

MUSKOGEE COUNTY CONSERVATION DISTRICT

ANNUAL FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2017

MUSKOGEE COUNTY CONSERVATION DISTRICT
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YEAR ENDED JUNE 30, 2017

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Accountant's Compilation Report

Board of Directors
Muskogee County Conservation District

Management is responsible for the accompanying financial statements of the Muskogee County Conservation District which comprise the statement of assets, liabilities and net position as of June 30, 2017 and the related statement of revenues and expenses and changes in net position for the year then ended in accordance with the cash basis of accounting and the related notes to the financial statements. Management is responsible to determine that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy and completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.



Kimberlye R. Mayer, CPA, PC
Blackwell, Oklahoma
October 20, 2017

FINANCIAL STATEMENTS

AND

NOTES

MUSKOGEE COUNTY CONSERVATION DISTRICT
STATEMENT OF ASSETS, LIABILITIES AND NET POSITION
CASH BASIS
JUNE 30, 2017

ASSETS

Current Assets:

Cash and cash equivalents

Operating account

\$ 7,906

Total cash and cash equivalents

7,906

Certificates of deposit

9,180

Total Assets

\$ 17,086

LIABILITIES AND NET POSITION

Liabilities:

\$

Net Position:

Unrestricted

17,086

Total Net Position

17,086

Total Liabilities and Net Position

\$ 17,086

MUSKOGEE COUNTY CONSERVATION DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
CASH BASIS
YEAR ENDED JUNE 30, 2017

Operating Revenues:	
OCC reimbursements	\$ 38,745
Cost share received	9,178
Equipment rental	2,300
Plat book and map sales	633
Geotextile sales	638
Donations and sponsorships	1,200
Total Operating Revenues	52,694
Operating Expenses:	
Payroll	28,558
Payroll taxes and employee benefits	4,843
Utilities	270
Insurance and bonds	409
Repairs and maintenance	62
Professional fees	985
Watershed maintenance	2,545
Dues and subscriptions	139
Office supplies and postage	478
Conservation education and awards	660
Cost share paid out	9,178
Newsletter expenses	283
Advertising costs	102
Total Operating Expenses	48,512
Operating Income (Loss)	4,182
Nonoperating Revenues (Expenses):	
Interest income	32
Changes in net position	4,214
Net position, beginning of year	12,872
Net position, end of year	\$ 17,086

See accountant's compilation report and notes.

MUSKOGEE COUNTY CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Organization

The Muskogee County Conservation District was created under Title 27A, sections 3-1-101 through 3-3-410, of the Oklahoma Statutes, as amended. The purpose of the District is to provide for the conservation of the renewable natural resources in the area for which the District is responsible.

Basis of Accounting

The District prepares its financial statements using the cash basis of accounting. This basis recognizes assets, liabilities, net assets, revenues, and expenses when they result from cash transactions. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Net Position

Net position presents the difference between assets and liabilities in the statement of net position. Net position is reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

NOTE 2 -- CASH AND CERTIFICATES OF DEPOSIT:

Bank balances and certificates of deposit are covered by FDIC insurance. All deposits are fully insured.

NOTE 3 -- INVESTMENTS:

The State of Oklahoma allows governmental entities to invest in the following: direct obligations of the United State Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district direct debt.

MUSKOGEE COUNTY CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 4 - OCC REIMBURSEMENTS:

The District is reimbursed by the Oklahoma Conservation Commission for salaries, payroll taxes, mileage, telephone charges, office supplies, and certain other office expenses.

NOTE 5 - RETIREMENT PLAN:

Oklahoma public employees who work 1,599 hours or more per year were enrolled in the Oklahoma Public Employees Retirement System. On salaries paid from reimbursable funds from the Oklahoma Conservation commission the employers 16½% share of retirement was paid directly by the Commission. The employees' share of the retirement contribution was 3½% of locally earned wages and 3½% of state reimbursable wages.

NOTE 6 - CASH AND CASH EQUIVALENTS:

The District considers all checking accounts and deposits with a maturity of three months or less to be cash equivalents.

NOTE 7 – RISK MANAGEMENT:

The District is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District and the OCC purchase commercial insurance for these and other risks of loss. Settled claims have not exceeded the commercial coverage in past years.

NOTE 8 – CONTINGENCIES:

As of June 30, 2017, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.