# BASIC FINANCIAL STATEMENTS AND REPORTS OF INDEPENDENT AUDITOR

**JUNE 30, 2012** 

Audited by

WILSON, DOTSON & ASSOCIATES, P.L.L.C.

SHAWNEE, OK

# SCHOOL DISTRICT OFFICIALS June 30, 2012

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#### WILSON, DOTSON & ASSOCIATES, P.L.L.C.

#### **Certified Public Accountants**

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

#### INDEPENDENT AUDITORS' REPORT

The Honorable Board of Education El Reno School District No. I-34 El Reno, Canadian County, Oklahoma

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the El Reno School District No. I-34, Canadian County, Oklahoma (District), as of and for the year ended June 30, 2012, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, the District has prepared these financial statements using accounting practices prescribed or permitted by the Oklahoma State Department of Education, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because the District's policy is to prepare its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to in the first paragraph do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2012, or the results of its operations for the year then ended.

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and cash fund balances of the District, as of June 30, 2012, and the revenues collected, expenditures paid and encumbered, and changes in cash fund balances for the year then ended, in accordance with the basis of accounting described in Note 1.

#### Independent Auditors' Report

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2013, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 7 through 16 and 41 through 44 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The introductory section, combining financial statements and other schedules as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the financial statements. The combining financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Wilson Dan: associates

Wilson, Dotson & Associates, PLLC Shawnee, Oklahoma

February 28, 2013

#### Management's Discussion and Analysis El Reno Public Schools District I-034 El Reno, Oklahoma

To comply with the Governmental Accounting Standards Board Statement (GASB, or "gaz-bee") No. 34, the following "Discussion and Analysis" of the district's financial position is provided by management. This report provides an overview and analysis of the financial activities of the District for the fiscal year ending June 30, 2012

<u>Financial Information:</u> The District has nine funds that are included in the financial statements for FY 2011-2012. They are the General Fund, Co-op Fund, Building Fund, Child Nutrition Fund, Debt Service Fund (Sinking Fund), Capital Projects Funds (Bond Funds), Gifts Fund, Casualty and Flood Insurance Fund, and Agency Fund (Activity Fund).

General Fund: The General Fund is the district's largest fund and serves as the primary operating fund. The General Fund collections are \$17,909,722. Total expenditures were \$18,085,080 as of June 30, 2012. Major revenue sources include local, intermediate, state and federal monies. Data graphs depicting "Actual Revenue Collections" and comparing fiscal years 2012 and 2011 are included in this analysis. State sources of revenues, which represent approximately 66% of the district's total annual income, increased \$579,796. State Aid was up \$263,363 from FY 11. Increases were noted in all state sources. Federal revenue decreased \$548,863 due to loss of ARRA and Job Educations funds. Local revenue increased by an additional \$105,704 due to increased Ad Valorem taxes, local contracts and prior year refunds. The General Fund "Fund Balance" as of June 30, 2012 was \$3,870,504. This represents a decrease of \$151,628 compared with the prior fiscal year fund balance. The current fund balance is 21.6% of FY 12 revenue collections.

<u>Co-op Fund:</u> The Co-op Fund accounts for monies that are used to fund expenditures for the El Reno Board of Education (LEA) and other educational entities to provide "Alternative Education". The revenues necessary to operate the cooperative programs come from state and federal sources, including individual contributions of participating school districts. The Co-op Fund received collections totaling \$42,844 in the 2011-2012 fiscal year. This represents a decrease of \$2,116.

<u>Building Fund:</u> The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing or maintaining school buildings and for purchasing furniture, equipment, computer software, utility costs, telecommunications services, insurance for school facilities, security systems and salaries of security, custodial and maintenance personnel. Impact Aid monies were \$86,928

in 2012, as compared to \$130,094 in 2011. Total 2012 revenue for the Building Fund was \$433,267. This is approximately \$109,954 less than 2011.

The Building Fund received Ad Valorem collections totaling \$319,920, an increase of \$6,706. The fund balance as of June 30, 2012 was \$351,640, a decrease of \$84,766. Building Fund expenditures amounted to \$519,716 in FY 12. Maintenance/Operations expenditures for the first six months of each fiscal year must be funded from the prior year fund balance until sufficient revenue is received from Ad Valorem tax collections at mid-term. Tax collections are usually received beginning in December of each fiscal year. El Reno Public Schools has not been able to pay all district utilities, salaries and benefits of custodians and maintenance personnel out of this fund as is done by many districts with adequate revenues resulting from a growing and sufficient tax base. El Reno is land locked with four dependent schools, a federal research station, tribal lands and a federal prison. Thirty-one percent of El Reno's land is federally exempt land and is not reimbursed through Impact Aid.

<u>Capital Projects Funds:</u> The Capital Projects Funds are bond funds that serve to document bond sale proceeds which are used for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment. The LEA has assigned Bond Funds 31-39 for this purpose. We received \$1,355,000 in bond monies in 2010. We expended \$645,381 for renovations to Etta Dale Jr. High, buses, technology, band Instruments and athletic equipment upgrades in 2010 and continued work on projects in 2011. We expended \$466,960 in 2011 and carried forward \$271,335. In 2012 we collected \$46,559, due to interest and e-rate reimbursement. Expenditures for this fund were \$220,565, completing all bond projects.

Child Nutrition Fund: The Child Nutrition Fund consists of revenue sources from local collections, State Matching and Federal Breakfast and Lunch Reimbursement. The General Fund may subsidize the Child Nutrition Fund in excess of the National School Lunch Program reimbursement and income from students. In El Reno child nutrition funds are accounted for in a separate appropriated fund (Fund 22). The Child Nutrition Fund received collections totaling \$1,214,622 in the 2011-2012 fiscal year. FY12 collections increased \$86,297. Increases were in all sources - local, state and federal. Child Nutrition Fund expenditures totaled \$1,146,626. The fund balance in the Child Nutrition Fund as of June 30, 2012 is \$238,675. The Child Nutrition Program has funded all employee raises for personnel each year. The district pays for the program's utilities, insurance and a portion of maintenance from the General Operating Fund. The Child Nutrition Fund pays for the salary of the Warehouseman who makes food and mail deliveries to all the schools.

<u>Debt Service Fund (Sinking Fund):</u> The Debt Service Fund is the district's Sinking Fund and is used to account for the accumulation of monies set aside to retire outstanding long-term debt principal (including judgments), interest and related costs. The primary revenue source is property taxes levied specifically for debt service and interest earnings. Interest earnings by board resolution are deposited into the Building Fund. The Sinking Fund received collections totaling \$1,739,509 in the 2011-2012 FY. FY 12 collections were used to pay bonds and interest payments totaling \$1,689,575. The cash balance on hand in the Sinking Fund as of June 30, 2012 was \$1,726,917.

<u>Trust And Agency Funds:</u> The Gifts Fund is established to account for revenue derived from private donations. Revenue collections were \$42,024. The expenditures in the Gifts Fund for 2012 were \$45,698 with a fund balance of \$50,230.

<u>Casualty/Flood Insurance Funds</u>: The Casualty and Flood Insurance Fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements. Revenue collections were \$290 at the close of fiscal year 2011-2012. The only revenue received this year was for interest earned. Total expenditures in the fund were \$597. The fund balance at the close of FY 2011-12 was \$17,766.

Agency Fund (School Activity Fund): The Agency Fund is the "School Activity Fund" which is used to account for monies collected through the fundraising efforts of students and district-sponsored groups. Revenues are deposited into separate sub-accounts and maintained for the benefit of students. Major revenue sources for the Activity Fund are fundraisers, concession sales, admission fees, program fees and vending sales. Current year collections totaled \$445,519. Total disbursements in the School Activity Fund were \$459,423 as of June 30, 2012

FINANCIAL OVERVIEW: The El Reno School District continues to monitor its financial position carefully in relation to student growth or the lack thereof. District administration is diligent in balancing expenditures to revenue. The district continues to experience increased "chargeables" and faces state aid reduction for that as well. We started the year with a state aide allocation of \$8,137,063. In January due to increase of students, our Mid-Term Allocation was \$8,301,659 with final state aid of 8,308,155. Our state aid in FY 2009 was \$9,219,484, FY 2010 was \$8,184,760 and FY 2011 was 8,044,762. Although we acknowledged the state aid increase, we still held costs to a minimum in order to have funds to put back into the classroom and to maintain our buildings. In 2012 we were able to repair and replace roofs at Hillcrest and Rose Witcher; add security cameras to Jenks Simmons Fieldhouse, the football field Blue Room, the "Y" activity center and increased security on our buses by equipping them with multiple view cameras. Many classrooms were furnished with document cameras, smartboards, iPads and updated furniture. With the vision of a declining economy the district's Board of Education and Administration proceeded cautiously in closing FY 12 by planning for continued economic down turn for future years. The LEA was able to maintain a fund balance that would help to offset probable cuts in FY 13. We continued to maintain by holding staff cost down, freezing expenditures across the board on all budgets.

Landlocked EI Reno Public Schools continues to cope with a limited net tax base (\$64,749,768). This includes tax exempt federal properties equal to 31% of the school's land base that are not reimbursed by Impact Aid funds. Native American housing bought within the district continues adds further decline to the tax base. Lower Ad Valorem revenues handicaps the General, Building and Sinking funds for the district. In spite of valuation limitations, the tax base grew approximately \$3,402,284 million or about 5% from FY 11 to FY 12. Although we experienced an increase in property tax revenues in FY 11-12 this increase will become a chargeable in the state aid formula resulting in a loss of state aid in FY 12-13. Federal funds continue to provide a significant portion of district General Fund Revenue. Federal funds amounted to slightly over \$2,722,752 in FY 12, compared to \$3,271,615 received in FY 11. The decrease in federal funds is due in loss of ARRA Funds.

District payroll averaged a little over \$1.2 million monthly, with the exception of July and August. Salaries and benefits represent 79% of the FY 11 expenditure budget. The remaining 21% of annual expenditures was allocated for operations, including insurance, utilities, general supplies, communications, transportation, textbooks, professional and other purchased services. Year end expenses included floor tile, furniture replacement at Hillcrest, Jr. High and Jenks Simmons, iPads, software and other various technology upgrades.

<u>21st</u> <u>CENTURY GRANT</u> – This grant provides \$990,000 over five years to address remedial education activities, academic enrichment programs, arts and music education activities, tutoring services, mentoring programs, after school activities for limited English proficient students, parental involvement, family literacy, telecommunications, technology education, expanded library service hours, entrepreneurial, drug, safety and physical education programs. We completed our 4<sup>th</sup> year of the 21<sup>st</sup> Century Grant with an allocation of \$180,000 for FY 2012

PEP GRANT- During FY 12 we received a three year physical education grant of \$760,608. The purpose of the Pep Grant is to develop, expand and improve physical education programs through many different forms of data collection. Pedometers were purchased for every child. New equipment that is age appropriate for each level was purchased with funds from this program. Another important facet of the grant is to increase awareness of proper nutrition using data collection, new health curriculum and outside agencies, aiding students to be attentive to more physical activity. The health curriculum aspect of the program emphasizes the need to eat more fruits and vegetables ever day and live a more active lifestyle. The grant stipulates that each PE teacher in the district go to the National Conference in order to be taught the latest in physical activities that motivate and encourages fitness and health in students. This grant also provides funds for some of our special needs students to participate once a week in Therapeutic Horseback Riding classes. The new age appropriate PE equipment enables our staff to teach students life time sports and activities, such as rock wall climbing, ping pong tables, inline skates and disc golf course. The grant provided many free summer programs for students of ERPS. Some of the summer camps held were archery, swimming, tennis, t-ball, cooking, and crafts.

# STAFF TRAINING ENHANCED THROUGH TITLE II, STAFF DEVELOPMENT AND SCHOOL IMPROVEMENT FUNDS:

During FY 2012 many training and growth opportunities were made available to teachers. The following training was accomplished during the 2011-2012 school term.

- Great Expectations: 8 Tenets and 17 Practices (ongoing staff training)
- Great Expectations: Principals Academy
- The Lesson Line: Madeline Hunter, Program for Effective Teaching (PET) (ongoing staff training)
- School Safety
- Healthy and Fit Communities
- Curriculum Mapping and Benchmark Tests

# STAFF TRAINING ENHANCED THROUGH TITLE II, STAFF DEVELOPMENT AND SCHOOL IMPROVEMENT FUNDS: continued

Title II is a federal grant awarded to school districts to pay for staff development and continuing education for district staff. A certain percentage of School Improvement Funds must be spent on staff development as well.

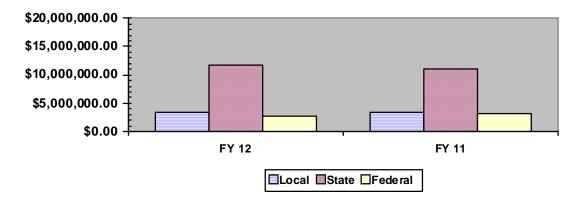
June 2012 afforded the opportunity for 28 staff members (teachers, principals and administrators) to attend the National Model Schools Conference in Florida. The International Center for Leadership in Education was formed in 1992 and since its inception has identified schools that have made tremendous strides in student learning. Twenty five of the nation's highest performing and rapidly improving elementary, middle and high schools came together at this conference to share their successful strategies to empower and inspire conference participants to implement ideas and strategies in order to create positive change and improve instructional effectiveness. Emphasis was placed on rigor in teaching and the value of developing relationships with all of their students.

In addition these funds provided stipends for all staff to participate in a week long effort to collectively update the school district's curriculum maps. They worked within their teaching teams to check that their maps were aligned with the standards. They also wrote assessments for those standards and designed a template to report data that would be collected from administering the assessments.

### **REVENUE COMPARISON**

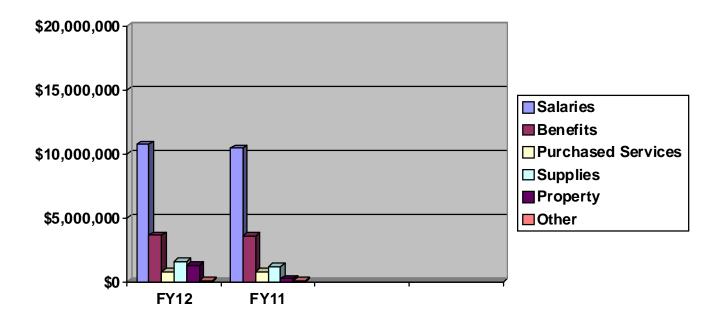
REVENUE	%	FY 12	%	FY 11
Local	19	\$ 3,448,287	19	\$ 3,308,045
State	66	\$11,738,683	63	\$11,158,887
Federal	15	\$ 2,722,752	18	\$ 3,271,615
TOTAL	100	\$17,909,722	100	\$17,738,547

# REVENUE SOURCES GENERAL FUND

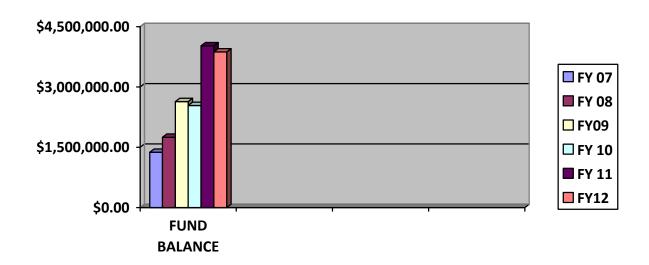


# EXPENDITURE COMPARISON GENERAL FUND

EXPENDITURES	FY 12	%	FY 11	%
Salaries	\$10,729,738	59	\$ 10,424,447	64
Benefits	\$ 3,624,623	20	\$ 3,567,335	22
Purchased Services	\$ 780,302	04	\$ 797,908	05
Supplies	\$ 1,571,992	09	\$ 1,164,630	07
Property	\$ 1,266,921	07	\$ 217,790	01
Other	\$ 111,504	01	\$ 107,512	01
TOTAL	\$18,085,080	100	\$16,279,622	100

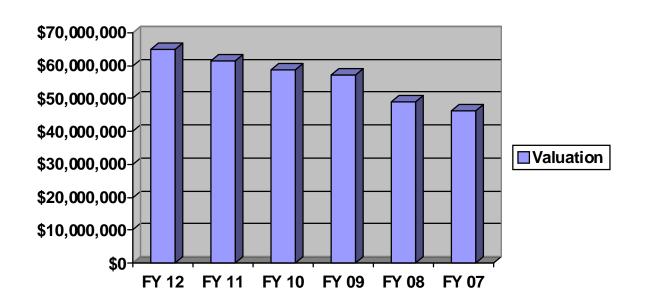


### FUND BALANCE TREND GENERAL FUND EL RENO PUBLIC SCHOOLS



FUND BALANCE	UP/DOWN
\$3,870,504	(\$ 151,628)
\$4,022,132	\$1,483,360
\$2,538,772	(\$ 97,390)
\$2,636,162	\$ 887,150
\$1,749,012	\$ 373,320
\$1,375,692	(\$ 479,860)
	\$3,870,504 \$4,022,132 \$2,538,772 \$2,636,162 \$1,749,012

# AD VALOREM TAX (Real – Personal – Public Service) EL RENO PUBLIC SCHOOLS DISTRICT VALUATION TREND



YEAR	TOTAL VALUATION	GROWTH	%
FY 12	\$64,749,768	\$3,402,284	5
FY 11	\$61,347,484	\$2,581,951	4
FY 10	\$58,765,533	\$1,691,317	3
FY 09	\$57,074,216	\$8,089,312	14
FY 08	\$48,984,904	\$2,800,242	6.1
FY 07	\$46,184,662	\$3,563,587	8.2

**LONG TERM DEBT:** The district had outstanding bonds and notes totaling \$4,055,000 at the end of June 2012.

<u>Description</u>	Amount <u>Issued</u>	<u>Maturity</u>	Outstanding <u>6-30-12</u>
2006 Building Bonds	\$ 410,000	6-01-2013	\$ 70,000
2009 Combined Purpose Bonds	\$ 1,355,000	12-01-2013	\$ 960,000
2010 Building Bonds	\$ 2,290,000	7-01-2013	\$ 2,290,000
GRAND TOTAL	\$ 4,055,000		\$3,320,000

#### **REQUEST FOR INFORMATION**

This information is provided to give the reader a general overview of the district's financial condition. All information provided in this report is open to public inspection. If you have any questions concerning information provided in this report or need additional information, please contact Craig McVay, Superintendent or Judy Cavins, Finance Director (405-262-1703).

# STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - REGULATORY BASIS JUNE 30, 2012

	Governmental Activities
<u>ASSETS</u>	
Current Assets	
Cash	\$ 5,235,646
Investments	4,900,000
Total current assets	10,135,646
Noncurrent Assets	
Capital assets	26,776,891
Less: accumulated depreciation	(11,668,679)
Total noncurrent assets	15,108,212
Total Assets	25,243,858
<u>LIABILITIES</u>	
Current Liabilities	
Warrants payable	1,994,827
Encumbrances	1,854,037
General obligation bonds payable	1,610,000
Total current liabilities	5,458,864
Long-Term Liabilities	
General obligation bonds payable	1,710,000
Total Liabilities	7,168,864
NET ASSETS	
Investment in capital assets, net of related debt	11,788,212
Restricted for capital projects	99,046
Restricted for debt service	1,726,917
Unassigned	4,460,819
Total Net Assets	\$ 18,074,994

The accompanying notes are an integral part of the basic financial statements

# STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN NET ASSETS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

		Program	Revenues	Net (Expense) Revenue and Changes in Net Assets
Eunetions/Programs	Expenditures	Charges for Services	Operating Grants and Contributions	Total Governmental Activities
Functions/Programs				
Governmental Activities				
Instruction	\$ 10,408,122	70,811	2,214,249	(8,123,062)
Support services	6,693,421	372,606	969,249	(5,351,566)
Operation of non-instructional services	1,200,803	236,644	890,611	(73,548)
Repayments	374	-	-	(374)
Interest payments	39,575	-	-	(39,575)
Depreciation - unallocated	514,874			(514,874)
Total governmental activities	\$ 18,857,169	680,061	4,074,109	(14,102,999)
General Revenues				
Taxes				0.000.750
Property taxes, levied for general purp				2,690,753
Property taxes, levied for debt service	)			1,739,508
Other taxes				1,782,332
State aid not restricted to specific purpos				9,705,683
County sources not restricted to specific	purposes			522,565
Interest earnings				79,233
Miscellaneous				80,325
Special items:				27.170
Adjustments to prior year encumbrand Transfer - capital assets - fiduciary funds				27,179
·				14,243
Total general revenues and special ite	ems			16,641,821
Change in Net Assets				2,538,822
Net Assets, Beginning of Year				15,536,172
Net Assets, End of Year				\$ 18,074,994

The accompanying notes are an integral part of the basic financial statements

# STATEMENT OF ASSETS, LIABILITIES AND CASH FUND BALANCES - REGULATORY BASIS GOVERNMENTAL FUNDS JUNE 30, 2012

<u>ASSETS</u>	General Fund	Bond Funds	Debt Service Fund	Other Governmental Funds	Total Governmental Funds
Cash	\$ 3,268,567	165,667	1,134,720	666,692	5,235,646
Investments	4,257,803		592,197	50,000	4,900,000
Total Assets	\$ 7,526,370	165,667	1,726,917	716,692	10,135,646
LIABILITIES AND CASH FUND BALANCE	<u>s</u>				
Liabilities					
Warrants payable	\$ 1,872,383	29,968	-	92,476	1,994,827
Encumbrances	1,783,483	36,653		33,901	1,854,037
Total liabilities	3,655,866	66,621		126,377	3,848,864
Cash fund balances					
Restricted					
Restricted for capital projects	-	99,046	-	-	99,046
Restricted for debt service	-	-	1,726,917	-	1,726,917
Restricted for special revenues	-	-	-	590,315	590,315
Unassigned	3,870,504				3,870,504
Total fund balances	3,870,504	99,046	1,726,917	590,315	6,286,782
Total Liabilities and Cash Fund Balances	\$ 7,526,370	165,667	1,726,917	716,692	10,135,646

# RECONCILIATION OF THE ASSETS, LIABILITIES AND CASH FUND BALANCES REGULATORY BASIS - GOVERNMENTAL FUNDS TO THE GOVERNMENT-WIDE STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### Total fund balances - total governmental funds

\$ 6,286,782

Amounts reported for governmental activities in the statement of assets, liabilities and net assets - regulatory basis are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The cost of these assets are as follows:

Land	\$ 275,885
Land improvements	2,831,149
Buildings and structures	19,549,389
Machinery and equipment	3,139,700
Construction in progress	980,768
Less: accumulated depreciation	(11,668,679)

Long-term liabilities are not due and payable in the current period, and, therefore, are not reported in the funds.

(3,320,000)

15,108,212

Net assets of governmental activities

\$ 18,074,994

# STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2012

	General Fund	Bond Funds	Debt Service Fund	Other Governmental Funds	Total Governmental Funds
Revenues collected:					
Local sources	\$ 2,860,727	46,559	1,739,509	586,390	5,233,185
Intermediate sources	522,565	-	-	-	522,565
State sources	11,738,683	-	-	149,224	11,887,907
Federal sources	2,722,752	-	-	951,465	3,674,217
Non-revenue receipts	64,995			3,654	68,649
Total revenues collected	17,909,722	46,559	1,739,509	1,690,733	21,386,523
Expenditures:					
Instruction	10,465,471	8,119	-	-	10,473,590
Support services	6,543,009	185,590	-	351,980	7,080,579
Operation of non-instructional services	92,043	-	-	1,118,087	1,210,130
Facilities acquisition & construction services	980,768	26,856	-	210,580	1,218,204
Other outlays	3,764	-	-	28,190	31,954
Repayments	25	-	-	349	374
Debt service:					
Principal retirements	-	-	1,650,000	-	1,650,000
Interest payments			39,575		39,575
Total expenditures	18,085,080	220,565	1,689,575	1,709,186	21,704,406
Excess of revenues collected over (under) expenditures before adjustments to prior					(-,-,-,-)
year encumbrances	(175,358)	(174,006)	49,934	(18,453)	(317,883)
Adjustments to prior year encumbrances	23,730	1,717	-	1,732	27,179
Other financing sources (uses) Bond sales proceeds					
Excess of revenues collected over (under) expenditures and other financing					
sources (uses)	(151,628)	(172,289)	49,934	(16,721)	(290,704)
Cash fund balances, beginning of year	4,022,132	271,335	1,676,983	607,036	6,577,486
Cash fund balances, end of year	\$ 3,870,504	99,046	1,726,917	590,315	6,286,782

The accompanying notes are an integral part of the basic financial statements

RECONCILIATION OF THE STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS - GOVERNMENTAL FUNDS TO THE GOVERNMENT-WIDE STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN NET ASSETS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### Net change in fund balances - total governmental funds

\$ (290,704)

Amounts reported for governmental activities in the statement of revenues collected, expenditures and changes in net assets - regulatory basis are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, in the statement of revenues collected, expenditures and changes in net assets - regulatory basis the cost of these assets have not been reflected. This is the amount by which depreciation exceeds capital outlays in the period.

Capital outlay expenditures (including fiduciary funds, net of disposals)

\$ 1,694,400

Depreciation (net of disposals)

(514,874)

1,179,526

Repayment of long-term obligations is reported as an expenditure in governmental funds, whereas the repayment reduces long-term liabilities in the statement of assets, liabilities and changes in net assets.

1,650,000

Change in net assets of governmental activities

\$ 2,538,822

#### STATEMENT OF FIDUCIARY FUND ASSETS, LIABILITIES AND NET ASSETS - REGULATORY BASIS JUNE 30, 2012

	Expendable	
	Trust	Agency
	Funds	<u>Funds</u>
<u>ASSETS</u>		
Cash	\$ 81,69	99 124,300
Investments	1,00	100,000
Total Assets	82,69	99 224,300
<u>LIABILITIES</u>		
Warrants payable	3,08	32 -
Encumbrances	11,62	21 -
Due to student groups		224,300
Total Liabilities	14,70	224,300
NET ASSETS		
Cash fund balances		
Restricted for scholarships and other		
specific purposes	\$ 67,99	<u>96</u>

# STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	Tr	ndable ust nds
Additions		
Gifts and contributions	\$	41,404
Insurance proceeds		-
Interest earnings		910
Adjustments to prior year encumbrances		-
Total additions		42,314
Deductions		
Scholarships awarded		2,864
Purchases in accordances with wishes		42,834
Insurance repairs and replacements		597
Total deductions		46,295
Change in Net Assets		(3,981)
Net Assets, Beginning of Year		71,977
Net Assets, End of Year	\$	67,996

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the El Reno Public Schools Independent District No. I-34 (the "District") have been prepared in conformity with an other comprehensive basis of accounting required by Oklahoma Statutes. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. The more significant of the District's accounting policies are described in the following notes that are an integral part of the District's financial statements. The District has adopted the Governmental Accounting Standards Board (GASB) 54, Fund Balance Reporting and Governmental Fund Type Definitions, which redefines the fund balance classifications from the previous two (2) into a possible of five (5) classifications.

#### A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education which is composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic -- but not the only -- criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens. or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

The El Reno Public Schools Foundation, Inc. is not included in the reporting entity. The District does not appoint any of the board members or exercise authority over the Foundation.

## NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### B. Basic Financial Statements

#### **New Reporting Standards**

In June 1999, the Governmental Accounting Standard Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments.* This statement established new financial reporting requirements for state and local governments. One of these new requirements is the inclusion of a Management Discussion and Analysis (MD&A) section. MD&A introduces the basic financial statements by presenting certain financial information as well as management's analysis of that information.

#### **Government-Wide Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information for the entire government with the exception of fiduciary funds. Governmental activities are normally supported by taxes and intergovernmental revenues.

<u>Statement of Net Assets</u> – This statement reports the District's financial and capital resources. Liabilities are segregated between current liabilities (those that are due within one year) and long-term liabilities (those that are due in more than one year).

<u>Statement of Activities</u> – This statement demonstrates the degree to which the direct expenditures of a given function or segment are offset by program revenues. Direct expenditures are those that are clearly identifiable with a specific function or segment. Program revenues include charges for services such as tuition and other fees, and restricted grants and contributions. General revenues include taxes, state aid, and other sources not included as program revenues.

Funds are classified into two categories: governmental and fiduciary. Each category, in turn, is divided into separate "fund types."

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### B. Basic Financial Statements – cont'd

<u>General Fund</u> - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

<u>Special Revenue Funds</u> - Special revenue funds include the District's building, co-op and child nutrition funds.

<u>Building Fund</u> - The building fund consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

<u>Co-op Fund</u> - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

<u>Child Nutrition Fund</u> - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

<u>Debt Service Fund</u> - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal (including judgments), interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

<u>Capital Projects Funds</u> - The capital projects funds are the District's bond funds and are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

#### NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### B. Basic Financial Statements – cont'd

#### **Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operation.

<u>Expendable Trust Funds</u> - Expendable trust funds include the gifts and endowments fund and the casualty and flood insurance fund.

<u>Gifts and Endowments Fund</u> - The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

<u>Casualty and Flood Insurance Fund</u> - The casualty and flood insurance fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

<u>Agency Fund</u> - The agency fund is the school activities fund which is used to account for monies collected principally through the fundraising efforts of students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

#### C. Basis of Accounting

The District prepares its financial statements in a presentation format that is, in substance the format established by GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis for State and Local Governments*.

As to the basis of accounting, the basic financial statements are essentially prepared on the basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Warrants payable are recorded as liabilities when issued.
- Investments are recorded as assets when purchased.
- Inventories of school supplies are recorded as expenditures and not as assets.

## NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### C. Basis of Accounting - cont'd

- Capital assets reported in the government-wide statements are recorded when acquired and depreciated over their useful lives.
- Long-term debt reported in the government-wide statements are recorded when incurred.
- Compensated absences are recorded as an expenditure and liability when the obligation is paid.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned.

#### D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31<sup>st</sup>, for the fiscal year beginning the following July 1<sup>st</sup>. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for all governmental funds that include revenues and expenditures.

The 2011-12 Estimate of Needs was amended by the following supplemental appropriation:

	I Ot	al Supplemental	
<u>Fund</u>	<u> </u>	<u>Appropriations</u>	
Citto	¢	10 150	
Gifts	Ф	13,152	

This amendment was approved by the Canadian County Excise Board.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting - under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund - is utilized in all governmental funds of the District. Unencumbered appropriations lapse at the end of each fiscal year.

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### E. Estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

#### F. Assets, Liabilities and Cash Fund Balances

<u>Cash</u> - Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

Investments - All investments are recorded at cost, which approximates market value.

<u>Inventories</u> - The value of consumable inventories at June 30, 2012, is not material to the basic financial statements - regulatory basis.

<u>Capital Assets</u> – Capital assets, which include land improvements, buildings and structures, and machinery and equipment, are reported in the government-wide financial statements. The District defines capital assets with an initial individual cost of more than \$2,500 and an estimated useful life of three (3) years.

The cost of normal maintenance and repairs that do not add value to the asset or materially extend the useful life of the asset are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during construction is not capitalized.

<u>Warrants Payable</u> - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

<u>Encumbrances</u> - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the REGULATORY basis of accounting.

<u>Due to Student Groups</u> - Funds due to student groups represent the funds received or collected from students or other co-curricular and extra-curricular activities conducted in the District, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### F. Assets, Liabilities and Cash Fund Balances – cont'd

<u>Compensated Absences</u> – The District's policies regarding accumulated unpaid vacation, sick pay, and other employee benefit amounts permit employees to accumulate varying amounts as determined by board policy and/or provided in employee contracts. The District has not established financial records regarding compensated absences. Consequently, the government-wide financial statements do not include any liability for any rights to receive vacation, sick pay or other employee benefits.

<u>Long-Term Debt</u> – Bonds payable and lease purchase obligations are reported as liabilities in the applicable portion of the statement of net assets.

<u>Net Assets</u> – Reservations of fund balance represent amounts that are legally restricted for a specific purpose. The purpose of each reservation is indicated by the account title on the face of the financial statements.

#### Cash Fund Balance Classifications

<u>Restricted Cash Fund Balance</u> – Cash fund balance should be reported as restricted when constraints placed on the use of resources are either:

- Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
- Imposed by law through constitutional provisions or enabling legislation.

<u>Unassigned Cash Fund Balance</u> – Unassigned cash fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

#### G. Revenue and Expenditures

<u>Local Revenues</u> - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax rolls for submission to the county treasurer prior to October 1<sup>st</sup>. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1<sup>st</sup>. The second half is due prior to April 1<sup>st</sup>.

## NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### G. Revenue and Expenditures – cont'd

If the first payment is not made in a timely manner, the entire tax becomes due and payable on January 2<sup>nd</sup>. Second half taxes become delinquent on April 1<sup>st</sup>, of the year following the year of assessment. If not paid by the following October 1<sup>st</sup>, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

<u>Intermediate Revenues</u> - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the District and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

<u>State Revenues</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions from or additions to the revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

<u>Federal Revenues</u> - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a passthrough from another government such as the state.

## NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### G. Revenue and Expenditures – cont'd

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

<u>Interest Earnings</u> - Represent compensation for the use of financial sources over a period of time.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited in the fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location such as a home or hospital, and in other learning situations such as those involving cocurricular activities. It may also be provided through some other approved medium such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

<u>Support Services Expenditures</u> - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

<u>Operation of Non-Instructional Services Expenditures</u> - Activities concerned with providing non-instructional services to students, staff or the community.

<u>Facilities Acquisition and Construction Services Expenditures</u> - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvements to sites.

Other Outlays Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest).

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - cont'd

#### G. Revenue and Expenditures – cont'd

Other Uses Expenditures - This includes scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditures for self-funded employee benefit programs administered by the district or a third party administrator.

<u>Repayment Expenditures</u> - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during the 2005-06 fiscal year.

#### 2. CASH AND INVESTMENTS

#### Custodial Credit Risk

Exposure to custodial credit risk related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 2 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the

District must have a written collateral agreement approved by the board of directors or loan committee.

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 2. CASH AND INVESTMENTS - cont'd

At June 30, 2012 the District held deposits of approximately \$5,447,176 and investments of \$5,001,000 at financial institutions. The District's cash deposits, including interest-bearing accounts, and investments are entirely covered by Federal Depository Insurance (FDIC) or direct obligations of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name. Therefore, the District was not exposed to custodial credit risk as defined above.

#### Investment Credit Risk

The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

- 1. Direct obligations of the U.S. government, its agencies and instrumentalities to which the full faith and credit of the U.S. government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- 2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies.
- 3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States government.
- 4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
- County, municipal or school district debt obligations for which an ad valorem tax may be levied.
- 6. Money market funds regulated by the SEC and in which investments consist of the investments of obligations of the United States, its agencies and instrumentalities.
- 7. Warrants, bonds or judgments of the school district.
- 8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
- 9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The District had no investment credit risk as of June 30, 2012, as defined above.

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 2. CASH AND INVESTMENTS - cont'd

#### Investment Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District had no investment interest rate risk as defined above.

#### Concentration of Investment Credit Risk

Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District. Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2012, the District had no concentration of credit risk as defined above.

#### 3. INTERFUND RECEIVABLES AND PAYABLES

There were no interfund receivables or payables at June 30, 2012.

#### 4. CAPITAL ASSETS

Depreciation of all exhaustible capital assets is charged as an expense against their operations. Depreciation has been provided using the straight-line method over the following estimated useful lives:

	<u>Useful Life</u>
Land improvements Buildings and structures Machinery and equipment	20 45-50 5-20

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

### 4. CAPITAL ASSETS - cont'd

Capital asset activity for the year ended, as follows:

	Balance				Balance
	June 30, 2011	Additions	Transfers	Removals	June 30, 2012
Land	\$ 270,885	5,000	-	-	275,885
Land improvements	2,625,569	205,580	-	-	2,831,149
Buildings and structures	19,386,831	129,158	33,400	-	19,549,389
Machinery and equipment	2,770,306	373,894	-	4,500	3,139,700
Construction in progress	33,400	980,768	(33,400)		980,768
Total	25,086,991	1,694,400	-	4,500	26,776,891
Less: accumulated depreciation	(11,158,305)	(514,874)		(4,500)	(11,668,679)
Net capital assets	\$ 13,928,686	1,179,526		_	15,108,212

### 5. GENERAL LONG-TERM DEBT

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of building and transportation bonds payable. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012:

	Bonds <u>Payable</u>
Balance, July 1, 2011 Additions Retirements	\$ 4,970,000 - (1,650,000)
Balance, June 30, 2012	\$ 3,320,000

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

## 5. GENERAL LONG-TERM DEBT - cont'd

A brief description of the outstanding long-term debt at June 30, 2012, is set forth below:

General Obligation Bonds		mount tstanding
Building Bonds, Series 2006, original issue \$410,000 dated 6-01-06, interest rate of 3.75-4.10%, due in an initial installment of \$60,000 on 6-01-08, annual installments thereafter of \$70,000, final payment of \$70,000 due 6-01-13;	\$	70,000
Combined Purpose Bonds, Series 2009, original issue \$1,355,000 dated 12-01-09, interest rate of 1.35-1.90%, due in an initial installment of \$395,000 on 12-01-11, annual installments thereafter of \$480,000, final payment of \$480,000 due 12-01-13;		960,000
Building Bonds, Series 2010, original issue \$2,290,000 dated 7-01-10, interest rate of 1.40-1.90%, due in an initial installment of \$1,060,000 on 7-01-12, final payment of \$1,230,000 due 7-01-13.	<u>\$2</u>	2,290,000
Total	\$3	3,320,000

The annual debt service requirements for retirement of bond principal and payment of interest are as follows:

Year Ending	Principal	Interest	Total
2013 2014	\$ 1,610,000 1,710,000	88,610 21,180	1,698,610 1,731,180
Total	\$ 3,320,000	109,790	3,429,790

Interest paid on long-term debt during the current year totaled \$39,575.

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 6. EMPLOYEE RETIREMENT SYSTEM

### Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

### Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

### **Funding Policy**

The District, the State of Oklahoma, and the participating employees make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.00% of covered compensation. Additionally, OTRS receives "federal matching contributions" for positions whose funding comes from federal sources or certain grants. The matching contribution rate was 7.00%. Contributions received by the System from the State of Oklahoma are from 5.00% of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District's employer contribution rate was 9.50%. The District is allowed by the Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members.

### Pension Cost

The District's total contributions, including the state credit, for the years ending June 30, 2012, 2011 and 2010, were \$1,657,934, \$1,609,940 and \$1,666,281, respectively.

# NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

#### 7. CONTINGENCIES

### Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School participates in a risk pool for Worker's compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the School reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

#### Federal Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

### Litigation

The District had no known lawsuits pending or in process at June 30, 2012. Should a judgment be awarded against the District, it would be levied through the District's sinking fund over a three-year period.

### 8. SURETY BONDS

The treasurer is bonded by America First Insurance, bond number SNO 03429884 for the penal sum of \$100,000, term beginning July 1, 2011 and ending July 1, 2012. This is a renewal of a continuous bond.

# NOTES TO COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

### 8. SURETY BONDS - cont'd

The activity fund custodian is bonded by America First Insurance, bond number SNO 01597053 for the penal sum of \$2,000, term beginning July 1, 2011 and ending July 1, 2012. This is a renewal of a continuous bond.

The encumbrance clerk is bonded by America First Insurance, bond number SNO 01597053 for the penal sum of \$10,000, term beginning July 1, 2011 and ending July 1, 2012. This is a renewal of a continuous bond.

The minutes clerk is bonded by America First Insurance, bond number SNO 01597053 for the penal sum of \$1,000, term beginning July 1, 2011 and ending July 1, 2012. This is a renewal of a continuous bond.

The superintendent is bonded by America First Insurance, bond number SNO 05031515 for the penal sum of \$100,000, term beginning July 1, 2011 and ending July 1, 2012. This is a renewal of a continuous bond.

### 9. SUBSEQUENT EVENTS

Subsequent events have been evaluated through February 28, 2013, which is the date the financial statements were available to be issued.

On January 14, 2013, the District's voters passed a series bond issue consisting of \$44,835,000 in building bonds and \$500,000 in transportation bonds. On February 6, 2013, \$4,600,000 of combined purpose bonds were sold from this issue.

# BUDGETARY COMPARISON SCHEDULE - REGULATORY BASIS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2012

				Variance with Final Budget
	Budgeted /	Amounts	Actual	Favorable
	Original	Final	Amounts	(Unfavorable)
Revenues collected:				
Local sources	\$ 2,519,662	2,519,662	2,860,727	341,065
Intermediate sources	448,331	448,331	522,565	74,234
State sources	11,094,242	11,094,242	11,738,683	644,441
Federal sources	1,944,317	1,944,317	2,722,752	778,435
Non-revenue receipts	55,000	55,000	64,995	9,995
Total revenues collected	16,061,552	16,061,552	17,909,722	1,848,170
Expenditures:				
Instruction	10,490,000	11,910,877	10,465,471	1,445,406
Support services	5,669,500	6,845,721	6,543,009	302,712
Operation of non-instructional services	100,000	92,500	92,043	457
Facilities acquisition & construction	,	5_,555	5_,5 15	
services	2,000	1,015,912	980,768	35,144
Other outlays	222,068	218,649	3,764	214,885
Repayments	200	25	25	-
Unbudgeted	3,599,916	-	-	-
Total expenditures	20,083,684	20,083,684	18,085,080	1,998,604
Excess of revenues collected over (under) expenditures before adjustments to				
prior year encumbrances	(4,022,132)	(4,022,132)	(175,358)	3,846,774
Adjustments to prior year encumbrances			23,730	23,730
Excess of revenues collected over (under) expenditures	(4,022,132)	(4,022,132)	(151,628)	3,870,504
Cash fund balance, beginning of year	4,022,132	4,022,132	4,022,132	<u> </u>
Cash fund balance, end of year	<u> </u>		3,870,504	3,870,504

# BUDGETARY COMPARISON SCHEDULE - REGULATORY BASIS - BOND FUNDS FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts			Actual		Variance with Final Budget Favorable	
		Original		Final	Amounts	i	(Unfavorable)
Revenues collected:							
Local sources	\$	-			46,5	<u>59</u>	46,559
Expenditures:							
Instruction		-		10,000	8,1 <sup>-</sup>	19	1,881
Support services		271,335		226,335	185,59	90	40,745
Facilities acquisition & construction							
services				35,000	26,8		8,144
Total expenditures		271,335		271,335	220,56	<u>65</u>	50,770
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances and other financing sources (uses)		(271,335)		(271,335)	(174,0	06)	97,329
illiancing sources (uses)		(271,333)		(271,333)	(174,00	00)	91,329
Adjustments to prior year encumbrances		-		-	1,7	17	1,717
Other financing sources (uses) Bond sales proceeds							
Excess of revenues collected over (under) expenditures and other financing sources (uses)		(271,335)		(271,335)	(172,28	89)	99,046
Cash fund balance, beginning of year		271,335		271,335	271,33	<u>35</u>	
Cash fund balance, end of year	\$			-	99,04	<u>46</u>	99,046

## BUDGETARY COMPARISON SCHEDULE - REGULATORY BASIS - DEBT SERVICE FUND FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted /	Amounts	Actual	Variance with Final Budget Favorable	
	Original	Final	Amounts	(Unfavorable)	
Revenues collected:					
Local sources	\$ 1,642,368	1,642,368	1,739,509	97,141	
Expenditures: Debt service:					
Principal retirement	1,650,000	1,650,000	1,650,000	-	
Interest payments	39,575	39,575	39,575		
Total expenditures	1,689,575	1,689,575	1,689,575		
Excess of revenues collected over (under)					
expenditures	(47,207)	(47,207)	49,934	97,141	
Cash fund balance, beginning of year	1,676,983	1,676,983	1,676,983	<del></del>	
Cash fund balance, end of year	\$ 1,629,776	1,629,776	1,726,917	97,141	

# BUDGETARY COMPARISON SCHEDULE - REGULATORY BASIS - SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts			Actual	Variance with Final Budget Favorable
		Original	Final	Amounts	(Unfavorable)
Develope a allegate de					
Revenues collected:	\$	E02 220	E22 220	E06 200	62.060
Local sources	Ф	523,330	523,330	586,390	63,060
State sources Federal sources		123,283 778,063	123,283 778,063	149,224 951,465	25,941
		776,063	170,003	•	173,402
Non-revenue receipts  Total revenues collected		1 101 676	1 404 676	3,654	3,654
Total revenues collected		1,424,676	1,424,676	1,690,733	266,057
Expenditures:					
Support services		624,944	576,583	351,980	224,603
Operation of non-instructional services		1,207,025	1,209,025	1,118,087	90,938
Facilities acquisition & construction					
services		167,243	215,104	210,580	4,524
Other outlays		31,500	30,500	28,190	2,310
Repayments		1,000	500	349	<u> </u>
Total expenditures		2,031,712	2,031,712	1,709,186	322,526
Excess of revenues collected over (under)					
expenditures before adjustments to					
prior year encumbrances		(607,036)	(607,036)	(18,453)	588,583
Adjustments to prior year encumbrances				1,732	1,732
Excess of revenues collected over (under)					
expenditures		(607,036)	(607,036)	(16,721)	590,315
		007.000	007.000	007.000	
Cash fund balance, beginning of year		607,036	607,036	607,036	
Cash fund balance, end of year	\$	-	-	590,315	590,315
•					

## REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FUNDING PROGRESS TEACHERS' RETIREMENT SYSTEM OF OKLAHOMA FOR THE YEAR ENDED JUNE 30, 2012

			Unfunded			
			Actuarial			
	Actuarial	Actuarial	Accrued			
	Value of	Accrued	Liability		Annual	UAAL as %
Actuarial	Assets	Liability	(UAAL)	Funded	Covered	of Payroll
Valuation Date	(AVA)	(AAL)	(3)-(2)	Ratio (2)/(3)	Payroll	(4)/(6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
June 30, 2003	\$ 6,436.9	11,925.2	5,488.3	54.0%	3,045.7	180.2%
June 30, 2004	6,660.9	14,080.1	7,419.2	47.3%	3,030.7	244.8%
June 30, 2005	6,952.7	14,052.4	7,099.7	49.5%	3,175.2	223.6%
June 30, 2006	7,470.4	15,143.4	7,672.9	49.3%	3,354.9	228.7%
June 30, 2007	8,421.9	16,024.4	7,602.5	52.6%	3,598.9	211.2%
June 30, 2008	9,256.8	18,346.9	9,090.1	50.5%	3,751.4	242.3%
June 30, 2009	9,439.0	18,950.9	9,512.0	49.8%	3,807.9	249.8%
June 30, 2010	9,566.7	19,980.6	10,414.0	47.9%	3,854.8	270.2%
June 30, 2011	9,960.6	17,560.8	7,600.2	56.7%	3,773.3	201.4%
June 30, 2012	10,190.5	18,588.0	8,397.6	54.8%	3,924.8	214.0%

Note: Dollar amounts in millions

The employer contribution rates are established by the Oklahoma Legislature and are less than the annual required contribution, which is performed to determine the adequacy of such contribution rates.

# COMBINING STATEMENT OF ASSETS, LIABILITIES AND CASH FUND BALANCES - REGULATORY BASIS - NON-MAJOR GOVERNMENTAL FUNDS JUNE 30, 2012

<u>ASSETS</u>	BUILDING FUND	CO-OP FUND	CHILD NUTRITION FUND	TOTAL
Cash Investments	\$ 384,516 	2,812	279,364 50,000	666,692 50,000
Total Assets	\$ 384,516	2,812	329,364	716,692
LIABILITIES AND CASH FUND BALANCES  Liabilities Warrants payable Encumbrances Total liabilities	\$ 26,933 5,943 32,876	2,812 	62,731 27,958 90,689	92,476 33,901 126,377
Cash fund balances Restricted	351,640		238,675	590,315
Total Liabilities and Cash Fund Balances	\$ 384,516	2,812	329,364	716,692

# COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS NON-MAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2012

	BUILDING FUND	CO-OP FUND	CHILD NUTRITION <u>FUND</u>	TOTAL
Revenues collected:				
Local sources	\$ 346,339	-	240,051	586,390
State sources	-	42,844	106,380	149,224
Federal sources	86,928	-	864,537	951,465
Non-revenue receipts			3,654	3,654
Total revenues collected	433,267	42,844	1,214,622	1,690,733
Expenditures: Support services	309,136	42,844	_	351,980
Operation of non-instructional services	-	-	1,118,087	1,118,087
Facilities acquisition & construction			1,110,001	1,110,001
services	210,580	-	-	210,580
Other outlays	-	-	28,190	28,190
Repayments			349	349
Total expenditures	519,716	42,844	1,146,626	1,709,186
Excess of revenues collected over (under) expenditures before adjustments to prior				
year encumbrances	(86,449)	-	67,996	(18,453)
Adjustments to prior year encumbrances	1,683		49	1,732
Excess of revenues collected over (under) expenditures	(84,766)	-	68,045	(16,721)
Cash fund balances, beginning of year	436,406		170,630	607,036
Cash fund balances, end of year	\$ 351,640		238,675	590,315

# STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -AGENCY FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

<u>ASSETS</u>	BALANCE 7-01-11	ADDITIONS	ADJUST./ TRANSFERS	<u>DEDUCTIONS</u>	BALANCE 6-30-12
Cash	\$ 38,204	445,236	100,283	459,423	124,300
Investments	200,000		(100,000)		100,000
Total Assets	\$238,204	445,236	283	459,423	224,300
<u>LIABILITIES</u>					
Funds held for school organizations	:				
Athletics	\$ 70,200	91,586	260	92,010	70,036
Adelante	1,704	-	(200)	-	1,504
Band Fund	442	2,296	-	2,289	449
RMS Relay For Life	2	1,076	-	1,077	1
Athletic Girls Basketball	596	-	-	450	146
El Reno Softball	1,133	5,531	-	5,137	1,527
ED Pep Club	112	6,091	-	6,139	64
JR Class	5,843	19,851	(820)	18,487	6,387
Clearing Account	-	10,007	57	10,064	-
EHS History Club	24	517	-	434	107
Key Club	118	241	-	220	139
EHS Honor Society	603	2,310	-	2,086	827
Operetta	2,637	5,174	-	5,266	2,545
SR Class	8,056	13,331	250	12,756	8,881
Indian Club	1,352	-	-	236	1,116
Reel Roblyer Production	443	1,935	-	2,065	313
District Field Trip	86	-	-	-	86
Host A Hero	78	-	-	-	78
Drama	1,963	1,071	-	1,791	1,243
Band Uniform Account	1,687	1,015	-	340	2,362
Boomer/Yearbook/Journalism	7,715	5,281	-	4,158	8,838
VICA	222	-	-	-	222
EHS Student Council	1,731	5,270	(161)	4,580	2,260
C/O Flower Fund	112	-	-	-	112
EOI Reward Day Fund	1,351	661	-	1,634	378
EHS FCCLA	1,225	1,694	(100)	1,881	938
Math & Science	21	-	-	-	21
FFA	2,049	12,544	-	13,027	1,566
CRT Reward Day Fund	383	1,411	300	1,828	266
Business Honor Society	29	12	(20)	-	21

# STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -AGENCY FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

<u>LIABILITIES</u> - cont'd	BALANCE 7-01-11	<u>ADDITIONS</u>	ADJUST./ TRANSFERS	DEDUCTIONS	BALANCE 6-30-12
Gifts To Yanks	\$ 21	5,557	470	5,756	292
ER Football	3,689	1,700	-	5,361	28
Wrestling Club	2,933	8,193	-	7,002	4,124
S.W.A.A.T.	330	-	-	230	100
EHS FCA	314	-	-	-	314
ED FCCLA	5,132	970	-	2,235	3,867
ER Baseball	44	-	-	-	44
9th Girls Basketball	67	-	-	-	67
ER Track/Cross Country	66	-	-	-	66
Tech Center	164	-	-	69	95
Pride Boosters	19,778	24,424	-	33,532	10,670
EHS Renaissance	123	110	-	233	-
Sophomore Class	1,189	1,924	-	1,064	2,049
FTA	378	-	-	-	378
ER Boys Basketball	178	792	-	797	173
Repo Acct	7,149	3,933	(50)	6,529	4,503
YES After School Program	6,816	28,112	-	28,255	6,673
EHS Relay for Life	59	-	-	-	59
EHS Pom Team	562	50	-	-	612
ESS Library Copier	272	291	-	156	407
EHS Staff Appreciation	120	120	(240)	-	-
Art Club	105	-	-	-	105
Instrumental Rental Fee	95	1,700	-	1,700	95
Employee Courtesy	3,512	-	-	462	3,050
RMS Science Club	610	-	-	-	610
Webster Library	979	3,806	-	3,996	789
ED Student Council	17	471	-	475	13
FFA/Leadership	1,671	3,398	-	3,168	1,901
El Reno Care/Share	57	1,549	(290)	-	1,316
Webster Principal	9,728	4,666	-	11,423	2,971
EDJH Principal	1,979	4,460	(139)	4,465	1,835
Building Alumni	158	2,065	-	1,982	241
Testing	2,321	1,294	-	1,465	2,150
JR Class Equipment	-	-	1,000	-	1,000
Hillcrest Library	958	3,311	(4)	3,431	834
Lincoln Library	1,314	4,075	-	4,561	828
OPAT	19	-	-	-	19
Lincoln Student Council	2,239	2,720	-	2,720	2,239
Lincoln Principal	2,244	20,757	-	19,630	3,371
EHS Speech/Mock Trial	487	-	-	75	412

# STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -AGENCY FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

<u>LIABILITIES</u> - cont'd	BALANCE 7-01-11	ADDITIONS	ADJUST./ TRANSFERS	DEDUCTIONS	BALANCE 6-30-12
PEP Grant	\$ -	330	-	-	330
Rose Witcher Library	310	4,717	20	4,153	894
Stay Medical Club	112	-	-	-	112
EHS Academic	279	-	-	-	279
RMS Spirit Club	655	694	-	528	821
RMS Student Council	1,054	2,716	-	2,192	1,578
ED Honor Society	120	-	-	-	120
First Steps	2,464	3,817	-	4,727	1,554
RMS Account	18,206	30,475	-	29,165	19,516
EHS Principal Acct	4,691	3,129	-	1,590	6,230
Hillcrest Principal Account	3,335	5,627	-	6,010	2,952
Academy Fund	488	650	(50)	473	615
Rose Witcher Principal	8,067	58,818	-	57,743	9,142
CNP HS Vending	2,944	-	(2,944)	-	-
EDJH Staff Appreciation Fund	32	-		12	20
CNP JR High Vending	5,029	12,838	2,944	12,495	8,316
Club Scrub	114	479	-	385	208
EHS Heritage Club	274	-	-	-	274
JR High Volleyball	236	1,593		1,223	606
TOTAL LIABILITIES	\$238,204	445,236	283	459,423	224,300

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/ Pass Through Grantor's Number	Approved Amount	Balance at July 1, 2011	<u>Receipts</u>	Expenditures	Balance at June 30, 2012
U.S. Department of Education:							
Direct Programs:							
Title VIII, Impact Aid	84.041	S041B-2012-3926	\$ -		93,388	82,964	
Title VIII, Impact Aid 2010-11	84.041	S041B-2010-3926			6,092	6,092	
Title VIII, Impact Aid 2008-09	84.041	S041B-2009-3926			6,942	6,942	
Title VIIA, Indian Education	84.060A	S060A111148	102,436	-	68,048	102,436	-
Title VIIA, Indian Education 2010-11 - Note 1	84.060A	S060A101148	-	-	45,128	-	-
Funds for the Improvement of Education: Push Up Grant *	84.215F	Q215F110060	380,174		199,034	271,128	109,046
Sub Total			482,610	<u> </u>	418,632	469,562	109,046
Passed Through State Department of Education:							
Title I	84.010	S010A110036	805,361	-	558,417	793,737	11,624
Title I 2010-11 - Note 1	84.010	S010A100036	-	-	301,419	-	-
ARRA, Title I 2010-11 - Note 1	84.389	S389A090036	-	-	75,407	-	-
Title I School Support	84.010	S010A110036	173,754	-	130,073	166,516	7,238
Title I School Support 2010-11 - Note 1	84.010	S010A100036	-, -	-	20,380	-	-
Title IA, Neglected	84.010	S010A110036	3,800	-	3,800	3,800	-
Title ID, Delinguent	84.013		44,145	-	37,713	44,145	_
Title ID, Delinquent 2010-11 - Note 1	84.013		-	-	8,803	-	
Title IIA, Teacher and Principal Training and Recruitment	84.367	S367A110035	97,070	-	56,890	93,516	3,554
Title IIA, Teacher and Principal Trng and Rortmnt 2010-11 - Note 1	84.367	S367A100035	_	-	23,363	-	-
Title IID, Enhancing Ed. Through Technology 2010-11 - Note 1	84.318	S318X100036	-	-	614	-	
Title IID, Enhancing Ed. Through Tech Professional Development	84.318	S318X100036	152	-	-	152	-
Title IID, Enhancing Ed. Through Tech PD 2010-11 - Note 1	84.318	S318X100036	-	-	765	-	-
Title IIIA, English Language Acquisition, Language Enhancement,							
and Academic Achievement	84.365		19,170	-	11,025	16,537	2,633
21st Century Community Learning Centers	84.287		180,000	-	116,683	180,000	-
21st Century Community Learning Centers 2010-11 - Note 1	84.287		-	-	92,493	-	-

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/ Pass Through Grantor's Number	Approved Amount	Balance at July 1, 2011	<u>Receipts</u>	Expenditures	Balance at June 30, 2012
Passed Through State Department of Education - cont'd:							
IDEA-B Discretionary, Developing Local Systems of Care *	84.027	H027A110051	\$ 5,000	-	-	4,848	152
IDEA-B Disc., Developing Local Systems of Care 2010-11 - Note 1	84.027	H027A100051	-	-	4,830	-	-
IDEA-B Flow Through *	84.027	H027A110051	511,703	-	390,436	501,867	9,836
IDEA-B Flow Through 2010-11 - Note 1	84.027	H027A100051	-	-	186,293	-	-
IDEA-B Flow Through Private Schools *	84.027	H027A110051	2,580	-	2,580	2,580	-
ARRA, IDEA-B Flow Through 2010-11 - Note 1	84.391	H391A090051	-	-	85,159	-	-
IDEA-B Preschool *	84.173	H173A110084	15,525	-	15,525	15,525	-
IDEA-B Preschool Private School *	84.173	H173A110084	157	-	157	157	-
ARRA, IDEA-B Preschool 2010-11 - Note 1	84.392	H392A090084	-	-	2,552	-	-
ARRA, JOBs Fund 2010-11 - Note 1	84.410				146,962		
Sub Total			1,858,417		2,272,339	1,823,380	35,037
Passed Through State Department of Vocational Technical Education:							
Carl Perkins Grant	84.048		29,090	-	29,027	29,027	63
Carl Perkins Grant 2010-11 - Note 1	84.048		-	-	2,097	-	-
Sub Total	84.048		29,090	-	31,124	29,027	63
U.S. Department of Agriculture:							
Passed Through State Department of Education:							
National School Lunch Program *	10.555	09-02			608,899	608,704	
National School Lunch Program - Commodities * - Note 2	10.555				46,372	46,372	
School Breakfast Program *	10.553	09-02			240,338	239,325	
Child and Adult Food Care Program *	10.558	DC-09-056			8,933	8,933	
Summer Food Program *	10.559	S-09-12			-	15,307	
Summer Food Program 2010-11 - Note 1	10.559	S-09-12			15,300		
Sub Total					919,842	918,641	

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA <u>Number</u>	Federal Grantor's/ Pass Through Grantor's Number		oproved Amount	Balance at July 1, 2011	<u>Receipts</u>	Expenditures	Balance at June 30, 2012
U.S. Department of Health & Human Services:								
Passed Through State Department of Human Services: Rehabilitation Services Rehabilitation Services 2010-11 - Note 1 Sub Total	84.126 84.126		\$	-		28,056 19,262 47,318	30,022	
U.S. Department of the Interior:								
Passed I hrough Oklahoma Area Education Office  Bureau of Indian Affairs:								
Johnson O'Malley (1/1/12 - 6/30/12) Johnson O'Malley (7/1/11 - 12/31/11) Johnson O'Malley 2010-11 - Note 1	15.130 15.130 15.130	CTB00X01810 CTB00X01810 CTB00X01810	\$	19,950 34,973 -	- 7,548 -	19,950 7,548 3,836	6,687 4,900 	13,263 2,648 
Sub Total				54,923	7,548	31,334	11,587	15,911
Total Expenditures of Federal Awards - Note 3			\$ 2	2,425,040	7,548	3,720,589	3,282,219	160,057

Note 1: These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2: This amount represents federal non-cash assistance received in the form of commodities.

Note 3: Total revenue includes \$46,372 in non-cash assistance.

<sup>\* -</sup> Major programs

# SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT FOR THE YEAR ENDING JUNE 30, 2012

County of Pottawatomie	)ss )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with El Reno Public Schools for the audit year 2011-12.

Wilson, Dotson & Associates, P.L.L.C. Auditing Firm

Pamela R. E Stern

by\_\_\_\_\_

**Authorized Agent** 

Subscribed and sworn to before me this 28<sup>th</sup> day of February, 2013.

Notary Public (Commission # 11002236)

My commission expires March 10, 2015

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State of Oklahoma

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## WILSON, DOTSON & ASSOCIATES, P.L.L.C.

### Certified Public Accountants

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education El Reno School District No. I-34 El Reno, Canadian County, Oklahoma

We have audited the financial statements, including budget and actual, of the El Reno School District No. I-34, El Reno, Oklahoma, as of and for the year ended June 30, 2012, which have been prepared on a basis prescribed or permitted by the laws of the state of Oklahoma, and have issued our report thereon dated February 28, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Independent Auditor' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on An Audit of Financial Statements Performed in Accordance With *Government Auditing Standards* 

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of El Reno School District No. I-34, El Reno, Oklahoma, in a separate letter dated February 28, 2013.

This report is intended solely for the information and use of management, the board of education, others within the entity, the Oklahoma State Department of Education, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wilow, Don: associates

Wilson, Dotson & Associates, P.L.L.C.

Shawnee, Oklahoma February 28, 2013

## WILSON, DOTSON & ASSOCIATES, P.L.L.C.

### **Certified Public Accountants**

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Board of Education El Reno School District No. I-34 El Reno, Oklahoma 73036

### Compliance

We have audited the EI Reno School District No. I-34, EI Reno, Oklahoma's (District's) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2012. The District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

Independent Auditors' Report on Compliance With Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133

### Internal Control Over Compliance

Management of the District, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contacts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the board of education, others within the entity, the Oklahoma State Department of Education, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wilow, Don: associates

Wilson, Dotson & Associates, P.L.L.C.

Shawnee, Oklahoma February 28, 2013

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

Section I – Summary of Auditors' Results					
Financial Statements					
Type of auditors' report issued:		Unqualified			
Internal control over financial reporting:  • Material weakness(es) identified?		No			
<ul> <li>Significant deficiency(ies) identified not considered to be material weakness(es)?</li> </ul>		None reported			
<ul> <li>Noncompliance material to the financial statements noted?</li> </ul>		No			
Federal Awards					
Internal control over major programs:					
<ul><li>Material weakness(es) identified?</li><li>Significant deficiency(ies) identified not considered</li></ul>		No			
to be material weakness(es)?		None reported			
Type of auditor's report issued on compliance for major program	ns:	Unqualified			
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?		No			
Identification of major programs:		01 1			
<u>CFDA Numbers</u>	Name of Federal progra	am or Cluster			
84.215F	Funds for the Improven Push Up Grant	nent of Education			
84.027	IDEA-B Discretionary, I Through, IDEA-B Flo	DEA-B Flow ow Through			
84.173	Private Schools IDEA-B Preschool, IDE	A-B Preschool			
10.555	Private Schools National School Lunch	Program (NSLP),			
10.553	NSLP-Commodities School Breakfast Progr	am			
10.558	Child and Adult Food C				
10.559	Summer Feeding Progr				
Dollar threshold used to distinguish between Type A and Type B programs:		\$300,000			

Yes

Auditee qualified as low-risk auditee?

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

### **Section II – Financial Statement Findings**

There were no material weaknesses or instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Section III – Federal Award Findings and Questioned Costs**

There were no findings or questioned costs, or material weakness or reportable conditions in internal control that are required to be reported.

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2012

There were no prior year audit findings.