

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORTS  
ELK CITY INDEPENDENT SCHOOL DISTRICT  
NO. 06  
BECKHAM COUNTY, OKLAHOMA  
JUNE 30, 2017**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
JUNE 30, 2017**

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**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
JUNE 30, 2017**

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**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JULY 1, 2016 THROUGH JUNE 30, 2017**

**Board of Education**

President	Brandon Storm
Vice-President	Darin Schmidt
Clerk	Kirby McBroom
Member	David Lamar
Member	Jim Blevins

**School District Treasurer**

Lisa Barber

**Superintendent of Schools**

Rick Garrison



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL  
RICK D. MILLER

204 E. FRANKLIN - P.O. BOX 507  
WEATHERFORD, OK 73096  
580-772-3596  
FAX 580-772-3085

**INDEPENDENT AUDITOR'S REPORT**

To the Honorable Board of Education  
Elk City Independent School District No. 06  
Elk City, Beckham County, Oklahoma

***Report on the Financial Statements***

We have audited the accompanying fund type and account group financial statements-regulatory basis of Elk City Independent School District No. 06, Oklahoma, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Elk City Independent School District No. 06, Oklahoma's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not

for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1, the financial statements are prepared by Elk City Independent School District No. 06, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Oklahoma State Department of Education.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Elk City Independent School District No. 06, Oklahoma, as of June 30, 2017, or changes in financial position for the year then ended.

***Basis for Qualified Opinion on Regulatory Basis of Accounting***

As discussed in Note 1, the financial statements referred to above do not include the General Fixed Asset Account Group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the General Fixed Asset Account Group is not known.

***Qualified Opinion on Regulatory Basis of Accounting***

However, in our opinion, except for the effects of the matter discussed in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances arising from regulatory basis transactions of each fund type and account group of Elk City Independent School District No. 06, Oklahoma, as of June 30, 2017, and the revenues it received and expenditures it paid and encumbered for the year then ended, in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1.

## *Other Matters*

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements that collectively comprise Elk City Independent School District No. 06, Oklahoma's basic financial statements. The Combining Financial Statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 *U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The Combining Financial Statements and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, the Combining Financial Statements and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### *Other Reporting Required by Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated December 6, 2017, on our consideration of Elk City Independent School District No. 06, Oklahoma's, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Elk City Independent School District No. 06, Oklahoma's internal control over financial reporting and compliance.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
December 6, 2017

**COMBINED FINANCIAL STATEMENTS**

**OF**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA**

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINED BALANCE SHEET  
 ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
 JUNE 30, 2017

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>ASSETS</b>				
Cash and Investments	\$ 2,800,984.24	\$ 288,888.77	\$ (52,736.56)	\$ 883,724.51
Amount Available in Debt Service Fund	0.00	0.00	0.00	0.00
Amount to Be Provided for Retirement of General Long-Term Debt	0.00	0.00	0.00	0.00
<b>Total Assets</b>	<b>\$ 2,800,984.24</b>	<b>\$ 288,888.77</b>	<b>\$ (52,736.56)</b>	<b>\$ 883,724.51</b>
<b>LIABILITIES AND FUND BALANCE</b>				
Liabilities:				
Warrants Payable	\$ 212,409.75	\$ 72,561.95	\$ 0.00	\$ 0.00
Encumbrances	0.00	0.00	0.00	0.00
Due to Student Groups	0.00	0.00	0.00	0.00
General-Obligation Bonds Payable	0.00	0.00	0.00	0.00
Capital Lease Payable	0.00	0.00	0.00	0.00
<b>Total Liabilities</b>	<b>212,409.75</b>	<b>72,561.95</b>	<b>0.00</b>	<b>0.00</b>
Fund Equity:				
Restricted For:	0.00	0.00	0.00	0.00
Capital Projects	0.00	0.00	0.00	883,724.51
Debt Service	0.00	0.00	(52,736.56)	0.00
Building Programs	0.00	137,684.86	0.00	0.00
Child Nutrition Programs	0.00	77,787.84	0.00	0.00
Cooperative Programs	0.00	0.00	0.00	0.00
Scholarship Programs	0.00	854.12	0.00	0.00
Unassigned	2,588,574.49	0.00	0.00	0.00
<b>Total Fund Balances</b>	<b>2,588,574.49</b>	<b>216,326.82</b>	<b>(52,736.56)</b>	<b>883,724.51</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 2,800,984.24</b>	<b>\$ 288,888.77</b>	<b>\$ (52,736.56)</b>	<b>\$ 883,724.51</b>

The notes to the financial statements are an integral part of this statement.

Fiduciary Fund Types	Account Group	Total (Memorandum Only - Note 1)
Trust and Agency	General Long- Term Debt	2017
\$ 136,685.27	\$ 0.00	\$ 4,057,546.23
0.00	(52,736.56)	(52,736.56)
<u>0.00</u>	<u>19,305,597.41</u>	<u>19,305,597.41</u>
<u>\$ 136,685.27</u>	<u>\$ 19,252,860.85</u>	<u>\$ 23,310,407.08</u>
\$ 0.00	\$ 0.00	\$ 284,971.70
0.00	0.00	0.00
136,685.27	0.00	136,685.27
0.00	1,285,000.00	1,285,000.00
<u>0.00</u>	<u>17,967,860.85</u>	<u>17,967,860.85</u>
<u>136,685.27</u>	<u>19,252,860.85</u>	<u>19,674,517.82</u>
0.00	0.00	0.00
0.00	0.00	883,724.51
0.00	0.00	(52,736.56)
0.00	0.00	137,684.86
0.00	0.00	77,787.84
0.00	0.00	0.00
0.00	0.00	854.12
<u>0.00</u>	<u>0.00</u>	<u>2,588,574.49</u>
<u>0.00</u>	<u>0.00</u>	<u>3,635,889.26</u>
<u>\$ 136,685.27</u>	<u>\$ 19,252,860.85</u>	<u>\$ 23,310,407.08</u>

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
 ALL GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 2017

	Governmental Fund Types				Total (Memorandum Only - Note 1) 2017
	General	Special Revenue	Debt Service	Capital Projects	
<b>Revenues:</b>					
Local Sources	\$ 4,264,075.28	\$ 775,210.46	\$ 1,173,487.42	\$ 0.00	\$ 6,212,773.16
Intermediate Sources	614,833.69	0.00	0.00	0.00	614,833.69
State Sources	7,745,946.70	82,540.06	0.00	0.00	7,828,486.76
Federal Sources	1,377,750.74	609,085.76	0.00	0.00	1,986,836.50
<b>Total Revenues Collected</b>	<b>14,002,606.41</b>	<b>1,466,836.28</b>	<b>1,173,487.42</b>	<b>0.00</b>	<b>16,642,930.11</b>
<b>Expenditures:</b>					
Instruction	8,162,469.16	0.00	0.00	0.00	8,162,469.16
Support Services	5,006,657.79	555,767.05	0.00	0.00	5,562,424.84
Non-Instructional Services	161,291.69	843,248.62	0.00	0.00	1,004,540.31
Capital Outlay	0.00	0.00	0.00	1,264,884.22	1,264,884.22
Other Outlays	208,785.01	380.00	0.00	0.00	209,165.01
<b>Debt Service:</b>					
Principal Retirement	0.00	0.00	2,475,000.00	0.00	2,475,000.00
Interest and Fiscal Agent Charges	0.00	0.00	19,800.00	0.00	19,800.00
<b>Total Expenditures</b>	<b>13,539,203.65</b>	<b>1,399,395.67</b>	<b>2,494,800.00</b>	<b>1,264,884.22</b>	<b>18,698,283.54</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>463,402.76</b>	<b>67,440.61</b>	<b>(1,321,312.58)</b>	<b>(1,264,884.22)</b>	<b>(2,055,353.43)</b>
Adjustments to Prior Year Encumbrances	0.00	0.00	0.00	0.00	0.00
<b>Other Financing Sources (Uses):</b>					
Bond Sale Proceeds	0.00	0.00	0.00	1,285,000.00	1,285,000.00
<b>Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses</b>	<b>463,402.76</b>	<b>67,440.61</b>	<b>(1,321,312.58)</b>	<b>20,115.78</b>	<b>(770,353.43)</b>
Beginning Fund Balances	2,125,171.73	148,886.21	1,268,576.02	863,608.73	4,406,242.69
Ending Fund Balances	\$ 2,588,574.49	\$ 216,326.82	\$ (52,736.56)	\$ 883,724.51	\$ 3,635,889.26

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
 BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
 BUDGETED GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 2017

	General Fund		
	Original Budget	Final Budget	Actual
Beginning fund balances, budgetary basis	\$ 2,125,171.73	\$ 2,125,171.73	\$ 2,125,171.73
Revenues:			
Local sources	3,647,611.64	3,647,611.64	4,264,075.28
Intermediate sources	580,098.98	580,098.98	614,833.69
State sources	7,548,659.70	7,548,659.70	7,745,946.70
Federal sources	643,811.39	643,811.39	1,377,750.74
Total Revenue, budgetary basis	<u>12,420,181.71</u>	<u>12,420,181.71</u>	<u>14,002,606.41</u>
Expenditures:			
Instruction	11,295,114.27	11,295,114.27	8,162,469.16
Support services	3,016,978.84	3,016,978.84	5,006,657.79
Non - Instructional services	19,354.15	19,354.15	161,291.69
Capital Outlay	0.00	0.00	0.00
Other Outlays	213,906.18	213,906.18	208,785.01
Debt Service:			
Principal retirement	0.00	0.00	0.00
Interest and fiscal agent charges	0.00	0.00	0.00
Judgments paid	0.00	0.00	0.00
Total Expenditures, budgetary basis	<u>14,545,353.44</u>	<u>14,545,353.44</u>	<u>13,539,203.65</u>
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	0.00	0.00	2,588,574.49
Other financing sources (uses):			
Bond sale proceeds	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	2,588,574.49
Adjustments to prior year encumbrances	0.00	0.00	0.00
Ending fund balances	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 2,588,574.49</u>

The notes to the financial statements are an integral part of this statement.

Special Revenue Funds			Debt Service Fund		
Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
\$ 148,886.21	\$ 148,886.21	\$ 148,886.21	\$ 1,268,576.02	\$ 1,268,576.02	\$ 1,268,576.02
785,745.08	785,745.08	775,210.46	1,226,223.98	1,226,223.98	1,173,487.42
0.00	0.00	0.00	0.00	0.00	0.00
75,374.49	75,374.49	82,540.06	0.00	0.00	0.00
503,082.20	503,082.20	609,085.76	0.00	0.00	0.00
<u>1,364,201.77</u>	<u>1,364,201.77</u>	<u>1,466,836.28</u>	<u>1,226,223.98</u>	<u>1,226,223.98</u>	<u>1,173,487.42</u>
0.00	0.00	0.00	0.00	0.00	0.00
652,782.99	652,782.99	555,767.05	0.00	0.00	0.00
859,924.99	859,924.99	843,248.62	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
380.00	380.00	380.00	0.00	0.00	0.00
0.00	0.00	0.00	2,475,000.00	2,475,000.00	2,475,000.00
0.00	0.00	0.00	19,800.00	19,800.00	19,800.00
0.00	0.00	0.00	0.00	0.00	0.00
<u>1,513,087.98</u>	<u>1,513,087.98</u>	<u>1,399,395.67</u>	<u>2,494,800.00</u>	<u>2,494,800.00</u>	<u>2,494,800.00</u>
0.00	0.00	216,326.82	0.00	0.00	(52,736.56)
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
0.00	0.00	216,326.82	0.00	0.00	(52,736.56)
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 216,326.82</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ (52,736.56)</u>

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**OF**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

1. **Summary of Significant Accounting Policies**

The basic financial statements of the Elk City Independent School District No. 06 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic -- but not the only -- criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**General Fund** - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Salary Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**Special Revenue Fund** - The special revenue fund of the District consists of the Building Fund, Child Nutrition Fund and Gift and Endowment Fund.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Fund Accounting, (Continued)**

**Special Revenue Funds, (Continued)**

**Building Fund** - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

**Child Nutrition Fund** - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries. The district also deposits monies received from the National School Lunch and Breakfast programs into this fund.

**Gift and Endowment Fund** - The Gift and Endowment Fund receives its assets by way of foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

**Debt Service Fund** - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

**Capital Projects Fund** - The Capital Projects Fund is the District's Bond Funds and are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

**Permanent Fund** - Permanent Funds account for restricted resources where the District is under an obligation to maintain the trust principal. Although the principal may not be expended, the interest generated from these funds is to be used for scholarships. The District currently has no permanent fund.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Fund Accounting, (Continued)**

**Fiduciary Fund Types** - Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations. The fiduciary fund of the District consists of the Agency Fund.

**Agency Fund** - The Agency Fund is the School Activities Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

**General Long-Term Debt Account Group** - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

**General Fixed Asset Account Group** - This account group is used to account for property, plant and equipment of the school district. The District has not maintained the cost of fixed assets purchased in previous years. Thus the General Fixed Asset Account Group is not presented.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Fund Accounting, (Continued)**

**Memorandum Only - Total Column**

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**C. Basis of Accounting**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments*. This format differs significantly from that required by GASB Statement No. 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- School supplies are recorded as expenditures and not as inventory assets.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded in the General Long-Term Debt Account Group and not in the basic financial statements.
- Compensated absences are recorded as expenditures when paid and not recorded as a liability.
- Fixed assets are recorded in the General Fixed Asset Account Group and not in the basic financial statements. Fixed assets are not depreciated.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Basis of Accounting, (Continued)**

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types.

**D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the second Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy, emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**E. Assets, Liabilities and Fund Equity**

**Cash and Cash Equivalents** - For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

**Investments** - Investments consist of direct obligations of the United States Government and Agencies or certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Assets, Liabilities and Fund Equity, (Continued)**

**Property Tax Revenues** - The District is authorized by state law to levy property taxes which consist of advalorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If, at the end of two years, the owner has not done so, the purchaser is issued a deed to the property.

**Inventories** - The value of consumable inventories at June 30, 2017 is not material to the financial statements.

**Fixed Assets and Property, Plant and Equipment** - The General Fixed Asset Account Group is not presented.

**Compensated Absences** - The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. None of the benefits are payable upon retirement or death. Accrued vacation and sick leave benefits are not reflected in the financial statements because such statements are prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

**Long-Term Debt** - Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Assets, Liabilities and Fund Equity, (Continued)**

**Fund Balance** – In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

**Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

**Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

**Assigned** fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Assets, Liabilities and Fund Equity, (Continued)**

**Fund Balance, (Continued)**

**Unassigned** fund balance is the residual classification for the general fund. It represents amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

**Resource Use Policy** – It is the District’s policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District’s policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the School considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts.

**F. Revenue, Expenses, and Expenditures**

**State Revenues** - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustments are made.

The District receives revenue from the State to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Revenue, Expenses, and Expenditures, (Continued)**

**Interfund Transactions** - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2017.

**G. Statement of Cash Flows**

Since the District does not currently have any Proprietary Fund Types, the statement of cash flows has not been presented in the fiscal 2017 accompanying financial statements.

2. **Deposits and Investments**

**Custodial Credit Risk** – Custodial credit risk exists when the District holds deposits or investments that are uninsured and uncollateralized. The District's cash deposits and investments at financial institutions as of June 30, 2017 was \$4,057,546.23. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligations of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Investment Credit Risk** – Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District does not have a formal investment policy limiting its investment choices, other than the limitation of state law as follows:

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BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Deposits and Investments, (Continued)**

**Investment Credit Risk, (Continued)**

- Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- Money market funds regulated by the SEC and in which investments consist of the obligations of the United States, its agencies and instrumentalities.

The cash and investments held by the District at year end are as follows:

	Average Maturity (Months)	Credit Rating	<u>Market Value</u>	<u>Cost</u>
Money Market	N/A	N/A	\$ 3,932,546.23	\$ 3,932,546.23
Certificates of Deposit	6	N/A	<u>125,000.00</u>	<u>125,000.00</u>
<b>Total</b>			<b><u>\$ 4,057,546.23</u></b>	<b><u>\$ 4,057,546.23</u></b>

**Concentration of Investment Credit Risk** – Exposure to concentration of investment credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer. The District had no concentration of credit risk as defined above.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**3. Investment Income**

Investment income deposits are receipted as allocated by the Treasurer. School District Funds held by the Treasurer are required to be invested in accordance with Title 70 of the Oklahoma Statutes. Interest income on cash funds totaled \$65,846.16.

**4. General Long-Term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and capital leases. Obligations for compensated absences and early retirement incentives have not been presented. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2017:

	<u>Bonds Payable</u>	<u>Capital Leases</u>	<u>Total</u>
Balance July 1, 2016	\$ 2,475,000.00	\$ 1,709,898.34	\$ 4,184,898.34
Additions	1,285,000.00	17,412,000.00	18,697,000.00
Retirements	<u>(2,475,000.00)</u>	<u>(1,154,037.49)</u>	<u>(3,629,037.49)</u>
Balance June 30, 2017	<u>\$ 1,285,000.00</u>	<u>\$ 17,967,860.85</u>	<u>\$ 19,252,860.85</u>

A brief description of the outstanding general obligation bond issues at June 30, 2017, is set forth below:

	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Amount Outstanding</u>
Building Bonds of 2015	5/1/2017	.800%	\$ 2,475,000.00	\$ 0.00
Building Bonds of 2016	7/1/2018	1.75%	<u>1,285,000.00</u>	<u>1,285,000.00</u>
Total			<u>\$ 3,760,000.00</u>	<u>\$ 1,285,000.00</u>

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**General Long-Term Debt, (Continued)**

Presented below is a summary of debt service requirements to maturity by years for the remaining life of the bond issues:

<u>Year Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
6/30/2018	\$ 0.00	\$ 0.00	\$ 0.00
6/30/2019	1,285,000.00	44,975.00	1,329,975.00
6/30/2020	0.00	0.00	0.00
6/30/2021	0.00	0.00	0.00
6/30/2022	0.00	0.00	0.00
Thereafter	0.00	0.00	0.00
	<u>\$ 1,285,000.00</u>	<u>\$ 44,975.00</u>	<u>\$ 1,329,975.00</u>

Interest expense on general long-term debt incurred during the current year totaled \$19,800.00.

The District has entered into lease agreements as lessee, that qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. The lease contains a clause, which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

The District records any current year payments on capital leases as expenditures and records a liability for future lease payment in the general long-term debt account group.

A brief description of the outstanding capital leases at June 30, 2017, is set forth below:

Capital lease payable for metal roofs and HVAC units to Interbank in the amount of \$1,375,000.00 has annual payments of \$169,584.38 bearing interest at 4.60% per annum. This lease is dated October 14, 2011, final payment due February 15, 2021.

Capital lease payable for the energy management project to First National Bank and Trust Elk City in the amount of \$1,065,894.16 has annual payments of \$155,148.17, bearing interest at 3.50% per annum. This lease is dated November 23, 2012, final payment due February 1, 2022.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
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**General Long-Term Debt, (Continued)**

Capital lease payable for an activity bus to Legacy Bank in the amount of \$109,000.00 has annual payments of \$23,801.38 bearing interest at 3.00% per annum. This lease is dated March 7, 2014, final payment due February 20, 2018.

Capital lease payable for an activity bus to De Lage Landen Public Finance LLC in the amount of \$53,386.00 has annual payments of \$18,252.25, bearing interest at 2.50% per annum. This lease is dated April 10, 2015, final payment due April 10, 2017.

Capital lease payable for two Blue Bird school busses to De Lage Landen Public Finance LLC in the amount of \$118,000.00 has annual payments of \$40,343.27, bearing interest at 2.59% per annum. This lease is dated September 18, 2015, final payment due September 18, 2017.

The District voters authorized and approved \$17,412,000.00 in Lease Revenue Bonds. The proceeds are to be used for improvements that include but are not limited to the acquisition, construction, improvement, equipping and/or furnishing of a new elementary school facility and a new football fieldhouse facility. The District has entered into an agreement with the Beckham County Educational Facilities Authority to lease certain real property which in turn will be sub leased to the District. The agreement will be known as Beckham County Educational Facilities Authority Lease Revenue Bonds (Elk City Public Schools Project) Series 2015.

	Interest Rate	Final Payment	Original Lease	Amount Outstanding
Metal roof and HVAC units	4.60%	2/15/21	\$ 1,375,000.00	\$ 606,950.48
Energy Management Project	3.50%	2/1/22	1,065,894.16	700,477.50
Activity Bus	3.00%	2/20/18	109,000.00	23,108.11
Activity Bus	2.50%	4/10/17	53,386.00	0.00
Two Blue Bird Busses	2.59%	9/18/17	118,000.00	39,324.76
Beckham County Education Facilities Authority Series 2015 (Elk City Project)	2.95%	8/15/29	<u>17,412,000.00</u>	<u>16,598,000.00</u>
Total Capital Leases			<u>\$ 20,133,280.16</u>	<u>\$ 17,967,860.85</u>

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**General Long-Term Debt, (Continued)**

Presented below is a schedule of future minimum lease payments as follows:

<u>Year Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
6/30/2018	\$ 1,169,728.99	\$ 543,789.18	\$ 1,713,518.17
6/30/2019	1,177,384.79	506,356.26	1,683,741.05
6/30/2020	1,260,933.25	468,434.80	1,729,368.05
6/30/2021	1,340,912.19	427,958.85	1,768,871.04
6/30/2022	1,259,901.63	384,882.06	1,644,783.69
Thereafter	<u>11,759,000.00</u>	<u>1,653,327.50</u>	<u>13,412,327.50</u>
Totals	<u>\$ 17,967,860.85</u>	<u>\$ 3,984,748.65</u>	<u>\$ 21,952,609.50</u>

5. **Employee Retirement System**

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS) and is administered by the Board of Trustees of the System. The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

**Basis of Accounting** - The System's financial statements are prepared on the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Employee Retirement System, (Continued)**

**Basis of Accounting, (Continued)**

The nonfunded pension benefit obligation of the System, as determined as part of the latest actuarial valuation dated June 30, 2016, is as follows:

Total Pension Benefit Obligation	\$22,193,244,472
Actuarial Value of Assets	<u>14,577,868,730</u>
Unfunded Actuarial Accrued Liability	<u>\$ 7,615,375,742</u>

**Funding Policy** - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. The contribution rates for the District, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation effective January 1, 2011 and thereafter. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members.

The required contribution for participating members is 7.0% of each member's total compensation. Contributions received by the System from the State of Oklahoma are used to offset required employer contributions by the local school district. In addition, if a member's salary is paid in part by federal or private funds, the contribution on that portion of the salary paid by those funds must be matched by the District at 7.70%.

**Annual Pension Cost** - For the year ended June 30, 2017, the District's total compensation covered by the Teacher Retirement System was \$7,987,769.97. The District's contributions to the System for the years ending June 30, 2017 and 2016 were \$783,543.93 and \$799,140.44, respectively.

Ten year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2016. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06**  
**BECKHAM COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**6. Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage for the current year or three prior years.

The District also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the School reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma.

In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five years. OSAG provides coverage in excess of the loss fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

The District is also a member of the Oklahoma Public Schools Unemployment Compensation Program. In this program the District is required to contribute 1.6% of their taxable payroll for unemployment insurance. The funds for each district are kept separate and districts can contribute more than 1.6% of their payroll if they elect to. The money contributed by each District earns interest and is fully insured. If the District has claims in excess of the amount in their account they would be liable for the excess.

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

7. **Health Care Coverage**

During the year ended June 30, 2017, employees of the Elk City Independent School District No. 06, Oklahoma, were covered by a health insurance plan (the plan). The plan was authorized by House Bill 1731, 1988 Oklahoma Legislature (74 O.S. 1988, Supp. Section 1301-1322) with the Oklahoma State and Education Employers Group Insurance Board.

8. **Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

9. **Surety Bonds**

The District has a public official position schedule bond with Western Surety Company, bond number 69990338. The bond covers the following positions: Superintendent - \$ 100,000.00, Treasurer - \$100,000.00, Encumbrance Clerk - \$5,000.00, Minutes Clerk - \$5,000.00, Activity Fund Custodian - \$5,000.00, and Payroll Clerk - \$5,000.00. The bond covers the term of December 10, 2015 to December 10, 2016 and from December 10, 2016 to December 10, 2017.

10. **Use of Estimates**

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

11. **Subsequent Events**

Management has evaluated subsequent events through December 6, 2017, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**SUPPORTING SCHEDULES**

**OF**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA**

**COMBINING FINANCIAL STATEMENTS**

**OF**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA**

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2017

	Building Fund	Child Nutrition Fund	Gift and Endowment Fund	Totals 2017
<u>ASSETS</u>				
Cash and Investments	\$ 191,096.37	\$ 96,938.28	\$ 854.12	\$ 288,888.77
Total Assets	<u>\$ 191,096.37</u>	<u>\$ 96,938.28</u>	<u>\$ 854.12</u>	<u>\$ 288,888.77</u>
<u>LIABILITIES AND FUND BALANCES</u>				
Liabilities:				
Warrants Payable	\$ 53,411.51	\$ 19,150.44	\$ 0.00	\$ 72,561.95
Encumbrances	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities	<u>53,411.51</u>	<u>19,150.44</u>	<u>0.00</u>	<u>72,561.95</u>
Fund Balances - Restricted	<u>137,684.86</u>	<u>77,787.84</u>	<u>854.12</u>	<u>216,326.82</u>
Total Liabilities and Fund Balances	<u>\$ 191,096.37</u>	<u>\$ 96,938.28</u>	<u>\$ 854.12</u>	<u>\$ 288,888.77</u>

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKAHM COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
 ALL SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

	Building Fund	Child Nutrition Fund	Gift and Endowment Fund	Totals 2017
<b>Revenues:</b>				
Local Sources	\$ 592,352.07	\$ 182,458.39	\$ 400.00	\$ 775,210.46
Intermediate Sources	0.00	0.00	0.00	0.00
State Sources	0.00	82,540.06	0.00	82,540.06
Federal Sources	0.00	609,085.76	0.00	609,085.76
<b>Total Revenues Collected</b>	<b>592,352.07</b>	<b>874,084.21</b>	<b>400.00</b>	<b>1,466,836.28</b>
<b>Expenditures:</b>				
Instruction	0.00	0.00	0.00	0.00
Support services	554,667.05	0.00	1,100.00	555,767.05
Non-Instructional services	0.00	843,248.62	0.00	843,248.62
Capital Outlay	0.00	0.00	0.00	0.00
Other Outlays	0.00	380.00	0.00	380.00
<b>Total Expenditures</b>	<b>554,667.05</b>	<b>843,628.62</b>	<b>1,100.00</b>	<b>1,399,395.67</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>37,685.02</b>	<b>30,455.59</b>	<b>(700.00)</b>	<b>67,440.61</b>
Adjustments to prior year encumbrances	0.00	0.00	0.00	0.00
Beginning Fund Balances	99,999.84	47,332.25	1,554.12	148,886.21
<b>Ending Fund Balances</b>	<b>\$ 137,684.86</b>	<b>\$ 77,787.84</b>	<b>\$ 854.12</b>	<b>\$ 216,326.82</b>

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
 BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
 ALL SPECIAL REVENUE FUNDS  
 (EXCLUDING GIFT AND ENDOWMENT FUND)  
 FOR THE YEAR ENDED JUNE 30, 2017

	Building Fund			Child Nutrition Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Beginning fund balances, budgetary basis	\$ 99,999.84	\$ 99,999.84	\$ 99,999.84	\$ 47,332.25	\$ 47,332.25	\$ 47,332.25
Revenues:						
Local sources	551,229.03	551,229.03	592,352.07	234,516.05	234,516.05	182,458.39
Intermediate sources	0.00	0.00	0.00	0.00	0.00	0.00
State sources	0.00	0.00	0.00	75,374.49	75,374.49	82,540.06
Federal sources	0.00	0.00	0.00	503,082.20	503,082.20	609,085.76
Total Revenue, budgetary basis	551,229.03	551,229.03	592,352.07	812,972.74	812,972.74	874,084.21
Expenditures:						
Instruction	0.00	0.00	0.00	0.00	0.00	0.00
Support services	651,228.87	651,228.87	554,667.05	0.00	0.00	0.00
Non - Instructional services	0.00	0.00	0.00	859,924.99	859,924.99	843,248.62
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
Other Outlays	0.00	0.00	0.00	380.00	380.00	380.00
Total Expenditures, budgetary basis	651,228.87	651,228.87	554,667.05	860,304.99	860,304.99	843,628.62
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	0.00	0.00	137,684.86	0.00	0.00	77,787.84
Other financing sources (uses):						
Bond sale proceeds	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	137,684.86	0.00	0.00	77,787.84
Adjustments to prior year encumbrances	0.00	0.00	0.00	0.00	0.00	0.00
Ending fund balances	\$ 0.00	\$ 0.00	\$ 137,684.86	\$ 0.00	\$ 0.00	\$ 77,787.84

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - CAPITAL PROJECT FUNDS  
 JUNE 30, 2017

	Building Bond Fund	Totals 2017
<u>ASSETS</u>		
Cash and Investments	\$ 883,724.51	\$ 883,724.51
Total Assets	\$ 883,724.51	\$ 883,724.51
 <u>LIABILITIES AND FUND BALANCE</u>		
Liabilities:		
Warrants Payable	\$ 0.00	\$ 0.00
Encumbrances	0.00	0.00
Total Liabilities	0.00	0.00
 Total Fund Balances	 883,724.51	 883,724.51
Total Liabilities and Fund Balances	\$ 883,724.51	\$ 883,724.51

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
 CAPITAL PROJECT FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

	Building Bond Fund	Totals 2017
Revenues:		
Local Sources	\$ 0.00	\$ 0.00
Total Revenues Collected	0.00	0.00
Expenditures:		
Instruction	0.00	0.00
Support Services	0.00	0.00
Non-Instructional Services	0.00	0.00
Capital Outlay	1,264,884.22	1,264,884.22
Total Expenditures	1,264,884.22	1,264,884.22
Excess of Revenues Over (Under) Expenditures	(1,264,884.22)	(1,264,884.22)
Other Financing Sources (Uses):		
Bond Sale Proceeds	1,285,000.00	1,285,000.00
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	20,115.78	20,115.78
Beginning Fund Balances	863,608.73	863,608.73
Ending Fund Balances	\$ 883,724.51	\$ 883,724.51

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
 BECKHAM COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - FIDUCIARY FUNDS  
 JUNE 30, 2017

	<u>Agency Fund</u> Activity Funds	<u>Totals</u> 2017
<u>ASSETS</u>		
Cash and Investments	\$ 136,685.27	\$ 136,685.27
Total Assets	<u>\$ 136,685.27</u>	<u>\$ 136,685.27</u>
<u>LIABILITIES AND FUND BALANCE</u>		
Liabilities:		
Due to Student Groups	\$ 136,685.27	\$ 136,685.27
Total Liabilities	<u>136,685.27</u>	<u>136,685.27</u>
Fund balances:		
Unreserved	<u>0.00</u>	<u>0.00</u>
Total Fund Balances	<u>0.00</u>	<u>0.00</u>
Total Liabilities and Fund Balances	<u>\$ 136,685.27</u>	<u>\$ 136,685.27</u>

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
REGULATORY BASIS  
ALL AGENCY FUNDS  
July 1, 2016 Through June 30, 2017

<u>ASSETS</u>	Beginning Balance As of 7-1-16	Total Receipts	Total Adjustments	Total Disbursements	Ending Balance As of 6-30-17
<u>ACTIVITIES</u>					
Athletic	\$ 11,569.72	\$ 196,029.41	\$ 4,073.40	\$ 202,479.58	\$ 9,192.95
Student Council	439.95	1,425.54	0.00	660.02	1,205.47
Senior Class	2,880.40	1,922.00	(10.00)	3,565.15	1,227.25
Art	45.42	0.00	0.00	0.00	45.42
Junior Class	15,747.03	58,388.30	0.00	56,122.92	18,012.41
Agriculture	25,181.97	92,822.84	1,536.00	111,216.49	8,324.32
Band	1,789.98	27,942.00	454.00	27,529.22	2,656.76
FBLA	65.22	0.00	0.00	65.22	0.00
Chorus	6,150.29	10,455.60	0.00	11,496.39	5,109.50
FCCLA	216.97	1,660.00	0.00	1,697.81	179.16
Junior High	2,321.86	11,765.36	0.00	12,431.00	1,656.22
Annual	7,761.36	7,221.30	(0.60)	9,166.98	5,815.08
Football	9.20	4,255.00	0.00	2,641.56	1,622.64
Adult Student Fund	1,408.51	1,965.86	0.00	879.58	2,494.79
Miscellaneous	818.48	1,101.86	0.00	880.42	1,039.92
High School Library	692.53	206.60	0.00	415.20	483.93
Musical Productions	6,993.65	4,477.19	141.71	5,437.55	6,175.00
Golf	0.00	100.00	0.00	0.00	100.00
Cross Country	3,815.99	11,258.00	0.00	14,614.42	459.57
Tennis	980.41	1,937.00	0.00	2,316.78	600.63
Broadcast Journalism	13,013.66	3,737.00	(1.00)	7,190.30	9,559.36
Grandview	4,664.17	7,869.44	0.00	5,975.13	6,558.48
Gingersnaps	739.84	25,848.70	0.00	25,947.23	641.31
High School	1,396.52	8,019.02	0.00	6,941.25	2,474.29
Clearing	0.00	37,998.29	0.00	37,998.29	0.00
Northeast	3,432.33	5,300.81	0.00	8,733.14	0.00
Fairview Elementary	4,371.19	5,301.79	0.00	9,672.98	0.00
Boys Basketball	84.04	2,500.00	0.00	0.00	2,584.04
ECHS Honor Society	1,876.37	1,898.00	0.00	2,227.95	1,546.42
Middle School Facs	125.70	1,231.82	0.00	1,297.16	60.36
Pioneer	1,690.00	7,696.95	50.00	645.00	8,791.95
BRIC	0.00	0.00	0.00	0.00	0.00
GV Student Council	1,124.83	1,961.00	0.00	1,902.40	1,183.43
Lunch	0.00	183,135.78	(26.10)	183,109.68	0.00
Tech-Ed	224.63	1,808.79	75.00	2,096.33	12.09
Community Services	0.00	98,374.50	(1,325.00)	97,049.50	0.00
Intermediate Student Council	709.62	0.00	0.00	709.62	0.00
Grandview Student-Science	2,193.58	5,610.00	0.00	5,413.28	2,390.30
Elementary Annual	5,253.66	9,100.00	786.03	7,940.17	7,199.52
Girls Soccer	0.00	1,320.00	0.00	145.00	1,175.00
Pioneer Center	5,000.00	35,855.99	235.04	36,091.03	5,000.00
Special Services	804.28	1,072.03	0.00	798.48	1,077.83
Girls Basketball	38.96	5,922.00	0.00	3,845.28	2,115.68
Soccer	1,699.69	2,752.95	0.00	2,110.31	2,342.33
Athletic Concession	24.78	0.00	0.00	24.78	0.00
Baseball	3,184.95	12,428.50	0.00	12,768.49	2,844.96
Science - Math	157.38	0.00	0.00	157.38	0.00
Softball	560.17	8,724.15	200.00	8,032.69	1,451.63
Grandview Library	3,899.55	4,807.73	0.00	4,425.28	4,282.00
Junior High Student Council	75.89	0.00	0.00	0.00	75.89
Junior High Cheerleading	994.10	7,663.17	0.00	7,575.36	1,081.91
Junior High Library	505.70	1,079.92	0.00	1,019.89	565.73
Junior High Yearbook	6,605.58	3,017.00	(70.00)	5,363.53	4,189.05
Wrestling	670.71	1,572.00	0.00	1,236.46	1,006.25
Alternative Student Fund	424.84	0.00	0.00	424.84	0.00
Scholarship Fund	19.64	1,400.00	0.00	1,400.00	19.64
Track	0.00	254.80	0.00	200.00	54.80
<b>TOTAL ASSETS</b>	<b>\$ 154,455.30</b>	<b>\$ 930,195.99</b>	<b>\$ 6,118.48</b>	<b>\$ 954,084.50</b>	<b>\$ 136,685.27</b>
<u>LIABILITIES</u>					
Due to Student Groups	\$ 154,455.30	\$ 930,195.99	\$ 6,118.48	\$ 954,084.50	\$ 136,685.27
<b>TOTAL LIABILITIES</b>	<b>\$ 154,455.30</b>	<b>\$ 930,195.99</b>	<b>\$ 6,118.48</b>	<b>\$ 954,084.50</b>	<b>\$ 136,685.27</b>

**SUPPLEMENTARY INFORMATION**

**OF**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA**

ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2017

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA #	Grantor's Number	Approved Amount	Balance at July 1, 2016	Receipts	Expenditures	Balance at June 30, 2017
<i>U.S. Department of Education Direct Programs:</i>							
Title VII, Part A Indian Education	84.060	561	\$ 33,644.00	\$ (4,732.38)	\$ 36,663.53	\$ 31,931.15	\$ 0.00
<i>Passed Through State Department of Education:</i>							
<b>2015-2016 Programs</b>							
Title I	84.010	511	0.00	(159,330.89)	159,330.89	0.00	0.00
Title I, Part D, Subpart 2, Local Delinquent Program	84.010	532	0.00	(1,575.15)	1,575.15	0.00	0.00
Title II, Part A - Improving Teacher Quality	84.367	541	0.00	(16,696.33)	16,696.33	0.00	0.00
Title III, Part A	84.365	572	0.00	(5,947.03)	5,947.03	0.00	0.00
Title VI, Part B - Rural & Low Income	84.358	587	0.00	(9,976.01)	9,976.01	0.00	0.00
IDEA-Part B, Flow Through	84.027	621	0.00	(133,116.87)	133,116.87	0.00	0.00
IDEA-Part B, Flow Through, Private	84.027	625	0.00	(929.49)	929.49	0.00	0.00
IDEA-Part B, Preschool	84.173	641	0.00	(2,879.75)	2,879.75	0.00	0.00
Adult Basic Education	84.002	731	0.00	(14,892.01)	14,892.01	0.00	0.00
Total State Department of Education			0.00	(345,343.53)	345,343.53	0.00	0.00
<b>2016-2017 Programs</b>							
Title I	84.010	511	538,451.74	0.00	376,060.66	468,901.65	(92,840.99)
Title I, School Support	84.010	515	8,000.00	0.00	4,672.00	4,672.00	0.00
Title I, Academic Achievement	84.010	517	44,274.00	0.00	44,274.00	0.00	44,274.00
Title I, Part D, Subpart 2, Local Delinquent Program	84.010	532	5,295.17	0.00	4,573.26	4,573.26	0.00
Title II, Part A - Improving Teacher Quality	84.367	541	72,028.99	0.00	22,297.36	31,051.25	(8,753.89)
Title III, Part A	84.365	572	16,554.50	0.00	10,331.55	13,431.55	(3,100.00)
Title VI, Part B - Rural & Low Income	84.358	587	66,742.18	0.00	38,012.73	48,633.99	(10,621.26)
IDEA-Part B, Flow Through	84.027	621	380,971.80	0.00	315,870.35	379,285.86	(63,415.51)
IDEA-Part B, Flow Through, Private	84.027	625	5,658.96	0.00	0.00	885.00	(885.00)
IDEA-Part B, Preschool	84.173	641	7,888.64	0.00	6,572.62	7,886.38	(1,313.76)
Adult Basic Education	84.002	731	104,791.34	0.00	59,544.86	82,657.39	(23,112.53)
Total State Department of Education			1,250,657.32	0.00	882,209.39	1,041,978.33	(159,768.94)
Total U.S. and State Department of Education			1,284,301.32	(350,075.91)	1,264,216.45	1,073,909.48	(159,768.94)
<i>Passed Through OK State Regents for Higher Education:</i>							
Gear Up	84.334	771	94,423.00	9,491.72	87,887.27	83,767.18	13,611.81
<i>Passed Through OK Dept. of Rehabilitation:</i>							
Job Training OJT	84.126	456	870.70	0.00	870.70	870.70	0.00
<i>Passed Through OK Dept. of Vocational &amp; Technical Education:</i>							
Carl D Perkins - Secondary	84.048	421	24,657.00	(6,910.71)	24,776.32	17,865.61	0.00
<i>U.S. Department of Agriculture:</i>							
<i>Cash Assistance:</i>							
National School Lunch Program	10.555	763	451,721.78	59,726.16	451,721.78	511,447.22	0.72
School Breakfast Program	10.553	764	157,363.98	9,399.40	157,363.98	166,717.94	45.44
Professional Standards for School Nutrition	10.547	767	300.00	300.00	0.00	0.00	300.00
<i>Non-Cash Assistance (Commodities):</i>							
National School Lunch Program	10.555	n/a	56,126.94	0.00	56,126.94	56,126.94	0.00
Total U.S. Department of Agriculture			665,512.70	69,425.56	665,212.70	734,292.10	346.16
Total Federal Assistance			\$ 1,949,814.02	\$ (278,069.34)	\$ 2,042,963.44	\$ 1,910,705.07	\$ (145,810.97)

**Notes to Schedule of Expenditures of Federal Awards**

**Basis of Presentation** - The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Elk City Independent School District No. 06, Beckham County, Oklahoma under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2, *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Elk City Independent School District No. 06, Beckham County, Oklahoma, it is not intended to and does not present the financial position, changes in net position, or cash flows of Elk

**Summary of Significant Accounting Policies** - Expenditures reported in the Schedule are reported on the regulatory basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Nonmonetary assistance in the form of commodities is reported in the Schedule at the fair market value of the commodities received and disbursed. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The District has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. Also, there were no awards passed

**REPORTS ON INTERNAL CONTROL AND ON COMPLIANCE**

**OF**

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA**



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL  
RICK D. MILLER

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WEATHERFORD, OK 73096  
580-772-3596  
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Honorable Board of Education  
Elk City Independent School District No. 06  
Elk City, Beckham County, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the fund type and account group financial statements-regulatory basis of Elk City Independent School District No. 06, Oklahoma, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Elk City Independent School District No. 06, Oklahoma's basic financial statements, and have issued our report thereon dated December 6, 2017. As stated in our report, our opinion was adverse with respect to the financial statements not being prepared in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education. In addition, our opinion was qualified because the omission of the General Fixed Assets Account Group results in an incomplete presentation with respect to the financial statements being prepared following the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education.

***Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered Elk City Independent School District No. 06, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a

combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### *Compliance and Other Matters*

As part of obtaining reasonable assurance about whether Elk City Independent School District No. 06, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* in the United States of America.

### *Purpose of this Report*

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL AND MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
December 6, 2017



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL  
RICK D. MILLER

204 E. FRANKLIN - P.O. BOX 507  
WEATHERFORD, OK 73096  
580-772-3596  
FAX 580-772-3085

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

To the Honorable Board of Education  
Elk City Independent School District No. 06  
Elk City, Beckham County, Oklahoma

***Report on Compliance for Each Major Federal Program***

We have audited Elk City Independent School District No. 06, Oklahoma's compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Elk City Independent School District No. 06, Oklahoma's major federal programs for the year ended June 30, 2017. Elk City Independent School District No. 06, Oklahoma's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of Elk City Independent School District No. 06, Oklahoma's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Elk City Independent School District No. 06, Oklahoma's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Elk City Independent School District No. 06, Oklahoma's compliance.

### *Opinion on Each Major Federal Program*

In our opinion, Elk City Independent School District No. 06, Oklahoma, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

### *Report on Internal Control over Compliance*

Management of Elk City Independent School District No. 06, Oklahoma, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Elk City Independent School District No. 06, Oklahoma's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL AND MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
December 6, 2017

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2017**

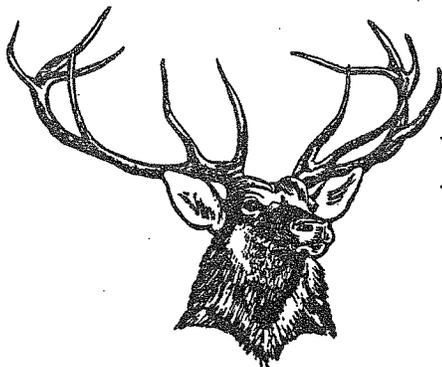
**SUMMARY OF AUDITOR'S RESULTS**

<b>TYPE OF REPORT ISSUED ON THE FINANCIAL STATEMENTS IN ACCORDANCE WITH GAAP:</b>	Adverse Opinion
<b>MATERIAL WEAKNESSES IDENTIFIED IN INTERNAL CONTROL OVER FINANCIAL REPORTING:</b>	No
<b>SIGNIFICANT DEFICIENCIES IDENTIFIED IN INTERNAL CONTROL OVER FINANCIAL REPORTING THAT ARE NOT CONSIDERED TO BE MATERIAL WEAKNESSES:</b>	No
<b>DISCLOSURES OF NONCOMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS:</b>	None Reported
<b>MATERIAL WEAKNESSES IDENTIFIED IN INTERNAL CONTROL OVER MAJOR FEDERAL AWARD PROGRAMS:</b>	No
<b>SIGNIFICANT DEFICIENCIES IDENTIFIED IN INTERNAL CONTROL OVER MAJOR FEDERAL AWARD PROGRAMS THAT ARE NOT CONSIDERED TO BE MATERIAL WEAKNESSES:</b>	No
<b>TYPE OF REPORT ISSUED ON COMPLIANCE FOR MAJOR FEDERAL AWARD PROGRAMS:</b>	Unqualified Opinion
<b>AUDIT FINDINGS REQUIRED TO BE REPORTED IN ACCORDANCE WITH THE UNIFORM GUIDANCE 2 CFR SECTION 200.516 (A):</b>	No
<b>MAJOR PROGRAMS:</b>	<ul style="list-style-type: none"> <li>84.010 Title I</li> <li>84.010 Title I, School Support</li> <li>84.010 Title I, Academic Achievement</li> <li>84.010 Title I Part D Subpart 2 Local Delinquent</li> <li>84.027 IDEA-B Flow Through</li> <li>84.027 IDEA-B Flow Through Private</li> <li>84.173 IDEA-B Preschool</li> </ul>
<b>DOLLAR THRESHOLD USED TO DISTINGUISH BETWEEN TYPE A AND B PROGRAMS:</b>	\$750,000
<b>QUALIFIED LOW-RISK AUDITEE:</b>	No
<b>FINDINGS – FINANCIAL STATEMENTS AUDIT:</b>	None Reported
<b>FINDINGS &amp; QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT:</b>	None Reported

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06**  
**BECKHAM COUNTY, OKLAHOMA**  
**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS**  
**JUNE 30, 2017**

- 2016-001      During our audit of the federal programs, we noted that some of the equipment purchased with federal funds was not properly labeled as required by the federal program guidelines. All equipment purchased with federal funds should be labeled with the name of the federal program and the fiscal year the equipment was purchased in for tracking purposes.
- 2016-002      During our audit of the federal programs, we noted an instance where the District recorded expenses in the accounting system for a federal project that did not match what was claimed and reimbursed or paid by federal monies. FEMA expenditures were not coded to the proper project code. Amounts reported in the Oklahoma Cost Accounting System for each federal project must match federal revenues. The District should put controls in place to ensure that OCAS expenditures match federal monies received. Expenditures were corrected in OCAS prior to final reports being submitted to the Oklahoma State Department of Education.
- 2016-003      During our audit of the payroll records, we noted some extra duty pay where remunerations for services exceeding \$500.00 did not have a written extra duty contract as required by Title 70 Section 5-123 of the Oklahoma statutes. No expenditure involving an amount greater than Five Hundred Dollars (\$500.00) shall be made by a board of education except in accordance with the provisions of a written contract.
- 2016-004      During our audit of the payroll records, we noted where the Oklahoma new hire report was not being completed in all cases. The form should be submitted for all new employees to comply with the laws of the State of Oklahoma.
- 2016-005      During our audit of the Activity Fund, we found that money being receipted by several of the Activity Fund sponsors was not being forwarded to the Activity Fund custodian on a timely basis. Sponsors should turn in their money daily so that per 70 O.S. 5-129 the Activity Fund custodian can determine if money is required to be deposited on that business day.
- 2016-006      During our audit of the bond fund, we noted instances where invoices were dated before the purchase orders were approved. All purchase orders must be approved by the purchasing agent to allow any purchase to be made or any order placed. Funds are not to be obligated without authorization by the purchasing agent. Policies should be enforced to follow procedures as provided by law.

The District implemented procedures and controls to correct prior year audit comments 2016-002, 2016-003, 2016-004, and 2016-006. However, there were instances of reoccurrence in the current fiscal year of prior year comments 2016-001 and 2016-005.



# ELK CITY PUBLIC SCHOOLS

222 West Broadway • Elk City, Oklahoma 73644

Phone (580) 225-0175 • Fax (580) 225-8644

[www.elkcitieschools.com](http://www.elkcitieschools.com)

January 9, 2017

Britton, Kuykendall & Miller  
204 E Franklin  
P.O. Box 507  
Weatherford, OK 73096

This letter is in response to the 2015-2016 school year audit comments.

- 2016-001      Procedures will be implemented for tracking and labeling all equipment purchased for Elk City Public Schools.
- 2016-002      After receiving the FEMA Revenue, we failed to go back and recode expenditures to match. We will now do a quarterly comparison of Federal Revenue received and Federal Expenditures to make sure they match.
- 2016-003      Extra Duty contracts are in the process of being printed for applicable employees for the 2016-2017 year.
- 2016-004      We are working to improve our office procedures to make sure that all new hire employees are reported.
- 2016-005      All Activity Fund Sponsors have been directed to turn in money daily so money can be deposited at the bank in a more timely manner.
- 2016-006      Approved Purchase Orders for all funds will be in place before any order is placed.

Sincerely,

Rick Garrison  
Superintendent  
Elk City Public Schools

Elk City Public Schools will not discriminate on the basis of race, color, national origin, religion, gender, disability or age.

Administration Office	Pioneer Elementary	Northeast Elementary	Fairview Elementary	Grandview Elementary	Middle School	Intermediate High	High School
580.225.0175	580.225.7722	580.225.0194	580.225.2590	580.225.2687	580.225.5043	580.225.0476	580.225.0105
580.225.8644 Fax	580.225.7722 Fax	580.225.0194 Fax	580.225.8812 Fax	580.225.2687 Fax	580.225.5043 Fax	580.225.0208 Fax	580.225.1359 Fax

**ELK CITY INDEPENDENT SCHOOL DISTRICT NO. 06  
BECKHAM COUNTY, OKLAHOMA  
SCHEDULE OF ACCOUNTANTS' PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2016 THROUGH JUNE 30, 2017**

State of Oklahoma    )  
                                  ) ss  
County of Custer     )

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountants' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Elk City Independent School District No. 06 for the audit year 2016-2017.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

By *Rich Miller*

Subscribed and sworn to before me this *10<sup>th</sup>* day of *December*, 2017.

*Patty Klein*  
NOTARY PUBLIC

