

# INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

City Council City of Elmore City PO Box 99 Elmore City, OK 73433

We have compiled the Annual Survey of City and Town Finances (SA&I form 2643) for the City of Elmore City, Oklahoma, for the year ended June 30, 2015, included in the accompanying prescribed form. We have not audited or reviewed the financial statements referred to above and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector per 11 OS § 17.107.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 11 OS § 17.107 and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements, included in the accompanying prescribed form presented in accordance with the requirements of the Office of the State Auditor and Inspector per 11 OS § 17.107 and are not intended to be a complete presentation of the assets and liabilities of the City of Elmore City.

This report is intended solely for the information and use of the Town and for filing with the State Auditor and Inspector of Oklahoma and should not be used for any other purposes. Accordingly, this form is not designed for those who are not informed about such differences.

Rahhel Henderson Johnson, PLLC

Ardmore, Oklahoma February 1, 2016

#### FORM SA&I 2643 (7-15-2015) 2015 DUE DATE: Six months after Fiscal-Year-End OFFICE OF THE STATE AUDITOR AND INSPECTOR IMPORTANT STATE OF OKLAHOMA This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11. SCARS 193.27 requires an accountant's compilation report to accompany this form. GARY JONES, AUDITOR AND INSPECTOR ANNUAL SURVEY OF CITY AND TOWN FINANCES This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending June 30 2015. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 5 of this document. City of Elmore City Name This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities. P O Box 99 Address When completed, please file electronically at www.sai.ok.gov. Elmore City OK 73433 State ZIP Code City RETURN Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov TO Part I TAX REVENUES Items 1–3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses Amount (Omit cents) Amount (Omit cents) TØ1 1. Property taxes — General fund, building fund, and sinking fund \$44,134 e. Use tax 2. Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below. TØ9 3. Occupation and business licensing and permits Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending \$399,768 \$1,430 a. General sales tax licenses, and liquor licenses; business licenses; etc. \$27,809 T29 b. Franchise fee or tax b. Other licensing and permits \$4,796 4. Other - Specify T99 c. Cigarette tax d. Hotel/Motel INTERGOVERNMENTAL REVENUE Part IA Report all amounts received by your government from other governments, **Column (a)** — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State. including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government. - Report only amounts received directly from the Federal Government. Amount (Omit cents, From Federal From other local governments Purpose for which received Government (directly) From State (b) (c) **General support** — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed. C3Ø D3Ø B3Ø \$5,536 1. Alcoholic beverage tax B46 ¢46 \$803 \$5,289 2. Street and highways B42 3. Health or hospital C91 D91 B91 4. Grants received for water utilities C8Ø B8Ø D8Ø 5. Grants received for waste water utilities \$42,638 C5Ø D5Ø B5Ø 6. Grants received for housing, economic, and community development D89 BØ1 7. Airports C94 D94 B94 8. Mass transit rail and/or bus system D89 B89 C89 9. Grants received for transportation C89 D89 ALL OTHER (From State – code C89; From Federal Government – Code B89) — Include in the appropriate box, receipts from various payments such as a. Parks and recreation (BOR or HUD) D89 B89 C89 \$4,484 b. Public safety C89 D89 B89 c. Job training C89 D89 B89 d. Library grants C89 D89 B89 Other -Specify C89 D89 **B89**

#### OTHER REVENUES — Other than tax and intergovernmental revenues Part IB

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

Willity sales revenue — Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	Amount (Omit cents)	2
a. Water supply system	\$189,088	
	A92	l
b. Electric power system		l
	A93	l
c. Gas supply system		l
	A94	l
d. Transit		ı

2. Other sales and service revenue — Gross receipts	Amount (Omit cents)	
from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in item 1) and exclusive of amounts received from other governments.	A8Ø	
a. Sewerage charges	\$101,372	
	A81	
<ul> <li>Refuse collection charges</li> </ul>	\$76,903	
c. Hospital charges received on behalf of individual	A36	

patients under the Medicare program or other insurance-type arrangements. Exclude Medicaid

#### OTHER REVENUES — Other than tax and intergovernmental revenues — Continued Part IB Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions. Interest earnings — Interest received on all deposits and investment holdings of your government and its agencies excluding earnings of any employee pension fund. 2. Other sales and service revenue — Continued Amount (Omit cents) Amount (Omit cents) เมวต d. Recreation charges (swimming, golf, auditoriums, \$1,267 6. Rents - Exclude housing, airport, and all other AØ1 e. Airports - Include rentals and gross sales of rental revenue reported from specific municipal services in item 2. \$900 gas and oil. A60 Royalties — Compensation or portion of proceed from extraction of natural resources such as oil. f. Parking facilities (parking lots, garages, \$268 parking meters) A5Ø 8. Fines and forfeitures — (City or town \$143,207 g. Municipal housing project rentals (gross) \$850 A89 9. Private donations \$61,149 h. Ambulance services 10. Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, Include insurance adjustments, etc. DO NOT \$450 i. Miscellaneous commercial activities (cemeteries) include insurance adjustments, etc. Do NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund. \$25,766 j. Other (including miscellaneous fee collections) UØ1 3. Special assessments — Compulsory contributions special assessments — Compulsory continuously and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on b. Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments. U11 TOTAL miscellaneous other revenue \$0 Sum of items 10a-10c.

## Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE

Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.

**Column (a)** — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement

**coverage, etc. Exclude: (1)** capital outlay (report in columns (c) and (d)); and **(2)** amounts paid to other governments (report in part III).

**Column (b)** — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.

 $\mbox{ {\bf Column (c)}} - \mbox{ Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc. }$ 

income taxes, employee contributions for Social Security or retirement	proceeds, assessments, grants, etc.			
	EXPENDITURES BY PURPOSE AND TYPE			
PURPOSE	Personal services	Operations and maintenance	CAPITA  Construction (c)	Purchase of land equipment, and structures (d)
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23
<ol> <li>Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).</li> </ol>				
<ol> <li>Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).</li> </ol>	\$18,870	\$24,092	F25	G25
<ol> <li>Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.</li> </ol>	\$37,066	\$86,123	F29	G29
HEALTH AND WELFARE	E79	E79	F79	G79
4. Social services				
<ol><li>Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.</li></ol>	E36	E36	F36	G36
6. Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.				
<ol> <li>Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.</li> </ol>	E77	E77	F77	G77
8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.	E32	E32	F32	G32
TRANSPORTATION	E44	E44	F44	G44
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.		\$8,936		
10. Toll highways and facilities — Operation and maintenance of highways, roads, and bridges operated on fee or toll basis	E45	E45	F45	G45
11. Municipal airports	EØ1	EØ1	FØ1	GØ1
Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters)	E6Ø	E6Ø	F6Ø	G6Ø
PUBLIC SAFETY	E62	E62	F62	G62
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).	\$101,617	\$46,165		\$2,363
14. Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	E24	\$14,926	F24	G24

Part II DIRECT EXPENDITURE BY PURPOSE AND TYPE — Continu	DIRECT EXPENDITURE BY PURPOSE AND TYPE — Continued			
	EXPENDITURES BY PURPOSE AND TYPE  CAPITAL OUTLAY			
PURPOSE	Personal services	Operations and maintenance	Construction	Purchase of land, equipment, and structures
	(a)	(b)	(c)	(d)
PUBLIC SAFETY — Continued	EØ4	EØ4	FØ4	GØ4
<ol> <li>Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.</li> </ol>				
Other corrections — Probation and parole activities – But exclude "lock-up" operations (report in item 15).	EØ5	EØ5	FØ5	GØ5
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66	E66	F66	G66
AMBULANCE	E32	E32	F32	G32
<ol> <li>All expenditures for city operated or subsidized ambulance services</li> </ol>	\$157,908	\$55,648		\$10,205
CULTURE AND RECREATION	E61	E61	F61	G61
19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.		\$1,863		
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. Aid to other governmental libraries should be excluded and reported in part III.	E52	E52	F52	G52
UTILITIES	E91	E91	F91	G91
21. Gross expenditure for utility systems operated by your government. Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).				
a. Water supply system	\$122,588 E92	\$120,031 E92	\$77,421	G92
b. Electric power supply	E93	E93	F93	G93
c. Gas supply system	E94	E94	F94	G94
d. Transit system				
Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants	E8Ø	E8Ø	F8Ø	G8Ø
Solid waste and landfill — The collection and disposal of garbage and landfill operations	E81	\$68,407	F81	G81
INTEREST ON DEBT		, ,		
Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.     Water supply system		<b>1</b> 91		
b. Electric power supply		<b>1</b> 92		
		<b>1</b> 93		
c. Gas supply system		<b>1</b> 94		
d. Transit system		189		
e. All interest not covered by items 19a through 19d		107		
ALL OTHER EXPENDITURES				
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.				
<b>Do not include:</b> (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.				
<ul> <li>a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.</li> </ul>	E5Ø	E5Ø	F5Ø	G5Ø
b. Economic development	E5Ø	E5Ø	F5Ø	G5Ø
c. Civil defense	E89	\$1,200	F89	G89
d Cametary operations and maintenance	EØ3	EØ3	FØ3	GØ3
d. Cemetery operations and maintenance	EØ3	\$14,195 EØ3	FØ3	GØ3
e. Miscellaneous commercial activities  Other — Specify	E89	E89	F89	G89
f				
g				
h.				

#### INTERGOVERNMENTAL EXPENDITURES Please detail all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis — e.g., for hospital care, highways, school tuition, or support, etc. (Such amounts should be excluded from expenditure figures reported in column (b) of part II.) Enter "None" if your government made no reportable payments to other governments Type of recipient Type of recipient government(s) (County, State, school districts, government(s) (County, State, school districts, Amount (Omit cents) Amount (Omit cents) Item Item etc.) etc.) (a) (a) (b) (b) SALARIES, WAGES, AND FORCE ACCOUNT Amount (Omit cents) Part IV zøø Report the total expenditure for salaries and wages included in column (a) of part II, as well as any salaries and wages paid on force account construction projects. \$399,247 DEBT OUTSTANDING, ISSUED, AND RETIRED — Report special obligations of all agencies of your government as well as general city or town debt. Long-term debt — Bonds, mortgages, etc., with an original term of more than one year issued in the name of your government or of particular agencies. When an advance refunding has resulted in a legal or an in-substance defeasance, the debt may be considered extinguished, reported as retired in the year of defeasance and should not be reported herein in subsequent years. AMOUNT, BY PURPOSE (Omit cents) DURING FISCAL YEAR Outstanding at Outstanding total (a) plus (b) minus (c) beginning of fiscal Issued Retired year (a) (b) (c) (d) 19U 29U 39U 49U \$0 a. Sewer debt 19U 29U 39U 49U b. Water supply system debt \$0 19U 29U 39U 49U c. Electric power system \$0 debt 19U 29U 39U 49U \$0 d. Gas supply system debt 19U 29U 39U 49U \$0 19T f. Industrial revenue and pollution control debt \$0 19U 29U 39U 49U g. All other purposes \$0 Amount (Omit cents) Short-term (interest-bearing) debt — Tax anticipation notes, bond anticipation notes, interest-bearing warrants, and other obligations with a term of one year or less — Exclude accounts payable and other noninterest-bearing obligations. 61V a. Amount outstanding at beginning of fiscal year 64V b. Amount outstanding at end of fiscal year Part VI CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at carrying value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets. Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be reported herein. Amount at end of fiscal year Type of fund (Omit cents) WØ1 1. Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt. W31 2. Bond funds - Unexpended proceeds from sale of G.O. and revenue bond issues held pending disbursement W61 3. All other funds except employee retirement funds \$650,240

4. Retirement systems — Single employer plans only

Remarks					
	AUDITOR INFORMATION				
	<b>NOTE</b> — This report will not be considered complete unless an statements included in certain prescribed forms" is attached to the AR Section 300 of the AICPA Professional Standards in preparations.	accompanying ne report. The ra aring such comp	"accountants compila nunicipality's auditor pilation report.	ation report on financial should follow the guidelines	
Auditor's	firm name				
Rahha	al Henderson Johnson PLLC				
	— Number and street			TELEPHONE	
100 E	Street SW Suite 200			Area Number	Extension
City		State	ZIP Code	code	
Ardmo	ire	ОК	73401	(580) 223-6454	
Name of	contact person/Email				
Rheba	Henderson/rheba@rhjcpas.com				

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#### **COVERAGE OF THIS REPORT**

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

# SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2015 ANNUAL SURVEY OF CITY AND TOWN FINANCES

#### COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- · City water districts
- · Medical center authorities
- · Joint airport boards
- · Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- · Public trusts (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- · Utilities authorities
- · Zoning districts

#### Exclude internal/Service funds

#### Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or liceness

#### 1. Property taxes (code TØ1)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O.

## 2. Local sales taxes

a. General sales tax (code TØ9)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

**b.** Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above.

## 3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

# Part IA — INTERGOVERNMENTAL REVENUE

## 1. General support

From State (code C30) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility, or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- Grants received for mass transit and/or bus systems (codes C94 to B94)
- 9. All other (From State —code C-89; From Federal Government code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- · Community development and urban renewal
- · Civic defense
- · Water and sewer facilities
- · Manpower planning and utilization

## Part 1B — OTHER REVENUE

#### 3. Special assessment funds

#### Include —

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations at part II, item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

## Part IV — SALARIES, WAGES, AND FORCE ACCOUNT

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

# Part V — DEBT OUTSTANDING, ISSUED, AND RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

**Hospitals** — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

Municipality	Hospital
Carnegie	Carnegie Tri-County Municipal Hospital
Cleveland	Cleveland Area Hospital
El Reno	
Fairview	Fairview Regional Medical Center Authority
Holdenville	Holdenville General Hospital
Lindsay	Lindsay Municipal Hospital
Norman	Norman Regional Hospital
Okeene	Okeene Municipal Hospital
Pauls Valley	Pauls Valley General Hospital
Pawnee	Pawnee Municipal Hospital
Tahlequah	Tahlequah City Hospital
	Watonga Municipal Hospital

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