

**KAY COUNTY CONSERVATION DISTRICT**

**ANNUAL FINANCIAL STATEMENTS**

**YEAR ENDED JUNE 30, 2017**

KAY COUNTY CONSERVATION DISTRICT  
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YEAR ENDED JUNE 30, 2017

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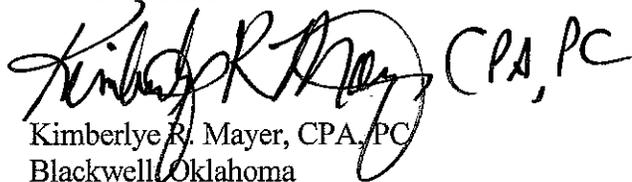
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## Accountant's Compilation Report

Board of Directors  
Kay County Conservation District

Management is responsible for the accompanying financial statements of the Kay County Conservation District which comprise the statement of assets, liabilities and net position as of June 30, 2017 and the related statements of revenues and expenses and changes in net position and of cash flows for the year then ended, and the related notes to the financial statements in accordance with the modified cash basis of accounting. Management is responsible to determine that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy and completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

 CPA, PC

Kimberlye R. Mayer, CPA, PC  
Blackwell, Oklahoma  
November 30, 2017

FINANCIAL STATEMENTS

AND

NOTES

KAY COUNTY CONSERVATION DISTRICT  
STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION  
MODIFIED CASH BASIS  
JUNE 30, 2017

ASSETS

Current Assets:	
Cash	\$ 30,478
Certificates of deposit	9,948
Building account	47,108
Total Cash and Cash Equivalents	<u>87,534</u>
Certificates of deposit	5,635
Total Current Assets	<u>93,169</u>
Land, buildings and equipment	
(Net of accumulated depreciation) (Note 5)	249,885
Deposits	<u>250</u>
Total Assets	<u><u>\$ 343,304</u></u>

LIABILITIES AND NET POSITION

Total Liabilities	
Net Position:	
Net Investment in capital assets	249,885
Unrestricted	<u>93,419</u>
Total Net Position	<u>343,304</u>
Total Liabilities and Net Position	<u><u>\$ 343,304</u></u>

KAY COUNTY CONSERVATION DISTRICT  
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION  
MODIFIED CASH BASIS  
YEAR ENDED JUNE 30, 2017

Revenues:	
OCC reimbursements	\$ 73,046
Cost share received	3,964
Equipment rental	13,073
Sales of roots and grass seed	14,688
Office rent	62,697
Sales of plat books and maps	1,464
Donations and sponsorships	2,559
Watershed reimbursements	4,840
Other income	65
Total Operating Revenues	176,396
Expenses:	
Personnel costs	70,487
Professional fees	1,610
Office supplies and postage	4,001
Plat books and maps	1,119
Director fees	2,000
Annual meeting	3,505
Mileage, meetings and travel	3,074
Repairs and maintenance	11,181
Seeds and roots	13,738
Dues, subscriptions and memberships	1,456
Utilities	6,121
Telephone and mobile phones	763
Storage rental	750
Fuel	796
Cost share paid out	3,964
Conservation, education & events	530
Scholarships	1,000
Equipment lease	1,796
Watershed maintenance	5,336
Insurance	3,930
Depreciation	15,222
Janitor expenses	9,826
Other expenses	495
Total Operating Expenses	162,700
Operating Income (Loss)	13,696
Nonoperating Revenues (Expenses):	
Interest income	108
Interest expense	
Total Nonoperating Revenue (Expenses)	108
Changes in net position	13,804
Net position at beginning of year	329,500
Net position at end of year	\$ 343,304

See Accountant's Compilation Report and Notes

KAY COUNTY CONSERVATION DISTRICT  
STATEMENT OF CASH FLOWS  
MODIFIED CASH BASIS  
YEAR ENDED JUNE 30, 2017

Cash flows From Operating Activities:	
Cash received from customers	\$ 29,290
Other operating cash receipts	147,106
Cash payments to suppliers for goods and services	(82,286)
Cash payments to employees	(65,192)
Net cash provided (used) by operating activities	<u>28,918</u>
Cash flows from non-capital financing activities:	
Cash flows from capital and related financing activities:	
Purchase of assets	(34,540)
Sale of assets	
Net cash provided (used) by financing activities	<u>(34,540)</u>
Cash flows from investing activities:	
Interest on cash and investments	108
Reclassification of certificates of deposit	(2,064)
Net cash provided (used) by investing activities	<u>(1,956)</u>
Net increase (decrease) in cash and cash equivalents	(7,578)
Beginning cash and cash equivalents	95,112
Ending cash and cash equivalents	<u>\$ 87,534</u>
Reconciliation of income (loss) from operations to net cash provided (used) by operating activities:	
Income (Loss) from operations	13,696
Adjustments to reconcile income (loss) from operations to net cash provided (used) by operating activities:	
Depreciation	15,222
Changes in assets and liabilities:	
Increase in deposits	
Net cash provided (used) by operating activities	<u>\$ 28,918</u>

KAY COUNTY CONSERVATION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Organization

On July 3, 1995, the Arkansas River – Kay County Conservation District and the Western Kay County Conservation District were consolidated to form the Kay County Conservation District. The assets were transferred to Kay County Conservation District on July 10, 1995. The District was created under Title 27A, Sections 3-1-101 through 3-3-410, as amended, of the laws of the State of Oklahoma. The purpose of the District is to provide for the conservation of the renewable natural resources in the area for which the District is responsible.

Basis of Accounting

The District maintains its records and prepares its financial statements using the modified cash basis of accounting. This basis recognizes assets, liabilities, net position, revenues, and expenditures/expenses when they result from cash transactions with provision for depreciation in the financial statements. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America.

As result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Net Position

Net position presents the difference between assets and liabilities in the statement of net position. Net investments in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

NOTE 2 – CASH AND CERTIFICATES OF DEPOSIT:

Bank balances and certificates of deposit are covered by the Federal Deposit Insurance Corporation. All deposits at June 30, 2017 were fully insured.

NOTE 3 – INVESTMENTS:

The State of Oklahoma allows government entities to invest in the following: direct obligations of the United States Government, its agencies or instrumentalities, collateralized or insured certificates of deposit, insured savings accounts or savings certificates, or county, municipal or school district direct debt.

KAY COUNTY CONSERVATION DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 YEAR ENDED JUNE 30, 2017

NOTE 4 – CASH AND CASH EQUIVALENTS:

The District considers all checking accounts and deposits with a maturity of three months or less to be cash equivalents.

NOTE 5 – LAND, PROPERTY AND EQUIPMENT:

Depreciable assets are recorded at cost when purchased or constructed. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are expensed. Depreciation is calculated on a straight-line basis over the estimated useful lives of the depreciable assets. Total depreciation for the year ended June 30, 2017 was \$15,222. The following is a summary by category of changes in property and equipment:

<u>Category</u>	<u>6/30/16</u>	<u>Additions</u>	<u>Deletions</u>	<u>6/30/17</u>
Land	\$ 37,931	\$	\$	\$ 37,931
Building & improvements	310,352	33,840		344,192
Machinery and equipment	130,944	700		131,644
Totals	<u>479,227</u>	<u>34,540</u>		<u>513,767</u>
Accumulated depreciation	(248,660)	(15,222)		(263,882)
Net	<u>\$ 230,567</u>	<u>\$ 19,318</u>	<u>\$</u>	<u>\$ 249,885</u>

NOTE 6 – RETIREMENT PLAN:

Oklahoma public employees who work 1,599 hours or more per year were enrolled in the Oklahoma Public Employees Retirement System. On salaries paid from reimbursable funds from the Oklahoma Conservation Commission the employers 16 ½% share of retirement was paid directly by the Commission. The employees' share of the retirement contribution was 3 ½% of locally earned wages and 3 ½% of state reimbursable wages.

NOTE 7 – OCC REIMBURSEMENTS:

The District is reimbursed by the Oklahoma Conservation Commission for salaries, payroll taxes, mileage, telephone charges, office supplies, and certain other office expenses. When received, such reimbursements are recognized as revenues.

KAY COUNTY CONSERVTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2017

NOTE 8 – LEASE AGREEMENT:

The District has entered into a lease agreement with the USDA-CCC for the lease of office space. The District received \$62,697 during the year ended June 30, 2017.

NOTE 9 – ESTIMATES:

The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

NOTE 10 – RISK MANAGEMENT:

The District is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The OCC and the District manage this risk through the purchase of commercial insurance policies. Claims are recognized when it is probable that a loss has occurred and the amount of loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered.

NOTE 11 – CONTINGENCIES:

As of June 30, 2017, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

NOTE 12 – FAIR VALUE OF INSTRUMENTS:

The definition of fair value for financial reporting, establishes a framework for measuring fair value, and requires additional disclosure about the use of fair value measurements in an effort to make the measurement of fair value more consistent and comparable.

**Level 1:** Quoted prices in active markets for identical securities.

**Level 2:** Other significant observable inputs (including quoted prices for similar securities, interest rates, prepayment spread and credit risk).

**Level 3:** Significant unobservable inputs (including the District's own assumptions in determining the fair value of investments).

The District's financial instruments include cash and cash equivalents and certificates of deposit. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying value of its financial instruments recorded in the accompanying statement of net position. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.