

TOWN OF DACOMA
WOODS COUNTY, OKLAHOMA
ACCOUNTANT'S REPORT
FISCAL YEAR ENDED
JUNE 30, 2014

WILLIAM K. GAUER
CERTIFIED PUBLIC ACCOUNTANT
WATONGA, OKLAHOMA

**TOWN OF DACOMA
WOODS COUNTY, OKLAHOMA
TOWN COUNCIL AND OFFICERS**

**Joel Shoulders
Larry Leslie
Darin Slater
Donnie McDermott**

**Mayor
Councilperson
Councilperson
Town Clerk/Treasurer**

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**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON
PROCEDURES THAT INCLUDES AN ACCOUNTANT'S COMPILATION REPORT ON
ACCOMPANYING FINANCIAL STATEMENTS COMPILED BY THE ACCOUNTANT**

Independent Accountant's Report

To the Specified Users of the Report:

Town Board, Town of Daoma
Dacoma, Oklahoma

Trustees of the Dacoma Public Works Authority
Dacoma, Oklahoma

Oklahoma Office of State Auditor and Inspector
Oklahoma City, Oklahoma

I have compiled the accompanying Summary of Changes in Fund Balances-Cash Basis of the Town of Dacoma and Public Trusts, Example, Oklahoma as of June 30, 2014 and the related Budgetary Comparison Schedule of General Fund-Cash Basis, Statement of Revenues, Expenses and Changes in Fund Balance of Public Works Authority-Cash Basis, and Schedule of Grant Activity-Cash Basis for the fiscal year ended June 30, 2014. The financial statements have been prepared in a format and basis of accounting, as prescribed by Oklahoma Statutes, that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles. I have not audited or reviewed the financial statements referred to above, and accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the cash basis described above.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and the requirements of Oklahoma Statutes and for designing, implementing, and maintain internal controls relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide an assurance that there are no material modifications that should be made to the financial statements.

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON
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Town of Dacoma and Public Trust

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Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Additionally, I have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist the Town and Public Works Authority in meeting its financial accountability requirements as prescribed by Oklahoma Statutes §11-17 (105-107) and §60-180.1-.3 and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2012. Management of the Town of Longdale is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures and Findings

As to the **Town of Dacoma** as of and for the fiscal year ended June 30, 2014:

1. Procedures Performed: From the Town's trial balances, we prepared a schedule of changes in fund balances for each fund (see accompanying Exhibit A) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: None

2. Procedures Performed: From the Town's trial balances, we prepared a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund (see accompanying Exhibit B) and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

Findings: None

3. Procedures Performed: We agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: None

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON
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Town of Dacoma and Public Trust

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4. Procedures Performed: We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: None

5. Procedures Performed: We compared use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: None

6. Procedures Performed: We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: None

7. Procedures Performed: We compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: None

As to the **Dacoma Public Works Authority**, as of and for the fiscal year ended June 30, 2014:

1. Procedures Performed: From the Authority's trial balances, we prepared a schedule of revenues, expenditures/expenses and changes in fund balances/net assets for each fund (see accompanying Exhibit C) and compared the schedule results to the applicable trust prohibitions for creating fund balance deficits to report any noted instance of noncompliance.

Findings: None

2. Procedures Performed: We agreed the Authority's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: None

3. Procedures Performed: We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: None

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON
PROCEDURES THAT INCLUDES AN ACCOUNTANT'S COMPILATION REPORT ON
ACCOMPANYING FINANCIAL STATEMENTS COMPILED BY THE ACCOUNTANT**

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4. Procedures Performed: We compared the Authority's use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings:

5. Procedures Performed: We compared the accounting for the Authority's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: None

6. Procedures Performed: We compared the Authority's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: None

As to the **Town of Dacoma and Public Works Grant Programs**, as of and for the fiscal year ended June 30, 2014:

1. Procedures Performed: From the Town and Authority's trial balances, we prepared a schedule of grant activity for each grant/contract (see accompanying Exhibit D) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreement.

Findings: None

I was not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.


January 31, 2015

Exhibit A
Town of Dacoma
And

Dacoma Public Works Authority
Summary of Changes in Fund Balances-Budgetary Basis
For the Fiscal Year Ended June 30, 2014

	Beginning of Year	Current Year	Current Year	End of Year
	Fund Balances	Revenue	Expenditures	Fund Balances
TOWN:				
General Fund:				
Operating Account	\$ 47,188	\$ 128,350	\$ 60,623	113,427
Investments (CD)	167,719	1,488	-	169,207
Total General Fund	214,907	129,838	60,623	282,633
Business Activity Center	47,693	64,614	44,913	67,394
REAP Grant Fund	-	-	-	-
Town Subtotal	262,599	194,452	105,536	350,028
PUBLIC WORKS AUTHORITY:				
PWA Utility Fund	303,500	136,358	112,870	326,988
PWA Escrow Fund	13,819	104	-	13,923
PWA Subtotal	317,320	136,462	112,870	340,912
Overall Totals	\$ 579,919	\$ 340,295	\$ 245,004	567,809

Exhibit B
Town of Dacoma
Budgetary Comparison Schedule General Fund-Budgetary Basis
For the Fiscal Year Ended June 30, 2014

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance:	\$ 214,907	\$ 214,907	\$ 214,907	\$ -
Resources (Inflows):				
Taxes:				
Franchise Tax	5,027	5,027	6,792	1,765
Total Taxes	<u>5,027</u>	<u>5,027</u>	<u>6,792</u>	<u>1,765</u>
Intergovernmental:				
Motor Vehicle Tax	2,586	2,586	3,029	443
Alcoholic Beverage Tax	-	-	-	-
Gas Excise Tax	-	-	194	194
Grant Revenue	-	-	-	-
Total Intergovernmental	<u>2,586</u>	<u>2,586</u>	<u>3,223</u>	<u>637</u>
Charges for Services:				
Water Utility	5,338	5,338	5,226	(112)
Total Services	<u>5,338</u>	<u>5,338</u>	<u>5,226</u>	<u>(112)</u>
Investment Income	1,503	1,503	1,658	155
Miscellaneous Income				
Royalty	-	-	37,423	37,423
Sale of Property	-	-	30,000	30,000
Rental Income	11,088	11,088	12,040	952
Refunds, misc.	-	-	16,885	16,885
Other Financing Sources:				
Transfer from Other Funds	-	-	15,104	15,104
Total Resources	<u>25,541</u>	<u>25,541</u>	<u>128,350</u>	<u>102,809</u>
Amounts Available for Appropriation	<u>240,448</u>	<u>240,448</u>	<u>343,257</u>	<u>102,809</u>
Charges to Appropriations (Outflows):				
Personnel Services	20,000	20,000	1,843	(18,158)
Maintenance and Operations	100,000	100,000	50,567	(49,433)
Capital Outlay	120,448	120,448	8,214	(112,234)
Other Financing Uses:				
Transfers to other funds	-	-	-	-
Total Charges to Appropriations	<u>240,448</u>	<u>240,448</u>	<u>60,623</u>	<u>(179,824)</u>
Ending Budgetary Fund Balance	<u>0</u>	<u>0</u>	<u>282,633</u>	<u>282,633</u>

See Accompanying Accountant's Report

Exhibit C
Dacoma Public Works Authority
Summary of Changes in Fund Balances-Budgetary Basis
For the Fiscal Year Ended June 30, 2014

	Beginning of Year	Current Year	Current Year	End of Year
	Fund Balances	Revenue	Expenditures	Fund Balances
PWA Operating Fund:				
Cash Account	91,704	85,134	109,512	67,326
Escrow Account	-	-	-	-
Investments (CD)	150,430	51,224	-	201,654
Escrow Investments (CD)	13,819	104	-	13,923
Total Current	255,954	136,462	109,512	282,903
PWA Capital Assets				
Property and Equipment	308,884	-	-	308,884
Accumulated Depreciation	(139,848)	-	7,722	(147,570)
Total PWA Fixed Assets	169,036	-	7,722	161,314
PWA Liabilities:				
FMA \$110,000 Note	80,150	-	3,146	77,004
FMA \$ 40,000 Note	27,520	-	1,218	26,302
TOTAL PWA Liabilities	107,670	-	4,364	103,306
PWA Subtotal	317,320	136,462	112,870	340,912

Exhibit D
Dacoma Public Works Authority
Statement of Revenues, Expenses and Changes In Fund Balance-Budgetary Basis
For the Fiscal Year Ended June 30, 2014

Operating Revenues:		
Charges for Services:		\$ 85,134
Utility Receipts		-
Penalties and Charges		-
Total Operating Revenues		<u>85,134</u>
Operating Expenses:		
Operations	2,221	
Water	23,305	
Trash	16,685	
Sewer (Town)	5,226	
System Repair	1,265	
Postage	966	
DEQ Fee	889	
Audit	-	
Depreciation	7,722	
Other	100	
Total Operating Expenses:	<u>58,379</u>	
Operating Income	26,755	
Non-Operating Revenue (Expenses):		
Investment Income	1,328	
Interest Expense	(4,492)	
Miscellaneous	-	
Total Non-Operating Revenues (Expenses)	<u>(3,164)</u>	
Net Income (Loss) Before Contributions and Transfers	23,592	
Capital Contributions		
Transfers In	-	
Transfers Out	-	
Change in Fund Balance	23,592	
Fund Balance - Beginning	317,320	
Fund Balance - Ending	<u><u>\$ 340,912</u></u>	

See Accompanying Accountant's Report

EXHIBIT D
 Town of Dacoma and Dacoma Public Works Authority
 Blaine County, Oklahoma
 Schedule of Grant Activity
 For Year Ended June 30, 2014

	<u>Grant Award</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Remainder</u>
TOWN:	\$ -	\$ -	\$ -	\$ -

Town Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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PUBLIC WORKS AUTHORITY:

PWA Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Overall Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>