# FORT COBB-BROXTON INDEPENDENT SCHOOL DISTRICT NO. 167

CADDO COUNTY, OKLAHOMA JUNE 30, 2012

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School's Corrective Action Plan

# FORT COBB-BROXTON INDEPENDENT SCHOOL DISTRICT NO. I-167, CADDO COUNTY SCHOOL DISTRICT OFFICIALS JUNE 30, 2012

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CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Fort Cobb-Broxton Independent School District #167 Caddo County, Oklahoma

#### Board Members:

We have audited the accompanying fund type and account group financial statements, including budget and actual, of the **Fort Cobb-Broxton Independent School District #167**, Caddo County, Oklahoma, which collectively comprise the district's regulatory financial statements as of and for the year ended June 30, 2012, as listed in the table of contents as combined financial statements,. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, **Fort Cobb-Broxton Independent School District #167** Caddo County, Oklahoma, has prepared these financial statements using accounting practices prescribed or permitted by the Oklahoma State Department of Education, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In addition, the District has not maintained the cost of fixed assets purchased in previous years and thus does not know the amount that should be recorded in the General Fixed Asset Account Group. Therefore, the General Fixed Asset Account Group has not been presented. This information is required under the regulatory presentation prescribed by the Oklahoma State Department of Education.

In our opinion, because of the effects of the matters discussed in the third paragraph, the financial statements referred to above do not present fairly in conformity with accounting principles generally accepted in the United States of America, the financial position of Fort Cobb-Broxton Independent School District #167, Caddo County, Oklahoma, as of June 30, 2012, or the changes in its financial position, for the year then ended.

In our opinion, except for the omission of the General Fixed Asset Account Group results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Fort Cobb-Broxton Independent School District**, **#167**, Caddo County, Oklahoma as of June 30, 2012, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 5, 2012, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The combining fund statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined The accompanying schedule of expenditures of federal awards is presented for financial statements. purposes of additional analysis as required by the Oklahoma Department of Education and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements of Fort Cobb-Broxton **Independent School District #167**, Caddo County, Oklahoma. The combining fund statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

angel Johnston & Blosingame, P.C.

Chickasha, Oklahoma November 5, 2012



#### Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combined Statement of Assets, Liabilities and Equity Regulatory Basis - All Fund Types and Account Groups For the Year Ending June 30, 2012

			Gov	ernmental f	Fund	Types				Fiduciary Fund Types		Account Group		Total (Memorandum Only)
<u>ASSETS</u>	-	General	. <u>-</u>	Special Revenue	· <u>-</u>	Debt Service	-	Capital Projects	_	Trust and Agency		eneral Long Term Debt	-	June 30, 2012
Cash and Cash Equivalents Investments Amounts Available in Debt Service Fund Amounts to be Provided for Retirement	\$	453,658 0 0	\$	94,998 0 0	\$	116,412 0 0	\$	0 0 0	\$	78,623 0 0	\$	0 0 116,412	\$	743,691 0 116,412
of General Long-Term Debt Amounts to be Provided For Capitalized		0		0		0		0		0		68,588		68,588
Lease Agreements	-	0	-	0	_	0	-	0	-	0	-	22,398		22,398
Total Assets	\$_	453,658	\$_	94,998	\$_	116,412	\$	0	\$_	78,623	\$_	207,398	\$	951,089
LIABILITIES AND FUND BALANCE														
Liabilities:														
Warrants Payable	\$	100,484	\$	37,937	\$	0	\$	0	\$	0	\$	0	\$	138,421
Reserve for Encumbrances		0		0		0		0 0		0 78,623		0		0 78,623
Due to Activity Groups General Obligation Bonds Payable		0		0		0		0		70,023		185,000		185,000
Capitalized Lease Obligations Payable	-	0	. <u>-</u>	0	. <u>-</u>	0	-	0	-	0	_	22,398		22,398
Total Liabilities	\$_	100,484	\$_	37,937	\$_	0	\$	0	\$_	78,623	\$_	207,398	\$	424,442
Fund Equity:														
Reserved for Debt Service	\$	0	\$	0	\$	116,412	\$	0	\$	0	\$	0	\$	116,412
Reserved for Capital Projects		0		0		0		(0)		0		0		(0)
Cash Fund Balance	=	353,174	_	57,061	_	0	-	0	-	0	-	0		410,235
Total Fund Equity	\$_	353,174	\$_	57,061	\$_	116,412	\$_	(0)	\$_	0	\$_	0	\$	526,647
Total Liabilities and Fund Equity	\$_	453,658	\$	94,998	\$_	116,412	\$	0	\$_	78,623	\$_	207,398	\$	951,089

The notes to the financial statements are an integral part of this statement.

# Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - All Governmental Fund Types For the Year Ending June 30, 2012

			Governmenta	ıl Fı	und Types			Totals (Memorandum Only)
Revenue Collected:		General	Special Revenue		Debt Service		Capital Projects	June 30, 2012
Local Sources	\$	584,529		\$	208,969	\$	0 9	
Intermediate Sources	·	46,422	0	•	0	•	0	46,422
State Sources		1,662,909	2,829		0		0	1,665,739
Federal Sources		375,906	121,847		0		0	497,754
Non-Revenue Receipts	_	2,298	0		163		0	2,462
Total Revenue Collected	\$_	2,672,065	\$ 273,990	\$	209,132	\$_	0 \$	\$ 3,155,187
Expenditures Paid:								
Instruction	\$	1,592,043	\$ 0	\$	0	\$	0 9	\$ 1,592,043
Support Services		940,076	120,336		0		0	1,060,412
Operation of Non-Instructional Services		32,986	143,745		0		0	176,731
Facilities Acquisition and Construction		0	27,800		0		0	27,800
Other Outlays		2,315	. 0		0		0	2,315
Other Uses		0	0		0		163	163
Repayments		0	0		0		0	0
Interest Paid on Warrants and Bank Charges Debt Service:		0	0		0		0	0
Principal Retirement		0	0		155.000		0	155.000
Interest and Fiscal Agent Fees		0	0		10,540		0	10,540
Total Expenditures Paid	\$_	2,567,421	\$ 291,881	\$	165,540	\$	163	3,025,005
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$_	104,645_\$	\$(17,891)	_\$_	43,592	_\$_	(163) \$	\$130,183
Adjustments to Prior Year Encumbrances	\$_	0_\$	50	\$	0	\$_	0_9	50
Other Financing Sources (Uses):	¢	0. 4	(0)	•	0	æ	0. 0	
Estopped Warrants	\$	0 \$	` '	Φ	0	Φ	0 \$	
Bond Proceeds		0	0		0		0	0
Transfers In		9,851	23,743		0		0	33,594
Transfers Out	-	(5,394)	0		0		0	(5,394)
Total Other Financing Sources (Uses)	\$_	4,458	\$ 23,743	\$_	0	\$_	0 9	\$ 28,200
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$	109,102 \$	\$ 5,851	\$	43,592	\$	(163) \$	\$ 158,383
333,333 (3333)	Ψ	100,102 4	, 0,001	Ψ	-10,002	Ψ	(100)	, 100,000
Fund Balance - Beginning of Year	_	244,072	51,210		72,819		163	368,264
Fund Balance - End of Year	\$_	353,174	57,061	\$_	116,412	\$_	(0)	526,647

The notes to the financial statements are an integral part of this statement.

# Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types For the Year Ending June 30, 2012

		(	General Fund			Special	Revenue Funds		Debt Service Fund							
		Original	Final			Original	Final			Original	Final					
Revenue Collected:	_	Budget	Budget	Actual		Budget	Budget	Actual		Budget	Budget	Actual				
Local Sources	\$	389,589 \$	389,589 \$	584,529	\$	124,656 \$	124,656 \$	149,313	\$	144,184 \$	144,184 \$	209,132				
Intermediate Sources		34,256	34,256	46,422		0	0	0		0	0	0				
State Sources		1,690,194	1,690,194	1,662,909		2,549	2,549	2,829		0	0	0				
Federal Sources		412,019	412,019	375,906		109,686	109,686	121,847		0	0	0				
Non-Revenue Receipts		0	0	2,298		0	0	0		0	0	0				
Total Revenue Collected	\$	2,526,059 \$	2,526,059 \$	2,672,065	\$	236,891 \$	236,891 \$	273,990	\$	144,184 \$	144,184 \$	209,132				
Expenditures Paid:																
Instruction	\$	1,770,450 \$	1,770,450 \$	1,592,043	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0				
Support Services		955,578	955,578	940,076		159,650	159,650	120,336		0	0	0				
Operation of Non-Instructional Services		26,952	26,952	32,986		144,107	144,107	143,745		0	0	0				
Facilities Acquisition and Construction		0	0	0		0	0	27,800		0	0	0				
Other Outlays		17,151	17,151	2,315		0	0	0		217,004	217,003	165,540				
Other Uses		0	0	0		0	0	0		0	0	0				
Repayments		0	0	0		0	0	0		0	0	0				
Interest Paid on Warrants and Bank Charge	s	0	0	0		0	0	0		0	0	0				
Total Expenditures Paid	\$	2,770,131 \$	2,770,131 \$	2,567,421	\$	303,757 \$	303,757 \$	291,881	\$	217,004 \$	217,003 \$	165,540				
Excess of Revenues Collected Over (Under)																
Expenditures Paid Before Adjustments to																
Prior Year Encumbrances	\$_	(244,072) \$	(244,072) \$	104,645	\$_	(66,866) \$	(66,866) \$	(17,891)	\$_	(72,820) \$	(72,819) \$	43,592				
Adjustments to Prior Year Encumbrances	\$_	0 \$	0 \$	0	\$_	0 \$	0 \$	0	\$_	0 \$	0 \$	0				
Other Financing Sources (Uses):																
Estopped Warrants	\$	0 \$	0 \$	0	\$	0 \$	0 \$	(0)	\$	0 \$	0 \$	0				
Transfers In	•	0	0	9,851	·	15,657	15,657	23,743	·	0	0	0				
Transfers Out		0	0	(5,394)		0	0	0		0	0	0				
Total Other Financing Sources (Uses)	\$	0 \$	0 \$	4,458	\$	15,657 \$	15,657 \$	23,743	\$	0 \$	0 \$	0				
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing	_															
Sources (Uses)	\$	(244,072) \$	(244,072) \$	109,102	\$	(51,210) \$	(51,210) \$	5,851	\$	(72,820) \$	(72,819) \$	43,592				
Fund Balance - Beginning of Year	_	244,072	244,072	244,072		51,210	51,210	51,210	_	72,819	72,819	72,819				
Fund Balance - End of Year	\$_	(0) \$	(0) \$	353,174	\$_	0 \$	0 \$	57,061	\$	(0) \$	0 \$	116,412				

The notes to the financial statements are an integral part of this statement.

#### **Note 1 - Summary of Significant Accounting Policies**

The basic financial statements of the Fort Cobb-Broxton Public Schools Independent District No. 167, Caddo County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

# 1.A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

#### 1.B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

#### **Note 1 - Summary of Significant Accounting Policies, (continued)**

# 1.B. Fund Accounting, Governmental Fund Types, (continued)

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund, Child Nutrition Fund, and Cooperative Fund.

<u>Building Fund</u> - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

<u>Child Nutrition Fund</u> - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

<u>Cooperative Fund</u> – The Cooperative Fund consists of monies received from various grants that are shared with other schools. Fort Cobb/Broxton serves as the LEA for these grants.

- **3. Debt Service Fund** The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.
- **4. Capital Projects Fund** The capital projects fund consists of the 2008 Building and Transportation bond funds. The proceeds of bond sales are to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

# **Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

#### **Note 1 - Summary of Significant Accounting Policies, (continued)**

#### 1.B. Fund Accounting, (continued)

1. Agency Funds - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

#### **Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

- 1. General long-term Debt Account Group This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.
- <u>2. General Fixed Asset Account Group</u> This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

#### **Memorandum Only - Total Column**

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### 1.C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

# Note 1 - Summary of Significant Accounting Policies, (continued)

# 1.C. Basis of Accounting and Presentation, (continued)

 Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

# 1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

# 1.E. Assets, Liabilities and Fund Equity

<u>Cash and Cash Equivalents</u> – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

<u>Investments</u> - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

<u>Property Tax Revenues</u> – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

#### **Note 1 - Summary of Significant Accounting Policies, (continued)**

#### 1.E. Assets, Liabilities and Fund Equity, (continued)

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

<u>Inventories</u> – The value of consumable inventories at June 30, 2012, is not material to the basic financial statements.

<u>Fixed Assets and Property, Plant and Equipment</u> - The General Fixed Asset Account Group has not been presented.

<u>Compensated Absences</u> - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the amount is not material.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

#### 1.F. Revenue, Expenses, and Expenditures

<u>State Sources</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

# **Note 1 - Summary of Significant Accounting Policies, (continued)**

# 1.F. Revenue, Expenses, and Expenditures

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

# Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2012

			Carrying
			 Value
Deposits			
<b>Demand Deposits</b>			\$ 752,550
Time Deposits			 
Total Deposits			\$ 752,550
Investments			
	Credit Rating	Maturity	 Fair Value
			\$ 0
Total Investments			\$ 0
Reconciliation to the Combine	ed Statement of Assets, Liabili	ities and Equity	
Cash and Cash Equivalents			\$ 743,691
Activity Fund Outstanding Ch	ecks		 8,859
Total Deposits and Investmen	ts		\$ 752,550

Custodial Credit Risk – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

# Note 2 – Deposit and Investment Risk, (continued)

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2012, the District was not exposed to custodial credit risk as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

- 1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- 2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..
- 3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
- 4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
- 5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
- 6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.
- 7. Warrants, bonds or judgments of the school district.
- 8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
- 9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2012, as defined above.

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

#### Note 2 – Deposit and Investment Risk, (continued)

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2012, the District had no concentration of credit risk as defined above.

# **Note 3 - General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and capital leases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012:

	Bonds	Capital Lease	Compensated	
	Payable	Obligations	Absences	Total
Balance July 1, 2011	340,000	0	0	340,000
Additions	0	27,208	0	27,208
Retirements	-155,000	-4,810	0	-159,810
Balance, June 30, 2012	185,000	22,398	0	207,398

A brief description of the outstanding general obligation bond issues at June 30, 2012, is set forth below:

	Interest Rate	Maturity Date	 Amount Issued	-	Amount Outstanding
2003 Building Bonds 2008 Building/Trans. Bonds	1.80 to 5.35% 2.80 - 3.55%	June 1, 2013 June 1, 2013	\$ 300,000 500,000	\$	60,000 125,000
Totals			\$ 800,000	\$	185,000

# **Note 3 - General Long-term Debt, (continued)**

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

	_	Principal	Interest	Total
2003 Building Bonds	-			
2012-13	\$	60,000	\$ 2,160	\$ 62,160
Sub Total	\$	60,000	\$ 2,160	\$ 62,160
2008 Building/Transportation Bonds				
2012-13	\$	125,000	\$ 3,750	\$ 128,750
Sub Total	\$	125,000	\$ 3,750	\$ 128,750
Total Bonds	\$	185,000	\$ 5,910	\$ 190,910

Interest expense on bonds payable incurred during the current year totaled \$10,540...

The District has entered into a lease agreement for financing the acquisition of copiers. This lease agreement qualifies as a capital lease for accounting purpose since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. This lease contains a clause which gives the District the ability to terminate the lease agreement at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the district has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above lease.

The schedule of future minimum lease payments under the capital leases and the present value of the net minimum lease payments at June 30, is as follows:

Year Ending June 30	Copiers
2013 2014 2015 2016	\$ 6,312 6,312 6,312 6,312
Total Payments	\$ 25,248
Less: Amount Representing Interest	2,850
Present Value of Future Minimum Lease Payments	\$ 22,398

# Note 4 - Employee Retirement System

Plan Description - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System. Under the System the District, the State of Oklahoma, and the participating employees make contributions. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent or the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2012. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2012, 2011, and 2010 were \$156,440, \$159,392, and \$158,027 respectively.

The compensation for employees covered by the System for the year ended June 30, 2012 was \$1,646,733; the District's total compensation was 1,724,416. In addition to the District's 9.50% contributions, the District was required to pay into the System 7.00% of compensation arising from federal grants (10,489) and 9.50% of compensation arising from post retirement employees (\$3,301). There were \$83,001 contributions made by employees during the year ended June 30, 2012.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2011, is as follows:

Total pension obligation \$ 17,560,754,452 Net assets available for benefits, at cost 9,960,576,151

Nonfunded pension benefit obligation \$ 7,600,178,301

# **Note 4 - Employee Retirement System (continued)**

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2011. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

#### **Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

# Note 6 - Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

#### **Note 7 - Use of Estimates**

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

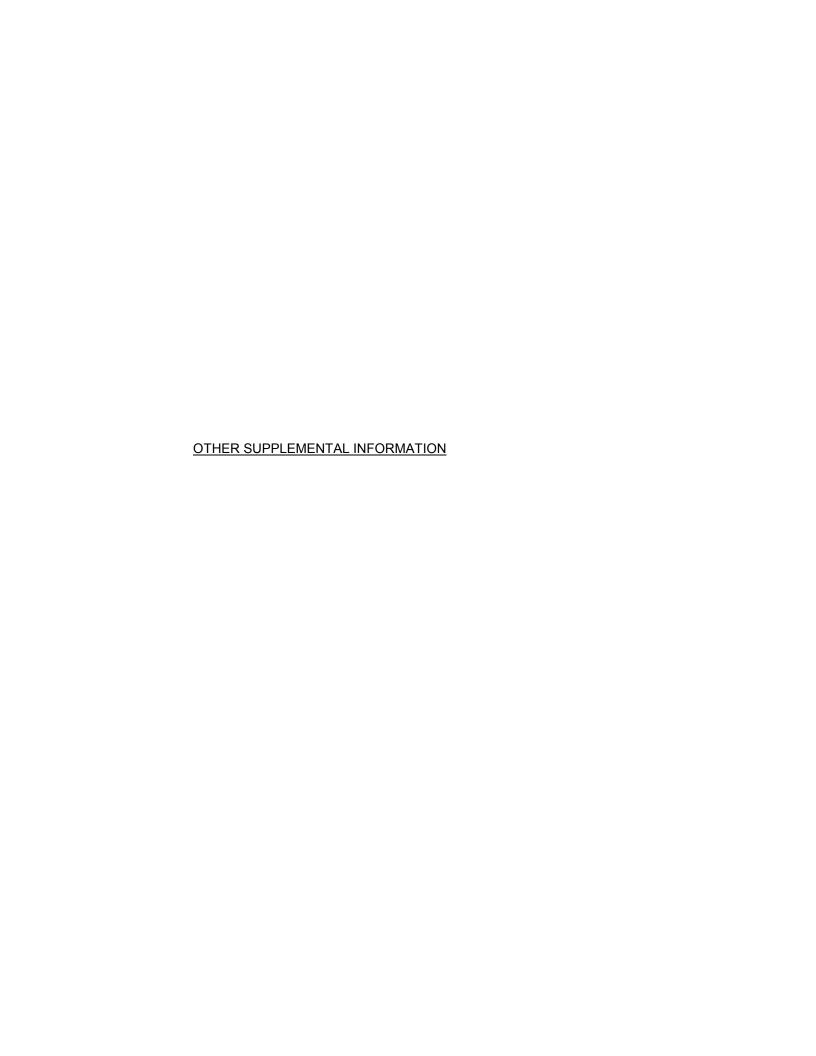
# Note 8 – Surety Bonds

The treasurer is bonded by Western Surety Company, bond number 13368708 for the penal sum of \$100,000 for the term July 1, 2011 to July 1, 2012.

The superintendent is bonded by Western Surety Company, bond number 24793669 for the penal sum of \$100,000 for the term July 1, 2011 to July 1, 2012.

The deputy treasurer is bonded by Western Surety Company, bond number 18233077 for the penal sum of \$20,000 for the term August 1, 2011 to August 1, 2012.

The encumbrance clerk/activity fund custodian are bonded by Western Surety Company bond number 54708481 for the penal sum of \$2,000 for the term July 1, 2011 to July 1, 2012.



# Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combining Statement of Assets, Liabilities and Cash Fund Balances Regulatory Basis - All Special Revenue Funds For the Year Ending June 30, 2012

<u>ASSETS</u>	_	Building Fund	-	Child Nutrition Fund	· <del>-</del>	Coop Fund	-	Total June 30, 2012
Cash and Cash Equivalents Investments	\$_	76,244 0	\$	17,457 0	\$_	1,297 0	\$	94,998 0
Total Assets	\$_	76,244	\$	17,457	\$_	1,297	\$	94,998
LIABILITIES AND FUND BALANCE								
Liabilities: Warrants Payable Reserve for Encumbrances	\$_	35,266 0	\$	1,747 0	\$_	924 0	\$	37,937 0
Total Liabilities	\$_	35,266	\$	1,747	\$_	924	\$	37,937
Fund Balance: Cash Fund Balance	\$_	40,978	\$	15,710	\$_	373	\$_	57,061
Total Fund Balance	\$_	40,978	\$	15,710	\$_	373	\$	57,061
Total Liabilities and Fund Balance	\$_	76,244	\$	17,457	\$_	1,297	\$	94,998

# Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Regulatory Basis - Special Revenue Funds For the Year Ending June 30, 2012

		Building Fund		Child Nutrition Fund	Cooperative Fund		Total June 30, 2012
Revenue Collected:	_						
Local Sources	\$	86,884	\$	91 \$	62,338	\$	149,313
Intermediate Sources		0		0	0		0
State Sources		0		2,829	0		2,829
Federal Sources		0		121,847	0		121,847
Non-Revenue Receipts	_	0		0	0		0
Total Revenue Collected	\$_	86,884	\$	124,768_\$	62,338	\$_	273,990
Expenditures Paid:							
Instruction	\$	0	\$	0 \$	0	\$	0
Support Services	*	52,977	Ψ.	0	67,359	Ψ.	120,336
Operation of Non-Instructional Services		0_,0.7		143,745	0.,555		143,745
Facilities Acquisition and Construction		27,800		0	0		27,800
Other Outlays		0		Ö	0		0
Other Uses		0		0	0		Ö
Repayments		0		0	0		0
Interest Paid and Bank Charges	_	0		0	0		0
Total Expenditures Paid	\$_	80,777	\$	143,745_\$	67,359	_\$_	291,881
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$_	6,106	_\$_	(18,977)_\$	(5,020)	\$_	(17,891)
Adjustments to Prior Year Encumbrances	\$_	0	\$	0_\$	0	\$_	0_
Other Financing Sources (Uses):							
Estopped Warrants	\$	(0)	\$	0 \$	. 0	\$	(0)
Transfers In	Ψ	0	Ψ	18,349	5.394	Ψ	23.743
Transfers Out		0		0	0,004		0
Translers out	-						
Total Other Financing Sources (Uses)	\$_	(0)	\$	18,349 \$	5,394	\$_	23,743
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$	6,106	\$	(628) \$	373	\$	5,851
Fund Balance - Beginning of Year		34,872		16,338	0	_	51,210
Fund Balance - End of Year	\$_	40,978	\$	15,710 \$	373	\$	57,061

# Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances Special Revenue Funds - Budget and Actual For the Year Ending June 30, 2012

			Building Fund		Cooperative Fund					Ct	nild Nutrition Fur	nd	Total					
Revenue Collected: Local Sources	<b>\$</b>	Original Budget 55.656 \$	Final Budget 55,656 \$	Actual 86.884	<u> </u>	Original Budget 69,000 \$	Final Budget 69,000 \$	Actual 62.338	\$	Original Budget 0 \$	Final Budget 0 \$	Actual 91	s -	Original Budget 124.656 \$	Final Budget 124,656 \$	Actual 149,313		
Intermediate Sources	•	0	0	0	·	0	0	0		0	0	0	·	0	0	0		
State Sources		0	0	0		0	0	0		2,549	2,549	2,829		2,549	2,549	2,829		
Federal Sources		0	0	0		0	0	0		109,686	109,686	121,847		109,686	109,686	121,847		
Non-Revenue Receipts		0	0	0		0	0	0		0	0	0		0	0	0		
Total Revenue Collected	\$	55,656 \$	55,656 \$	86,884	\$	69,000 \$	69,000 \$	62,338	\$	112,235 \$	112,235 \$	124,768	\$	236,891 \$	236,891 \$	273,990		
Expenditures Paid:																		
Instruction	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0		
Support Services	Ψ	90,527	90.527	52,977	Ψ	69.000	69,000	67,359	Ψ	123	123	0	Ψ	159,650	159,650	120,336		
Operation of Non-Instructional Services		0	00,027	02,077		0	00,000	07,000		144.107	144.107	143.745		144.107	144.107	143.745		
Facilities Acquisition and Construction		0	0	27.800		0	0	0		0	0	0 140,740		0	0	27,800		
Other Outlays		0	0	0.000		0	0	0		0	0	0		0	0	0		
Other Uses		0	0	0		0	ñ	0		0	0	0		0	0	Ô		
Repayments		0	0	n		0	ñ	0		0	0	0		0	0	Ô		
Interest Paid		0	Ô	ñ		0	0	0		n	0	0		ñ	0	0		
Total Expenditures Paid	\$	90,527 \$	90,527 \$	80.777	\$	69.000 \$	69.000 \$	67,359	\$	144,230 \$	144,230 \$	143.745	\$	303,757 \$	303.757 \$	291.881		
,		· -			· <del>-</del>						· · _		· <del>-</del>	·_	·_			
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to	)																	
Prior Year Encumbrances	\$	(34,872) \$	(34,872) \$	6,106	\$	0 \$	0 \$	(5,020)	\$	(31,995) \$	(31,995) \$	(18,977)	\$	(66,866) \$	(66,866) \$	(17,891)		
	· -	<u> </u>	(- /- / ·		· -	· -		(-,,	٠-	(- //	(= /===/_ +	<u> </u>	· -	(33,333)	(==,===,	<u> </u>		
Adjustments to Prior Year Encumbrances	\$_	0 \$	0 \$	0	\$_	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$_	0 \$	0 \$	0		
Other Financing Sources (Uses):																		
Estopped Warrants	\$	0 \$	0 \$	(0)	\$	0 \$	0 \$	0	\$	0 \$	0 \$	0	\$	0 \$	0 \$	(0)		
Transfers In		0	0	`o´		0	0	5,394		15,657	15,657	18,349		15,657	15,657	23,743		
Transfers Out		0	0	0		0	0	0		0	0	0		0	0	0		
Total Other Financing Sources (Uses)	\$	0 \$	0 \$	(0)	\$	0 \$	0 \$	5,394	\$	15,657 \$	15,657 \$	18,349	\$	15,657 \$	15,657 \$	23,743		
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financir.	na																	
Sources (Uses)	\$	(34,872) \$	(34,872) \$	6,106	\$	0 \$	0 \$	373	\$	(16,338) \$	(16,338) \$	(628)	\$	(51,210) \$	(51,210) \$	5,851		
Fund Balance - Beginning of Year	_	34,872	34,872	34,872	_	0	0	0_	-	16,338	16,338	16,338	_	51,210	51,210	51,210		
Fund Balance - End of Year	\$_	0 \$	0 \$	40,978	\$_	0 \$	0 \$	373	\$_	0 \$	0 \$	15,710	\$_	0 \$	0 \$	57,061		

Exhibit A-3

# Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combining Assets, Liabilities and Fund Equity Activity Fund - Regulatory Basis For the Year Ending June 30, 2012

<u>ASSETS</u>	_	School Activity Fund
Cash Investments	\$	78,623 0
Total Assets	\$_	78,623
LIABILITIES AND FUND EQUITY		
Liabilities: Due To Activity Groups	\$_	78,623
Total Liabilities	\$_	78,623
Fund Equity: Unreserved/Undesignated	\$_	0
Total Liabilities and Fund Equity	\$	78,623

# Fort Cobb-Broxton School District No.I-167, Caddo County, Oklahoma Combining Statement of Changes in Assets and Liabilities Regulatory Basis - Activity Fund For the Year Ending June 30, 2012

<u>ACTIVITIES</u>	_	Balance July 1, 2011	<u> </u>	Additions		Deletions	-	Balance June 30, 2012
Athletics	\$	4,519	\$	65,310	\$	64,399	\$	5,430
Concessions	•	7,219	*	20,694	•	17,828	•	10,085
Senior Class		446		1,201		1,566		82
Junior Class		1,176		10,994		10,182		1,988
Sophomore Class		2,310		4,194		4,317		2,187
Elementary		24,088		40,525		44,189		20,424
Adult Account		210		0		68		143
Annual		244		14,731		14,655		320
Katherine Meeke		381		388		381		388
4-H Club		5,462		3,861		4,618		4,705
C N A Local Funds		0		18,389		18,389		0
Stuteville Scholarship		2,243		61		120		2,183
FCCLA		1,646		7,088		7,942		791
BETA Club		1,039		1,990		2,507		522
Miscellaneous		186		682		812		56
Music		18		0		0		18
FC-B Web Design Club		394		0		0		394
Pep Club/Cheerleaders		1,497		2,494		3,680		311
Caddo County Academic Conf		0		0		0		0
Refund/C.A.		0		3,520		3,520		0
Native American Club		0		416		85		331
Student council		522		160		451		230
Gramlich Scholarship		21,880		1,000		759		22,120
School Farm FFA		5,688		51,139		55,033		1,794
Academic Team		601		1,106		1,323		383
High/Middle School		4,183		11,406		14,418		1,171
Art Club		2,611		8,627		8,670		2,568
Total Activities	\$	88,562	\$_	269,975	\$	279,914	\$	78,623

# FORT COBB-BROXTON INDEPENDENT SCHOOL DISTRICT NO.167, CADDO COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2012

		Pass- Through Grantor's	Deferred Revenue (Accounts	Federal	Federal	Deferred Revenue (Accounts
Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA#	Project Number	Receivable) July 1, 2011	Grant Receipts	Grant Expenditures	Receivable) June 30, 2012
U.S. Department of Education	CIDA	Number	July 1, 2011	Receipts	Expenditures	Julie 30, 2012
Direct Programs:						
Indian Education Title VII	84.060A	561	0	21,960	21,960	0
Impact Aid	84.041	591/592	50	138,791	138,791	50
Title VI - Rural School	84.358A	588	0	12,873	12,873	0
Passed Through Oklahoma State Departmer	nt of Educa	tion:				
Title I, Basic	84.010	511	0	87,762	88,341	(579)
Title I Cluster		=	0	87,762	88,341	(579)
IDEA-B Flowthrough	84.027	621	(18)	65,267	66,023	(774)
IDEA-B Preschool	84.173	641	O O	1,416	1,416	(0)
Special Education Cluster		<u>-</u>	(18)	66,683	67,439	(774)
Title II, Part A (REAP)	84.367	586	(19,453)	31,347	30,417	(18,523)
•		_			•	
Total U.S. Department of Education		-	(19,421)	359,415	359,821	(19,827)
<u>U.S. Department of Interior</u> Passed through Bureau of Indian Affairs:  Johnson O'Malley	15.130	563	948	16,491	12,801	4,638
Total U.S. Department of Interior			948	16,491	12,801	4,638
U.S. Department of Agriculture Passed Through State Department of Educa		764	0	20.676	24 507	7.160
Breakfast Program Lunch Program	10.553 10.555	764 763	0	28,676 86,605	21,507 68,497	7,169 18,108
Summer Food Program	10.559	766	(3,107)	6,566	3,878	(419)
•	10.555	N/A	(3,107)	10,789	10,789	(419)
Child Nutrition Cluster	10.000	-	(3,107)	132,636	104,671	24,858
Total U.S. Department of Agriculture			(3,107)	132,636	104,671	24,858
TOTAL FEDERAL ASSISTANCE		=	(21,580)	508,543	477,293	9,670

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the district's financial statements. The district's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received in the amount of \$10,789 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

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CERTIFIED PUBLIC ACCOUNTANTS

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Fort Cobb-Broxton Independent School District #167 Caddo County, Oklahoma

**Board Members:** 

We have audited the fund type and account group financial statements, including budget and actual, of Fort Cobb-Broxton Independent School District #167, as of and for the year ended June 30, 2012, which collectively comprise the District's regulatory financial statements, as listed in the table of contents as combined financial statements, and have issued our report thereon dated November 5, 2012. The report on these financial statements was adverse because the District has elected to prepare its financial statements in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to a departure related to the general fixed assets. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting we consider to be significant deficiencies in internal control over financial reporting a deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting.

#### **2012-1 Finding**

**Statement of Condition** - The superintendent and activity fund custodian are the authorized signatures on activity fund checks. They use signature stamps and they each have access to both stamps. Also in the appropriated funds, signature stamps are not kept in a locked secure area and both the treasurer and encumbrance clerk have access to all stamps necessary to issue a warrant. Thus, there is a lack of segregation of duties because one individual can issue a check.

**Criteria** – Good internal controls require that checks be signed by two people. To ensure two people review all checks, signature stamps should be kept in a locked secure area. Access to each signature stamp should be limited so that no person has the ability to sign all required signatures, thereby eliminating the opportunity for one individual to issue a check or warrant by themselves.

**Cause/Effect** – Employees of the school have given access to one another for convenience and had not considered the opportunity that someone could use their stamps to issue a fraudulent check.

**Recommendation** – We recommend that signature stamps be kept in a locked secure area, so that it takes at least 2 individuals to issue a check or a warrant.

#### 2012-2 - Finding

**Statement of Condition** – Although the superintendent is the board approved authority for activity fund purchases, the activity fund sponsors are usually the ones approving purchases. The superintendent does not sign the purchase order until after the invoice has been received and the check has been issued.

**Criteria** – Activity fund purchases should be approved by the authorized purchasing official prior to an expenditure being made.

**Cause/Effect** – School personnel are not always following proper procedures which could allow unauthorized purchases to be paid.

**Recommendation** – We recommend the superintendent sign all activity fund purchase requests, prior to the item or service being ordered.

#### **2012-3 – Finding**

**Statement of Condition** - During encumbrance testing, we noted a paper purchase in the amount of \$5,134.20, that was ordered 3/29/12, delivered to the school in April and May 2012, but was paid out of 2012-13 appropriations.

**Criteria** - Expenditures should be paid from the fiscal year appropriations in which the school obligated the purchase.

**Cause/Effect** – It appears a purchase order is not always being issued before an item is ordered. Thus, the school overlooked paying or reserving this expenditure out of 2011-12 appropriations. The school is paying for expenses out of the incorrect fiscal year.

**Recommendation** – Care should be taken to insure that expenditures are paid out of proper year appropriations.

#### 2012-4 -Finding

**Statement of Condition** - AT&T was paid \$3,000 in 2011-12 for bills generated in past years. While looking further into this, it was noted that they had balances due to AT&T at June 30, 2012 of around \$23,000, some for the 2011-12 year and some for several years back.

Criteria – It is not legal for a school to pay for prior year expenditures out of current year appropriations.

Cause/Effect of Condition – The school made an election with E-Rate to pay only their percentage of the AT&T bill and have AT&T ask E-Rate for the reimbursement due for Fort Cobb School. AT&T doesn't seem to understand this process and has not applied for reimbursement from E-Rate so they continue to send the bill to the school. This has been going on for a couple of years. The school assumed they may actually owe some of the further year's back, so since they had extra money in 2011-12 they decided pay extra on those back years.

**Recommendation** – Bills in dispute for prior years should not be paid by the school, unless recommended by an attorney. Normally, encumbered bills for prior years are paid through a judgment against the district and paid through property taxes levied over 3 years. Also, since this has been an ongoing problem, we recommend that the school pay the full bill in the future and get reimbursed directly from E-Rate.

#### **Compliance and Other Matters**

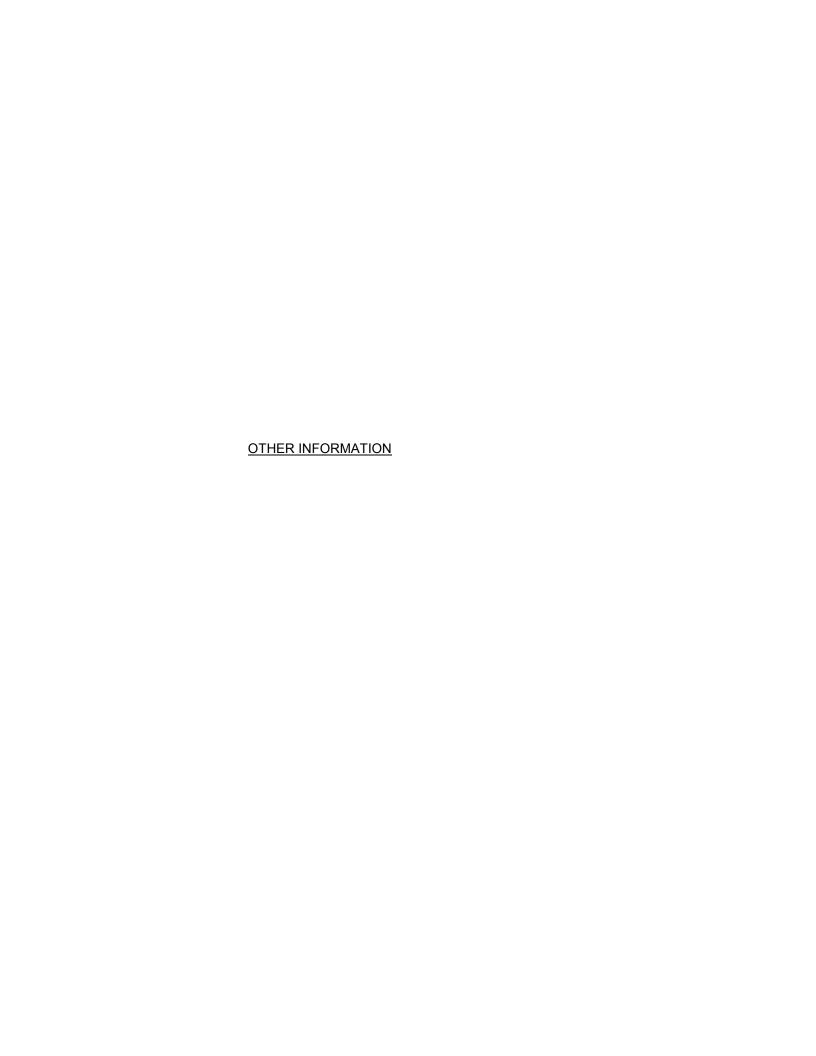
As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The District's response to the findings identified in our audit are described above. We did not audit the District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the board of education of Fort Cobb School, Oklahoma State Department of Education, and certain federal regulatory agencies and is not intended to be, and should not be used by anyone other than these specified parties.

Chickasha, Oklahoma November 5, 2012

angal, Johnston & Blosingame, P.C.



#### Fort Cobb-Broxton ISD #167, Caddo County

Disposition of Prior Year Audit Findings For Year Ended June 30, 2012

#### **2011-1 Finding**

**Statement of Condition** – during our testing of athletic gate receipts, it was brought to our attention that although there is a signature of two individuals on the reconciliation sheet, they are not necessarily performing the reconciliation of tickets sold to money collected. It also appears that the money is being placed into the hands of one individual prior to the money being counted.

**Criteria** – Good internal controls require two individuals count the money and sign the reconciliation sheet prior to the money being placed into the hands of one individual.

**Cause/Effect** – Lack of understanding of the required procedures by the volunteers working the gates. This gives opportunity for money to come up missing and no way to determine who was responsible for the loss.

**Recommendation** – We recommend the individuals working the gate be trained on the proper procedure for reconciling tickets back to money collected, filling out the sheet and signing off prior to the money being placed in the hands of one individual.

Current Status – The school has implemented new procedures and they seem to be working well.

#### 2011-2 - Finding

**Statement of Condition** – During our testing of concession receipts, we noted the profit was significantly lower than what would be expected for this type of fundraiser. Also, it was brought to our attention that two adults are not always counting the money prior to being placed under the control of one individual.

**Criteria** – Good internal controls require two individuals count the money and sign the count sheet prior to the money being placed under the control of one individual. Also, fundraisers should be analyzed to insure they are making an adequate profit and if not, determine what the problem is.

**Cause/Effect** – Lack of understanding of the actual procedures required by volunteers working the concession and no analysis of profit being made by individuals in charge. This creates opportunity for money to come up missing and no way to determine who was responsible. Also, profit could be lost due to poor management of concession.

**Recommendation** – We recommend the volunteers working the concession be trained to perform the proper procedures and that management check into why profit is so low.

**Current Status** – New procedures were implemented during the 2011-12 year and the profit has already increased.

# Fort Cobb-Broxton ISD No. 167, Caddo County

Schedule of Accountant's Professional Liability Insurance Affidavit
For Year Ending June 30, 2012

STATE OF OKLAHOMA )

COUNTY OF GRADY )
The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with <i>Fort Cobb-Broxton Independent School District</i> for the audit year 2011-12.
ANGEL, JOHNSTON, & BLASINGAME, P.C.
Daniel Johnston
Subscribed and sworn to before me this day of, 2012
Notary Public
My Commission Expires 11-12-16



#### FORT COBB-BROXTON 08 1167 PUBLIC SCHOOL DISTRICT

#### CADDO COUNTY

# AUDIT FINDINGS CORRECTIVE ACTION PLAN

#### AUDIT YEAR 2011-12

AUDIT FINDING REFERENCE NUMBER: 2012-1

DESCRIPTION OF FINDING: SIGNATURE STAMPS ARE NOT LOCKED IN A SECURE AREA WHERE THEY ARE EASILY ACCESSABLE BY AUTHORIZED PERSONNEL. THERE IS A LACK OF SEGREGATION OF DUTIES BECAUSE ONE INDIVIDUAL CAN ISSUE A CHECK.

CONTACT PERSON: KYLE LIERLE

STEPS IMPLEMENTED: THE STAMPS WILL BE KEPT IN LOCKED FILES. THE EMCUMBRANCE CLERK/ACTIVITY FUND CUSTODIAN WILL HOLD THE KEY TO THE FILE THAT CONTAINS HER STAMP AS WELL AS THE BOARD SIGNATURE STAMPS. THE TREASURER WILL HOLD THE KEY THAT CONTAINS HER STAMP. THE SUPERINTENDENT WILL SECURE HIS STAMP. NO ONE PERSON WILL HAVE ACCESS TO ALL THE STAMPS NEEDED TO ISSUE A WARRANT. THIS WILL PROVIDE SUFFICIENT SECURITY AND BETTER INTERNAL CONTOL OF THE SIGNATURE STAMPS.

# FORT COBB-BROXTON 08 I167 PUBLIC SCHOOL DISTRICT

#### CADDO COUNTY

# AUDIT FINDINGS CORRECTIVE ACTION PLAN

#### **AUDIT YEAR 2011-12**

AUDIT FINDING REFERENCE NUMBER: 2012-2

DESCRIPTION OF FINDING: SUPERINTENDENT IS BOARD APPROVED AUTHORITY FOR THE ACTIVITY FUND, ACTIVITY FUND SPONSORS ARE USUALLY THE ONE APPROVING PURCHASES. THE PURCHASE ORDER IS NOT SIGNED UNTIL AFTER THE INVOICE HAS BEEN RECEIVED AND CHECK ISSUED.

CONTACT PERSON: KYLE LIERLE

STEPS IMPLEMENTED: AN ENHANCED PURCHASING PROCEEDURE HAS BEEN IMPLEMENTED. ALL PURCHASE REQUESTS MUST BE SUBMITTED TO THE SUPERINTENDENT BY EMAIL AND ACTIVITY FUND CUSTODIAN NOTIFIED BY THE SUPERINTENDENT OF THEIR APPROVAL BEFORE A PURCHASE ORDER IS ISSUED AND ANY ORDER CAN BE PLACED. THIS PROCEEDURE WILL ENSURE THE BOARD APPROVED AUTHORITY FOR THE ACTIVITY FUND HAS AUTHORIZED ALL PURCHASES.

# FORT COBB-BROXTON 08 I167 PUBLIC SCHOOL DISTRICT

#### CADDO COUNTY

# AUDIT FINDINGS CORRECTIVE ACTION PLAN

#### AUDIT YEAR 2011-12

AUDIT FINDING REFERENCE NUMBER: 2012-3

DESCRIPTION OF FINDING: A PURCHASE WAS ORDERED AND RECEIVED AT THE END OF 2012 BUT PAID FOR WITH 2013 APPROPRIATIONS.

CONTACT PERSON: KYLE LIERLE

STEPS IMPLEMENTED: THE DISTRICT IS AWARE THAT ALL PURCHASES MUST BE PAID FROM THE FISCAL YEAR APPROPRIATIONS IN WHICH THE SCHOOL OBLIGATED THE PURCHASE. EVERY EFFORT WILL BE MADE INTERNALLY AUDIT PURCHASES TO ENSURE THIS ERROR IS NOT REPEATED.

#### FORT COBB-BROXTON 08 1167 PUBLIC SCHOOL DISTRICT

#### CADDO COUNTY

# AUDIT FINDINGS CORRECTIVE ACTION PLAN

#### AUDIT YEAR 2011-12

AUDIT FINDING REFERENCE NUMBER: 2012-4

DESCRIPTION OF FINDING: THERE IS AN LARGE UNPAID AMOUNT TO AT&T FROM SEVERAL PRECEEDING YEARS.

CONTACT PERSON: KYLE LIERLE

STEPS IMPLEMENTED: THE SUPERINTENDENT HAS DISCUSSED THIS MATTER WITH A REPRESENTATIVE FOR AT&T ON MANY OCCASIONS. BECAUSE AT&T WILL NOT FILE WITH THE SATE OR SEND TO THE DISTRICT THE NECESSARY PAPERWORK TO CLAIM E-RATE FUNDS IT IS IMPOSSIBLE TO KNOW THE EXACT AMOUNT OWED. THE DISTRICT BELIEVES THIS AMOUNT IS MINIMAL AND HAS CUT ALL TIES WITH AT&T. THIS MATTER WILL BE RESOLVED AS QUICKLY AS POSSIBLE.