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State Auditor & Inspector

COMPILATION REPORT & FINANCIAL STATEMENTS

**CREEK COUNTY CONSERVATION DISTRICT
BRISTOW, OKLAHOMA**

JUNE 30, 2011

KERSHAW CPA & ASSOCIATES, PC

5300 WEST OKMULGEE AVENUE
MUSKOGEE, OKLAHOMA 74401
PHONE (918) 684-1040
FAX (918) 684-1041

WEB: KERSHAWCPA.COM
E-MAIL: REK@KERSHAWCPA.COM

607 NORTH 1ST STREET
PONCA CITY, OKLAHOMA 74601
PHONE (580) 762-1040
FAX (580) 762-1047

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
JUNE 30, 2011

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CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
JUNE 30, 2011

BOARD OF DIRECTORS

<u>NAME</u>	<u>POSITION</u>
Curt Haskins	Chairman
Dwight Luther	Vice Chairman
Jim Manning Jr.	Treasurer
Savoy Alexander	Member
Robert Webb	Member

DISTRICT EMPLOYEES

Teresa Boswell	District Secretary
Jerry Nunamaker	District Equipment Manager

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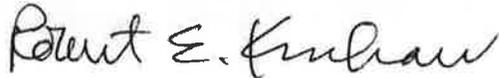
To the Board of Directors
Creek County Conservation District Number 11
Bristow, Oklahoma

I have compiled the accompanying statement of net assets - modified cash basis - of the Creek County Conservation District as of June 30, 2011, and the related statement of revenues, expenses and changes in net assets - modified cash basis - and the statement of cash flows - modified cash basis - and the statement of cash flows - modified cash basis - for the year then ended. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the modified cash basis of accounting.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide assurance that there are no material modifications that should be made to the financial statements.

Creek County Conservation District has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34. However, the District has not presented the Management's Discussion and Analysis required by the Governmental Accounting Standards Board (GASB) that the GASB has determined is necessary to supplement, although not required to be part of, the basic financial statements.



ROBERT E. KERSHAW, CPA

October 20, 2011

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
STATEMENT OF NET ASSETS - MODIFIED CASH BASIS
JUNE 30, 2011

	<u>Total 2011</u>	<u>Memo Only 2010</u>
<u>ASSETS</u>		
<u>Current Assets:</u>		
Cash and cash equivalents	\$ 24,905	\$ 27,455
Investments	<u>21,640</u>	<u>21,476</u>
Total Current Assets	<u>46,545</u>	<u>48,931</u>
<u>Non-current Assets:</u>		
<u>Capital Assets:</u>		
Capital assets, net of accumulated depreciation where applicable		
Furniture, fixtures and equipment	<u>2,457</u>	<u>3,797</u>
Total Non-current Assets	<u>2,457</u>	<u>3,797</u>
TOTAL ASSETS	<u>\$ 49,001</u>	<u>\$ 52,728</u>
<u>LIABILITIES</u>		
<u>Current Liabilities:</u>		
Payroll tax withheld	<u>\$ -</u>	<u>\$ -</u>
Total Current Liabilities	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	-	-
<u>NET ASSETS</u>		
Invested in capital assets, net of related debt	2,457	3,797
Restricted for debt service	-	-
Unrestricted	<u>46,545</u>	<u>48,931</u>
TOTAL NET ASSETS	<u>49,001</u>	<u>52,728</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$ 49,001</u>	<u>\$ 52,728</u>

See Accountant's Compilation Report & Notes Which Accompany These Financial Statements

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
- MODIFIED CASH BASIS -
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

	<u>Total</u> <u>June 30, 2011</u>	<u>Memo Only</u> <u>June 30, 2010</u>
<u>Operating Revenues:</u>		
Oklahoma Conservation Commission	\$ 164,260	\$ 76,156
Bermuda Program	3,574	12,773
Ag Tour	1,050	949
Equipment Rental	610	1,225
Miscellaneous	379	1,207
Total Operating Revenues	169,872	92,309
<u>Operating Expenses:</u>		
Bermuda Program	4,584	2,335
Ag Tour	1,004	647
Blue Thumb	10,384	10,314
Insurance	500	580
Election expense	248	203
Office	2,131	2,083
Personal Services	55,988	57,988
Professional Fees	250	665
Automobile Expense	2,711	2,269
Repairs and Maintenance	91,501	1,960
Miscellaneous Expenses	2,474	3,018
Depreciation	1,340	1,340
Water Quality	660	660
Total Operating Expenses	173,776	84,062
Operating Income (Loss)	(3,904)	8,247
<u>Non-Operating Revenues (Expenses):</u>		
Interest Income	178	293
Interest Expense	(1)	-
Total Non-operating Revenues (Expenses)	177	293
Net Income (Loss) Before Contributions	(3,727)	8,540
Capital Contributions	-	-
Change in Net Assets	(3,727)	8,540
Total Net Assets - Beginning	52,728	44,187
Total Net Assets - Prior Year Adjustment	-	-
Total Net Assets - Ending	\$ 49,001	\$ 52,728

See Accountant's Compilation Report & Notes Which Accompany These Financial Statements

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

	<u>June 30, 2011</u>	<u>Memo Only June 30, 2010</u>
<u>Net Cash Flows from Operating Activities:</u>		
Cash Receipts from OCC	\$ 164,260	\$ 76,156
Other Cash Receipts	5,612	16,153
Payments to Suppliers for Goods & Services	(116,447)	(24,734)
Payments to Employees & Laborers	(55,988)	(57,988)
	<u>(2,564)</u>	<u>9,587</u>
<u>Net Cash Provided (Used) by Operating Activities</u>		
<u>Net Cash Flows from Capital & Related Financing Activities:</u>		
Purchase of Capital Assets	-	-
Principal paid on Debt	-	-
Interest paid on Debt	-	-
	<u>-</u>	<u>-</u>
<u>Net Cash Provided (Used) by Capital & Related Financing Activities</u>		
<u>Net Cash Flows from Investing Activities:</u>		
Increase in Investments	(163)	(284)
Interest Income	178	293
	<u>14</u>	<u>10</u>
<u>Net Cash Provided (Used) by Investing Activities</u>		
<u>Net Increase (Decrease) in Cash and Cash Equivalents</u>	(2,549)	9,597
<u>Cash & Cash Equivalents, Beginning of Year</u>	27,455	17,858
<u>Cash & Cash Equivalents, Prior Year Adjustment</u>	-	-
<u>Cash & Cash Equivalents, End of Year</u>	<u>\$ 24,905</u>	<u>\$ 27,455</u>
<u>Reconciliation of operating income (loss) to net cash provided operating activities:</u>		
Operating Income (Loss)	\$ (3,904)	\$ 8,247
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities		
Depreciation	1,340	1,340
Increase(Decrease) in Accounts Payable	-	-
Increase(Decrease) in Payroll Taxes Payable	-	-
	<u>(2,564)</u>	<u>9,587</u>
<u>Net Cash Provided (Used) by Operating Activities</u>	<u>\$ (2,564)</u>	<u>\$ 9,587</u>

See Accountant's Compilation Report & Notes Which Accompany These Financial Statements

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Creek County Conservation District Number 11 (the "District") was established to assist with certain conservation projects in Creek County, Oklahoma. The District is managed by a five member Board of Directors. Two directors are appointed by the Oklahoma Conservation Commission upon recommendation of the Board. The three remaining directors are elected by voters within the limits of Creek County, Oklahoma.

Primary funding for the District is provided by the Oklahoma Conservation Commission (the "Commission"). The District is reimbursed for approved expenses by the Commission.

B. Basis of Presentation

The accounts of the District are organized on the basis of proprietary fund type, specifically an enterprise fund. The activities of this fund are accounted for with a separate set of self-balancing accounts that comprise the District's assets, liabilities, net assets, revenues and expenses. Enterprise Funds account for activities (1) that are financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity; or (2) that are required by laws or regulations that the activity's costs of providing services, including capital costs (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues; or (3) that the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service).

C. Basis of Accounting

The District has elected to present its financial statements on a modified cash basis of accounting. This modified cash basis of accounting is a basis of accounting other than generally accepted accounting principles. Basis of accounting is a reference to when financial events are recorded, such as the timing for recognizing revenues, expenses, and their related assets and liabilities. Under the District's modified cash basis of accounting, revenues and expenses and related assets and liabilities are recorded when they result from cash transactions, except for the recording of depreciation expense on capital assets.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expense and liabilities)

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this financial report, the reader should keep in mind the limitations resulting from the use of the modified cash basis of accounting.

D. Budgetary Data

The District does not prepare an annual budget.

E. Assets, Liabilities, & Equity

Cash & Cash Equivalents

For the purpose of financial reporting, "cash & cash equivalents" includes all demand and savings accounts and certificates of deposit or short-term investments with an original maturity of three months or less. All accounts are fully insured by the Federal Deposit Insurance Corporation.

Investments

Investments classified in the financial statements consist entirely of certificates of deposit whose original maturity term exceeds three months. Investments are carried at cost, which approximates fair value. As of June 30, 2011, the District has investments totaling \$21,640.

Capital Assets

The District's property, plant and equipment, with useful lives of more than one year are stated at historical cost and comprehensively reported in the financial statements. Donated assets are stated at fair value on the date donated. The District generally capitalizes assets with a cost of \$2,500 or more as purchase and construction outlay occur. The cost of normal maintenance and repairs that do not add to the assets value or materially extend useful live are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are move from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follow:

	<u>Years</u>
Buildings	5-60
Improvements, other than buildings	2-50
Mobile equipment	3-40
Furniture, machinery and equipment	3-30
Utility system	5-50

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

Long-Term Debt

Long-term debt is reported at face value, net of applicable discounts and deferred loss on refunding. Costs related to the issuance of debt are deferred and amortized over the lives of various debt issues.

Equity Classification

Equity is classified as net assets and displayed in three components:

1. Invested in capital assets, net of related debt—Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.
2. Restricted net assets—Consists of net assets with constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
3. Unrestricted net assets—All other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

F. Revenues, expenditures & expenses

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

G. Use of estimates

The preparation of financial statements in conformity with the modified cash basis requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities. Actual results could differ from those estimates. Capital assets may be used beyond their original estimated useful life.

H. Memorandum Only

The “Memorandum Only” captions above the total columns mean that totals are presented for overview information purposes only.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

As a local government unit, the District is subject to various federal, state, and local laws and contractual regulations.

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

Finance-related Legal & Contractual Provisions

Because the District has no long-term debt, there are no reserve requirements.

Deficit Fund Balance or Retained Earnings

As indicated in the financial statements, there are no fund balance or retained earnings deficits for the District for this fiscal year.

NOTE 3 - CASH AND INVESTMENTS

Custodial Credit Risk

At June 30, 2011, the District held deposits of approximately \$46,545 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit are covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

NOTE 4 - RESTRICTED ASSETS

The District currently has no restricted assets.

NOTE 5 - CAPITAL ASSETS

Capital asset activity, resulting from the modified cash basis transactions, for the fiscal year ended June 30, 2011, was as follows:

	Balance at June 30, 2010	Additions	Deductions	Balance at June 30, 2011
Capital Assets	\$ 31,405	\$ -	\$ -	\$ 31,405
Subtotal	31,405	-	-	31,405
Less: Accum. Depr.	(27,608)	(1,340)	-	(28,948)
Total Capital Assets (Net of Depreciation)	<u>\$ 3,797</u>	<u>\$ (1,340)</u>	<u>\$ -</u>	<u>\$ 2,457</u>

NOTE 6 - LONG-TERM DEBT

The District currently has no long-term debt.

Changes in Long-Term Debt

The following is a summary of changes in long-term debt for the year ended June 30, 2011:

	Balance at June 30, 2010	Additions	Deductions	Balance at June 30, 2011
Notes Payable	\$ -	\$ -	\$ -	\$ -
Total Long-Term Debt	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 7 - FUND EQUITY

As described in Note 1 above, equity is classified as net assets and displayed in three components:

1. Invested in capital assets, net of related debt
2. Restricted net assets
3. Unrestricted net assets

The District does not have any restricted net assets.

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

NOTE 8 - CONTINGENCIES

Litigation

The District currently has no pending litigation.

Federally Assisted Programs

In the normal course of operations, the District participates in various federal or state/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

NOTE 9 - PENSION PLAN

All full-time employees are covered by and must participate in the Oklahoma Public Employees Retirement Plan (OPERS). The District is not legally required to contribute to the OPERS, which is fully funded by the state and by contributions from covered employees. During the year ended June 30, 2011, the covered employees made contributions of \$1,789.66 to the OPERS. Under the pension plan, benefits vest after 6 years of full-time employment. An employee with 10 years of service may retire at age 55 and receive reduced retirement benefits.

Based on Oklahoma statute, employees covered by the pension plan must contribute 3% of their gross earnings to the pension fund up to \$25,000 and 3.5% over \$25,000. The state is required to contribute 10% of gross earnings to the plan. The District's total current year payroll for all its employees amounted to \$52,817.82, the same amount as the payroll covered by the plan.

NOTE 10 - COMPENSATED ABSENCES

The District's policy for accumulated annual leave is based on years of continuous service. Full-time employees with less than five years of service can accumulate up to 240 hours; employees with over five years of service can accumulate up to 480 hours. The accrual of compensated absences is not reflected in the cash basis statements. The District records vacation and sick leave at the time the claim is paid.

At June 30, 2011, the District had an unrecorded commitment for earned but unused vacation benefits that would require payment upon employee termination of service in the amount of \$8,718.21.

CREEK COUNTY CONSERVATION DISTRICT NUMBER 11
BRISTOW, OKLAHOMA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

NOTE 11 - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District carries commercial insurance for risk of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 12 - SUBSEQUENT EVENTS

The District did not have any subsequent events through October 20, 2011, which is the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending June 30, 2011.

ANNUAL NET WORTH STATEMENT

OCC-5K (07/01)

Conservation District	CREEK COUNTY CONSERVATION DISTRICT NUMBER 11		
Address	128 E. THIRD, BRISTOW, OK 74010		
FOR THE PERIOD JULY 1, 2010, TO JUNE 30, 2011 FOR FISCAL YEAR 2011			
1. LIQUID ASSETS (Checking Account, Savings Account, Certificate of Deposit, Petty Cash, Etc.)			TOTAL \$ <u>46,545</u>
2. WORKING ASSETS			
Building	\$ <u>0</u>		
Equipment	\$ <u>2,457</u>	TOTAL WORKING	
Other (Seed, Etc.)	\$ <u>0</u>	ASSETS \$	<u>2,457</u>
3. RECEIPTS (from Annual Audit)	\$ <u>170,050</u>		
4. DISBURSEMENTS	\$ <u>173,776</u>		
5. NET WORTH OF DISTRICT (Lines 1+2)			TOTAL \$ <u>49,001</u>

I, _____, the undersigned hereby certify the above to be true and correct.

Signature (Chair, Board of Directors) _____

Subscribed and sworn to before me this _____ day of _____ 2011.

Notary Public _____

My Commission Expires _____

DUE IN OCC OFFICE BY NOVEMBER 1 OF EACH YEAR

