EMPIRE INDEPENDENT SCHOOL DISTRICT NO. 21

STEPHENS COUNTY, OKLAHOMA

JUNE 30, 2014

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STEPHENS COUNTY, OKLAHOMA

JUNE 30, 2014

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* The required internal control, compliance, and schedule of findings and questioned costs are required by Government Auditing Standards and OMB Circular A-133 when a single audit is applicable

EMPIRE INDEPENDENT SCHOOL DISTRICT NO. I-21, STEPHENS COUNTY SCHOOL DISTRICT OFFICIALS June 30, 2014

BOARD OF EDUCATION

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Member

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SUPERINTENDENT OF SCHOOLS

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SCHOOL DISTRICT TREASURER

Paula Freese



CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Empire Independent School District #21 Stephens County, Oklahoma

Board Members:

Report on Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the **Empire Independent School District #21**, Stephens County, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements which collectively comprise the district's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, the financial statements are prepared by **Empire Independent School District #21** Stephens County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of **Empire Independent School District #21**, Stephens County, Oklahoma, as of June 30, 2014, or the changes in its financial position, for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Empire Independent School District**, #21, Stephens County, Oklahoma as of June 30, 2014, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

Other Matters Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Empire Independent School District #21**, **Stephens County, Oklahoma's** basic financial statements. The combining statements – regulatory basis, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the *Oklahoma Department of Education* and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements.

The combining financial statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2014, on our consideration of the **Empire Independent School District**, **#21**, **Stephens County**, **Oklahoma's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering **Empire Independent School District**, **#21**, **Stephens County**, **Oklahoma's** internal control over financial reporting and compliance.

Ongel, Johnston + Blosingeme, P.C.

Chickasha, Oklahoma December 10, 2014

COMBINED FINANCIAL STATEMENTS

Empire School District No.I-021, Stephens County, Oklahoma Combined Statement of Assets, Liabilities and Fund Balances Regulatory Basis - All Fund Types and Account Groups For the Year Ending June 30, 2014

			Gov	vernmental F	und	Types			Fiduciary Fund Types		Account Group		Total (Memorandum Only)
ASSETS	_	General	· -	Special Revenue		Debt Service	_	Capital Projects	Trust and Agency		eneral Long- Term Debt	_	June 30, 2014
Cash and Cash Equivalents Investments Amounts Available in Debt Service Fund Amounts to be Provided for Retirement	\$	594,042 0 0	\$	49,971 0 0	\$	55,628 0 0	\$	191,804 0 0	\$ 102,519 0 0	\$	0 0 55,628	\$	993,965 0 55,628
of General Long-Term Debt Amounts to be Provided For Capitalized		0		0		0		0	0		434,372		434,372
Lease Agreements	_	0		0	-	0	_	0	0	_	348,216	_	348,216
Total Assets	\$_	594,042	\$	49,971	\$_	55,628	\$_	191,804	\$ 102,519	\$_	838,216	\$_	1,832,181
LIABILITIES AND FUND BALANCE													
Liabilities: Warrants Payable Reserve for Encumbrances Due to Activity Groups Due to Alumni Fund General Obligation Bonds Payable Capitalized Lease Obligations Payable	\$	128,036 12,522 0 0 0 0	\$	1,026 0 0 0 0 0	\$	0 0 0 0 0	\$	0 8,087 0 0 0 0	\$ 0 0 102,154 365 0 0	\$	0 0 0 490,000 348,216	\$	129,062 20,609 102,154 365 490,000 348,216
Total Liabilities	\$_	140,558	\$_	1,026	\$_	0	\$_	8,087	\$ 102,519	\$_	838,216	\$_	1,090,406
Fund Balances: Restricted For: Debt Service Capital Projects Building Programs Child Nutrion Programs Cooperative Fund Unassigned	\$	0 0 0 0 453,484	\$	0 0 12,698 36,247 0 0	\$	55,628 0 0 0 0 0	\$	0 183,718 0 0 0 0	\$ 0 0 0 0 0	\$	0 0 0 0 0	\$	55,628 183,718 12,698 36,247 0 453,484
Total Fund Balances	\$_	453,484	\$	48,945	\$_	55,628	\$_	183,718	\$ 0	\$_	0	\$_	741,775
Total Liabilities and Fund Balances	\$_	594,042	\$	49,971	\$_	55,628	\$_	191,804	\$ 102,519	\$_	838,216	\$_	1,832,181

The notes to the financial statements are an integral part of this statement.

Empire School District No.I-021, Stephens County, Oklahoma Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - All Governmental Fund Types For the Year Ending June 30, 2014

			Governmental F	und Types		Totals (Memorandum Only)
Revenue Collected:		General	Special Revenue	Debt Service	Capital Projects	June 30, 2014
Local Sources	\$	466,248 \$	62,303 \$	259,249 \$	0 \$	
Intermediate Sources	Ψ	90,324	02,000 \$	200,240 ¢ 0	0	90,324
State Sources		2,166,289	2,904	72	0	2,169,265
Federal Sources		238,475	708,551	0	0	947,025
Non-Revenue Receipts		200,470	0	0	0	0
·	- •					
Total Revenue Collected	⊅ _	2,961,336 \$	773,757 \$	259,321 \$	\$	3,994,414
Expenditures Paid:						
Instruction	\$	1,753,296 \$	0\$	0\$	5,594 \$	
Support Services		1,088,555	60,740	0	70,395	1,219,690
Operation of Non-Instructional Services		65,673	178,933	0	0	244,605
Facilities Acquisition and Construction		2,905	439,508	0	136,638	579,051
Other Outlays		0	0	0	0	0
Other Uses		0	0	0	0	0
Repayments		0	0	0	0	0
Interest Paid on Warrants and Bank Charges Debt Service:		0	0	0	0	0
Principal Retirement		0	0	245,000	0	245,000
Interest and Fiscal Agent Fees	_	0	0	13,751	0	13,751
Total Expenditures Paid	\$_	2,910,428 \$	679,180 \$	258,751 \$	212,627_\$	4,060,987
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to						
Prior Year Encumbrances	\$_	50,908 \$	94,577_\$_	<u> </u>	(212,627) \$	(66,573)
Adjustments to Prior Year Encumbrances	\$_	5,393 \$	0 \$	0 \$	0_\$	5,393
Other Financing Sources (Uses):						
Estopped Warrants	\$	0\$	0\$	0\$	0 \$	0
Bond Proceeds	Ŧ	0	0	0	0	0
Transfers In		0 0	56,256	0	0	56,256
Transfers Out		0	00,200	0	0	00,200
	-	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Other Financing Sources (Uses)	\$_	0 \$	56,256_\$	0_\$_	0_\$	56,256
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing						
Sources (Uses)	\$	56,301 \$	150,833 \$	569 \$	(212,627) \$	(4,924)
Fund Balance - Beginning of Year	_	397,184	(101,889)	55,059	396,345	746,699
Fund Balance - End of Year	\$_	453,484 \$	48,945 \$	55,628 \$	183,718_\$	741,775

The notes to the financial statements are an integral part of this statement.

Empire School District No.I-021, Stephens County, Oklahoma Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types For the Year Ending June 30, 2014

		G	eneral Fund			Special Revenue Funds				Debt Service Fund			
		Original	Final			Original	Final			Original	Final		
Revenue Collected:	_	Budget	Budget	Actual	_	Budget	Budget	Actual	_	Budget	Budget	Actual	
Local Sources	\$	399,281 \$	399,281 \$	466,248	\$	57,026 \$	57,026 \$	62,303	\$	249,565 \$	249,565 \$	259,321	
Intermediate Sources		77,600	77,600	90,324		0	0	0		0	0	0	
State Sources		2,007,404	2,007,404	2,166,289		2,600	2,600	2,904		0	0	0	
Federal Sources		69,495	69,495	238,475		740,846	740,846	708,551		0	0	0	
Non-Revenue Receipts	_	0	0	0	_	0	0	0	_	0	0	0	
Total Revenue Collected	\$_	2,553,780 \$	2,553,780 \$	2,961,336	\$_	800,472 \$	800,472 \$	773,757	\$_	249,565 \$	249,565 \$	259,321	
Expenditures Paid:													
Instruction	\$	1,929,546 \$	1,929,546 \$	1,753,296	\$	0\$	0\$	0	\$	0\$	0\$	0	
Support Services		891,515	891,515	1,088,555		57,026	57,026	60,740		0	0	0	
Operation of Non-Instructional Services		63,937	63,937	65,673		184,526	184,526	178,933		0	0	0	
Facilities Acquisition and Construction		20,965	20,965	2,905		504,032	504,032	439,508		0	0	0	
Other Outlays		0	0	0		0	0	0		304,623	304,623	258,751	
Other Uses		0	0	0		0	0	0		0	0	0	
Repayments		0	0	0		0	0	0		0	0	0	
Interest Paid on Warrants and Bank Charge	s	0	0	0		0	0	0		0	0	0	
Total Expenditures Paid	\$	2,905,964 \$	2,905,964 \$	2,910,428	\$	745,583 \$	745,583 \$	679,180	\$	304,623 \$	304,623 \$	258,751	
Excess of Revenues Collected Over (Under)													
Expenditures Paid Before Adjustments to													
Prior Year Encumbrances	\$	(352,184) \$	(352,184) \$	50,908	\$	54,889 \$	54,889 \$	94,577	\$	(55,059) \$	(55,059) \$	569	
	• -				• -		<u> </u>	-)-	· _	(<u>(/</u> +		
Adjustments to Prior Year Encumbrances	\$_	0 \$	0 \$	5,393	\$_	0 \$	0 \$	0	\$_	0_\$	0 \$	0	
Other Financing Sources (Uses):													
Estopped Warrants	\$	0\$	0\$	0	\$	0\$	0 \$	0	\$	0 \$	0\$	0	
Transfers In		0	0	0		47,000	47,000	56,256		0	0	0	
Transfers Out		(45,000)	(45,000)	0		0	0	0		0	0	0	
Total Other Financing Sources (Uses)	\$	(45,000) \$	(45,000) \$	0	\$	47,000 \$	47,000 \$	56,256	\$	0 \$	0 \$	0	
Excess (Deficiency) of Revenue Collected													
Over Expenditures Paid and Other Financin	q												
Sources (Uses)	\$	(397,184) \$	(397,184) \$	56,301	\$	101,889 \$	101,889 \$	150,833	\$	(55,059) \$	(55,059) \$	569	
Fund Balance - Beginning of Year	_	397,184	397,184	397,184	_	(101,889)	(101,889)	(101,889)		55,059	55,059	55,059	
Fund Balance - End of Year	\$	(0) \$	(0) \$	453,484	\$	(0) \$	(0) \$	48,945	\$	0_\$	\$_	55,628	

The notes to the financial statements are an integral part of this statement.

Note 1 - Summary of Significant Accounting Policies

The basic financial statements of the Empire Public Schools Independent District No. 21, Stephens County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

1.A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

1.B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, Governmental Fund Types, (continued)

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

1. General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

2. Special Revenue Funds - The Special Revenue Funds of the District consist of the Building Fund and the Child Nutrition Fund.

<u>Building Fund</u> - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

<u>Child Nutrition Fund</u> - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

3. Debt Service Fund - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

4. **Capital Projects Fund** - The Capital Projects Fund consists of the District's 2011 Building and Transportation Bond Issues. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and purchasing transportation equipment.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, (continued)

Agency Funds - The Agency Fund consist of the School Activities fund and the Alumni Center fund

<u>Activity Fund</u> – The Activity fund is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

<u>Alumni Center Fund</u> – The Alumni Center Fund consist of monies collected by donations to build an Alumni Center.

Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

<u>1. General long-term Debt Account Group</u> - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

<u>2. General Fixed Asset Account Group</u> - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

1.C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

Note 1 - Summary of Significant Accounting Policies, (continued)

1.C. Basis of Accounting and Presentation, (continued)

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

1.E. Assets, Liabilities and Fund Equity

<u>Cash and Cash Equivalents</u> – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

<u>Property Tax Revenues</u> – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

<u>Inventories</u> – The value of consumable inventories at June 30, 2014, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

<u>Compensated Absences</u> - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the amount is not material to the financial statements.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> - In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned or unassigned*, as appropriate.

Restricted fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

Committed fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

Unassigned fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

1.F. Revenue, Expenses, and Expenditures

<u>State Sources</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2014:

				Carrying
			_	Value
Deposits				
Demand Deposits			\$	1,001,768
Time Deposits			_	0
Total Deposits			\$	1,001,768
Investments			-	
	Credit Rating	Maturity	_	Fair Value
			\$	0
Total Investments			\$	0
Reconciliation to the Combined Statem	ent of Assets, Liabil	ities and Equity	-	
Cash and Cash Equivalents			\$	993,965
Activity Fund Outstanding Checks/De	eposits in Transit			7,803
Total Deposits and Investments			\$	1,001,768

Custodial Credit Risk – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2014, the District was not exposed to custodial credit risk as defined above.

Investment Credit Risk – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.

2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..

3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.

4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.

5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.

7. Warrants, bonds or judgments of the school district.

8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.

9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2014, as defined above.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2014, the District had no concentration of credit risk as defined above.

Note 3 - General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and capital lease purchases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

Note 3 - General Long-term Debt, (continued)

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2014:

	Bonds	Capital Lease	Compensated	
	Payable	Obligations	Absences	Total
Balance July 1, 2013	\$ 735,000 \$	50,613 \$	0	\$ 785,613
Additions	0	304,750	0	304,750
Retirements	245,000	7,147	0	252,147
Balance, June 30, 2014	\$ 490,000 \$	348,216 \$	0	\$ 838,216

A brief description of the outstanding general obligation bond issues at June 30, 2014, is set forth below:

	Interest Rate	Maturity Date	 Amount Issued	Amount Outstanding
2011 Building Bonds 2007 Building Bonds	1.35-1.8% 3.60 to 5.00%	July 1, 2016 Dec 1, 2015	\$ 760,000 S 310,000	\$ 400,000 90,000
Totals			\$ 1,070,000	490,000

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

		Principal	Interest	Total
2011 Building Bonds	_			
2014-15	\$	200,000 \$	6,600 \$	206,600
2015-16		200,000	3,600	203,600
Sub Total	\$	400,000 \$	10,200 \$	410,200
2007 Building Bonds				
2014-15	\$	45,000 \$	2,497 \$	47,497
2015-16		45,000	833	45,833
Sub Total	\$	90,000 \$	3,330 \$	93,330
Total Bonds	\$_	490,000 \$	13,530 \$	503,530

Interest expense on bonds payable incurred during the current year totaled \$13,751.

The District has entered into lease agreements as lessee for financing the acquisition of school buses, heat and air equipment, and other equipment. These lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it they have been recorded at the present value of the future minimum lease payments. These leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

Note 3 - General Long-term Debt, (continued)

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above leases. The schedule of future minimum lease payments under the capital leases and the present value of the net minimum lease payments at June 30, is as follows:

Year Ending June 30		Heat & Air Equipment	Lease Buses	Equipment	Total
2015	\$_	38,250 \$	7,859 \$	313,355 \$	359,464
Total	\$_	38,250 \$	7,859 \$	313,355 \$	359,464
Less: Amount Representing Interest		(2,250)	(393)	(8,605)	(11,248)
Present Value of Future Minimum Lease Payments	\$	36,000 \$	7,466	304,750 \$	348,216

Note 4 - Employee Retirement System

Plan Description - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

Funding Policy - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2014. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2014, 2013, and 2012 were \$176,675, \$175,961, and \$166,650, respectively.

Note 4 - Employee Retirement System, (continued)

The compensation for employees covered by the System for the year ended June 30, 2014 was \$1,833,241; the District's total compensation was \$2,159,847. In addition to the District's 9.50% contributions, the District was required to pay into the System 8.25% of compensation arising from federal grants \$10,073 .There were \$98,966, contributions made by employees during the year ended June 30, 2014.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2013, is as follows:

Total pension obligation	\$ 18,973,166,739
Net assets available for benefits, at cost	10,861,057,537
Nonfunded pension benefit obligation	<u>\$ 8,112,109,202</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2013. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

Note 5 - Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

Note 6 – Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. The District had the following insurance coverage during the year: Commercial property - \$15,289,957; general liability - \$2,000,000; Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the school reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSAG according to an established

Note 6 – Risk Management, (continued)

payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five year. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss in limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

The District is also a member of the Oklahoma Public Schools Unemployment Compensation Program. In this program the District is required to contribute 1.6% of their taxable payroll for unemployment insurance. The funds for each district are kept separate and districts can contribute more than 1.6% of their payroll if they elect to. The money contributed by each District earns interest and is fully insured. If the District has claims in excess of the amount in their account they would be liable for the excess.

Note 7 - Use of Estimates

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 8 – Surety Bonds

The District has a position schedule bond with the Western Surety Company bond number 69974562 which is for the term September 20, 2013 to September 20, 2014, and covers the following employees:

Superintendent	\$100,000
Treasurer/Minutes Clerk	50,000
Encumbrance Clerk/Activity Fund Clerk/Custodian	5,000
(3) Assistant Activity Fund Custodians	1,000

OTHER SUPPLEMENTAL INFORMATION

Empire School District No.I-021, Stephens County, Oklahoma Combining Statement of Assets, Liabilities and Fund Balances Regulatory Basis - All Special Revenue Funds For the Year Ending June 30, 2014

ASSETS	-	Building Fund	. <u>-</u>	Child Nutrition Fund	-	Total June 30, 2014
Cash and Cash Equivalents Investments	\$	12,698 0	\$	37,273 0	\$	49,971 0
Total Assets	\$	12,698	\$	37,273	\$	49,971

LIABILITIES AND FUND BALANCE

Liabilities: Warrants Payable Reserve for Encumbrances	\$ 0 0	\$ 1,026 0	\$ 1,026 0
Total Liabilities	\$ 0	\$ 1,026	\$ 1,026
Fund Balances: Restricted	\$ 12,698	\$ 36,247	\$ 48,945
Total Fund Balances	\$ 12,698	\$ 36,247	\$ 48,945
Total Liabilities and Fund Balances	\$ 12,698	\$ 37,273	\$ 49,971

Exhibit A-1

Empire School District No.I-021, Stephens County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - Special Revenue Funds For the Year Ending June 30, 2014

(101,889)

48,945

	_	Building Fund		Child Nutrition Fund		Total June 30, 2014
Revenue Collected:						
Local Sources	\$	62,303	\$		\$	62,303
Intermediate Sources		0		0		0
State Sources		0		2,904		2,904
Federal Sources		586,457		122,094		708,551
Non-Revenue Receipts	-	0		0		0
Total Revenue Collected	\$_	648,760	\$_	124,997	\$_	773,757
Expenditures Paid:						
Instruction	\$	0	\$	0	\$	0
Support Services	Ŧ	60,740	Ŧ	0	Ŧ	60,740
Operation of Non-Instructional Services		0		178,933		178,933
Facilities Acquisition and Construction		439,508		0		439,508
Other Outlays		0		0		0
Other Uses		0		0		0
Repayments		0		0		0
Interest Paid and Bank Charges	-	0		0		0
Total Expenditures Paid	\$_	500,248	\$_	178,933	\$	679,180
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$_	148,512	\$_	(53,935)	\$_	94,577
Adjustments to Prior Year Encumbrances	\$_	0	\$_	0	_\$_	0
Other Financing Sources (Uses):			•		•	
Estopped Warrants Transfers In	\$	0	\$		\$	0
Transfers Out		0		56,256 0		56,256 0
Transiers Out	-	0		0		0
Total Other Financing Sources (Uses)	\$_	0	\$	56,256	\$	56,256
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$	148,512	\$	2,321	\$	150,833

Fund Balance - Beginning of Year

Fund Balance - End of Year

(135,814)

\$_

12,698 \$

33,926

36,247 \$

Empire School District No.I-021, Stephens County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances

Special Revenue Funds - Budget and Actual For the Year Ending June 30, 2014

		Bi	uilding Fund			Chil	d Nutrition Fund				Total	
		Original	Final			Original	Final			Original	Final	
Revenue Collected:		Budget	Budget	Actual		Budget	Budget	Actual		Budget	Budget	Actual
Local Sources	\$	57,026 \$	57,026 \$	62,303	\$	0 \$	0 \$	0	\$	57,026 \$	57,026 \$	62,303
Intermediate Sources		0	0	0		0	0	0		0	0	0
State Sources		0	0	0		2,600	2,600	2,904		2,600	2,600	2,904
Federal Sources		639,846	639,846	586,457		101,000	101,000	122,094		740,846	740,846	708,551
Non-Revenue Receipts		0	0	0		0	0	0		0	0	0
Total Revenue Collected	\$	696,872 \$	696,872 \$	648,760	\$	103,600 \$	103,600 \$	124,997	\$	800,472 \$	800,472 \$	773,757
Expenditures Paid:												
Instruction	\$	0\$	0\$	0	\$	0\$	0\$	0	\$	0\$	0\$	0
Support Services		57,026	57,026	60,740		0	0	0		57,026	57,026	60,740
Operation of Non-Instructional Services		0	0	0		184,526	184,526	178,933		184,526	184,526	178,933
Facilities Acquisition and Construction		504,032	504,032	439,508		0	0	0		504,032	504,032	439,508
Other Outlays		0	0	0		0	0	0		0	0	0
Other Uses		0	0	0		0	0	0		0	0	0
Repayments		0	0	0		0	0	0		0	0	0
Interest Paid		0	0	0		0	0	0		0	0	0
Total Expenditures Paid	\$	561,058 \$	561,058 \$	500,248	\$	184,526 \$	184,526 \$	178,933	\$	745,583 \$	745,583 \$	679,180
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to												
Prior Year Encumbrances	¢	135,814 \$	135,814 \$	148,512	\$	(80,926) \$	(80,926) \$	(53,935)	\$	54,889 \$	54,889 \$	94,577
Thor rear Encumbrances	Ψ	155,614 φ	<u>155,014</u> ψ	140,012	Ψ_	(00, <u>920)</u> ψ	(00, <u>920)</u> ψ	(00,900)	Ψ_	<u> </u>	<u> </u>	34,377
Adjustments to Prior Year Encumbrances	\$	0_\$	0 \$	0	\$	0 \$	0 \$	0	\$	0_\$	0_\$	0
Other Financing Sources (Uses):												
Estopped Warrants	\$	0\$	0\$	0	\$	0\$	0\$	0	\$	0\$	0\$	0
Transfers In		0	0	0		47,000	47,000	56,256		47,000	47,000	56,256
Transfers Out	_	0	0	0	_	0	0	0		0	0	0
Total Other Financing Sources (Uses)	\$	0 \$	0 \$	0	\$_	47,000 \$	47,000 \$	56,256	\$_	47,000 \$	47,000 \$	56,256
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financin	g											
Sources (Uses)	\$	135,814 \$	135,814 \$	148,512	\$	(33,926) \$	(33,926) \$	2,321	\$	101,889 \$	101,889 \$	150,833
Fund Balance - Beginning of Year		(135,814)	(135,814)	(135,814)	_	33,926	33,926	33,926		(101,889)	(101,889)	(101,889)
Fund Balance - End of Year	\$	\$	\$	12,698	\$_	\$	\$	36,247	\$	(0) \$	(0) \$	48,945

Exhibit A-3

Empire School District No.I-021, Stephens County, Oklahoma Combining Assets, Liabilities and Fund Equity Turst and Agency Funds - Regulatory Basis For the Year Ending June 30, 2014

ASSETS

Cash Investments	\$ 102,519 0
Total Assets	\$ 102,519
LIABILITIES AND FUND EQUITY	
Liabilities: Due To Activity Groups Due to Alumni Center	\$ 102,154 365
Total Liabilities	\$ 102,519
Fund Equity: Unreserved/Undesignated	\$ 0
Total Liabilities and Fund Equity	\$ 102,519

Empire School District No.I-021, Stephens County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - Trust and Agency Funds For the Year Ending June 30, 2014

ACTIVITIES	Balaı July 1,		Additions		Deletions		alance 30, 2014
ADMISSION	\$	1,353	\$ 24,989	\$	23,519	\$	2,822
YEARBOOK		2,792	9,149		11,017	Ŧ	10,925
BAND		4,825	17,048		17,535		4,337
BANQUET		5,588	33,213		30,741		8,061
GIRLS SOFTBALL		551	4,650		3,953		1,248
FOOTBALL		1,528	23,290		20,587		4,232
GIRLS BASKETBALL		1,004	12,949		13,310		643
BOYS BASKETBALL		681	2,564		1,812		1,433
CLASS OF 2013		905	_,C		905		0
CLASS OF 2014		2,620	1,482		3,644		458
CLASS OF 2016		605	4,586		2,649		2,541
CLASS OF 2015		1,285	5,656		4,941		2,000
CLASS OF 2017		530	270		0		800
CLASS OF 2018		635	175	5	0		810
CLASS OF 2019		0	254		0		254
CLASS OF 2012		1	C)	0		1
GIRLS SLOW PITCH SOFTBALL		1,611	8,546	;	7,513		2,644
ATHLETICS		2,017	9,472		9,124		2,365
WEIGHT LIFTING		500	830		1,291		39
ELEMENTARY ATHLETICS		4	C)	0		4
CONCESSION		9,841	18,306	;	21,856		6,290
ELEMENTARY PRINCIPAL		935	22,792	2	21,833		1,893
BASEBALL		3,175	5,844		8,287		732
SHEILA WILLIAMS MEM SCHOL		84	16		99		0
FELLOWSHIP OF CHRSITIAN		292	C)	292		0
FFA		1,039	43,763	5	41,980		2,822
FFA/ 4-H AG BOOSTERS		8,372	33,909)	35,796		6,484
M.S. / H.S. GEOGRAPHY CLUB		57	C)	0		57
HIGH SCHOOL PRINCIPAL		5,290	15,633	5	19,624		1,298
INTEREST		0	50)	0		50
ATHLETIC DIRECTOR		1,017	15,276	;	8,459		7,835
JR. HIGH CHEER		182	C)	0		182
KENNETH PHIPPS MEM SCHOL		1,546	C)	0		1,546
KEY CLUB		13	1,353	5	949		418
LUNCH MONEY		0	57,261		57,261		0
LIBRARY		2,622	8,238		8,025		2,836
SUPERINTENDENT		2,510	15,308	6	11,338		6,480
SPANISH CLUB		519	830		864		485
EMPIRE AFTER PROM		291	3,749		3,684		356
SR. HIGH CENTER		642	5,395	5	4,989		1,048
EMPIRE 4-H		478	C		39		439
SCIENCE CLUB		54	1,035		881		208
STUDENT COUNCIL		148	4,809		4,456		502
EMPIRE ARCHERY CLUB		1,466	1,544		2,190		820
TRUELOCK- ELEM		2	262		44		220
BOYLES- ELEM		400	689		925		164
SUB TOTAL ACTIVITIES:	\$8	0,005 \$	\$ 415,184	_ \$ _	406,411	\$	88,779

Empire School District No.I-021, Stephens County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - Trust and Agency Funds For the Year Ending June 30, 2014

ACTIVITIES	_	Balance July 1, 2013	. .	Additions	 Deletions	-	Balance June 30, 2014
PAIN- ELEM	\$	375	\$	685	\$ 519	\$	542
MALCOLM- ELEM		732		260	130		862
LEU- SPECIAL ED		33		1,311	1,159		184
MILTON- ELEM		10		92	22		80
BRUNS- ELEM		344		888	305		927
MEDCALF- ELEM		1,137		5,495	5,534		1,098
LEU- ELEM		501		941	531		911
WELCH- ELEM		47		2,669	2,476		240
WOMACK- ELEM		309		898	982		225
ROCHELL- ELEM		724		2,854	2,117		1,461
NEAL- ELEM		936		1,779	2,147		568
NICHOLOSON- ELEM		15		202	73		143
ARMSWORTHY- ELEM		0		0	0		0
GARLINGER- ELEM		375		3,834	3,698		511
RANEY- ELEM		420		583	46		957
EMPIRE ALUMNI MEDIA CEN		250		0	0		250
J PORTER SCHOLARSHIP INV		533		0	0		533
S WILLIAMS SCHOLARSHIP IN	_	3,883		0	 0	_	3,883
SUB TOTAL ACTIVITIES:	\$_	10,624	\$	437,674	\$ 19,739	\$	13,375
TOTAL ACTIVITY FUND	\$_	90,629	\$	852,858	\$ 426,149	\$	102,154
ALUMNI FUND	\$_	365	\$	0	\$ 0	\$	365
TOTAL TRUST & AGENCY FUNDS	\$_	90,994	\$	852,858	\$ 426,149	\$	102,519

EMPIRE INDEPENDENT SCHOOL DISTRICT NO.21, STEPHENS COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2014

Federal Grantor/Pass Through Grantor/Program Title		Federal CFDA#	PassThrough Grantor's Project Number	Deferred Revenue (Accounts Receivable) July 1, 2013	Federal Grant Receipts	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) June 30, 2014	Indirect Cost
U.S. Department of Education				•••• , , _••••				
Direct Programs:								
Title VI-Small Rural School Acheivment	(Note 3)	84.358A	588 _	(18,261)	63,261	47,564	(2,564)	0
Passed Through Oklahoma State Departme	nt of Educat	tion:						
Title I, Basic	(Note 5)	84.010	511	(14,158)	73,271	74,172	(15,058)	0
Title 1, School Support		84.010	515	0			0	0
Title I Cluster			-	(14,158)	73,271	74,172	(15,058)	0
IDEA-B Flowthrough		84.027	621	(14,555)	87,462	85,891	(12,983)	0
IDEA-B Preschool		84.173	641	Ú Ó	2,028	2,028	Û Û	0
Special Education Cluster			-	(14,555)	89,491	87,919	(12,983)	0
Title II, Part A (REAP)	(Note 4)	84.367	586	(4,471)	12,451	13,752	(5,772)	0
Total U.S. Department of Education			-	(51,444)	0 175,214	175,843	(33,813)	0
U.S. Department of Homeland Security								
Passed through Oklahoma Department of E	mergency N	lanagement	:					
FEMA Hazard Mitigation Grant (FEMA-187	,	97.039	594	(146,949)	586,457	439,508	0	0
Total U.S. Department of Homeland Secu	(Note 5) rity			(146,949)	586,457	439,508	0	0
U.S. Department of Agriculture			-					
Passed Through State Department of Educa	ition:							
Breakfast Program		10.553	764	0	30,725	30,264	461	0
Lunch Program		10.555	763	2,135	91,369	87,807	5,697	0
Commodities Distributed-Lunch	(Note 2)	10.555	N/A	0	12,001	12,001	0	0
Child Nutrition Cluster			-	2,135	134,095	130,072	6,158	0
Total U.S. Department of Agriculture			-	2,135	134,095	130,072	6,158	0
TOTAL FEDERAL ASSISTANCE			_	(214,519)	959,026	792,987	(30,219)	0

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - Prior year SEFA showed a receivable of \$24,453. It appears that the amount carried into the 2012-13 year was incorrect due to expenditures that were encumbered but never paid. This schedule includes the actual amount claimed/received for the 2012-13 expenditures.

Note 4 - Prior year SEFA showed a receivable of \$5,030. It appears that the balance shown as receivable included encumbrances that were never claimed. This schedule includes the actual amount claimed/received for the 2012-13 year.

Note 5 - The district met a 25% match requirement by spending an additional \$198,853 on the project out of non-federal resources.



CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Empire Independent School District #21 Stephens County, Oklahoma

Board Members:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements, regulatory basis, of **Empire Independent School District #21**, Stephens County, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's combined financial statements and have issued our report thereon dated December 10, 2014. The report on these financial statements was adverse because the District has elected to prepare its financial statement of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to the omission of the general fixed asset account group.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered **Empire Independent** School District #21, Stephens County, Oklahoma's (The District's), internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The District's internal control. Accordingly, we do not express an opinion on the effectiveness of The District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs to be significant deficiencies. (2014-1, 2014-2, 2014-3)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Empire Independent School District #21, Oklahoma's, Response to Findings

Empire Independent School District #21, Oklahoma's responses to the findings identified in our audit are described in the attached corrective action plan. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ungel, Johnston + Blosingeme, P.C.

Chickasha, Oklahoma December 10, 2014



CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

The Honorable Board of Education Empire Independent School District #I-21 Stephens County, Oklahoma

Board Members:

Report on Compliance for Each Major Federal Program

We have audited **Empire Independent School District #I-21**, Stephens County, Oklahoma's, compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2014. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of **Empire Independent School District, 2I-1** Stephens County, Oklahoma's, major federal programs based on our audit of the types of compliance requirements referred above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and *OMB Circular A-133* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, **Empire Independent School District #I-21**, Stephens County, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Exhibit D - 1

Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance with a type of compliance requirement of a requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Ongol, Johnston + Blosingeme, P.C.

Chickasha, Oklahoma December 10, 2014

Empire ISD No. 21, Stephens County Schedule of Findings and Questioned Cost For the Year Ended June 30, 2014

SUMMARY OF AUDITOR'S RESULTS

Financial Statements:

Type of Auditor's Report Issued: Adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma Department of Education.

Internal Control Over Financial Reporting: Material Weakness(es) identified? _____ Yes ____ No

Significant Deficiencies identified not considered to be material weaknesses? X Yes No

Noncompliance material to financial statements noted? ____ Yes _X_ No

Federal Awards:

Type of auditor's report issued on compliance for major programs: Unqualified

Internal Control Over Major Programs: Material Weakness(es) identified? ____ Yes ____ No

Significant Deficiencies identified not considered to be material weaknesses? _____Yes _____ No

Audit Findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)? ____Yes X_{-} No

Dollar threshold used to distinguish between Type A and Type B programs \$300,000

Auditee Qualified as low-risk auditee under OMB Circular A-133 Section 20? ____Yes _X__ No

Identification of Major Programs:

CFDA#

97.039 Fema Hazard Mitigation Grant

Empire ISD No. 21, Stephens County Schedule of Findings and Questioned Cost For the Year Ended June 30, 2014

Findings-Financial Statement Audit

2014-1 - Finding -

<u>Statement of Condition</u> – During our purchase order testing we noted the following: 11 of 31 purchase orders/requisitions were dated after the Invoice date, 4 of 31 invoices were not initialed by the person receiving the goods/services, and 2 of 31 purchase orders reimbursed employees for sales tax.

<u>Criteria</u> – Oklahoma purchasing procedures require that a purchase order or requisition be approved prior to making a purchase and that the person receiving the goods or services sign or initial verifying the receipt of the goods or services in satisfactory condition. Also, Oklahoma statutes do not allow a school to reimburse employees for sales tax.

<u>**Cause/Effect of Condition**</u> – The school's purchasing procedures are not being followed consistently which increases risk for unauthorized items being paid for.

<u>Recommendation</u> – All employees should be made aware of the purchasing procedures and required to follow these procedures.

2014-2 - Finding

Statement of Condition – During our activity fund fundraiser testing of sub-account 872, popcorn fundraiser, we noted that a deposit was made 12 days after students were receipted. Also, it appears that not all students were issued receipts. Further, we noted on sub-account 823 that money was held 7 days before being deposited and not all students were issued receipts.

<u>Criteria</u> – State statutes require deposits be made daily, or if under \$100, at least once per week. Also state statutes require receipts be issued whenever possible.

<u>Cause/Effect of Condition</u> – Employees are not following proper receipting and depositing procedures. This could lead to money being lost or stolen or not accounted for.

<u>Recommendation</u> – Policies should be enforced that require sponsors to issue receipts and deposit money daily.

Empire ISD No. 21, Stephens County Schedule of Findings and Questioned Cost For the Year Ended June 30, 2014

2014-3 - Finding

<u>Statement of Condition</u> – During expenditure testing in the appropriated funds, we noted that 12 of 45 invoices were not signed by the person receiving the goods or services.

<u>Criteria</u> – Oklahoma purchasing procedures require the person receiving the goods or services to sign the invoice verifying the receipt of the goods or services in satisfactory condition.

<u>**Cause/Effect of Condition**</u> – The school's purchasing procedures are not being followed consistently which increases the risk of unauthorized items being paid for.

<u>Recommendation</u> – All employees should be made aware of the purchasing procedures and be required to follow those procedures.

Findings and Questioned Costs – Major Federal Award Programs Audit

(None Reported)

Empire ISD No. 21, Stephens County Disposition of Prior Year Audit Findings Year Ended June 30, 2014

There were no findings for the 2012-13 audit.

OTHER INFORMATION

Empire ISD No. 21, Stephens County

Schedule of Accountant's Professional Liability Insurance Affidavit For Year Ending June 30, 2014

STATE OF OKLAHOMA))ss COUNTY OF GRADY)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Empire Independent School District* for the audit year 2013-14.

ANGEL, JOHNSTON, & BLASINGAME, P.C.

Warrol Johnston by

Subscribed and sworn to before me this _____ day of _____, 2015.

Notary Public

My Commission Expires 07-01-2018

SCHOOL'S CORRECTIVE ACTION PLAN

EMPIRE PUBLIC SCHOOLS 9450 West Cherokee Road Duncan, Oklahoma 73533 "Home of the Bulldogs"

Finding #1

Empire Public Schools will follow the purchasing procedure and make sure that all purchase orders/requisitions are dated before the invoice date. We will also make sure that every employee signs the invoice indicating that he/she did receive the goods/services. No employee will be reimbursed for sales tax in the future. Purchasing procedures will be part of the Professional Inservice so that every staff members has knowledge of the correct procedures.

Finding #2

All deposits will be made in a timely fashion. Receipts will be issued to all students. Sponsors of activity accounts will be educated in the appropriate procedures.

Finding #3

The invoice for all expenditures will be signed by the Superintendent or the designee. Purchasing procedures will be reviewed with all employees.

Vicki Davison

Vicki Davison, Superintendent Empire Public Schools