

**AUDITED FINANCIAL STATEMENTS - REGULATORY BASIS
AND REPORTS OF INDEPENDENT AUDITOR**

**COPAN SCHOOL DISTRICT NO. I-4,
WASHINGTON COUNTY, OKLAHOMA**

JUNE 30, 2020



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

**INDEPENDENT SCHOOL DISTRICT NO. I-4
WASHINGTON COUNTY, OKLAHOMA
JUNE 30, 2020**

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**INDEPENDENT SCHOOL DISTRICT NO. I-4
WASHINGTON COUNTY, OKLAHOMA
JUNE 30, 2020**

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**INDEPENDENT SCHOOL DISTRICT NO. I-4
WASHINGTON COUNTY, OKLAHOMA
SCHOOL DISTRICT OFFICIALS
JUNE 30, 2020**

BOARD OF EDUCATION

President	Shane Cameron
Vice-President	Shanda Davis
Clerk	Andrea Hunter
Member	Julie Jennings
Member	Tony Holland

SUPERINTENDENT OF SCHOOLS

Chris Smith

SCHOOL DISTRICT TREASURER

Cheryl Askew



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Copan School District No. I-004
Copan, Oklahoma 74022-0429

Report on the Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Copan School District No. I-004, Copan, Oklahoma (the "District") as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma. This includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, the financial statements are prepared by the Copan School District No. I-004, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although reasonably determined, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because the significance of the matter discussed in the previous paragraph, the basic financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Copan School District No. I-004, Washington County, Oklahoma as of June 30, 2020, or the revenues, expenses, and changes in net position and, where applicable, its cash flows for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed assets account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the preceding paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District as of June 30, 2020, and the revenues collected and expenditures paid and encumbered, of each fund type, for the year then ended, on the regulatory basis of accounting described in Note 1.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The combining fund statements, regulatory basis, listed in the accompanying table of contents are presented for purpose of additional analysis, and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis and is also not a required part of the basic financial statements.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated March 22, 2021, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

March 22, 2021

COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES -
REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2020**

<u>ASSETS</u>	<u>GOVERNMENTAL FUND TYPES</u>			<u>FIDUCIARY FUND TYPES</u>	<u>ACCOUNT GROUP</u>	<u>TOTALS (MEMO ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>EXPENDABLE TRUST AND AGENCY FUND</u>	<u>GENERAL LONG-TERM DEBT</u>	
Cash	\$ 390,274	36,848	24,689	44,672		496,483
Amounts available in debt service					12,952	12,952
general long-term debt					956,618	956,618
Total Assets	<u>390,274</u>	<u>36,848</u>	<u>24,689</u>	<u>44,672</u>	<u>969,570</u>	<u>1,466,053</u>
 <u>LIABILITIES AND FUND BALANCES</u> 						
Liabilities						
Warrants payable	50,166	2,354				52,520
Encumbrances	231					231
Funds held for school organizations				44,672		44,672
Unmatured obligations			11,737			11,737
Long-term debt:						
Bonds payable					930,000	930,000
Capital leases					39,570	39,570
Total liabilities	<u>50,397</u>	<u>2,354</u>	<u>11,737</u>	<u>44,672</u>	<u>969,570</u>	<u>1,078,730</u>
Fund balances						
Restricted for:						
Debt service			12,952			12,952
Child nutrition		3,132				3,132
Building		31,362				31,362
Unassigned	339,877					339,877
Total fund balances	<u>339,877</u>	<u>34,494</u>	<u>12,952</u>	<u>-</u>		<u>387,323</u>
Total liabilities and fund balances	<u>\$ 390,274</u>	<u>36,848</u>	<u>24,689</u>	<u>44,672</u>	<u>969,570</u>	<u>1,466,053</u>

The notes to the combined financial statements are an integral part of this statement

INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH
FUND BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES
JUNE 30, 2020

	<u>GOVERNMENTAL FUND TYPES</u>			<u>TOTALS (MEMO ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	
Revenues				
Local sources	\$ 710,367	99,994	201,520	1,011,881
Intermediate sources	49,044			49,044
State sources	1,011,008	4,508		1,015,516
Federal sources	237,881	58,691		296,572
Non-revenue receipts	541	8,396		8,937
Total revenues	<u>2,008,841</u>	<u>171,589</u>	<u>201,520</u>	<u>2,381,950</u>
Expenditures				
Instruction	1,111,773	3,537		1,115,310
Support services	771,640	65,023		836,663
Operation of non-instructional services	43,525	47,394		90,919
Facilities, acquisition and const. services	15,153	8,292		23,445
Other outlays	611			611
Debt service			202,012	202,012
Total expenditures	<u>1,942,702</u>	<u>124,246</u>	<u>202,012</u>	<u>2,268,960</u>
Revenues over (under) expenditures	66,139	47,343	(492)	112,990
Other financing sources (uses)				
Operating transfers in (out)	20,000	(20,000)		-
Lapsed appropriations	680	(70)		610
Estopped warrants	152			152
Total other financing sources (uses)	<u>20,832</u>	<u>(20,070)</u>	<u>-</u>	<u>762</u>
Revenue and other sources over (under) expenditures and other uses	86,971	27,273	(492)	113,752
Cash fund balance, beginning of year	<u>252,906</u>	<u>7,221</u>	<u>13,444</u>	<u>273,571</u>
Cash fund balance, end of year	<u>\$ 339,877</u>	<u>34,494</u>	<u>12,952</u>	<u>387,323</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - BUDGETED GENERAL FUND
 JUNE 30, 2020**

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 621,646	621,646	710,367
Intermediate sources	42,993	42,993	49,044
State sources	1,085,602	1,085,602	1,011,008
Federal sources	163,500	163,500	237,881
Non-revenue receipts			541
Total revenues	1,913,741	1,913,741	2,008,841
Expenditures			
Instruction			1,111,773
Support services			771,640
Operation of non-instructional services			43,525
Facilities, acquisition and const. services			15,153
Other outlays			611
Non-categorical	2,166,647	2,166,647	
Total expenditures	2,166,647	2,166,647	1,942,702
Revenues over (under) expenditures	(252,906)	(252,906)	66,139
Other financing sources (uses)			
Operating transfers in (out)			20,000
Lapsed appropriations			680
Estopped warrants			152
Total other financing sources (uses)			20,832
Revenue and other sources over (under) expenditures and other uses	(252,906)	(252,906)	86,971
Cash fund balance, beginning of year	252,906	252,906	252,906
Cash fund balance, end of year	\$ -	-	339,877

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS
 JUNE 30, 2020**

	SPECIAL REVENUE FUNDS		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 88,759	88,759	99,994
State sources	760	760	4,508
Federal sources	58,740	58,740	58,691
Non-revenue receipts	10,484	10,484	8,396
Total revenues	158,743	158,743	171,589
Expenditures			
Instruction			3,537
Support services			65,023
Operation of non-instructional services			47,394
Facilities acquisitions and construction			8,292
Non-categorical	165,964	165,964	
Total expenditures	165,964	165,964	124,246
Revenues over (under) expenditures	(7,221)	(7,221)	47,343
Other financing sources (uses)			
Operating transfers in (out)			(20,000)
Lapsed appropriations			(70)
Total other financing sources (uses)			(20,070)
Revenue and other sources over (under) expenditures and other uses	(7,221)	(7,221)	27,273
Cash fund balance, beginning of year	7,221	7,221	7,221
Cash fund balance, end of year	\$ -	-	34,494

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - DEBT SERVICE FUNDS
 JUNE 30, 2020**

	DEBT SERVICE FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 188,568	188,568	201,520
Total revenues	188,568	188,568	201,520
Expenditures			
Other outlays			
Debt service	202,012	202,012	202,012
Revenues over (under) expenditures	(13,444)	(13,444)	(492)
Cash fund balance, beginning of year	13,444	13,444	13,444
Cash fund balance, end of year	\$ -	-	12,952

The notes to the combined financial statements are an integral part of this statement

**NOTES TO COMBINED FINANCIAL STATEMENTS -
REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. Summary of Significant Accounting Policies

The basic financial statements of the Copan Public Schools Independent District No. I-4 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's building, co-op and child nutrition funds.

Building Fund - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting - contd.

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs. The District did not maintain this fund during the 2019-20 fiscal year.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Funds - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting - contd.

funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts fund, medical insurance fund, worker's compensation fund and the insurance recovery fund.

Gifts Fund - The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund - The worker's compensation fund accounts for revenues and expenditures for worker's compensation claims.

Insurance Recovery Fund - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

B. *Fund Accounting* - contd.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

Memorandum Only - Total Column

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. *Basis of Accounting and Presentation*

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

C. Basis of Accounting and Presentation – contd.

recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities and Fund Balances

Cash - Cash consists of cash on hand, demand deposit accounts, and interest-bearing checking accounts.

Investments - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

Inventories - The value of consumable inventories at June 30, 2020 is not material to the combined financial statements-regulatory basis.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Balances – contd.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Warrants Payable - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

Unmatured Obligations - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Fund Balance – Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

E. Assets, Liabilities and Fund Balances – contd.

for special purposes versus availability of appropriations. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are not in *spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the spendable fund balance category are further classified as *restricted, committed, assigned or unassigned*, as appropriate.

- **Restricted** fund balance represents amounts that are constrained either externally by creditors, grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.
- **Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment. The School Board is the highest level of decision-making authority of the School District.
- **Assigned** fund balance represents amounts that are *intended* to be used for specific purposes but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund* that are neither restricted nor committed and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.
- **Unassigned** fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

F. Revenue and Expenditures- contd.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence.

Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

1. **Summary of Significant Accounting Policies-** contd.

F. Revenue and Expenditures - contd.

Support Services Expenditures - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third-party administrator.

Repayment Expenditures - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Inter-fund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There was an operating transfer of \$20,000 from the Child Nutrition Fund to the General Fund during the 2019-20 fiscal year.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

2. Deposits and Investments

Custodial Credit Risk

At June 30, 2020, the District held deposits of approximately \$496,483 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

The District did not have any outstanding investments as of June 30, 2020.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

3. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of bonds payable and a capital lease. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2020:

	Bonds Payable	Capital Leases	Totals
Balance, July 1, 2019	\$ 1,110,000	47,548	1,157,548
Additions	-	-	-
Retirements	180,000	7,978	187,978
Balance, June 30, 2020	\$ 930,000	39,570	969,570

A brief description of the outstanding long-term debt at June 30, 2020 is set forth below:

	<u>Amount outstanding</u>
<u>General Obligation Bonds</u>	
Building Bonds, Series 2017, original issue \$990,000 interest rate of 2.0-2.75%, annual installments of \$140,000 beginning 7-1-20, final payment of \$150,000 due 7-1-26;	\$ 850,000
Building Bonds, Series 2012, original issue \$350,000 interest rate of 1.25-4.75%, due in annual installments of \$40,000 beginning 5-1-14, final payment due 5-1-22;	80,000
<u>Capital Leases</u>	
Lease purchase for LED lighting, dated 12-1-17, totaling \$56,639, interest rate of 3.51%, due in monthly installments of \$793 beginning 4-1-18, final due 12-1-24;	39,570
Totals	\$ 969,570

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

3. General Long-term Debt – contd.

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

<u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 40,000	1,850	41,850
2022	180,000	21,175	201,175
2023	140,000	17,425	157,425
2024	140,000	14,275	154,275
2025	140,000	11,125	151,125
2026-2030	290,000	11,750	301,750
Total	<u>\$ 930,000</u>	<u>77,600</u>	<u>1,007,600</u>

There was \$25,725 interest paid on long-term debt incurred during the current year.

The annual principal and interest payments on capital leases are as follows:

<u>Year ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 8,262	1,257	9,519
2022	8,557	962	9,519
2023	8,862	657	9,519
2024	9,178	341	9,519
2025	4,711	49	4,760
Total	<u>\$ 39,570</u>	<u>3,266</u>	<u>42,836</u>

4. Employee Retirement System

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

4. Employee Retirement System – contd.

supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

GASB Statement 68 became effective for fiscal years beginning after June 15, 2014, and significantly changes pension accounting and financial reporting for governmental employees who participate in a pension plan, such as the System, and who prepare published financial statements on an accrual basis using Generally Accepted Accounting Principles. Since the District does not prepare and present their financial statements on an accrual basis, the net pension liability amount is not required to be presented on the financial statements. The amount of calculated net pension liability for the District at June 30, 2019 (latest information available) was \$1,669,383.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2020**

4. **Employee Retirement System – contd.**

Annual Pension Cost

The District's portion of the total contributions for 2020, 2019 and 2018 were \$112,355, \$113,089, \$114,628 respectively.

5. **Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

6. **Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public official's liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

7. **Subsequent Events**

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**OTHER SUPPLEMENTARY INFORMATION – REGULATORY
BASIS - COMBINING FINANCIAL STATEMENTS**

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND
 BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
 JUNE 30, 2020**

<u>ASSETS</u>	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTALS (MEMO ONLY)</u>
Cash	\$ 33,716	3,132	36,848
Total assets	<u>33,716</u>	<u>3,132</u>	<u>36,848</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Warrants payable	<u>2,354</u>		<u>2,354</u>
Fund balances			
Restricted	<u>31,362</u>	<u>3,132</u>	<u>34,494</u>
Total liabilities and fund balances	<u>\$ 33,716</u>	<u>3,132</u>	<u>36,848</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
 CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
 JUNE 30, 2020**

	BUILDING FUND	CHILD NUTRITION FUND	TOTALS (MEMO ONLY)
Revenues			
Local sources	\$ 99,994		99,994
State sources	3,695	813	4,508
Federal sources		58,691	58,691
Non-revenue receipts		8,396	8,396
Total revenues	103,689	67,900	171,589
Expenditures			
Instruction	3,537		3,537
Support services	65,023		65,023
Operation of non-instructional services		47,394	47,394
Facilities, acquisition and const. services	8,292		8,292
Total expenditures	76,852	47,394	124,246
Revenues over (under) expenditures	26,837	20,506	47,343
Other financing sources (uses)			
Operating transfers in (out)		(20,000)	(20,000)
Lapsed appropriations	(70)		(70)
Total other financing sources (uses)	(70)	(20,000)	(20,070)
Revenue and other sources over (under) expenditures and other uses	26,767	506	27,273
Cash fund balance, beginning of year	4,595	2,626	7,221
Cash fund balance, end of year	\$ 31,362	3,132	34,494

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY
 COMBINING STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS
 JUNE 30, 2020**

	<u>BUILDING FUND</u>			<u>CHILD NUTRITION FUND</u>		
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>
Revenues						
Local sources	\$ 88,759	88,759	99,994			
State sources			3,695	760	760	813
Federal sources				58,740	58,740	58,691
Non-revenue receipts				10,484	10,484	8,396
Total revenues	<u>88,759</u>	<u>88,759</u>	<u>103,689</u>	<u>69,984</u>	<u>69,984</u>	<u>67,900</u>
Expenditures						
Instruction			3,537			
Support services			65,023			
Operation of non-instructional services						47,394
Facilities acquisitions and construction			8,292			
Non-categorical	93,354	93,354		72,610	72,610	
Total expenditures	<u>93,354</u>	<u>93,354</u>	<u>76,852</u>	<u>72,610</u>	<u>72,610</u>	<u>47,394</u>
Revenues over (under) expenditures	(4,595)	(4,595)	26,837	(2,626)	(2,626)	20,506
Other financing sources (uses)						
Operating transfers in (out)						(20,000)
Lapsed appropriations			(70)			
Total other financing sources (uses)			<u>(70)</u>			<u>(20,000)</u>
Revenue and other sources over (under) expenditures and other uses	(4,595)	(4,595)	26,767	(2,626)	(2,626)	506
Cash fund balance, beginning of year	<u>4,595</u>	<u>4,595</u>	<u>4,595</u>	<u>2,626</u>	<u>2,626</u>	<u>2,626</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>31,362</u>	<u>-</u>	<u>-</u>	<u>3,132</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
REGULATORY BASIS - ALL AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2020**

	Balance <u>July 1, 2019</u>	<u>Additions</u>	Net <u>Transfers</u>	<u>Deletions</u>	Balance <u>June 30, 2020</u>
Assets					
Cash	<u>\$ 28,017</u>	<u>128,721</u>	<u>3,242</u>	<u>115,308</u>	<u>44,672</u>
Liabilities					
Funds held for student organizations					
Annual	300	5,519	209	5,349	679
Athletics	11,026	44,734	1,410	47,171	9,999
Cafeteria	-	8,395		8,395	-
Cheerleaders	557	3,045		742	2,860
FFA	3,801	47,176	1,623	39,197	13,403
Grade Sales	23	637		59	601
Library	78	2,814	(140)	2,669	83
Misc	670	525	140	1,051	284
Scholarship	6,633	935		-	7,568
Student Council	44	-		-	44
National Honor Society	49	-		-	49
Art	9	-	306	250	65
Service Club	350	-		-	350
Class of 2017	56	-	(56)	-	-
Class of 2018	201	-	(201)	-	-
Pre-K	25	-		-	25
Class of 2019	49	-	(49)	-	-
Class of 2020	1,375	200		33	1,542
Class of 2021	-	5,796		759	5,037
Class of 2022	-	250		125	125
Class of 2023	-	165		-	165
Jack McGlathery Memorial Fund	175	-		-	175
Terry Bryan Memorial Fund	346	-		-	346
Drumline	245	-		-	245
Beta Club	<u>2,005</u>	<u>8,530</u>		<u>9,508</u>	<u>1,027</u>
Total Liabilities	<u>\$ 28,017</u>	<u>128,721</u>	<u>3,242</u>	<u>115,308</u>	<u>44,672</u>

INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2020
(AS REQUIRED BY THE OKLAHOMA STATE DEPT OF EDUCATION)

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-through Grantor's Project Number	Program or Award Amount	Beginning Balance 7/1/2019	Revenue Collected	Total Expenditures	Ending Balance 6/30/2020
<u>U.S. Department of Education</u>							
<u>Direct Programs:</u>							
Title VI-Part A, Indian Education	84.060	561	\$ 13,351		13,351	13,351	
Title V-Small, Rural School Ach. Program	84.358A	588	28,023		28,023	28,023	
Subtotal - Direct Programs			<u>41,374</u>	<u>-</u>	<u>41,374</u>	<u>41,374</u>	<u>-</u>
<u>Passed Through State Department of Education:</u>							
Title I Cluster:							
Title I-Part A, Improving Basic Programs	84.010	511	57,274		51,226	51,226	
Title I School Improvement	84.010	515	71,221		71,221	71,221	
Title I School Improvement 2018-19	84.010	799		(1,938)	1,938		
Title II-Part A, Teacher & Principal Training	84.367	541/511	8,869		8,869	8,869	
Title IV-SSAE Grant	84.424A	552/511	15,000		15,000	15,000	
Subtotal - Title I Programs (Cluster)			<u>152,364</u>	<u>(1,938)</u>	<u>148,254</u>	<u>146,316</u>	<u>-</u>
Special Education Cluster:							
IDEA-B Flowthrough	84.027	621	45,336		45,336	45,336	
IDEA-B Preschool	84.173	641	1,999		1,999	1,999	
Subtotal - Special Education Program (Cluster)			<u>47,335</u>	<u>-</u>	<u>47,335</u>	<u>47,335</u>	<u>-</u>
Subtotal - Passed Through State Dept of Education			<u>199,699</u>	<u>(1,938)</u>	<u>195,589</u>	<u>193,651</u>	<u>-</u>
<u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Education:</u>							
Child Nutrition Cluster:							
Cash Assistance:							
National School Lunch Program	10.555	763		19,264	42,076	33,720	27,620
School Breakfast Program	10.553	764		19,374	16,615	10,272	25,717
<i>Cash Assistance Subtotal</i>				<u>38,638</u>	<u>58,691</u>	<u>43,992</u>	<u>53,337</u>
<u>Passed Through State Department of Human Services:</u>							
Non-cash Assistance (Commodities)	10.555	N/A			6,891	6,891	
Subtotal - Child Nutrition Program (Cluster)				<u>38,638</u>	<u>65,582</u>	<u>50,883</u>	<u>53,337</u>
<u>Other Federal Assistance:</u>							
Johnson O'Malley	15.130	563	909		909	909	
Flood Control	12.112	770	9		9		9
Subtotal - Other Federal Assistance			<u>918</u>	<u>-</u>	<u>918</u>	<u>909</u>	<u>9</u>
Total Federal Assistance			<u>\$ 241,991</u>	<u>36,700</u>	<u>303,463</u>	<u>286,817</u>	<u>53,346</u>

Note 1 - Commodities received by the District in the amount of \$6,891 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount. These commodities are reported at fair market value.

Note 2 - There were no amounts passed to subrecipients.

Note 3 - Grantor provides adequate insurance coverage against loss on assets purchased with Federal Awards.

Note 4 - Expenditures under the Title I Program cluster includes \$8,869 in Title II and \$15,000 in Title IV funds that were transferred to the Title I-Part A program.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
SCHEDULE OF SURETY BONDS
FOR THE YEAR ENDED JUNE 30, 2020**

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
Old Republic Surety Co.	Superintendent	LLI2007744	\$110,000	7/1/19-7/1/20
	Treasurer	LLI2007744	\$200,000	7/1/19-7/1/20
	Encumbrance Clerk	LLI2007744	\$10,000	7/1/19-7/1/20
	Activity Fund Custodian	LLI2007744	\$10,000	7/1/19-7/1/20
	Minutes Clerk	LLI2007744	\$10,000	7/1/19-7/1/20
	Payroll Clerk	LLI2007744	\$10,000	7/1/19-7/1/20



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education
Copan School District No. I-004
Copan, Oklahoma 74022-0429

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis as listed in the Table of Contents, of Copan School District No. I-004, Copan, Oklahoma, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 22, 2021. This report was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one (1) instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 20-01. There was also one (1) immaterial observation included in a separate letter to management.

Response to Findings

The District's response to the findings identified in our audit is described in the letter following the audit acknowledgement page. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

March 22, 2021

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY
SCHEDULE OF FINDINGS
JULY 1, 2019 TO JUNE 30, 2020**

Findings – Financial Statement Audit

20-01 – Payments to Game Officials

Condition: We observed several instances of game officials being paid from cash collections from the concession stand after events. These payments were indicated on the concession stand till reconciliation and a “Claim for Activities” form was present, showing the individual being paid and how much. It did not appear these amounts were included in total compensation reflected on Form 1099.

Criteria: All District expenditures must be approved, processed, and recorded through the accounting software to ensure compliance with board-approved purchasing procedures and accurate financial reporting.

Effect: The District could inaccurately report total expenditures for the fiscal year and could fail to report all payments to vendors for purposes of issuing Form 1099 at year end. In addition, payments could be issued without following board-approved purchasing procedures.

Recommendation: That all expenditures for game officials be issued through the accounting software using a purchase order to ensure accurate financial reporting and compliance with board-approved purchasing procedures.

**INDEPENDENT SCHOOL DISTRICT NO. 1-4, WASHINGTON COUNTY
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS
JULY 1, 2019 TO JUNE 30, 2020**

19-01 – Payments to Employees from Activity Funds

During the 2018-19 fiscal year, payments were observed as issued outside of payroll from the Activity Fund for employee compensation for work performed for student organizations. Payments of this nature were not made from the Activity Fund during the 2019-20 fiscal year and were instead paid through payroll.

**INDEPENDENT SCHOOL DISTRICT NO. I-4, WASHINGTON COUNTY
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL
LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2019 TO JUNE 30, 2020**

State of Oklahoma)
County of Tulsa)

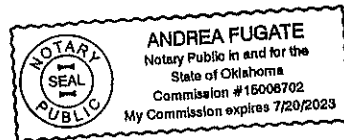
The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Copan School District for the audit year 2019-20.

Jenkins & Kemper, CPAs, P.C.
AUDITING FIRM

BY *Jack Jenkins*
AUTHORIZED AGENT

Subscribed and sworn to before me on this
23rd day of, March, 2021

Andrea Fugate
NOTARY PUBLIC




Joy Hofmeister
State Superintendent of Public Instruction
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

AUDIT ACKNOWLEDGEMENT

District Name Copan School District
County Name Washington

District Number 1-4
County Code 74

Audit Year: 2019-2020

The annual independent audit for the Copan School District
(District Name)
was presented to the Board of Education in an Open Board Meeting on 4-20-21
(Date of Meeting)
by Jenkins & Kemper, CPAs, P.C.
(Independent Auditor) 
(Independent Auditor's Signature)

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."



Superintendent, Signature


Board of Education President, Signature


Board of Education Vice President, Signature


Board of Education Member, Signature


Board of Education Member, Signature


Board of Education Member, Signature

Board of Education Member, Signature

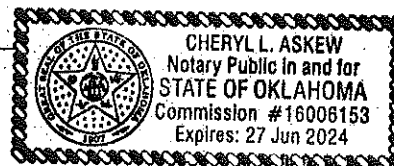
Board of Education Member, Signature

Board of Education Member, Signature

Subscribed and sworn before me on 4/20/21
(Sworn On)

My Commission expires 6/27/24


(Notary Public)





JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

March 22, 2021

Copan Public Schools
Attn: Mr. Chris Smith
PO Box 429
Copan, OK 74022-0429

Dear Mr. Smith:

Listed below are management recommendations from the final audit work we performed for you. Please review them carefully along with the copy of your audit report. We will upload a copy of the audit report to the State Department of Education and Oklahoma State Auditor and Inspector's Office within 30 days after the presentation of your audit. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following section contains a recommendation relayed to management that is an immaterial observation which is not included in the audit report. This comment requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

During the audit, we observed deposits in the activity fund did not always include copies of sponsor receipts attached to the support for the deposit. This makes tracing deposited funds back to the sponsor's initial receipt of funds and testing of the timeliness of the deposit difficult, in some cases.

We recommend sponsors provide the Activity Fund Custodian with copies of their receipts that match the collections to be deposited. The Activity Fund Custodian would then count the funds to ensure they match receipts and then issue the sponsor a receipt for the total. This documentation would be kept with the deposit slip prepared by the Activity Fund Custodian to allow for tracing from the bank to the initial receipt of funds at the District.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.