

Grant County Conservation District

Financial Statements
for the Year Ended June 30, 2014

CONTENTS

| | PAGE |
|--|------|
| Compilation Report..... | 3 |
| Statement of Net Position | 4 |
| Statement of Revenue, Expenses, & Change in Net Position | 6 |
| Statement of Cash Flow | 7 |
| Notes to Financial Statements..... | 8 |

Grant County Conservation District
Board of Directors
624 N. Highway 81
Medford, Oklahoma 73759

Accountant's Compilation Report

I have compiled the accompanying statement of net position of Grant County Conservation District as of June 30, 2014; the related statement of revenues, expenses, and change in net position; and the statement of cash flows for the twelve months ended June 30, 2014. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express any opinion or provide any assurance about whether the financial statements are in accordance with the accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Grant County Conservation District has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States have determined is necessary to supplement, although not required to be part of the basic financial statements.


Linda S. Woodruff CPA, P.C.

Oklahoma City, OK 73172
November 19, 2014

Grant County Conservation District
Statement of Net Position
Proprietary Fund
June 30, 2014

| | | |
|---|---------------|--------------------------|
| Current Assets | | |
| Operating Account | \$ 138,997.67 | |
| Petty Cash | 35.02 | |
| Savings Account | 10,163.25 | |
| Certificates of Deposit | 44,865.98 | |
| Accounts Receivable | 4,332.01 | |
| State Claims Receivable | 4,504.52 | |
| Interest Receivable | 27.41 | |
| Prepaid Interest | 3,463.11 | |
| Total Current Assets | \$ 206,388.97 | |
| Capital Assets | | |
| Building | 440,850.84 | |
| Equipment (Note 6) | 283,674.83 | |
| Land | 10,159.45 | |
| Less: Depreciation Reserve | (244,507.38) | |
| Total Capital Assets | 490,177.74 | |
| Deferred Outflows of Resources | | |
| Total Deferred Outflows | - | - |
| Total Assets | | \$ 696,566.71 |

See Accountant's Compilation Report
The accompanying notes are an integral part of the basic financial statements.

**Grant County Conservation District
Statement of Net Position
Proprietary Fund
June 30, 2014**

| | | |
|--|---------------|----------------|
| Current Liabilities | | |
| Accounts Payable | \$ 3,521.96 | |
| Accrued Payroll Taxes | - | |
| Accrued Compensation | 5,520.00 | |
| Interest Payable | - | |
| Total Current Liabilities | \$ 9,041.96 | |
| Long Term Liabilities | | |
| Welch State Lease | 288,505.40 | |
| State Exchange Bank | - | |
| Total Long Term Liabilities | 288,505.40 | |
| Total Liabilities | | 297,547.36 |
| Deferred Inflows of Resources | | |
| Total Deferred Inflows | - | - |
| Net Position | | |
| Unrestricted | 197,347.01 | |
| Invested Capital Assets (Net Related Debt) | 201,672.34 | |
| Total Net Assets | \$ 399,019.35 | |

See Accountant's Compilation Report
The accompanying notes are an integral part of the basic financial statements.

Grant County Conservation District
Statement of Revenue, Expenses, & Changes in Net Position
Proprietary Fund
June 30, 2014

| | | |
|---------------------------------------|---------------|---------------|
| Revenue | | |
| Sprigging & Custom Work | \$ 107,782.23 | |
| Reimbursement by State | 56,914.23 | |
| Office & Lot Space Income | 52,180.56 | |
| Equipment Rental | 13,501.10 | |
| Seed | 8,420.44 | |
| POD/Trailer Rental | 3,937.50 | |
| Total Revenue | \$ 242,736.06 | |
| Expenses | | |
| Salaries | 56,145.84 | |
| Seed/Sprigs/Other Costs | 12,342.63 | |
| Utilities/Telephone | 9,462.69 | |
| Payroll Taxes/Benefits | 6,535.99 | |
| Equipment Maintenance | 4,019.57 | |
| Vehicle Expense | 8,906.36 | |
| Building Expense | 3,581.29 | |
| Insurance | 9,722.39 | |
| Supplies | 1,333.98 | |
| Meeting Expense | 4,400.86 | |
| Office Expense | 1,745.96 | |
| Dues & Publications | 1,970.50 | |
| Accounting | 950.00 | |
| Contract Labor/Janitorial | 7,225.00 | |
| Advertising | 1,214.67 | |
| Education Expense | 955.15 | |
| Total Expenses | 130,512.88 | |
| Operating Income (Loss) | | 112,223.18 |
| Non-Operating Income (Expense) | | |
| Interest Income | 230.23 | |
| Royalty Income | 13.63 | |
| Interest Expense | (16,187.01) | |
| Depreciation | (39,631.26) | |
| Total Other Income (Expense) | (55,574.41) | |
| Change in Net Position | | 56,648.77 |
| Prior Year Adjustment | | (8,010.37) |
| Net Position - Beginning of Year | | 350,380.95 |
| Net Position - End of Year | | \$ 399,019.35 |

See Accountant's Compilation Report
The accompanying notes are an integral part of the basic financial statements.

**Grant County Conservation District
Statement of Cash Flow
Proprietary Fund
June 30, 2014**

| | |
|---|---------------------------------------|
| Cash Flow from Operating Activities | |
| Cash Payments for Services | \$ 244,113.50 |
| Cash Payments to Suppliers for Goods and Contractors and Other Services | (150,672.48) |
| Net Cash Provided by Operating Activities | <u>93,441.02</u> |
| Cash Flows from Capital and Related Financing Activities | |
| Payment on Capitalized Lease | (22,506.18) |
| Acquisition & Construction of Capital Assets | (40,705.00) |
| Prior Period Adjustment | (8,010.37) |
| Net Cash Used in Capital and Financial | <u>(71,221.55)</u> |
| Cash Flows from Investing Activities | |
| Interest Income | 230.23 |
| Royalty Income | 13.63 |
| Net Cash Provided by Investing Activities | <u>243.86</u> |
| Net Increase (Decrease) in Cash | 22,463.33 |
| Cash and Cash Equivalents - Beginning of Year | <u>171,598.59</u> |
| Cash and Cash Equivalents - End of Year | <u><u>\$ 194,061.92</u></u> |
| Reconciliation of Operation Income to Net Cash Provided by Operating Activities | |
| Operating Income (Loss) | 56,404.91 |
| Adjustments to Reconcile Net Income to Operating Cash Provided by Operating Activities | |
| Depreciation | 39,631.26 |
| Changes in Assets & Liabilities | |
| (Increase) Decrease in Interest Receivable | 7.37 |
| (Increase) Decrease in State Claims Receivable | 176.99 |
| (Increase) Decrease in Accounts Receivable | 1,377.44 |
| (Increase) Decrease in Prepaid Insurance | (217.20) |
| Increase (Decrease) in Interest Payable | - |
| Increase (Decrease) in Payroll Taxes Payable | (1,004.74) |
| Increase (Decrease) in Accrued Compensation | - |
| Increase (Decrease) in Accounts Payable | (2,935.01) |
| Total Adjustments | <u>37,036.11</u> |
| Net Cash Provided by Operating Activities | <u><u>\$ 93,441.02</u></u> |

See Accountant's Compilation Report
The accompanying notes are an integral part of the basic financial statements.

**Grant County Conservation District
Medford, Oklahoma**

Notes to Financial Statements

Organization

The Grant County Conservation District is a statutory district of the State of Oklahoma operating under the Oklahoma Conservation Commission. The District was created to implement soil conservation measures in Grant County, State of Oklahoma, and is financed by user charges and state governmental reimbursements.

Note 1 – Summary of Significant Accounting Principals

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP) promulgated in the United States of America. The accounting and financial reporting treatment is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation are included on the statement of net assets. The operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. Depreciation expense provides for capital assets based upon estimated useful lives.

Fund Accounting

The operations of the District constitute an enterprise fund, a proprietary fund type. Enterprise funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis is being financed or recovered primarily through user charges. The District's fund is accounted for on the flow of economic resources measurement focus and uses the accrual method of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

The remaining costs are reimbursed by the State Conservation group.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**Grant County Conservation District
Medford, Oklahoma**

Notes to Financial Statements

Note 1 – Summary of Significant Accounting Principles – Continued

Cash Equivalents and Investments

1. Deposits and Investments

Oklahoma Statutes authorize the District to invest in certificates of deposit, repurchase agreements, passbooks, bankers' acceptances, and other available bank investments provided that all deposits are fully covered by approved securities pledged to secure those funds. In addition, the District can invest in direct debt securities of the United States unless law expressly prohibits such an investment.

For financial statement presentation and for purposes of the statement of cash flows, the District's cash and cash equivalents are considered to be cash on hand, demand deposits and certificates of deposit with a maturity date of three months or less. Debt instruments with a maturity date of more than three months are considered to be investments. Investments are stated at cost.

2. Fair Value of Financial Instruments

The District's financial instruments include cash and cash equivalents, investments, and accounts receivable. The District's estimates of the fair value of all financial instruments do not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of net assets. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

Note 2 – Income Tax

As a special district of a state government, the district is exempt from State and Federal income taxes.

Note 3 – Capitalized Leases

The District entered into a capitalized lease for a building. The lease agreement met the criteria of a capital lease as defined by FASB Statement No. 13, *Accounting for Leases*, which defines a capital lease generally as one that transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as a long-term liability in the financial statements for the District.

The capital lease is described below:

1. Lease payable to Welch State Bank for the lease purchase of a building to be used as offices. 180 monthly payments of \$3,449.92 plus interest at 6.3%. Original lease amount = \$401,000.

The following is a summary of capitalized lease transactions for the year:

| | Balance 7/1/2013 | Additions | Payments & Cancellations | Balance 6/30/2014 |
|---------------------------|---------------------|-----------|-----------------------------|----------------------|
| Capital Lease Obligations | \$ 311,011.58 | \$ - | \$ 22,506.18 | \$ 288,505.40 |

**Grant County Conservation District
Medford, Oklahoma**

Notes to Financial Statements

Note 3 – Capitalized Leases (Continued)

The annual lease requirements are as follows:

| Year Ending June 30, | Principal | Interest | Total |
|-------------------------|----------------------|---------------------|----------------------|
| 2015 | \$ 23,898.37 | \$ 17,500.67 | \$ 41,399.04 |
| 2016 | 25,448.21 | 15,950.83 | 41,399.04 |
| 2017 | 27,098.57 | 14,300.47 | 41,399.04 |
| 2018-2022 | 164,246.61 | 42,748.59 | 206,995.20 |
| 2023-2024 | 47,813.64 | 3,822.99 | 51,636.63 |
| Total | <u>\$ 288,505.40</u> | <u>\$ 94,323.55</u> | <u>\$ 382,828.95</u> |

Note 4 – Employee Benefits

Pension Plan

All full-time employees are covered by and must participate in the Oklahoma Public Employees Retirement Plan (OPERS). The District is not legally required to contribute to the OPERS, which is fully funded by the state and by contributions from covered employees.

Based on state statute, employees covered by the pension plan must contribute 3.5% of their gross earnings to the pension fund. The state is required to contribute 16.5% of gross earnings to the plan.

Post-Employment Healthcare Benefits

The District does not provide post-employment healthcare benefits except those mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and the District incurs no direct costs.

Note 5 – Compensated Absences

District employees are entitled to vacation and sick leave benefits in varying amounts based on their length of employment. It is the District's policy to permit employees to accumulate earned but unused absences to specified maximums. With minor exceptions, compensated absences either vest or accumulate and are accrued when they are earned. Generally, employees are entitled to all accrued vacation leave upon termination. Employees are not compensated for unused sick leave upon termination. At the option of the employee, compensatory time off may be taken in lieu of cash payment for overtime worked. The expense and related liability for vested vacation benefits and compensatory time is recorded in the District's financial statements. A new employee was hired during the fiscal year, but has not accrued any benefit due to short time of employment

**Grant County Conservation District
Medford, Oklahoma**

Notes to Financial Statements

Note 6 – Property and Equipment

The District owns various equipment, which is rented to individuals on an as needed basis. Additions to equipment are recorded at cost or, if contributed property, at their estimated fair value at time of contribution. Repairs and maintenance are recorded as expenses; renewals and betterments are capitalized. The District maintains a \$500 capitalization threshold.

Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

| | |
|------------------------|----------|
| Equipment | 7 years |
| Office Equipment | 7 years |
| Buildings | 40 years |

Capital asset activity for the year is as follows:

| | Balance 6/30/2013 | Addition | Disposals | Balance 6/30/2014 |
|---------------------------------|----------------------|-------------|-----------|----------------------|
| Depreciable Assets | | | | |
| Land | \$ 10,159.45 | \$ - | \$ - | \$ 10,159.45 |
| Equipment | 242,969.83 | 40,705.00 | - | 283,674.83 |
| Building | 440,850.84 | - | - | 440,850.84 |
| Total | 693,980.12 | 40,705.00 | - | 734,685.12 |
| Accumulated Depreciation | | | | |
| Land | - | - | - | - |
| Equipment | 129,606.24 | 25,112.09 | - | 154,718.33 |
| Building | 75,269.88 | 14,519.17 | - | 89,789.05 |
| Total | 204,876.12 | 39,631.26 | - | 244,507.38 |
| Net Depreciable Assets | \$ 489,104.00 | \$ 1,073.74 | \$ - | \$ 490,177.74 |