

**ANNUAL FINANCIAL REPORT
INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
JULY 1, 2019 TO JUNE 30, 2020**

**AUDITED BY
KERRY JOHN PATTEN, C.P.A.**

INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHOOL CENTER OFFICIALS
JUNE 30, 2020

Board of Education

President	Darrell Russell
Vice-President	Tom Stiles
Clerk	Monte Madewell
Member	Roger Sharp
Member	Marion Schauffler

Superintendent of Schools

Tony J Pivec

Technology Center Treasurer

Misty Gilley

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
JUNE 30, 2020**

TABLE OF CONTENTS

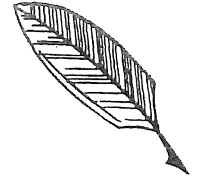
	Page
Report of Independent Auditor	1
Management’s Discussion and Analysis	3
Basic Financial Statements	
Government-Wide Financial Statements - Statement of Net Assets	7
Statement of Activities	8
Fund Financial Statements	
Balance Sheet - Governmental Funds	9
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	10
Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities.....	11
Notes to the Financial Statements	12
Combining Financial Statements	
Statement of Net Position – Fiduciary Funds	29
Statement of Changes in Pell Grant Fund Net Position.....	30
Required Supplementary Information	
Budgetary Comparison Schedule – Budgetary Basis General Fund.....	31
Budgetary Comparison Schedule – Budgetary Basis Building Fund.....	32
Schedule of Proportionate Share of the Net Pension Liability Oklahoma Teachers Retirement System	33
Schedule of Contributions to the Oklahoma Teachers Retirement System	34
Schedule of the District’s Proportionate Share of the Net OPEB Liability Supplemental Health Insurance Program	35
Schedule of the District’s Contributions Supplemental Health Insurance Program	36
Supplementary Information	
Schedule of Expenditures of Federal Awards	37
Notes to the Schedule of Federal Awards.....	38
School Activity Fund – Statement of Revenues, Expenditures, and Sub-Account Balances	39

Reports Required by *Government Auditing Standards*

Independent Auditor's Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements performed in Accordance With <i>Government Auditing Standards</i>	40
Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by Uniform Guidance	42
Schedule of Findings and Questioned Costs	44
Summary of Prior Audit Findings	45
Schedule of Comments	46
Schedule of Accountant's Professional Liability Insurance Affidavit	47

KERRY JOHN PATTEN, C.P.A.

2101 N. Willow Ave.
Broken Arrow, OK 74012
Phone Number (918) 250-8838
FAX Number (918) 250-9853



INDEPENDENT AUDITOR'S REPORT

The Board of Education
Indian Capital Technology Center No. 4
Muskogee, Oklahoma

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Indian Capital Technology Center No. 4, Muskogee County, Oklahoma, as of and for the year ended June 30, 2020, which collectively comprise the basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Indian Capital Technology Center as of June 30, 2020, and the respective changes in its financial position and, where applicable, cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Auditing Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

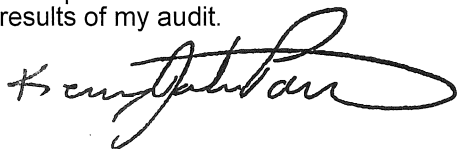
Other Supplementary Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basis financial statements. The Schedule of Expenditures of Federal Awards is presented for additional analysis as required by U.S. Office of Management and Uniform Guidance, *Audits of States, Local Governments, and Nonprofit Organizations* and is not a required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards is the responsibility of management and was derived from and relates directly to the underlying accounting records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial and other additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the supplementary information including the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated March 1, 2021, on my consideration of Indian Capital Technology Center No. 4, Muskogee County, Oklahoma's, internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.



Kerry John Patten, C.P.A.
Broken Arrow, OK
March 1, 2021

MANAGEMENT DISCUSSION AND ANALYSIS

Indian Capital Technology District
Muskogee County, Oklahoma
Management's Discussion and Analysis
June 30, 2020 (unaudited)

Management of Indian Capital Technology Center School District No. 4 (the District) provides this Management's Discussion and Analysis of the Indian Capital Technology District Annual Financial Report for readers of the District's financial statements. This narrative overview and analysis of the financial activities of the District is for the fiscal year ended June 30, 2020. We encourage readers to consider this information in conjunction with the District's financial statements.

Using This Report

The District is in its thirteenth year of implementing reporting standards with significant changes in content and structure from years prior to fiscal year ended June 30, 2020. The Statement of Net Assets and the Statement of Activities (on pages 7 and 8) provide information about the activities of the District as a whole and present a longer-term view of the District's finances. Fund financial statements start on page 9 and tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds. The remaining statements provide financial information about activities for which the District acts solely as an agent for the benefit of those outside of the government.

Government-Wide Financial Statements

One of the most important questions asked about the District's finances is, "Is the District as a whole better off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the regulatory basis of accounting prescribed by the State of Oklahoma.

These two statements report the District's net assets and changes in them. One could think of the District's net assets – the difference between assets and liabilities – as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net assets are an indicator of whether its financial health is improving or deteriorating. For the 2019-20 fiscal year, the District's net assets increased by \$2,701,399.

In government-wide financial statements, activities are normally divided into two categories – governmental activities and business-type activities. The District had no business-type activities for the 2019-20 fiscal year, thus it is not discussed in detail.

Governmental activities – Basic services provided by the District, including educational activities for daytime high school and adults, short term training for adults, services and training for business and industry, and general administration.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements focus on individual parts of the District's operation in more detail than government-wide financial statements. Because the focus of District funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for District funds with similar information presented for District activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the District's fund balance sheet and the District's fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between funds and the activities of each. The District has three different fund accounts. They are the general fund, the building fund, and the activity fund. Each major fund is presented in a separate column in the District's fund balance sheet and in the District's statement of revenues, expenditures, and changes in fund balances. The fund financial statement provides more detailed information about the District's funds, focusing on its most significant or major fund – the general fund

Fund Balances

As of the close of fiscal year 2020, the District funds reported governmental funds ending fund balances of \$22.57 million, an increase of \$2,331,715 in comparison with the prior year. Of this total increase amount, \$1,871,050 was general fund increase and \$460,665 was building fund increase. Total revenue for the year less activity fund was \$23.92 million. Total expenditures for like funds were \$21.59 million, leaving a net balance of \$2,288,786 of revenues over expenditures for these type funds, before prior year adjustments.

	<u>2020 Fund Balances</u>	<u>2019 Fund Balances</u>	<u>Dollar Change</u>	<u>Percent Change</u>
General Fund	\$ 9,954,124	\$ 8,083,074	\$ 1,871,050	23.14%
Building Fund	\$ 12,616,415	\$ 12,155,750	\$ 460,665	3.78%
Totals	\$ 22,570,539	\$ 20,238,824	\$2,331,715	11.52%

Long-term Debt

At June 30, 2020, the District had no long-term debt other than \$643,754 in compensated absences and \$216,683 in Voluntary Retirement Incentive.

Indian Capital Technology Center
Muskogee County, Oklahoma
Management's Discussion & Analysis
June 30, 2020

Financial Analysis

Statement of Net Position

	<u>2019</u>	<u>2020</u>
Assets		
Current assets	\$ 21,490,449	23,668,996
Capital assets	<u>20,195,719</u>	<u>20,667,433</u>
Total	<u>41,686,168</u>	<u>44,336,429</u>
Deferred outflows	<u>2,112,289</u>	<u>2,442,474</u>
Liabilities		
Current liabilities	505,530	395,291
Non-current liabilities	<u>13,053,031</u>	<u>13,961,890</u>
Total	<u>13,558,561</u>	<u>14,357,181</u>
Deferred outflows	<u>2,271,337</u>	<u>1,751,764</u>
Net Position		
Invested in capital assets	20,063,044	20,544,298
Restricted		12,616,415
Unrestricted	<u>7,905,515</u>	<u>(2,490,755)</u>
Total	<u>27,968,559</u>	<u>30,669,958</u>

Revenues

	<u>2019</u>	<u>2020</u>
Program Revenues:		
Charges for services	\$ 1,885,833	1,747,462
Operating grants & contributions	2,618,493	3,241,902
General Revenues:		
Property Taxes	13,119,824	13,719,232
State aid	4,104,190	4,708,373
Reimbursements	67,822	68,746
Investment earnings	261,695	221,147
Other	212,955	175,147
Total	<u>\$ 22,270,812</u>	<u>23,882,009</u>

See Auditor's Disclaimer of Opinion

Fixed Assets

The District currently tracks all assets with a value of \$2,500 or more. The District employed American Appraisal Associates to do an initial investigation and appraisal of District assets. The Summary Appraisal Report complied with the reporting requirements set forth by the Uniform Standards of Professional Appraisal Practice. The report was presented to the District on February 22, 2002. Internal records have been compiled on District software since the time of that report. For the 2019-20 fiscal year, \$1,571,424 of fixed assets were added to the District's financial statements, with large purchases including the administration building, several transportation vehicles and technology equipment.

	Historical Cost
Land	\$ 322,902
Building and improvements	\$ 23,599,385
Machinery and equipment	\$ 5,397,697
Vehicles	<u>\$ 3,576,073</u>
Total	<u>\$ 32,573,155</u>

The net book value, which includes \$12,351,759 of accumulated depreciation, as of June 30, 2020 was \$20,544,298.

Net Pension Liability

Although legally the pension is a State of Oklahoma obligation, implementation of GASB Statement 68 (See note 6), resulted in the recognition of the District's long-term obligation for pension benefits as a liability. The District's recognition of the Teachers' Retirement System's net pension liability as of June 30, 2020 was \$13,177,820. This was an increase of \$769,375 from the prior year (2019) primarily due to investment losses by the Teachers' Retirement System in 2020, which was the measurement year for the net pension liability as of June 30, 2020. See Note 4 for additional information on the net pension liability.

Contacting the District's Financial Management

This report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Administration office at 2403 N. 41st Street East, Muskogee, Oklahoma, 74403, telephone at (918) 686-7565, or visit our website at www.ictctech.com.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
STATEMENT OF NET POSITION
JUNE 30, 2020

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash	\$ 15,436,123
Investments	6,778,280
Property taxes receivable	1,032,745
Miscellaneous receivable	156,819
Interest receivable	2,229
Due from other governments	247,011
Prepaid insurance	15,789
Capital assets	
Land	322,902
Construction in process	-
Other capital assets, net of accumulated depreciation	20,221,396
Net OPEB asset	<u>123,135</u>
 Total Assets	 \$ <u>44,336,429</u>
<u>DEFERRED OUTFLOW OF RESOURCES</u>	
Deferred amounts of resources related to pensions	2,430,269
Deferred amounts of resources related to OPEB	<u>12,205</u>
Total deferred outflows of resources	<u>2,442,474</u>
<u>LIABILITIES</u>	
Current liabilities	
Accounts payable	\$ 318,944
Voluntary retirement incentive - current	<u>76,347</u>
Total current liabilities	<u>395,291</u>
Non-current liabilities	
Voluntary retirement incentive	140,316
Compensated absences	643,754
Net pension liability	<u>13,177,820</u>
Total non-current liabilities	<u>13,961,890</u>
 Total Liabilities	 \$ <u>14,357,181</u>
<u>DEFERRED INFLOW OF RESOURCES</u>	
Deferred amounts of resources related to pensions	1,689,089
Deferred amounts of resources related to OPEB	<u>62,675</u>
Total deferred inflow of resources	<u>1,751,764</u>
<u>NET POSITION</u>	
Net Investment in Capital Assets	\$ 20,544,298
Restricted for Building	12,616,415
Unrestricted	<u>(2,490,755)</u>
 Total Net Position	 \$ <u><u>30,669,958</u></u>

The notes to the financial statements are an integral part of this statement.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

	Expenses	Program Revenues		Capital Grants & Contributions	Net (Expenses) Revenue and Changes in Net Position
		Charges for Services	Operating Grants & Contributions		
Governmental Activities:					
Instruction	\$ (7,002,502)	\$ 1,139,826	\$ 2,792,943	\$ -	\$ (3,069,733)
Support Services	(9,672,244)	607,636	448,959	-	(8,615,649)
Non-Instructional	(644,108)	-	-	-	(644,108)
Capital Outlay	(744,829)	-	-	-	(744,829)
Other Outlays	(107,022)	-	-	-	(107,022)
Other Uses	(1,899,421)	-	-	-	(1,899,421)
Repayments	(20,314)	-	-	-	(20,314)
Depreciation - Unallocated	(1,090,170)	-	-	-	(1,090,170)
Governmental Activities	\$ (21,180,610)	\$ 1,747,462	\$ 3,241,902	\$ -	\$ (16,191,246)

General revenues

Taxes:

Property taxes, levied for general purposes	\$ 13,719,232
Other Taxes	-

Federal and State aid not restricted to specific purposes:

General	4,708,373
Other	68,746

Interest and investment earnings 221,147

Miscellaneous 175,147

Total general revenues 18,892,645

Changes in net position 2,701,399

Net position - beginning 27,968,559

Net position - ending \$ 30,669,958

The notes to the financial statements are an integral part of this statement.

FUND FINANCIAL STATEMENTS

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2020**

<u>ASSETS</u>	Governmental Fund Types		
	General Fund	Special Revenue Fund	Total
Cash	\$ 6,629,380	\$ 8,806,743	\$ 15,436,123
Investments	2,899,962	3,878,318	6,778,280
Property tax receivable	817,921	214,824	1,032,745
Interest receivable	117	2,112	2,229
Tuition & Books	53,189		53,189
Due from other governments	247,011	-	247,011
Miscellaneous receivables	50,853	52,777	103,630
Prepaid Insurance	15,789	-	15,789
Total assets	\$ 10,714,222	\$ 12,954,774	\$ 23,668,996
 <u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Accounts payable	\$ 131,224	\$ 187,720	\$ 318,944
Early Retirement Incentive Current Portion	76,347	-	76,347
Total liabilities	\$ 207,571	\$ 187,720	\$ 395,291
 <u>DEFERRED INFLOW OF RESOURCES</u>			
Deferred property taxes	\$ 552,527	\$ 150,639	\$ 703,166
Total deferred inflow of resources	\$ 552,527	\$ 150,639	\$ 703,166
 Fund balances:			
Nonspendable Fund Balances:			
<i>Prepaid Items</i>	\$ 15,789	\$ -	\$ 15,789
Restricted Fund Balances:			
<i>Restricted by Statute</i>	-	12,037,798	12,037,798
<i>Other Restrictions of Fund Balance</i>	-	-	-
Committed Fund Balances:			
<i>Contractual Obligations</i>	-	-	-
Assigned Fund Balances:			
<i>Encumbrances</i>	669,197	578,617	1,247,814
Unassigned	9,269,138	-	9,269,138
Total Fund Balances:	\$ 9,954,124	\$ 12,616,415	\$ 22,570,539
Total liabilities and fund balances	\$ 10,714,222	\$ 12,954,774	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds. The cost of the assets is \$32,896,057. and accumulated depreciation is \$12,351,759.	20,544,298
Property taxes receivable will be collected this year, but are not available soon enough to pay current period's expenditures, therefore they are deferred in the funds.	703,166
Compensated absences and voluntary retirement incentive are not due and payable in the current period and, are not reported in the funds.	(784,070)
Net Pension obligations are not due and payable in the current period and, are not reported in the funds.	(13,177,820)
Net OPEB asset is not a financial resource, therefore not reported in funds	123,135
Deferred outflows and inflows of resources related to pensions are applicable to future periods, and therefore, are not reported in the funds.	690,710
Net Position of governmental activities	\$ 30,669,958

The notes to the financial statements are an integral part of this statement.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2020**

	Governmental Fund Types		Total
	General	Special Revenue	
Revenues			
Local sources	\$ 12,785,976	\$ 3,119,943	\$ 15,905,919
Intermediate sources	-	-	-
State sources	5,226,076	-	5,226,076
Federal sources	2,792,943	-	2,792,943
Total revenues	\$ 20,804,995	\$ 3,119,943	\$ 23,924,938
Expenditures			
Instruction	\$ 6,797,159	\$ 821,224	\$ 7,618,383
Support services	9,414,547	764,085	10,178,632
Non-instructional services	644,108	-	644,108
Capital outlay	158,396	1,073,816	1,232,212
Other outlays	-	153	153
Other uses	1,899,421	-	1,899,421
Repayments	20,314	-	20,314
Reimbursements	-	-	-
Total expenditures	\$ 18,933,945	\$ 2,659,278	\$ 21,593,223
Excess of revenues over (under) expenses before adjustments to prior year encumbrances	\$ 1,871,050	\$ 460,665	\$ 2,331,715
Other financing sources (uses):			
Bond sale proceeds	\$ -	\$ -	\$ -
Operating transfers in/(out)	-	-	-
Bank charges	-	-	-
Total other financing sources (uses)	\$ -	\$ -	\$ -
Excess (deficiency) of revenue over expenditures and other financing sources (uses)	\$ 1,871,050	\$ 460,665	\$ 2,331,715
Fund balances, beginning of year	\$ 8,083,074	\$ 12,155,750	\$ 20,238,824
Fund balances, end of year	<u>\$ 9,954,124</u>	<u>\$ 12,616,415</u>	<u>\$ 22,570,539</u>

The notes to the financial statements are an integral part of this statement.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES,
FOR THE YEAR ENDED JUNE 30, 2020**

Net change in fund balances - governmental funds \$ 2,331,715

Amounts reported for governmental activities in the statement of activities
are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities. This is the amount by which capital outlays exceeds depreciation in the period.

Capital outlay expenditures	1,571,424	
Depreciation expense	<u>(1,090,170)</u>	481,254

Some property taxes will not be collected for several months after the fiscal year ends, and are not considered as "available" revenues in the governmental funds, but are deferred. They are, however, recorded as revenues the Statement of Activities. (42,929)

Some expenses (compensated absences and voluntary retirement incentive) reported in the statement of activities do not require the use of current financial resources; therefore, are not reported as expenditures in governmental funds. (139,484)

Governmental funds report district pension contributions as expenditure. However, the Statement of Activities reports the cost of pension benefits earned net of employee contributions as pension expense. 70,843

Change in Net Position of Governmental Activities \$ 2,701,399

The notes to the financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

1. Summary of Significant Accounting Policies

The financial statements of the Indian Capital Technology Center No. 4 (the "Center") have been prepared in conformity with accounting principles generally accepted in the United States of America ("GAAP") as applied to government units. The governmental Accounting Standards Board ("GASB") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Center's accounting policies are described below.

A. Reporting Entity

In accordance with the Governmental Accounting Standards Board Statement No. 14, "The Financial Reporting Entity," the Center has presented the entities, which comprise the primary government in the fiscal year 2020 basic financial statements.

The Center is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and, accordingly, is a separate entity for operating and financial reporting purposes. The Center is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma for support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the Center is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the Center.

As required by accounting principles generally accepted in the United States of America, the basic financial statements present the reporting entity which consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion could cause the Center's basic financial statements to be misleading or incomplete.

B. Basis of Presentation

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Center. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) tuition or fees paid by students or citizens of the Center and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items, including state aid, that are not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

Fund Financial Statements

The Technology Center segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Statements for governmental activities present each fund as a separate column on the fund financial statements.

Governmental funds are used to account for all or most of a government's general activities. The measurement focus of governmental funds is on the sources uses and balance of current financial resources. The Center has presented the following governmental funds:

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Summary of Significant Accounting Policies (continued)

Fund Financial Statements

General Fund – The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under Formula Operations. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt.

Special Revenue Fund – The Center's Building Fund is a Special Revenue Fund and consists of monies derived from property taxes levied for the purpose of creating, remodeling or repairing buildings and for purchasing furniture and equipment.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the Center. When these assets are held under the terms of a formula trust agreement, either a private purpose trust fund or a permanent fund is used.

Private- Purpose Trust Funds – Private-Purpose Trust Funds are used to report trust arrangements under which principal and income benefit individuals, private organizations, or other governments.

Agency Fund – The Center's Agency Fund consists of the Activity fund and the Federal Pell Grant fund. The Center's Activity fund is used to account for monies collected that are held on behalf of others as their agent and do not involve the measurement of results of operations. The Federal Pell Grant fund is used to account for student financial aid which is collected by the Center and disbursed to eligible students or to pay educational costs on their behalf. The administration is responsible under the authority of the Board, for collecting, disbursing and accounting for these funds.

The Center's Fiduciary Funds have been excluded from the government-wide financial statements.

Account Groups

GASB Statement No. 34 eliminates the presentation of account groups, but provides for these records to be maintained and incorporates the information into the governmental column in the government-wide statement of net assets.

C. Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Property taxes and interest and certain state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Summary of Significant Accounting Policies (continued)

D. Budgets and Budgetary Accounting

A budget is legally adopted by the Board of Education for the General Fund and Special Revenue Fund that includes revenues and expenditures. These budgets are prepared on a budgetary basis of accounting. Budgetary control is maintained by fund, function, and activity and budgeted expenditures may not exceed appropriations at the fund level.

Amendments may be made to the budget without approval by the governing body at the function and activity levels. Fund level budgetary amendments require approval of the governing body.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable fund balance – is utilized in all governmental funds of the Center. Appropriations which are not spent lapse at the end of the fiscal year and encumbrances are reversed. On the first day of the following fiscal year, the encumbrances are reinstated and the expenditures are applied against that year's budget.

E. Management Estimates – Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets, liabilities, and fund equity, the disclosure of contingent assets and liabilities, and the reported revenues and expenditures. Actual results could differ from those estimates.

F. Net Position and Fund Balances

The government-wide financial statements utilize a net position presentation. Net position is categories of investment in fixed assets (net of related debt), restricted net position, and unrestricted net position.

Investment in Fixed Assets (net of related debt) – is intended to reflect the portion of net position, which is associated with non-liquid capital related debt. The net related debt is debt less the outstanding liquid assets and any associated unamortized cost.

Restricted Net Position – are liquid assets generated from revenues and not bond proceeds, which have third party (statutory bond covenant or granting agency) limitations on their use. The Center would typically use restricted net position first, as appropriate opportunities arise, but reserve the right to selectively defer the use thereof to a future project or replacement equipment acquisition.

Unrestricted Net Position – represent unrestricted liquid assets.

Governmental Fund Financial Statements – The Center has adopted Governmental Accounting Standards Board Statement No. 54, which redefined how fund balances of the governmental funds are presented in the financial statements. The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the Center is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications available in the governmental fund financial statements are as follows:

Nonspendable – Amounts that are not in a spendable form such as prepaid expenses, inventory, or required to be maintained intact such as the corpus of permanent fund.

Restricted – Amounts that are designated for specific purposes by their providers such as bondholders, grantors, or imposed by law through constitutional provisions or enabling legislation. The Building Fund is restricted by statute to certain capital related costs.

Committed – Amounts designated for specific purposes by the Center's highest level of decision making authority (Board of Education) and cannot be used for any other purposes unless the same highest level (Board of Education) takes action to remove or change the designation.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Summary of Significant Accounting Policies (continued)

The Center commits a portion of the fund balance to honor the commitments made by the Center for encumbrances (purchase orders) for which goods or services have not yet been received. The fund balance committed to encumbrances will be equivalent to the purchase orders rolled forward from one fiscal year to the next fiscal year.

Assigned – Amount the Center intends to use for specific purposes; intent can be expressed by the governing body or by an official to which the governing body delegates the authority.

The Center assigns a portion of the fund balance in both the general fund and building fund for funding the cash flow needs during the first half of each fiscal year. The superintendent and the chief financial officer will determine the amount of assigned fund balance at the end of each fiscal year.

Unassigned – Amounts that are available for any purposes; reported only in the general fund. Fund balance represents the funds not restricted in use by statute nor encumbered by purchase order or legal contract.

G. Assets, Liabilities and Cash Fund Balances

Cash – The Center considers all cash on hand and demand deposits to be cash.

Investments - Investments consist of direct obligations of the United States Government and Agencies. All investments are recorded at cost, which approximates market value.

Property Tax Revenue and Receivables – The Center is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the Center. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. The second half of taxes becomes delinquent on April 1 of the year following the year of assessment. If taxes are delinquent and unpaid for a period of three years or more the real estate may be sold for such taxes.

Uncollected taxes assessed on valuations made each year are recorded in the Center's combined financial statements. Uncollectible personal and real property taxes are deemed to be immaterial because the property can be sold for the amount of taxes due.

Inventories – The cost of consumable materials and supplies on hand are immaterial to the financial statements, and the Technology Center has therefore chosen to report these items as expenditures/expenses at the time of purchase.

Capital Assets – Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements.

All purchased capital assets are valued at cost when historical records exist and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their fair market value on the date donated.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Assets capitalized have an original cost of \$2,500 or more. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful life's are as follows:

Buildings and structures	40 years
Equipment	5-10 years
Vehicles	5-10 years

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Summary of Significant Accounting Policies (continued)

Compensated Absences – The Center’s policies regarding accumulated unpaid vacation, sick pay, and other employee benefit amounts permit employees to accumulate varying amounts as determined by board policy and/or provided in employee contracts. Full time employees under a 12 month contract may carryover 35 days of annual leave. Upon termination of employment, reimbursement for annual leave will be based on the unused portion in the current year plus a maximum of 35 days from previous year.

Long-Term Debt – Long-term debt is recognized as a liability of the applicable governmental activities statement on net assets.

H. Revenue, Expenses and Expenditures

Revenues are classified by source as follows:

Local – Revenue from local sources is revenue produced within the Center, which includes ad valorem taxes. It is available for current educational expenses and for other purposes authorized by the Technology Center.

Intermediate – Revenue from intermediate sources is revenue from funds collected by an intermediate administrative unit or political sub-division, like a county or municipality, and redistributed to the Technology Center.

State – Those revenues received from the State, which are dedicated or are appropriated by the State legislature. Some of this aid is restricted for specific purposes.

The Center receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Career & Technology Education requires that categorical educational program revenues be accounted for in the general fund.

Federal – Revenue from Federal sources is money originating from the Federal government and made available to the Technology Center either as direct grants or under various programs passed-through the State Department of Career & Technology Education.

Expenditures are classified by function as follows:

Instruction Expenditures – Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Examples of expenditures that might be included here are the activities of teacher assistant of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators, and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

Support Services Expenditures – Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objective of instruction, community services and enterprise programs, rather than as entities within them.

Operation of Non-Instructional Services Expenditures – Activities concerned with providing non-instructional services to students, staff, and the community.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Summary of Significant Accounting Policies (continued)

Facilities Acquisition and Construction Services Expenditures – Consist of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays Expenditures – A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest).

Other Uses Expenditures – This includes scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditures for self-funded employee benefit programs administered either by the District or a third party administrator.

Deferred outflows of resources: Deferred outflows are the consumption of net position by the center that are applicable to a future reporting period. At June 30, 2020, the Center's deferred outflows of resources were comprised of deferred outflows related to pensions and other post-employment benefits.

Deferred inflows of resources: Deferred inflows are the acquisition of net position by the center that are applicable to a future reporting period. At June 30, 2020, the Center's deferred inflows of resources were comprised of deferred inflows to pensions and other post-employment benefits.

2. Deposit Categories of Credit Risk

Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. The Center's investment policies are governed by state statute. Permissible investments include:

1. Direct obligations of the United States Government to the payment of which the full faith and credit of the government is pledged.
2. Obligations to the payment of which the full faith and credit of the state is pledged.
3. Certificates of deposits of banks when such certificates of deposits are secured by acceptable collateral as in the deposit of other public monies.
4. Savings accounts or savings certificates of savings and loan associations to the extent that such accounts or certificates are fully insured by the Federal Savings and Loan Insurance Corporation.
5. Repurchase agreements that have underlying collateral consisting of those items specified in paragraphs 1 and 2 of this section including obligations of the United States, its agencies and instrumentalities, and where collateral has been deposited with a trustee of custodian bank in an irrevocable trust or escrow account established for such purposes.
6. County, municipal, or Center direct debt obligations for which an ad valorem tax may be levied or bond and revenue anticipation notes, money judgments against such county, municipality, or Center ordered by a court of record or bonds or bond and revenue anticipation notes issued by a public trust for which such county, municipality, or Center is a beneficiary thereof. All collateral pledged to secure public funds shall be valued at no more than market value.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Deposit Categories of Credit Risk (continued)

7. Money market mutual funds regulated by the Securities and Exchange Commission and which investments consist of obligations of the United States, its agencies and instrumentalities, and investments in those items listed above.
8. Warrants, bonds or judgments of the school Center.
9. Qualified pooled investment programs, the investments of which consist of those items specified above, as well as obligations of the United States agencies and instrumentalities, regardless of the size of the Center's budget. To be qualified, a pooled investment program for school funds must be governed through an Interlocal cooperative agreement formed pursuant to Title 70 Section 5-117b, and the program must competitively select its investment advisors and other professionals. Any pooled investment program must be approved by the Board of Education.

Custodial Credit Risk:

Deposits and Investments - The Center's demand deposits are required by law to be collateralized by the amount that is not federally insured. The Center has a written investment policy, which permits investments as authorized by State Statute. They require the Treasurer to place all investment with, or purchase investments from, financial institutions operating within the district unless the district may obtain an advantage of a least 50 basis points from a financial institution outside these counties; Muskogee, Adair, Cherokee, McIntosh, Okmulgee, Sequoyah, Wagoner, and Delaware.

Interest Rate Risk:

Investments are made based upon prevailing market conditions at the time of the transaction with the intent to hold the instrument until maturity. However, the Center has no formal written policy addressing interest rate risk.

Credit Risk:

The Center has no formal written policy addressing credit risk.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

3. Capital Assets

A summary of changes in general fixed assets for the year ended June 30, 2020, follows:

	Balance July 1, 2019	Additions	Adjustments	Retirement	Balance June 30, 2020
Governmental activities:					
<u>Capital assets not being depreciated</u>					
Land	\$ 322,902	\$	\$	\$	\$ 322,902
Construction in Process	191,263	-	(191,263)	-	-
Total capital assets not being depreciated	\$ 514,165	\$	\$ (191,263)	\$ -	\$ 322,902
<u>Capital assets being depreciated:</u>					
Building Improvements	\$ 23,066,342	\$ 341,780	\$ 191,263	\$ -	\$ 23,599,385
Equipment	5,157,591	847,272	-	607,166	5,397,697
Vehicles	4,546,494	382,372	-	1,352,793	3,576,073
Total capital assets being depreciated:	32,770,427	1,571,424	191,263	1,959,959	32,573,155
Less accumulated depreciation:	13,221,548	1,090,170	-	1,959,959	12,351,759
Total capital assets being depreciated, net	19,548,879	481,254	191,263	-	20,221,396
Governmental activities capital assets, net	\$ 20,063,044	\$ 481,254	\$ -	\$ -	\$ 20,544,298

4. Accounts Receivable

Accounts receivables of the governmental activities consist of Ad Valorem tax, federal grants, and other miscellaneous revenues. Receivables detail by fund at June 30, 2020, is as follows:

Governmental Funds

	General	Building	Total Governmental
<u>Receivables</u>			
Ad valorem taxes	\$ 817,921	\$ 214,824	\$ 1,032,745
Interest receivable	117	2,112	2,229
Tuition and Books	53,189	-	53,189
Due from other Governments	247,011	-	247,011
Miscellaneous	50,853	52,777-	103,630
Gross Receivables	1,169,091	269,713	1,438,804
Less deferred revenue	(552,527)	(150,639)	(703,166)
Net total receivables	\$ 616,564	\$ 150,639	\$ 735,638

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Accounts Receivable (continued)

Fiduciary Funds

	Activity Fund	Pell Grant Fund	Total
Receivables			
Miscellaneous	15,374	-	15,374
Due from other Governments	-	20,052	20,052
Total receivables	\$ 15,374	\$ 20,052	\$ 35,426

5. Interfund Transactions

Interfund transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund, or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

6. Employee Retirement System

Description of Plan

The District participates in the state-administrated Teacher's Retirement System of Oklahoma (the "system"), which is a cost-sharing multiple-employer public employee retirement system. The supervising authority for the management and operation of the System is a 13-member Board of Trustees, which acts as a fiduciary for investment of the funds and the application of plan interpretations. The System provides retirement and disability benefits, annual cost of living adjustments, death benefits and other benefits to plan members and beneficiaries. Oklahoma State Statutes establish benefit provisions and may be amended only through legislative action. The District has no responsibility or authority for the operation and administration of the system nor has it any liability, except for contribution requirements. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, Oklahoma 73152.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosed measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. The contribution rate for employers is 9.5%. Additionally, the State of Oklahoma contributes a percentage of its revenues from sales taxes, use taxes, corporate income taxes, individual income taxes, and lottery proceeds to the system. For the fiscal year ending June 30, 2020, the dedicated state revenue was equivalent to a contribution rate of approximately 7.0% of covered payroll. Finally, the Teacher's Retirement System receives

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Employee Retirement System (continued)

“grant matching” contributions from employers for positions whose funding comes from federal and certain other grants. The matching contribution rate for FY 2020 is 7.7% of applicable payroll. The District is allowed by the Oklahoma Teacher’s Retirement System to make the required contributions on behalf of participating members. The school is required to pay 16.5% for any compensated retired teachers already receiving retirement benefits.

Annual Pension Cost

The Center’s total contribution for 2020, 2019, and 2018 were \$1,592,796, \$1,527,864.82, and \$1,447,472, respectively. The Center’s total payroll for fiscal year 2019-20 amounted to \$9,114,724.

On Behalf Contributions

The State of Oklahoma makes retirement contributions each year for teachers employed by Oklahoma School Districts. The contribution amounts are based on the teacher’s years of service and amounts paid are prescribed by O.S. 70 Section 17-108.2 subsection A. During fiscal year 2019-20, the State of Oklahoma’s contribution was \$61,808. The Center recognized revenue and expenditures of this amount during the year.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Center reported a liability of \$13,177,820 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019. The Center’s proportion of the net pension liability was based on the Center’s contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2019. Based upon this information, the center’s proportion was .19912090 percent.

For the year ended June 30, 2020, the Center recognized pension expense of \$965,985. At June 30, 2020, the school district reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 676,468	\$ 564,709
Changes of assumptions	691,863	444,724
Net difference between projected and actual earnings on pension plan investments	89,372	-
Changes in proportion	-	669,499
Center contributions during the measurement date	6,581	10,157
System contributions subsequent to the measurement date	965,985	-
Total	\$ 2,430,269	\$ 1,689,089

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Employee Retirement System (continued)

Deferred pension outflows totaling \$3,576 resulting from the Center's contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources will be recognized in pension expense over five years. The deferred inflows will be recognized in pension expense using the average expected remaining service life of the plan participants. The average expected remaining life of the plan participants is determined by taking the calculated total future service years of the plan participants divided by the number of people in the Plan including retirees. The total future service years of the plan participants are estimated at 5.59 years at June 30, 2020, and are determined using the mortality, termination, retirement and disability assumptions associated with the Plan.

Deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ended,		
2021	\$	244,013
2022		(48,932)
2023		(210,837)
2024		195,026
2025		<u>27,925</u>
	\$	<u>(224,805)</u>

Actuarial Assumptions – The total pension liability as of June 30, 2020, was determined based on an actuarial valuation prepared as of June 30, 2019 using the following actuarial assumptions:

- Actuarial Cost method-Entry Age Normal
- Amortization Method-Level Percentage of Payroll
- Amortization Period-Amortization over an open 30-year period
- Asset Valuation Method-5-year smooth market
- Inflation – 2.50 percent
- Salary Increases-Composed of 3.00 percent wage inflation, plus .75 percent productivity increase rate, plus step-rate promotional increase for members with less than 25 years of service.
- Investment Rate of Return-7.50 percent, net of expenses and compounded annually.
- Retirement Age-Experience-based table of rates based on age, service, and gender. Adopted by the Board in May 2015 in conjunction with the five year experience study for the period ending June 30, 2014
- Payroll Growth Rate-2.75 percent per year. This increase rate has no allowance for the future membership growth.

The target asset allocation and best estimate of arithmetic expected real rates of return for each major asset class as of June 30, 2018, are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	38.5%	7.5%
International Equity	19.0%	8.5%
Fixed Income	23.5%	2.5%
Real Estate**	9.0%	4.5%
Alternative Assets	<u>10.0%</u>	6.1%
Total	<u>100.00%</u>	

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Employee Retirement System (continued)

*The Domestic All Cap Equity total expected return is a combination of 3 rates – US Large cap, US Mid Cap and US Small Cap.

**The Real Estate total expected return is a combination of US Direct Real Estate (unlevered) and US Value added Real Estate (unlevered).

Discount rate – A single discount rate of 7.50% was used to measure the total pension liability as of June 30, 2019. This single discount rate was based solely on the expected rate of return on pension plan investments of 7.50%. Based on the stated assumptions and the projection of cash flows, the pension plan's fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine total pension liability.

Sensitivity of the Center's proportionate share of the net pension liability to changes in the discount rate

The following presents the Center's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the Center's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.50%) or 1-percentage point higher (8.50%) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Center's proportionate share of the net pension liability	<u>\$ 18,568,988</u>	<u>\$ 13,177,820</u>	<u>\$ 8,667,841</u>

7. Other Post-Employment Benefits OPEB

Plan Description – The District as the employer, participates in the Supplemental Health Insurance Program – a cost sharing multiple-employer defined benefit OPEB plan administered by the Oklahoma Teachers Retirement System (OTRS). Title 74 O. S. Sec. 1316.3 defines the health insurance benefits. The authority to establish and amend benefit provisions rests with the State Legislature. OTRS issues a publicly available financial report that can be obtained at www.ok.gov/OTRS

Benefits Provided – OTRS pays a medical insurance supplement to eligible members who elect to continue their employer provided health insurance. The supplement payment is between \$100 and \$105 per month, remitted to the Oklahoma Management Enterprise Services Employees Group Insurance Division, provided the member has ten (10) years of Oklahoma service prior to retirement.

Contributions – Employer and employee contributions are made based upon the TRS Plan provisions contained in Title 70, as amended. However the statutes do not specify or identify any particular contribution source to pay the health insurance subsidy. Based on the contribution requirements of Title 70 employers and employees contribute a single amount based on a single contribution rate as described in Note 6 from this amount OTRS allocates a portion of the contributions to the supplemental health insurance program. The cost of the supplemental health insurance program averages 1.5% of normal cost, as determined by an actuarial valuation.

OPEB Liabilities (Assets), OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB – At June 30, 2020, the District reported an asset of \$123,135 for its proportionate share of the new OPEB asset. The net OPEB asset was measured as of June 30, 2019, and the total OPEB asset used to calculate the net OPEB asset was determined by an actuarial valuation as of June 30, 2019. The District's proportion of the net OPEB asset was based on the District's contributions received by the OPEB plan relative to the total contributions received by the OPEB plan for all participating employers as of June 30, 2019. Based upon this information, the District's proportion was 0.1999143% percent.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

For the year ended June 30, 2020, the District recognized OPEB expense of \$1,819. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources		Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$	45,007
Net difference between projected and actual earnings on OPEB plan investments	-		17,668
Changes in proportion	1,504		-
Contributions during measurement date	8,882		-
District contributions subsequent to the measurement date	1,819		-
Total	\$ 12,205	\$	62,675

The \$1,819 reported as deferred outflows of resources related to OPEB resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability (asset) in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30:

2021	\$	(20,000)
2022		(20,000)
2023		(7,822)
2024		(9,077)
2025		(2,803)
Thereafter		(687)
	\$	(52,289)

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

OPEB (continued)

Actuarial Assumptions – The total OPEB liability (asset) as of June 30, 2018, was determined based on an actuarial valuation prepared as of June 30, 2018 using the following actuarial assumptions:

- Actuarial Cost method-Entry Age
- Inflation – 2.50%
- Salary Increases-Composed of 3.00% inflation, plus.75 percent productivity increase rate, plus step-rate promotional increases for members with less than 25 years of service.
- Investment Rate of Return-7.50%
- Retirement Age-Experience-based table of rates based on age, service, and gender. Adopted by the Board in May 2015 in conjunction with the five year experience study for the period ending June 30, 2014
- Mortality Rates after Retirement – Males: RP-2000 Combined Healthy mortality table for males with White Collar Adjustments. Generational mortality improvements in accordance with Scale BB from the table’s base year of 2000. Females: GRS Southwest Region Teacher Mortality Table, scaled at 105%. Generational mortality improvements in accordance with Scale BB from the table’s base year of 2012.
- Mortality Rates for Active Members – RP-2000 Employee Mortality tables, with male rates multiplied by 60% and female rates multiplied by 50%.
- Health care trend rate – not applicable as the benefit provided is a set dollar amount not impacted by health care costs.

Asset Class	Target Asset Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	38.5%	7.5%
International Equity	19.0%	8.5%
Fixed Income	23.5%	2.5%
Real Estate**	9.0%	4.5%
Alternative Assets	10.0%	6.1%
Total	100.00%	

** The Real Estate total expected return is a combination of US Direct Real Estate (unlevered) and US Value added Real Estate (unlevered).

Discount Rate – A single discount rate of 7.50% was used to measure the total OPRB liability (asset) as of June 30, 2020. This single discount rate was based solely on the expected rate of return on OPEB plan investments of 7.50%. Based on the stated assumptions and the projection of cash flows, the OPEB plan’s fiduciary net position and future contributions were projected to be available to finance all projected future payments of current plan members. Therefore, the long term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability (asset). The projection of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the statutory levels and remain a level percentage of payrolls. The projection of cash flows also assumed that the State’s contribution plus the matching contributions will remain a constant percent of projected member payroll based on the past five years of actual contributions.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

OPEB (continued)

Sensitivity of the Net OPEB Liability (Asset) to Changes in the Discount Rate – The following presents the net OPEB liability (asset) of the employer calculated using the discount rate of 7.5%, as well as what the Plan’s net OPEB liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point higher (8.5%) than the current rate:

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
Employer’s Net OPEB Liability (asset) \$	(41,262)	\$ (123,135)	\$ (193,091)

OPEB Plan Fiduciary Net Position – Detailed information about the OPEB plan’s fiduciary net position is available in the separately issued financial report of the OTRS; which can be located at www.ok.gov/OTRS.

8. General Long-Term Debt

State statutes prohibit the Center from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the Center’s voters.

At June 30, 2020, the Center had not incurred any debt under these provisions.

9. Litigation

The Center is contingently liable for lawsuits and other claims in the ordinary course of its operations. The settlement of such contingencies under the budgetary process would require appropriation of revenues yet to be realized and would not materially affect the financial position of the Center at June 30, 2020.

10. Contingent Liabilities

The Center receives significant financial assistance from the United States government in the form of grants and other federal assistance. Entitlement to the resources is generally conditioned upon compliance with terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantors. Any disallowances as a result of these audits become a liability of the Center. The Center estimates that no material liabilities will result from such audits.

11. Risk Management

The Center is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The Center purchases commercial insurance to cover these risks. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

12. Surety Bonds

The treasurer is bonded by Old Republic Surety Co, bond number W150159449, for the sum of \$100,000 for the term of July 1, 2019, to July 1, 2020.

The encumbrance clerk/minutes and activity fund clerk is bonded by Old Republic Surety Co, bond number W150267289, for the sum of \$100,000 for the term of September 1, 2019, to September 1, 2020.

The superintendent is bonded by Old Republic Surety Co., bond number LP02109006, for the penal sum of \$100,000 for the term of July 1, 2018, to July 1, 2019.

The assistant superintendent is bonded by Old Republic Surety Co., bond number w15031585, for the sum of \$100,000 for the term of July 1, 2019, to July 1, 2020.

The payroll clerk is bonded by Old Republic Surety Co., bond number LP02109005 for the sum of \$100,000 for the term of July 1, 2019 to July 1, 2020.

The financial aid officer is bonded by Old Republic Surety Co., bond number W1500267287, for the sum of \$100,000 for September 1, 2019 to September 1, 2020.

13. Early Retirement Incentive Program

The Board of Education of Indian Capital Technology Center has approved an Early Retirement Incentive Program. Employees meeting certain criteria of the program receives retirement payments for sixty (60) months, or until the retiree attains the age of 65, or until death of retiree, whichever is first to occur. Annual retirement payments are based on 15% of retiree's gross salary not to exceed \$7,200.00.

At June 30, 2020, the following amounts were outstanding for Early Retirement Incentive.

<u>Fiscal Year</u>	<u>Incentive Payments</u>
2021	76,347
2022	42,710
2023	41,710
2024	37,210
2025	18,210
Thereafter,	<u>476</u>
Total	<u>\$ 216,663</u>

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

14. Long-Term Liabilities

The following is a summary of long-term liabilities of the Center for the year ended June 30, 2020.

	Balance July 1, 2019	Additions	Retirements	Balance June 30, 2020
Compensated Absences	\$ 564,975	\$ 78,779	\$ -	\$ 643,754
Voluntary Retirement Incentive	159,133	57,530	-	216,683
 Total	 \$ 724,108	 \$ 125,937	 \$ -	 \$ 860,437
 Less: Amounts Due Within One Year				 76,347
 Total Long-Term Debt				 \$ 784,090

15. Tax Abatement

The State of Oklahoma has authorized by Oklahoma Statute 62-850, the creation of tax increment financing (TIF) districts. These districts are intended to provide incentives and exemptions from taxation within certain areas to encourage investment, development, and economic growth. The City of Muskogee has created a TIF district. This TIF district reduces the ad valorem taxes remitted to the Center over the term of the agreements.

Oklahoma Statute Title 31 offers a homestead exemption of up to 1 acre of property in an urban area or 160 acres in a rural area. These homestead exemptions reduce the ad valorem taxes remitted to the Center.

For the year ended June 30, 2020, abated property taxes from the TIF districts were \$21,182.

COMBINING FINANCIAL STATEMENTS

INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
STATEMENT OF NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2020

	Agency Funds			Total
	Activity Fund	Pell Grant Fund	CARES Fund	
ASSETS				
Cash	\$ 512,576	\$ -	\$ 387,402	899,978
Investments	27,061	-	-	27,061
Receivables	15,374	20,052	-	35,426
Total assets	\$ 555,011	\$ 20,052	\$ 387,402	962,465
LIABILITIES AND NET POSITION				
Liabilities:				
Due to other funds	\$ -	\$ -	\$ -	-
Due to student organizations	555,011	20,052	387,402	962,465
Total liabilities	\$ 555,011	\$ 20,052	\$ 387,402	962,465
Net position				
Unreserved/undesignated	\$ -	\$ -	\$ -	-
Total liabilities and net position	\$ 555,011	\$ 20,052	\$ 387,402	962,465

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
STATEMENT OF CHANGES IN PELL GRANT FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2020**

	Agency Fund		
	PELL GRANT Fund	CARES Act Grant Fund	Total
Revenues			
Local sources			
Interest	\$ -	-	\$ -
Miscellaneous	-	-	-
Federal sources			
Grants	1,296,076	885,933	2,182,009
PELL Administration Fees	1,340	-	1,340
Total revenues	\$ 1,297,416	885,933	\$ 2,183,349
Expenditures			
Other outlays			
Administration fee	\$ 1,340	-	\$ 1,340
Tuition, Books and Fees	-	-	-
Supplies		106,236	106,236
Student Financial Assistance	1,296,076	392,295	1,688,371
Total expenditures	\$ 1,297,416	498,531	\$ 1,795,947
Excess of revenues over expenditures	\$ -	387,402	\$ 387,402
Transfers In(out)	\$ -	-	\$ -
Net position, beginning of year	\$ -	-	\$ -
Net position, end of year	\$ -	387,402	\$ 387,402

REQUIRED SUPPLEMENTARY INFORMATION

**INDIAN CAPITAL TECHNOLOGY DISTRICT NO. 4
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Favorable (Unfavorable)</u>
Fund balances, beginning of year	\$ 7,146,405	\$ 7,146,405	\$ 7,146,405	\$ -
Revenues:				
Local sources	\$ 11,250,517	\$ 11,250,517	\$ 12,668,862	\$ 1,418,345
Intermediate sources	-	-	-	-
State sources	5,017,047	5,017,047	5,173,332	156,285
Federal sources	400,000	400,000	2,889,544	2,489,544
Non-Revenue sources	-	-	17,102	17,102
Total revenues	<u>\$ 16,667,564</u>	<u>\$ 16,667,564</u>	<u>\$ 20,748,840</u>	<u>\$ 4,081,276</u>
Expenditures :				
Instruction	\$ 7,468,014	\$ 7,468,014	\$ 6,880,609	\$ 587,405
Support services	12,953,025	12,953,025	9,775,433	3,177,592
Non-instructional services	1,036,209	1,036,209	639,377	396,832
Capital outlay	101,655	101,655	51,527	50,128
Other Outlays	109,627	109,627	107,422	2,205
Other uses	2,070,472	2,070,472	1,887,093	183,379
Repayments	74,967	74,967	20,989	53,978
Total expenditures	<u>\$ 23,813,969</u>	<u>\$ 23,813,969</u>	<u>\$ 19,362,450</u>	<u>\$ 4,451,519</u>
Excess of revenues over (under) expenses before adjustments to prior year encumbrances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,532,795</u>	<u>\$ 8,532,795</u>
Adjustments to prior year encumbrances			<u>327,349</u>	
Other financing sources (uses):				
Operating transfers in/out			-	
Bank charges			-	
Total other financing sources (uses)			<u>-</u>	
Cash fund balance, end of year - Budgetary basis			<u>\$ 8,860,144</u>	
Reconciliation of budgetary basis fund balance with GAAP fund balance				
Budgetary fund balance, June 30, 2020			\$ 8,860,144	
Accounts receivable not recognized as revenue			616,565	
Prepaid insurance, expensed in Budgetary Basis			15,789	
Expenses not recognized in Budgetary Basis			(207,571)	
Expenses not recognized in GAAP Basis			669,197	
GAAP fund balance, end of year			<u>\$ 9,954,124</u>	

**INDIAN CAPITAL TECHNOLOGY DISTRICT NO. 4
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
BUILDING FUND
FOR THE YEAR ENDED JUNE 30, 2020**

	Original Budget	Final Budget	Actual	Variance with Final Budget Favorable (Unfavorable)
Fund balances, beginning of year	\$ 11,285,300	\$ 11,285,300	\$ 11,285,300	\$ -
Revenues:				
Local sources	\$ 2,491,665	\$ 2,491,665	\$ 3,055,385	\$ 563,720
Intermediate sources	-	-	-	-
State sources	-	-	-	-
Federal sources	-	-	153	153
Total revenues	\$ 2,491,665	\$ 2,491,665	\$ 3,055,538	\$ 563,873
Expenditures :				
Instruction	\$ 1,165,373	\$ 1,165,373	\$ 816,276	\$ 349,097
Support services	2,093,681	2,093,681	680,512	1,413,169
Non-instructional services	-	-	-	-
Capital outlay	1,686,458	1,686,458	866,121	820,337
Other outlays	8,831,453	8,831,453	152	8,831,301
Other uses	-	-	-	-
Total expenditures	\$ 13,776,965	\$ 13,776,965	\$ 2,363,061	\$ 11,413,904
Excess of revenues over (under) expenses before adjustments to prior year encumbrances	\$ -	\$ -	\$ 11,977,777	\$ 11,977,777
Adjustments to prior year encumbrances			128,667	
Other financing sources (uses):				
Operating transfers in/out			-	
Bank charges			-	
Total other financing sources (uses)			-	
Cash fund balance, end of year - Budgetary basis			\$ 12,106,444	
Reconciliation of budgetary basis fund balance with GAAP fund balance				
Budgetary fund balance, June 30, 2020			\$ 12,106,444	
Taxes & misc. receivable not recognized as revenue			119,074	
Expenses not recognized in Budgetary Basis (accounts payable)			(187,720)	
Expenses not recognized in GAAP basis (reserves)			578,617	
GAAP fund balance, end of year			\$ 12,616,415	

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
OKLAHOMA TEACHERS RETIREMENT SYSTEM
LAST TEN FISCAL YEARS*
FOR THE YEAR END JUNE 30, 2020**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
School's Proportion of the net pension liability	0.21787409%	0.21538489%	0.20965792%	0.21382160%	0.20529806%	0.19912090%
School's proportionate share of the net pension liability	\$ 11,721,335	13,079,804	17,497,122	14,157,806	12,408,445	\$ 13,177,820
School's covered-employee payroll	\$ 8,453,210	8,325,592	8,437,901	8,211,100	8,829,697	\$ 9,114,724
School's proportionate share of the net pension liability as a percentage of its covered-employee payroll	139%	157%	207%	172%	141%	145%
Plan fiduciary net position as a percentage of total pension liability	72.43%	70.31%	62.24%	69.32%	72.74%	71.56%

*The amounts present for each fiscal year were determined as of 6/30.

Note to Schedule:

Information to present a 10 year history is not readily available.

INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHEDULE OF THE CONTRIBUTIONS
OKLAHOMA TEACHERS RETIREMENT SYSTEM
LAST TEN FISCAL YEARS*
FOR THE YEAR END JUNE 30, 2020

	2016	2017	2018	2019	2020
Contractually required contribution	\$ 856,786	855,582	857,876	891,924	\$ 865,899
Contributions in relation to the contractually required contribution	856,786	855,582	857,876	891,924	891,924
Contribution deficiency (excess)	-	-	-	-	(26,025)
School's covered-employee payroll	\$ 9,018,786	9,006,114	9,030,263	9,388,672	\$ 9,114,724
Contributions as a percentage of covered-employee payroll	9.50%	9.50%	9.50%	9.50%	9.50%

Notes to Schedule:

Information to present a 10 year history is not readily available.

INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET OPEB LIABILITY (ASSET)
SUPPLEMENTAL HEALTH INSURANCE PROGRAMS
LAST TEN FISCAL YEARS* (DOLLAR AMOUNTS IN THOUSANDS)
FOR THE YEAR END JUNE 30, 2020

	<u>2018</u>	<u>2019</u>	<u>2020</u>
District's portion of the net OPEB liability (asset)	0.21382900%	0.20529806%	0.19914300%
District's proportionate share of the net OPEB liability (asset)	\$ (95,355)	(132,675) \$	(123,135)
District's covered payroll	\$ 8,211,100	8,829,697 \$	9,114,724
District's proportionate share of the new OPEB liability (asset) as a percentage of its Covered-employee payroll	1.16%	1.50%	1.35%
Plan fiduciary net position as a percentage of the total OPEB liability (asset)	110.40%	115.40%	115.07%

*The amount present for each fiscal year were determined as of 6/30

Notes to Schedule:

Only the current and prior fiscal year is presented because 10-year data is not yet available.

INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS
SUPPLEMENTAL HEALTH INSURANCE PROGRAMS
LAST TEN FISCAL YEARS* (DOLLAR AMOUNTS IN THOUSANDS)
FOR THE YEAR END JUNE 30, 2020

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Contractually required contribution	\$ 13,777	13,824	\$ 13,127	\$ 12,205
Contributions in relation to the contractually required contribution	<u>13,777</u>	<u>13,824</u>	<u>13,127</u>	<u>12,205</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 8,437,901	8,211,100	\$ 8,829,697	\$ 9,114,724
Contributions as a percentage of covered-payroll	0.16%	0.16%	0.14%	0.19%

Notes to Schedule:

Only the current and prior three (3) fiscal years are presented because 10-year data is not yet available.

SUPPLEMENTARY INFORMATION

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
SCHEDULE OF FEDERAL AWARDS EXPENDED
FOR THE YEAR ENDED JUNE 30, 2020**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA #	Grantor's Number	Balance at July 1, 2019	Receipts	Expenditures	Balance at June 30, 2020
<u>U.S. Department of Education</u>						
Direct Programs:						
<u>2019-2020 Programs</u>						
* Pell Grant	84.063	PO63P193286	\$ -	\$ 1,296,076	\$ 1,296,076	\$ -
* Pell Admin	84.063	P063Q193286		1,340	1,340	-
* Education Stabilization Fund Under the Coronavirus Aid, Relief, and Economic Security Act Higher Education Emergency Relief	84.425F	P425F203965		442,966	106,236	336,730
* Education Stabilization Fund Under the Coronavirus Aid, Relief, and Economic Security Act Higher Education Emergency Relief	84.425E	P425F204712		442,967	392,295	50,672
Sub-Total			\$ -	\$ 2,183,349	\$ 1,795,947	\$ 387,402
Passed-Through State Department of Career and Technology Education						
<u>2019-2020 Programs</u>						
Carl Perkins Consortium	84.048	N/A	\$ -	\$ 305,474	\$ 305,474	\$ -
Carl Perkins Secondary	84.048	N/A		9,960	9,960	
Tech Centers That Work	84.048	N/A	\$ -	\$ 38,685	\$ 38,685	\$ -
Sub-Total			\$ -	\$ 354,119	\$ 354,119	\$ -
<u>2019-2020 Programs</u>						
Bid Assistance Center	12.002	N/A	\$ -	\$ 27,450	\$ 27,450	\$ -
Sub-Total			\$ -	\$ 27,450	\$ 27,450	\$ -
Passed -Through State Department of Career and Technology Education						
<u>2019-2020 Programs</u>						
Temporary Assistance for Needy Families	93.558	N/A	\$ -	\$ 248,077	\$ 248,077	\$ -
Sub-Total			\$ -	\$ 248,077	\$ 248,077	\$ -
Oklahoma Alliance for Manufacturing Excellence, Inc						
<u>2019-2020 Programs</u>						
Manufacturing Excellence, Inc	11.611	N/A	\$ -	\$ 37,019	\$ 37,019	\$ -
Sub-Total			\$ -	\$ 37,019	\$ 37,019	\$ -
TOTAL FEDERAL ASSISTANCE			\$ -	\$ 2,850,014	\$ 2,462,612	\$ 387,402

The accompanying notes are an integral part of this schedule.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2020**

1. For all federal programs, the Center uses the fund types prescribed by the Oklahoma State Department of Career and Technology Education and conforms to the system of accounting authorized by the State of Oklahoma. The General Fund is used to account for resources restricted, or designated for, specific purposes by a grantor. Student Financial Assistance funds are transacted through a separate Pell Grant Fund, which the Center has classified as an Agency fund. Agency Funds are considered Fiduciary Fund types.
2. The accounting and financial reporting treatment applied to a fund is determined by its' measurement focus. The Governmental Fund types are accounted for using a current financial measurement focus. All Federal grant funds were accounted for in the General and Agency Funds. With this measurement focus, only current assets and current liabilities and the fund balance are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

The modified accrual basis of accounting is used for the Governmental Fund types. This basis of accounting recognizes revenue in the accounting period in which they become susceptible to accrual, i.e., both measurable and available, and expenditures in the accounting period in which the fund liability is incurred, and certain compensated absences and claims and judgments, which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Federal grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant, and accordingly, when such funds are received, they are recorded as deferred revenue until earned.

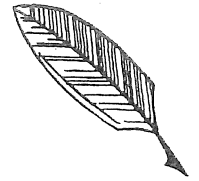
**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
SCHOOL ACTIVITY FUND
STATEMENT OF REVENUES, EXPENDITURES, AND SUB-ACCOUNT BALANCES
FOR THE YEAR ENDED JUNE 30, 2020**

Activities	Balance 7-1-19	Deposited	Net Transfers/ Adjustments	Disbursed	Balance 6-30-20
Skills USA Dues	\$ 2,223	\$ 8,130	\$ 828	\$ 9,540	\$ 1,641
Skills USA Fundraisers	420	1,025	(1,020)	-	425
HOSA Dues	2,670	3,653	342	3,757	2,908
HOSA Fundraisers	1,082	-	-	-	1,082
FCCLA Dues	4	843	-	654	193
BPA Fundraisers	1,097	2,897	(240)	2,665	1,089
BPA Dues	1,032	1,459	240	1,620	1,111
RAD Tech Activities	4,154	10,711	883	8,944	6,804
Cafeteria	2,763	109,802	1,432	107,839	6,158
Automotive Y.E.S.	-	-	-	-	-
Interest-Citifund	36	-	43	-	79
Miscellaneous	12,932	6,375	1,285	9,104	11,488
Refund Tuition/Books	60	102,139	17,764	109,759	10,204
Scholarship Fund	4,559	-	-	-	4,559
Scholarship Fund-Wilson	17,520	-	-	-	17,520
Scholarship Fund-Sallisaw	561	-	-	-	561
Scholarship Fund-Tahlequah	354	-	-	-	354
Scholarship Fund-C. Williams	4,447	-	-	-	4,447
Scholarship Fund-Stilwell	615	-	-	-	615
Scholarship Fund-Carpentry	4,103	-	-	-	4,103
Scholarship Fund-Home Builders	750	250	250	1,250	-
Health Certification	171,541	60,995	(41,157)	15,882	175,497
Paraprofessional Certification	2,349	1,110	-	550	2,909
Student Certification	6,913	1,370	219	1,616	6,886
CPR-First Aid Certification	1,828	1,439	5	1,055	2,217
OSHA 10 Certification	65	586	-	478	173
Citifund	26,186	-	-	-	26,186
Practical Nursing Activities	33,183	59,414	1,880	59,572	34,905
Surg Tech Activities	15,811	2,746	300	742	18,115
Occupational Therapy Activities	20,485	9,220	-	7,307	22,398
Physical Therapy Student Act	19,803	12,567	-	8,532	23,838
Student Activities	34,542	16,958	39,246	11,382	79,364
Student Meals	24,000	-	17,830	691	41,139
A-Team	1,233	-	(131)	-	1,102
Board Activities	821	-	1,250	1,248	823
Employee Insurance	5,965	524	-	524	5,965
Oklahoma Health Care Coalition	14,890	-	-	-	14,890
Student Financial	7,059	95,853	-	96,103	6,809
Gene Haas Scholarship	5,454	-	-	-	5,454
Bank Minimum Balance	-	11,000	-	-	11,000
Total Activities	\$ 453,510.00	\$ 521,066.00	\$ 41,249.00	\$ 460,814.00	\$ 555,011.00

REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

KERRY JOHN PATTEN, C.P.A.

2101 N. Willow Ave.
Broken Arrow, OK 74012
Phone Number (918) 250-8838
FAX Number (918) 250-9853



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education
Indian Capital Technology Center No. 4
Muskogee County, Oklahoma

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Indian Capital Technology Center No. 4, Muskogee County, Oklahoma (Center), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Center's financial statements, and have issued my report thereon dated March 1, 2021.

Internal Control over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, I do not express an opinion on the effectiveness of the Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Center's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

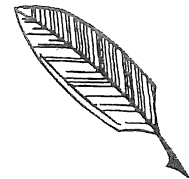
This report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Kerry John Patten, C.P.A.
Broken Arrow, OK
March 1, 2021

KERRY JOHN PATTEN, C.P.A.

2101 N. Willow Ave.
Broken Arrow, OK 74012
Phone Number (918) 250-8838
FAX Number (918) 250-9853



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

The Honorable Board of Education
Indian Capital Technology Center No. 4
Muskogee County, Oklahoma

Report on Compliance for Each Major Federal Program

I have audited the compliance of Indian Capital Technology Center No. 4, Muskogee County, Oklahoma (Center's) compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of the Center's major federal programs for the year ended June 30, 2020. The Center's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

My responsibility is to express an opinion on compliance for each of the Center's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major program occurred. An audit includes examining on a test basis, evidence about the Center's compliance with those requirements and performing such other procedures as I consider necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal program. However, my audit does not provide a legal determination of the Center's compliance.

Opinion on Each Major Federal Program

In my opinion, Indian Capital Technology Center, No. 4 Muskogee County, Oklahoma, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

Report on Internal Control Over Compliance

Management of Indian Capital Technology Center No. 4, Muskogee County, Oklahoma (Center), is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered the Center's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the Center's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program, on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on, a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I considered to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Kerry John Patten, C.P.A.
Broken Arrow, OK
March 1, 2021

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2020**

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the basic financial statements of Indian Capital Technology Center.
2. There were no audit findings reported as a deficiency in internal control, which the auditor considers to be "significant deficiencies" as defined in A.I.C.P.A. standards.
3. No instances of noncompliance material to the financial statements of Indian Capital Technology Center which would be required to be reported in accordance with Government Auditing Standards were disclosed in the audit.
4. There were no audit findings reported of deficiencies in internal control over major programs, which the auditor considers to be "significant deficiencies" as defined by A.I.C.P.A. standards.
5. The auditor's report on compliance for the major federal award programs for Indian Capital Technology Center expresses an unqualified opinion on all major federal programs.
6. There were no audit findings relative to major federal award programs for Indian Capital Technology Center that are required to be reported in accordance with Uniform Guidance.
7. The programs tested as major programs included: Pell (84.063) and Educational Stabilization Fund under the Coronavirus Aid, Relief, and Economic Security Act Higher Education Emergency Relief (84.425E and 84.425F).
8. The threshold for distinguishing Types A and B programs was \$750,000.00.
9. Indian Capital Technology Center did qualify as a low risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

1. No matters were reported.

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

1. No matters were reported.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SUMMARY OF PRIOR AUDIT FINDINGS
JULY 1, 2019 TO JUNE 30, 2020**

The summary of prior audit findings is required to report the status of all audit findings reported in the prior audit's schedule of findings and questioned costs relative to federal awards.

The Center had no prior year audit findings relative to federal award programs.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHEDULE OF COMMENTS
JULY 1, 2019 TO JUNE 30, 2020**

Based on my tests of accounting records and related procedures, I found nothing to indicate that Indian Capital Technology Center No. 4 had not complied with significant compliance rules and regulations of the Oklahoma State Department of Career & Technology Education.

Previous Year's Audit Comments

There were no items in the school's 2018-19 audit report, which required correction.

I would like to express my appreciation for the courtesies and cooperation extended to us by Center administrators and employees during the course of this audit.

**INDIAN CAPITAL TECHNOLOGY CENTER NO. 4
MUSKOGEE COUNTY, OKLAHOMA
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2019 TO JUNE 30, 2020**

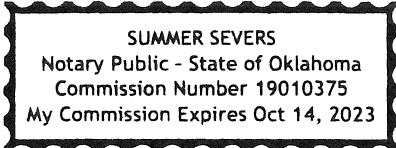
State of Oklahoma)
County of Tulsa)

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Indian Capital Technology Center for the audit year 2019-20.

Kerry John Patten, C.P.A.
AUDITING FIRM

BY *Kerry John Patten*

AUTHORIZED AGENT



Subscribed and sworn to before me on this
2nd day of March, 2021

[Signature]

NOTARY PUBLIC

My commission expires on:
14th day of October, 2023