,561 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

*Investment Interest Rate Risk*

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Investment Credit Risk*

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

The District did not have any outstanding investments as of June 30, 2019.



**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**3. General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of bonds payable and a capital lease. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2019:

	Bonds Payable	Capital Leases	Totals
Balance, July 1, 2018	\$ 1,270,000	55,251	1,325,251
Additions	-	-	-
Retirements	160,000	7,703	167,703
Balance, June 30, 2019	<u>\$ 1,110,000</u>	<u>47,548</u>	<u>1,157,548</u>

A brief description of the outstanding long-term debt at June 30, 2019 is set forth below:

	Amount <u>outstanding</u>
<u>General Obligation Bonds</u>	
Building Bonds, Series 2017, original issue \$990,000 interest rate of 2.0-2.75%, annual installments of \$140,000 beginning 7-1-20, final payment of \$150,000 due 7-1-26;	\$ 990,000
Building Bonds, Series 2012, original issue \$350,000 interest rate of 1.25-4.75%, due in annual installments of \$40,000 beginning 5-1-14, final payment due 5-1-22;	120,000
<u>Capital Leases</u>	
Lease purchase for LED lighting, dated 12-1-17, totaling \$56,639, interest rate of 3.51%, due in monthly installments of \$793 beginning 4-1-18, final due 12-1-24;	47,548
Totals	<u>\$ 1,157,548</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**3. General Long-term Debt – contd.**

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

Year ending June 30	Principal	Interest	Total
2020	40,000	25,725	65,725
2021	180,000	24,875	204,875
2022	180,000	21,175	201,175
2023	140,000	17,425	157,425
2024	140,000	14,275	154,275
2025-2029	430,000	22,875	452,875
Total	<u>\$ 1,110,000</u>	<u>126,350</u>	<u>1,236,350</u>

There was \$53,594 interest paid on long-term debt incurred during the current year.

The annual principal and interest payments on capital leases are as follows:

Year ending June 30	Principal	Interest	Total
2020	\$ 7,978	1,541	9,519
2021	8,262	1,257	9,519
2022	8,557	962	9,519
2023	8,862	657	9,519
2024	9,178	341	9,519
2025-2029	4,711	49	4,760
Total	<u>\$ 47,548</u>	<u>4,807</u>	<u>52,355</u>

**4. Employee Retirement System**

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**4. Employee Retirement System – contd.**

supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

GASB Statement 68 became effective for fiscal years beginning after June 15, 2014, and significantly changes pension accounting and financial reporting for governmental employees who participate in a pension plan, such as the System, and who prepare published financial statements on an accrual basis using Generally Accepted Accounting Principles. Since the District does not prepare and present their financial statements on an accrual basis, the net pension liability amount is not required to be presented on the financial statements. The amount of calculated net pension liability for the District at June 30, 2018 (latest information available) was \$1,591,053.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2019**

**4. Employee Retirement System – contd.**

Annual Pension Cost

The District's portion of the total contributions for 2019, 2018 and 2017 were \$113,089, \$114,628, \$113,181 respectively.

**5. Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**6. Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public official's liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

**7. Subsequent Events**

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**OTHER SUPPLEMENTARY INFORMATION – REGULATORY  
BASIS - COMBINING FINANCIAL STATEMENTS**

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND  
BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
JUNE 30, 2019**

<u>ASSETS</u>	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTALS (MEMO ONLY)</u>
Cash	\$ 8,285	2,626	10,911
Total assets	<u>8,285</u>	<u>2,626</u>	<u>10,911</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Warrants payable	<u>3,690</u>		<u>3,690</u>
Total liabilities	<u>3,690</u>		<u>3,690</u>
Fund balances			
Restricted	<u>4,595</u>	<u>2,626</u>	<u>7,221</u>
Total liabilities and fund balances	<u>\$ 8,285</u>	<u>2,626</u>	<u>10,911</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS**  
**JUNE 30, 2019**

	BUILDING FUND	CHILD NUTRITION FUND	TOTALS (MEMO ONLY)
Revenues			
Local sources	\$ 95,351		95,351
State sources		800	800
Federal sources		61,832	61,832
Non-revenue receipts	60,000	11,035	71,035
Total revenues	<u>155,351</u>	<u>73,667</u>	<u>229,018</u>
Expenditures			
Instruction	18,121		18,121
Support services	134,673		134,673
Operation of non-instructional services		51,228	51,228
Facilities, acquisition and const. services	10,142		10,142
Other outlays	60,000		60,000
Total expenditures	<u>222,936</u>	<u>51,228</u>	<u>274,164</u>
Revenues over (under) expenditures	(67,585)	22,439	(45,146)
Other financing sources (uses)			
Interfund transfer		<u>(24,000)</u>	<u>(24,000)</u>
Revenue and other sources over (under) expenditures and other uses	(67,585)	(1,561)	(69,146)
Cash fund balance, beginning of year	<u>72,180</u>	<u>4,187</u>	<u>76,367</u>
Cash fund balance, end of year	<u><u>\$ 4,595</u></u>	<u><u>2,626</u></u>	<u><u>7,221</u></u>

INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
 - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS  
 JUNE 30, 2019

	BUILDING FUND			CHILD NUTRITION FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues						
Local sources	\$ 82,890	90,756	95,351			
State sources				853	853	800
Federal sources				68,123	68,123	61,832
Non-revenue receipts		60,000	60,000	13,666	13,666	11,035
Total revenues	<u>82,890</u>	<u>150,756</u>	<u>155,351</u>	<u>82,642</u>	<u>82,642</u>	<u>73,667</u>
Expenditures						
Instruction			18,121			
Support services			134,673			
Operation of non-instructional services						51,228
Facilities acquisitions and construction			10,142			
Other outlays			60,000			
Non-categorical	<u>155,070</u>	<u>222,936</u>		<u>86,829</u>	<u>86,829</u>	
Total expenditures	<u>155,070</u>	<u>222,936</u>	<u>222,936</u>	<u>86,829</u>	<u>86,829</u>	<u>51,228</u>
Revenues over (under) expenditures	(72,180)	(72,180)	(67,585)	(4,187)	(4,187)	22,439
Other financing sources (uses)						
Interfund transfer						<u>(24,000)</u>
Revenue and other sources over (under) expenditures and other uses	(72,180)	(72,180)	(67,585)	(4,187)	(4,187)	(1,561)
Cash fund balance, beginning of year	<u>72,180</u>	<u>72,180</u>	<u>72,180</u>	<u>4,187</u>	<u>4,187</u>	<u>4,187</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>4,595</u>	<u>-</u>	<u>-</u>	<u>2,626</u>



**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND**  
**BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS**  
**JUNE 30, 2019**

	31 BUILDING BOND FUND	33 BUILDING BOND FUND	TOTALS (MEMO ONLY)
<u>ASSETS</u>			
Cash	\$ 394	6,347	6,741
Total assets	<u>394</u>	<u>6,347</u>	<u>6,741</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Warrants payable	<u>394</u>	<u>6,347</u>	<u>6,741</u>
Fund balances			
Restricted	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities and fund balances	<u>\$ 394</u>	<u>6,347</u>	<u>6,741</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**CASH FUND BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS**  
**JUNE 30, 2019**

	31 BUILDING BOND FUND	33 BUILDING BOND FUND	TOTALS (MEMO. ONLY)
Revenues			
Local sources	\$ -	-	-
Total revenues	-	-	-
Expenditures			
Support services	394	6,858	7,252
Facilities, acquisition & const. services		856,511	856,511
Total expenditures	394	863,369	863,763
Revenues over (under) expenditures	(394)	(863,369)	(863,763)
Cash fund balance, beginning of year	394	863,369	863,763
Cash fund balance, end of year	\$ -	-	-

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
REGULATORY BASIS - ALL AGENCY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019**

	Balance <u>July 1, 2018</u>	<u>Additions</u>	Net <u>Transfers</u>	<u>Deletions</u>	Balance <u>June 30, 2019</u>
Assets					
Cash	<u>\$ 28,558</u>	<u>142,658</u>	<u>793</u>	<u>143,992</u>	<u>28,017</u>
Liabilities					
Funds held for student organizations					
Annual	1,632	5,712		7,044	300
Athletics	7,548	57,224	725	54,471	11,026
Cafeteria	-	11,099	(64)	11,035	-
Cheerleaders	2,344	4,091	53	5,931	557
FFA	4,939	39,655	(53)	40,740	3,801
Grade Sales	30	2,514	162	2,683	23
Library	87	3,041		3,050	78
Misc	295	949	(30)	544	670
Scholarship	5,842	1,041		250	6,633
Student Council	44	-		-	44
National Honor Society	49	-		-	49
Art	96	100		187	9
Service Club	350	-		-	350
Class of 2017	56	-		-	56
Class of 2018	243	-		42	201
Pre-K	25	-		-	25
Class of 2019	1,057	139		1,147	49
Class of 2020	-	4,317	500	3,442	1,375
Jack McGlathery Memorial Fund	175	-		-	175
Terry Bryan Memorial Fund	346	-		-	346
Drumline	245	-		-	245
Beta Club	<u>3,155</u>	<u>12,776</u>	<u>(500)</u>	<u>13,426</u>	<u>2,005</u>
Total Liabilities	<u>\$ 28,558</u>	<u>142,658</u>	<u>793</u>	<u>143,992</u>	<u>28,017</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2019**  
(AS REQUIRED BY THE OKLAHOMA STATE DEPT OF EDUCATION)

Federal Grantor/Pass Through Grantor/Program Title U.S. Department of Education	Federal CFDA Number	Pass-through Grantor's Project Number	Program or Award Amount	Beginning Balance 7/1/2018	Revenue Collected	Total Expenditures	Ending Balance 6/30/2019
<b>Direct Programs:</b>							
Title VI-Part A, Indian Education	84.060	561	\$ 15,526		15,526	15,526	
Title V-Small, Rural School Ach. Program	84.358A	588	26,837		26,802	26,802	
<b>Subtotal - Direct Programs</b>			<u>42,363</u>	<u>-</u>	<u>42,328</u>	<u>42,328</u>	<u>-</u>
<b>Passed Through State Department of Education:</b>							
<b>Title I Cluster:</b>							
Title I-Part A, Improving Basic Programs	84.010	511	58,764		56,732	56,732	
Title I-Part A, School Support	84.010	515	26,258			1,939	(1,939)
Title II-Part A, Transferability	84.367	541/511	7,932		7,884	7,884	
Title IV-Part A, SSAFE Grant	84.424A	552	15,000		15,000	15,000	
<b>Subtotal - Title I Program (Cluster)</b>			<u>107,954</u>	<u>-</u>	<u>79,616</u>	<u>81,555</u>	<u>(1,939)</u>
<b>Special Education Cluster:</b>							
IDEA-B Flowthrough	84.027	621	44,327		42,773	42,773	
IDEA-B Preschool	84.173	641	2,022		1,961	1,961	
<b>Subtotal - Special Education Program (Cluster)</b>			<u>46,349</u>	<u>-</u>	<u>44,734</u>	<u>44,734</u>	<u>-</u>
<b>Subtotal - Passed Through State Dept of Education</b>			<u>154,303</u>	<u>-</u>	<u>124,350</u>	<u>126,289</u>	<u>(1,939)</u>
<b>U.S. Department of Agriculture:</b>							
<b>Passed Through State Department of Education:</b>							
<b>Child Nutrition Cluster:</b>							
<b>Cash Assistance:</b>							
National School Lunch Program	10.555	763		12,352	46,997	40,084	19,265
School Breakfast Program	10.553	764		13,305	14,835	8,766	19,374
<b>Cash Assistance Subtotal</b>				<u>25,657</u>	<u>61,832</u>	<u>48,850</u>	<u>38,639</u>
<b>Passed Through State Department of Human Services:</b>							
Non-cash Assistance (Commodities)	10.555	N/A			6,377	6,377	
<b>Subtotal - Child Nutrition Program (Cluster)</b>				<u>25,657</u>	<u>68,209</u>	<u>55,227</u>	<u>38,639</u>
<b>Other Federal Assistance:</b>							
Johnson O'Malley	15.130	563	783		593	783	(190)
<b>Subtotal - Other Federal Assistance</b>			<u>783</u>	<u>-</u>	<u>593</u>	<u>783</u>	<u>(190)</u>
<b>Total Federal Assistance</b>			<u>\$ 197,449</u>	<u>25,657</u>	<u>235,480</u>	<u>224,627</u>	<u>36,510</u>

Note 1 - Commodities received by the District in the amount of \$6,377 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount. These commodities are reported at fair market value.

Note 2 - There were no amounts passed to subrecipients.

Note 3 - Grantor provides adequate insurance coverage against loss on assets purchased with Federal Awards.

Note 4 - Expenditures under the Title I Program cluster includes \$7,884 in Title II and \$15,000 in Title IV funds that were transferred to the Title I-Part A program.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**SCHEDULE OF SURETY BONDS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
Old Republic Surety Co.	Superintendent	LLI2007744	\$110,000	7/1/18-7/1/19
	Treasurer	LLI2007744	\$200,000	7/1/18-7/1/19
	Encumbrance Clerk	LLI2007744	\$10,000	7/1/18-7/1/19
	Activity Fund Custodian	LLI2007744	\$10,000	7/1/18-7/1/19
	Minutes Clerk	LLI2007744	\$10,000	7/1/18-7/1/19
	Payroll Clerk	LLI2007744	\$10,000	7/1/18-7/1/19



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Copan School District No. I-004  
Copan, Oklahoma 74022-0429

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis as listed in the Table of Contents, of Copan School District No. I-004, Copan, Oklahoma, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 2, 2020. This report was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one (1) instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 19-01.

**Response to Findings**

The District's response to the finding identified in our audit is described in the letter following the audit acknowledgement page. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

March 2, 2020

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY**  
**SCHEDULE OF FINDINGS**  
**JULY 1, 2018 TO JUNE 30, 2019**

**Findings – Financial Statement Audit**

19-01 – Payments to Employees from Activity Funds

Condition: Employees were observed as having been paid for work at athletic events directly from Activity Funds and not through payroll, with the relevant payroll taxes withheld. These employees also did not receive a 1099-Misc to report these earnings.

Criteria: All employee pay must be processed through the payroll system to ensure proper reporting and withholding of payroll taxes and teachers' retirement contributions.

Effect: The District could pay an employee without properly withholding payroll taxes or teachers' retirement contributions and could be subject to penalties on any unpaid amounts.

Recommendation: That all employee pay be processed through the District's payroll system to ensure the proper payroll tax and teachers' retirement contributions are made as well as properly reporting the employees' total compensation to the state and federal government for income tax purposes.



**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS  
JULY 1, 2018 TO JUNE 30, 2019**

18-01 – Payroll

During the 2017-18 fiscal year, some employees were paid for extra duties without the presence of a board-approved pay amount or contract. This did not appear to have occurred during the 2018-19 fiscal year.

INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2018 TO JUNE 30, 2019

State of Oklahoma     )  
County of Tulsa        )

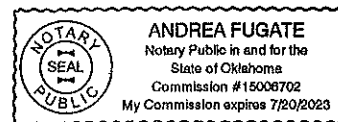
The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Copan School District for the audit year 2018-19.

Jenkins & Kemper, CPAs, P.C.  
AUDITING FIRM

BY *Michael Kemp*  
AUTHORIZED AGENT

Subscribed and sworn to before me on this  
2nd day of March, 2020

*Andrea Fugate*  
NOTARY PUBLIC



Joy Hofmeister  
State Superintendent of Public Instruction  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

AUDIT ACKNOWLEDGEMENT

District Name Copan School District  
County Name Washington

District Number 1-4  
County Code 74

Audit Year: 2018-2019

The annual independent audit for the Copan School District  
(District Name)  
was presented to the Board of Education in an Open Board Meeting on 3/31/20  
(Date of Meeting)  
by Jenkins & Kemper, CPAs P.C. Chelsea Chadwick  
(Independent Auditor) (Independent Auditor's Signature)

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."

Chris D. [Signature]  
Superintendent, Signature

Shane Cam [Signature]  
Board of Education President, Signature

Shandi Davis [Signature]  
Board of Education Vice President, Signature

Julie A. Jennings [Signature]  
Board of Education Member, Signature

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Board of Education Member, Signature

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Board of Education Member, Signature

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Board of Education Member, Signature

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Board of Education Member, Signature

\_\_\_\_\_  
Board of Education Member, Signature

Subscribed and sworn before me on 3rd day March My Commission expires 6/27/20  
Cheryl L. Askew [Signature] (Sworn On) 2020  
(Notary Public)



\*\*\* A copy of the Board Agenda and Board Minutes with the approval of the auditor's company the audit. \*\*\*