

**TOWN OF LAHOMA
GARFIELD COUNTY, OKLAHOMA**

**ACCOUNTANT'S REPORT
AGREED UPON PROCEDURES**

**FISCAL YEAR ENDED
JUNE 30, 2012**

**WILLIAM K. GAUER
CERTIFIED PUBLIC ACCOUNTANT
WATONGA, OKLAHOMA**

**TOWN OF LAHOMA
GARFIELD COUNTY, OKLAHOMA
TOWN COUNCIL AND OFFICERS**

Theresa Sharp
Stephanie Spomer
Lila Logan-Jansonius
Gary Naugle, Jr.
Gene Henderson

Chair
Vice-Chair
Member
Member
Member

Karen Naugle
Kay Davidson

Clerk
Treasurer

WILLIAM K. GAUER
CERTIFIED PUBLIC ACCOUNTANT

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Honorable Town Council
Town of Lahoma
Lahoma, Oklahoma

Honorable Board of Trustees
Lahoma Public Works Authority
Lahoma, Oklahoma

Accountant's Report

I have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within applicable state laws of Oklahoma solely to assist the Town in meeting its financial accountability requirements as prescribed by such state laws (HB 1670) and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2012. Management of the Town of Lahoma is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the fieldwork and reporting standards applicable to attestation engagements as contained in Government Auditing Standards of the Comptroller General of the United States of America. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures and Findings

As to the Town of Lahoma as of and for the Fiscal Year ended June 30, 2012:

1. **Procedures Performed:** From the Town's trial balances, we prepared a schedule of changes in fund balances for each fund (See accompanying Exhibit A) and compared the schedule to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: No instances noted

2. **Procedures Performed:** From the Town's trial balance, we prepared a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund (See accompanying Exhibit B) and compared the actual expenditures reported to the authorized appropriations to report any noted instances of noncompliance with appropriation limitations.

Findings: No instances noted

3. **Procedures Performed:** I agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No instances noted

4. **Procedures Performed:** I compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: No instances noted

5. **Procedures Performed:** I compared use of materially-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: No instances noted

6. **Procedures Performed:** I compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No instances noted

7. **Procedures Performed:** I compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: No instances noted

I was not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the informational and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.



November 12, 2012

Exhibit A
Town of Lahoma
Summary of Changes in Fund Balances
For the Fiscal Year Ended June 30, 2012

	Beginning of Year Fund Balances	Additions	Deletions	End of Year Fund Balances
TOWN:				
General Fund				
Checking	\$ 21,229	\$ 260,470	\$ 216,709	64,990
Certificate of Deposit	35,000	-	-	35,000
Total General Fund	56,229	260,470	216,709	99,990
Capital Assets	320,493	-	-	320,493
Street & Sewer Sales Tax	45,801	11,670	34,324	23,147
Municipal Court Fund	31,137	51,282	54,791	27,628
Grant Fund	3,403	4,670	7,938	135
Town Subtotal	457,063	328,092	313,763	471,392
Public Works Authority				
Utilities Fund	64,120	156,575	141,363	79,332
Customer Deposit Fund	11,304	186	-	11,490
Capital Assets	497,940	-	20,149	477,791
PWA Subtotal	573,365	156,761	161,512	568,614
Overall Totals	\$ 1,030,428	\$ 484,853	\$ 475,275	\$ 1,040,006

Exhibit B
Town of Lahoma
Budgetary Comparison Schedule General Fund - Cash Basis
For the Fiscal Year Ended June 30, 2012

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance:	\$ 132,169	\$ 132,169	\$ 56,229	\$ (75,940)
Resources (Inflows):				
Taxes:				
Franchise Tax	15,793	15,793	19,844	4,051
Sales Tax	66,455	66,455	99,762	33,307
Use Tax	8,946	8,946	5,862	(3,085)
Tobacco Tax	1,284	1,284	1,505	221
Total Taxes	92,477	92,477	126,972	34,494
Intergovernmental:				
Motor Vehicle Tax	3,715	3,715	4,148	433
Alcoholic Beverage Tax	1,697	1,697	1,992	295
Gas Excise Tax	-	-	2,209	2,209
State Grants	-	-	3,000	3,000
Investment Income	695	695	329	(366)
Miscellaneous Income				
Police Fines	55,950	55,950	53,601	(2,349)
Hall Rent	698	698	800	103
Sale of Property	-	-	858	858
Licenses/Permits	-	-	58	58
Miscellaneous	-	-	32,180	32,180
Other Financing Sources:			34,324	34,324
Transfer from Other Funds	-	-	34,324	34,324
Amounts available for appropriations	287,401	287,401	316,699	29,298
General Government:				
Personal Services	38,000	38,000	31,390	(6,610)
Maintenance and Operations	59,138	59,138	55,353	(3,784)
Capital Outlay	-	-	-	-
Police Department:	97,138	97,138	86,743	(10,394)
Personal Services	67,500	67,500	29,165	(38,335)
Maintenance and Operations	37,500	34,500	21,447	(13,054)
Capital Outlay	-	3,000	3,000	-
	105,000	105,000	53,612	(51,388)
Other Financing Uses:			76,354	76,354
Transfers to other funds	-	-	76,354	76,354
Total Charges to Appropriations	202,138	202,138	216,709	14,572
Ending Budgetary Fund Balance	\$ 85,263	\$ 85,263	\$ 99,990	\$ 14,727

Lahoma Public Works Authority
Garfield County, Oklahoma
Exhibit C
Statement of Activities
For the Fiscal Year Ended June 30, 2012

Revenues	
Sewer	\$30,091
Trash	50,051
Water	76,268
Miscellaneous	31
Total revenues	156,440
Expenditures	
Personnel Services	3,016
Administrative	17,499
Sewer	25,230
Water	2,677
Benefits	4,885
Sewer Operations	39,580
Trash Operations	48,289
Water Operations	20,149
Depreciation	161,326
Total expenditures	(4,885)
Operating Income	-
Other Income	135
Transfer from Other Fund	135
Interest Income	135
Increase in Net Assets	(4,751)
Beginning net assets	573,365
Ending net assets	\$568,614

Town of Lahoma
Garfield County, Oklahoma
Schedule of Grant Awards,
Revenues and Expenditures
For Year Ended June 30, 2012

Grant Description	Contract Number	Grant Award	Revenue Collected	Total Expenditures
NODA Operational Grant Fire Department	Department of Agriculture	\$ 4,412.77	4,413	4,413
State of Oklahoma Police Department		\$ 3,000.00	3,000	3,000
Total		<u>7,412.77</u>	<u>7,412.77</u>	<u>7,412.77</u>

The notes to the financial statements are an integral part of this statement.
See the accompanying independent auditors' report.