

**RURAL WATER DISTRICT NO. 1,  
WOODS COUNTY, OKLAHOMA**

**ANNUAL FINANCIAL STATEMENTS**

**YEAR ENDED OCTOBER 31, 2016**

RURAL WATER DISTRICT NO. 1,  
WOODS COUNTY, OKLAHOMA  
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YEAR ENDED OCTOBER 31, 2016

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# Kimberlye R. Mayer, CPA, P.C.

723 West Doolin

Blackwell, OK 74631

(580) 363-1453  
Fax (580) 363-0068

## Independent Auditor's Report

Board of Directors  
Rural Water District No. 1, Woods County, Oklahoma

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Rural Water District No. 1, Woods County, Oklahoma, which comprise the statement of assets, liabilities and net position as of October 31, 2016 and the related statements of revenues and expenses and changes in net position and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting. This includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such an opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

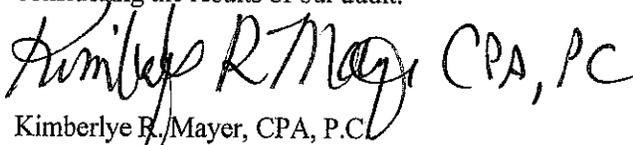
In our opinion, the financial statements referred to above, present fairly, in all material respects, the financial position of Rural Water District No. 1, Woods County, Oklahoma, as of October 31, 2016; the changes in financial position; and, cash flows thereof, for the year then ended in conformity with the basis of accounting described in Note 1.

## Basis of Accounting

We draw attention to Note 1 of the financial statements that describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated November 28, 2016 on our consideration of Rural Water District No. 1, Woods County, Oklahoma's internal control over financial reporting and on our tests of its compliance with certain laws, regulations, contracts and grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.



Kimberlye R. Mayer, CPA, P.C.  
Blackwell, Oklahoma  
November 28, 2016

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

Board of Directors  
Rural Water District No. 1, Woods County, Oklahoma

**Report on the Financial Statements**

We have audited the financial statements of Rural Water District No. 1, Woods County, Oklahoma as of and for the year ended October 31, 2016, and have issued our report thereon dated November 28, 2016. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements were prepared on the modified cash basis of accounting which is a basis of accounting other than accounting principles generally accepted in the United States of America.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Rural Water District No. 1, Woods County, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Rural Water District No. 1, Woods County, Oklahoma's internal control. Accordingly, we do not express an opinion on the effectiveness of the Rural Water District No. 1, Woods County, Oklahoma's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of control deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Rural Water District No. 1, Woods County, Oklahoma's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses to be a material weakness.

**Compliance and Other Matters**

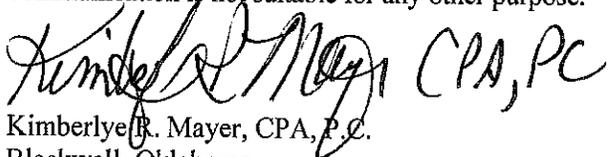
As part of obtaining reasonable assurance about whether Rural Water District No. 1, Woods County, Oklahoma's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Response to Findings**

Rural Water District No. 1, Woods County, Oklahoma's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. Rural Water District No. 1, Woods County, Oklahoma's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Kimberley R. Mayer, CPA, P.C.  
Blackwell, Oklahoma  
November 28, 2016

RURAL WATER DISTRICT No. 1  
WOODS COUNTY, OKLAHOMA  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED OCTOBER 31, 2016

**Material Weakness in Internal Control Over Financial Reporting: Inadequate Segregation of Duties:**

Criteria: The segregation of duties and responsibilities between different individuals and the reconciliation of those asset accounts is an important control activity needed to adequately protect the entity's assets and ensure accurate financial reporting.

Condition: Presently, the same individual is responsible for water service billings and receiving payments; making and recording deposits; maintaining billing registers; and reconciling the monthly bank statements. Only limited oversight is provided over this individual in the conduct of their daily functions.

Cause: The entity's limited size has made it difficult for management to fully segregate the duties.

Effect or Potential Effect: Without sufficient segregation of duties, the risk significantly increases that errors and/or fraud related to the sales and collection activities, including misappropriation of assets, could occur and not be detected within a timely basis.

Recommendation: The board should evaluate the risks associated with the lack of segregation of duties and consider implementing controls that could mitigate these risks.

Board's Response: The board has concluded that due to the limited number of personnel, an adequate segregation of duties is not achievable and that the cost of correcting the weakness would exceed the benefits that would be derived from it.

FINANCIAL STATEMENTS

AND

NOTES

RURAL WATER DISTRICT NO. 1  
WOODS COUNTY, OKLAHOMA  
STATEMENT OF ASSETS, LIABILITIES AND NET POSITION  
MODIFIED CASH BASIS  
OCTOBER 31, 2016

ASSETS

Current Assets:	
Operating cash	\$ 145,764
Certificates of deposit	158,010
Total Cash and cash equivalents	<u>303,774</u>
Reserve certificates	1,000
Capital assets (net of accumulated depreciation) (Note 2)	<u>339,026</u>
Total Assets	<u><u>\$ 643,800</u></u>

LIABILITIES AND NET POSITION

Liabilities:	
Customer deposits	\$ 1,320
Net Assets:	
Net Investment in capital assets	339,026
Restricted	
Unrestricted	<u>303,454</u>
Total Net Position	<u>642,480</u>
Total Liabilities and Net Position	<u><u>\$ 643,800</u></u>

The accompanying report and notes are an integral part of these financial statements.

RURAL WATER DISTRICT NO. 1  
WOODS COUNTY, OKLAHOMA  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
MODIFIED CASH BASIS  
YEAR ENDED OCTOBER 31, 2016

Operating Revenues:	
Water service	\$ 246,847
Other income	556
Total Operating Revenues	<u>247,403</u>
Operating Expenses:	
Water purchases	83,491
Payroll	64,500
Payroll taxes	4,746
Employee benefits	6,737
Office supplies and postage	2,295
Insurance	9,217
Professional fees	2,725
Utilities	3,619
Telephone	3,155
Repairs and maintenance	11,446
Vehicle costs	4,519
Director fees	1,600
Dues, memberships and meetings	1,187
DEQ and sampling fees	1,135
Travel and mileage	2,164
Depreciation	22,257
Other expenses	759
Total Operating Expenses	<u>225,552</u>
Operating Revenues Over (Under) Expenses	21,851
Non-operating Revenues (Expenses):	
Interest income	1,024
Lease income	875
Memberships	4,750
Total Non-operating Revenue (Expense)	<u>6,649</u>
Changes in Net Position	28,500
Net Position, beginning of year	613,980
Net Position, end of year	<u><u>\$ 642,480</u></u>

The accompanying report and notes are an integral part of these financial statements.

RURAL WATER DISTRICT NO. 1  
WOODS COUNTY, OKLAHOMA  
STATEMENT OF CASH FLOWS  
MODIFIED CASH BASIS  
YEAR ENDED OCTOBER 31, 2016

Cash Flows From Operating Activities:	
Cash received from customers	\$ 247,703
Other operating cash receipts	
Cash payments to employees	(64,500)
Cash payments to suppliers for goods and services	(138,795)
Net cash provided (used) by operating activities	<u>44,408</u>
Cash flows from non-capital financing activities:	
Cash flows from capital and related financing activities:	
Lease income	875
Acquisition and construction of capital assets	(44,176)
Membership fees	4,750
Net cash provided (used) by financing activities	<u>(38,551)</u>
Cash flows from investing activities:	
Interest income	1,024
Net cash provided (used) by investing activities	<u>1,024</u>
Net increase (decrease) in cash and cash equivalents	6,881
Beginning cash and cash equivalents	<u>296,893</u>
Ending cash and cash equivalents	<u>\$ 303,774</u>
Reconciliation of income (loss) from operations to net cash provided (used) by operating activities:	
Operating income (loss)	\$ 21,851
Adjustments to reconcile income (loss) from operations to net cash provided (used) by operating activities:	
Depreciation	22,257
Increase (decrease) in customer deposits	300
Net cash provided (used) by operating activities	<u>\$ 44,408</u>

The accompanying report and notes are an integral part of these financial statements.

RURAL WATER DISTRICT NO. 1  
WOODS COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED OCTOBER 31, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Nature of Organization

Rural Water District No. 1, Woods County, Oklahoma was organized in January 1966 under the Rural Water, Sewer, Gas and Solid Waste Management District Act, Title 82, 1324.3 et seq. of the laws of the State of Oklahoma. The District is exempt from federal and state income taxes. The purpose of the District is to acquire water and water rights; to build and acquire waterlines and other facilities; and to operate the same for the purpose of furnishing water to serve the needs of owners and occupants of land located within the District, and others as authorized by the By-laws.

The District is a governed entity by a Board of Directors that acts as the authoritative and legislative body of the entity. The Board of Directors is comprised of elected board members.

Basis of Accounting

The District is classified as an Enterprise Fund. The costs of providing the water services to the public are financed mainly through user charges. The financial statements of the District have been prepared using the modified cash basis of accounting. This basis recognizes assets, liabilities, net assets/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Cash and Deposits

Cash and deposits are maintained in financial institutions which provide coverage to depositors through the Federal Deposit Insurance Corporation.

The State of Oklahoma allows government entities to invest in the following: direct obligations of the United States Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district direct debt.

Cash and Cash Equivalents

The District considers all checking and savings accounts and certificates of deposit with a maturity of three months or less to be cash equivalents.

RURAL WATER DISTRICT NO. 1  
WOODS COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2016

NOTE 2 – PROPERTY AND EQUIPMENT:

Waterline extensions and additions are capitalized and depreciated over their estimated useful lives. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are expendable. Annual depreciation is calculated on a straight-line basis. Total depreciation for the year ended October 31, 2016 was \$22,257. The balances for depreciable assets by major category are as follows:

	10/31/15	(Deletions) Additions	10/31/16
Land and right of way	\$ 2,415	\$	\$ 2,415
Waterline system	738,991	42,795	781,786
Buildings	49,014		49,014
Vehicles	25,300		25,300
Equipment	95,280	1,381	96,661
Office equipment	14,352	(5,715)	8,637
Accumulated depreciation	(608,245)	(16,542)	(624,787)
Net	<u>\$ 317,107</u>	<u>\$ 21,919</u>	<u>\$ 339,026</u>

NOTE 3 – NET POSITION:

Net position presents the difference between assets and liabilities in the statement of net position. Net investments in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

NOTE 4 – RISK MANAGEMENT:

The District is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District manages this risk through the purchase of commercial insurance policies. Claims are recognized when it is probably that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered. There were no claims during the year ended October 31, 2016.

RURAL WATER DISTRICT NO. 1,  
WOODS COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2016

NOTE 5 – FAIR VALUES OF FINANCIAL INSTRUMENTS:

The definition of fair value for financial reporting, establishes a framework for measuring fair value, and requires additional disclosure about the use of fair value measurements in an effort to make the measurement of fair value more consistent and comparable.

**Level 1:** Quoted prices in active markets for identical securities.

**Level 2:** Other significant observable inputs (including quoted prices for similar securities, interest rates, prepayment spread and credit risk).

**Level 3:** Significant unobservable inputs (including the District's own assumptions in determining the fair value of investments).

The District's financial instruments include cash and cash equivalents and certificates of deposit. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying value of its financial instruments recorded in the accompanying statement of net position. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

NOTE 6 – ESTIMATES:

The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

NOTE 7 – CONTINGENCIES:

As of October 31, 2016 the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

NOTE 7 – EVALUATION OF SUBSEQUENT EVENTS:

The District has evaluated subsequent events through November 28, 2016, the date which the financial statements were available to be issued.