GRADY COUNTY CRIMINAL JUSTICE AUTHORITY

FINANCIAL STATEMENTS and INDEPENDENT AUDITOR'S REPORT

June 30, 2014

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Jayna R. Vaughn, CPA Erin R. Hall, CPA

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees Grady County Criminal Justice Authority

We have audited the accompanying financial statements of the business type activities of Grady County Criminal Justice Authority, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business type activities of Grady County Criminal Justice Authority as of June 30, 2014, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.



Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 10, 2015 on our consideration of the Grady County Criminal Justice Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Grady County Criminal Justice Authority's internal control over financial reporting and compliance.

Duncan, Oklahoma June 10, 2015

Jayna Vaugho, PC

GRADY COUNTY CRIMINAL JUSTICE AUTHORITY Statement of Net Position June 30, 2014

ASSETS

Current Assets Cash and Cash Equivalents Accounts Receivable Total Current Assets	\$ 3,182,263 744,786 3,927,049
Non Current Assets Restricted Inmate Trust Fund Cash Restricted Funds Held in Trust Land Property and Equipment, Net Facilities Leasehold, Net Total Non Current Assets	73,292 2,569,024 140,942 125,113 15,735,022 18,643,393
Total Assets	\$ 22,570,442
LIABILITIES	
Current Liabilities Accounts Payable and Accrued Expense Inmate and Commissary Payable Accrued Bond Interest Current Portion Bonds Payable Total Current Liabilities	\$ 649,672 73,292 209,533 225,000 1,157,497
Non Current Liabilities 2012 Bonds Payable, Net of Current Portion Less: Unamortized Bond Discount Total Non Current Liabilities Total Liabilities	17,735,000 (300,695) 17,434,305 18,591,802
NET POSITION	
Net Investment in Capital Assets Unrestricted Restricted for Debt Service Total Net Position	(1,958,923) 3,368,539 2,569,024 3,978,640
Total Liabilities and Net Position	\$ 22,570,442

GRADY COUNTY CRIMINAL JUSTICE AUTHORITY Statement of Revenues, Expenses and Changes in Net Position Year ended June 30, 2014

Operating Revenues	
Incarceration Services Inmate Transportation Inmate Telephone Commissary Commissions Other Total Operating Revenue	\$ 8,236,512 299,215 400,378 145,804 3,407
Operating Expenses	9,085,316
Inmate Services Meals Medical & Dental (Net of reimbursements) Transportation Jail Supplies	784,483 504,241 114,261 173,988 1,576,973
Personnel Salaries & Wages Benefits, Taxes & Insurance Uniforms, Payroll fees, Other	3,139,085 1,188,584 24,082
Facilities and Administration Utilities & Communication Insurance Computer Equipment Professional Services Equipment Rental Maintenance & Repairs Office Expense Sheriff Building Depreciation Leasehold Amortization Interest Expense Other	4,351,751 274,342 250,760 36,373 144,600 65,211 101,233 34,933 11,489 54,331 575,672 1,278,923 20,202 2,848,069
Total Operating Expenses	8,776,793
Operating Revenues Less Expenses	308,523
Non-Operating Revenues	
Interest Income	7,621
Increase (Decrease) in Net Position	316,144
Net Position at Beginning of Year	3,662,496
Net Position at End of Year \$	3,978,640

GRADY COUNTY CRIMINAL JUSTICE AUTHORITY Statement of Cash Flows Year Ended June 30, 2014

Cash Flows from Operating Activities

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Cash Receipts for Inmate Services Other Cash Receipts Cash Payments for Professional Services Cash Payments to Employees for Services Cash Payments for Other Personnel Expenses Cash Payments for Interest Cash Payments to Other Suppliers of Goods or Services	\$	9,300,533 3,407 (144,600) (2,939,643) (1,155,891) (1,264,375) (2,472,071)
Net Cash Provided by (Used in) Operating Activities		1,327,360
Cash Flows from Non-Capital and Related Financing Activities		
Additions to Restricted Funds in Trust Repayment of Bond Principal		(17,908) (205,000)
Net Cash Provided by (Used in) Financing Activities		(222,908)
Cash Flows from Investing Activities		
Deposit on Bluebird Bus Interest Received		(7,500) 7,621
Net Cash Provided by (Used in) Investing Activities	_	121
Net Increase (Decrease) in Cash & Cash Equivalents		1,104,573
Cash and Cash Equivalents Beginning of Year	_	2,077,690
Cash and Cash Equivalents End of Year	\$ =	3,182,263
Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities:		
Operating Revenues Less Expenses Adjustments to reconcile operating income to net cash:	\$	308,523
Facilities Lease Amortization Depreciation		575,672
Decrease in Accounts Receivable		54,331 218,624
Increase in Accounts Payable and Accrued Expenses		153,270
Amortization of Bond Discount		16,940
Net Cash Provided by Operating Activities	\$	1,327,360

Note 1: Summary of Significant Accounting Policies

The financial statements have been prepared on the accrual basis of accounting and, accordingly, include all significant receivables, payables and other liabilities. Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

1.A. Financial Reporting Entity

The Grady County Criminal Justice Authority (GCCJA) is a beneficial public trust created under the authority of and pursuant to the provisions of Title 60, Oklahoma Statutes 2001, Sections 176-180.3, inclusive, as amended, and the Oklahoma Trust Act on August 12, 2002 for the use and benefit of Grady County, Oklahoma (Beneficiary). The purpose of the GCCJA is to operate and maintain buildings and facilities for public use or benefit, including jail facilities in Grady County, Oklahoma. The GCCJA began operating the jail facilities in December 2002. Operating revenues consist of incarceration fees and other service revenues related to operation of the correctional facilities.

The GCCJA is authorized, for the advancement of public purposes, to issue revenue notes and bonds to construct, improve, equip or acquire buildings, facilities or utilities which may be for the benefit of the Beneficiary County or for any other purpose which may enhance the accomplishment of the GCCJA's purposes. In no event do any bonds or other indebtedness of the GCCJA constitutes a debt of the State of Oklahoma, or of Grady County, but shall be paid solely from the Trust Estate. The GCCJA has no taxing power.

1.B. Basis of Presentation

The financial statements display information about the reporting entity as a whole. They include all funds of the reporting entity. These statements generally distinguish between governmental and business-type activities. All activities of the Authority are business-type, and accounted for as a Proprietary Fund. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

Proprietary Funds

<u>Enterprise Funds</u> – Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

1.C. Measurement Focus and Basis of Accounting

Measurement focus refers to how transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded regardless of the measurement focus applied.

In the financial statements, the business-type activities are presented using an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position, financial position, and cash flows. All assets and liabilities (whether current or non current, financial, or non financial) associated with their activities are reported. Proprietary fund equity is classified as net position.

1.D. Assets, Liabilities and Net Position

<u>Cash and Cash Equivalents</u> - For the purpose of the statement of cash flows, the Authority considers all demand deposit accounts, interest bearing checking accounts and time deposits accounts including certificates of deposit and U.S. Treasury bills, (all of which are allowable investment types) with maturities of three months or less to be cash and cash equivalents, with the exception of inmate trust fund cash and restricted cash held by bond Trustee.

Accounts Receivable - include amounts receivable from various agencies for services rendered. The Authority uses the direct write-off method for recording uncollectible accounts receivable. During the year ended June 30, 2014, bad debts in the amount of \$1,534 were recognized as expense. All accounts receivable are considered currently collectible.

Restricted Funds Held in Trust- represents cash and certificates of deposit held by bond Trustee pursuant to terms of the 2012 Revenue Refunding Bonds Indenture, and can only be accessed according to terms of the Indenture.

<u>Land</u>- owned by Grady County Criminal Justice Authority consists of city lots purchased March 24, 2011 at a cost of \$140,942 for the purpose of potential future jail expansion and/or additional parking area.

Equity Classifications- Equity is classified as net position and displayed in three components:

Net Investment in capital assets Restricted Unrestricted

1.E. Estimates

The preparation of financial statements and disclosures requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2: Restructuring 2012 : Bonds Payable and Facilities Lease

On February 1, 2012, the Grady County Criminal Justice Authority issued Series 2012 Revenue Refunding Bonds in the amount of \$18,310,000 which were sufficient to retire all outstanding correctional facilities debt previously issued by Grady County Industrial Authority. Simultaneously, GCCJA entered into a facilities lease with Grady County to occupy and enjoy exclusive possession of the detention center through October, 2041 and so long as any part of the 2012 bond indebtedness is outstanding.

Accordingly, effective February 1, 2012, the Grady County Industrial Authority was released from responsibility of supervising the activities of the detention center.

In connection with the GCIA debt refunding and issuance of new debt, the GCCJA obtained the exclusive right to possess and enjoy the detention center facilities, which has been capitalized as the Facilities Leasehold, reflected in the Statement of Net Position:

Facilities Leasehold, Cost \$17,126,228 Less Accumulated Amortization (1,391,206) Facilities Leasehold, Net 15,735,022

The leasehold is being amortized over the life of the lease under the straight-line method, which resulted in expense of \$575,672 during the year ended June 30, 2014. Upon retirement of the 2012 Bonds, GCCJA will pay an annual lease to Grady County in the amount of ten dollars in consideration for renewing the lease term in subsequent years.

The Indenture for the Grady County Criminal Justice Authority 2012 Revenue Refunding Bonds provides for semi-annual payment of interest on May 1 and November 1, and principal reduction annually on November 1. Interest is fixed at seven percent, with final maturity on November 1, 2041. Debt service requirements are as follows:

Year Ended	Interest	Deinging	T- ()
Teal Lilueu	mieresi	Principal	Total
2015 2016 2017 2018 2019 2020-2024 2025-2029 2030-2034 2035-2039	\$ 1,249,325 1,233,225 1,216,075 1,197,525 1,177,575 5,539,800 4,795,000 3,745,525 2,273,250	\$ 225,000 235,000 255,000 275,000 295,000 1,790,000 2,510,000 3,535,000 4,960,000	\$ 1,474,325 1,468,225 1,471,075 1,472,525 1,472,575 7,329,800 7,305,000 7,280,525 7,233,250
2040-2041	419,650	3,880,000	
20 10 2041	410,000	3,000,000	4,299,650
	\$ 22,846,950	\$ 17,960,000	\$ 40,806,950

The GCCJA 2012 Bonds were sold at a discount of \$343,312. Discount is being amortized over the life of the bonds using the effective interest method; Discount amortization (recognized as interest expense) was \$16,940 for the year ended June 30, 2014.

GCCJA has assigned and pledged the Facilities Lease and any interest of Authority in the Facilities and any interest of Authority in the personal property, improvements and fixtures constituting the Facilities, and Criminal Justice Revenues and any other revenues and receipts receivable under the Facilities Lease to the Trustee pursuant to the Indenture as security for payment of the principal and interest on the Series 2012 Bonds and the County consents to such pledge and assignment.

The Facilities Lease Agreement provides for an annual renewal with respect only to the housing and care of Grady County inmates. The parties agree annually to the maximum number of County inmates to be housed, in exchange for a fixed fee paid by County to Authority. Services provided during the year ended June 30, 2014, based on standard federal billing rates, totaled \$3,621,490; however, per the agreement, Grady County paid \$600,000 for these services.

Note 3: Detailed Notes on Transaction Classes/Accounts

<u>Deposits and Investments</u> – The Authority's investment policies are governed by the Board of Trustees and any restrictions in the Trust indenture.

<u>Custodial Credit Risk</u> – Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. At June 30, 2014, the balances on deposit with financial institutions totaled \$4,816,297 and of that amount, \$1,976,457 was insured by the Federal Deposit Insurance Corporation (FDIC). In accordance with management's policy, the remaining deposits were secured by pledge of investment securities held by the financial institution in the name of the financial institution.

<u>Property and Equipment</u> – Property and equipment consists of transport equipment, building improvements and other equipment used in the law enforcement center. Assets are depreciated using the straight-line method, over estimated useful lives of five to twenty years.

	-	6/30/13	-	Additions	-	Deletions		6/30/14
Transport Equipment	\$	251,959	\$	7,500	\$. 0	\$	259,459
Facility Improvements		66,931		0		0		66,931
Other Equipment	_	90,551		0		0		90,551
		409,441		7,500		0		416,941
Less: Accum. Depreciation	_	(237,497)		(54,331)_	_	0	_	(291,828)
		171,944		(46,831)	-	0		125,113

Other property and equipment is limited to items of computer and office equipment costing less than \$3,000, which are expensed as purchased. All other facilities used in the detention center are the property of Grady County, Oklahoma, and subject to the Facilities Lease, discussed above.

Inmate Trust Fund - The Authority administers a separate deposit account to receive and disburse funds which are the property of inmates while incarcerated (inmate trust fund). Beginning in June 2006, Authority contracted with Tiger Commissary ("Tiger") to fulfill inmates' commissary needs. Inmate trust fund cash of \$73,292 is presented as restricted cash, and the related Inmate and Commissary Payable of \$73,292 is included in current liabilities on the Authority's statement of net position. Monies received from and paid to inmates and the commissary is not reflected in the cash flow statements or recognized as income or expense by the Authority.

Restricted Funds Held in Trust - \$2,569,024 held by bond Trustee includes the following:

- Certificates of deposit at various financial institutions. At June 30, 2014, certificates
 of deposit totaled \$1,493,671 and mature within one year; interest rates range from
 .35 to 1.00 percent per annum.
- \$1,074,169 invested in Goldman Sachs Financial Square money market fund consisting of U.S. Treasury Obligations and U.S. Government Securities. The stated interest rate at June 30, 2014 was .01 percent.

Restricted funds held in trust are recorded at cost, which approximates fair value due to the nature of deposits and short maturities.

Accounts Payable and Accrued Expense- Accounts payable and accrued expense consist of the following current liabilities:

Payable for goods and services	\$ 323,033
Accrued employee payroll	201,362
Accrued employee vacation	54,586
Accrued payroll tax and benefits	70,691
Total	\$ 649,672

Note 4:

Related Parties and Common Control

The GCCJA is related to Grady County, Oklahoma as the primary beneficiary of the Authority. Additionally, certain facilities and personnel are shared by GCCJA and Grady County Sheriff's Department in operation of the jail. GCCJA leases and occupies facilities owned by Grady County, Oklahoma which are pledged on the 2012 Series Bonds issued by GCCJA.

Note 5:

Retirement Plan

Authority has elected to participate in the Oklahoma Public Employees Retirement System (OPERS), which is a defined benefit retirement plan for state and local government employees. The plan is qualified under section 401(a) of the Internal Revenue Code and participation is mandatory for all eligible employees. An employee is eligible when employment is permanent and requires at least 1000 hours per year. The OPERS plan requires employee contributions of 3.5 percent of gross wages, along with employer contributions of 16.5 percent of gross wages during fiscal year 2013- 2014. Employer contributions for the current and prior two years are as follows:

	Required	
Year Ended	Contribution Rate	Amount Contributed
June 30, 2014	16.5%	\$464,579
June 30, 2013	16.5%	439,361
June 30, 2012	16.5%	451,664

The Authority has been informed by OPERS there is a potential liability for additional contributions resulting from a failure to make payments into the system on behalf of employees in the initial stages of their employment, during the years 2003 through 2013. The potential amount due cannot be reasonably estimated and is expected to be determined during 2015-2016 or 2016-2017; management expects it will seek a mutually agreeable settlement with OPERS at that time.

Additional plan information may be obtained by contacting Oklahoma Public Employees Retirement System at P.O. Box 53007, Oklahoma City, OK 73152-3007 by calling OPERS at (800) 733-9008, or online at www.opers.ok.gov.

Note 6:

Concentrations

During the year ended June 30, 2014, approximately eighty-four percent of incarceration revenues for the law enforcement center were derived from contracts with the federal government. If the federal government were to withdraw federal inmates from the facilities, it would severely impact the operations of the law enforcement center; however, management believes the need for federal inmate housing will continue to increase.

Note 7:

Subsequent Events

Subsequent events were evaluated through June 10, 2015, which is the date the financial statements were available to be issued.

Note 8:

Risk Management

Grady County Criminal Justice Authority purchases property and liability insurance coverage through the Association of County Commissioners of Oklahoma Self-Insurance Group (ACCO-SIG). Policy deductibles are \$50,000 per claim, with a maximum deductible of \$100,000 per year. In addition to policy premiums, GCCJA is currently required to submit a deposit against potential claims each year. As of June 30, 2014, the amount on deposit with ACCO-SIG to settle future claim deductibles was \$75,334; however, all payments to ACCO-SIG for insurance premiums and deductibles are reflected as insurance expense in the Statement of Revenues, Expenses and Changes in Net Position because the deductible funding is not refundable.

Certified Public Accountants

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Jayna R. Vaughn, CPA

Erin R. Hall, CPA

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees
Grady County Criminal Justice Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business type activities, of Grady County Criminal Justice Authority, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Grady County Criminal Justice Authority's basic financial statements, and have issued our report thereon dated June 10, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Grady County Criminal Justice Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Grady County Criminal Justice Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Grady County Criminal Justice Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and other matters

As part of obtaining reasonable assurance about whether Grady County Criminal Justice Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of



financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Duncan, Oklahoma June 10, 2015

Gayna Vaughn, PC