GREAT PLAINS COUNTRY ASSOCIATION, INC.

FINANCIAL STATEMENTS AND AUDITOR'S REPORTS

JUNE 30, 2012

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Great Plains Country Association, Inc. Duncan, Oklahoma

We have audited the accompanying statement of assets, liabilities and net assets - cash basis of the Great Plains Country Association, Inc., (a nonprofit organization), as of June 30, 2012, and the related statements of revenues, expenses, and changes in net assets - cash basis, and cash flows - cash basis, for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the audit requirements of the State of Oklahoma Department of Tourism and Recreation. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Association prepares its financial statements on the cash basis of accounting prescribed by the State of Oklahoma Department of Tourism and Recreation, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets of the Great Plains Country Association, Inc., at June 30, 2012, and the results of its revenues, expenses, and changes in net assets and cash flows for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated January 25, 2013, on our consideration of the Association's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the accompanying financial statements taken as a whole. The accompanying supplemental schedules and information presented are not necessary for a fair presentation of the financial statements for the year ended June 30, 2012, but are presented for purposes of additional analysis, as required by the State of Oklahoma Department of Tourism and Recreation, which established audit requirements for nonprofit organizations that received state matching funds. The accompanying supplemental schedules and information (except the List of Advertisers in the Great Plains Country Promotional Periodical Publication - Cash Basis - Unaudited) was subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole on the basis of accounting described above.

McCulley & McCulley

Weatherford, Oklahoma

January 25, 2013

GREAT PLAINS COUNTRY ASSOCIATION, INC. STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS CASH BASIS JUNE 30, 2012

| Current Assets: \$ 3,583 Total Current Assets 3,583 Capital Assets 4,398 Less Accumulated Depreciation (2,413) Net Fixed Assets 1,985 TOTAL ASSETS \$ 5,568 LIABILITIES AND NET ASSETS Bank Overdrafts \$ 2,402 Current Payroll Liabilities 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 TOTAL LIABILITIES AND NET ASSETS \$ 5,568 | ASSETS | | |
|---|----------------------------------|-------|---------|
| Total Current Assets 3,583 Capital Assets 4,398 Less Accumulated Depreciation (2,413) Net Fixed Assets 1,985 TOTAL ASSETS \$ 5,568 LIABILITIES AND NET ASSETS \$ 2,402 Current Payroll Liabilities 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | Current Assets: | | |
| Capital Assets 4,398 Less Accumulated Depreciation (2,413) Net Fixed Assets 1,985 TOTAL ASSETS \$ 5,568 LIABILITIES AND NET ASSETS \$ 2,402 Current Payroll Liabilities 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | Cash in Bank | \$ | 3,583 |
| Less Accumulated Depreciation (2,413) Net Fixed Assets 1,985 TOTAL ASSETS \$ 5,568 LIABILITIES AND NET ASSETS Bank Overdrafts \$ 2,402 Current Payroll Liabilities 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | Total Current Assets | | 3,583 |
| Net Fixed Assets 1,985 TOTAL ASSETS \$ 5,568 LIABILITIES AND NET ASSETS \$ 2,402 Bank Overdrafts \$ 2,402 Current Payroll Liabilities 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | Capital Assets | | 4,398 |
| TOTAL ASSETS LIABILITIES AND NET ASSETS Bank Overdrafts \$ 2,402 Current Payroll Liabilities \$ 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | Less Accumulated Depreciation | | (2,413) |
| LIABILITIES AND NET ASSETS Bank Overdrafts \$ 2,402 Current Payroll Liabilities \$ 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | Net Fixed Assets | | 1,985 |
| Bank Overdrafts \$ 2,402 Current Payroll Liabilities \$ 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | TOTAL ASSETS | \$ | 5,568 |
| Current Payroll Liabilities 2,064 TOTAL LIABILITIES 4,466 Net Assets - Unrestricted 1,102 | LIABILITIES AND NET ASSETS | | |
| TOTAL LIABILITIES 2,064 Net Assets - Unrestricted 1,102 | Bank Overdrafts | \$ | 2,402 |
| Net Assets - Unrestricted1,102 | | · | |
| | TOTAL LIABILITIES | | 4,466 |
| TOTAL LIABILITIES AND NET ASSETS \$ 5,568 | Net Assets - Unrestricted | | 1,102 |
| | TOTAL LIABILITIES AND NET ASSETS | \$ | 5,568 |

GREAT PLAINS COUNTRY ASSOCIATION, INC. STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS - CASH BASIS FOR THE YEAR ENDED JUNE 30, 2012

CHANGES IN UNRESTRICTED NET ASSETS REVENUES

| REVENUES | | |
|--|-----|---------|
| Travel Guide Advertising Sales | \$ | 45,377 |
| State Matching Funds | | 92,776 |
| Oklahoma State Vacation Guide | | 23,601 |
| Other Advertising Sales | | 79,461 |
| Memberships | | 4,240 |
| Interest | | 12 |
| Other Revenues | _ | 1,284 |
| TOTAL REVENUES | | 246,751 |
| EXPENSES | | |
| Tourism Promotion Expense | | |
| Travel Guide Production | | 26,832 |
| Literature Distribution | | 13,182 |
| Oklahoma State Vacation Guide | | 22,498 |
| Cooperative Advertising | | 104,872 |
| Governor's Conference | | 773 |
| Website | | 1,295 |
| Total Tourism Promotion Expense | _ | 169,452 |
| Administration Expense | | |
| Compensation and Benefits | | 45,991 |
| Office Supplies | | 550 |
| Auditing and Professional Expense | | 5,600 |
| Depreciation Expense | | 739 |
| Travel and Meals | | 3,964 |
| Bond and Other Insurance | | 2,183 |
| Office and Storage Rent (Month to Month) | | 3,600 |
| Telephone and Internet | | 3,756 |
| Advertising | | 100 |
| Other | _ | 4,641 |
| Total Administration Expense | _ | 71,124 |
| Non-allowable Promotional Items | _ | 3,869 |
| TOTAL EXPENSES | _ | 244,445 |
| INCREASE IN NET ASSETS | | 2,306 |
| NET ASSETS | | |
| Beginning of Year | _ | (1,204) |
| End of Year | \$_ | 1,102 |
| | | |

The accompanying notes are an integral part of these financial statements.

GREAT PLAINS COUNTRY ASSOCIATION, INC. STATEMENT OF CASH FLOWS - CASH BASIS FOR THE YEAR ENDED JUNE 30, 2012

| Cash Flows from Operating Activities | |
|---|-----------|
| Cash Received from Travel Guide Advertising Sales | \$ 45,377 |
| Cash Received from State Assistance | 92,776 |
| Cash Received from Oklahoma State Vacation Guide Ad Sales | 23,601 |
| Cash Received from Other Advertising Sales | 79,461 |
| Cash Received from Membership Fees | 4,240 |
| Cash Received from Other Sources | 1,284 |
| Interest Received | 12 |
| Cash Paid for Tourism Promotion Expenses | (169,452) |
| Cash Paid for Employees and Benefits | (44,426) |
| Cash Paid for Non-allowable Promotional Items | (3,869) |
| Cash Paid for Other Administration Expenses | (24,394) |
| | |
| Net Cash Provided by Operating Activities | 4,610 |
| Cash Flows from Investing Activities | |
| Purchase of Capital Assets | (486) |
| , s | |
| Net Cash (Used for) Investing Activities | (486) |
| Net Increase in Cash and Cash Equivalents | 4,124 |
| Cash and Cash Equivalents | |
| Beginning of Year | (2,943) |
| | |
| End of Year | \$1,181 |
| Reconciliation of Increase in Net Assets | |
| to Net Cash Provided by Operating Activities | |
| · · · · · · | \$ 2.306 |
| Adjustments to Reconcile Increase in | _, |
| Net Assets to Net Cash Provided by Operating | |
| Activities | |
| Depreciation | 739 |
| Increase in Current Liabilities | 1,565 |
| | |
| Net Cash Provided by Operating Activities | \$4,610 |

The accompanying notes are an integral part of these financial statements.

1. <u>Summary of Significant Accounting Policies</u>.

The accounting policies of the Great Plains Country Association, Inc., (the Association) do not conform to accounting principles generally accepted in the United States of America as applicable to non-profit organizations. The Association uses the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles. The following is a summary of the more significant policies under the cash basis of accounting.

A. Reporting Entity.

Great Plains Country Association, Inc., was incorporated as a nonprofit organization under code section 501(c)(6) of the Internal Revenue Code and is tax exempt. Its incorporated name is the Southwestern Oklahoma Recreation and Tourist Association, Its promotional name is Great Plains Country Association, Inc. or simply Great Plains Country. This report is written under the promotional name since that is the name used by the State of Oklahoma Department of Tourism and Recreation, the Association's letterhead, and related documents. Its primary purpose is to provide a multi-county organization to extend aid, promote, sponsor, encourage, and finance projects that will result in the economic growth of Southwestern Oklahoma by educating the public to programs of tourism, recreational, beautification, and cultural development. A multi-county organization is one whose primary purpose is collectivizing resources contributed by supporters and members in order to employ marketing methods to attract leisure and pleasure travelers/visitors/tourists to the relevant region and represents and promotes more than one county within the State of Oklahoma. Great Plains Country Association, Inc., represents fourteen counties which consist of Beckham, Caddo, Comanche, Cotton, Custer, Greer, Harmon, Jackson, Jefferson, Kiowa, Roger Mills, Stephens, Tillman, and Washita.

B. Basis of Presentation - Accounting.

Great Plains Country Association, Inc., reports on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Revenues are reported as earned when cash is received and expenses are reported when the related liability is paid in cash, except as noted below. Generally accepted accounting principles require non-profit organizations to report on the accrual basis. Under the accrual basis, revenues are recognized when earned and expenses are recognized when the liability is incurred.

1. <u>Summary of Significant Accounting Policies</u> (continued).

C. Cash in Bank and Cash Equivalents.

The Association maintains its cash accounts with an FDIC insured bank (Arvest Bank in Duncan, Oklahoma). Cash in bank is the entity's money market account. The demand deposit account is showing a bank overdraft of \$2,402. No actual bank overdraft occurred. All cash in bank and bank overdraft accounts are FDIC insured. Cash and cash equivalents for purposes of the statement of cash flows include the Association's cash in bank and bank overdraft accounts.

D. Capital Assets.

The Association records its capital assets at historical cost, which is an acceptable modification of the cash basis of accounting.

Depreciation is computed using the straight-line method over estimated useful lives of 3 to 10 years.

E. <u>Current Liabilities</u>.

Current liabilities are payroll taxes withheld from its employee check and accrued payroll taxes payable but not yet paid in cash. Payroll liabilities are an acceptable modification of the cash basis of accounting.

F. Net Assets - Unrestricted.

Net assets - unrestricted are amounts which are currently available at the discretion of the Board for use in the organization's operations.

2. Capital Assets.

Capital assets and its changes consists of the following:

| | June 30, | | | June 30, |
|--------------------|----------------|-----------|------------------|-----------------|
| | 2011 | Additions | <u>Deletions</u> | 2012 |
| Equipment | \$ 10,193 | \$ 486 | \$(6,281) | \$ 4,398 |
| Less Accumulated | | | | |
| Depreciation | <u>(7,955)</u> | (739) | 6,281 | (2,413) |
| Net Capital Assets | \$ 2,238 | \$ (253) | \$ -0- | <u>\$ 1,985</u> |

The equipment and accumulated depreciation deleted amounts are fully depreciated equipment which the Association no longer has or are obsolete.

3. State Matching Funds.

State Matching Funds are funds appropriated by the Oklahoma Legislature, administered by the Oklahoma Department of Tourism and Recreation, for the reimbursement of expenses by qualified multi-county organizations for allowable administrative expenses and allowable tourism promotion expenses. Matching funds appropriated by the Oklahoma Legislature are allocated among the various multi-county organizations who have submitted an acceptable marketing plan and certified audit for the previous year to the Oklahoma Tourism and Recreation Department. Each multi-county organization is allocated 100% of the average amount of private sector funds raised and expended by the multi-county organization over the three most recent fiscal years for the administration and promotion of its tourism marketing. average is expressed as a percentage of the sum of the total average amounts for all multi-county organizations. percentage of the total matching funds appropriated by the State Legislature is the amount the Association is entitled to claim for the fiscal year ended June 30, 2012. The Association's state matching funds for fiscal year 2012 was originally approved for \$71,043.

Expenses by the Association that conform with the rules and regulations of the State Department of Tourism and Recreation are submitted for matching funds from the State.

As of June 30, 2012, the Association has claimed \$71,043 of its fiscal year 2012 State allocation and it received \$21,733 for promotional claim #4 for June 30, 2011, fiscal year on August 1, 2011. Total State matching funds received for the Association's fiscal year ending June 30, 2012 was \$92,776.

4. Risk Management.

The Association is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omission; and natural disasters. The Association purchases a surety bond for the executive director versus the treasurer to reduce some of their risk of loss and workers compensation insurance for its employees. The executive director receives and deposits the Association's funds. During the year ending June 30, 2012, the Association purchased liability and property insurance. Deductibles range from \$100 to \$1,000, depending upon the type of coverage.

5. Donated Services.

The Association uses donated services from its Board of Directors. No amounts have been reflected in these financial statements for donated services since the value of this contributed time is not susceptible to objective measurement or valuation, and since the financial statements are reported using the cash basis of accounting.

6. Related Party Transactions.

The Association solicits members to its organization and bills them a membership fee. These members then are entitled to advertise in the Association's annual promotional publication at a reduced rate. For fiscal year 2012, the Association billed its advertisers for their respective advertising costs. Only the amounts paid by the advertiser and deposited in the cash account are shown in this audit report as advertising sales revenue.

Certain members also have officers, directors, or employees that may also be an officer or director of the Association.

The following schedule shows the amounts received from the membership and others:

| | | Non- | |
|--------------------------|------------------|-----------------|------------------|
| <u>Cash Received for</u> | <u>Members</u> | Members | Total_ |
| Travel Guide Advertising | \$ 37,430 | \$ 7,947 | \$ 45,377 |
| Oklahoma State Vacation | 16,111 | 7,490 | 23,601 |
| Other Advertising Sales | 76,976 | 2,485 | 79,461 |
| Membership Fees | 4,240 | | 4,240 |
| Other Income | 1,034 | <u>250</u> | 1,284 |
| , | | | |
| Total | <u>\$135,791</u> | <u>\$18,172</u> | <u>\$153,963</u> |

7. Other Advertising Sales and Expense.

Other advertising sales were amounts received and paid that were intended to qualify as cooperative advertising.

GREAT PLAINS COUNTRY ASSOCIATION, INC. SOURCES OF REVENUES - CASH BASIS FOR THE YEAR ENDED JUNE 30, 2012

| State of Oklahoma Matching Funds Memberships Paid Directly to Great Plains Country Interest from Bank on Cash and Money Market Funds Great Plains Country Luncheon Meetings Fees Conferences | | | \$ 92,776 4,240 12 605 679 |
|--|----|--------|---|
| Travel Guide Advertising Sales - From Advertisers Directly to Great Plains Country Association | | | 45,377 |
| Oklahoma State Vacation Guide - | | | |
| Clinton Chamber of Commerce | \$ | 1,750 | |
| Comanche Nation Tourism Center | • | 3,548 | |
| Comanche Nation Museum | | 3,942 | |
| Elk City Chamber of Commerce | | 5,097 | |
| Quartz Mountain Resort & Conference Center | | 5,716 | |
| Weatherford Chamber of Commerce | | 3,548 | 23,601 |
| Other Miscellaneous Coop Ads | | | |
| Altus Chamber of Commerce | | 593 | |
| Chisholm Trail Heritage Center | | 175 | |
| Duncan Convention and Visitors Bureau | | 11,540 | |
| Elk City Chamber of Commerce | | 3,807 | |
| Frederick Chamber of Commerce | | 970 | |
| Lawton Chamber of Commerce | | 450 | |
| City of Comanche | | 450 | |
| Total Other Miscellaneous Coop Ads | _ | 17,985 | |
| Magazines and Other Vacation Guides - | | | |
| Metro Family Magazine - | | | |
| Elk City Chamber of Commerce | | 1,270 | |
| Lawton Chamber of Commerce | | 1,789 | |
| Weatherford Chamber of Commerce | | 697 | |
| Oklahoma Today | | 037 | |
| Distinctive Décor | | 345 | |
| Duncan Convention and Visitors Bureau | | 5,476 | |
| Elk City Chamber of Commerce | | 4,563 | |
| Prairie House Foundation | | 345 | |
| Quartz Mountain Resort & Conference Center | | 5,476 | |
| R & S Drug | | 345 | |
| Weatherford Chamber of Commerce | | 5,220 | |

(Continued on Next Page)

GREAT PLAINS COUNTRY ASSOCIATION, INC. SOURCES OF REVENUES - CASH BASIS FOR THE YEAR ENDED JUNE 30, 2012 (CONTINUED)

| Magazines and Other Vacation Guides - (continued) True West | | |
|---|--------|---------------|
| Clinton Chamber of Commerce | 525 | |
| Duncan Convention and Visitors Bureau | 2,760 | |
| Elk City Chamber of Commerce | 13,986 | |
| Lawton Chamber of Commerce | 11,295 | |
| Weatherford Chamber of Commerce | 1,500 | |
| Total Magazines and Other Vacation Guides | 55,592 | |
| Travel Show Productions | | |
| Duncan Convention and Visitors Bureau | 850 | |
| Lawton Chamber of Commerce | 150 | |
| Quartz Mountain Resort & Conference Center | 125 | |
| Weatherford Chamber of Commerce | 225 | |
| Total Travel Show Productions | 1,350 | |
| Promotional Items | | |
| Duncan Convention and Visitors Bureau | 500 | |
| Lawton Chamber of Commerce | 1,934 | |
| Total Promotional Items | 2,434 | |
| Brochures | | |
| Duncan Convention and Visitors Bureau | 700 | |
| Lawton Chamber of Commerce | 100 | |
| Town of Medicine Park | 100 | |
| Quartz Mountain Resort & Conference Center | 150 | • |
| Red River Valley Tourism Association | 900 | |
| Sleep Inn & Suites | 100 | |
| Weatherford Chamber of Commerce | 50 | |
| Total Brochures | 2,100 | |
| Total Other Advertising Sales | | 79,461 |
| TOTAL REVENUES | | \$ 246,751 |

GREAT PLAINS COUNTRY ASSOCIATION, INC. ALLOWABLE OR DISCRETIONARY EXPENSE - CASH BASIS FOR THE YEAR ENDED JUNE 30, 2012

| EXPENSES | ALLOW- ABLE | DISCRE- TIONARY | _ | TOTAL |
|--|--------------------|--------------------|----|--------|
| Tourism Promotion Expense | | | | |
| Travel Guide Production : | \$ | \$ | \$ | |
| Welch Creative Services | 3,955 | | | 3,955 |
| McCormick Armstrong Printing | 22,877 | | | 22,877 |
| Literature Distribution: | | | | |
| Certified Folder Display | 600 | 4,863 | | 5,463 |
| U. S. Postal and Other Shipping Methods | | 843 | | 843 |
| Oklahoma Tourism & Recreation Department | 2,801 | 4,075 | | 6,876 |
| Oklahoma State Vacation Guide: | | | | |
| Oklahoma Tourism & Recreation Department | | 22,498 | | 22,498 |
| Cooperative Advertising: | | | | |
| Oklahoma Today | 13,046 | 7,487 | | 20,533 |
| Metro Family Magazine | | 6,612 | | 6,612 |
| Group Tour Media | 7,000 | | | 7,000 |
| True West Publishing, Inc. | 9,545 | 25,260 | | 34,805 |
| Miscellaneous Cooperative Ads | | | | |
| Oklahoma State Game Wardens Magazine | | 750 | | 750 |
| Skyline Publishing - Wichita County Visitors Guide | | 350 | | 350 |
| McCormick Armstrong - Duncan & Elk City Visitors Guide | | 12,110 | | 12,110 |
| Red River Family Magazine | 1,705 | 1,060 | | 2,765 |
| Kaeser & Blaire, Inc. | | 4,000 | | 4,000 |
| Oklahoma Lakes & Countries | | 450 | | 450 |
| Promotional Items | | | | |
| Oklahoma Tourism & Recreation Dept. | 1,000 | | | 1,000 |
| Radio/Television Media | | | | |
| Final Descent Outdoors | 909 | | | 909 |
| Conferences: | | | | |
| Oklahoma Restaurant Association | | 773 | | 773 |

(Continued on Next Page)

GREAT PLAINS COUNTRY ASSOCIATION, INC. ALLOWABLE OR DISCRETIONARY EXPENSE - CASH BASIS FOR THE YEAR ENDED JUNE 30, 2012 (CONTINUED)

| EXPENSES | ALLOW- ABLE | DISCRE- TIONARY | TOTAL |
|--|----------------|--------------------|------------|
| Travel Shows: | | | |
| Red Hat Society International Convention, New Orleans, L | a. 400 | 752 | 1,152 |
| Red Carpet Charter Travel Show, Oklahoma City, Ok. | 330 | 203 | 533 |
| Wichita Falls Women's Expo, Wichita Falls, Tx. | 750 | 44 | 794 |
| Oklahoma State Fair, Oklahoma City, Ok. | 675 | | 675 |
| Wichita Women's Fair, Wichita, Ks. | 725 | 150 | 875 |
| McAllen International Travel Show, McAllen, Tx. | 450 | 1,439 | 1,889 |
| AARP Life @ 50+ National Event, Los Angeles, Ca. | 300 | | 300 |
| Dallas Travel & Adventure Show, Dallas, Tx. | 900 | 435 | 1,335 |
| Dallas Home & Garden Show, Dallas, Tx. | | 334 | 334 |
| Tulsa State Fair, Tulsa, Ok. | 675 | | 675 |
| Ft. Worth Vacation, Leisure Show, Ft. Worth, Tx. | 1,450 | 670 | 2,120 |
| Kansas Sports, Boat & Travel Show, Overland Park, Ks. | 225 | | 225 |
| Kansas City Just for Her Expo, Overland Park, Ks. | 500 | 1,176 | 1,676 |
| Oklahoma Road Show, Oklahoma City, Ok. | | 780 | 780 |
| St. Louis Working Women's Survival Show, St. Charles, Mo | o. 225 | | 225 |
| Website: | | | |
| Oklahoma Technology Solutions | | 941 | 941 |
| NetPlus | | 354 | 354 |
| Total Tourism Promotional Expense | 71,043 | 98,409 | 169,452 |
| Administration Expense | | | |
| Compensation and Benefits | | 45,991 | 45,991 |
| Office Supplies | | 550 | 550 |
| Auditing and Professional Expense | | 5,600 | 5,600 |
| Depreciation Expense | | 739 | 739 |
| Travel and Meals | | 3,964 | 3,964 |
| Bond | | 2,183 | 2,183 |
| Office Rent | | 3,600 | 3,600 |
| Telephone and Internet | | 3,756 | 3,756 |
| Advertising | | 100 | 100 |
| Other | | 4,641 | 4,641 |
| Total Administration Expense | 0 | 71,124 | 71,124 |
| TOTAL ALLOWABLE/DISCRETIONARY EXPENSES | 71,043 | \$ 169,533 | \$240,576_ |
| Add 2011 Promo Claim #4 Received in Fiscal Year 2012 | 21,733 | | |
| Total State Matching Funds | \$92,776 | | |

SUPPLEMENTARY INFORMATION

GREAT PLAINS COUNTRY ASSOCIATION LIST OF ADVERTISERS IN THE GREAT PLAINS COUNTRY PROMOTIONAL PERIODICAL PUBLICATION - CASH BASIS - UNAUDITED AS OF JUNE 30, 2012

| NAME/ADDRESS | SIZE | AD/ED | AMOUNT RECEIVED * |
|--|----------|-------|----------------------|
| Altus Chamber of Commerce P. O. Box 518 Altus, OK 73521 | 2 Pages | AD | \$3,740 |
| Carnegie Chamber of Commerce P. O. Box 70 Carnegie, OK 73015 | 1/8 Page | AD | 250 |
| Clinton Chamber of Commerce 600 Avant Clinton, OK 73601 | 1 Page | AD | 1,995 |
| Comanche City Hall 500 N. Rodeo Drive Comanche, OK 73529 | 1/2 Page | AD | 1,195 |
| Comanche National Museum 701 NW Ferris Ave. Lawton, OK 73507 | 1 Page | AD | 3,157 |
| Duncan Convention & Visitors Bureau P. O. Box 981 Duncan, OK 73534 | 2 Page | AD | 3,790 |
| Elk City Chamber of Commerce P. O. Box 9721 Elk City, OK 73648 | 3 Pages | AD | 6,555 |
| Frederick Chamber of Commerce 105 S. Main Frederick, OK 73542 | 2 Pages | AD | 3,740 |
| Greer County Chamber of Commerce 222 W. Jefferson Mangum, OK 74554 | 2 Pages | AD | 3,740 |
| Heartland of America Heritage Foundation 1600 Frontage Rd. Weatherford, OK 73096 | 1/2 Page | AD | 1,195 |

GREAT PLAINS COUNTRY ASSOCIATION LIST OF ADVERTISERS IN THE GREAT PLAINS COUNTRY PROMOTIONAL PERIODICAL PUBLICATION - CASH BASIS - UNAUDITED AS OF JUNE 30, 2012

| NAME/ADDRESS | SIZE | AD/ED | AMOUNT RECEIVED * |
|--|-------------|-------|----------------------|
| Hinton Economic Development P. O. Box 159 Hinton, OK 73047 | 1 Page | AD | 1,995 |
| Lavender Valley Acres RR 2 Box 144A Apache, OK 73006 | 1/6 Page | AD | 250 |
| Lawton Chamber of Commerce P. O. Box 1376 Lawton, OK 73502 | 3 Pages | AD | 6,160 |
| Town of Medicine Park P. O. Box 231 Medicine Park, OK 73557 | 1/4 Page | AD | 675 |
| Museum of the Great Plains 601 NW Ferris Avenue Lawton, OK 73507 | 1/4 Page | AD | 675 |
| Prairie Circuit Rodeo % Joe Henderson 1706 N. Highway 81 Duncan, Ok 73533 | 1/4 Page | AD | 675 |
| Sleep Inn & Suites 421 SE Interstate Dr. Lawton, OK 73501 | 1/4 Page | AD | 675 |
| Weatherford Chamber of Commerce P. O. Box 857 Weatherford, OK 73096 | 2 1/4 Pages | AD | 3,720 |

GREAT PLAINS COUNTRY ASSOCIATION LIST OF ADVERTISERS IN THE GREAT PLAINS COUNTRY PROMOTIONAL PERIODICAL PUBLICATION - CASH BASIS - UNAUDITED AS OF JUNE 30, 2012

| NAME/ADDRESS | SIZE | AD/ED | AMOUNT RECEIVED * |
|--|-------------------|-------|----------------------|
| Z Axis Enterprises 205B East Lake P. O. Box 278 Medicine Park, OK 73557 | 1/2 Page | AD | 1,195 |
| | Total Amount Rece | ived | 45,377 |

^{*} Cash received by the Association from the advertisers in the fiscal year ending June 30, 2012. Unless otherwise noted, the advertising amount is for the 2012 Travel Guide.



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Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Great Plains Country Association, Inc. Duncan, Oklahoma

We have audited the accompanying assets, liabilities, net assets, revenues and expenses - cash basis, of the Great Plains Country Association, Inc., (a nonprofit organization), for the year ended June 30, 2012, and have issued our report dated January 25, 2013. These financial statements are reported on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. We have conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the audit requirements of the State of Oklahoma Department of Tourism and Recreation.

Internal Control Over Financial Reporting.

Management of the Association is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Association's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the accompanying financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control over financial reporting that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and responses as item number 1 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Association's accompanying financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instance of noncompliance or other matters that are required to be reported under the State of Oklahoma Department of Tourism and Recreation regulations or Government Auditing Standards.

Great Plains Country Association, Inc.'s response to the findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the Association's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Board of Directors, management and funding agencies. It is not intended to be and should not be used by anyone other than these specified parties.

McCulley & mcCulley
Weatherford, Oklahoma

January 25, 2013

GREAT PLAINS COUNTRY ASSOCIATION, INC. SCHEDULE OF FINDINGS AND RESPONSES JUNE 30, 2012

1. Lack of Segregation of Duties.

CONDITION AND EFFECT - The Association only has one full-time employee who is responsible for receiving the monies for deposit, depositing them into the Association's bank account and paying the bills. The Association hired an outside professional accountant to maintain its books and records and to reconcile the bank account. Although this strengthens this weakness, overall segregation of duties are still not adequate. The effect of incompatible segregation of duties could result in material errors or fraud occurring and not be detected in a timely manner.

RECOMMENDATION - Recommend the Association segregate the duties to the extent possible if additional employees are hired in the future.

RESPONSE - The Association considers the cost of adequately segregating these duties as not being economically feasible. The Board of Directors approve all decisions.

GREAT PLAINS COUNTRY ASSOCIATION, INC. UPDATE ON PRIOR YEAR AUDIT FINDINGS JUNE 30, 2012

1. Lack of Segregation of Duties.

CONDITION AND EFFECT - The Association only has one employee who is responsible for receiving the monies for deposit, depositing them into the Association's bank account and paying the bills. The Association hired an outside professional bookkeeper to maintain its books and records and to reconcile the bank account. Although this strengthens this weakness, overall segregation of duties are still not adequate. The effect of incompatible segregation of duties could result in material errors or fraud occurring and not be detected in a timely manner.

RECOMMENDATION - Recommend the Association segregate the duties to the extent possible if additional employees are hired in the future.

RESPONSE - The Association considers the cost of adequately segregating these duties as not being economically feasible.

UPDATED COMMENT - Situation the same. Comment included in this year's audit report.

2. Lack of Documentation for Credit Card Expenses.

CONDITION AND EFFECT - The Association used a credit card for many of its expenses. Invoices/receipts to support many of these expenses were not located. Credit card statements were not all coded as to which expense account the transactions should be posted. Some of the transactions paid by credit card were not posted to the proper general ledger account. Some travel show expenses appeared to be posted to the administrative travel expense account versus the promotional travel show account.

RECOMMENDATION - Recommend the Association ensure all credit card transactions have the proper documentation to support the expense and general ledger posting. These transactions should be coded on the credit card statement before they go to the accountant. Travel documentation for rental vehicles, hotels etc. should be retained. Recommend the Association maintain a detail list of all expenses for each travel show that should be reviewed and approved by the Board of Directors. All credit card transactions should be reviewed and approved by the Board of directors.

RESPONSE - The Association will implement this recommendation.

UPDATED COMMENT - The Association has implemented this recommendation. Comment removed in this year's audit report.

GREAT PLAINS COUNTRY ASSOCIATION, INC. UPDATE ON PRIOR YEAR AUDIT FINDINGS JUNE 30, 2012

3. Request for Reimbursement by Board Members or Employee(s).

CONDITION AND EFFECT - The Association's form for requesting reimbursement by employee(s) was not signed by the employee nor signed as approved by a Board member on all claims reviewed. Noted one payment to a Board Member for reimbursement where the claim form and copy of receipt could not be located in the Association's files. Found a copy of the receipt in the accountant's files.

RECOMMENDATION - Recommend the Association ensure all claim forms are completed and signed both by the Board member or employee(s) seeking reimbursement and approving Board member before payment. For a claim involving a Board member, the approving Board member should not be the same person as the person seeking reimbursement.

RESPONSE - The Association will implement this recommendation.

UPDATED COMMENT - Recommendation implemented and comment removed in this year's audit report.