

CROOKED OAK SCHOOL DISTRICT NO. I-053
OKLAHOMA COUNTY, OKLAHOMA
JUNE 30, 2018

TABLE OF CONTENTS

| | Page |
|--|-------------|
| <u>SCHOOL DISTRICT OFFICIALS</u> | |
| <u>INDEPENDENT AUDITOR'S REPORT</u> | 1 |
| <u>COMBINED FINANCIAL STATEMENTS</u> | |
| Combined Statement of Assets, Liabilities and Fund Balances - Regulatory Basis - All Fund Types and Account Groups | 4 |
| Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances - Regulatory Basis - All Governmental Fund Types | 5 |
| Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances - Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types | 6 |
| Notes to Combined Financial Statements | 7 |
| <u>OTHER INFORMATION</u> | |
| <u>Combining Financial Statements</u> | |
| Combining Statement of Assets, Liabilities and Fund Balances - Regulatory Basis - All Special Revenue Funds | Exhibit A-1 |
| Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances-Regulatory Basis-Special Revenue Funds | Exhibit A-2 |
| Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances-Budget and Actual-Regulatory Basis-Special Revenue Funds | Exhibit A-3 |
| Combining Statement of Assets, Liabilities and Fund Equity - Regulatory Basis - Activity Fund | Exhibit A-4 |
| Combining Statement of Changes in Assets and Liabilities - Regulatory Basis - Activity Fund | Exhibit A-5 |
| <u>Supporting Schedule(s)</u> | |
| Schedule of Expenditures of Federal Awards | Exhibit B-1 |
| Notes to the Schedule of Expenditures of Federal Awards | Exhibit B-2 |
| <u>GOVERNMENT AUDITING STANDARDS SECTION</u> | |
| * Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance With Government Auditing Standards | Exhibit C-1 |
| <u>SINGLE AUDIT SECTION</u> | |
| * Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance | Exhibit D-1 |
| <u>SCHEDULE OF FINDINGS AND QUESTIONED COSTS</u> | |
| Summary of Auditor's Results | Exhibit E-1 |
| Findings Related to Financial Reporting | Exhibit E-2 |
| Summary Schedule of Prior Year Audit Findings | Exhibit F-1 |

CROOKED OAK SCHOOL DISTRICT NO. I-053

OKLAHOMA COUNTY, OKLAHOMA

JUNE 30, 2018

TABLE OF CONTENTS

OTHER OKLAHOMA DEPARTMENT OF EDUCATION REQUIRED INFORMATION

Page

Schedule of Accountants' Professional Liability Insurance Affidavit
School's Corrective Action Plan

Exhibit G-1

Exhibit H-1

- * The required internal control, compliance, and schedule of findings and questioned costs are required by Government Auditing Standards and *Uniform Guidance* when a single audit is applicable

**Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
School District Officials
June 30, 2018**

BOARD OF EDUCATION

| | |
|----------------|---------------------|
| President | Tammy Carpenter |
| Vice President | Melva Brinlee |
| Clerk | Robin Thornesberry |
| Member | Victoria Barrington |
| Member | Sherri Maynard |

SUPERINTENDENT OF SCHOOLS

Bradley Richards

SCHOOL DISTRICT TREASURER

Tammy Thele

ENCUMBRANCE CLERK

April Dwyer

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Crooked Oak School District No. I-053
Oklahoma County, Oklahoma

Board Members:

Report on Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Crooked Oak School District No. I-053, Oklahoma County, Oklahoma, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education to meet financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, the financial statements are prepared by Crooked Oak School District No. I-053 Oklahoma County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the above paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Crooked Oak School District No. I-053, Oklahoma County, Oklahoma, as of June 30, 2018, or the changes in its financial position, or, where applicable, its cash flows for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balance arising from regulatory basis transactions of each fund type and account group of Crooked Oak School District No. I-053, Oklahoma County, Oklahoma as of June 30, 2018, and the revenues collected, expenditures paid and encumbered, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

Other Matters

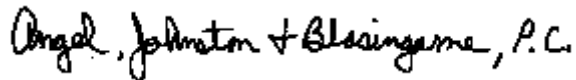
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Crooked Oak School District No. I-053, Oklahoma County, Oklahoma’s basic financial statements. The combining statements – regulatory basis, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 19, 2018, on our consideration of the Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Crooked Oak School District, No. I-053, Oklahoma County, Oklahoma's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's internal control over financial reporting and compliance.



Chickasha, Oklahoma
November 19, 2018

COMBINED FINANCIAL STATEMENTS

Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combined Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Fund Types and Account Groups
June 30, 2018

| | Governmental Fund Types | | | | Fiduciary Fund Types | Account Group | Total (Memorandum Only) |
|--|-------------------------|--------------------|-------------------|---------------------|----------------------------|----------------------------|-------------------------------|
| | General | Special Revenue | Debt Service | Capital Projects | Trust and Agency | General Long- Term Debt | June 30, 2018 |
| ASSETS | | | | | | | |
| Cash and Cash Equivalents | \$ 2,699,769 | \$ 305,879 | \$ 527,394 | \$ 670,228 | \$ 106,283 | \$ 0 | \$ 4,309,553 |
| Investments | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Amounts Available in Debt Service Fund | 0 | 0 | 0 | 0 | 0 | 527,394 | 527,394 |
| Amounts to be Provided for Retirement of General Long-Term Debt | 0 | 0 | 0 | 0 | 0 | 3,992,606 | 3,992,606 |
| Amounts to be Provided For Capitalized Lease Agreements | 0 | 0 | 0 | 0 | 0 | 10,933,442 | 10,933,442 |
| Amounts to be Provided For Compensated Absences | 0 | 0 | 0 | 0 | 0 | 25,934 | 25,934 |
| Total Assets | \$ 2,699,769 | \$ 305,879 | \$ 527,394 | \$ 670,228 | \$ 106,283 | \$ 15,479,376 | \$ 19,788,929 |
| LIABILITIES AND FUND BALANCES | | | | | | | |
| Liabilities: | | | | | | | |
| Warrants Payable | \$ 116,379 | \$ 36,518 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 152,897 |
| Reserve for Encumbrances | 98,631 | 54,127 | 0 | 0 | 0 | 0 | 152,757 |
| Due to Activity Groups | 0 | 0 | 0 | 0 | 106,283 | 0 | 106,283 |
| General Obligation Bonds Payable | 0 | 0 | 0 | 0 | 0 | 4,520,000 | 4,520,000 |
| Capitalized Lease Obligations Payable | 0 | 0 | 0 | 0 | 0 | 10,933,442 | 10,933,442 |
| Compensated Absences Payable | 0 | 0 | 0 | 0 | 0 | 25,934 | 25,934 |
| Total Liabilities | \$ 215,009 | \$ 90,645 | \$ 0 | \$ 0 | \$ 106,283 | \$ 15,479,376 | \$ 15,891,313 |
| Fund Balances: | | | | | | | |
| Restricted For: | | | | | | | |
| Debt Service | \$ 0 | \$ 0 | \$ 527,394 | \$ 0 | \$ 0 | \$ 0 | \$ 527,394 |
| Capital Projects | 0 | 0 | 0 | 670,228 | 0 | 0 | 670,228 |
| Building Programs | 0 | 111,398 | 0 | 0 | 0 | 0 | 111,398 |
| Child Nutrition Programs | 0 | 103,837 | 0 | 0 | 0 | 0 | 103,837 |
| Cooperative Programs | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unassigned | 2,484,760 | 0 | 0 | 0 | 0 | 0 | 2,484,760 |
| Total Fund Balances | \$ 2,484,760 | \$ 215,235 | \$ 527,394 | \$ 670,228 | \$ 0 | \$ 0 | \$ 3,897,616 |
| Total Liabilities and Fund Balances | \$ 2,699,769 | \$ 305,879 | \$ 527,394 | \$ 670,228 | \$ 106,283 | \$ 15,479,376 | \$ 19,788,929 |

The notes to the financial statements are an integral part of this statement.

Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - All Governmental Fund Types
For the Year Ended June 30, 2018

| | Governmental Fund Types | | | | Totals (Memorandum Only) |
|--|-------------------------|---------------------|---------------------|-----------------------|--------------------------------|
| | General | Special Revenue | Debt Service | Capital Projects | June 30, 2018 |
| Revenue Collected: | | | | | |
| Local Sources | \$ 2,550,913 | \$ 399,168 | \$ 2,011,079 | \$ 0 | \$ 4,961,160 |
| Intermediate Sources | 337,584 | 0 | 0 | 0 | 337,584 |
| State Sources | 4,956,003 | 73,955 | 0 | 0 | 5,029,958 |
| Federal Sources | 1,136,078 | 601,344 | 0 | 0 | 1,737,422 |
| Non-Revenue Receipts | 1,502 | 22 | 0 | 0 | 1,524 |
| Total Revenue Collected | \$ 8,982,080 | \$ 1,074,489 | \$ 2,011,079 | \$ 0 | \$ 12,067,648 |
| Expenditures Paid: | | | | | |
| Instruction | \$ 5,858,210 | \$ 0 | \$ 0 | \$ 0 | \$ 5,858,210 |
| Support Services | 2,387,864 | 588,160 | 0 | 91,461 | 3,067,485 |
| Operation of Non-Instructional Services | 9,677 | 716,063 | 0 | 0 | 725,740 |
| Facilities Acquisition and Construction | 18,729 | 69,611 | 0 | 3,366,810 | 3,455,150 |
| Other Outlays | 38 | 0 | 0 | 0 | 38 |
| Other Uses | 0 | 0 | 0 | 0 | 0 |
| Repayments | 0 | 0 | 0 | 0 | 0 |
| Interest Paid on Warrants and Bank Charges | 0 | 0 | 0 | 0 | 0 |
| Debt Service: | | | | | |
| Principal Retirement | 0 | 0 | 1,885,000 | 0 | 1,885,000 |
| Interest and Fiscal Agent Fees | 0 | 0 | 28,275 | 0 | 28,275 |
| Total Expenditures Paid | \$ 8,274,518 | \$ 1,373,834 | \$ 1,913,275 | \$ 3,458,271 | \$ 15,019,898 |
| Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances | \$ 707,562 | \$ (299,345) | \$ 97,804 | \$ (3,458,271) | \$ (2,952,250) |
| Adjustments to Prior Year Encumbrances | \$ 6,431 | \$ 6,625 | \$ 0 | \$ 1,990 | \$ 0 |
| Other Financing Sources (Uses): | | | | | |
| Estopped Warrants | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Bond Proceeds | 0 | 0 | 0 | 4,125,000 | 4,125,000 |
| Transfers In | 0 | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 | 0 |
| Total Other Financing Sources (Uses) | \$ 0 | \$ 0 | \$ 0 | \$ 4,125,000 | \$ 4,125,000 |
| Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses) | \$ 713,993 | \$ (292,721) | \$ 97,804 | \$ 668,719 | \$ 1,187,795 |
| Fund Balance - Beginning of Year | 1,770,767 | 507,955 | 429,590 | 1,509 | 2,709,821 |
| Fund Balance - End of Year | \$ 2,484,760 | \$ 215,235 | \$ 527,394 | \$ 670,228 | \$ 3,897,616 |

The notes to the financial statements are an integral part of this statement.

Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances
Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types
For the Year Ended June 30, 2018

| | General Fund | | | Special Revenue Funds | | | Debt Service Fund | | |
|---|-----------------------|-----------------------|---------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual |
| Revenue Collected: | | | | | | | | | |
| Local Sources | \$ 2,159,858 | \$ 2,159,858 | \$ 2,550,913 | \$ 313,180 | \$ 313,180 | \$ 399,168 | \$ 1,880,661 | \$ 1,880,661 | \$ 2,011,079 |
| Intermediate Sources | 296,500 | 296,500 | 337,584 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Sources | 4,899,985 | 4,899,985 | 4,956,003 | 59,400 | 59,400 | 73,955 | 0 | 0 | 0 |
| Federal Sources | 971,023 | 971,023 | 1,136,078 | 550,600 | 550,600 | 601,344 | 0 | 0 | 0 |
| Non-Revenue Receipts | 0 | 0 | 1,502 | 0 | 0 | 22 | 0 | 0 | 0 |
| <i>Total Revenue Collected</i> | <u>\$ 8,327,366</u> | <u>\$ 8,327,366</u> | <u>\$ 8,982,080</u> | <u>\$ 923,180</u> | <u>\$ 923,180</u> | <u>\$ 1,074,489</u> | <u>\$ 1,880,661</u> | <u>\$ 1,880,661</u> | <u>\$ 2,011,079</u> |
| Expenditures Paid: | | | | | | | | | |
| Instruction | \$ 0 | \$ 0 | \$ 5,858,210 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Support Services | 0 | 0 | 2,387,864 | 0 | 0 | 588,160 | 0 | 0 | 0 |
| Operation of Non-Instructional Services | 0 | 0 | 9,677 | 40,000 | 40,000 | 716,063 | 0 | 0 | 0 |
| Facilities Acquisition and Construction | 0 | 0 | 18,729 | 0 | 0 | 69,611 | 0 | 0 | 0 |
| Other Outlays | 0 | 0 | 38 | 0 | 0 | 0 | 2,310,250 | 2,310,250 | 1,913,275 |
| Other Uses | 10,098,133 | 10,098,133 | 0 | 1,391,135 | 1,391,135 | 0 | 0 | 0 | 0 |
| Repayments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest Paid on Warrants and Bank Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Expenditures Paid</i> | <u>\$ 10,098,133</u> | <u>\$ 10,098,133</u> | <u>\$ 8,274,518</u> | <u>\$ 1,431,135</u> | <u>\$ 1,431,135</u> | <u>\$ 1,373,834</u> | <u>\$ 2,310,250</u> | <u>\$ 2,310,250</u> | <u>\$ 1,913,275</u> |
| <i>Excess of Revenues Collected Over (Under)</i> | | | | | | | | | |
| <i>Expenditures Paid Before Adjustments to</i> | | | | | | | | | |
| <i>Prior Year Encumbrances</i> | <u>\$ (1,770,767)</u> | <u>\$ (1,770,767)</u> | <u>\$ 707,562</u> | <u>\$ (507,955)</u> | <u>\$ (507,955)</u> | <u>\$ (299,345)</u> | <u>\$ (429,590)</u> | <u>\$ (429,590)</u> | <u>\$ 97,804</u> |
| Adjustments to Prior Year Encumbrances | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 6,431</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 6,625</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Other Financing Sources (Uses): | | | | | | | | | |
| Estopped Warrants | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Other Financing Sources (Uses)</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| <i>Excess (Deficiency) of Revenue Collected</i> | | | | | | | | | |
| <i>Over Expenditures Paid and Other Financing</i> | | | | | | | | | |
| <i>Sources (Uses)</i> | <u>\$ (1,770,767)</u> | <u>\$ (1,770,767)</u> | <u>\$ 713,993</u> | <u>\$ (507,955)</u> | <u>\$ (507,955)</u> | <u>\$ (292,721)</u> | <u>\$ (429,590)</u> | <u>\$ (429,590)</u> | <u>\$ 97,804</u> |
| <i>Fund Balance - Beginning of Year</i> | <u>1,770,767</u> | <u>1,770,767</u> | <u>1,770,767</u> | <u>507,955</u> | <u>507,955</u> | <u>507,955</u> | <u>429,590</u> | <u>429,590</u> | <u>429,590</u> |
| <i>Fund Balance - End of Year</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 2,484,760</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 215,235</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 527,394</u> |

The notes to the financial statements are an integral part of this statement.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies

The basic financial statements of the Crooked Oak School District No. I-053, Oklahoma County, Oklahoma (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

1.A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

1.B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories: governmental and fiduciary. Each category, in turn, is divided into separate "fund types."

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, (continued)

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

1. General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

2. Special Revenue Funds - The Special Revenue Funds of the District consist of the Building Fund and Child Nutrition Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the District and is expended on food, supplies and salaries to operate the lunchroom. The District also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

3. Debt Service Fund - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

4. Capital Projects Fund - The Capital Projects Fund consists of the District's 2009-2017 Building Bond issues. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, (continued)

1. Agency Funds - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

1. General Long-Term Debt Account Group - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

2. General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

Memorandum Only - Total Column

The total column on the general-purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

1.C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies, (continued)

1.C. Basis of Accounting and Presentation, (continued)

- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for trust funds.

1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

1.E. Assets, Liabilities and Fund Equity

Cash and Cash Equivalents – The District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Property Tax Revenues – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories – The value of consumable inventories at June 30, 2018, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the amount is not material to the financial statements.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Fund Balance - In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

Restricted fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

Committed fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

Unassigned fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

Resource Use Policy

It is the District's policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District's policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the School considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts

1.F. Revenue, Expenses, and Expenditures

State Sources - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies, (continued)

1.F. Revenue, Expenses, and Expenditures, (continued)

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2018:

| | | | |
|--|----------------------|-----------------|-------------------|
| | | | Carrying Value |
| | | | <hr/> |
| Deposits | | | |
| Demand Deposits | \$ | 4,320,948 | |
| Time Deposits | | | 0 |
| Total Deposits | \$ | 4,320,948 | <hr/> <hr/> |
| Investments | | | |
| | <u>Credit Rating</u> | <u>Maturity</u> | <u>Fair Value</u> |
| | | | 0 |
| Total Investments | | | 0 |
| | | | <hr/> <hr/> |
| Reconciliation to the Combined Statement of Assets, Liabilities and Equity | | | |
| Cash and Cash Equivalents | \$ | 4,309,553 | |
| Activity Fund Outstanding Checks | | | 7,734 |
| Other Activity Fund Adjustments | | | 3,661 |
| Total Deposits and Investments | \$ | 4,320,948 | <hr/> <hr/> |

Custodial Credit Risk – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 2 – Deposit and Investment Risk, (continued)

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limit acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

The District did not have any custodian credit risk as of June 30, 2018 as defined above.

Investment Credit Risk – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies.
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
6. Money market funds regulated by the SEC and in which investments consist of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The District did not have any investment credit risk as of June 30, 2018, as defined above.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 2 – Deposit and Investment Risk, (continued)

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2018, the District had no concentration of credit risk as defined above.

Note 3 - General Long-Term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and lease purchases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2018:

| | Bonds Payable | Capital Lease Obligations | Compensated Absences | Total |
|------------------------|--------------------------|--------------------------------------|---------------------------------|----------------------|
| Balance July 1, 2017 | \$ 2,280,000 | \$ 14,049,594 | 23,634 | \$ 16,353,228 |
| Additions | 4,125,000 | 0 | 2,300 | 4,127,300 |
| Retirements | (1,885,000) | (3,116,152) | 0 | (5,001,152) |
| Balance, June 30, 2018 | <u>\$ 4,520,000</u> | <u>\$ 10,933,442</u> | <u>\$ 25,934</u> | <u>\$ 15,479,376</u> |

A brief description of the outstanding general obligation bond issues at June 30, 2018 is set forth below:

| | Interest Rate | Maturity Date | Amount Issued | Amount Outstanding |
|-----------------------------|--------------------------|--------------------------|--------------------------|-------------------------------|
| 2013 Building Bonds | .50-1.0% | 11/01/18 | \$ 1,550,000 | \$ 395,000 |
| 2017 Combined Purpose Bonds | 1.75% | 07/01/20 | 3,025,000 | 3,025,000 |
| 2017 Building Bonds | 1.75% | 07/01/21 | 1,100,000 | 1,100,000 |
| Totals | | | <u>\$ 5,675,000</u> | <u>\$ 4,520,000</u> |

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 3 - General Long-Term Debt (continued)

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|------------------------------------|-----------------------------------|---------------------------------|-----------------------------------|
| 2017 Building Bonds | | | |
| 2018-2019 | \$ 0 | 19,250 | \$ 19,250 |
| 2019-2020 | 330,000 | 19,250 | 349,250 |
| 2020-2021 | 385,000 | 13,475 | 398,475 |
| 2021-2022 | 385,000 | 6,738 | 391,738 |
| Total 2016 Bonds | <u>1,100,000</u> | <u>58,713</u> | <u>1,158,713</u> |
| 2017 Combined Purpose Bonds | | | |
| 2018-2019 | 0 | 52,938 | 52,938 |
| 2019-2020 | 1,460,000 | 52,938 | 1,512,938 |
| 2020-2021 | 1,565,000 | 27,388 | 1,592,388 |
| Total 2016 Bonds | <u>3,025,000</u> | <u>133,263</u> | <u>3,158,263</u> |
| 2013 Building Bonds | | | |
| 2018-2019 | 395,000 | 3,950 | 398,950 |
| Total 2013 Bonds | <u>395,000</u> | <u>3,950</u> | <u>398,950</u> |
| Total Bonds | <u><u>\$ 4,520,000</u></u> | <u><u>\$ 137,213</u></u> | <u><u>\$ 3,557,213</u></u> |

Interest paid on general debt during the 2017-18 year was \$28,275.

The District has entered into various lease agreements as lessee for financing the acquisition of an elementary building, a high school building, copiers, buses, and equipment.. The lease agreements qualify as a capital leases for accounting purposes since title transfers at the end of the lease terms and they have been recorded at the present value of the future minimum lease payments. The leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year. The bus lease was paid off during the 2017-18 year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General fixed assets account group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above leases. The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 3 - General Long-Term Debt (continued)

| Year Ending | Equipment Lease | Copiers | Elementary Building | High School Building | Total |
|--|--------------------|-----------|------------------------|----------------------------|---------------|
| 2019 | \$ 39,658 | \$ 18,360 | \$ 0 | \$ 0 | \$ 58,018 |
| 2020 | 39,658 | 18,360 | 1,405,500 | 108,900 | 1,572,418 |
| 2021 | 39,658 | 13,770 | 0 | 1,529,250 | 1,582,678 |
| 2022 | 39,658 | 0 | 0 | 1,529,250 | 1,568,908 |
| 2023 | 39,658 | 0 | 0 | 1,529,250 | 1,568,908 |
| 2024 | 16,525 | 0 | 0 | 1,529,250 | 1,545,775 |
| 2025 | | 0 | 0 | 1,529,250 | 1,529,250 |
| 2026 | | 0 | 0 | 1,529,250 | 1,529,250 |
| Total Minimum Lease Payments | 214,815 | 50,490 | 1,405,500 | 9,284,400 | 10,955,205 |
| Less: Amounts Representing Interest | (18,550) | (3,213) | 0 | 0 | (21,763) |
| Present Value of Future Minimum Lease Payments | \$ 196,265 | \$ 47,277 | \$ 1,405,500 | 9,284,400 | \$ 10,933,442 |

Compensated Absences

The District will pay \$25 per hour for unused sick leave of an employee who retires or terminated employment up to a maximum of 150 hours. The liability for compensated absences as of June 30, 2018 is \$25,934.

Note 4 - Employee Retirement System

Plan Description - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

Funding Policy - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% applicable compensation for the year ended June 30, 2018. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2018, 2017, and 2016 were \$543,716, \$568,071, and \$594,007 respectively.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 4 - Employee Retirement System, (continued)

The compensation for employees covered by the System for the year ended June 30, 2018 was \$5,635,932; the District's total compensation was \$6,554,230. In addition to the District's 9.50% contributions, the District was required to pay into the System 7.80% of compensation arising from federal grants \$76,996. There were \$386,212 contributions made by employees during the year ended June 30, 2018.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2017, is as follows:

| | |
|--|-------------------------|
| Total pension obligation | \$ 22,054,148,050 |
| Net assets available for benefits, at cost | <u>15,516,340,027</u> |
| Nonfunded pension benefit obligation | <u>\$ 6,637,808,023</u> |

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2017. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

Note 5 - Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

Note 6 – Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public official's liability. The District had the following insurance coverage during the year: Commercial property - \$55,693,096; general liability - \$1,000,000; and educator's liability \$1,000,000. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the school reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes To Combined Financial Statements
For The Year Ended June 30, 2018

Note 6 – Risk Management, (continued)

member of OSAG the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the school's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

Note 7 - Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires the District to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 8 – Surety Bonds

The Superintendent is bonded by RLI Insurance company bond #LSM0373835 for the penal sum of \$100,000 for the term July 1, 2017 to July 1, 2018.

The Treasurer is bonded by RLI Insurance company bond #LSM0400624 for the penal sum of \$100,000 for the term July 17, 2017 to July 17, 2018.

The Encumbrance Clerk/Minutes Clerk/Activity Fund custodian is bonded by RLI Insurance Company bond #LSM0986920 for the penal sum of \$100,000 for the period June 1, 2017 to December 28, 2017.

The Activity Account Clerk/Encumbrance Clerk ,are bonded by RLI Insurance Company bond #LSM 1154653 for the penal sum of \$100,000 for the period December 28, 2017 to July 1, 2018.

The Finance Director, Payroll Clerk/Minutes Clerk are bonded by RLI Insurance Company bond #LSM0987134 for the penal sum of \$100,000 for the period July 1, 2017 to July 1, 2018.

Note 9 – Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and has determined that no additional information needs to be added to the financial statements.

OTHER INFORMATION

***Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Special Revenue Funds
June 30, 2018***

| <u>ASSETS</u> | <u>Building Fund</u> | <u>Child Nutrition Fund</u> | <u>Total June 30, 2018</u> |
|---|---------------------------------|--|---|
| Cash and Cash Equivalents | \$ 172,420 | \$ 133,459 | \$ 305,879 |
| Investments | 0 | 0 | 0 |
| <i>Total Assets</i> | <u>\$ 172,420</u> | <u>\$ 133,459</u> | <u>\$ 305,879</u> |
| | | | |
| <u>LIABILITIES AND FUND BALANCES</u> | | | |
| Liabilities: | | | |
| Warrants Payable | \$ 27,997 | \$ 8,521 | \$ 36,518 |
| Reserve for Encumbrances | <u>33,026</u> | <u>21,101</u> | <u>54,127</u> |
| <i>Total Liabilities</i> | <u>\$ 61,023</u> | <u>\$ 29,622</u> | <u>\$ 90,645</u> |
| Fund Balances: | | | |
| Restricted | <u>\$ 111,398</u> | <u>\$ 103,837</u> | <u>\$ 215,235</u> |
| <i>Total Fund Balances</i> | <u>\$ 111,398</u> | <u>\$ 103,837</u> | <u>\$ 215,235</u> |
| <i>Total Liabilities and Fund Balances</i> | <u>\$ 172,420</u> | <u>\$ 133,459</u> | <u>\$ 305,879</u> |

Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - Special Revenue Funds
For the Year Ended June 30, 2018

| | Building Fund | Child Nutrition Fund | Total June 30, 2018 |
|--|--------------------------|-------------------------------------|------------------------------------|
| Revenue Collected: | | | |
| Local Sources | \$ 392,346 | \$ 6,822 | \$ 399,168 |
| Intermediate Sources | 0 | 0 | 0 |
| State Sources | 0 | 73,955 | 73,955 |
| Federal Sources | 0 | 601,344 | 601,344 |
| Non-Revenue Receipts | 0 | 22 | 22 |
| | <u>0</u> | <u>22</u> | <u>22</u> |
| <i>Total Revenue Collected</i> | \$ <u>392,346</u> | \$ <u>682,143</u> | \$ <u>1,074,489</u> |
| Expenditures Paid: | | | |
| Instruction | \$ 0 | \$ 0 | \$ 0 |
| Support Services | 588,160 | 0 | 588,160 |
| Operation of Non-Instructional Services | 0 | 716,063 | 716,063 |
| Facilities Acquisition and Construction | 69,611 | 0 | 69,611 |
| Other Outlays | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 |
| Repayments | 0 | 0 | 0 |
| Interest Paid and Bank Charges | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Total Expenditures Paid</i> | \$ <u>657,771</u> | \$ <u>716,063</u> | \$ <u>1,373,834</u> |
| <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i> | \$ <u>(265,425)</u> | \$ <u>(33,921)</u> | \$ <u>(299,345)</u> |
| Adjustments to Prior Year Encumbrances | \$ <u>6,060</u> | \$ <u>565</u> | \$ <u>6,625</u> |
| Other Financing Sources (Uses): | | | |
| Estopped Warrants | \$ 0 | \$ 0 | \$ 0 |
| Transfers In | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Total Other Financing Sources (Uses)</i> | \$ <u>0</u> | \$ <u>0</u> | \$ <u>0</u> |
| <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i> | \$ (259,365) | \$ (33,356) | \$ (292,721) |
| <i>Fund Balance - Beginning of Year</i> | <u>370,763</u> | <u>137,192</u> | <u>507,955</u> |
| <i>Fund Balance - End of Year</i> | <u>\$ 111,398</u> | <u>\$ 103,837</u> | <u>\$ 215,235</u> |

Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Budget and Actual - Regulatory Basis - Special Revenue Funds
For the Year Ended June 30, 2018

| | Building Fund | | | Child Nutrition Fund | | | Total | | |
|--|---------------------|---------------------|---------------------|----------------------|---------------------|--------------------|---------------------|---------------------|---------------------|
| | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual | Original Budget | Final Budget | Actual |
| Revenue Collected: | | | | | | | | | |
| Local Sources | \$ 307,880 | \$ 307,880 | \$ 392,346 | \$ 5,300 | \$ 5,300 | \$ 6,822 | \$ 313,180 | \$ 313,180 | \$ 399,168 |
| Intermediate Sources | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Sources | 0 | 0 | 0 | 59,400 | 59,400 | 73,955 | 59,400 | 59,400 | 73,955 |
| Federal Sources | 0 | 0 | 0 | 550,600 | 550,600 | 601,344 | 550,600 | 550,600 | 601,344 |
| Non-Revenue Receipts | 0 | 0 | 0 | 0 | 0 | 22 | 0 | 0 | 22 |
| <i>Total Revenue Collected</i> | <u>\$ 307,880</u> | <u>\$ 307,880</u> | <u>\$ 392,346</u> | <u>\$ 615,300</u> | <u>\$ 615,300</u> | <u>\$ 682,143</u> | <u>\$ 923,180</u> | <u>\$ 923,180</u> | <u>\$ 1,074,489</u> |
| Expenditures Paid: | | | | | | | | | |
| Instruction | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Support Services | 0 | 0 | 588,160 | 0 | 0 | 0 | 0 | 0 | 588,160 |
| Operation of Non-Instructional Services | 0 | 0 | 0 | 40,000 | 40,000 | 716,063 | 40,000 | 40,000 | 716,063 |
| Facilities Acquisition and Construction | 0 | 0 | 69,611 | 0 | 0 | 0 | 0 | 0 | 69,611 |
| Other Outlays | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Uses | 678,642 | 678,642 | 0 | 712,492 | 712,492 | 0 | 1,391,135 | 1,391,135 | 0 |
| Repayments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest Paid | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Expenditures Paid</i> | <u>\$ 678,642</u> | <u>\$ 678,642</u> | <u>\$ 657,771</u> | <u>\$ 752,492</u> | <u>\$ 752,492</u> | <u>\$ 716,063</u> | <u>\$ 1,431,135</u> | <u>\$ 1,431,135</u> | <u>\$ 1,373,834</u> |
| <i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i> | <u>\$ (370,763)</u> | <u>\$ (370,763)</u> | <u>\$ (265,425)</u> | <u>\$ (137,192)</u> | <u>\$ (137,192)</u> | <u>\$ (33,921)</u> | <u>\$ (507,955)</u> | <u>\$ (507,955)</u> | <u>\$ (299,345)</u> |
| Adjustments to Prior Year Encumbrances | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 6,060</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 565</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 6,625</u> |
| Other Financing Sources (Uses): | | | | | | | | | |
| Estopped Warrants | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| <i>Total Other Financing Sources (Uses)</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| <i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i> | <u>\$ (370,763)</u> | <u>\$ (370,763)</u> | <u>\$ (259,365)</u> | <u>\$ (137,192)</u> | <u>\$ (137,192)</u> | <u>\$ (33,356)</u> | <u>\$ (507,955)</u> | <u>\$ (507,955)</u> | <u>\$ (292,721)</u> |
| <i>Fund Balance - Beginning of Year</i> | <u>370,763</u> | <u>370,763</u> | <u>370,763</u> | <u>137,192</u> | <u>137,192</u> | <u>137,192</u> | <u>507,955</u> | <u>507,955</u> | <u>507,955</u> |
| <i>Fund Balance - End of Year</i> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 111,398</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 103,837</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 215,235</u> |

***Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Equity
Regulatory Basis - Activity Fund
June 30, 2018***

| <u>ASSETS</u> | <u>School Activity Fund</u> |
|---|--|
| Cash | \$ 106,283 |
| Investments | <u>0</u> |
| <i>Total Assets</i> | <u>\$ 106,283</u> |
| <u>LIABILITIES AND FUND EQUITY</u> | |
| Liabilities: | |
| Due To Activity Groups | \$ <u>106,283</u> |
| <i>Total Liabilities</i> | <u>\$ 106,283</u> |
| Fund Equity: | |
| Unassigned | \$ <u>0</u> |
| <i>Total Liabilities and Fund Equity</i> | <u>\$ 106,283</u> |

Crooked Oak School District No. I-53, Oklahoma County, Oklahoma
Combining Statement of Changes in Assets and Liabilities
Regulatory Basis - Activity Fund
For the Year Ended June 30, 2018

| ACTIVITIES | Balance July 1, 2017 | Additions | Deletions | Balance June 30, 2018 |
|-----------------------------------|---------------------------------|-------------------|-------------------|----------------------------------|
| Athletic | \$ 6,976 | \$ 45,016 | 42,190 | \$ 9,802 |
| Band | 3,280 | 5,882 | 3,438 | 5,724 |
| Scholarship Fund | 785 | 0 | 0 | 785 |
| Softball | 324 | 0 | 315 | 9 |
| Elementary | 9,405 | 77,704 | 59,300 | 27,808 |
| 21st Century Fees | 0 | 1,280 | 1,265 | 15 |
| FCA | 373 | 0 | 0 | 373 |
| General | 2,134 | 9,638 | 10,472 | 1,299 |
| MS General | 2,758 | 4,395 | 5,003 | 2,150 |
| MS Honor Society | 467 | 0 | 0 | 467 |
| Crooked Oak Library | 2,802 | 483 | 68 | 3,217 |
| MS Cheerleaders | 2,583 | 1,387 | 1,963 | 2,007 |
| MS Student Council | 465 | 562 | 542 | 484 |
| Green House Project | 0 | 5,000 | 0 | 5,000 |
| HS General | 2,018 | 4,296 | 3,257 | 3,057 |
| HS Honor Society | 138 | 0 | 0 | 138 |
| Business Professional Association | 6,154 | 502 | 2,159 | 4,497 |
| HS Cheerleaders | 2,422 | 4,935 | 4,236 | 3,121 |
| Newspaper/Computer | 435 | 0 | 0 | 435 |
| Class of 2019 | 0 | 8,763 | 2,845 | 5,918 |
| Special Olympics | 5,031 | 11,245 | 12,334 | 3,942 |
| Yearbook | 633 | 5,826 | 5,660 | 800 |
| Coca Cola Fund | 80 | 210 | 0 | 290 |
| Central Oak Library | 891 | 7,399 | 6,062 | 2,228 |
| Football | 218 | 0 | 125 | 93 |
| Boys Basketball | 155 | 250 | 0 | 405 |
| BB Booster Tip-Off Club | 83 | 0 | 0 | 83 |
| HS Stuco | 259 | 2,478 | 1,970 | 767 |
| Alumni Scholarship Fund | 1,336 | 0 | 0 | 1,336 |
| Girl's Basketball | 190 | 250 | 0 | 440 |
| Open | 50 | 0 | 0 | 50 |
| Vice Family Scholarship Fund | 5,786 | 1,000 | 5,000 | 1,786 |
| AFRotc | 5,088 | 55,893 | 50,880 | 10,101 |
| Soccer | 3,270 | 11,360 | 10,231 | 4,399 |
| Class of 2018 | 1,873 | 7,709 | 8,948 | 634 |
| MS/HS Art Fund | 238 | 0 | 0 | 238 |
| Class of 2017 | 6,242 | 0 | 6,242 | 0 |
| HS Spanish Club | 1,362 | 0 | 0 | 1,362 |
| Cops Alumni | 1,023 | 0 | 0 | 1,023 |
| Total Activities | \$ <u>77,323</u> | \$ <u>273,463</u> | \$ <u>244,503</u> | \$ <u>106,283</u> |

Crooked Oak School District No. 053 Oklahoma County
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2018

| Federal Grantor/Pass Through Grantor/Program Title | Federal CFDA# | Pass- Through Grantor's Project Number | Deferred Revenue (Accounts Receivable) July 1, 2017 | Federal Grant Receipts | Federal Grant Expenditures | Deferred Revenue (Accounts Receivable) June 30, 2018 | Indirect Costs Included In Federal Grant Expenditures |
|---|--------------------------|---|--|---------------------------------------|---|---|--|
| U.S. Department of Defense | | | | | | | |
| Direct Programs: | | | | | | | |
| ROTC | 12.357 | 771 | 142,472 | 70,043 | 78,225 | 134,290 | 0 |
| Total U.S. Department of Defense | | | 142,472 | 70,043 | 78,225 | 134,290 | 0 |
| U.S. Department of Education | | | | | | | |
| Direct Programs: | | | | | | | |
| Title VII-Indian Education | 84.060A | 561 | (8,732) | 17,968 | 2,086 | 7,150 | 0 |
| Passed Through Oklahoma State Department of Education: | | | | | | | |
| Title I, Basic | 84.010 | 511/541 | (126,683) | 499,082 | 496,511 | (124,112) | 0 |
| Title I, School Support | 84.010 | 515 | (126) | 21,483 | 21,357 | 0 | 0 |
| Title I Cluster | | | (126,809) | 520,565 | 517,868 | (124,112) | 0 |
| IDEA-B Flowthrough | 84.027 | 621 | (71,599) | 260,345 | 247,898 | (59,152) | 0 |
| Discretionary PL 101-476 IDEA | | 613 | 0 | 50 | 50 | 0 | |
| Project Echo | | 615 | 0 | 5,572 | 5,572 | 0 | |
| IDEA-B Preschool | 84.173 | 641 | (513) | 5,132 | 5,132 | (513) | 0 |
| Special Education Cluster | | | (72,112) | 271,099 | 258,651 | (59,664) | 0 |
| Title II, Part A | 84.367 | 541 | (12,197) | 12,197 | 0 | 0 | 0 |
| Title III, Part A-Language Inst | 84.365 | 572 | - | 28,101 | 28,101 | 0 | 0 |
| 21st Century | 84.287 | 553 | (80,077) | 205,838 | 199,652 | (73,891) | 5,087 |
| Passed Through Oklahoma Department of Vocational Education: | | | | | | | |
| Carl Perkins | 84.008 | 421 | - | 10,500 | - | 10,500 | - |
| Total U.S. Department of Education | | | (157,455.00) | 1,136,310 | 1,084,583 | (105,728) | 5,087 |
| U.S. Department of Agriculture | | | | | | | |
| Passed Through State Department of Education: | | | | | | | |
| Breakfast Program | 10.553 | 764 | 29,292 | 118,569 | 48,213 | 99,648 | 0 |
| Lunch Program | 10.555 | 763 | 197,841 | 451,297 | 420,533 | 228,605 | 0 |
| Summer Food Program | 10.559 | 766 | (1,450) | 6,986 | 9,708 | (4,172) | 0 |
| Fresh Fruit/Vegetables | 10.582 | 768 | 0 | 24,491 | 23,765 | 726 | 0 |
| Passed Through State Department of Human Services: | | | | | | | |
| Commodities Distributed-Lunch (Note 3) | 10.565 | N/A | 0 | 51,643 | 51,643 | 0 | 0 |
| Child Nutrition Cluster | | | 225,683 | 652,987 | 553,862 | 324,808 | 0 |
| Total U.S. Department of Agriculture | | | 225,683 | 652,987 | 553,862 | 324,808 | 0 |
| TOTAL FEDERAL ASSISTANCE | | | 68,228 | 1,789,297 | 1,638,445 | 219,080 | 5,087 |
| (Note 4) | | | | | | | |

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2018

Note 1 – Basis of Presentation – The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the School under programs of the federal government for the year ended June 30, 2018. The information in this Schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended and does not present the financial position, changes in net position or cash flows of the School.

Note 2 – Summary of Significant Accounting Policies – Expenditures reported on the Schedule are reported on the regulatory basis of accounting consistent with the preparation of the combined financial statements except for nonmonetary assistance noted in Note 3. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The School has elected not to use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance.

Note 3 – Food Distribution – Non-monetary assistance is reported in the Schedule at the fair market value of the commodities received and disbursed.

Note 4 – The total federal revenues per the SEFA and the total federal revenues per the Estimate of Needs are off \$230.57. This is a reversal of an overpayment from the prior year. The SEFA revenue collections are correct.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Board of Education
Crooked Oak School District No. I-053
Oklahoma County, Oklahoma

Board Members:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America, the accompanying fund type and account group financial statements-regulatory basis, within the combined financial statements of Crooked Oak School District No. I-053, Oklahoma County, Oklahoma, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's financial statements and have issued our report thereon dated November 19, 2018. The report on these financial statements was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's, internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. (2018-001 to 2018-004).

Compliance and Other Matters

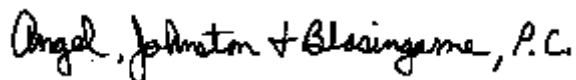
As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's, Response to Findings

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's response to the findings identified in our audit are described in the attached corrective action plan. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chickasha, Oklahoma
November 19, 2018

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

The Honorable Board of Education
Crooked Oak School District No. I-053
Oklahoma County, Oklahoma

Board Members:

Report on Compliance for Each Major Federal Program

We have audited Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's, compliance with the types of compliance requirements described in *the OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2018. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Crooked Oak School District, I-97 Oklahoma County, Oklahoma's, major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the *Comptroller General of the United States*; and *the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, Crooked Oak School District No. I-053, Oklahoma County, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as Finding 2018-005 and 2018-006. Our opinion on each major federal program is not modified with respect to these matters.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant may exist that have not been identified. We identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as items 2018-004, that we consider to be material weaknesses.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Crooked Oak School District No. I-053, Oklahoma County, Oklahoma's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Angel, Johnston & Blessingame, P.C.

Chickasha, Oklahoma
November 19, 2018

Crooked Oak School District No. I- 053, Oklahoma County, Oklahoma
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2018

SUMMARY OF AUDITOR'S RESULTS

Financial Statements:

Type of Auditor's Report Issued: Adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma Department of Education.

Internal Control Over Financial Reporting:

Material Weakness(es) identified? ____ Yes x No

Significant Deficiencies identified not considered to be material weaknesses? x Yes ____ No

Noncompliance material to financial statements noted? ____ Yes X No

Federal Awards:

Type of auditor's report issued on compliance for major programs: Unmodified in conformity with regulatory basis of accounting.

Internal Control Over Major Programs:

Material Weakness(es) identified? ____ Yes X No

Significant Deficiencies identified not considered to be material weaknesses? X Yes ____ No

Audit Findings disclosed that are required to be reported in accordance with the Uniform Guidance, Section .510(a)? ____ Yes X No

Dollar threshold used to distinguish between Type A and Type B programs \$750,000

Auditee Qualified as low-risk auditee under Uniform Guidance? ____ Yes X No

Identification of Major Programs:

CFDA#

| | |
|----------------|---------------------------|
| 84.010 | Title I Cluster |
| 84.027, 84.173 | Special Education Cluster |

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2018
(Continued)

Findings-Financial Statement Audit

2018-001 – Statement of Condition – During our testing of the Soccer fundraiser for candle sales, we noticed the sponsor had receipted students on November 27th and 28th of 2017. However, the deposit didn't make it to the bank until December 2, 2018.

Criteria — Per Oklahoma State Statute §70-5-129, *“Deposits of funds subject to the requirements of this section shall be made by the end of the next business day;*

Cause/Effect of Condition – It appears the sponsor was holding money until the fundraiser was over. The activity fund custodian was unaware that he was holding money. This increases the risk for theft or loss of money.

Recommendation –The sponsor should turn money in to the appropriate staff on a daily basis.

2018-002 – Statement of Condition – District employees could not locate football and basketball concession and gate reconciliation sheets.

Criteria –Concession and gate reconciliation sheets should be completed at the end of an event before the money is placed into the hands of one person.

Cause/Effect of Condition – Internal control procedures were not being followed which results in the inability to verify all monies collected were deposited.

Recommendation –Concession and gate reconciliation sheets should be prepared at the end of every game and have the signatures of the two people filling out the forms. These forms should be kept with the activity fund custodians records.

2018-003 – Statement of Condition – During our testing of payroll, we noted that employees were being paid from funds that were not reserved for the 2017-2018 year. The twelve month employees were paid on 7/13/18 for June 2018 work.

Criteria –Employees should be paid from the fiscal year in which the work was performed.

Cause/Effect of Condition – The school was not aware of this requirement. The pay for these employees was paid from the wrong fiscal year appropriations.

Recommendation –We recommend that funds that are for the previous year be reserved and paid accordingly.

2018-004 – Statement of Condition –During our testing of payroll, we noted an employee being paid for extra duties, but no extra duty contract was on file. We also noted three (3) other employees that were overpaid.

Criteria –Contracts should be prepared/maintained for regular and extra duties being performed.

Cause/Effect of Condition - The missing contract was an oversight by management. The overpaid employees were receiving extra duty pay for the previous year and management failed to stop the payments when the duties stopped. Employees were overpaid approximately \$6,960.

Recommendation –We recommend contracts be prepared for all extra duties and that payments made be compared to contract amounts.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2018
(Continued)

Findings and Questioned Costs – Major Federal Award Programs Audit

2018-005 Title VII-Indian Education CFDA#84.060A

Statement of Condition –During our review of federal programs, we noted that \$9,236 was drawn down for the Indian Education Title VII program. However, it appears that only \$2,086 of funds were expended within the 3 day time requirement.

Criteria –Federal funds drawn down from the government are required to be expended within three (3) days of receipt of such funds.

Cause/Effect of Condition - The school was not aware that funds had not been expended to warrant the draw down of these funds. The school has drawn down funds that were deposited into the General Fund that possibly could be used for other expenditures other than the Indian Education program.

Recommendation –The school should not draw down funds from the government unless they will be expended within three (3) days of receipt. The school should also code an additional \$7,150 to the Indian Education federal program for FY 18-19 to offset make up for the under coding of expenditures in FY 17-18.

2018-006 Carl Perkins CFDA#84.008

Statement of Condition – During our review of the Carl Perkins federal grant, we noted that the school had received \$10,500 of federal revenues; however, they had not coded any expenditures to document how the proceeds were spent.

Criteria –The school should code adequate expenditures to offset federal and state funds received. The school has no record or tracking of how the specific federal funds were expended.

Cause/Effect of Condition – The school was unaware that they needed to code expenditures to document how these funds were expended. The school has no record or tracking of how the specific federal funds were expended.

Recommendation - The school should code enough in expenditures to offset the specific federal revenues received. The school should code an additional \$10,500 to Carl Perkins expenditures in FY 18-19. The school will also need to code enough in expenditures to cover any current year Carl Perkins funding received.

Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Summary Schedule of Prior Year Audit Findings
For the Year Ended June 30, 2018

2017-001

Statement of Condition – During our testing of purchase orders, we noted that 15 of the 59 tested had an invoice that was dated prior to the purchase order. We also noted that 8 of the 59 tested did not have adequate documentation to support the expenditure.

Criteria – Per Oklahoma State Statute §70-5-135, *“before any purchase is completed, a purchase order or encumbrance must be issued”*. Also, *“No bill shall be paid unless it is supported by an itemized invoice clearly describing the items purchased, the quantity of each item, its unit price, its total cost and proof of receipt of such goods and services.”*

Cause/Effect of Condition – Failure to follow school procedures. The district could expend more than their legal appropriations or items could be ordered that would not have been approved by the purchasing officer.

Recommendation – The district should make sure no purchase is initiated without first obtaining an approved purchase order. The expenditure should be supported with adequate documentation.

Current Status – This was improved for the 2017-18 year.

2017-002

Statement of Condition – During our testing of the Special Olympic snacks and Blue & Gold meat sales fundraisers, we could not trace the receipts to the fundraiser total collected revenue. The school could not locate all the receipt books. Total receipts for each fundraiser was \$10,606.83 and \$6,083, respectively. Also, pre-numbered receipts were made but not given to the students for the Special Olympic snack sales.

Criteria – Per the Oklahoma Cost Accounting System, pre-numbered receipts should be issued whenever possible. An alternative procedure may be used to substantiate monies collected. Also, proper storage of receipt books should be implemented.

Cause/Effect of Condition – The sponsor was unaware that pre-numbered receipts should be issued. Failure to issue receipts could lead to monies being collected but not being deposited.

Recommendation – Pre-numbered receipts should be issued whenever possible. Also, receipts books should be kept for all activities.

Current Status - This was not noted during the 2017-18 audit.

2017-003

Statement of Condition – During our testing of Gates and Concession, we noted 5 of the 13 tested games did not timely deposit their collected money.

Criteria – Per Oklahoma State Statute §70-5-129, *“Deposits of funds subject to the requirements of this section shall be made by the end of the next business day; however, if the deposit for a day totals less than One Hundred Dollars (\$100.00), a school district may accumulate monies required to be deposited into the fund on a daily basis until the total accumulated balance of deposits equals or exceeds One Hundred Dollars (\$100.00).”*

Cause/Effect of Condition – Failure to follow school policy. Lack of internal controls could lead to money being stolen or lost if held for an extended period of time.

Recommendation – Money that is collected at gates and concessions that exceeds One Hundred Dollars (\$100.00) should be deposited no later than the next day, if possible.

Current Status – We noted deposits not being made timely for the soccer sub account during the 2017-18 audit.

2017-004

Statement of Condition – During our testing of expenditures, it appears the district paid the \$1,500.00 rental payment for the High School Building Lease out of bond money. This should have been paid out of the General or Building fund.

Criteria – Per Oklahoma State Statute §62-430.1, *“The payment for the lease or rental of real or personal property shall be made only from annual and supplemental appropriations specifically designated for such purpose, and no appropriation for the purpose of paying rentals on real or personal property shall be transferred or diverted to any other purpose, except as may be authorized by the terms of the agreement or by law.”*

Cause/Effect of Condition – The district was unaware that the \$1,500.00 needed to be paid out of General or Building fund. This led to money being spent out of the incorrect fund.

Recommendation – The district should pay the \$1,500.00 rental payment out of the General or Building fund.

Current Status – This was not noted during the 2017-18 audit.

2017-005

Statement of Condition – During our testing of Grants, we noted that ROTC expenditures were not being properly tracked with the appropriate OCAS project code.

Criteria –Any federal or state funds specifically allocated should track all expenditures for these funds with the appropriate OCAS project codes.

Cause/Effect of Condition –The school was not specifically coding any expenditures relating to the ROTC program. The expenditures should be tracked using OCAS project codes so the school can identify how the funds were expended.

Recommendation – The school should track expenditures for the ROTC Program using project code 771 or a local project code.

Current Status –The school did not track expenditures using project codes for Carl Perkins funds received.

2017-006

Statement on Condition— During our testing of activity fund expenditures, we noted that 8 of the 50 tested purchase orders were dated after the invoice date. Also, we noted that 5 of the 50 tested purchase orders had not used the correct function code.

Criteria - A purchase order or requisition should initiate the purchasing process before a purchase is made. Purchase orders must also be coded correctly in order to classify purchases.

Cause/Effect of Condition— Failure to follow school policy. The district was unaware that the coding was incorrect. This could lead to OCAS data being improperly reported. A purchase could be made without proper approval or without adequate funds available.

Recommendation— We recommend that all expenditures be correctly classified per the Oklahoma Cost Accounting System manual. Also, a purchase order or requisition should initiate the purchasing process.

Current Status – This was not noted during the 2017-18 audit.

2017-007

Statement on Condition— During our testing of Payroll, we noted that the superintendent's contract was not submitted to the state to reflect a bonus received.

Criteria— Per Oklahoma State Statute §70-5-141, "*Each school district shall file within fifteen (15) days of signing the contract, the employment contract of the superintendent of the school district with the State Department of Education. The Department shall keep all contracts available for inspection by the public. The school district shall not be authorized to pay any salary, benefits or other compensation to a superintendent which are not specified in the contract on file and shall not pay administrators any amounts for accumulated sick leave that are not calculated on the same formula used for determining payment for accumulated sick leave benefits for other full-time employees of that school district and shall not pay administrators any amounts for accumulated vacation leave benefits that are not calculated on the same formula used for determining payment for accumulated vacation leave benefits for other twelve-month full-time employees of that school district.*"

Cause/Effect of Condition— This was an oversight, which caused the superintendent to be paid more than the amount on the contract filed with the State Department of Education.

Recommendation— We recommend all wages paid to superintendent be included on his contract. Should the superintendent receive a bonus, an amended contract should be submitted to the State Department of Education.

Current Status – This was not noted during the 2017-18 audit.

2017-008

Statement on Condition— During our testing of Payroll, we noted an employee contract was not signed.

Criteria— Per Oklahoma State Statute §70-6-101, "*No person shall be permitted to teach in any school district of the state without a written contract.*"

Cause/Effect of Condition— Management nor the employee was unaware that they did not sign the contract. This could lead to an invalid contract.

Recommendation— We recommend that all payroll contracts be signed by the employee and the school district to denote that the contract is valid and agreed upon.

Current Status – This was not noted during the 2017-18 audit.

2017-009

Statement on Condition— During our testing of Payroll, we noted that employees were being paid from funds that were not reserved for the 2016-2017 year. The twelve month employees were paid on 7-14-17, but they were being paid for June 2017 work.

Criteria— Employees should be paid from the fiscal year in which the work was performed.

Cause/Effect of Condition— The school was not aware of this requirement. The pay for these employees was paid from the wrong fiscal year appropriations.

Recommendation— We recommend that funds that are for the previous year be reserved and paid accordingly.

Current Status – We noted this again during the 2017-18 audit.

OTHER OKLAHOMA DEPARTMENT OF EDUCATION REQUIRED INFORMATION

**Crooked Oak School District No. I-053, Oklahoma County, Oklahoma
Schedule of Accountant's Professional Liability Insurance Affidavit
For the Year Ended June 30, 2018**

STATE OF OKLAHOMA)
)ss
COUNTY OF GRADY)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Crooked Oak School District No. I-053, Oklahoma County, Oklahoma*, for the audit year 2017-18.

ANGEL, JOHNSTON, & BLASINGAME, P.C.

Daniel Johnston

by _____

Subscribed and sworn to before me this 26th day of November, 2018.

Brenda Rice
Notary Public

My Commission Expires 07-01-2022



SCHOOL'S CORRECTIVE ACTION PLAN

Crooked Oak Public Schools

Barbara Jaramillo
Principal, High School
Central Oak High School
(405) 677-3452

Dennis McCray
Principal, Middle School
(405) 677-5133

Brad Richards, Superintendent
Dennis A. Berry, Executive Director of Operations
Stefanie Stroud, Dir. of Special Services
Thad Cunningham, Athletic Director

1450 S. Eastern
Oklahoma City, OK. 73129
(405) 677-5252
Fax (405) 670-8070

Kim Templeman
Principal
Central Oak Elementary
(405) 677-5211

April Dwyer
Encumbrance Clerk
(405) 677-5252x110

CROOKED OAK PUBLIC SCHOOL DISTRICT

OKLAHOMA COUNTY

AUDIT FINDINGS CORRECTIVE ACTION PLAN

AUDIT YEAR 2017-2018

AUDIT FINDING REFERENCE NUMBER: 2018-001

DESCRIPTION OF FINDING: During our testing of the Soccer fundraiser for candle sales, we noticed the sponsor had receipted students on November 27th and 28th of 2017. However, the deposit didn't make it to the bank until December 2, 2017.

CONTACT PERSON: April Dwyer or John Tulak

STEPS IMPLEMENTED: All activity fund sponsors have been directed to turn in deposits daily. All deposits will be taken to the bank on a daily basis. The process is to deposit them in the night depository.

COMPLETION DATE: 11/19/2018

AUDIT FINDING REFERENCE NUMBER: 2018-002

DESCRIPTION OF FINDING: District employees could not locate football and basketball concession and gate reconciliation sheets.

CONTACT PERSON: April Dwyer or John Tulak

STEPS IMPLEMENTED: The concession reconciliation sheets will be maintained in

a binder in the Finance Director's office to ensure they will be available. The gate reconciliation sheets will be kept with the tickets for that game. They will also be housed in the finance director's office and properly labeled.

COMPLETION DATE: 11/19/18

AUDIT FINDING REFERENCE NUMBER: 2018-003

DESCRIPTION OF FINDING: During our testing of payroll, we noted that employees were being paid from funds that were not reserved for the 2017-2018 year. The twelve month employees were paid on 7/13/18 for June 2018 work.

CONTACT PERSON: John Tulak

STEPS IMPLEMENTED: All employees will be paid in the current physical year.

The 12 month employees will be paid the last day of June in that year.

COMPLETION DATE: 6/30/2019

AUDIT FINDING REFERENCE NUMBER: 2018-004

DESCRIPTION OF FINDING: During our testing of payroll, we noted an employee being paid for extra duties, but no extra duty contract was on file. We also noted three (3) other employees that were overpaid.

STEPS IMPLEMENTED: All employees who are paid for extra duty will have an extra duty contract. All employees will be paid based on their contracts that will include extra duty contracts if applicable.

COMPLETION DATE: 11/19/18

AUDIT FINDING REFERENCE NUMBER: 2018-005 Title VII Indian Education

DESCRIPTION OF FINDING: During our review of federal programs, we noted that \$9,236 was drawn down for the Indian Education Title VII program. However, it appears that only \$2,086 of funds were expended within the 3 day time requirement.

CONTACT PERSON: April Dwyer

STEPS IMPLEMENTED: We acknowledge the draw down was not expended within

the 3 day time period requirement although the funds were used. The grant clerk is now aware and will make sure this does not happen again.

COMPLETION DATE: November 19, 2018

AUDIT FINDING REFERENCE NUMBER: 2017-006 Carl Perkins

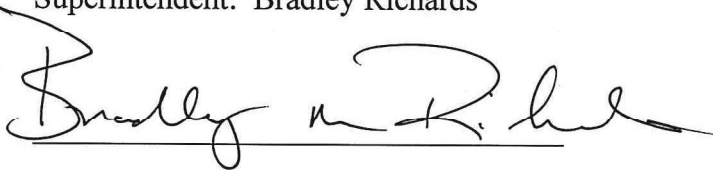
DESCRIPTION OF FINDING: During our review of the Carl Perkins federal grant, we noted that the school had received \$10,500 of federal revenues; however, they had not coded any expenditures to document how the proceeds were spent.

CONTACT PERSON: April Dwyer

STEPS IMPLEMENTED: We acknowledge the revenue was not coded as expended. We had a new grant administer that was unaware these funds had been receipted.

COMPLETION DATE: November 19, 2018

Superintendent: Bradley Richards

A handwritten signature in black ink, appearing to read "Bradley Richards", is written over a horizontal line.