

**FINANCIAL STATEMENTS - REGULATORY BASIS
AND REPORTS OF INDEPENDENT AUDITORS'**

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

JUNE 30, 2015

Audited by

**WILSON, DOTSON & ASSOCIATES, P.L.L.C.
SHAWNEE, OK**

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**SCHOOL DISTRICT OFFICIALS
JUNE 30, 2015**

BOARD OF DIRECTORS

Chairman	Don Parker
Vice-Chairman	Dennis Neill
Treasurer	Jacob Odom
Secretary	Bruce Morgan
Director	Shelly Armstrong
Director	Lance Franczyk
Director	Susan Harris
Director	Rob Hatley
Director	Lawrence Joiner
Director	Brad Vincent
Director	Rachel Zebrowski

Minutes Clerk

Andre'a Murrell

Chief Executive Officer

John Wolfkill

SCHOOL TREASURER

Jack H. Jenkins

PRINCIPAL

Andrew McRae

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

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JUNE 30, 2015**

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WILSON, DOTSON & ASSOCIATES, P.L.L.C.

Certified Public Accountants

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

INDEPENDENT AUDITORS' REPORT

The Honorable Board of Education
KIPP Tulsa College Preparatory No. E-005
Tulsa County, Oklahoma

Report on the Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the KIPP Tulsa College Preparatory No. E-005, Tulsa County, Oklahoma (the "School"), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the School's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by the School on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Oklahoma State Department of Education.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the School as of June 30, 2015, or the changes in its financial position, for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balances arising from regulatory basis transactions of each fund type and account group of the School as of June 30, 2015, and the revenues collected, expenditures paid and encumbered, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School's combined financial statements. The combining statements-regulatory basis, are presented for purposes of additional analysis and are not a required part of the combined financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Oklahoma State Department of Education in the format required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Nonprofit Organizations*, and is also not a required part of the combined financial statements, nor was a separate report issued for federal financial assistance, since the required threshold of \$500,000 or more in federal expenditures was not reached.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional

procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2015, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Wilson, Dotson & Associates

Wilson, Dotson & Associates, PLLC

Shawnee, Oklahoma
October 22, 2015

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES - REGULATORY BASIS
ALL FUND TYPES
JUNE 30, 2015

	<u>GOVERNMENTAL FUND TYPES</u>	<u>FIDUCIARY FUND TYPES</u>	<u>TOTALS (MEMORANDUM ONLY)</u>
	<u>GENERAL</u>	<u>EXPENDABLE TRUST AND AGENCY FUNDS</u>	
<u>ASSETS</u>			
Cash	\$ 210,917	514,430	725,347
Investments	-	833,642	833,642
Total Assets	<u>\$ 210,917</u>	<u>1,348,072</u>	<u>1,558,989</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Warrants payable	\$ 186,892	-	186,892
Encumbrances	14,025	-	14,025
Funds held for school organizations	-	22,315	22,315
Total liabilities	<u>200,917</u>	<u>22,315</u>	<u>223,232</u>
Fund Balances			
Unassigned	<u>10,000</u>	<u>1,325,757</u>	<u>1,335,757</u>
Total Liabilities and Fund Balances	<u>\$ 210,917</u>	<u>1,348,072</u>	<u>1,558,989</u>

The notes to the combined financial statements - regulatory basis are an integral part of this statement.

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

**COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES,
AND CHANGES IN FUND BALANCES - REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2015**

	GOVERNMENTAL FUND TYPES	FIDUCIARY FUND TYPES	TOTALS
	GENERAL	EXPENDABLE TRUST	
Revenues collected:			
Local sources	\$ 169,033	1,167,738	1,336,771
State sources	1,790,181	-	1,790,181
Federal sources	456,878	-	456,878
Non-revenue receipts	816,980	-	816,980
Total revenues collected	<u>3,233,072</u>	<u>1,167,738</u>	<u>4,400,810</u>
Expenditures:			
Instruction	1,545,931	-	1,545,931
Support services	1,559,568	-	1,559,568
Operation of non-instruction services	181,443	-	181,443
Other outlays	-	949,787	949,787
Total expenditures	<u>3,286,942</u>	<u>949,787</u>	<u>4,236,729</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(53,870)	217,951	164,081
Adjustments to prior year encumbrances	<u>53,870</u>	<u>-</u>	<u>53,870</u>
Excess of revenues collected over (under) expenditures	-	217,951	217,951
Fund balance, beginning of year	<u>10,000</u>	<u>1,107,806</u>	<u>1,117,806</u>
Fund balance, end of year	<u>\$ 10,000</u>	<u>1,325,757</u>	<u>1,335,757</u>

The notes to the combined financial statements - regulatory basis are an integral part of this statement.

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

**COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES,
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
REGULATORY BASIS - GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2015**

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues collected:			
Local sources	\$ 1,559,213	1,559,213	169,033
State sources	1,562,033	1,562,033	1,790,181
Federal sources	393,254	393,254	456,878
Non-revenue receipts	<u>25,500</u>	<u>25,500</u>	<u>816,980</u>
Total revenues collected	<u>3,540,000</u>	<u>3,540,000</u>	<u>3,233,072</u>
Expenditures:			
Instruction	3,550,000	1,635,000	1,545,931
Support services	-	1,700,000	1,559,568
Operation of non-instruction services	-	200,000	181,443
Other outlays	<u>-</u>	<u>15,000</u>	<u>-</u>
Total expenditures	<u>3,550,000</u>	<u>3,550,000</u>	<u>3,286,942</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	(10,000)	(10,000)	(53,870)
Adjustments to prior year encumbrances	<u>-</u>	<u>-</u>	<u>53,870</u>
Excess of revenues collected over (under) expenditures	(10,000)	(10,000)	-
Fund balance, beginning of year	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>10,000</u>

The notes to the combined financial statements - regulatory basis are an integral part of this statement.

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the KIPP Tulsa College Preparatory No. E-005, Tulsa County, Oklahoma (the "School") conform to the regulatory basis of accounting, which is an other comprehensive basis of accounting prescribed by the Oklahoma State Department of Education and conforms to the system of accounting authorized by the State of Oklahoma. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. The School's accounting policies are described in the following notes that are an integral part of the School's financial statements.

A. Reporting Entity and Related Parties

The School was formed under the provisions of the Oklahoma Charter Schools Act (Oklahoma Statutes 70-3-130) through a contract with Tulsa Public Schools No. 1-1, Tulsa County, Oklahoma ("TPS"), as its sponsoring organization. The School entered into a contract with TPS on January 17, 2012 and received subsequent approval from the Oklahoma State Department of Education to operate as a Charter School under TPS sponsorship. TPS receives all of the State Aid allocation and any other state-appropriated revenue generated by the students of the School and retains 5% of the State Aid allocations as a fee for administrative services rendered.

The governing body of the school is the Board of Directors which consists of not less than eight (8) and no more than twenty (20) members. The Board has general oversight authority over the affairs, funds, and property of the School. The School receives funding from local, state (as passed through TPS), and federal government sources and must comply with the requirements of these funding sources. However, the School is not included in any other governmental "reporting entity" as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards, since the Board members are nominated by the existing Board members and have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

Although the School is a not-for-profit entity that would normally follow the presentation requirements of the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) No. 958-205, the School is considered a quasi-governmental entity subject to the reporting requirements of the Oklahoma State Department of Education. Therefore, the School is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes and the Oklahoma Charter Schools Act.

KIPP Tulsa is a separate entity from Tulsa Public Schools for operating and financial reporting purposes. These financial statements present only the activities of KIPP Tulsa. Other than payments to TPS by KIPP Tulsa, none of the activities of TPS are included in these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

B. Mission

The School's mission is "To empower all students with the academic, character, and life skills necessary to succeed in high school, college, and the competitive world beyond". The School is dedicated to preparing students from educationally underserved neighborhoods in Tulsa with the tools necessary for success in today's world.

C. Tax Status

The School's activities are reported for federal and Oklahoma tax purposes by KIPP Tulsa College Preparatory School, Inc. under the provisions of Internal Revenue Code Section 501(c)(3) and is generally exempt from income taxes. The School is not a private foundation within the meaning of Section 509(a) of the Internal Revenue Code and has not recognized any unrelated business taxable income. As a result, no provision for federal or state income taxes is recognized in the accompanying financial statements. Management evaluates and accounts for uncertain tax positions in accordance with Financial Accounting Standards Board (FASB) *Accounting Standards Codification (ASC) 740, Income Taxes* (Formerly FASB Interpretation 48 (FIN 48) *Accounting for Uncertainty in Income Taxes* and the provisions of ASC 450, *Contingencies*. Professional standards require certain disclosures about uncertain income tax positions. When tax returns are filed, it is probable that most tax positions would be sustained upon examination by taxing authorities. However, it is also possible that some positions might be subject to uncertainty. Accordingly, a loss contingency is recognized when it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management judgment with respect to the likely outcome of each uncertain tax position. The amount that is ultimately sustained for an individual uncertain tax position or for all uncertain tax positions in the aggregate could differ from the amount recognized. Interest and penalties, if any, resulting from any uncertain tax positions required to be recorded by the organization would be presented in other outlays in the statement of revenues, expenditures and changes in fund balances. Management does not believe that it has engaged in any activity that would result in an uncertain tax position. As a result, management does not believe that any uncertain tax positions currently exist and no loss contingency has been recognized in the accompanying financial statements. Federal and state income tax statutes dictate that tax returns filed in any of the previous three reporting periods remain open to examination. Currently, there is no open examination with either the Internal Revenue Service or state taxing authorities.

D. Measurement Focus

The accounts of the School are organized and operate on the basis of funds. A fund is an independent fiscal accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

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Tulsa County, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

D. Measurement Focus – cont'd

The School has the following fund types:

Governmental funds – are used to account for most of the School's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental type funds are accounted for using the Regulatory (Statutory) basis of accounting. All revenues from all sources, including entitlements, grants, and shared revenues are recognized when they are received rather than earned.

Expenditures are generally recognized when encumbered or reserved rather than at the time the related liability is incurred. Compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. Fiduciary type funds are accounted for using the cash basis of accounting. These practices differ from generally accepted accounting principles.

Governmental funds include the following fund type:

General fund – is the primary operating fund of the School. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. This is a budgeted fund, and any fund balances are considered as resources available for use. Major revenue sources include state funding passed through the Tulsa Public School District, and various state and federal grants. Expenditures include all costs associated with the daily operations of the schools expect for programs funded for building repairs and maintenance, school construction, and debt service on bonds and other long-term debt. The General Fund also accounts for federal and state financed programs where restricted monies must be expended for specific programs. Project accounting is employed to maintain integrity for the various sources of these funds.

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the School. The terms "nonexpendable" and "expendable" refer to whether or not the School is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the School holds on behalf of others as their agent and do not involve measurement of results of operation.

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

D. Measurement Focus – cont'd

Expendable trust fund – is the School's gifts fund. The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the School.

Agency funds – are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the cash basis of accounting. The School's agency fund is the School Activities Fund which is used to account for monies collected principally through fundraising efforts of the students and donations. This is an unbudgeted fund. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds. These funds have no equity, assets are equal to liabilities, and do not include revenues and expenditures for general operation of the School.

E. Basis of Accounting and Presentation

The School prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis for State and Local Governments* with certain modifications. This format differs significantly from that required by GASB 34.

The financial statements are essentially prepared on the basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- School supplies are recorded as expenditures and not as inventory assets.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded in the General Long-Term Debt Account Group and not in the financial statements.
- Compensated absences are recorded as an expenditure and liability when the obligation is paid.
- Fixed assets are recorded in the General Fixed Asset Account Group and not in the financial statements. Fixed assets are not depreciated.

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NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

E. Basis of Accounting and Presentation – cont'd

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned.

F. Assets, Liabilities, Fund Balances, Revenue and Expenditures

1. Deposits and Investments

State statutes govern a portion of the School's investment policy. Permissible investments for state and federal funds include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and money market mutual funds regulated by the Securities and Exchange Commission and which investments consist of obligations of the United States, its agencies and instrumentalities, and investments in those items. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. Investments for a charter school are not restricted for privately-raised funds, or funds received from a donor or foundation.

2. Fair Value of Financial Instruments

The School's financial instruments include cash, and equity and fixed income investments. The School accounts for its equity and fixed income investments at fair value, in accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment pools*. Changes in unrealized gains (losses) on the carrying value of the investments are reported as a part of local sources of revenue in the accompanying combined statement of revenues collected, expenditures, and changes in fund balances – regulatory basis – all governmental fund types.

3. Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

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NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

F. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd

4. Interfund Transactions

Interfund transactions are accounted for as revenues, expenditures or expenses. Accordingly, the transfer of donations from the gifts fund to the general fund is performed using the expense category "other outlays" from the gifts fund, and the revenue category "non-revenue receipts" in the general fund. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the fund that is reimbursed. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers.

5. Inventories

Inventories consist of minimal amounts of expendable supplies held for consumption. The value of consumable inventories at year-end is not material to the School's financial statements. The cost of inventories are recorded as expenditures when encumbered and purchased rather than when consumed.

6. Fixed Assets

The School has not maintained a record of its general fixed assets, and, accordingly, a General Fixed Asset Account Group required by the regulatory basis of accounting prescribed by the Oklahoma State Board of Education is not included in the financial statements. General Fixed assets purchased are recorded as expenditures in the various funds at the time of purchase.

7. Compensated Absences

The School provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. School policy allows certified employees to accumulate such days to a maximum number of days. None of the benefits are payable upon retirement or death. Accrued vacation and sick leave benefits are not reflected in the financial statements because such statements are prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

8. Fund Balance Classifications

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e. fund balance associated with assets that are *not in*

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NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

F. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd

spendable form, such as inventories or prepaid items, long-term portions of loans and note receivables, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted, committed, assigned* or *unassigned*, as appropriate.

Restricted Fund Balance – The fund balance should be reported as restricted when constraints placed on the use of resources are either:

- Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
- Imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – The fund balance should be reported as committed for amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned Fund Balance – The fund balance should be reported as assigned for amounts that are *intended* to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund*, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purposes in accordance with the provisions of the standard.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the general fund. This classification represents amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

9. Local Revenues

Local sources of revenues include reimbursements and contributions.

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

F. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd

10. State Revenues

Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to schools. For purposes of funding, a charter school is considered a site within the school district in which the charter school is located. A charter school is to receive from the sponsoring district, the state aid revenue generated by its students for the applicable year, less up to 5% of the total, which may be retained by the sponsoring school district as a fee for the administrative services rendered.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The School receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the School's general fund.

11. Federal Revenues

Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass through from another government, such as the state. Entitlement is the amount of payment to which the School is entitled pursuant to an allocation formula contained in applicable statutes.

12. Memorandum Only – Total Columns

Total columns on the combined financial statements are captioned "memorandum only" because they do not represent consolidated financial information and are presented only to facilitate analysis. The columns do not present information that reflects financial position or results of operations in accordance with generally accepted accounting principles. Inter-fund eliminations have not been made in the aggregation of this data.

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

F. Assets, Liabilities, Fund Balances, Revenue and Expenditures – cont'd

13. Resource Use Policy

It is the School's policy for all funds that when an expenditure is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the School considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the School's policy when an expenditure is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the School considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

The School is required by state law to prepare an annual budget. Under current Oklahoma Statutes, a formal Estimate of Needs (Budget) is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories. The annual Estimate of Needs, when approved by the Board, becomes the legal budget. Supplemental appropriations, if required, were made during the year and are reflected on the budget vs. actual presentations shown as original budget and final budget.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund – is utilized in all Governmental Funds of the School. Purchase orders or contracts document encumbrances for goods or purchased services. Under Oklahoma law, unencumbered appropriations lapse at year-end.

3. DETAILED NOTES CONCERNING THE FUNDS

Deposits and Investments

Custodial Credit Risk

Exposure to custodial credit risk related to deposits exists when the School holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the School's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the School holds investments that are uninsured and unregistered,

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015**

3. DETAILED NOTES CONCERNING THE FUNDS – cont’d

Deposits and Investments – cont’d

with securities held by the counterparty or by its trust department or agent but not in the School’s name.

The School’s policy as it relates to custodial credit risk is to secure its uninsured deposits for state and federal funds with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct obligations of the state, municipalities, counties, and school Schools in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the School must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2015 the School held deposits of approximately \$721,780 at financial institutions that were covered by \$250,000 Federal Depository Insurance (FDIC), with the remainder secured with direct obligations of the U.S. Government insured or collateralized with securities held by the School or by its agent in the School’s name. The School also held investments of \$833,642 that were not insured with FDIC or guaranteed by the federal government.

Investment Credit Risk

The School’s investment policy is based on an understanding of the risks in investing, the need to make compromises in choosing assets, investment goals, expectations of investment return, and the benefits of diversification.

The cash and investments held at June 30, 2015 are as follows:

<u>Type</u>	<u>Weighted Average Maturity (Months)</u>	<u>Cost</u>	<u>Fair Value</u>
Cash	N/A	\$ 721,780	-
Investments:	N/A		
Short-term cash fund		25,195	-
Equity funds		-	256,185
Fixed income funds		-	552,262
Totals		<u>\$ 746,975</u>	<u>808,447</u>

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

3. DETAILED NOTES CONCERNING THE FUNDS – cont'd

Deposits and Investments – cont'd

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The School's investment policy dictates a low tolerance for the risk of loss of funds that are needed for the current year. The investment objective for these funds is preservation of capital. An amount for liquidity requirements equal to at least three (3) months of funding are to be held in assets that have a minimal risk of capital loss (i.e., short-term treasury securities, money market accounts, money market mutual funds and/or FDIC insured certificates of deposit). The tolerance for the risk of loss on excess funds is moderate. The investment objective for these funds is growth and income. Funds are to be invested to balance the desire of the School to maximize expected returns within prudent levels of risk.

Investment Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The School does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The School had no investment interest rate risk as defined above.

Concentration of Investment Credit Risk

Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the School. Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The School places no limit on the amount it may invest in any one issuer.

At June 30, 2015, the School had no concentration of credit risk as defined above.

4. OTHER INFORMATION

A. Risk Management

The School is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The School purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in the past fiscal year.

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

4. OTHER INFORMATION

B. Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the School expects such amounts, if any, to be immaterial.

C. Employee Retirement System and Plan

Description of Plan

The School participates in the state-administered Oklahoma Teachers' Retirement System, which is a cost sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the Board of Trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, OK 73152 or by calling 405-521-2387.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school Schools. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The School, the State of Oklahoma, and the participating employees make contributions. The contribution rates for the School and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.00% of covered compensation. Additionally, OTRS receives "federal matching contributions" for positions whose funding comes from federal sources or certain grants. The matching contribution rate was 8.25%. Contributions received by the System from the State of Oklahoma are from 5.00% of its revenues from sales taxes, use

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

NOTES TO THE FINANCIAL STATEMENTS – REGULATORY BASIS
June 30, 2015

4. OTHER INFORMATION – cont'd

C. Employee Retirement System and Plan - cont'd

taxes, corporate income taxes and individual income taxes. The School's employer contribution rate was 9.50%. The School is allowed by the Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members.

Annual Pension Cost

The School's total contributions, including the state offset, for 2015, 2014 and 2013 were \$217,884, \$219,736 and \$203,874, respectively.

D. Surety Bonds

The director, treasurer, activity fund custodian, minutes clerk and encumbrance clerk are bonded with Western Surety Company, bond number 61790987 for the penal sums of \$100,000, \$100,000, \$1,000, \$1,000 and \$1,000, respectively, terms beginning July 3, 2014 and ending July 3, 2015.

E. Related Party Transactions

Tulsa Public Schools was paid \$179,802 for child nutrition services and \$96,698 for building rent and transportation.

F. Subsequent Events

Subsequent events have been evaluated through October 22, 2015, which is the date the financial statements were available to be issued. The School renewed its contract with Tulsa Public Schools as its sponsoring organization on March 26, 2015. The new contract is effective beginning July 1, 2015 through June 30, 2018.

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES -
REGULATORY BASIS - ALL FIDUCIARY FUND TYPES
JUNE 30, 2015**

	<u>EXPENDABLE TRUST FUND GIFTS FUND</u>	<u>AGENCY FUND ACTIVITY FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash	\$ 492,115	22,315	514,430
Investments	<u>833,642</u>	<u>-</u>	<u>833,642</u>
Total Assets	<u>\$ 1,325,757</u>	<u>22,315</u>	<u>1,348,072</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Funds held for school organizations	\$ -	22,315	22,315
Fund Balances			
Unassigned	<u>1,325,757</u>	<u>-</u>	<u>1,325,757</u>
Total Liabilities and Fund Balances	<u>\$ 1,325,757</u>	<u>22,315</u>	<u>1,348,072</u>

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
REGULATORY BASIS - AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2015**

<u>ASSETS</u>	<u>BALANCE 7-01-14</u>	<u>ADDITIONS</u>	<u>ADJUST./ TRANSFERS</u>	<u>DEDUCTIONS</u>	<u>BALANCE 6-30-15</u>
Cash	\$ 113,500	189,418	-	280,603	22,315
 <u>LIABILITIES</u>					
Funds held for school organizations:					
5th Grade End of Year	\$ 500	28,840	-	28,840	500
6th Grade End of Year	500	16,460	-	16,960	-
7th Grade End of Year	500	29,530	-	29,749	281
8th Grade End of Year	500	31,692	1,586	30,808	2,970
8th Grade Dance/Prom	500	9,371	-	9,871	-
Drinking Water	800	557	-	1,357	-
Showtime Band	48,600	3,682	-	52,282	-
Staff Incentives	6,600	3,599	-	6,581	3,618
School Events/Parent	10,000	1,156	-	9,715	1,441
Bookstore/Student Union	10,000	-	-	4,763	5,237
School Support Team	8,000	236	-	7,768	468
Student Leadership	1,500	1,748	-	2,395	853
AYSTAK	5,000	44,118	-	49,118	-
Student Needs	1,000	-	(586)	414	-
Monthly Field Lessons	9,500	856	-	6,618	3,738
Child Nutrition Clearing	-	11,352	-	11,352	-
Basketball	1,500	4,231	-	4,622	1,109
Cheerleading	1,000	1,990	-	2,990	-
Step Team	5,500	-	-	3,400	2,100
Volleyball	2,000	-	(1,000)	1,000	-
Total Liabilities	\$ 113,500	189,418	-	280,603	22,315

KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2015

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Project Number</u>	<u>Approved Amount</u>	<u>Balance at July 1, 2014</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance at June 30, 2015</u>
<u>U.S. Department of Education:</u>							
<u>Passed Through State Department of Education:</u>							
Title I	84.010	511	\$ 124,745	-	121,325	123,458	1,287
Title I 2013-14 - Note 1	84.010	799	-	-	14,297	-	-
Title I School Improvement 2013-14 - Note 1	84.010	799	-	-	3,389	-	-
Title IIA, Teacher and Principal Training and Recruitment	84.367	541	19,173	-	19,173	19,173	-
IDEA-B Flow Through	84.027	621	62,638	-	60,778	61,292	1,346
IDEA-B Flow Through 2013-14 - Note 1	84.027	799	-	-	5,627	-	-
Sub Total			<u>206,556</u>	<u>-</u>	<u>224,589</u>	<u>203,923</u>	<u>2,633</u>
<u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Human Services:</u>							
National School Lunch Program	10.555	763			123,627	123,627	
National School Lunch Program - Commodities - Note 2	10.555				7,305	7,305	
School Breakfast Program	10.553	764			35,414	35,414	
Sub Total					<u>166,346</u>	<u>166,346</u>	
<u>Other Federal Assistance:</u>							
<u>Passed Through KIPP Foundation:</u>							
I3 Grant: Investing in Innovation	84.396A	771	59,613	-	55,213	58,598	1,015
I3 Grant: Investing in Innovation 2013-14 - Note 1	84.396A	799	-	-	11,750	-	-
I3 Grant: Investing in Innovation - Travel	84.396A	771	-	-	6,285	6,285	-
Sub Total			<u>59,613</u>	<u>-</u>	<u>73,248</u>	<u>64,883</u>	<u>1,015</u>
Total Expenditures of Federal Awards - Note 3			<u>\$ 266,169</u>	<u>-</u>	<u>464,183</u>	<u>435,152</u>	<u>3,648</u>

Note 1: These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2: This amount represents federal non-cash assistance received in the form of commodities.

Note 3: Commodities received in the amount of \$7,305 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

WILSON, DOTSON & ASSOCIATES, P.L.L.C.

Certified Public Accountants

Members

American Institute of Certified Public Accountants

Oklahoma Society of Certified Public Accountants

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education
KIPP Tulsa College Preparatory No. E-005
Tulsa County, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements, regulatory basis, of the KIPP Tulsa College Preparatory No. E-005, Tulsa County, Oklahoma (the "School"), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the School's combined financial statements, and have issued our report thereon dated October 22, 2015. The report on these financial statements was adverse because the School has elected to prepare its financial statements on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to the omission of the general fixed asset account group.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wilson, Dotson & Associates

Wilson, Dotson & Associates, PLLC

Shawnee, Oklahoma
October 22, 2015

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**FINDINGS RELATED TO FINANCIAL REPORTING
FOR THE YEAR ENDED JUNE 30, 2015**

There were no material weaknesses or instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2015**

There were no prior year findings or questioned costs.

**KIPP TULSA COLLEGE PREPARATORY NO. E-005
Tulsa County, Oklahoma**

**SCHEDULE OF ACCOUNTANTS' PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT
FOR THE YEAR ENDING JUNE 30, 2015**

State of Oklahoma)
)ss
County of Pottawatomie)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountants' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with the KIPP Tulsa College Preparatory for the audit year 2014-15.

Wilson, Dotson & Associates, P.L.L.C.
Auditing Firm

Pamela R. Dotson

by _____
Authorized Agent

Subscribed and sworn to before me this 22nd day of October, 2015.

Lisa Cook

Notary Public (Commission #11002236)
My commission expires March 10, 2019

