

REPORT OF AUDIT  
HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY – OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

OFFICERS

CAROL BRADLEY	PRESIDENT
JOHN MEINDERS	VICE-PRESIDENT
RAY YAUK	CLERK
STEVE BOGDAHN	MEMBER
GARY STOCKING	MEMBER
KAREN ROACH	TREASURER
DON BIRD	SUPERINTENDENT
DWIGHT HUGHES	ASST. SUPERINTENDENT
VICKIE HUNTER	CHIEF FINANCIAL OFFICER

AUDIT BY

PATRICK W. CARROLL  
CERTIFIED PUBLIC ACCOUNTANT

CERTIFICATE #4081

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

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HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

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HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

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# Chas. W. Carroll, P.A.

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114 E. Broadway

Enid, Oklahoma 73701  
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Fax 580-234-5425

## INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
High Plains Technology Center #V-24  
Woodward County, Oklahoma

I have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the High Plains Technology Center #V-24, Woodward County, Oklahoma, as of and for the year ended June 30, 2011, as listed in the Table of Contents. These financial statements are the responsibility of the District's management. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the High Plains Technology Center #V-24, Woodward County, Oklahoma, as of June 30, 2011, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued a report dated March 12, 2012 on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and results of that testing, and not to provide an opinion. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and do not express an opinion on it.

My audit was conducted for the purpose of forming opinions on the basic financial statements of the High Plains Technology Center #V-24, Woodward County, Oklahoma taken as a whole. The combining and individual fund financial statements and the schedule of expenditures of federal awards are presented for purposes of additional analysis, and are not a required part of the basic financial statements of the District. Also, the accompanying schedule of expenditures of federal awards is required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Sincerely,



Chas. W. Carroll, P.A.  
March 12, 2012

**HIGH PLAINS TECHNOLOGY CENTER SCHOOL DISTRICT 24**  
**WOODWARD, OKLAHOMA**  
**Management's Discussion and Analysis**  
**June 30, 2011**

The Management Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

**High Plains Technology Center (the District)**

The District is a part of the public CareerTech system of Oklahoma, under the direction and control of the Oklahoma State Board of Career and Technology Education. The District is located in Woodward, Oklahoma serving one main campus. The District serves 8 public school districts, including Buffalo, Fargo, Fort Supply, Gage, Mooreland, Sharon-Mutual, Vici, and Woodward. The District encompasses all of Woodward County plus parts of Dewey, Ellis and Harper counties. The major instructional program areas are Construction, Health, Practical Nursing, Marketing, Information Technology, Service Industry, Transportation and Welding. The District has three basic types of instruction:

*Full-Time Programs* – The District offers 10 full-time programs. These programs are designed to lead to industry certifications, licenses, employment, and/or continuing education.

*Adult and Career Development* – These classes are designed around specific curriculum and are designed to provide an introduction to or enhance knowledge of specific topics.

*Business and Industry Services* – This division strives to meet the training and development needs of business and industry.

During fiscal year 2010-2011, the District served 312 students in full-time programs. There were 2747 people served through industry specific training and 3020 adults in adult and career training classes.

## **Financial Highlights**

The High Plains Technology Center district continues to grow in local valuation. Several building projects and the addition of several wind farms to the district, as well as expansion projects have contributed to the increase.

High Plains Technology Center continues to provide a Wind Technician Program and has obtained funding from state and federal grants to assist in an Integrated Energy Training Program. High Plains Technology Center has installed a 100KW wind turbine as well as a climbing tower to assist in these training activities.

State funds have been cut, even though costs of operations have risen greatly. All state agencies have been told to expect cuts to state funding and High Plains Technology Center is pursuing possible ways to accommodate this situation.

High Plains Technology Center is relying on funds from the State Legislature for continued training in the Oil and Gas Training Program. Concerns to make these funds as part of the base funding formula or future training will be pursued.

High Plains Technology Center has no plans for bonded indebtedness at this time. The two mill Building Fund is used for capital projects in the High Plains Technology Center district.

## **Overview of the Financial Statements**

The financial statements consist of three parts – Management's Discussion and Analysis, the Basic Financial Statements, and Required Supplementary Information. The three parts together provide a comprehensive overview of the financial condition of High Plains Technology Center. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

### ***Government-wide Financial Statements***

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of New Assets includes all of the District's assets and



liabilities, with the difference reported as net assets. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two government-wide statements report the District's net assets and how they have changed. Net assets, the difference between the assets and the liabilities, are one way to measure the District's financial health or position.

Over time, increases or decreases in the District net assets are an indicator of whether its financial health is improving or deteriorating, respectively.

To assess the overall health of the District, you need to consider additional non-financial factors such as changes in enrollment, changes in the property tax base, changes in funding by the federal and state governments, and the conditions of facilities.

### ***Fund Financial Statements***

The fund financial statements provide more detailed information about the District's *funds*, not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular purposes. State law requires the use of certain funds.

The District has two kinds of funds:

*Government Funds* – Most of the District's activities are included in governmental funds, which focus on the determination of financial position and change in financial position, not on income determination. The governmental fund statements provide a detailed short-term view of the District operations and the services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The relationship (or differences) between governmental activities (reported in the State of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

*Fiduciary Funds* – The District is the trustee, or fiduciary, for the assets that belong to others. The District is responsible for ensuring that assets reported as these funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the district-wide financial statements because it cannot use these assets to finance its operation.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data.

**Financial Analysis of High Plains Tech as a Whole**

**Net Assets**

The District's total net assets were \$ 8,132,933.70 at June 30, 2011.

**Net Assets  
Fiscal Year Ended June 30, 2011**

Assets:		
Cash		\$4,803,521.75
Investments		294,000.00
Other		<u>3,984,578.00</u>
	Total Assets	9,082,099.75
Total Liabilities		<u>( 949,166.05)</u>
	<b>Net Assets</b>	<b>8,132,933.70</b>
Capital Assets		3,666,949.33
Unrestricted Balance		<u>4,465,984.37</u>
	<b>Net Assets</b>	<b>8,132,933.70</b>

Most of the District's net assets are invested in capital assets (buildings, land, and equipment). The restricted assets are reserved for purchase commitments already made. The remaining net assets are unrestricted. These unrestricted funds are used to fund the cash flow needs during the first half of the fiscal year as well as to accumulate funds for future building and improvement projects.

**Changes in Net Assets**

The District's improved financial position is the product of several factors. The most important of these are continued growth in net assessed valuation.

**Changes in Net Assets  
Fiscal Year Ended June 30, 2011**

	Governmental Activities
Beginning Net Assets (July 1, 2010)	\$ 6,919,733.76
Net assets – June 30, 2011	<u>8,132,933.70</u>
Change in Net Assets	1,213,199.94

**Government Activities**

To aid in the understanding of the Statement of Activities, some additional explanation is provided. Of particular interest is the format that is significantly different than a typical State of Revenue, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expenses)/Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the District's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants. Some of the individual line item revenues reported for each function are:

District Sources of Revenue:

Ad Valorem property tax:

Taxes for current year and prior years, revenue in lieu of taxes

Interest:

Interest earning on investments and taxes

Tuition:

Tuition for full-time adult classes, short-term adult classes, safety training, and industry specific training

Local Sources:

Rental of school facilities, sale of surplus equipment, live work revenue and rebates.

State Revenue:

Formula operations, Bid Assistance Program, Existing Industry Initiative, Fire Fighter Training, Safety Training, professional development, Special Projects

Federal Revenue:

Carl Perkins Grant, Tech Prep Grant, Student Financial Aid (PELL Grants), ARRA Energy Grant

## THE DISTRICT'S FUNDS

The following schedule presents a summary of general, special revenue (building fund), and expenditures for the fiscal year ended June 30, 2011 and the amount and percentage of increases and decreases in relation to the prior year.

Revenues	FY2010 Amount*	Percent of Total	FY2011 Amount	Percent of Total
Ad Valorem Taxes	\$3,059,122.64	48.36%	\$3,473,035.45	42.87%
Interest	\$ 8,934.07	00.02%	\$ 8,122.14	00.02%
Tuition & Resale	\$ 140,000.00	02.29%	\$ 324,898.86	04.02%
State Funds	\$2,172,035.98	34.37%	\$2,645,964.03	32.66%
Federal Funds	\$ 294,667.94	04.66%	\$1,086,322.91	13.43%
Federal – Financial Aid Aid	\$ 302,874.67	04.80%	\$ 400,705.29	04.95%
Miscellaneous	\$ 343,351.22	05.50%	\$ 165,034.14	02.05%
<b>Total Revenue</b>	<b>\$6,320,986.52</b>	<b>100%</b>	<b>\$8,104,082.82</b>	<b>100%</b>

The net cost of all governmental activities this year was \$6,914,039.87. The governmental activities of the District include instruction, support services, operation of non-instructional programs, site improvements, and other uses. Examples of the types of expenses that can be found in these categories include:

*Instruction* – expenditures for direct classroom activities.

*Support Services* – expenditures to provide administrative, technical, and logistical support to facilitate and enhance instruction.

*Non-instructional Services* – Activities concerned with providing non-instructional services to students, staff, and community.

*Facilities Acquisition and Construction* – Expenditures involved with the acquisition of land and buildings, remodeling building, the construction of buildings and additions to buildings, installation or extension of service systems and other built-in equipment, and improvement to sites.

<b>Expenditures</b>	<b>FY2010 Amount*</b>	<b>Percent of Total</b>	<b>FY2011 Amount</b>	<b>Percent of Total</b>
Instruction	\$2,451,602.70	44.68%	\$3,545,378.89	51.28%
Support Services	\$2,442,877.82	44.54%	\$2,401,047.65	34.73%
Non-instructional Services	\$ 91,684.82	01.67%	\$ 274,873.69	03.97%
Other Outlay And Uses	\$ 56,709.94	01.03%	\$ 49,119.88	00.72%
Acquisitions and Constructions	\$ 62,285.77	01.13%	\$ 296,317.90	04.27%
Depreciation: Unallocated	\$ 381,427.60	06.95%	\$ 347,301.86	05.03%
<b>Total Expenditures</b>	<b>\$5,486,588.65</b>	<b>100%</b>	<b>\$6,914,039.87</b>	<b>100%</b>

\* These totals are presented using the statutory basis of accounting, which are not consistent when compared to the GAAP basis of accounting from which the FY11 totals are presented.

## **Financial Analysis of High Plains Technology Center's Fund**

At June 30, 2011, the District's governmental funds reported a combined fund balance of \$4,425,971.00. The primary source of revenue for the governmental funds is ad valorem property tax, which is not received evenly throughout the fiscal year. The majority of property tax revenues are received between January 1 and April 30 of each year. The governmental funds must carry forward a fund balance large enough to finance the first six months of the fiscal year.

### **General Fund**

The General Fund year-end balance is \$3,053,663.42 net of encumbrances. These unrestricted funds are required to meet the labor intensive and operating expenses for the first six months of the fiscal year 2012. \$250,801.79 is reserved for compensated leave.

### **Building Fund**

The Building Fund year-end balance is \$1,372,307.58 net of encumbrances. The remaining unrestricted funds are targeted for remodeling of current facilities, site improvements, new construction projects, equipment for the programs and building furniture needs.

### **Fiduciary Funds**

The Fiduciary Funds (Activity Funds) reported total net restricted fund balance of \$92,917.15.

### **Capital Assets**

As of June 30, 2011, the District had \$3,666,949.33 in governmental funds invested in a broad range of capital assets, including land, buildings, furniture, and equipment, net of depreciation.

## **Contacting HIGH PLAINS TECHNOLOGY CENTER'S Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of High Plains Technology Center's financial position to show accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Superintendent's Office at High Plains Technology Center, 3921 34<sup>th</sup> Street, Woodward, Oklahoma 73801.

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Dwight Hughes, Superintendent

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Vickie Hunter, Business Manager

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY, OKLAHOMA  
Statement of Net Assets  
For the Year Ending June 30, 2011

EXHIBIT A

	Governmental Activities
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	\$4,803,521.75
Investments	294,000.00
Property taxes receivable	26,813.51
Due from other governments	269,909.38
Other receivables	20,905.78
Total Current Assets	5,415,150.42
Noncurrent Assets:	
Capital Assets:	
Land	480,000.00
Construction in Progress	0.00
Building	6,982,220.00
Furniture and Equipment	1,862,703.56
Vehicles	211,706.82
Less: Accumulated Depreciation	(5,869,681.05)
Capital assets, net of accumulated depreciation	3,666,949.33
Total Assets	9,082,099.75
<b>LIABILITIES</b>	
Accounts Payable and accrued liabilities	698,364.26
Compensated Leave	250,801.79
Total Liabilities	949,166.05
<b>Net Assets</b>	
Invested in capital assets, net of related debt	3,666,949.33
Unrestricted	4,465,984.37
Total Net Assets	\$8,132,933.70

The notes to financial statements are an integral part of this statement



HIGH PLAINS TECHNOLOGY CENTER #24  
WOODWARD COUNTY, OKLAHOMA  
Statements of Activities  
For the Year Ending June 30, 2011

EXHIBIT B

Function/Programs	Program Revenues			Net(Expense) Revenue and Changes in Net Assets
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities				
Instruction	\$3,545,378.89	\$324,898.86	\$155,847.69	(\$3,064,632.34)
Support Services	2,401,047.65			(\$2,401,047.65)
Non-instructional services	274,873.69	244,857.60		(\$30,016.09)
Facilities acquisition and construction	296,317.90			(\$296,317.90)
Depreciation unallocated	347,301.86			(\$347,301.86)
Other Outlay	400.00			(\$400.00)
Other Uses	48,719.88			(\$48,719.88)
Total governmental activities	6,914,039.87	324,898.86	400,705.29	(6,188,435.72)
General Revenues:				
Taxes:				
Property Taxes, levied for general purposes				3,473,035.45
Federal Aid				1,086,322.91
State Aid - foundation and salary incentive				2,645,964.03
Interest from investments				8,122.14
Other general revenues				165,034.14
Change in net assets from governmental activities				1,190,042.95
Special items:				
Adjustment to Accrued Compensation Liability				23,156.99
Disposal of Fixed Assets (Net)				0.00
Change net assets				1,213,199.94
Net Assets - Beginning				6,919,733.76
Net Assets - Ending				\$8,132,933.70

The notes to financial statements are an integral part of this statement

HIGH PLAINS TECHNOLOGY CENTER #24  
WOODWARD COUNTY, OKLAHOMA  
Balance Sheet-Governmental Funds  
For the Year Ending June 30, 2011

EXHIBIT C

	General Fund	Building Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and Cash Equivalents	\$3,519,892.34	\$1,283,629.41	\$0.00	\$4,803,521.75
Investments	196,000.00	98,000.00		294,000.00
Property taxes receivable	22,344.34	4,469.17		26,813.51
Due from other governments	0.00			0.00
Other receivables	0.00	0.00	0.00	0.00
<i>Total Assets</i>	<u>3,738,236.68</u>	<u>1,386,098.58</u>	<u>0.00</u>	<u>5,124,335.26</u>
<b>LIABILITIES AND FUND BALANCE</b>				
Liabilities:				
Accounts payable and accrued liabilities	684,573.26	13,791.00	0.00	698,364.26
Interest payable	0.00	0.00	0.00	0.00
<i>Total Liabilities</i>	<u>684,573.26</u>	<u>13,791.00</u>	<u>0.00</u>	<u>698,364.26</u>
Fund Balance				
Non-spendable	0.00	0.00	0.00	0.00
Restricted	0.00	1,372,307.58	0.00	1,372,307.58
Committed	182,534.32	0.00	0.00	182,534.32
Assigned	0.00	0.00	0.00	0.00
Unassigned	2,871,129.10	0.00	0.00	2,871,129.10
<i>Total Fund Balances</i>	<u>3,053,663.42</u>	<u>1,372,307.58</u>	<u>0.00</u>	<u>4,425,971.00</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$3,738,236.68</u>	<u>\$1,386,098.58</u>	<u>\$0.00</u>	<u>\$5,124,335.26</u>

Reconciliation to Statement of Net Assets to Fund Balances:

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities of \$9,536,630.38 net of accumulated depreciation of \$5,869,681.05 are not financial resources and, therefore, are not reported in the funds.

Some receivables will be collected this year, but are not available soon enough to pay for current period's expenditures, and therefore are deferred in the funds

Other long-term liabilities, are not due and payable in the current period and therefore are not reported in the funds.

Accrued compensated absences:

Net assets of governmental activities

	3,666,949.33
	290,815.16
	(250,801.79)
	<u>\$8,132,933.70</u>

The notes to financial statements are an integral part of this statement

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY, OKLAHOMA  
Reconciliation of the Statement of Revenues, Expenditures,  
and Changes in Fund Balances of Governmental Activities  
Year Ending June 30, 2011

Net Changes in fund balances-total governmental funds \$982,564.69

Amounts reported for governmental activities in the Statement of Activities are different because:

-Governmental funds report do not report capital assets in financial statements  
while governmental activities report them as balance sheet items:  
Disposal of fixed assets (Net of Depreciation) 0.00

-Some program reimbursements and fees will be collected this year, but are not available soon enough  
to pay for current period expenditures, and are therefore considered deferred revenues. They  
are however, considered as revenue in the statement of activities. 290,815.16

-Governmental funds report capital outlays as expenditures while governmental activities report  
depreciation expense to allocate those expenditures over the life of the assets. The amount  
which capital outlays exceed depreciation for the year is:  
Capital outlays which were capitalized 263,964.96  
Depreciation expense (347,301.86)

Change in Net Assets of Governmental Activities  
-----  
\$1,190,042.95  
=====

The notes to financial statements are an integral part of this statement

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY, OKLAHOMA  
Statements of Net Assets  
Fiduciary Funds  
June 30, 2011

EXHIBIT E

	Agency Fund
	Activity Fund
<b>ASSETS</b>	
Cash and cash equivalents	\$92,917.15
Investments	0.00
Accounts receivable	0.00
Total Assets	\$92,917.15
<b>LIABILITIES AND NET ASSETS</b>	
Liabilities:	
Accounts payable	\$584.60
Due to student accounts	92,332.55
Total Liabilities	92,917.15
Net Assets:	
Reserved	0.00
Unreserved/undesignated	0.00
Total Net Assets	0.00
Total Liabilities and Net Assets	\$92,917.15

The notes to financial statements are an integral part of this statement

## NOTES TO BASIC FINANCIAL STATEMENTS

### 1. Summary of Significant Accounting Policies

The financial statements of High Plains Technology Center #V-24, (the "District") complies with generally accepted accounting principles (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements and the fund financial statement for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied unless the pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and framework and the more significant accounting policies are discussed in subsequent subsections of this Note.

#### I.A. Financial Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Career and Technology Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education (Board) composed of five elected members. The appointed superintendent is the executive officer of the District.

The Board constituting an on-going entity is the level of government, which has governance responsibilities over all activities related to public elementary and secondary school education within the jurisdiction of the local Independent School District. The Board receives funding from local, state, and federal government sources and must comply with the requirements of these funding sources entities.

However, the Board is not included in any other governmental "reporting entity" as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards, since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

The School Education Foundation is not included in the reporting entity. The District does not appoint any of the board members or exercise any over sight authority over the Foundation.

The District's financial reporting entity comprises the following:

Primary Government: High Plains Technology Center #V-24

Component Units: There are no component units

In determining the financial reporting entity, the District complies with the provisions of GASB Statement No. 34, "The Financial Reporting Entity," and includes component units of which the District appointed a voting majority of the units' board; the District is either able to impose its will on the unit or a financial benefit or burden relationship exists. Based upon the application of these criteria, there are no potential component units included in the District reporting entity.

**NOTES TO BASIC FINANCIAL STATEMENTS**

**I.B. Basis of Presentation**

Government-wide Financial Statements:

The Statement of Net Assets and Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

Fund Financial Statements:

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental proprietary categories. A fund is considered major if it is the primary operating fund of the school or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds or that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expense of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

Governmental Funds

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the school except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The General Fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's Building Fund, Gift & Endowment Fund and Student Financial Aid Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and other expenditures permitted by statute. The Gifts & Endowments Fund consists of money derived from gifts that are to be used for student aid and scholarships. The Student Financial Aid Fund consists of federal and state monies to be used for student aid.

Fiduciary Fund Type (not included in government-wide statements)

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a non-expendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**NOTES TO BASIC FINANCIAL STATEMENTS**

**I.B. Basis of Presentation (continued)**

Agency Fund - The Agency fund is the School Activity Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

Major and Non-major Funds

The funds are further classified as major or non-major as follows:

<b>Major Funds</b>	<b>Brief Description</b>
General Fund	See above for description
Special Revenue Fund:	
Building Fund	See above for description
Gifts & Endowments Fund	See above for description
<b>Non-major Funds</b>	
Special Revenue Fund:	
Student Financial Aid Fund	See above for description

**I.C. Measurement Focus and Basis of Accounting**

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balances as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Propriety fund equity is classified as net assets.
- c. Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

Basis of Accounting

In the government-wide Statement of Net Assets and the Statement of Activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expense, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

**NOTES TO BASIC FINANCIAL STATEMENTS**

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**I.C. Measurement Focus and Basis of Accounting (continued)**

In the fund financial statements, governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

All proprietary funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expense are recorded when the liability is incurred or economic asset used.

**I.D. Assets, Liabilities and Fund Equity**

Cash and Investments - For the purpose of the Statement of Net Assets, "cash, including time deposits" includes all demand, savings accounts, and certificates of deposits of the District. For the purpose of the proprietary fund Statement of Cash Flows, "cash and cash equivalents" include all demand and savings accounts, and certificates of deposit or short-term investment with an original maturity of three months or less.

Investments are carried at fair value. Fair value is based on quoted market price. Additional cash investment disclosures are presented in Notes 2.C and 3.A

Inter-fund Receivables and Payables - There were not any inter-fund receivables or payables.

Receivables - In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. All accounts receivable are considered collectable at year-end. Major receivable balances for the governmental activities include property taxes, grants, and contracts.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as property tax, grants and contracts and other similar intergovernmental revenue since they are usually both measurable and available. Interest and investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available.

Inventories - The value of consumable inventories at June 30, 2011 is not material to the financial statements. Purchases for inventory items are considered expenditures at the time of purchase.

Fixed Assets - The accounting treatment over property, plant, and equipment (fixed assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

**Government-wide Statements**

In the government-wide financial statements, fixed assets are accounted for as capital assets. All fixed assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation. Estimated historical cost was used to report the majority of the buildings and infrastructures. Historical cost was used to report land, furniture, and equipment.



**NOTES TO BASIC FINANCIAL STATEMENTS**

**I.D. Assets, Liabilities and Fund Equity (continued)**

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

- Buildings	25-40 years
- Improvements	7-40 years
- Machinery and Equipment	7-40 years

In the government-wide financial statements, all machinery, equipment, furniture, and automobiles costing \$2,500 or more have been capitalized and depreciated over the estimated useful life. Repairs, remodeling and/or construction costing \$25,000 or more has been capitalized and depreciated over the estimated useful life.

Fund Financial Statements

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Restricted Assets - The District had no restricted assets.

Long-term Debt - The District has no bonded indebtedness.

Compensated Absences - The District's policies regarding vacation time permit employees to accumulate earned but unused vacation leave. The liability for these compensated absences is recorded as long-term debt in the government-wide statements. The current portion of this debt is estimated based on historical trends. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources.

Fund Equity

Government-Wide Statements

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets - consists of capital assets, net of accumulated depreciation.
- b. Restricted net assets - consists of net assets with constraints on the use either by (1) external groups or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets - All other net assets that do not meet the definition of "restricted" or "invested in capital assets".

Fund Statements

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

**NOTES TO BASIC FINANCIAL STATEMENTS**

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**I.D. Assets, Liabilities and Fund Equity (continued)**

- **Non-spendable**: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.
- **Restricted**: This classification includes amount for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Debt service resources are to be used for future servicing of the general obligation bonds and are restricted through debt covenants. Capital project revenue from bond proceeds is restricted by State Statute and is legally segregated for funding of voter approved uses.
- **Committed**: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Trustees. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.
- **Assigned**: This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or through the Board delegating this responsibility through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund. The District has assigned interest earnings to the funds where earned for the purposes defined by the fund.
- **Unassigned**: This classification includes the residual fund balance for the General Fund. The Unassigned classification also includes negative residual fund balance of any other government fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The District would typically use Restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first to defer the use of these other classified funds.

**I.E. Revenues, Expenditures and Expenses**

**Property Tax Revenue** - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The County Treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first one-half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

**NOTES TO BASIC FINANCIAL STATEMENTS**

**I.E. Revenues, Expenditures and Expenses (continued)**

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Career and Technology Education administer the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the State to administer certain categorical educational programs. State Board of Career and Technology Education rules require that revenue ear-marked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical program. The State Board of Career and Technology Education require that categorical educational program revenues be accounted for in the General Fund.

Expenditures/Expenses - In the government-wide financial statements, expenses are classified by function of governmental activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds - by Character: Current (further classified by function)  
Debt Service  
Capital Outlay

**2. Detail Notes on Transaction Classes/Accounts**

The following notes present detail information to support the amounts reported in the basic financial statements for its various assets, liabilities, equity, revenues, and expenditures/expense.

**2.A. Cash Fund Balance**

The District's investments policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

Deposits - The District's cash deposits at June 30, 2011 are categorized to give an indication of the level of risk assumed by the District at year end as follows:

**NOTES TO BASIC FINANCIAL STATEMENTS**

**2.A. Cash Fund Balance (continued)**

Deposit Categories of Credit Risk

- (A) Insured or collateralized with securities held by the District or by its agent in the District's name.
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- (C) Uncollateralized.

	<u>Category</u>			<u>Bank Balance</u>
	<u>(A)</u>	<u>(B)</u>	<u>(C)</u>	
Cash and cash equivalents	\$342,917.15	\$4,553,255.65	\$ 0.00	\$4,896,172.80
Investments	<u>294,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>294,000.00</u>
	<u>\$636,917.15</u>	<u>\$4,553,255.65</u>	<u>\$ 0.00</u>	<u>\$5,190,172.80</u>

Reconciliation to Government-wide Statement of Net Assets:

Unrestricted cash, including time deposits	\$5,097,255.65
Agency fund cash, including time deposits (not included in government-wide statement) (Activity Fund)	<u>92,917.15</u>
	<u>\$5,190,172.80</u>

**2.B. Other Receivables**

Other receivables of the governmental activities consist of tuition and fees and reimbursement. Receivables detail at June 30, 2011 was as follows:

	<u>Governmental Activities</u>
Tuition and fees receivable	\$ <u>20,905.78</u>

**2.C. Capital Assets**

Capital asset activity for the fiscal year ended June 30, 2011 was as follows:

	<u>Balance at 7/01/10</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance at 6/30/11</u>
<b>Governmental activities:</b>				
Land	\$ 480,000.00	\$ 0.00	\$ 0.00	\$ 480,000.00
Construction in progress	0.00	0.00	0.00	0.00
Buildings	6,982,220.00	0.00	0.00	6,982,220.00
Furniture & Equipment	1,689,722.10	188,261.46	( 15,280.00)	1,862,703.56
Automobiles	<u>136,003.32</u>	<u>75,703.50</u>	<u>( 0.00)</u>	<u>211,706.82</u>
Totals at historical cost	<u>9,287,945.42</u>	<u>263,964.96</u>	<u>( 15,280.00)</u>	<u>9,536,630.38</u>
Less accumulated depreciation				
Buildings	(4,113,371.66)	(211,028.70)	0.00	( 4,324,400.36)
Furniture & Equipment	(1,315,642.47)	(106,561.83)	15,280.00	( 1,406,924.30)
Automobiles	<u>( 108,645.06)</u>	<u>( 29,711.33)</u>	<u>0.00</u>	<u>( 138,356.39)</u>
Total accumulated depreciation	<u>(5,537,659.19)</u>	<u>(347,301.86)</u>	<u>0.00</u>	<u>( 5,884,961.05)</u>
Governmental activities capital assets, net	<u>\$ 3,750,286.23</u>	<u>\$( 83,336.90)</u>	<u>\$ 0.00</u>	<u>\$ 3,666,949.33</u>

**NOTES TO BASIC FINANCIAL STATEMENTS**

**2.C. Capital Assets**

Depreciation expense was charged to governmental activities as unallocated. Activity types would be as follows:

	<u>Equipment, Furniture, Fixtures and Automobiles</u>	<u>Buildings</u>	<u>Total</u>
General government:			
Instruction	\$ 94,028.48	\$ 147,720.09	\$ 241,748.57
Support	42,244.68	63,308.61	105,553.29
Non-instructional	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total depreciation expense-			
Governmental activities	<u>\$ 136,272.16</u>	<u>\$ 211,028.70</u>	<u>\$ 347,301.86</u>

**2.D. Accounts Payable**

Accounts payables in the general fund and building fund are composed of payables to vendors. There are no accrued salaries or benefits as of year end.

Inter-fund Receivables and Payables - There were no inter-fund receivables or payables at June 30, 2011.

**2.E. Other Payables**

Other payables in the general fund and building fund are composed of outstanding warrants. These warrants have been released as of June 30, 2011. There were not any "other payables" in the Enterprise Funds.

**2.F. Long-term Debt**

Governmental Activities - As of June 30, 2011 the governmental long-term debt of the financial reporting entity consisted of:

Accrued Compensated Absences	<u>\$250,801.79</u>
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**2.G. Capital Leases**

The District has entered into no lease-purchase agreements as lessee for financing the acquisition of equipment.

**2.H. Operating Leases**

The District has elected not to present a liability for operating leases. All operating leases contain a mutual ratification clause for both parties; therefore, the District does not consider the obligation to be for a period extending beyond the current fiscal year.

**NOTES TO BASIC FINANCIAL STATEMENTS**

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**3. Other Notes**

**3.A. Inter-fund Transactions**

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursement to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2011.

**3.B. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**3.C. Other Post Employment Benefits**

The District does not offer any early retirement incentive plans.

**3.D. Employee Retirement System**

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P. O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

A participant with 5 years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

**NOTES TO BASIC FINANCIAL STATEMENTS**

**3.D. Employee Retirement System (continued)**

The 2010-11 contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2011. The District is allowed by the Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating member is 7% up to a maximum compensation level.

The total contributions for employees of High Plains Technology Center #V-24 covered by the System for the year 2011, 2010 and 2009 were \$372,002.29, \$378,289.83, and \$356,576.08, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The non-funded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2010, is as follows:

Total pension obligation	\$19,980,640,592
Net assets available for benefits, at cost	<u>9,566,683,405</u>
Non-funded pension benefit obligation	<u>\$10,413,957,187</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2010. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

**3.E. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for the General Fund and Special Revenue Fund that includes revenues and expenditures.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting -- under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund -- is utilized in all governmental funds of the District.

The unencumbered balance of current fiscal year appropriations and the unexpended reserve appropriations of the previous fiscal year are lapsed and become a part of the beginning fund balance for the succeeding fiscal year.

NOTES TO BASIC FINANCIAL STATEMENTS

**3.F. Risk Management**

Insurance Coverage

The District's Commercial Liability Insurance agreements cover claims against municipalities for all government functions and services. These include bodily injury, property damage, wrongful acts, personal injury, and related torts under the State tort claims law and federal civil rights laws.

Insurance Coverage

All government functions and services, public officials and employees are covered unless they are specifically listed.

The title to all assets acquired by the Plan are vested in the Group. In the event of termination of the Group, such property shall belong to the then members of the Group in equal shares. Each participating District pays all cost, premiums, or other fees attributable to its respective participation in the Plan, and is responsible for its obligation under any contract entered into with the Plan.

Reserves for claim losses include provisions for reported claims on a case basis and an estimate of claims incurred but not reported limited by aggregate and individual loss levels as specified by the Plan's reinsurance contracts. These credits, if any, represent contingent liabilities of the Plan if the reinsurer was unable to meet its obligations under the reinsurance agreement.

The Plan's insurance agreements are reinsured for excess losses based upon the contract year. The significant components of each reinsurance contract can be obtained from the Plan's annual financial report.

Surety Bonds - District and Activity

Karen Roach, District Treasurer, is bonded with the Ohio Casualty Insurance Company in the amount of \$100,000.00. The bond number is 50814, dated July 1, 2010 to July 1, 2011.

Michelle Ketcherside, Financial Aid Director, is bonded with the Ohio Casualty Insurance Company in the amount of \$10,000.00. The bond number is 5091119, dated October 1, 2010 to October 1, 2011.

The District maintains a Position Schedule Bond with the Ohio Casualty Insurance Company. The bond number is 1597071, dated January 3, 2010 to January 3, 2011. The positions covered are as follows:

Superintendent	\$100,000.00
Deputy Superintendent	10,000.00
Business Manager/Encumbrance Clerk	100,000.00
Activity Fund Custodian	10,000.00
Minute Clerks (2)	10,000.00
Receiving (6)	10,000.00



**NOTES TO BASIC FINANCIAL STATEMENTS**

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**4. Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**5. Budget Amendments**

The General Fund budget was amended two times during the year by filing supplemental appropriations with the County Clerk's office in the amount of \$345,000.00. This increased the original Building Fund budget from \$6,364,610.19 to \$6,709,610.19.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY, OKLAHOMA  
Budgetary Comparison Schedule-Regulatory Basis  
General Fund  
For the Year Ending June 30, 2011

SCHEDULE A-1

Revenues	General Fund		Actual Amounts	Variance with Final Budget Positive(Negative)
	Budgeted Amounts			
	Original	Final		
Local sources	\$0.00	\$0.00	\$150,427.45	\$150,427.45
Intermediate Sources	2,625,253.95	2,625,253.95	2,909,180.90	283,926.95
State Sources	2,065,085.00	2,065,085.00	2,430,086.59	365,001.59
Federal Sources	78,434.00	423,434.00	1,115,731.99	692,297.99
Other	100,000.00	100,000.00	364,011.24	264,011.24
<b>Total Revenue</b>	<b>\$4,868,772.95</b>	<b>\$5,213,772.95</b>	<b>\$6,969,438.17</b>	<b>\$1,755,665.22</b>
<b>Expenditures</b>				
Instruction	3,257,043.49	3,602,043.49	2,873,053.22	728,990.27
Support Services	2,958,155.87	2,958,155.87	2,705,681.06	252,474.81
Operation of non-instructional services	40,000.00	40,000.00	37,974.67	2,025.33
Facilities acquisition and construction	25,500.00	25,500.00	24,500.00	1,000.00
Other Outlay	1,400.00	1,400.00	400.00	1,000.00
Other Uses	82,510.83	82,510.83	48,719.88	33,790.95
<b>Total Expenditures</b>	<b>\$6,364,610.19</b>	<b>\$6,709,610.19</b>	<b>\$5,690,328.83</b>	<b>\$1,019,281.36</b>
<b>Excess (-deficiency) of revenues over expenditures</b>	<b>-\$1,495,837.24</b>	<b>-\$1,495,837.24</b>	<b>\$1,279,109.34</b>	<b>\$2,774,946.58</b>
<b>Other Financing Sources (Uses)</b>				
Transfer In				\$0.00
Transfer Out	0.00	0.00	0.00	\$0.00
<b>Total Other Financing Sources (Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net change in fund Balances</b>	<b>-1,495,837.24</b>	<b>-1,495,837.24</b>	<b>1,279,109.34</b>	<b>2,774,946.58</b>
Fund Balance - Beginning of Year	1,495,837.24	1,495,837.24	1,495,837.24	0.00
<b>Fund Balance - End of Year</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,774,946.58</b>	<b>\$2,774,946.58</b>

Amounts reported for budgetary comparison schedule-regulatory basis to the GAAP basis presentation is different because:

Accounts receivable not recognized as revenue:	
Property tax	22,344.34
Liabilities payable recognized as expenditures	
Encumbrances Payable	256,372.50
<b>Fund Balance - June 30 - GAAP Basis</b>	<b>\$3,053,663.42</b>

The notes to financial statements are an integral part of this statement

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY, OKLAHOMA  
Budgetary Comparison Schedule-Regulatory Basis  
Building Fund  
For the Year Ending June 30, 2011

SCHEDULE A-2

Revenues	Building Fund		Actual Amounts	Variance with Final Budget Positive(Negative)
	Budgeted Amounts			
	Original	Final		
Local sources	\$0.00	\$0.00	\$1,423.05	\$1,423.05
Intermediate Sources	525,077.68	525,077.68	561,046.61	35968.93
State Sources	0.00	0.00	372.56	372.56
Federal Sources	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>525,077.68</b>	<b>525,077.68</b>	<b>562,842.22</b>	<b>37,764.54</b>
<b>Expenditures</b>				
Instruction	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00
Operation of non-instructional services	0.00	0.00	0.00	0.00
Facilities acquisition and construction	1,556,641.58	1,556,641.58	353,513.81	1,203,127.77
Other Outlay	0.00	0.00	0.00	0.00
Other Uses	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>1,556,641.58</b>	<b>1,556,641.58</b>	<b>353,513.81</b>	<b>1,203,127.77</b>
<b>Excess (-deficiency) of revenues over expenditures</b>	<b>(1,031,563.90)</b>	<b>(1,031,563.90)</b>	<b>209,328.41</b>	<b>1,240,892.31</b>
<b>Other Financing Sources (Uses)</b>				
Transfer In	0.00	0.00	0.00	0.00
Transfer Out	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources (Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net change in fund Balances</b>	<b>(1,031,563.90)</b>	<b>(1,031,563.90)</b>	<b>209,328.41</b>	<b>1,240,892.31</b>
Fund Balance - Beginning of Year	1,031,563.90	1,031,563.90	1,031,563.90	0.00
<b>Fund Balance - End of Year</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,240,892.31</b>	<b>\$1,240,892.31</b>
Amounts reported for budgetary comparison schedule-regulatory basis to the GAAP basis presentation is different because:				
Accounts receivable not recognized as revenue:				
Property tax			4,469.17	
Liabilities payable recognized as expenditures				
Encumbrances Payable			126,946.10	
<b>Fund Balance - June 30 - GAAP Basis</b>			<b>\$1,372,307.58</b>	

The notes to financial statements are an integral part of this statement

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY - OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
ALLOCATIONS & EXPENDITURES  
07/01/10 TO 06/30/11

FEDERAL CFDA NUMBER	PASS- THROUGH GRANTOR'S NUMBER	PROGRAM OR AWARD AMOUNT	CASH/ACCRUED OR (DEFERRED) REVENUE AT JULY 1, 2010	RECEIPTS OR REVENUE RECOGNIZED	DISBURSEMENTS/ EXPENDITURES	CASH/ACCRUED OR (DEFERRED) REVENUE AT JUNE 30, 2011
<b><u>Oklahoma Department of Career and Technology Education -</u></b>						
84.048	421	\$40,037.00	\$0.00	\$27,076.12	\$39,930.48	\$12,864.36
84.243	428	45,506.00	12,015.58	37,914.84	37,128.33	11,229.07
12.002	436	11,664.00	0.00	11,664.00	11,664.00	0.00
17.259	693	811.00	0.00	672.00	811.00	139.00
<b><u>U.S Department of Education - Direct Programs</u></b>						
84.063	474	377,518.29	0.00	377,518.29	377,518.29	0.00
84.063	474	425.00	0.00	410.00	425.00	15.00
Total Student Financial Assistance Cluster						
84.033	476	5,703.00	0.00	5,703.00	5,703.00	0.00
84.007	477	17,064.00	0.00	17,064.00	17,064.00	0.00
64.111	468	14.00	0.00	14.00	14.00	0.00
<b><u>Department of Labor -</u></b>						
17.502	481	19,115.16	0.00	19,115.16	19,115.16	0.00
17.275	765	160,000.00	0.00	0.00	3,100.00	3,100.00
17.269	771	289,792.00	0.00	289,792.00	289,792.00	0.00
<b><u>Department of Commerce -</u></b>						
81.041	471	1,022,904.49	26,704.25	711,999.87	694,087.90	8,792.28
TOTAL FEDERAL FINANCIAL ASSISTANCE						
			\$38,719.83	\$1,498,943.28	\$1,496,353.16	\$36,129.71

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY - OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
ALLOCATIONS & EXPENDITURES  
07/01/10 TO 06/30/11

SCHEDULE 1-00  
PAGE 2

NOTE A: Basis of Presentation - The Schedule of Expenditures of Federal Awards includes the federal grant activity of High Plains Technology Center and is presented on a regulatory basis of accounting conforming with the accounting practices prescribed by the Oklahoma Department of Education and budget laws of the State of Oklahoma which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this method expenditures are recognized when an approved purchase order is issued.

NOTE B: The were no amounts passed to subrecipients.

NOTE C: Grantor provides adequate insurance coverage against loss on assets purchased with Federal Awards.

The notes to financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
STUDENT FINANCIAL ASSISTANCE EXPENDITURES  
07/01/10 TO 06/30/11

SCHEDULE 1-01

	<u>DETAIL</u>	<u>TOTALS</u>
<u>PELL GRANT PROGRAMS -</u>		
Beginning Accrued Balance Receivalbe at 6/30/10		(\$1,317.51)
<u>Allocation Received</u>		
Student Grants (10)	1,307.51	
Student Grants (11)	377,518.29	
Administrative Allocation (10)	10.00	
Administrative Allocation (11)	<u>410.00</u>	<u>379,245.80</u>
TOTAL		377,928.29
<u>Expenditures</u>		
Student Grants	377,518.29	
Administrative Cost Allowance	<u>425.00</u>	
TOTAL		<u>377,943.29</u>
Accrued Balance Receivable at 6/30/11		<u><u>(\$15.00)</u></u>
<u>FEDERAL WORK STUDY -</u>		
Beginning Accrued Balance Receivalbe at 6/30/10		\$0.00
<u>Allocation Received</u>		
Student Grants	13,610.10	
America Reads	2,909.80	
Administrative Cost Allowance (3)	544.10	
Institutional Match	<u>4,536.70</u>	<u>21,600.70</u>
TOTAL		21,600.70
<u>Expenditures</u>		
Salaries and Fixed Charges	18,690.90	
America Reads	<u>2,909.80</u>	
TOTAL		<u>21,600.70</u>
Accrued Balance Receivable at 6/30/11		<u><u>\$0.00</u></u>

CONTINUED ON PAGE 2

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
STUDENT FINANCIAL ASSISTANCE EXPENDITURES  
07/01/10 TO 06/30/11

	<u>DETAIL</u>	<u>TOTALS</u>
FEDERAL SUPPLEMENTAL EDUCATION <u>OPPORTUNITY GRANT -</u>		
Beginning Accrued Balance Receivable at 6/30/10		\$0.00
<u>Allocation Received</u>		
Student Grants	5,703.00	
Institutional Match	<u>1,901.00</u>	<u>7,604.00</u>
TOTAL		7,604.00
<u>Expenditures</u>		
Student Grants	<u>7,604.00</u>	
TOTAL		<u>7,604.00</u>
Accrued Balance Receivable at 6/30/11		<u><u>\$0.00</u></u>

- (1) The program allows a carry-over of 10% of the FWS allocation to be spent in the following school year.
- (2) The programs allow transfers between the Federal Work-Study, Pell Grant and Federal Supplemental Education Opportunity Grant programs limited to the transferring program's current year allocation. (FWS)
- (3) Administrative Allowance allowed up to the 5% of total expenditures.

HIGH PLAINS TECHNOLOGY CENTER NO. V-24  
 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY  
 ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
 JUNE 30, 2011

	Governmental Fund Types		Fiduciary Fund Types	Total (Memorandum Only - Note 1) 2011
	General	Special Revenue	Trust and Agency	
<u>ASSETS</u>				
Cash and cash equivalents	\$ 3,519,576.24	\$ 1,283,629.41	\$ 92,967.15	\$ 4,896,172.80
Investments	196,000.00	98,000.00	0.00	294,000.00
<b>Total assets</b>	<b>\$ 3,715,576.24</b>	<b>\$ 1,381,629.41</b>	<b>\$ 92,967.15</b>	<b>\$ 5,190,172.80</b>
<u>LIABILITIES AND FUND EQUITY</u>				
Liabilities:				
Warrants/Checks payable	\$ 370,738.35	\$ 13,791.00	\$ 584.60	\$ 385,113.95
Encumbrances	569,891.31	126,946.10	0.00	696,837.41
Due to others	0.00	0.00	92,332.55	92,332.55
<b>Total liabilities</b>	<b>940,629.66</b>	<b>140,737.10</b>	<b>92,917.15</b>	<b>1,174,283.91</b>
Fund equity:				
Unreserved:				
Undesignated	2,774,946.58	1,240,892.31	50.00	4,015,888.89
<b>Total cash fund balances</b>	<b>2,774,946.58</b>	<b>1,240,892.31</b>	<b>50.00</b>	<b>4,015,888.89</b>
<b>Total liabilities and fund equity</b>	<b>\$ 3,715,576.24</b>	<b>\$ 1,381,629.41</b>	<b>\$ 92,967.15</b>	<b>\$ 5,190,172.80</b>

The notes to the financial statements are an integral part of this statement.



Total  
(Memorandum  
Only - Note 1)

\$ 477,149.36  
3,470,227.51  
2,430,459.15  
1,115,731.99  

---

7,493,568.01

2,873,053.22  
2,705,681.06  
37,974.67  
378,013.81  
49,119.88  

---

6,043,842.64

---

1,449,725.37

---

38,712.38

---

0.00

1,488,437.75

---

2,527,451.14

---

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\$ 4,015,888.89

Special Revenue Funds

Original Budget	Final Budget	Actual
\$0.00	\$0.00	\$1,423.05
525,077.68	525,077.68	561,046.61
0.00	0.00	372.56
0.00	0.00	0.00
525,077.68	525,077.68	562,842.22
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
1,556,641.58	1,556,641.58	353,513.81
0.00	0.00	0.00
1,556,641.58	1,556,641.58	353,513.81
(1,031,563.90)	(1,031,563.90)	209,328.41
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
(1,031,563.90)	(1,031,563.90)	209,328.41
1,031,563.90	1,031,563.90	1,031,563.90
\$0.00	\$0.00	\$1,240,892.31

HIGH PLAINS TECHNOLOGY CENTER NO. V-24  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY  
 ALL FIDUCIARY FUNDS - REGULATORY BASIS  
 JUNE 30, 2011

	Expendable Trust Fund	Agency Fund	
	Public Trust	Activity Funds	Totals 2011
<u>ASSETS</u>			
Cash and cash equivalents	\$ 50.00	\$ 92,917.15	\$ 92,967.15
Investments	0.00	0.00	0.00
<b>Total assets</b>	<b>\$ 50.00</b>	<b>\$ 92,917.15</b>	<b>\$ 92,967.15</b>
<u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Warrants/Checks payable	\$ 0.00	\$ 584.60	\$ 584.60
Encumbrances	0.00	0.00	0.00
Due to student groups	0.00	92,332.55	92,332.55
<b>Total liabilities</b>	<b>0.00</b>	<b>92,917.15</b>	<b>92,917.15</b>
Fund equity:			
Unreserved:			
Undesignated	50.00	0.00	50.00
<b>Total fund cash balances</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>
<b>Total liabilities and fund equity</b>	<b>\$ 50.00</b>	<b>\$ 92,917.15</b>	<b>\$ 92,967.15</b>

The notes to the financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER NO. V-24  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY  
 ALL EXPENDABLE TRUST FUNDS - REGULATORY BASIS  
 JUNE 30, 2011

	IRS HOLDING Fund	OTC HOLDING Fund	Totals 2011
<u>ASSETS</u>			
Cash and cash equivalents	\$ 25.00	\$ 25.00	\$ 50.00
Investments	0.00	0.00	0.00
<b>Total assets</b>	<b>\$ 25.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>
<u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Warrants payable	\$ 0.00	\$ 0.00	\$ 0.00
Encumbrances	0.00	0.00	0.00
<b>Total liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund equity:			
Unreserved:			
Undesignated	25.00	25.00	50.00
<b>Total cash fund balances</b>	<b>25.00</b>	<b>25.00</b>	<b>50.00</b>
<b>Total liabilities and fund equity</b>	<b>\$ 25.00</b>	<b>\$ 25.00</b>	<b>\$ 50.00</b>

The notes to the financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER NO. V-24  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES -  
 ALL EXPENDABLE TRUST FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2011

	IRS HOLDING Fund	OTC HOLDING Fund	Totals 2011
Revenues collected:			
Local sources	\$ 0.00	\$ 0.00	\$ 0.00
Total revenues collected	0.00	0.00	0.00
Expenditures paid:			
Instruction	0.00	0.00	0.00
Support services	0.00	0.00	0.00
Non-Instructional services	0.00	0.00	0.00
Capital outlay	0.00	0.00	0.00
Other outlays	0.00	0.00	0.00
Total expenditures	0.00	0.00	0.00
Excess of revenues over (under) expenditures	0.00	0.00	0.00
Adjustments to prior year encumbrances	0.00	0.00	0.00
Other financing sources (uses):	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	0.00
Cash fund balances, beginning of year	25.00	25.00	50.00
Cash fund balances, end of year	\$ 25.00	\$ 25.00	\$ 50.00

The notes to the financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
SCHOOL ACTIVITY FUND  
REVENUES, EXPENDITURES AND BALANCES  
07/01/10 TO 06/30/11

<u>ACCOUNT</u>	<u>07/01/10</u>	<u>REVENUES</u>	<u>ADJUSTMENTS</u>	<u>TRANSFERS</u>	<u>EXPENDITURES</u>	<u>06/30/11</u>
PETTY CASH	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00
BENEVOLENCE FUND	952.16	625.00			566.70	1,010.46
STUDENT LOAN (LOCAL)	7,508.42	0.00			0.00	7,508.42
HOSA (LPN)	7,835.95	7,400.00		600.00	3,106.68	12,729.27
RESALE	0.00	25,316.55		(61.19)	25,255.36	0.00
BITS TUITION	0.00	69,122.50			69,122.50	0.00
AT&D TUITION	0.00	30,722.00		837.40	31,559.40	0.00
TUITION	0.00	229,475.18		(1,369.41)	228,105.77	0.00
SKILLS USA (AUTO)	784.22	1,705.00			1,413.02	1,076.20
SKILLS USA (CONSTRUCTION)	7,986.50	4,032.74			5,009.17	7,010.07
SKILLS USA (DIESEL)	1,012.50	960.00			817.22	1,155.28
SKILLS USA (SERVICE CAREERS)	1,467.19	5,181.70			4,368.04	2,280.85
SKILLS USA (WELDING)	373.19	2,300.00			2,088.51	584.68
HOSA (HEALTH CAREER CERT.)	590.72	3,968.01		300.00	3,483.58	1,375.15
DECA-MKTG	1,442.58	4,806.39		3,050.00	7,385.28	1,913.69
BPA	4,010.54	11,574.44		25.00	10,335.63	5,274.35
BPA-IT	56.44	210.00		(25.00)	211.70	29.74
FBM-DUES	467.15	0.00			0.00	467.15
GENERAL OPERATIONS	18,552.53	11,378.32	(7.49)	(4.60)	15,525.04	14,393.72
STUDENT STORE	2,376.94	14,928.93		(3,100.00)	12,860.44	1,345.43
VENDING MACHINE	2.20	0.00		(2.20)	0.00	0.00
CLOTHING STORE	129.14	452.85		(450.00)	74.00	57.99
DECA STORE	36.14	1,596.30		200.00	1,114.92	717.52
OBAN COPIER (BAC)	4,889.67	635.00			386.20	5,138.47
OIL & GAS DONATIONS	23,072.21	2,000.00			339.19	24,733.02
KATHERINE URBAN FUND	910.00	0.00			150.00	760.00
TED KYLE FUND	2,790.00	0.00	0.00	0.00	250.00	2,540.00
TROY & MILISSA STURGILL FUND	300.00	0.00			0.00	300.00
TOTALS	\$87,546.39	\$428,590.91	(\$7.49)	\$0.00	\$423,728.35	\$92,401.46

The notes to financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
SCHOOL ACTIVITY FUND  
RECONCILIATION STATEMENT  
07/01/10 TO 06/30/11

<u>DEPOSITORY</u>	<u>DETAIL</u>	<u>TOTALS</u>
CASH	<u>92,917.15</u>	
TOTAL DEPOSITORY		<u><u>\$92,917.15</u></u>
 <u>FUND</u>		
LEDGER BALANCE	92,401.46	
ADD: 2010-11 OUTSTANDING	584.60	
ADJ: CREDIT CARD FEE NOT POSTED ON 6/24/11	<u>(68.91)</u>	
TOTAL DEPOSITORY		<u><u>\$92,917.15</u></u>

The notes to financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
SCHOOL ACTIVITY FUND  
CASH STATEMENT  
07/01/10 TO 06/30/11

	<u>TOTAL</u>	<u>2010-11</u>	<u>2009-10</u>	<u>2008-09</u>	<u>PRIOR</u>	<u>INVESTMENTS</u>
BEGINNING CASH AND INVESTMENTS	\$88,268.50	\$87,538.90	\$729.60	\$0.00	\$0.00	\$0.00
<u>REVENUES</u>						
DEPOSITS	428,503.31	428,503.31				
INTEREST	87.60	87.60				
REDEPOSITS	50.00	50.00				
CHECKS STOPPED	0.00	0.00				
TOTAL REVENUES	428,640.91	428,640.91	0.00	0.00	0.00	0.00
<u>EXPENDITURES</u>						
CHECKS PAID	422,518.12	421,788.52	729.60			
CREDIT CARD FEES	1,419.14	1,419.14				
CHECK PRINT CHGS	0.00	0.00				
RETURNED CHECKS/FEES	55.00	55.00				
TOTAL EXPENDITURES	423,992.26	423,262.66	729.60	0.00	0.00	0.00
ENDING BALANCES	\$92,917.15	\$92,917.15	\$0.00	\$0.00	\$0.00	\$0.00

The notes to financial statements are an integral part of this statement.



HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
SPECIAL STATE AND FEDERAL FUNDS  
REVENUES, EXPENDITURES AND BALANCES  
07/01/10 TO 06/30/11

<u>ACCOUNT</u>	<u>07/01/10</u>	<u>REVENUES</u>	<u>ADJUSTMENTS</u>	<u>TRANSFERS</u>	<u>EXPENDITURES</u>	<u>06/30/11</u>
PETTY CASH TITLE IV	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00
PELL GRANT	0.00	389,021.05			389,021.05	0.00
FWS	0.00	17,064.00			17,064.00	0.00
FSEOG	0.00	5,703.00			5,703.00	0.00
OTAG	0.00	6,688.00			6,688.00	0.00
TOTALS	\$0.00	\$418,676.05	\$0.00	\$0.00	\$418,676.05	\$0.00

The notes to financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
SPECIAL STATE AND FEDERAL FUNDS  
RECONCILIATION STATEMENT  
07/01/10 TO 06/30/11

<u>DEPOSITORY</u>	<u>DETAIL</u>	<u>TOTALS</u>
CASH	<u>0.00</u>	
TOTAL DEPOSITORY		<u><u>\$0.00</u></u>
<u>FUND</u>		
LEDGER BALANCE	0.00	
ADD: 2010-11 OUTSTANDING	<u>0.00</u>	
TOTAL DEPOSITORY		<u><u>\$0.00</u></u>

The notes to financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
SPECIAL STATE AND FEDERAL FUNDS  
CASH STATEMENT  
07/01/10 TO 06/30/11

	<u>TOTAL</u>	<u>2010-11</u>	<u>2009-10</u>	<u>2008-09</u>	<u>PRIOR</u>	<u>INVESTMENTS</u>
BEGINNING CASH AND INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>REVENUES</u>						
DEPOSITS	418,676.05	418,676.05	0.00			
CHECKS STOPPED	0.00	0.00			0.00	0.00
TOTAL REVENUES	418,676.05	418,676.05	0.00	0.00	0.00	0.00
<u>EXPENDITURES</u>						
CHECKS PAID	418,676.05	418,676.05	0.00			
TOTAL EXPENDITURES	418,676.05	418,676.05	0.00	0.00	0.00	0.00
ENDING BALANCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

The notes to financial statements are an integral part of this statement.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD COUNTY – OKLAHOMA  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2010 TO JUNE 30, 2011

STATE OF OKLAHOMA )  
                                  )  
COUNTY OF GARFIELD )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of the audit contract and during the entire audit engagement with the High Plains Technology Center #V-24, Woodward County, Oklahoma, for the audit year 2010-11.

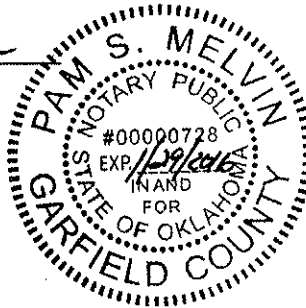
Chas. W. Carroll, P.A.  
Auditing Firm

By: *Chas. W. Carroll*

Subscribed and sworn to before me this 12<sup>th</sup> day of March, 2012.

*Pam S. Melvin*  
Notary Public

My Commission expires January 29, 2016



**NOTES FOR OTHER SUPPLEMENTARY INFORMATION**

The other supplemental schedules of High Plains Technology Center #V-24 have been prepared on a statutory basis of accounting. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles. The accounting policies are prescribed by the State Board of Career and Technology Education and conform to the system of accounting authorized by the State of Oklahoma. The following is a summary of the more significant accounting policies:

**A. Fund Accounting**

The Schedules use funds and account groups to present the District's financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories; governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types".

The following funds are utilized by the High Plains Technology Center #V-24.

Governmental Fund Types -	Fiduciary Fund Types -
General Fund	Trust and Agency Fund
Special Revenue Fund	

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. Land, buildings, nonstructural improvements, and all other physical assets in all funds are considered expenditures in the year of acquisition and are not recorded as assets for financial statements purposes. The District does not present the General Fixed Asset Account Group.

**Memorandum Only - Total Column**

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

**NOTES FOR OTHER SUPPLEMENTARY INFORMATION**

Page 2

**B. Basis of Presentation**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental and expendable trust funds are accounted for using the statutory basis of accounting. Revenues, except for certain grant revenues, are recognized when they are received rather than earned. Under the Statutory basis of accounting, expenditures are generally recognized when encumbered/reserved rather than at the time the related fund liability is incurred. Fiduciary type funds are accounted for using the cash basis of accounting. These practices differ from generally accepted accounting principles.

**C. Encumbrances**

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting--under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund--is utilized in all governmental funds of the District. Appropriations not used or encumbered lapse at the end of the year.

**D. Assets, Liabilities and Fund Equity**

Cash and Cash Equivalents - The District considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of certificates of deposits issued by banks with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Inventories - The value of consumable inventories at June 30, 2011 are not presented in accordance with the statutory basis of accounting.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Board of Education  
High Plains Technology Center #V-24  
Woodward County, Oklahoma

I have audited the financial statements of High Plains Technology Center #V-24, Woodward County, Oklahoma, as of and for the year ended June 30, 2011, and have issued my unqualified report thereon dated March 12, 2012. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is a reasonable possibility that a misstatement of the District's financial statements that is more than inconsequential will not be prevented, or detected and corrected by the District's internal control on a timely basis.

A material weakness is a deficiency, or combination of deficiencies, in internal control, such there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the School Board, management, federal awarding agencies and pass-through entities and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in black ink that reads "Chas. W. Carroll, P.A." The signature is written in a cursive style with a large, stylized initial 'C'.

Chas. W. Carroll, P.A.  
March 12, 2012



HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

DISPOSITION OF PRIOR YEAR FINDINGS  
JUNE 30, 2011

No reportable conditions were noted during the 2009-10 fiscal.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

SCHEDULE OF FINDINGS  
JUNE 30, 2011

Section 1 - Summary of Auditor's Results

- A) No reportable conditions, either material or immaterial, were noted or brought to my attention during 2010-11 fiscal year.

## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Honorable Board of Education  
High Plains Technology Center #V-24  
Woodward County, Oklahoma

### Compliance

I have audited the compliance of High Plains Technology Center #V-24, Woodward County, Oklahoma with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2011. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. My responsibility is to express an opinion on the District's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the District's compliance with those requirements.

In my opinion, High Plains Technology Center #V-24 complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2011. The results of my auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

### Internal Control over Compliance

The management of the District is responsible for establishing and maintaining an effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over compliance.

A control deficiency in the District's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies,

that adversely affects the District's ability to administer a federal program such that there is more than a reasonable possibility that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented, or detected and corrected by the District's internal control on a timely basis.

A material weakness is a deficiency, or combination of deficiencies, that results in more than a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the School Board, management, federal awarding agencies and pass-through entities and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in cursive script that reads "Chas. W. Carroll, P.A.".

Chas. W. Carroll, P.A.

March 12, 2012

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

I have audited the accompanying financial statements of High Plains Technology Center #V-24, Woodward County, Oklahoma, as of and for the year ended June 30, 2011, and have issued my report dated March 12, 2012, which was unqualified. My audit did not disclose any instances of noncompliance which are material to those financial statements. In addition, I have issued an unqualified opinion concerning compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs and no audit findings were disclosed which are required to be reported.

The major federal programs audited are as follows: Student Financial Assistance cluster and the ARRA Solar Grant. The dollar threshold used to distinguish between Type A and Type B programs is established at \$300,000 or 3% (0.3) of total federal awards expended for Type A, other programs which are not labeled as Type A are labeled as Type B. The District was determined to be a high-risk auditee.

No findings relating to the financial statements which are required to be reported in accordance with GAGAS were noted or brought to my attention during the 2010-11 fiscal year.

No findings and questioned costs relating to the financial statements and federal awards as described in OMB Circular A-133 were noted or brought to my attention during the 2010-11 fiscal year.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

CURRENT YEAR AUDIT EXCEPTIONS AND RECOMMENDATIONS

No material exceptions were noted or brought to my attention for the 2010-11 fiscal year.

HIGH PLAINS TECHNOLOGY CENTER #V-24  
WOODWARD - WOODWARD COUNTY - OKLAHOMA  
JULY 1, 2010 TO JUNE 30, 2011

PRIOR YEAR AUDIT EXCEPTIONS AND RECOMMENDATIONS

All prior year audit exceptions have since been resolved unless they are presented in the current year audit exceptions and recommendations followed by "A similar exception was presented in the previous years audit report".