# **TOWN OF EAST DUKE**

Report on the Financial Statements as of and for the twelve months ended June 30, 2008

> DAVID O. TATE Certified Public Accountant Mangum, Oklahoma 73554

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#### Disclaimer of Opinion

To the governing body The Town of East Duke

I was engaged to audit the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of East Duke as of and for the twelve months ended June 30, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of East Duke's management

The financial statements are presented in accordance with the modified cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The Town of East Duke does not have personnel with sufficient knowledge of accounting principles as relates to governmental units to process, record, and report transactions in accordance with the modified cash basis of accounting adopted by the government. In addition, basic steps to assure the integrity of the account balances and classes of transactions are not performed by the personnel responsible for recording transactions.

Because of the matters discussed in the preceding paragraph, I was not able to satisfy myself as to the fairness of the presentation of the financial statements by applying additional procedures. I am unable to express, and do not express an opinion on these financial statements.

Management has elected not to include required supplementary information, management's discussion and analysis and budgetary information, as required by the Governmental Accounting Standards Board.

Certified Public Accountant

Savid O. Late

May 31, 2012

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# David O. Tate

Certified Public Accountant 112 North Oklahoma, Suite A Mangum, Oklahoma 73554

Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of the Financial Statements Performed in Accordance with "Government Auditing Standards"

To the governing body of the Town of East Duke

I was engaged to audit the financial statements of the Town of East Duke as of and for the year ended June 30, 2008, and have issued my report thereon dated May 31, 2012. These financial statements were prepared using the modified cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The responsible person does not appear to have the ability to record transactions to assure the integrity of account balances and classes of transactions in accordance with the basis of accounting adopted by the government. I was not able to satisfy myself as to the fairness of the presentation of the financial statements by applying additional procedures. Therefore, I am unable to express, and do not express an opinion on these financial statements.

Further, management has elected not to include required supplementary information, management's discussion and analysis and budgetary information, as indicated by the Governmental Accounting Standards Board.

#### Internal Control Over Financial Reporting

In planning and performing the engagement, I considered the Town of East Duke's internal control over financial reporting as a basis for designing my procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of East Duke's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Town of East Duke's internal control over financial reporting.

My consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control over financial reporting that I consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more then inconsequential will not be prevented or detected by the entity's internal control

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, I believe the significant deficiencies described below are material weaknesses.

#### Organizational Structure

The size of the organization's accounting and administrative staff precludes internal controls that would be preferred if the staff were large enough to provide optimum segregation of duties. This situation dictates that the governing body becomes and remains involved in the financial affairs of the entity to provide oversight and independent review functions. The Town of East Duke has only one part-time person responsible for all administrative duties. This lack of division of responsibilities would, in my opinion, constitute a material weakness in internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, I believe the significant deficiencies described above are material weaknesses.

### Compliance

As part of my engagement to obtain reasonable assurance about whether the Town of East Duke's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my engagement and, accordingly, I do not express such an opinion. The results of my tests disclosed that payroll tax reports of amounts due the taxing jurisdictions were not filed for the period and for periods subsequent to the date of the financial statements.

This report is intended solely for the information and use of management and granting agencies and/or governments and is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountant

anid O. Late

May 31, 2012

					Exhibit A
		Town of East	Duke, Oklahoma		
	Stat	ement of Net Ass	ets-Modified Cas	h Basis	
	June 30, 2008				
			, =000		
		Pri	mary Government	•	
		Governmental	Business-type	•	
		activities	activities	Total	
Assets		dottwities	dottvitics	Total	
Cash and cash equival	onte	33,395	7,146	40,541	
Investments	CIILO	187,000	580,185	767,185	
Restricted assets:		107,000	300, 103	707,103	
Cash			66,045	66,045	
	ioo	24 540	00,040	·	
Deposits with third part	ues	24,519	200	24,519	
Deferred charges			300	300	
Capital assets (Note 3)					
Property and equipme		0.505	700 707	700 07/	
accumulated deprecia	ation	2,535	723,737	726,271	
_					
Total assets		247,449	1,377,413	1,624,861	
Liabilities					
Current liabilities:					
Bank overdraft			21,203	21,203	
Accounts payable		8,956	10,254	19,210	
Notes payable			14,817	14,817	
Total current liabilities		8,956	46,274	55,230	
Long-term liabilities (No	ote 3)	·	·	·	
Notes payable	,		301,741	301,741	
Refundable deposits			27,067	27,067	
Total long-term liabilitie	es.	_	328,808	328,808	
Total liabilities		8,956	375,082	384,038	
rotal nabilities		0,000	0.0,002	331,000	
Net assets					
Invested in capital asse	ate not of				
related debt	olo, fiel oi	2,535	407,178	409,713	
Restricted		2,000	66,045	66,045	
		225 050			
Unrestricted		235,958	529,107	765,065	
Tatal nat ast-		000 400	4 000 000	4 0 40 000	
Total net assets		238,493	1,002,330	1,240,823	
T-4-1 B-1 999 1 1	•	0.47 4.45	4 077 116	4.004.007	
Total liabilities and net	assets	247,449	1,377,413	1,624,861	

						Exhibit B
		Town of East	Duke, Oklahom	а		
	Sta	tement of Activiti	es-Modified Cas	h Basis		
	For	the twelve month	ns ended June 3	0, 2008		
		Program	Net (expense	e) revenue and	changes	
		revenues	ir	net assets		
			Prim	ary government	t	
		Charges for	Operating	Governmental	susiness-type	)
Functions/programs	Expenses	services	grants	activities	activities	Total
Primary government						
Governmental activities						
General government	76,363	1,491		(74,872)		(74,872
Total governmental ac	76,363	1,491	-	(74,872)		(74,872
Business-type activities	:					
Utility services	266,151	207,333	39,137		(19,681)	(19,681
Total business-type a	266,151	207,333	39,137		(19,681)	(19,681
Total primary governme	342,514	208,824	39,137	(74,872)	(19,681)	(94,553
	General rev	enues				
	Taxes					
	Sales, use	and tobacco		34,390		34,390
		everage/gasoline	:	,		,
		mmercial motor				
	vehicle			5,705		5,705
	Franchise			6,503		6,503
	Investment	income		12,429	20,959	33,389
	Recoverie			41	-,	41
	Transfers	, internal activity		(21,307)	21,307	-
	Other	·		135		135
	Total gene	ral revenues		37,897	42,266	80,163
	J			,	,	
	Change i	n net assets		(36,975)	22,585	(14,390
						,
	Net assets	, July 1, 2007		275,468	979,745	1,255,213
		. ,		, -	, ,	
	Net assets	June 30, 2008		238,493	1,002,330	1,240,823
		, -		, -	. ,	. , ,
See the accompanying	notes to the	hasic financial s	statements			

				Exhibit C
		t Duke, Oklahoma		
		Modified Cash Ba	sis	
		mental Funds		
	June	30, 2008		
		Other		
	General	governmental		
	fund	funds	Total	
Assets				
Cash and cash equivalents	21,216	12,179	33,395	
Investments	187,000		187,000	
Restricted assets:				
Cash			-	
Deposits with third parties	24,519		24,519	
Total assets	232,735	12,179	244,914	
Liabilities and Fund Balances				
Liabilities:				
Current liabilities:				
Accounts payable	8,956		8,956	
Total liabilities	8,956	-	8,956	
Fund balances:				
Reserved			-	
Unreserved	223,779	12,179	235,958	
Total fund balance	223,779	12,179	235,958	
Total liabilities and fund balance	232,735	12,179	244,914	
Total fund balance			235,958	
Reconciliation to Statement of Net	Assets:			
Amounts reported for governmental	activities in the	statement of		
net assets are different because:				
Capital assets used in government	al activities of \$	18,811 net of		
accumulated depreciation of \$16,2	276, are not finar	ncial resources		
and, therefore are not reported in t			2,535	
Net assets of governmental activities	es		238,493	
-				
See the accompanying notes to the	e basic financial	statements		

				Exhibit D
Town of East	Duke, Oklahom	ıa		
Statement of Reveni				
Changes in Fund B	alances-Modifie	d Cash		
Basis-Gove	rnmental Funds			
For the twelve month	hs ended June 3	30, 2008		
		Other		
	General	governmental		
Revenues:	fund	funds	Total	
Taxes	42,664	3,934	46,598	
Charges for services	1,491		1,491	
Investment income	12,429		12,429	
Other	176		176	
Total revenues	56,760	3,934	60,694	
Expenditures:				
General government				
Personal services	41,188		41,188	
Maintenance/operation	16,384	15,239	31,623	
Total expenditures	57,572	15,239	72,811	
	,	,	ŕ	
Excess (deficiency) of revenues over expenditures	(812)	(11,305)	(12,117)	
Other financing sources (uses):				
Operating transfers in (out)	(21,307)		(21,307)	
Total other financing sources (uses)	(21,307)	_	(21,307)	
Total other infancing sources (uses)	(21,507)		(21,007)	
Change in net assets	(22,119)	(11,305)	(33,424)	
Change in her assets	(22,119)	(11,303)	(33,424)	
Fund balances, July 1, 2007	245,897	23,484	269,381	
1 und balances, July 1, 2007	243,091	23,404	209,301	
Fund halanage, June 20, 2009	223,778	12 170	225 057	
Fund balances, June 30, 2008	223,110	12,179	235,957	
Not also as 's for the lease total as a surrous of the	1_		(00, 40,4)	
Net change in fund balances-total governmental fund	IS		(33,424)	
Reconciliation to the Statement of Activities				
Amounts reported for governmental activities in the S	Statement of Ac	tivities are		
different because:				
Governmental funds report capital outlays as expen				
activities report depreciation expense to allocate the	hose expenditur	е		
over the life of the assets:			(= ===)	
Depreciation expense			(3,552)	
			(3,552)	
Change in Net Assets of Governmental Activities			(36,977)	
See the accompanying notes to the basic financial s	statements			

			Exhibit E
	of East Duke, Oklahoma		
Statement of N	Net Assets-Modified Cash	Basis	
	Proprietary Fund		
	June 30, 2008		
		East Duke	
		Public	
		Works	
		Authority	
		Enterprise	
Assets		Fund	
Current assets			
Cash and cash equivalents		7,146	
Investments		580,185	
Restricted assets:			
Cash		66,045	
Deferred charges		300	
Total current assets		653,676	
Noncurrent assets			
Property and equipment net of accumulated	depreciation	723,737	
Total noncurrent assets		723,737	
Total assets		1,377,413	
Liabilities			
Current liabilities			
Bank overdraft		21,203	
Accounts payable		10,254	
Notes payable		14,817	
Total current liabilities		46,274	
Noncurrent liabilities			
Refundable deposits		27,067	
Notes payable		301,741	
Total noncurrent liabilities		328,808	
Total liabilities		375,082	
Net assets			
Invested in capital assets, net of related debt	t	407,179	
Restricted		66,045	
Unrestricted		529,107	
Total net assets		1,002,331	
		, ,	
Total liabilities and net assets		1,377,413	
See the accompanying notes to the basic final	anaial atatamanta	.,,	

W. Aut Ente Operating revenues:  Cost of utility services Cost of utili	Exhibit F				
Changes in Net Assets-Modified Cash Basis-Proprietary Fund For the twelve months ended June 30, 2008  East Pu W Aut Deparating revenues: Figure 1 Figure 2 Figure 2 Figure 3 F					
Basis-Proprietary Fund For the twelve months ended June 30, 2008  East Put William Properating revenues:  Ditility services Cost of utility services Gross revenue from operations  Properating expenses: Repairs/maintenance Depreciation Salaries/wages Utilities Insurance Dither Otal operating expenses  let operating evenues (expenses):  Repairs/maintenance Dither Otal operating expenses  let operating revenues (expenses):  Repairs/maintenance Dither Otal operating revenues (expenses):  Repairs/maintenance D					
For the twelve months ended June 30, 2008  East Put W Aut Ente Deparating revenues:  Cost of utility services Cost of utility services Gross revenue from operations  11 Deparating expenses: Repairs/maintenance Depreciation Salaries/wages Jtilities Insurance Dither Salaries/wages Idet operating expenses  (a) Depreciating revenues (expenses): Investment income Interest expense In					
East Pu Wi Aut Enter Operating revenues:  Cost of utility services Cost of utility services Gross revenue from operations  11 Operating expenses: Repairs/maintenance Opereciation Salaries/wages 3 Utilities 11 Operating expenses: Repairs/maintenance Operating expenses 12 Otal operating expenses 12 Otal operating expenses 14 Otal operating revenues (expenses): Investment income Interest expense I		•			
Properating revenues: Ditility services Cost of utility services Cost o		nded June 30, 2008	the twelve mont	Fo	
Properating revenues: Ditility services Cost of utility services Cost o	t Dulco				
W. Aut Ente Operating revenues:  Cost of utility services Cost of utili	ublic				
Aut Enter Enter Operating revenues:  Cost of utility services  Cost of utility services  Cross revenue from operations  Interperating expenses:  Repairs/maintenance  Depreciation  Salaries/wages  Utilities  Insurance  Other  Otal operating expenses  let operating income (loss)  Investment income Interest expense  Interest expense  Interest expenses  Interest expenses  Interest expenses  Interest expenses  Interest expense	/orks				
Enter Departing revenues:  Ditility services  Cost of utility services  Gross revenue from operations  11  Departing expenses:  Repairs/maintenance  Depreciation  Salaries/wages  Utilities  Insurance  Other  Otal operating expenses  let operating income (loss)  Ion-operating revenues (expenses):  Investment income  Interest expense  I					
Opterating revenues:  Itility services  Cost of utility services  Gross revenue from operations  Deparating expenses:  Repairs/maintenance  Depreciation Salaries/wages  Itilities Insurance  Other Insurance Insuranc					
Diffility services Cost of utility services Co	und			evenues:	Operating re
Cost of utility services Gross revenue from operations  11  Operating expenses: Repairs/maintenance Depreciation Salaries/wages Jtilities 11  Operating expenses  Other Solution Soluti	07,333				
Gross revenue from operations  Deperating expenses: Repairs/maintenance Depreciation Salaries/wages Ditilities Insurance Dither Otal operating expenses  Idet operating income (loss)  Iden-operating revenues (expenses): Investment income Interest expense Departing transfers in (out) Iden operating revenues (expenses) Iden operating revenues (expenses) Iden operating transfers in (out) Iden operating revenues (expenses) Iden operating	91,039				
Operating expenses: Repairs/maintenance Depreciation Salaries/wages Jtilities Insurance Other Otal operating expenses Idet operating revenues (expenses): Investment income Interest expense Inte	16,294			•	
Repairs/maintenance Depreciation Salaries/wages Solaries/wages Sol	,				
Repairs/maintenance Depreciation Salaries/wages Solaries/wages Sol				expenses:	Operating ex
Salaries/wages  Jtilities Insurance Other Other Otal operating expenses  Jet operating income (loss)  Jet operating revenues (expenses): Investment income Interest expense Inte	17,893				
Ditilities Insurance Dither Other Otal operating expenses Idet operating income (loss) Iden-operating revenues (expenses): Investment income Interest expense I	26,005			on	Depreciation
Insurance Other Ot	35,827			ages	Salaries/wa
Other Otal operating expenses 12  Idet operating income (loss) 12  Iden-operating revenues (expenses): 12  Iden-operating revenues (expenses): 13  Iden-operating revenues (expenses) 15  Iden operating transfers in (out) 15  Iden operating revenues (expenses) 16  Iden income (loss) and change in net assets 17  Iden assets, July 1, 2007 17  Iden operating revenues (expenses) 17  Iden operating revenues (exp	10,092				Utilities
let operating expenses  lon-operating revenues (expenses):  nvestment income nterest expense Operating transfers in (out) otal non-operating revenues (expenses)  let income (loss) and change in net assets  let assets, July 1, 2007	2,252				Insurance
let operating income (loss)  lon-operating revenues (expenses):  nvestment income nterest expense (1) Operating transfers in (out) otal non-operating revenues (expenses)  let income (loss) and change in net assets  2 let assets, July 1, 2007  97	30,418				Other
lon-operating revenues (expenses):  nvestment income nterest expense (1) Operating transfers in (out) Otal non-operating revenues (expenses)  let income (loss) and change in net assets  2 let assets, July 1, 2007  97	22,486			ting expenses	Total operati
Avestment income  Atterest expense  Apperating transfers in (out)  Apperating transfers in (out)  Apperating revenues (expenses)  Alet income (loss) and change in net assets  Alet assets, July 1, 2007  Approximately	(6,193)			ng income (loss)	Net operatin
Avestment income  Atterest expense  Apperating transfers in (out)  Apperating transfers in (out)  Apperating revenues (expenses)  Alet income (loss) and change in net assets  Alet assets, July 1, 2007  Approximately				ing revenues (expenses	Non-oneratin
Interest expense (1) Operating transfers in (out) Operating transfers in (out) Operating revenues (expenses)  Idet income (loss) and change in net assets  Idet assets, July 1, 2007  Idet assets, July 1, 2007  Idet assets	20,959				•
pperating transfers in (out)  otal non-operating revenues (expenses)  let income (loss) and change in net assets  let assets, July 1, 2007  97	13,487)				
let income (loss) and change in net assets  let assets, July 1, 2007	21,307				
let assets, July 1, 2007	28,779		nses)		
let assets, July 1, 2007	00.505				
	22,587		t assets	(loss) and change in n	Net income
let assets, June 30, 2008	79,744			, July 1, 2007	Net assets,
	02,331			, June 30, 2008	Net assets,
ee the accompanying notes to the basic financial statements		monto	haaia finansial	nomponying setse to the	Coo the es-

	Exhibit G
	Page 1 of 2
Town of East Duke,	Oklahoma
Statement of Cash Flows-M	odified Cash Basis
Proprietary F	und
For the twelve months end	ed June 30, 2008
	East Duke
	Public
	Works
	Authority
	Enterprise
	Fund
Cash flows from operating activities	
Receipts from customers	207,333
Payments to suppliers	(140,881)
Payments to employees	(35,827)
Receipts of customer utility deposits	1,263
Net cash provided by (used in) operating activities	31,888
Cash flows from capital and related financing activities	
Purchases of capital assets	(43,462)
Principal paid on capital debt	(12,744)
Interest paid on capital debt	(13,487)
Operating transfers in (out)	21,307
Net cash provided by (used in) capital and related financing	activities (48,386)
Cash flows from investing activities:	
Purchase of investments	(580,185)
Interest earned	20,959
Net cash flows provided by (used in) investing activities	(559,226)
Net increase (decrease) in cash and cash equivalents	(575,724)
Balance, July 1, 2007	627,712
Balance, June 30, 2008	51,988
	· ·
See the accompanying notes to the basic financial statement	onte

					Exhibit G
					Page 2 of 2
	Town of E	ast Duke, Oklahor	na		
	Statement of Cas	h Flows-Modified C	ash Basis		
	Pro	oprietary Fund			
	For the twelve m	onths ended June	30, 2008		
				East Duke	
				Public	
				Works	
				Authority	
				Enterprise	
				Fund	
Reconciliation of operat	ting income (loss) to net of	cash provided by o	perating activitie	es:	
Operating income (loss	i)			(6,193)	
Adjustments to reconci	ile operating income to ne	et cash provided by	(used in)		
operating activities:					
Depreciation expense				26,005	
Change in assets and	liabilities:				
Increase/decrease in	accounts receivable			1,827	
Increase/decrease in	deferred charges			445	
Increase/decrease in	accounts payable			8,541	
Increase/decrease in	refundable deposits			1,263	
Net cash provided by (ι	used in) operating activitie	s		31,888	
See the accompanying	notes to the basic financ	ial statements			
See the accompanying	notes to the basic financ	ial statements			

### Note 1-Significant Accounting Policies

A. Summary of Significant Accounting Policies.

As discussed further in Note 1. D., these financial statements are presented on a modified cash basis of accounting. This modified cash basis differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the modified cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails.

B. Financial Reporting Entity.

The Town's financial reporting entity is composed of the following:

Primary government: Town of East Duke

Blended component unit: East Duke Municipal Authority

In determining the financial reporting entity, the Town of East Duke complies with the provisions of Governmental Accounting Standards Board Statement 14, "The Financial Reporting Entity".

Blended Component Unit.

A blended component unit is a separate legal entity that meets the component unit criteria. In addition, the blended component unit's governing body is the same or substantially the same as the governing body of the primary government, or the component unit provides services entirely to the primary government. The component unit's funds are blended into those of the Town of East Duke by appropriate fund type to constitute the primary government presentation. The blended component unit is the Duke Municipal Authority. The fund is included in the Duke Municipal Authority Enterprise Fund.

The component unit does not issue separately audited component unit financial statements.

### C. Basis of Presentation

Government-Wide Financial Statements

The Statement of Net Assets and Statement of Activities display information about the reporting government as a whole. They include funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

#### **Fund Financial Statements**

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. The Town of East Duke presently has no fiduciary funds. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

- 1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- 2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The funds of the financial reporting entity are described below:

#### **Governmental Funds**

#### General Fund

The general fund is the primary operating fund of the Town and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be account for in other funds.

#### Special Revenue Funds

Special revenue funds are used to account for the proceeds of the specific revenue sources that are either legally restricted to expenditures for specified purposes or designated to finance particular functions or activities of the Town. The reporting entity includes the following special revenue funds.

The Street and Alley Fund. This fund is used to account for gasoline excise and commercial vehicle taxes legally restricted for street and alley improvements.

#### **Proprietary Funds**

### Enterprise fund.

Enterprise funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges, and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the Duke Municipal Authority to account for activities of the public trust in providing water, wastewater, and sanitation services to the public.

### D. Measurement Focus and Basis of Accounting.

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### Measurement focus

In the government-wide Statement of Net Assets and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting as defined below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus, as applied to the modified cash basis of accounting, is used as appropriate:

- All governmental funds used a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable resources at the end of the period.
- 2. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net assets.

#### Basis of accounting

The government-wide Statement of Net Assets and Statement of Activities and the fund financial statements, governmental, business-like, and component unit activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net assets/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation in the government-wide statements, proprietary fund statements, and the similar discretely presented component unit statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the Town utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting.

## E. Assets, Liabilities, and Equity

#### Cash and cash equivalents

For the purpose of financial reporting, "cash and cash equivalents" includes all demand and savings accounts and certificates of deposit or short-term investments with an original maturity of three months or less. Trust account investments in open-ended mutual fund shares are also considered cash equivalents.

### Investments

Investments classified in the financial statements consist entirely of certificates of deposit whose original maturity term exceeds three months. Investments are carried at cost, which approximates fair value.

#### Capital assets

The Town's modified cash basis of accounting reports capital assets resulting from cash transactions and reports depreciation where appropriate. The accounting treatment over property and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund and similar discretely presented component unit operations and whether they are reported in the government-wide or fund financial statements.

#### Government-Wide Statements

In the government-wide financial statements, capital assets arising from cash transactions are accounted for as assets in the Statement of Net Assets. All capital assets are valued at historical cost, or estimated historical cost if actual is unavailable.

Depreciation of all exhaustible capital assets arising from cash transactions is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. A capitalization threshold of \$500 is used to report capital assets. The range of estimated useful lives by type of asset is as follows:

Buildings	40-50 years
Improvements other than buildings	10-25 years
Machinery, furniture, and equipment	3-20 years
Utility property and improvements	10-50 years
Infrastructure	25-50 years

Management has not recorded general infrastructure assets, buildings and equipment acquired before July 1, 2003, in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those general infrastructure assets, buildings and equipment be capitalized and depreciated, which would increase the assets, net assets, and expenses of the government activities.

#### **Fund Financial Statements**

All long-term debt arising from cash basis transactions to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements.

Long-term debt arising from cash basis transactions of governmental funds are not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The account for proprietary funds is the same in the fund financial statements as the treatment in the government-wide statements.

**Equity Classification** 

**Government-Wide Statements** 

Equity is classified as net assets and displayed in three components:

- Invested in capital assets, net of related debt-Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.
- Restricted net assets-Consists of net assets with constraints placed on the
  use either by external groups such as creditors, grantors, contributors, or
  laws and regulations of other governments or by law through constitutional
  provisions or enabling legislation.
- 3. Unrestricted net assets-All other assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

It is the Town's policy to first use restricted net assets prior to the use of unrestricted net assets when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**Fund Financial Statements** 

Government fund equity is classified as fund balance. Proprietary fund equity is classified the same as in government-wide statements.

F. Revenues, Expenditures, and Expenses

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#### Program revenues

In the Statement of Activities, modified cash basis revenues are derived directly from each activity or from parties outside the Town's taxpayers are reported as program revenues. The Town has the following program revenues in each activity:

General government	laxes and other revenue
Streets and public works	Commercial vehicle and gasoline excise tax shared by the State of Oklahoma.
Culture and recreation	Rental income, recreation fees, concession sales, and specific donations

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All other governmental revenues are reported as general. All taxes are classified as general revenue even if restricted for a specific purpose.

#### Operating revenue and expenses

Operating revenues and expenses for proprietary funds and the similar discretely presented component units (if applicable) result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

#### G. Internal and Interfund Balances and Activities

In the process of aggregating the financial information for the government-wide Statement of Net Assets and Statement of Activities, some amounts reported as interfund activity and balances in the financial statements have been eliminated or reclassified.

#### Fund financial statements

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

- Interfund loans-Amounts provided with a requirement for repayment are reported as interfund receivables and payables.
- 2. Interfund services-Sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
- Interfund reimbursements-Repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds.
- 4. Interfund transfers-Flow of assets from one fund to another where repayment is not expected is reported as transfers in and out.

#### Government-wide financial statements

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

 Internal balances-Amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental and business-type activities columns of the Statement of Net Assets, except for the residual amounts due between governmental and business-type activities, which are reported as Internal Balances.

- Internal activities-Amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Activities except for the net amount of transfers between governmental and business-type activities which are reported as Transfers-Internal Activities. The effects of interfund services between funds, if any, are not eliminated in the Statement of Activities.
- 3. Primary government and component unit activity and balances-Resource flows between the primary government (the Town and Municipal Authority) and the discretely-presented component unit, if any, are reported as if they were external transactions and are classified separately from internal balances and activities within the primary government.

#### H. Use of Estimates

The preparation of financial statements in conformity with the other comprehensive basis of accounting (OCBOA) used by the Town requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

Note 2-Stewardship, Compliance, and Accountability

By its nature as a local governmental unit, the Town and its component units are subject to various federal, state, and local laws and contractual regulations.

Note 3-Detail Notes-Transaction Classes/Accounts

#### A. Cash and investments

#### Custodial credit risk-deposits

Category 1

The table presented below is designed to disclose the level of custodial risk assumed by the Town based upon how its deposits were insured or secured with collateral at June 30, 2008. The comparison relates to the primary government only. The categories of custodial credit risk are defined as follows:

	collateralized with securities held by the Town (or public trust) or by its
	agent in its name
Category 2	Uninsured but collateralized with securities held by the pledging financial
	institution's trust department or agent in the Town's name.
Category 3	Uninsured and uncollateralized; or collateralized with securities held by the pledging financial institution or by its trust department or agency but not in the Town's name; or properly collateralized with no written and approved collateral agreement.

Insured by the Federal Deposit Insurance Corporation (FDIC) or

### Primary government

	Total bank	Custody credit risk category								
Type of deposits	balance	1	2	3						
Insured deposits Uninsured deposits: Collateralized	827,863	523,477								
Uncollateralized				304,386	Total carrying					
					value					
Total deposits	827,863	523,477	-	304,386	827,763					
Petty cash					100					
				_	827,863					
	Reconciliation to	o government-\	wide Stateme	ent of Net Asse	t Assets					
	Cash and cash equivalents				852,568					
	Ir	nvestments	estments	_	-					
				_	852,568					

Investments and custodial credit risk

Investments are limited by state law to the following:

- a. Direct obligations of the U. S. Government, its agencies and instrumentalities to which the full faith and credit of the U. S. Government is pledged, or obligations to the payment of which the full faith and credit of the State of Oklahoma is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitations, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper, and repurchase agreements with certain limitations.
- d. County, municipal, or school district tax-supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality, or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the Securities and Exchange Commission and in which investments consist of the investments mentioned in the previous paragraphs a, b, c, and d.

#### B. Restricted assets

The amounts reported as restricted assets are composed of amounts held by the Duke Municipal Authority for utility deposits (refunded upon termination of service or applied to the final bill) of \$27,067, a reserve required by the U. S. Department of Agriculture in the amount of \$15,501, and amounts held for debt retirement by the bond trustee in the amount of \$23,477.

# C. Capital assets

Capital asset activity, resulting from modified cash basis transactions, for the fiscal year ended June 30, 2008, was as follows:

Governmental activities:				
	Balance			Balance
Description	July 1, 2007	Additions	Retirements	June 30, 2008
Equipment	3,097			3,097
Patrol car	15,714			15,714
Total, governmental activities	18,811	-	-	18,811
Accumulated depreciation	12,724	3,552		16,276
Net, governmental activities	6,087	(3,552)	-	2,535
Business-type activities:				
	Balance			Balance
Description	July 1, 2007	Additions	Retirements	June 30, 2008
Work-in-progress		43,462		43,462
Land	29,645			29,645
Water/sewer distribution syst	983,774			983,774
Equipment	25,208			25,208
Total, business-type activities	1,038,626	43,462	-	1,082,088
Accumulated depreciation	332,347	26,005		358,351
Net, business-type activities	706,279	17,457	-	723,737

During the twelve months ended June 30, 2008, the sum of \$3,552 was charged against net assets of the governmental activities and \$26,005 was charged against net assets of the business-type activities.

### D. Long-term debt

The reporting entity's long-term debt arising from cash transactions is to be repaid from business-type activities.

As of June 30, 2008, the long-term debt, arising from cash transactions, payable from proprietary fund resources consisted of the following:

	June 30		
	2008	2007	
Refundable utility deposits	25,804	27,067	
Bonds payable to Oklahoma Water Resources Board	111,200	101,000	
Notes payable to U. S. Department of Agriculture	218,102	215,558	
Total	355,106	343,625	
Note payable to U. S. Department of Agriculture, payable in monthly installments of \$1,108, with interest at 4.5%, maturing April 15, 2036	215,558		
Notes payable to the Oklahoma Water Resources Board, payable in semi-annual installments			
with the final payment due February 15, 2015	101,000	_	
Total notes payable	316,558	=	
Refundable deposits: Refundable deposits reported as a liability within the Statement of Net Assets are composed of the following:			
Utility depositsrefundable	27,067	=	

The following is a summary of changes in long-term debt for the year ended June 30, 2008:

	Balance			Balance,	Amount due within one
Type of debt	July 1, 2007	Additions	Reductions	June 30, 2008	year
Business-type activities:					
Notes payable	329,302		12,744	316,558	
Refundable deposits	25,804	1,263		27,067	-
Total business type activities	355,106	1,263	12,744	343,625	

Generally accepted accounting principles require disclosure of amounts required for debt service in each of the next five years and for each subsequent five year period until maturity. This information is presented below.

Fiscal year		riculture:				
ended						
June 30	Principal	Interest	Total			
2009	9,579	3,717	13,296			
2010	9,410	3,886	13,296			
2011	9,243	4,053	13,296			
2012	9,057	4,239	13,296			
2013	8,862	4,434	13,296			
2014-2018	41,063	25,417	66,480			
2019-2023	34,663	31,817	66,480			
2024-2028	26,652	39,828	66,480			
2029-2033	16,623	49,857	66,480			
2034-2038	50,406	47,605	98,011			
Totals	215,558	214,852	430,411			
Oklahoma '	Water Reso	urces Board	d:			
Fiscal year						
ended						
June 30	Principal	Interest	Total			
2009	11,100	7,034	18,134			
2010	12,000	6,262	18,262			
2011	13,100	5,208	18,308			
2012	14,300	4,273	18,573			
2013	15,500	325,556	341,056			
2014-2018	35,000	3,437	38,437			
Totals	101,000	351,770	452,770			
Grand total	316,558	566,622	883,180			
	2009 2010 2011 2012 2013 2014-2018 2019-2023 2024-2028 2029-2033 2034-2038 Totals  Oklahoma Fiscal year ended June 30 2009 2010 2011 2012 2013 2014-2018 Totals	2009 9,579 2010 9,410 2011 9,243 2012 9,057 2013 8,862 2014-2018 41,063 2019-2023 34,663 2024-2028 26,652 2029-2033 16,623 2034-2038 50,406 Totals 215,558  Oklahoma Water Reso Fiscal year ended June 30 Principal 2009 11,100 2010 12,000 2011 13,100 2012 14,300 2013 15,500 2014-2018 35,000 Totals 101,000	2009 9,579 3,717 2010 9,410 3,886 2011 9,243 4,053 2012 9,057 4,239 2013 8,862 4,434 2014-2018 41,063 25,417 2019-2023 34,663 31,817 2024-2028 26,652 39,828 2029-2033 16,623 49,857 2034-2038 50,406 47,605 Totals 215,558 214,852  Oklahoma Water Resources Board Fiscal year ended June 30 Principal Interest 2009 11,100 7,034 2010 12,000 6,262 2011 13,100 5,208 2012 14,300 4,273 2013 15,500 325,556 2014-2018 35,000 3,437 Totals 101,000 351,770	2009 9,579 3,717 13,296 2010 9,410 3,886 13,296 2011 9,243 4,053 13,296 2012 9,057 4,239 13,296 2013 8,862 4,434 13,296 2014-2018 41,063 25,417 66,480 2019-2023 34,663 31,817 66,480 2024-2028 26,652 39,828 66,480 2029-2033 16,623 49,857 66,480 2034-2038 50,406 47,605 98,011 Totals 215,558 214,852 430,411  Oklahoma Water Resources Board: Fiscal year ended June 30 Principal Interest Total 2009 11,100 7,034 18,134 2010 12,000 6,262 18,262 2011 13,100 5,208 18,308 2012 14,300 4,273 18,573 2013 15,500 325,556 341,056 2014-2018 35,000 3,437 38,437 Totals 101,000 351,770 452,770	2009 9,579 3,717 13,296 2010 9,410 3,886 13,296 2011 9,243 4,053 13,296 2012 9,057 4,239 13,296 2013 8,862 4,434 13,296 2014-2018 41,063 25,417 66,480 2019-2023 34,663 31,817 66,480 2024-2028 26,652 39,828 66,480 2029-2033 16,623 49,857 66,480 2034-2038 50,406 47,605 98,011 Totals 215,558 214,852 430,411  Oklahoma Water Resources Board: Fiscal year ended June 30 Principal Interest Total 2009 11,100 7,034 18,134 2010 12,000 6,262 18,262 2011 13,100 5,208 18,308 2012 14,300 4,273 18,573 2013 15,500 325,556 341,056 2014-2018 35,000 3,437 38,437 Totals 101,000 351,770 452,770	2009       9,579       3,717       13,296         2010       9,410       3,886       13,296         2011       9,243       4,053       13,296         2012       9,057       4,239       13,296         2013       8,862       4,434       13,296         2014-2018       41,063       25,417       66,480         2019-2023       34,663       31,817       66,480         2024-2028       26,652       39,828       66,480         2029-2033       16,623       49,857       66,480         2034-2038       50,406       47,605       98,011         Totals       215,558       214,852       430,411         Oklahoma Water Resources Board:         Fiscal year         ended       June 30       Principal       Interest       Total         2009       11,100       7,034       18,134         2010       12,000       6,262       18,262         2011       13,100       5,208       18,308         2012       14,300       4,273       18,573         2013       15,500       325,556       341,056         2014-2018       35,000       3

# Note 4-Risk Management.

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town manages these various risks of loss by purchasing commercial insurance. In so doing, each incidence may have a nominal deductible amount that is uninsured, but no material risk of loss is retained.