

TOWN OF QUAPAW
Ottawa County, Oklahoma
Independent Auditor's Report and
Financial Statements
For the Year Ended June 30, 2013

TOWN OF QUAPAW
Ottawa County, Oklahoma
For the Year Ended June 30, 2013

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LANGLEY & LITTLEFIELD, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Trustees
Town of Quapaw
Quapaw, Ottawa County, Oklahoma

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Quapaw, State Oklahoma as of and for the year ended June 30, 2013, which collectively comprise the Town of Quapaw's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Quapaw, State of Oklahoma, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted Management's Discussion and Analysis; and Budgetary Comparison Information for the General Fund. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We were unable to apply certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America because Management's Discussion and Analysis was not presented by management and the Town has not filed its statutorily required budget according to prescribed and authoritative State of Oklahoma Statutes. See Note 7 and Note 8 in the accompanying financial statements for further discussion pertaining to these matters.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2014, on our consideration of the Town of Quapaw, State of Oklahoma's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Quapaw, State of Oklahoma's internal control over financial reporting and compliance.



LANGLEY & LITTLEFIELD, PLLC
CERTIFIED PUBLIC ACCOUNTANTS
PRYOR, OKLAHOMA

NOVEMBER 30, 2014

TOWN OF QUAPAW
Statement of Net Position – Government-Wide
For the Year Ended June 30, 2013

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Totals</u>
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 28,560	\$ 78,190	\$ 106,750
Cash held by third parties	29,148	-	29,148
Receivables	-	33,828	33,828
Due from other governmental agencies	17,043	-	17,043
Total Current Assets	<u>74,751</u>	<u>112,018</u>	<u>186,769</u>
Current Restricted Assets:			
Cash	454	24,747	25,202
OMAG loss fund	-	25,170	25,170
Total Current Restricted Assets	<u>454</u>	<u>49,918</u>	<u>50,372</u>
Non-Current Assets:			
Capital assets, net of accumulated depreciation	<u>337,347</u>	<u>4,436,337</u>	<u>4,773,684</u>
Total Non-Current Assets	<u>337,801</u>	<u>4,436,337</u>	<u>4,773,684</u>
Total ASSETS	<u><u>412,552</u></u>	<u><u>4,598,273</u></u>	<u><u>5,010,825</u></u>
LIABILITIES			
Current Liabilities			
Accounts payable	7,079	19,937	27,016
Accrued interest	-	5,476	5,476
Payroll taxes payable	2,168	1,094	3,263
Current portion of long-term debt	-	38,700	38,700
Total Current Liabilities	<u>9,247</u>	<u>65,209</u>	<u>74,455</u>
Long-term liabilities			
Utility deposits	-	20,826	20,826
Notes payable	-	1,773,839	1,773,839
Total Long-Term Liabilities	<u>-</u>	<u>1,794,665</u>	<u>1,794,665</u>
Total LIABILITIES	<u>9,247</u>	<u>1,859,874</u>	<u>1,869,120</u>
Net Position			
Invested in capital assets, net of related debt	337,347	2,623,798	2,961,145
Unrestricted	<u>65,958</u>	<u>114,601</u>	<u>180,559</u>
Total Net Position	<u>\$ 403,305</u>	<u>\$ 2,738,399</u>	<u>\$ 3,141,704</u>

See accompanying notes and independent auditor's report.

TOWN OF QUAPAW
Statement of Activities – Government-Wide
For the Year Ended June 30, 2013

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Capital Grants	Governmental Activities	Business-Type Activities	Total
Governmental activities:						
General Government	\$ 315,593	\$ 54,184	\$ 4,206	\$ (257,203)	\$ -	\$ (257,203)
Fire	37,183	12,292	4,484	(20,407)	-	(20,407)
Streets	38,833	-	-	(38,833)	-	(38,833)
Total governmental activities	<u>391,608</u>	<u>66,476</u>	<u>8,690</u>	<u>(316,443)</u>	<u>-</u>	<u>(316,443)</u>
Business-type activities:						
Water Utilities	<u>579,881</u>	<u>398,122</u>	<u>25,169</u>		<u>(156,590)</u>	<u>(156,590)</u>
Total business-type activities	<u>579,881</u>	<u>398,122</u>	<u>25,169</u>		<u>(156,590)</u>	<u>(156,590)</u>
General Revenues:						
Taxes:						
Franchise taxes				31,917	-	31,917
Public service taxes				200,258	-	200,258
Unrestricted investment earnings				57	568	625
Realized gain (loss)				-	17	17
Miscellaneous				33,595	9,515	43,110
Transfers				20,233	(20,233)	0
Total general revenues and transfers				<u>286,061</u>	<u>(10,133)</u>	<u>275,928</u>
Change in net position				(30,382)	(166,723)	(197,105)
Net position - beginning, adjusted				<u>433,687</u>	<u>2,905,122</u>	<u>3,338,809</u>
Net position - ending				<u>\$ 403,305</u>	<u>\$ 2,738,399</u>	<u>\$ 3,141,704</u>

TOWN OF QUAPAW
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balance of Governmental Funds to the
Government-Wide Statement of Activities
For the Year Ended June 30, 2013

Reconciliation of the Statement of Revenues, Expenditures, and Changes
in Fund Balances of Governmental Funds to the Government Wide
Statement of Activities

Net change in fund balances - total governmental funds \$ 15,486

Amounts reported for Governmental Activities in the Statement of
Activities are different because:

Governmental funds report outlays for capital assets as expenditures
because such outlays use current financial resources. In contrast,
the Statement of Activities reports only a portion of the outlay as
expense. The outlay is allocated over the assets' estimated useful
lives as depreciation expense for the period.

(45,868)

Change in net position of governmental activities

\$ (30,382)

See accompanying notes and independent auditor's report.

TOWN OF QUAPAW
Balance Sheet - Governmental Funds
For the Year Ended June 30, 2013

	<u>General</u> <u>Fund</u>	<u>Fire Dept</u> <u>Fund</u>	<u>EPA Fund</u>	<u>Other</u> <u>Governmental</u> <u>Funds</u>	<u>Total</u>
<u>ASSETS</u>					
Cash	\$ 16,746	\$ 11,813	\$ -	\$ -	\$ 28,560
Cash held by others	-	29,148	-	-	29,148
Restricted Cash	-	-	-	454	454
Receivable from other governments	16,728	-	-	315	17,043
Total assets	<u>\$ 33,474</u>	<u>\$ 40,962</u>	<u>\$ -</u>	<u>\$ 769</u>	<u>\$ 75,205</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Liabilities:					
Accounts payable	\$ 5,962	\$ -	\$ -	\$ 1,117	\$ 7,079
Payroll taxes payable	2,168	-	-	-	2,168
Total liabilities	<u>8,131</u>	<u>-</u>	<u>-</u>	<u>1,117</u>	<u>9,247</u>
Fund balances:					
Reserved	-	40,960	-	(346)	40,614
Unreserved	25,344	-	-	-	25,344
Total fund balances	<u>25,344</u>	<u>40,960</u>	<u>-</u>	<u>(346)</u>	<u>65,958</u>
Total liabilities and fund balances	<u>\$ 33,475</u>	<u>\$ 40,960</u>	<u>\$ -</u>	<u>\$ 771</u>	<u>75,205</u>
Total fund balance, governmental funds					\$ 65,958
Amounts reported for government activities in the Statement of Net Position are different because:					
Capital assets, net of depreciation, used in governmental activities are not current financial resources and, therefore, are not reported in the governmental activities of the Statement of Net Position.					
					<u>337,347</u>
Net Position of Governmental Activities in the Statement of Net Position					<u>\$ 403,305</u>

See accompanying notes and independent auditor's report.

TOWN OF QUAPAW

Statement of Revenues, Expenditures and Changes in Fund Balance

Governmental Funds

For the Year Ended June 30, 2013

	General Fund	Fire Dept. Fund	EPA Fund	Other Governmental Funds	Total Governmental Funds
REVENUES:					
Taxes	\$ 168,528	\$ 25,574	\$ -	\$ 6,156	\$ 200,258
Franchise fees	31,917	-	-	-	31,917
Fines and fees	40,810	-	-	-	40,810
Permits and fees	-	12,292	-	-	12,292
Rents	-	-	-	-	-
Grants and contract	13,374	4,484	-	4,206	22,064
Miscellaneous	32,019	1,576	-	-	33,595
Interest	-	56	-	-	56
Total revenues	286,647	43,983	-	10,362	340,992
EXPENDITURES:					
Maintenance and operations	100,942	21,077	-	18,637	140,655
Personal services	196,932	-	-	-	196,932
Capital outlay	7,800	-	-	-	7,800
Debt Service:					
Principal	-	353	-	-	353
Interest and other charges	-	-	-	-	-
Total expenditures	305,674	21,430	-	18,637	345,740
Excess (deficiency) of revenues over (under) expenditures	(19,027)	22,553	-	(8,275)	(4,748)
OTHER FINANCING SOURCES AND (USES):					
Transfers in (out)	69,307	-	(54,753)	5,680	20,233
Total other financing sources and (uses)	69,307	-	(54,753)	5,680	20,233
Net change in fund balance	50,280	22,553	(54,753)	(2,595)	15,485
Fund balances, beginning	(24,936)	18,407	54,753	2,249	50,473
Fund balances, ending	\$ 25,344	\$ 40,960	\$ -	\$ (346)	\$ 65,958

See accompanying notes and independent auditor's report.

TOWN OF QUAPAW
Statement of Net Position - Proprietary Fund
For the Year Ended June 30, 2013

	<u>Quapaw Public Works Authority</u>
ASSETS	
Current Unrestricted Assets:	
Cash	\$ 78,190
Accounts receivable (net of allowance)	33,828
Current Restricted Assets:	
Cash	24,747
OMAG loss fund	<u>25,170</u>
Total Current Assets	<u>161,936</u>
Noncurrent assets:	
Capital assets, net of accumulated depreciation	<u>4,436,337</u>
Total Noncurrent Assets	<u>4,436,337</u>
Total ASSETS	<u>4,598,273</u>
LIABILITIES	
Current Liabilities:	
Accounts payable	19,937
Accrued interest	5,477
Payroll taxes payable	1,094
Current portion long-term debt	<u>38,700</u>
Total Current Liabilities	<u>65,209</u>
Noncurrent Liabilities:	
Utility deposits	20,826
Long-term debt, less current portion	<u>1,773,839</u>
Total Long-term Liabilities	<u>1,794,665</u>
Total Liabilities	<u>1,859,874</u>
NET POSITION	
Invested in capital assets, net of related debt	2,623,798
Restricted for utility deposits	20,826
Unrestricted net position	<u>93,775</u>
Total Net Position	<u>\$ 2,738,399</u>

See accompanying notes and independent auditor's report.

TOWN OF QUAPAW
Statement of Revenues, Expenses and
Changes in Fund Net Position - Proprietary Fund
For the Year Ended June 30, 2013

	Quapaw Public Works Authority
OPERATING REVENUES:	
Water sales to industries	\$ 51,049
Water, sewer and sanitation sales to public	347,073
Other revenue	9,515
Total operating revenue	407,637
OPERATING EXPENSES:	
Salaries	82,267
Utilities	68,442
Insurance	53,705
Maintenance and repairs	32,363
Sanitation services	48,452
Payroll taxes	5,496
Testing / Lab Fees	3,908
Office expenses	1,777
Fuel	6,737
Professional fees	12,846
Telephone	6,339
Supplies	1,139
Dues	8,897
Depreciation	163,902
Miscellaneous	3,940
Total operating expenses	500,210
Operating income (loss)	(92,573)
OTHER FINANCING SOURCES (USES):	
Grant Income	25,169
Interest income	568
Gain (Loss) on Investments	17
Transfers to other funds	(20,233)
Interest expense	(79,671)
Total other financing sources (uses)	(74,150)
Change in net position	(166,723)
Total net position - beginning	2,905,122
Total net position - ending	\$ 2,738,399

See accompanying notes and independent auditor's report.

TOWN OF QUAPAW
Statement of Cash Flows
Proprietary Fund
For the Year Ended June 30, 2013

	<u>Quapaw Public Works Authority</u>
Cash Flows from Operating Activities	
Receipts from customers	\$ 394,497
Payments to suppliers and employees	<u>(328,040)</u>
Net cash provided by operating activities	<u>66,457</u>
Cash Flows from Noncapital Financing Activities	
Interfund Transfers out	<u>(19,648)</u>
Net cash (used) by noncapital financing activities	<u>(19,648)</u>
Cash Flows from Capital and Related Financing Activities	
Principal paid on capital debt	(37,014)
Grants received	25,169
Purchase of capital assets	(232)
Interest paid on capital debt	<u>(79,670)</u>
Net cash (used) by capital and related financing activities	<u>(91,747)</u>
Cash Flows from Investing Activities	
Proceeds from the sale of investments	<u>115,712</u>
Net cash provided by investing activities	<u>115,712</u>
Net increase in cash and cash equivalents	70,774
Cash and cash equivalents, beginning of year	<u>32,164</u>
Cash and cash equivalents, end of year	<u><u>\$ 102,938</u></u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating income	\$ (92,573)
Adjustment to reconcile operating income to net cash provided by operating activities:	
Depreciation expense	163,902
Change in assets and liabilities:	
(Increase) decrease receivables, net	(13,140)
(Increase) decrease prepaid expenses	3,216
Increase (decrease) accounts payable	5,164
Increase (decrease) in accrued liabilities	<u>(112)</u>
Net cash provided by operating activities	<u><u>\$ 66,457</u></u>

See accompanying notes and independent auditor's report.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies

A. Reporting Entity

In evaluating how to define the Town, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the Town and/or its citizens, or whether the activity is conducted within the geographic boundaries of the Town and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion and exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the Town is able to exercise oversight responsibilities. The *Town of Quapaw* and component units consist of all fund accounts of the oversight unit, the *Town of Quapaw*, referred to as "the Town", and the Quapaw Public Works Authority, referred to as "the Authority", a component unit.

The Authority was created April 12, 1977, for the primary purpose of supplying water to Eagle-Picher Industries, Inc. The Authority originally leased from the Town the water system identified as Well No. 4. On April 2, 1985, the voters of the *Town of Quapaw*, by special election, authorized the leasing of all the water system and sewer system of the *Town of Quapaw* to the Authority. The lease became effective April 3, 1985. The Town is the beneficiary of the Authority.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

B. Basis of Presentation

Government-Wide Financial Statements

The Statement of Net Position and Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity except fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary.

Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus as defined in item b. below.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used as appropriate:

- a. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary funds utilize an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of net income, financial Position and cash flows. All assets and liabilities (whether current or non-current) associated with their activities are reported. Proprietary fund equity is classified as net Position.

C. Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities both governmental and business-like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities.

Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

C. Basis of Accounting (continued)

All proprietary funds and trust funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

D. Fund Accounting

The Town uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain town functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories: governmental and proprietary. Each category, in turn, is divided into separate "fund types".

Governmental Funds - The General Fund accounts for receipts and expenditures for activities that are not otherwise accounted for in the Fire Dept. Fund, EPA Fund, and other Governmental Funds. The Fire Dept. Fund accounts for the receipts and associated expenditures of memberships, grants and donations designated for fire department operations and expenditures. The EPA Fund accounts for receipt of EPA Superfund designated for expenditures relating to the repairs of damaged Town roads.

Proprietary Fund - Quapaw Public Works Authority accounts for the receipts and expenditures of the utility services.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

E. Fixed Assets

The accounting treatment over property, plant and equipment (fixed assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

Government-Wide Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. All fixed assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation.

Prior to July 1, 2003, governmental funds' infrastructure assets were not capitalized. All current year infrastructure additions have been recorded at actual cost. The Town is not required to account for infrastructure assets acquired prior to July 1, 2003. Governmental fund infrastructure assets have not been recorded for the period prior to July 1, 2003.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	15-50 years
Other Improvements	5-100 years
Machinery and Equipment	10-40 years
Office Machinery and Equipment	2-15 years
Vehicles	5-15 years
Infrastructure	25-50 years

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

E. Fixed Assets (continued)

Fund Financial Statements

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

F. Assets, Liabilities and Net Position or Equity

Cash and Investments - For the purposes of these financial statements, “cash and cash equivalents” includes all demands and savings accounts, and certificates of deposits or short-term investments with an original maturity of three months. Investments consist of certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

The Town Treasurer has the responsibility for daily cash management activities and determines the amount of funds to be invested and length of time. The Board of Trustees, by investment resolution, grants final approval for investment of all Town funds. Additional cash and investment disclosures are presented in Note 2.

Inventories and Prepaids - The value of consumable inventories at June 30, 2013 is not material to the financial statements. Acquisitions are considered expenditures at the time of purchase and are not recorded as assets for financial statement purposes. Prepaids use the consumption method of reporting.

Receivables - In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include various tax revenues.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

F. Assets, Liabilities and Net Position or Equity (continued)

In the fund financial statements, material receivables in governmental funds include revenue accruals such as sales tax, and other similar intergovernmental revenues since they are both measurable and available. Proprietary fund material receivables consist of all revenues earned at year-end and not yet received. Utility accounts receivable comprise the proprietary fund receivables.

Restricted Assets - Restricted assets include cash and investments of the proprietary fund that are legally restricted as to their use. The primary restricted assets are related to promissory note reserve accounts and utility meter deposits.

Compensated Absences - The Town is not able to reasonably estimate the accrual for compensated absences. Therefore, the balance has not been recorded.

Long-term Debt - The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of notes payable.

The accounting for proprietary fund is the same in the fund statements as it is in the government-wide statements.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

F. Assets, Liabilities and Net Position or Equity (continued)

Equity Classifications

Government-Wide Statements

Equity is classified as net Position and displayed in three components:

- a. Invested in capital assets, net of related debt - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net Position - consists of net Position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net Position - all other net Position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”.

Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated. Proprietary fund equity is classified the same as in the government-wide statements.

Inter-fund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursement to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 1 - Summary of Significant Accounting Policies (continued)

F. Assets, Liabilities and Net Position or Equity (continued)

Equity Classifications (continued)

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers.

- G. Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2 - Deposits, Investments and Collateral

The Town's policies regarding deposits of cash are discussed in Note 1.F. The table presented below is designed to disclose the level of custody credit risk assumed by the Town based upon how its deposits were insured or secured with collateral at June 30, 2013. The categories of credit risk are defined as follows:

Category 1 - Insured by FDIC or collateralized with securities held by the Town (or public trust) or by its agent in its name

Category 2 - Uninsured but collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name

Category 3 - Uninsured and uncollateralized; or collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Town's or Authority's name; or collateralized with no written or approved collateral agreement.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 2 - Deposits, Investments and Collateral (continued)

Type of Deposits	Total Bank Balance	Category 1	Category 2	Category 3	Total Carrying Value
Town	29,014	29,014	-	-	\$ 29,014
PWA	102,937	102,937	-	-	102,937
	<u>131,951</u>	<u>131,951</u>			<u>131,951</u>
Reconciliation to Government-wide Statement of Net Assets					
Unrestricted cash including time deposits					106,750
Unrestricted investments					-
Restricted cash, including time deposits					25,201
Restricted investments					-
					<u>\$ 131,951</u>

Note 3 - Property and Equipment

3.A. Capital Asset Activity - Governmental

Capital asset activity for governmental activities for the year ended June 30, 2013 was as follows:

	<u>Balance</u> <u>6/30/2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/2013</u>
Land	\$ 5,000	\$ -	\$ -	\$ 5,000
Fire Department	527,277	-	-	527,277
Infrastructure	328,401	-	-	328,401
Buildings and Improvements	33,981	-	-	33,981
Machinery and Equipment	149,328	10,729	(6,276)	153,781
Total	<u>1,043,987</u>	<u>10,729</u>	<u>(6,276)</u>	<u>1,048,440</u>
Accumulated depreciation	(664,119)	(50,321)	3,347	(711,093)
Total	<u>\$ 379,868</u>	<u>\$ (39,592)</u>	<u>\$ (2,929)</u>	<u>\$ 337,347</u>

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 3 - Property and Equipment (continued)

3.B. Capital Asset Activity – Business-Type

Capital asset activity for business-type activities for the year ended June 30, 2013 was as follows:

	Balance 6/30/2012	Additions	Deletions	Balance 6/30/2013
Land	\$ 47,500	\$ -	\$ -	\$ 47,500
Buildings	7,337	-	-	7,337
Water system	5,162,840	25,169	-	5,188,009
Sewer system	1,205,088	-	-	1,205,088
Equipment and furniture	132,568	4,900	-	137,468
Total	6,555,333	30,069	-	6,585,402
Accumulated depreciation	(1,985,163)	(163,902)	-	(2,149,065)
Net book value	<u>\$ 4,570,170</u>	<u>\$ (133,833)</u>	<u>\$ -</u>	<u>\$ 4,436,337</u>

The Authority's and the Service's fixed assets are stated at cost. Depreciation is computed using the straight-line method over the estimated useful life, which is forty years for the buildings, water and sewer system; five years for the equipment and furniture. Expenditures for major renewals and betterments which extend the useful life of the fixed assets are capitalized. Expenditures for maintenance and repairs are expensed as incurred.

3.C. Depreciation Charges

Depreciation expense by functional category for the governmental funds was as follows:

<u>Functional Category</u>	<u>Amount</u>
General Government	\$ 12,674
Fire Department	15,753
Streets	21,894
	<u>\$ 50,321</u>

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 4 - Restricted Assets

4.A. Debt Service Reserve Requirements

Under the terms of the Rural Development loan agreements (Note 6), the Authority is required to maintain reserve funds until the loan is repaid or is reduced below the reserve fund balance. At, and subsequent to year end, the Town was not in compliance with required loan reserves. See additional information in Note 9, Subsequent Events Disclosure.

4.B. Utility Deposits

The Public Works Authority is holding customers' meter deposits in the amount of \$20,587 and has assets reserved to refund these deposits, as required by statute.

4.C. OMAG Funds

The Oklahoma Municipal Assurance Group (OMAG) provides workers' compensation coverage to the Town through participation in the State Insurance Fund. The Town has a right to the return of any funds set aside for claims that have not been paid out as benefits after three years. The Town has elected to invest these funds in an escrow account with OMAG, which is unrestricted. The Interest Fund holds the accumulation of the amount earned on the accounts with OMAG. This amount is credited against next year's premium.

OMAG funds - Interest fund	\$	-
OMAG funds - Loss fund		29,148
Total restricted OMAG funds	\$	<u>29,148</u>

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 5 - Long-term Debt

The Authority's long-term debt at June 30, 2013 consists of the following:

Rural Development note with an interest rate of 5% per annum and monthly installments of \$1,577, including interest, until December, 2029; secured by the water system.	\$ 210,452
Rural Development note with an interest rate of 4.5% per annum and monthly installments of \$1,617, including interest, until December, 2039; secured by water system, and revenues from the system.	295,377
Rural Development note with an interest rate of 4.5% per annum and monthly installments of \$3,923, including interest, until April, 2039; secured by water and sewer improvements.	705,431
Rural Development note with an interest rate of 4.125% per annum and annual installments of \$2,216, including interest, until June, 2036; secured by water and sewer improvements.	493,326
Rural Development note with an interest rate of 2.75% per annum and annual installments of approximately \$4,800, including interest, until June 2011; secured by water and sewer improvements.	107,952
Total long-term debt	<hr style="width: 100%;"/> 1,812,539
Less: current portion long-term debt	<hr style="width: 100%;"/> (38,700)
Total business-type activities long-term debt, less current portion	<hr style="width: 100%;"/> \$ 1,773,839

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 5 - Long-term Debt (continued)

The Town's maturities of long-term debt are as follows:

June 30			
2014	\$	38,700	\$ 78,096
2015		40,465	76,331
2016		42,105	74,691
2017		44,232	64,517
2018		46,252	70,544
Thereafter		1,600,785	902,400
	<u>\$</u>	<u>1,812,539</u>	<u>\$ 1,266,579</u>

Note 6 – Failure to Comply with Budget Policy

The Town is required to operate under the Oklahoma Estimate of Needs (Title 68) budget law. A budget is required to be legally adopted by the Board of Trustees for the General Fund and Special Revenue Funds of the Town. The Budget should be prepared using the cash basis and budget laws of the State of Oklahoma. The financial statements are prepared using the modified accrual basis of accounting that complies with generally accepted accounting principles in the United States of America. If presented, there would be timing differences related to encumbrances between the financial statements presentation and the budgets that are reconciled. Once filed, the Board of Trustees can legally amend the Budget, once it has been approved, by filling a supplemental appropriation with the county excise board, state auditor and inspector and town clerk. As of June 30, 2013, the Town is unable to report the fiscal year 2013 budget as required by Oklahoma Statutes. The Town has not been in compliance with this Statute for numerous periods which has been reported to management since fiscal 2009.

TOWN OF QUAPAW
Notes to the Basic Financial Statements
For the Year Ended June 30, 2013

Note 7 – Subsequent Events

On April 27, 2014 the Town suffered damages from a tornado, causing a complete loss of the Town Fire Department. The Town had full coverage insurance over assets lost in the tornado which resulted in no net losses associated with this natural disaster. The Town did however, suffer the loss of numerous customers which utilized the Public Works Authority's services and ultimately resulted in a loss of revenues and source of income for the Town.

The Town has been granted a temporary moratorium with respect to the payment of its debt service requirements in effort to give the Town the opportunity to recover from this disaster.

Prior to this event, the Town's financial results have continually reflected circumstances which the users of this financial statement should be concerned with, including but not limited to 1) the Town's failure to comply to Oklahoma Statues and budgetary reporting requirements, see *Note 6: Failure to Comply with Budgetary Policy*; 2) the Town's continual failure to meet debt sinking fund requirements, see *Note 4.A. Debt Service Reserve Requirements*; 3) the Town's loss of approximately 45% of its unrestricted fund balance (over the entire governmental reporting entity), in the past three fiscal periods prior to this disaster.

Governmental auditing standards do not allow reporting of a going concern except for matters which may result in the next reporting period, meaning one year. This audit is being completed simultaneously with the fiscal 2014 audit period and the user of this financial statement should be aware that a going concern comment was made in fiscal 2014 financial statements.

LANGLEY & LITTLEFIELD, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

6757 N 431, PRYOR, OK 74361

918-803-4868 OFFICE

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The Honorable Town Council
Town of Quapaw

We have audited the basic financial statements of the *Town of Quapaw* as of and for the year ended June 30, 2013, and have issued our report thereon dated November 30, 2014. *Town of Quapaw's* management has not presented the Management's Discussion and Analysis Budgetary Comparative information required by the Governmental Accounting Standards Board (GASB) as GASB has determined is necessary to supplement, although not required to be part of, the basic financial statements. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the *Town of Quapaw's* internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the *Town of Quapaw's* internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the item described in the accompanying schedule of findings and responses to be a significant deficiency in internal control over financial reporting as presented in item 2009-3.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. We consider the item described in the accompanying schedule of findings and responses to be a material weaknesses in internal control over financial reporting as presented as item 2009-2.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the *Town of Quapaw*'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of Quapaw's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the *Town of Quapaw*'s response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Town Board of Trustees, management, others within the entity, and the Oklahoma State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.



LANGLEY & LITTLEFIELD, PLLC
CERTIFIED PUBLIC ACCOUNTANTS
PRYOR, OKLAHOMA

NOVEMBER 30, 2014

LANGLEY & LITTLEFIELD, PLLC

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Town of Quapaw Schedule of Findings and Responses June 30, 2013

The following items represent deficiencies as described in the *Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards* for the Town of Quapaw's audit as of June 30, 2013. The following items represent items reported in the previous reporting period(s) and remain unresolved.

2009-2

Failure to comply with statues governing budget activities.

During the current year, the Town did not file its annual budget in compliance with the "Estimate of Needs" budgetary act in which it is subject as required by Oklahoma Statues. Failure to comply with the statues can result in legal action taken against the Town. Because this is a fundamental requirement in the basic operations of a municipality in Oklahoma, management and the Board should take immediate action to resolve this deficiency, and develop a method of tracking other items of importance.

Response

We agree with this finding and will take action to put a control in place to avoid future occurrences.

2009-3

Failure to meet debt requirements.

Under the terms of the Rural Development loan agreement, the Authority is required to transfer ten percent of the monthly payments from the operating account to a reserve account each month until one hundred twenty times the ten percent of the monthly payments are accumulated. At June 30, 2013, this requirement was not met. This was a finding in the prior year.

Response

The Public Works Authority has not had an excess of money and will continue to transfer the money as agreed.