### CIMARRON COUNTY CONSERVATION DISTRICT

## ANNUAL FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2020

g i set di troccation Late designations Libert della tellaci

# CIMARRON COUNTY CONSERVATION DISTRICT TABLE OF CONTENTS YEAR ENDED JUNE 30, 2020

	Page
INTRODUCTORY SECTION:	
Table of Contents	i
FINANCIAL SECTION:	
Accountant's Compilation Report	1
Statement of Assets, Liabilities and Net Position – Modified Cash Basis	2
Statement of Revenues and Expenses and Changes in Net Position –	
Modified Cash Basis	3
Statement of Cash Flows – Modified Cash Basis	4
Notes to Financial Statements	5-7

# Kimberlye R. Mayer, CPA, P.C.

723 West Doolin

Blackwell, OK 74631

(580) 363-1453 Fax (580) 363-0068

Board of Directors Cimarron County Conservation District

Management is responsible for the accompanying financial statements of the Cimarron County Conservation District which comprise the statement of assets, liabilities and net position as of June 30, 2020 and the related statements of revenues and expenses and changes in net position and of cash flows for the year then ended, and the related notes to the financial statements in accordance with the modified cash basis of accounting. Management is responsible to determine that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy and completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

We are not independent with respect to Cimarron County Conservation District.

Kimberlye R. Mayer, C

Blackwell, OK January 5, 2020

# CIMARRON COUNTY CONSERVATION DISTRICT STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION MODIFIED CASH BASIS JUNE 30, 2020

# **ASSETS**

Current Assets: Cash in operating account Petty Cash Cash in savings Total Cash and Cash Equivalents	\$ 37,667 53 4,789 42,509
Certificate of deposit Total Current Assets	<u>119,191</u> 161,700
Property and equipment (Note 3) (net of accumulated depreciation)	233,982
Total Assets	\$ 395,682
LIABILITIES AND NET POSITION	
Liabilities: Current Liabilities: Payroll taxes due	\$
Net Position: Net investment in capital assets Unrestricted Total Net Position	233,982 161,700 395,682
Total Liabilities and Net Position	\$ 395,682

# CIMARRON COUNTY CONSERVATION DISTRICT STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION MODIFIED CASH BASIS YEAR ENDED JUNE 30, 2020

Operating Revenues:		
OCC reimbursements	\$	38,071
Cost share received		11,245
Building rent		62,578
Seed and poison grain sales		7,035
Tree sales		3,410
Other sales and service		5,312
Platbook sales		360
Other income		
Total Operating Revenues		128,011
Expenses:		
Payroll		30,171
Payroll taxes and benefits		3,402
Office supplies and postage		2,884
Conservation education		135
Dues, subscriptions and memberships		1,220
Meetings and travel		1,112
Director fees		1,050
Building expenses		3,195
Janitor		6,600
Seed and poison grain purchases		7,602
Cost share paid		11,245
Professional fees		628
Insurance and bond		4,481
Utilities and telephone		14,210
Other product costs		6,967
Depreciation		12,446
Scholarships		3,000
Other expenses		15
Total Operating Expenses		110,363
Income (Loss) From Operations		17,648
Nonoperating Revenue (Expense):		
Interest income		453
Total Nonoperating Revenue	_	453
Revenues Over (Under) expenses		18,101
Net position, beginning of year	-	377,581
Net position, end of year	<u>\$</u>	395,682

# CIMARRON COUNTY CONSERVATION DISTRICT STATEMENT OF CASH FLOWS MODIFIED CASH BASIS YEAR ENDED JUNE 30, 2020

Cash flows From Operating Activities:		
Cash received from customers	\$	16,117
Other cash operating receipts	-	111,894
Cash payments to suppliers for goods and services		(67,746)
7 7		(30,171)
Cash payments to employees		
Net Cash Provided (Used) By Operating Activities		30,094
Cash Flows From Capital and Financing Activities:		
Acquisition and construction of capital assets		(28,346)
Sale of assets		(=0,0.0)
Net Cash Provided (Used) by Financing Activities		(28,346)
Net Cash Provided (Osed) by I maneing Activities		(20,540)
Cash Flows From Investing Activities:		
(Increase) decrease in CDs		(87,000)
Interest income		453
(Increase) decrease in investments		
Net Cash Provided (Used) by Investing Activities		(86,547)
Net Cash Hovided (Osed) by investing Activities		(00,517)
Net increase (decrease) in cash and cash equivalents		(84,799)
Beginning cash and cash equivalents		127,308
	Φ	40.500
Ending cash and cash equivalents	\$	42,509
<b>1.</b> **		
Reconciliation of income (loss) to net cash		
provided (used) by operating activities:		
	\$	17,648
Operating income (loss)	φ	17,040
Adjustments to reconcile operating income (loss) to		
net cash provided (used) by operating activities:		10 446
Depreciation		12,446
Changes in assets and liabilities:	_	20.001
Net cash provided (used) by operating activities	\$	30,094

# CIMARRON COUNTY CONSERVATION DISTRICT NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

#### **Organization**

The Cimarron County Conservation District was created under Title 27A, sections 3-1-101 through 3-3-410, as amended, of the laws of the State of Oklahoma. The purpose of the District is to provide for the conservation of the renewable natural resources in the area for which the District is responsible.

#### Basis of Accounting

The District maintains its records and prepares its financial statements on the basis of modified cash accounting. Under the modified cash basis, revenues are recognized when received, rather than when earned, and expenditures are recognized as expenses when paid, rather than when incurred. Fixed assets are recorded at cost when purchased and annual depreciation is calculated on a straight-line basis over the estimated useful lives of the assets.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

#### **Net Position**

Net position presents the difference between assets and liabilities in the statement of net position. Net investments in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net positions are reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

#### NOTE 2 - CASH AND CASH EQUIVALENTS:

The District considers all checking and savings accounts and deposits with an original maturity of three months or less to be cash equivalents.

#### NOTE 3 – OCC REIMBURSEMENTS:

The District is reimbursed by the Oklahoma Conservation Commission for salaries, payroll taxes, mileage, telephone charges, office supplies and certain other office expenses up to their allocated amount. Such reimbursements are recognized as revenue when received.

# CIMARRON COUNTY CONSERVATION DISTRICT NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

#### NOTE 4 – PROPERTY AND EQUIPMENT:

Depreciable assets are recorded at cost when purchased or constructed. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are expensed. Depreciation is calculated on a straight-line basis over the estimated useful lives of the depreciable assets. Total depreciation for the year ended June 30, 2020 was 12,446. The following is a schedule of property and equipment and the related accumulated depreciation at June 30, 2020:

	6/30/19 Additions		 6/30/20	
Building and land	\$ 468,012	\$	7,529	\$ 475,541
Equipment	26,131		1,346	27,477
	494,143		8,875	503,018
Less accumulated depreciation	(276,061)		7,025	 (269,036)
Net	\$ 218,082	\$	15,900	\$ 233,982

#### NOTE 5 – RETIREMENT PLAN:

Oklahoma public employees who work 1,599 hours or more per year were enrolled in the Oklahoma Public Employees Retirement System. On salaries paid from reimbursable funds from the Oklahoma Conservation Commission, the employer's  $16\frac{1}{2}$ % share of retirement was paid directly by the Commission. The employees' share of the retirement contribution was  $3\frac{1}{2}$ % of locally earned wages and  $3\frac{1}{2}$ % of state reimbursable wages.

#### NOTE 6 - INVESTMENTS:

The State of Oklahoma allows government entities to invest in the following: direct obligations of the United States Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district direct bonds.

#### NOTE 7 - ESTIMATES:

The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

# CIMARRON COUNTY CONSERVATION DISTRICT NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

#### NOTE 8 – LEASE AGREEMENTS:

The District has entered into annual lease agreements for the lease of office space. The District received \$62,578 during the year ended June 30, 2020.

# NOTE 9 - RISK MANAGEMENT:

The District is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District and OCC manages this risk through the purchase of commercial insurance policies. Claims are recognized when it is probable that a loss has occurred and the amount of loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered.

#### NOTE 10 - CONTINGENCIES:

As of June 30, 2020, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

#### NOTE 11 – FAIR VALUE OF INSTRUMENTS:

The definition of fair value for financial reporting, establishes a framework for measuring fair value, and requires additional disclosure about the use of fair value measurements in an effort to make the measurement of fair value more consistent and comparable.

Level 1: Quoted prices in active markets for identical securities.

Level 2: Other significant observable inputs (including quoted prices for similar securities, interest rates, prepayment spread and credit risk).

Level 3: Significant unobservable inputs (including the District's own assumptions in determining the fair value of investments).

The District's financial instruments include cash and cash equivalents and certificates of deposit. The District's estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying value of its financial instruments recorded in the accompanying statement of net position. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

#### NOTE 12 – EVALUATION OF SUBSEQUENT EVENTS:

The District has evaluated subsequent events through January 5, 2020, the date which the financial statements were available to be used.