

**FINANCIAL STATEMENTS – REGULATORY BASIS  
AND REPORTS OF INDEPENDENT AUDITOR**

**GRANT-GOODLAND DEPENDENT SCHOOL DISTRICT NO. C-3,  
CHOCTAW COUNTY, OKLAHOMA**

**JUNE 30, 2013**

Audited by

**SANDERS, BLEDSOE & HEWETT  
CERTIFIED PUBLIC ACCOUNTANTS, LLP**

BROKEN ARROW, OK

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2013

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DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
JUNE 30, 2013

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JUNE 30, 2013

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# SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

## INDEPENDENT AUDITOR'S REPORT

March 18, 2014

The Honorable Board of Education  
Grant-Goodland School District Number C-3  
Grant-Goodland, Choctaw County, Oklahoma

### **Report on the Financial Statements**

We have audited the accompanying combined fund type and account group financial statements – regulatory basis of the Grant-Goodland School District Number C-3, Grant, Choctaw County, Oklahoma (the District), as of and for the year ended June 30, 2013, as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As discussed in Note 1, the financial statements are prepared by the District, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonable determined, are presumed to be material.

### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2013, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” Paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balance arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2013, and the revenues collected and expenditures paid and encumbered for the year then ended on the regulatory basis of accounting described in Note 1.

### **Other Matters**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District’s basic financial statements. The combining statements – regulatory basis, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining statements – regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combined statements – regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 18, 2014 on our consideration of the District’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and to other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District’s internal control over financial reporting and compliance.



Sanders, Bledsoe & Hewett  
Certified Public Accounts, LLP



# SANDERS, BLEDSOE & HEWETT

CERTIFIED PUBLIC ACCOUNTANTS, LLP

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

March 18, 2014

The Honorable Board of Education  
Grant-Goodland School District Number C-3  
Grant, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements – regulatory basis within the combined financial statements of the Grant-Goodland School District Number C-3, Grant, Oklahoma (District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated March 18, 2014, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of District's internal control. Accordingly, we do not express an opinion on the effectiveness of District's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of audit results, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial

statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of audit results, 2013-1 to be material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of audit results, 2013-2 and 2013-3, to be significant deficiencies.

### **Compliance and Other Matters**

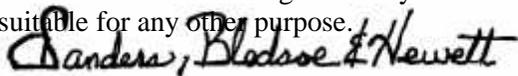
As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of audit results as items 2013-1, 2013-2 and 2013-3.

### **District's Response to Findings**

The District's response to the findings identified in our audit is described in the accompanying schedule of audit results. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Sanders, Bledsoe & Hewett  
Certified Public Accounts, LLP

INDEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
DISPOSITION OF PRIOR YEAR'S SIGNIFICANT DEFICIENCIES AND  
MATERIAL INSTANCES OF NON-COMPLIANCE  
JUNE 30, 2013

**2012-1 Purchase Orders/Documentation**

Condition: Several purchase orders had similar invoices attached for support. These invoices did not include the vendor's address or phone number. They were vague in their description and lacked detail. They did not include a rate of pay or a unit cost.

Current Status: This prior year deficiency continued during the current fiscal year.

**2012-2 Purchase Orders/Signed as Received**

Condition: Several purchase orders were not signed as received by an agent of the district.

Current Status: This prior year deficiency continued, but was improved during the current fiscal year.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
SCHEDULE OF AUDIT RESULTS  
JUNE 30, 2013

**Section 1** - Summary of Auditor's Results:

1. A qualified opinion was issued on the financial statements with respect to the regulatory basis of accounting prescribed.
2. The audit disclosed significant deficiencies in the internal controls over financial reporting, 2013-1, 2013-2, and 2013-3, of which 2013-1 is considered to be a material weakness.
3. The audit disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* described below as items, 2013-1, 2013-2 and 2013-3.

**Section 2** – Findings relating to the financial statements required to be reported in accordance with GAGAS:

**2013-1 Purchase Orders/Documentation**

Condition: Of the purchase orders examined many had similar invoices attached for support. These invoices did not include the vendor's address or phone number. They were vague in their description and lacked detail. They did not include a rate of pay or a unit cost. This is repeat finding.

Criteria: A good system of internal control provides for adequate documentation to be obtained from the vendor to support the purchase per Oklahoma Statutes. (Title 70 O.S. 2001 § 5-135E)

Cause/Effect: Without proper supporting documentation or a process to verify vendors, there is the possibility that unauthorized purchases will be made and/or payments could be made to nonexistent vendors.

Recommendation: We recommend that all purchase orders obtain original invoices with vendor name, address, phone number and itemized in sufficient detail, prior to issuing payment. A non-commercial vendors claim should be completed and used in lieu of a vendor not providing an invoice. Non-commercial vendors claims should be limited in use. Also, an approved vendors list should be approved by the board annually and for each new vendor.

Response: Upon receipt of the June 30, 2012 Audit Results which were dated on March 20, 2013, steps were taken to follow the recommendation of the Auditor to obtain original invoices with the vendor name, address, phone number and itemized in insufficient detail to attach to purchase orders before issuing payment. Non-commercial vendor claims are completed and used in lieu of a vendor providing an invoice. Non-commercial vendor claims are limited in use. The Board will approve an approved vendors list annually and will also approve each new vendor. These procedures are currently in use.

### **2013-2 Purchase Orders/Signed as Received**

Condition: Of the purchase orders several were not signed as received by an agent of the district. This is a repeat finding.

Criteria: A good system of internal control provides for the invoice or delivery ticket to be signed and dated when the merchandise or service is received per Oklahoma Statutes (Title 70 O.S. 2001 § 5-135E)

Cause/Effect: Without signing the invoice/delivery ticket as received there is an increased risk of duplicating a payment and/or paying for goods or services which were not received.

Recommendation: We recommend that all invoices/delivery tickets be signed and dated when merchandise or services are received by an authorized receiving agent of the district prior to payment being made.

Response: Upon receipt of the June 30, 2012 Audit Results which were dated on March 20, 2013, steps were taken to follow the recommendation of the Auditor to require that all invoices/delivery tickets be signed and dated when the merchandise or services are received by an authorized agent of the district prior to payment being made. These procedures are currently in use.

### **2013-3 Employee Compensation**

Condition: We observed during the audit that additional compensation was awarded to District employees and paid to them from a purchase order rather than by being added to their payroll checks, nor did we observe where these employees received an Internal Revenue Service form 1099.

Criteria: A good system of internal control provides for all compensation to a school district employee to be processed through the payroll system and that an IRS form 1099 be issued to each individual who was paid \$600 or more in a calendar year, per Internal Revenue Service regulations.

Cause/Effect: By not processing an employees' compensation through payroll, it could expose the District to possible payment of back withholding taxes, penalties and interest by the Internal Revenue Service

Recommendation: We recommend that any additional compensation, including stipends or additional "contract" work which is paid to an employee who is already a part of the payroll system, also have those monies distributed through payroll, as required by the Internal Revenue Service.

Response: Effective as of the 2013-14 School Year, any additional compensation, including stipends or additional "contract" work which is paid to an employee who is already a part of the payroll system has those monies distributed through payroll, as required by the Internal Revenue Service.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -  
 ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
 JUNE 30, 2013

	<u>GOVERNMENTAL FUND TYPES</u>		<u>FIDUCIARY FUND TYPES</u>	<u>ACCOUNT GROUP</u>	<u>TOTALS (MEMORANDUM ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>AGENCY FUNDS</u>	<u>GENERAL LONG-TERM DEBT</u>	
<u>ASSETS</u>					
Cash	\$ 189,822	41,776	12,490		244,088
Amount to be provided for retirement of capital lease				90,369	90,369
Total Assets	<u>\$ 189,822</u>	<u>41,776</u>	<u>12,490</u>	<u>90,369</u>	<u>334,457</u>
 <u>LIABILITIES AND FUND EQUITY</u>					
Liabilities:					
Warrants payable	\$ 114,721	4,782			119,503
Encumbrances	9,861				9,861
Funds held for school organizations			12,490		12,490
Capital lease obligation				90,369	90,369
Total liabilities	<u>124,582</u>	<u>4,782</u>	<u>12,490</u>	<u>90,369</u>	<u>232,223</u>
Fund Equity:					
Cash fund balances	<u>65,240</u>	<u>36,994</u>	<u>0</u>	<u>0</u>	<u>102,234</u>
Total Liabilities and Fund Equity	<u>\$ 189,822</u>	<u>41,776</u>	<u>12,490</u>	<u>90,369</u>	<u>334,457</u>

The notes to the combined financial statements are an integral part of this statement

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN CASH FUND BALANCES  
 - ALL GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

	<u>GOVERNMENTAL FUND TYPES</u>		<u>TOTALS (MEMORANDUM ONLY)</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	
Revenues Collected:			
Local sources	\$ 178,444	24,627	203,071
Intermediate sources	22,644		22,644
State sources	1,450,585	17,179	1,467,764
Federal sources	367,158	127,663	494,821
Interest earnings	163	24	187
Non-revenue receipts	2,346	272	2,618
Total revenues collected	<u>2,021,340</u>	<u>169,765</u>	<u>2,191,105</u>
Expenditures:			
Instruction	942,887		942,887
Support services	1,137,115	16,137	1,153,252
Operation of non-instructional services	3,722	138,552	142,274
Total expenditures	<u>2,083,724</u>	<u>154,689</u>	<u>2,238,413</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(62,384)	15,076	(47,308)
Adjustments to prior year encumbrances	<u>2,206</u>	<u>0</u>	<u>2,206</u>
Excess of revenues collected over (under) expenditures	(60,178)	15,076	(45,102)
Cash fund balances, beginning of year	<u>125,418</u>	<u>21,918</u>	<u>147,336</u>
Cash fund balances, end of year	<u>\$ 65,240</u>	<u>36,994</u>	<u>102,234</u>

The notes to the combined financial statements are an integral part of this statement

DEPENDENT SCHOOL DISTRICT NO. C-3 , CHOCTAW COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

	GENERAL FUND			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues Collected:				
Local sources	\$ 151,230	151,230	178,444	27,214
Intermediate sources	23,785	23,785	22,644	(1,141)
State sources	1,452,567	1,472,191	1,450,585	(21,606)
Federal sources	88,128	383,546	367,158	(16,388)
Interest earnings			163	163
Non-revenue receipts			2,346	2,346
Total revenues collected	1,715,710	2,030,752	2,021,340	(9,412)
Expenditures:				
Instruction	700,291	1,015,333	942,887	72,446
Support services	1,137,115	1,137,115	1,137,115	
Operation of non-instructional services	3,722	3,722	3,722	
Total expenditures	1,841,128	2,156,170	2,083,724	72,446
Excess of revenue collected over (under) expenditures before adjustments to prior year expenditures	(125,418)	(125,418)	(62,384)	63,034
Adjustments to prior year expenditures	0	0	2,206	2,206
Excess of revenue collected over (under) expenditures	(125,418)	(125,418)	(60,178)	65,240
Cash fund balance, beginning of year	125,418	125,418	125,418	0
Cash fund balance, end of year	\$ 0	0	65,240	65,240

The notes to the combined financial statements are an integral part of this statement

DEPENDENT SCHOOL DISTRICT NO. C-3 , CHOCTAW COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

	SPECIAL REVENUE FUNDS			Variance
	Original Budget	Final Budget	Actual	Favorable (Unfavorable)
Revenues Collected:				
Local sources	\$ 22,627	22,627	24,627	2,000
State sources	14,195	14,195	17,179	2,984
Federal sources	133,864	133,864	127,663	(6,201)
Interest earnings			24	24
Non-revenue receipts			272	272
Total revenues collected	170,686	170,686	169,765	(921)
Expenditures:				
Support services	23,360	23,360	16,137	7,223
Operation of non-instructional services	169,244	169,244	138,552	30,692
Total expenditures	192,604	192,604	154,689	37,915
Excess of revenue collected over (under) expenditures	(21,918)	(21,918)	15,076	36,994
Cash fund balances, beginning of year	21,918	21,918	21,918	0
Cash fund balances, end of year	\$ 0	0	36,994	36,994

The notes to the combined financial statements are an integral part of this statement

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The combined financial statements – regulatory basis of the Grant-Goodland Public School Dependent District No. C-3 (the “District”) have been prepared in conformity with another comprehensive basis of accounting required by Oklahoma Statutes. The more significant of the District’s accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body’s ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District’s reporting entity.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: Governmental, proprietary and fiduciary. Each category, in turn, is divided into separate “fund types.”

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund – The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Funds – Special revenue funds include the District’s building, co-op and child nutrition funds. The District did not maintain a co-op fund during the 2012-13 fiscal year.

Building Fund – The building fund consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

B. Fund Accounting - cont'd

Co-op Fund – The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund consist of those necessary to operate and maintain the joint programs.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund – The debt service fund is the District’s sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments. The District did not maintain this fund during the 2012-13 fiscal year.

Capital Projects Fund – The capital projects fund is the District’s bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment. The District did not maintain this fund during the 2012-13 fiscal year.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. The terms “non-expendable” and “expendable” refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operation.

Expendable Trust Funds – Expendable trust funds include the gifts and endowments fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds during the 2012-13 fiscal year.

Gifts and Endowments Fund – The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d**

B. Fund Accounting – cont’d

organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund – The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund – The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

Insurance Recovery Fund – The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund – The agency fund is the school activities fund which is used to account for monies collected principally through the fundraising efforts of students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**Account Groups**

An account group is not a fund and consists of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group – This account group is established to account for all the long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases) which are to be paid from funds provided in future years.

General Fixed Assets Account Group – This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

**Memorandum Only - Total Column**

The total column on the combined financial statements – regulatory basis is captioned “memorandum only” to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reports in the combined financial statements – regulatory basis. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental and expendable trust funds are accounted for using the regulatory basis of accounting. Revenues are recognized when they are received rather than earned. Under the regulatory basis of accounting, expenditures are generally recognized when encumbered/reserved rather than at the time the related fund liability is incurred. These practices differ from generally accepted accounting principles. Significant differences are as follows:

The District does not maintain its accounts on the modified accrual basis of accounting under which revenues are recorded when susceptible to accrual, i.e., both measurable and available, and expenditures are recorded when the liability is incurred, if measurable.

Revenues and expenditures are reported by the budget year until all encumbrances have been paid and unexpended appropriations are closed to the current year fund balance.

The general, building and child nutrition funds record purchases of supplies as expenditures rather than as assets to be expensed when used.

Encumbrances are reported as liabilities. Under generally accepted accounting principles, open encumbrances for which goods or services have not been received are reported as reservations of fund balances, since the commitments will be honored through subsequent year's budget appropriations.

The District has not maintained a record of general fixed assets and, accordingly, a statement of general fixed assets, as required by generally accepted accounting principles, is not included in the combined financial statements – regulatory basis.

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is not reported as an expenditure and a fund liability of the governmental fund that will pay it. In addition, the non-current portion of vested accumulated vacation is not recorded in the general long-term debt account group.

Capital leases are recorded as expenditures. Under generally accepted accounting

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

C. Basis of Accounting – cont'd

principles, capital leases are normally capitalized as a fixed asset and recorded in the general long-term debt account group.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31, for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for all funds (with the exception of the trust and agency funds) that includes revenues and expenditures.

The 2012-13 Estimate of Needs was amended by supplemental appropriations as follows:

<u>Fund</u>	<u>Total</u>
General	\$ 315,042

These amendments were approved by the county excise board.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund – is utilized in all governmental funds of the District. Unencumbered appropriations lapse at the end of each fiscal year. While the Debt Service Fund is a governmental fund, a comparison of budget to actual schedule is not presented in the financial statements since the board can exercise no control of the revenue sources for this fund (except interest earnings), and no control over its expenditures.

E. Assets, Liabilities and Fund Equity

Cash – Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

E. Assets, Liabilities and Fund Equity –cont'd

Investments – The District is allowed to invest in direct obligations of the United States government and agencies; certificates of deposit of savings and loan associations, banks and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the District. All investments are recorded at cost, which approximates market value.

Inventories – The value of consumable inventories at June 30, 2013, is not material to the combined financial statements.

Fixed Assets and Property, Plant and Equipment – The General Fixed Assets Account Group is not presented.

Warrants Payable – Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances – Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting. While the regulatory basis that is used for the Debt Service Fund approximates full accrual accounting, the accruals recorded are reported to meet regulatory requirements, as opposed to the requirements of generally accepted accounting principles.

Unmatured Obligations – The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations – Funds held for school organizations represent the funds received or collected from students or other cocurricular and extracurricular activities conducted in the District, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

E. Assets, Liabilities and Fund Equity – cont'd

portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Cash Fund Balance – Cash fund balance represents the funds not encumbered by purchase orders, legal contracts, outstanding warrants and unmatured obligations.

F. Revenue and Expenditures

Local Revenues – Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax rolls for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

If the first payment is not made in a timely manner, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1, of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenues from intermediate sources are the amounts of money from funds collected by an intermediate administrative unit, or a political subdivision between the District and the state, and distributed to Districts in amounts that differ in proportion to those which are collected within such systems.

State Revenues – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

F. Revenue and Expenditures – cont'd

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions from or additions to the revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues – Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a passthrough from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

Interest Earnings – Represent compensation for the use of financial sources over a period of time.

Non-Revenue Receipts – Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures – Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving cocurricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

F. Revenue and Expenditures – cont'd

teacher assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

Support Services Expenditures – Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures – Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures – Consist of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvements to sites.

Other Outlays Expenditures – A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest).

Other Uses Expenditures – This includes scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditures for self-funded employee benefit programs administered either by the District or a third party administrator.

Repayment Expenditures – Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Inter-fund Transactions – Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

F. Revenue and Expenditures – cont'd

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during the 2012-13 fiscal year.

**2. CASH AND INVESTMENTS**

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States government and agencies; certificates of deposit of savings and loan associations, banks and trust companies; savings accounts or savings certificates of savings and loan associations, banks, and trust companies; and warrants, bonds or judgments of the District.

Cash – The District's bank balance of deposits and cash pools at June 30, 2013, was \$244,899. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require collateral for amounts in excess of federally insured amounts. The District's policy requires collateral equal to 110% of the deposit amount for all deposits not covered by F.D.I.C. insurance. The bank balance was completely covered by federal depository insurance and by collateral held by the District's third party agent in the District's name.

Investments – At June 30, 2013, the District had no outstanding investments.

*Interest rate risk* – Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. Due to the required liquidity for those investments, these funds have no defined maturity dates. The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

*Credit risk – Investments* – Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. Investments held by the District in investment pools (sweep accounts) are considered unclassified as to custodial credit risk because they are not evidenced by securities that exist in physical or book entry form. These investments are held with First United Bank, and are rated AAA by Standard and Poor's. The District does not have a formal policy limiting its exposure arising from concentration of investments.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

**3. INTERFUND RECEIVABLES AND PAYABLES**

There were no inter-fund receivables or payables at June 30, 2013.

**4. GENERAL LONG-TERM DEBT**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District’s voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of capital leases.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2013:

	Capital Leases
Balance, July 1, 2012	\$ 59,674
Additions	82,859
Deductions	(52,164)
Balance, June 30, 2013	\$ 90,369

Long-term debt consists of the following:

	<u>Amount Outstanding</u>
<u>Capital Leases:</u>	
Lease-purchase agreement for buses, dated 10/1/10, totaling \$97,627, 4.5% interest, annual payments of \$21,890, final payment due 3/15/16	\$ 40,691
Lease-purchase agreement for buses, dated 5/28/13, totaling \$82,859, 4.75% interest, annual payments of varying amounts, final payment due 5/15/15	49,678
Total	\$ 90,369

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

**4. GENERAL LONG-TERM DEBT – cont’d**

The annual debt service requirements for the retirement of the bonds and the capital lease, including the payment of principal and interest, are as follows:

Year Ending June 30,	Principal	Interest	Total
2014	\$ 47,245	1,984	49,229
2015	43,124	1,015	44,139
Total	<u>\$ 90,369</u>	<u>3,676</u>	<u>94,045</u>

Interest paid on general long-term debt incurred during the 2012-13 fiscal year totaled \$2,907.

**5. EMPLOYEE RETIREMENT SYSTEM AND PLAN**

Description of Plan

The District participates in the state-administered Oklahoma Teachers’ Retirement System, which is a cost sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the Board of Trustees of the Oklahoma Teachers’ Retirement System (the “System”). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers’ Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers’ Retirement System, P.O. Box 53624, Oklahoma City, OK 73152, or by calling 405-521-2387.

Basis of Accounting

The System’s financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**5. EMPLOYEE RETIREMENT SYSTEM AND PLAN – cont'd**

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Contributions received by the System from the State of Oklahoma are used to offset required employer contributions by the local school district. For the 2012-13 fiscal year, the District contributed 9.5% and the State of Oklahoma contributed the remaining amount during the year. The District is allowed by Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members.

Annual Pension Cost

The District's total contributions for 2013, 2012 and 2011 were \$134,062, \$163,509 and \$146,090, respectively.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2013. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. Please visit [www.ok.gov/TRS](http://www.ok.gov/TRS) for all plan information.

**6. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

**7. CONTINGENCIES**

Schedule of Expenditure of Federal Awards

The schedule shows the federal awards received and expended by the District during the 2012-13 fiscal year. The revised OMB Circular A-133 Audits of States, Local Governments and Non-Profit Organizations, established uniform audit requirements for nonfederal entities which expended more than \$500,000 in federal awards.

The District did not fall under this threshold for the 2012-13 fiscal year.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

**7. CONTINGENCIES – cont'd**

Federal Grants

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

Litigation

School officials are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments against the District.

Subsequent Events

Management has evaluated subsequent events through March 18, 2014, which is the date the financial statements were available to be issued, and have determined that no additional information needs to be added to the financial statements.

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -  
 ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 JUNE 30, 2013

	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash	\$ 10,361	31,415	41,776
Total Assets	<u>\$ 10,361</u>	<u>31,415</u>	<u>41,776</u>
 <u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Warrants payable	\$ 351	4,431	4,782
Fund Equity:			
Cash fund balances	<u>10,010</u>	<u>26,984</u>	<u>36,994</u>
Total Liabilities and Fund Equity	<u>\$ 10,361</u>	<u>31,415</u>	<u>41,776</u>

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES  
 IN CASH FUND BALANCES - ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

	BUILDING FUND	CHILD NUTRITION FUND	TOTAL
Revenues Collected:			
Local sources	\$ 24,391	236	24,627
State sources		17,179	17,179
Federal sources		127,663	127,663
Interest earnings		24	24
Non-revenue receipts		272	272
Total revenues collected	<u>24,391</u>	<u>145,374</u>	<u>169,765</u>
Expenditures:			
Support services	16,137		16,137
Operation of non-instructional services		138,552	138,552
Total expenditures	<u>16,137</u>	<u>138,552</u>	<u>154,689</u>
Excess of revenue collected over (under) expenditures	8,254	6,822	15,076
Cash fund balances, beginning of year	<u>1,756</u>	<u>20,162</u>	<u>21,918</u>
Cash fund balances, end of year	<u>\$ 10,010</u>	<u>26,984</u>	<u>36,994</u>

INDEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES  
 IN CASH FUND BALANCES - BUDGET AND ACTUAL COMPARISON  
 ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

	BUILDING FUND			CHILD NUTRITION FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues Collected:						
Local sources	\$ 21,604	21,604	24,391	\$ 1,023	1,023	236
State sources				14,195	14,195	17,179
Federal sources				133,864	133,864	127,663
Interest earnings						24
Non-revenue receipts						272
Total revenues collected	<u>21,604</u>	<u>21,604</u>	<u>24,391</u>	<u>149,082</u>	<u>149,082</u>	<u>145,374</u>
Expenditures:						
Support services	23,360	23,360	16,137			
Operation of non-instructional services				169,244	169,244	138,552
Total expenditures	<u>23,360</u>	<u>23,360</u>	<u>16,137</u>	<u>169,244</u>	<u>169,244</u>	<u>138,552</u>
Excess of revenues collected over (under) expenditures	(1,756)	(1,756)	8,254	(20,162)	(20,162)	6,822
Cash fund balances, beginning of year	<u>1,756</u>	<u>1,756</u>	<u>1,756</u>	<u>20,162</u>	<u>20,162</u>	<u>20,162</u>
Cash fund balances, end of year	<u>\$ 0</u>	<u>0</u>	<u>10,010</u>	<u>\$ 0</u>	<u>0</u>	<u>26,984</u>

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -  
 AGENCY FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2013

	<u>BALANCE</u> 7-01-12	<u>ADDITIONS</u>	<u>NET</u> <u>TRANSFERS</u>	<u>DEDUCTIONS</u>	<u>BALANCE</u> 6-30-13
<u>ASSETS</u>					
Cash	\$ 14,330	47,470	0	49,310	12,490
 <u>LIABILITIES</u>					
Funds held for school organizations:					
Athletics	\$ 665	4,383		4,975	73
Yearbook	0	1,145		1,076	69
Miscellaneous	1,251	15,183		12,666	3,768
Cheerleaders	276	0		25	251
Concession	1,033	7,603		6,795	1,841
Archery	46	0		0	46
Dance team	95	0		25	70
Faculty fund	1,886	2,970		3,804	1,052
4 year old program	173	430		347	256
Graduation	187	331		272	246
Newspaper	5	0		0	5
Kindergarten	38	555		531	62
6th grade class	489	1,006		1,037	458
Special needs program	335	0		0	335
7th grade class	113	799		754	158
PTO	1,620	40		1,198	462
1st grade class	604	1,392		1,470	526
2nd grade class	372	296		512	156
3rd grade class	703	1,018		1,283	438
4th grade class	67	377		273	171
8th grade class	297	309		345	261
5th grade class	72	64		104	32
Ag livestock booster club	4,003	9,569		11,818	1,754
Total Liabilities	\$ 14,330	47,470	0	49,310	12,490

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2013

Federal Grantor / Pass Through Grantor / Program Title	CFDA Number	Federal Grantor's/ Pass-through No.	Program or Award Amount	Balance at 7/1/12	Revenue Collected	Total Expenditures	Balance at 6/30/13
<u>U.S. Department of Education</u>							
<u>Direct Programs:</u>							
Indian Education	84.060	S060A120806	\$ 15,670		15,670	15,670	
Small rural school development	84.358	S358A123247	5,348		5,348	5,348	
Impact Aid	84.041	S041B-2013-6332	113,201		113,201	113,201	
Sub Total			<u>134,219</u>	<u>0</u>	<u>134,219</u>	<u>134,219</u>	<u>0</u>
 <u>Passed Through State Department of Education:</u>							
Title I	84.010		95,920		88,003	88,003	
Title I School Support	84.010		60,508		55,158	55,158	
Title II, Part A	84.367		32,300		18,612	18,612	
IDEA-B, Flowthrough	84.027		63,949		55,182	55,182	
IDEA-B, Preschool	84.173		6,758		6,758	6,758	
Sub Total			<u>259,435</u>	<u>0</u>	<u>223,713</u>	<u>223,713</u>	<u>0</u>
 <u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Education</u>							
<u>Child Nutrition Programs:</u>							
School breakfast program	10.553				45,390	45,390	
National school lunch program	10.555				82,273	82,273	
Sub Total					<u>127,663</u>	<u>127,663</u>	
 <u>Passed Through Department of Human Services:</u>							
Non-cash assistance - commodities - Note 1							
National school lunch program	10.555				10,185	10,185	
 <u>Other Federal Assistance:</u>							
Johnson O'Malley	15.130		4,095		4,095	4,095	
Johnson O'Malley 2011-12 - Note	15.130			5,131	5,131		
Sub Total			<u>4,095</u>	<u>5,131</u>	<u>9,226</u>	<u>4,095</u>	<u>0</u>
Total Federal Assistance			<u>\$ 397,749</u>	<u>5,131</u>	<u>505,006</u>	<u>499,875</u>	<u>0</u>

Note - These amounts represent reimbursements received in the current fiscal year from prior fiscal year claims for reimbursement.

Note 1 - Commodities received by the District in the amount of \$10,185 were of a non-monetary nature. Therefore, the total revenue does not agree with the financial statements by this amount.

INDEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
 STATEMENT OF STATUTORY, FIDELITY AND HONESTY BONDS  
 FOR THE YEAR ENDED JUNE 30, 2013

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
CNA Surety -				
Westen Surety Company	Treasurer / Minutes Clerk	14236604	\$ 100,000	07/01/2012 - 07/01/2013
Old Republic Surety Company	Deputy Treasurer	LPO - 2111608	100,000	09/03/2012 - 09/03/2013
	Superintendent / Activity Fund	0601-61433912	100,000	09/03/2012 - 09/03/2013
	Encumbrance Clerk / Lunch Fund	POB - 0319310	5,000	09/03/2012 - 09/03/2013

DEPENDENT SCHOOL DISTRICT NO. C-3, CHOCTAW COUNTY  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE  
AFFIDAVIT  
JULY 1, 2012 TO JUNE 30, 2013

State of Oklahoma            )  
  ) ss  
County of Tulsa                )

The undersigned auditing firm of lawful ages, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Grant-Goodland Public School for the audit year 2012-13.

Sanders, Bledsoe & Hewett,  
Certified Public Accountants, LLP  
Auditing Firm

By \_\_\_\_\_  
Authorized Agent

Subscribed and sworn to before me  
This 18<sup>th</sup> day of March, 2014

\_\_\_\_\_  
Notary Public (or Clerk or Judge)

My Commission Expires: 5/19/2016  
Commission No. 00008621