

**HARMON COUNTY CONSERVATION DISTRICT**

**ANNUAL FINANCIAL STATEMENTS**

**YEAR ENDED JUNE 30, 2017**

HARMON COUNTY CONSERVATION DISTRICT  
TABLE OF CONTENTS  
YEAR ENDED JUNE 30, 2017

	Page
<b>INTRODUCTORY SECTION:</b>	
Table of Contents	i
<b>FINANCIAL SECTION:</b>	
Accountant's Compilation Report	1
Statement of Net Position	2
Statement of Revenues and Expenses and Changes in Net Position	3
Statement of Cash Flows	4
Notes to Financial Statements	5-7

# Kimberlye R. Mayer, CPA, P.C.

723 West Doolin

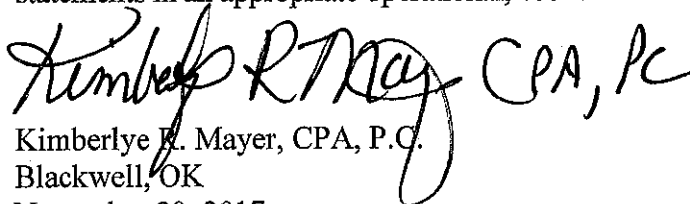
Blackwell, OK 74631

(580) 363-1453  
Fax (580) 363-0068

Board of Directors  
Harmon County Conservation District

Management is responsible for the accompanying financial statements of the Harmon County Conservation District which comprise the statement of net position as of June 30, 2017 and the related statements of revenues and expenses and changes in net position and of cash flows for the year then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy and completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Harmon County Conservation District has not presented the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basis financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basis financial statements in an appropriate operational, economic or historical context.



Kimberlye R. Mayer, CPA, P.C.  
Blackwell, OK  
November 20, 2017

HARMON COUNTY CONSERVATION DISTRICT  
STATEMENT OF NET POSITION  
JUNE 30, 2017

ASSETS

Current Assets:

Cash and cash equivalents	\$ 128,072
Certificate of deposits	68,016
Accounts receivable (Note 4)	8,814
Inventory	<u>4,568</u>
Total Current Assets	209,470

Property and equipment (Note 5)  
(net of accumulated depreciation)

11,017

Total Assets

\$ 220,487

LIABILITIES AND NET POSITION

Liabilities:

\$

Current Liabilities:

Payroll taxes due	899
Accounts payable	<u>1,013</u>
Total Liabilities	1,912

Net Position:

Net investment in capital assets	11,017
Unrestricted	<u>207,558</u>
Total Net Position	<u>218,575</u>

Total Liabilities and Net Position

\$ 220,487

HARMON COUNTY CONSERVATION DISTRICT  
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION  
YEAR ENDED JUNE 30, 2017

Operating Revenues:

OCC reimbursements	\$ 59,291
Cost share received	9,778
Equipment rental	11,680
Seed sales	21,736
Tire tank sales and installation	28,183
Custom hire	90
Hunting lease	1,000
Grant income	4,000
Other income	1,411
Total Operating Revenues	<u>137,169</u>

Expenses:

Personnel costs	59,175
Office supplies and postage	1,237
Repairs, maintenance and supplies	4,878
Conservation education	42
Mileage, meetings and travel	964
Fuel	681
Product costs	31,432
Professional fees	982
Insurance and bond	1,810
Dues, advertising and promotion	932
Utilities and telephone	1,933
Depreciation	6,832
Cost share paid	9,778
Other expenses	59
Total Operating Expenses	<u>120,735</u>

Income (Loss) From Operations 16,434

Nonoperating Revenue (Expense):

Interest income	1,080
Total Nonoperating Revenue	<u>1,080</u>

Revenues Over (Under) expenses	17,514
Net Position, beginning of year	201,061
Net Position, end of year	<u><u>\$ 218,575</u></u>

HARMON COUNTY CONSERVATION DISTRICT  
STATEMENT OF CASH FLOWS  
YEAR ENDED JUNE 30, 2017

Cash flows From Operating Activities:	
Cash received from customers	\$ 64,128
Other operating cash receipts	70,410
Cash payments to suppliers for goods and services	(58,316)
Cash payments to employees	(52,668)
Net Cash Provided (Used) By Operating Activities	<u>23,554</u>
Cash Flows From Capital and Financing Activities:	
Acquisition and construction of capital assets	
Gain on sale of equipment	
Net Cash Provided (Used) by Financing Activities	<u>          </u>
Cash Flows From Investing Activities:	
Interest income	1,080
(Increase) decrease in investments	(744)
Net Cash Provided (Used) by Investing Activities	<u>336</u>
Net increase (decrease) in cash and cash equivalents	23,890
Beginning cash and cash equivalents	<u>104,182</u>
Ending cash and cash equivalents	<u><u>\$ 128,072</u></u>
Reconciliation of income (loss) to net cash provided (used) by operating activities:	
Operating income (loss)	\$ 16,434
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	
Depreciation	6,832
Changes in assets and liabilities:	
(Increase) decrease in receivables	(2,631)
(Increase) decrease in inventory	1,976
Decrease (increase) in payables	943
Net cash provided (used) by operating activities	<u><u>\$ 23,554</u></u>

See accountant's notes and compilation report.

HARMON COUNTY CONSERVATION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Organization

The Harmon County Conservation District was created under Title 27A, sections 3-1-101 through 3-3-410, as amended, of the laws of the State of Oklahoma. The purpose of the District is to provide for the conservation of the renewable natural resources in the area for which the District is responsible.

Basis of Accounting

The District maintains its records and prepares its financial statements on the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred.

Net Position

Net position presents the difference between assets and liabilities in the statement of net position. Net investments in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net positions are reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

Inventory

Inventory is stated at the lower of cost or market.

NOTE 2 - CASH AND CASH EQUIVALENTS:

The District considers all checking and savings accounts and deposits with a maturity of three months or less to be cash equivalents.

NOTE 3 – OCC REIMBURSEMENTS:

The District is reimbursed by the Oklahoma Conservation Commission for salaries, payroll taxes, mileage, telephone charges, office supplies and certain other office expenses up to their allocated amount. Such reimbursements are recognized as revenue when received.

HARMON COUNTY CONSERVATION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2017

NOTE 4 - ACCOUNTS RECEIVABLE:

At June 30, 2017, the District had amounts due from customers of \$4,182 and from the Oklahoma Conservation Commission of \$4,632. Management believes all amounts are collectible, so no provision has been made for uncollectible accounts.

NOTE 5 - PROPERTY AND EQUIPMENT:

Total depreciation for the year ended June 30, 2017 was \$6,832. The following is a schedule of property and equipment and the related accumulated depreciation at June 30, 2017:

	6/30/16	Additions	6/30/17
Buildings	\$ 12,758	\$	\$ 12,758
Equipment	94,238		94,238
Vehicles	27,298		27,298
	<u>134,294</u>		<u>134,294</u>
Less accumulated depreciation	(116,445)	(6,832)	(123,277)
Net	<u>\$ 17,849</u>	<u>\$ (6,832)</u>	<u>\$ 11,017</u>

NOTE 6 - RETIREMENT PLAN:

Oklahoma public employees who work 1,599 hours or more per year were enrolled in the Oklahoma Public Employees Retirement System. On salaries paid from reimbursable funds from the Oklahoma Conservation Commission, the employer's 16 1/2% share of retirement was paid directly by the Commission. The employees' share of the retirement contribution was 3 1/2% of locally earned wages and 3 1/2% of state reimbursable wages.

NOTE 7 - INVESTMENTS:

The State of Oklahoma allows government entities to invest in the following: direct obligations of the United States government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district bonds.

NOTE 8 - ESTIMATES:

The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.



HARMON COUNTY CONSERVATION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2017

**NOTE 9 – RISK MANAGEMENT:**

The District is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The OCC and the District manage this risk through the purchase of commercial insurance policies. Claims are recognized when it is probable that a loss has occurred and the amount of loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered.

**NOTE 10 – CONTINGENCIES:**

As of June 30, 2017, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

**NOTE 11 – FAIR VALUES OF FINANCIAL INSTRUMENTS:**

The definition of fair value for financial reporting, establishes a framework for measuring fair value, and requires additional disclosure about the use of fair value measurements in an effort to make the measurement of fair value more consistent and comparable.

**Level 1:** Quoted prices in active markets for identical securities.

**Level 2:** Other significant observable inputs (including quoted prices for similar securities, interest rates, prepayment spread and credit risk).

**Level 3:** Significant unobservable inputs (including the District's own assumptions in determining the fair value of investments).

The District's financial instruments include cash and cash equivalents, receivables, inventory and payables. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying value of its financial instruments recorded in the accompanying statement of net position. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.