

**LAVERNE INDEPENDENT SCHOOL DISTRICT NO. 1**  
HARPER COUNTY, OKLAHOMA  
JUNE 30, 2012

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**LAVERNE INDEPENDENT SCHOOL DISTRICT NO. I-1, HARPER COUNTY  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2012**

**BOARD OF EDUCATION**

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ANGEL,  
JOHNSTON &  
BLASINGAME, P.C.

P.O. BOX 706 • 2700 SOUTH FOURTH  
CHICKASHA, OKLAHOMA 73023  
PHONE (405) 224-6363 • FAX (405) 224-6364  
web [www.telepath.com/ajba](http://www.telepath.com/ajba)

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CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Laverne Independent School District #1  
Harper County, Oklahoma

Board Members:

We have audited the accompanying fund type and account group financial statements, including budget and actual, of the **Laverne Independent School District #1**, Harper County, Oklahoma, which collectively comprise the district's regulatory financial statements as of and for the year ended June 30, 2012, as listed in the table of contents as combined financial statements,. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, **Laverne Independent School District #1** Harper County, Oklahoma, has prepared these financial statements using accounting practices prescribed or permitted by the Oklahoma State Department of Education, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In addition, the District has not maintained the cost of fixed assets purchased in previous years and thus does not know the amount that should be recorded in the General Fixed Asset Account Group. Therefore, the General Fixed Asset Account Group has not been presented. This information is required under the regulatory presentation prescribed by the Oklahoma State Department of Education.

In our opinion, because of the effects of the matters discussed in the third paragraph, the financial statements referred to above do not present fairly in conformity with accounting principles generally accepted in the United States of America, the financial position of **Laverne Independent School District #1**, Harper County, Oklahoma, as of June 30, 2012, or the changes in its financial position, for the year then ended.

In our opinion, except for the omission of the General Fixed Asset Account Group results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Laverne Independent School District, #1**, Harper County, Oklahoma as of June 30, 2012, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2012, on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The combining fund statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the *Oklahoma Department of Education* and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements of **Laverne Independent School District #1**, Harper County, Oklahoma. The combining fund statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

*Angel, Johnston & Blessingame, P.C.*

Chickasha, Oklahoma  
September 24, 2012

COMBINED FINANCIAL STATEMENTS

**Laverne School District No.1-001, Harper County, Oklahoma**  
**Combined Statement of Assets, Liabilities and Equity**  
**Regulatory Basis - All Fund Types and Account Groups**  
**For the Year Ending June 30, 2012**

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	General Long-Term Debt	June 30, 2012
<b>ASSETS</b>							
Cash and Cash Equivalents	\$ 612,793	\$ 312,659	\$ 11,607	\$ 0	\$ 150,458	\$ 0	\$ 1,087,517
Investments	950,000	0	0	0	0	0	950,000
Amounts Available in Debt Service Fund	0	0	0	0	0	0	0
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	0	0
Amounts to be Provided For Capitalized Lease Agreements	0	0	0	0	0	300,270	300,270
<b>Total Assets</b>	<b>\$ 1,562,793</b>	<b>\$ 312,659</b>	<b>\$ 11,607</b>	<b>\$ 0</b>	<b>\$ 150,458</b>	<b>\$ 300,270</b>	<b>\$ 2,337,787</b>
<b>LIABILITIES AND FUND BALANCE</b>							
Liabilities:							
Warrants Payable	\$ 214,986	\$ 10,150	\$ 0	\$ 0	\$ 0	\$ 0	\$ 225,136
Reserve for Encumbrances	17,823	0	0	0	0	0	17,823
Due to Activity Groups	0	0	0	0	134,256	0	134,256
Due to Scholarship Recipients	0	0	0	0	16,202	0	16,202
Capitalized Lease Obligations Payable	0	0	0	0	0	300,270	300,270
<b>Total Liabilities</b>	<b>\$ 232,809</b>	<b>\$ 10,150</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 150,458</b>	<b>\$ 300,270</b>	<b>\$ 693,686</b>
Fund Equity:							
Reserved for Debt Service	\$ 0	\$ 0	\$ 11,607	\$ 0	\$ 0	\$ 0	\$ 11,607
Reserved for Capital Projects	0	0	0	0	0	0	0
Cash Fund Balance	1,329,985	302,509	0	0	0	0	1,632,494
<b>Total Fund Equity</b>	<b>\$ 1,329,985</b>	<b>\$ 302,509</b>	<b>\$ 11,607</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,644,101</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 1,562,793</b>	<b>\$ 312,659</b>	<b>\$ 11,607</b>	<b>\$ 0</b>	<b>\$ 150,458</b>	<b>\$ 300,270</b>	<b>\$ 2,337,787</b>

The notes to the financial statements are an integral part of this statement.

**Laverne School District No.1-001, Harper County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - All Governmental Fund Types**  
**For the Year Ending June 30, 2012**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	June 30, 2012
<b>Revenue Collected:</b>					
Local Sources	\$ 1,472,951	\$ 265,217	\$ 110	\$ 0	\$ 1,738,278
Intermediate Sources	181,979	0	0	0	181,979
State Sources	1,796,772	15,261	0	0	1,812,033
Federal Sources	118,945	95,572	0	0	214,517
Non-Revenue Receipts	10,951	30	0	0	10,981
<i>Total Revenue Collected</i>	<u>\$ 3,581,597</u>	<u>\$ 376,079</u>	<u>\$ 110</u>	<u>\$ 0</u>	<u>\$ 3,957,787</u>
<b>Expenditures Paid:</b>					
Instruction	\$ 2,139,175	\$ 0	\$ 0	\$ 0	\$ 2,139,175
Support Services	1,417,289	168,068	0	0	1,585,357
Operation of Non-Instructional Services	30,548	155,962	0	0	186,510
Facilities Acquisition and Construction	0	0	0	0	0
Other Outlays	370	30	0	0	400
Other Uses	0	0	0	0	0
Repayments	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0
Debt Service:					
Principal Retirement	0	0	0	0	0
Interest and Fiscal Agent Fees	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 3,587,381</u>	<u>\$ 324,060</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 3,911,441</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (5,784)</u>	<u>\$ 52,020</u>	<u>\$ 110</u>	<u>\$ 0</u>	<u>\$ 46,346</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>					
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Bond Proceeds	0	0	0	0	0
Transfers In	0	0	0	0	0
Transfers Out	(8,879)	0	0	0	(8,879)
<i>Total Other Financing Sources (Uses)</i>	<u>\$ (8,879)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (8,879)</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (14,663)</u>	<u>\$ 52,020</u>	<u>\$ 110</u>	<u>\$ 0</u>	<u>\$ 37,467</u>
<i>Fund Balance - Beginning of Year</i>	<u>1,344,647</u>	<u>250,489</u>	<u>11,497</u>	<u>0</u>	<u>1,606,634</u>
<i>Fund Balance - End of Year</i>	<u>\$ 1,329,985</u>	<u>\$ 302,509</u>	<u>\$ 11,607</u>	<u>\$ 0</u>	<u>\$ 1,644,101</u>

The notes to the financial statements are an integral part of this statement.

**Laverne School District No.1-001, Harper County, Oklahoma**  
**Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types**  
**For the Year Ending June 30, 2012**

	General Fund			Special Revenue Funds			Debt Service Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 1,313,884	\$ 1,313,884	\$ 1,472,951	\$ 240,393	\$ 240,393	\$ 265,217	\$ 0	\$ 0	\$ 110
Intermediate Sources	154,200	154,200	181,979	0	0	0	0	0	0
State Sources	1,590,470	1,590,470	1,796,772	14,725	14,725	15,261	0	0	0
Federal Sources	67,063	67,063	118,945	84,000	84,000	95,572	0	0	0
Non-Revenue Receipts	0	0	10,951	0	0	30	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 3,125,617</u>	<u>\$ 3,125,617</u>	<u>\$ 3,581,597</u>	<u>\$ 339,118</u>	<u>\$ 339,118</u>	<u>\$ 376,079</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 110</u>
<b>Expenditures Paid:</b>									
Instruction	\$ 3,032,978	\$ 3,032,978	\$ 2,139,175	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	1,385,022	1,385,022	1,417,289	376,015	376,015	168,068	0	0	0
Operation of Non-Instructional Services	36,112	36,112	30,548	213,576	213,576	155,962	0	0	0
Facilities Acquisition and Construction	0	0	0	0	0	0	0	0	0
Other Outlays	4,366	4,366	370	16	16	30	0	0	0
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	1,787	1,787	0	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 4,460,264</u>	<u>\$ 4,460,264</u>	<u>\$ 3,587,381</u>	<u>\$ 589,607</u>	<u>\$ 589,607</u>	<u>\$ 324,060</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (1,334,647)</u>	<u>\$ (1,334,647)</u>	<u>\$ (5,784)</u>	<u>\$ (250,489)</u>	<u>\$ (250,489)</u>	<u>\$ 52,020</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 110</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>									
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0	0	0	0	0	0	0
Transfers Out	(10,000)	(10,000)	(8,879)	0	0	0	(11,497)	(11,497)	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	<u>\$ (8,879)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (11,497)</u>	<u>\$ (11,497)</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (1,344,647)</u>	<u>\$ (1,344,647)</u>	<u>\$ (14,663)</u>	<u>\$ (250,489)</u>	<u>\$ (250,489)</u>	<u>\$ 52,020</u>	<u>\$ (11,497)</u>	<u>\$ (11,497)</u>	<u>\$ 110</u>
<i>Fund Balance - Beginning of Year</i>	<u>1,344,647</u>	<u>1,344,647</u>	<u>1,344,647</u>	<u>250,489</u>	<u>250,489</u>	<u>250,489</u>	<u>11,497</u>	<u>11,497</u>	<u>11,497</u>
<i>Fund Balance - End of Year</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,329,985</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ 302,509</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 11,607</u>

The notes to the financial statements are an integral part of this statement.

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 1 - Summary of Significant Accounting Policies**

The basic financial statements of the Laverne Public Schools Independent District No. 1, Harper County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**1.A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

**1.B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, Governmental Fund Types, (continued)**

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Funds of the District consist of the Building Fund, Child Nutrition Fund, and Cooperative Fund..

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

**3. Debt Service Fund** - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

**Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**1. Agency Funds** - The Agency Funds include the school Activities Fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds. The Agency Funds also include a computer Donation Fund and various scholarship funds which are used to account for monies restricted for specific purposes.

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, Governmental Fund Types, (continued)**

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

1. General long-term Debt Account Group - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

2. General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

**Memorandum Only - Total Column**

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**1.C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.C. Basis of Accounting and Presentation**

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

**1.D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**1.E. Assets, Liabilities and Fund Equity**

Cash and Cash Equivalents – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

Property Tax Revenues – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories – The value of consumable inventories at June 30, 2012, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.E. Assets, Liabilities and Fund Equity, (continued)**

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the district does not pay for unused sick leave and any amounts would not be material.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Fund Balance – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

**1.F. Revenue, Expenses, and Expenditures**

State Sources - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 2 – Deposit and Investment Risk**

The District held the following deposits and investments at June 30, 2012:

			Carrying Value
Deposits			
Demand Deposits	\$	1,094,206	
Time Deposits		950,000	
Total Deposits	\$	2,044,206	
Investments			
	Credit Rating	Maturity	Fair Value
			\$ 0
Total Investments			\$ 0
Reconciliation to the Combined Statement of Assets, Liabilities and Equity			
Cash and Cash Equivalents			\$ 2,037,517
Activity Fund Outstanding Checks			6,689
Total Deposits and Investments			\$ 2,044,206

**Custodial Credit Risk** – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized, collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District’s name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District’s name.

The District’s policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2012, the District was not exposed to custodial credit risk as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 2 – Deposit and Investment Risk, (continued)**

5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2012, as defined above.

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

**Concentration of Investment Credit Risk** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2012, the District had no concentration of credit risk as defined above.

**Note 3 - General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters.

The District does not have any bonds payable as of June 30, 2012.

General long-term debt of the District consists of capital leases

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 3 - General Long-term Debt, (continued)**

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012:

	Bonds Payable	Capital Lease Obligations	Compensated Absences	Total
Balance July 1, 2011	0	0	0	0
Additions	0	381,645	0	381,645
Retirements	-	-81,375	0	-81,375
Balance, June 30, 2012	0	300,270	0	300,270

The District has entered into a lease agreement for financing the acquisition of buses. This lease qualifies as a capital lease for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. This lease contains a clause which gives the District the ability to terminate the lease agreement at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the Liability for future lease payments in the general long-term account group for the above leases.

The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

Year Ending June 30	Buses
2013	\$ 81,375
2014	81,375
2015	81,374
2016	<u>81,374</u>
Total	\$ <u>325,498</u>
Less: Amount Representing Interest	(25,228)
Present Value of Future Minimum Lease Payments	\$ <u><u>300,270</u></u>

**Note 4 - Employee Retirement System**

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System. Under the System the District, the State of Oklahoma, and the participating employees make contributions. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 4 - Employee Retirement System, (continued)**

funds and governing the administration of the System. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent or the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2012. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2012, 2011, and 2010 were \$187,644, \$181,630 and \$183,691 respectively.

The compensation for employees covered by the System for the year ended June 30, 2012 was \$1,975,189; the District's total compensation was \$2,616,024. In addition to the District's 9.50% contributions, the District was required to pay into the System 7.00% of compensation arising from federal grants (\$2,243) and 9.50% of compensation arising from post retirement employees (\$0). There were \$102,633, contributions made by employees during the year ended June 30, 2012.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2011, is as follows:

Total pension obligation	\$ 17,560,754,452
Net assets available for benefits, at cost	<u>9,960,576,151</u>
Nonfunded pension benefit obligation	<u>\$ 7,600,178,301</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

**Laverne ISD No. 1, Harper County**  
**Notes To The Financial Statements**  
**For The Year Ended June 30, 2012**

**Note 4 - Employee Retirement System, (continued)**

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2011. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

**Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**Note 6 – Risk Management**

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

**Note 7 - Use of Estimates**

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Note 8 – Surety Bonds**

The Treasurer/Superintendent is bonded by Western Surety Company bond #14235865 for the penal sum of \$100,000 for the term October 4, 2011 to October 4, 2012.

This same bond #14235865 also covers the activity fund custodian and encumbrance clerk for the penal sum of \$1,000 for the term October 4, 2011 to October 4, 2012.

OTHER SUPPLEMENTAL INFORMATION

**Laverne School District No.1-001, Harper County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Cash Fund Balances**  
**Regulatory Basis - All Special Revenue Funds**  
**For the Year Ending June 30, 2012**

<b><u>ASSETS</u></b>	<b><u>Building Fund</u></b>	<b><u>Child Nutrition Fund</u></b>	<b><u>Total June 30, 2012</u></b>
Cash and Cash Equivalents	\$ 236,278	\$ 76,381	\$ 312,659
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 236,278</u>	<u>\$ 76,381</u>	<u>\$ 312,659</u>
<b><u>LIABILITIES AND FUND BALANCE</u></b>			
Liabilities:			
Warrants Payable	\$ 10,017	\$ 133	\$ 10,150
Reserve for Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u>\$ 10,017</u>	<u>\$ 133</u>	<u>\$ 10,150</u>
Fund Balance:			
Cash Fund Balance	<u>\$ 226,261</u>	<u>\$ 76,248</u>	<u>\$ 302,509</u>
<i>Total Fund Balance</i>	<u>\$ 226,261</u>	<u>\$ 76,248</u>	<u>\$ 302,509</u>
<i>Total Liabilities and Fund Balance</i>	<u>\$ 236,278</u>	<u>\$ 76,381</u>	<u>\$ 312,659</u>

**Laverne School District No.1-001, Harper County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - Special Revenue Funds**  
**For the Year Ending June 30, 2012**

	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Total June 30, 2012</u>
<b>Revenue Collected:</b>			
Local Sources	\$ 205,865	\$ 59,351	\$ 265,217
Intermediate Sources	0	0	0
State Sources	142	15,119	15,261
Federal Sources	0	95,572	95,572
Non-Revenue Receipts	0	30	30
	<u>0</u>	<u>30</u>	<u>30</u>
<i>Total Revenue Collected</i>	<u>\$ 206,007</u>	<u>\$ 170,072</u>	<u>\$ 376,079</u>
<b>Expenditures Paid:</b>			
Instruction	\$ 0	\$ 0	\$ 0
Support Services	168,068	0	168,068
Operation of Non-Instructional Services	0	155,962	155,962
Facilities Acquisition and Construction	0	0	0
Other Outlays	0	30	30
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Expenditures Paid</i>	<u>\$ 168,068</u>	<u>\$ 155,992</u>	<u>\$ 324,060</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ 37,939</u>	<u>\$ 14,081</u>	<u>\$ 52,020</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>			
Estopped Warrants	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0
Transfers Out	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ 37,939</u>	<u>\$ 14,081</u>	<u>\$ 52,020</u>
<i>Fund Balance - Beginning of Year</i>	<u>188,322</u>	<u>62,168</u>	<u>250,489</u>
<i>Fund Balance - End of Year</i>	<u>\$ 226,261</u>	<u>\$ 76,248</u>	<u>\$ 302,509</u>

Laverne School District No.1-001, Harper County, Oklahoma  
 Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances  
 Special Revenue Funds - Budget and Actual  
 For the Year Ending June 30, 2012

	Building Fund			Child Nutrition Fund			Total		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 187,693	\$ 187,693	\$ 205,865	\$ 52,700	\$ 52,700	\$ 59,351	\$ 240,393	\$ 240,393	\$ 265,217
Intermediate Sources	0	0	0	0	0	0	0	0	0
State Sources	0	0	142	14,725	14,725	15,119	14,725	14,725	15,261
Federal Sources	0	0	0	84,000	84,000	95,572	84,000	84,000	95,572
Non-Revenue Receipts	0	0	0	0	0	30	0	0	30
<i>Total Revenue Collected</i>	<u>\$ 187,693</u>	<u>\$ 187,693</u>	<u>\$ 206,007</u>	<u>\$ 151,425</u>	<u>\$ 151,425</u>	<u>\$ 170,072</u>	<u>\$ 339,118</u>	<u>\$ 339,118</u>	<u>\$ 376,079</u>
<b>Expenditures Paid:</b>									
Instruction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	376,015	376,015	168,068	0	0	0	376,015	376,015	168,068
Operation of Non-Instructional Services	0	0	0	213,576	213,576	155,962	213,576	213,576	155,962
Facilities Acquisition and Construction	0	0	0	0	0	0	0	0	0
Other Outlays	0	0	0	16	16	30	16	16	30
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid	0	0	0	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 376,015</u>	<u>\$ 376,015</u>	<u>\$ 168,068</u>	<u>\$ 213,593</u>	<u>\$ 213,593</u>	<u>\$ 155,992</u>	<u>\$ 589,607</u>	<u>\$ 589,607</u>	<u>\$ 324,060</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ (188,322)</u>	<u>\$ (188,322)</u>	<u>\$ 37,939</u>	<u>\$ (62,168)</u>	<u>\$ (62,168)</u>	<u>\$ 14,081</u>	<u>\$ (250,489)</u>	<u>\$ (250,489)</u>	<u>\$ 52,020</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>									
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ (188,322)</u>	<u>\$ (188,322)</u>	<u>\$ 37,939</u>	<u>\$ (62,168)</u>	<u>\$ (62,168)</u>	<u>\$ 14,081</u>	<u>\$ (250,489)</u>	<u>\$ (250,489)</u>	<u>\$ 52,020</u>
<i>Fund Balance - Beginning of Year</i>	<u>188,322</u>	<u>188,322</u>	<u>188,322</u>	<u>62,168</u>	<u>62,168</u>	<u>62,168</u>	<u>250,489</u>	<u>250,489</u>	<u>250,489</u>
<i>Fund Balance - End of Year</i>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 226,261</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 76,248</u></u>	<u><u>\$ (0)</u></u>	<u><u>\$ (0)</u></u>	<u><u>\$ 302,509</u></u>

**Laverne School District No.I-001, Harper County, Oklahoma**  
**Combining Assets, Liabilities and Fund Equity**  
**Activity Fund - Regulatory Basis**  
**For the Year Ending June 30, 2012**

<b><u>ASSETS</u></b>	<b><u>School Activity Fund</u></b>
Cash	\$ 150,458
Investments	<u>0</u>
<i>Total Assets</i>	<u>\$ 150,458</u>
<b><u>LIABILITIES AND FUND EQUITY</u></b>	
Liabilities:	
Due To Activity Groups	\$ 134,256
Due to Scholarship Recipients	<u>16,202</u>
<i>Total Liabilities</i>	<u>\$ 150,458</u>
Fund Equity:	
Unreserved/Undesignated	<u>\$ 0</u>
 <i>Total Liabilities and Fund Equity</i>	 <u>\$ 150,458</u>

**Laverne School District No.1-001, Harper County, Oklahoma**  
**Combining Statement of Changes in Assets and Liabilities**  
**Regulatory Basis - Activity Fund**  
**For the Year Ending June 30, 2012**

<b>ACTIVITIES</b>	<b>Balance July 1, 2011</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance June 30, 2012</b>
Academic Bowl	\$ 129	\$ 100	\$ 159	\$ 69
Annual	1,519	18,243	17,265	2,497
Athletic	42,094	84,312	76,198	50,209
National Honor Society	2,016	280	880	1,416
General Fund Refund	0	943	943	0
FFA	12,319	54,389	57,611	9,097
FCCLA	13,184	646	1,268	12,562
IA Tech	367	368	260	475
Junior	0	34,880	24,693	10,187
Letter L	799	1,433	1,190	1,042
Library	642	341	588	394
Music	310	18,432	17,919	823
Pep Club	3,350	3,874	3,695	3,529
Petty Cash	0	300	300	0
Miscellaneous	2,834	162	2,524	471
Senior	29,991	14,748	23,225	21,514
Velda Bonham Memorial	10,060	88	0	10,148
Student Council	1,587	1,345	1,038	1,894
Accelerated Reader	5,368	6,886	4,324	7,930
Hot Lunch Receipts	0	59,457	59,457	0
Hiner Dale Scholarship Fund	11,277	138	577	10,839
Webb Scholarship Fund	5,324	39	0	5,363

Total Activities	\$ <u>143,171</u>	\$ <u>301,402</u>	\$ <u>294,115</u>	\$ <u>150,458</u>
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**LAVERNE INDEPENDENT SCHOOL DISTRICT NO. 1, HARPER COUNTY**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA#</u>	<u>Grantor's Project Number</u>	<u>Deferred Revenue (Accounts Receivable) July 1, 2011</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Deferred Revenue (Accounts Receivable) June 30, 2012</u>
<b>U.S. Department of Education</b>						
Direct Programs:						
Title VI, Subpart 1, Smal Rural School Achievment	84.358	588	0	31,820	31,820	0
Passed Through State Department of Education						
Title I, Basic	84.010	511	0	0	65,128	(65,128)
<b>Title 1 Cluster</b>			0	0	65,128	(65,128)
Title II, Part A, Teacher & Prin Training	84.367	586	(30,846)	30,846	0	0
Title II, Part D, Educational Technology	84.318	586	(226)	226	0	0
Title IV, Part A-Safe & Drug Free School	84.186A	551	0		0	0
Education Jobs Fund	84.410	790	0	56,053	56,053	0
<b>Total U.S. Department of Education</b>			<b>(31,072)</b>	<b>118,945</b>	<b>153,001</b>	<b>(65,127)</b>
<b>U.S. Department of Agriculture</b>						
Passed Through State Department of Education						
<b>Child Nutrition Cluster:</b>						
Lunch Program	10.555	763	0	95,572	93,710	1,862
Commodities Distributed -Lunch (Note 2)	10.555	N/A	0	10,899	10,899	0
<b>Child Nutrition Cluster</b>			<b>0</b>	<b>106,471</b>	<b>104,609</b>	<b>1,862</b>
<b>Total U.S. Department of Agriculture</b>			<b>0</b>	<b>106,471</b>	<b>104,609</b>	<b>1,862</b>
<b>TOTAL FEDERAL ASSISTANCE</b>			<b>(31,072)</b>	<b>225,416</b>	<b>257,610</b>	<b>(63,265)</b>

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received in the amount of \$10,899 were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.



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CERTIFIED PUBLIC ACCOUNTANTS

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Laverne Independent School District #I-1  
Harper County, Oklahoma

Board Members:

We have audited the fund type and account group financial statements, including budget and actual, of **Laverne Independent School District #1**, Harper County, Oklahoma, as of and for the year ended June 30, 2012, which collectively comprise the District's regulatory financial statements, as listed in the table of contents as combined financial statements, and have issued our report thereon dated September 24, 2012. The report on these financial statements was adverse because the District has elected to prepare its financial statements in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to a departure related to the general fixed assets. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

Management of **Laverne Independent School District #1**, Harper County, Oklahoma, is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting.

### **2012-1-Finding**

**Statement of Condition** - The district has a lack of segregation of duties of some of the accounting functions. As noted on the prior year's audit, the Superintendent serves as the treasurer of the District and the encumbrance clerk reconciles the bank account.

**Criteria** – A good system of internal controls provides for a proper segregation of the collecting, check writing and reconciling functions and safekeeping of signature stamps.

**Cause/Effect of Condition** – Due to the limited number of personnel available in the accounting area, there is a possibility that errors or irregularities may occur and not be detected within a timely period by another employee while performing their normal procedures.

The district separated the signature stamps with the encumbrance clerk maintaining/using the board members' signature stamps and the Superintendent maintaining/using the treasurer's signature stamps. The signature stamps held by Pam Crocker are kept in a locked box in which she controls the key. Mr. Thomas also keeps his stamp in a locked box kept in his desk. The key to this box is kept by Mr. Thomas.

**Recommendation** - To strengthen internal controls, we recommend that someone other than the superintendent or the encumbrance clerk perform the treasurer's duties. The District should review procedures to determine whether accounting functions can be better segregated.

### **2012-2 Finding**

**Statement of Condition** - As noted in the previous year's audit, the school has scholarship funds that have been maintained outside the School District. However, the superintendent signs the checks and the district's federal identification number is used on these accounts.

**Criteria** – All accounts that use the school's identification number and use school personnel as check issuers, should be included in the school's financial statements.

**Cause/Effect of Condition** – School district employees are having trouble getting in contact with the donor so they transfer the funds back to the donor.

**Recommendation-** We recommend the remaining funds be tracked and monitored by the District. These funds have been included in the audited financial statements under the Fiduciary Fund Types: Trust and Agency Funds. If these funds are not part of the District, we recommend that check-issuing authority be maintained outside of the District. In addition, the District's identification number should not be used on the bank accounts.

### **2012-3 Finding**

**Statement of Condition** –During our testing of the Activity Fund, we noted several instances of deposits not being made in a timely manner. The following sub-accounts and respective fundraiser revenues had receipts issued that showed monies were not turned into the Activity Fund Custodian within the timeline allowed by state law.

**Accelerated Reader** – Bike-a-Thon receipts. Receipts were dated 5-08-12, but funds were not deposited until 5-17-12. The total deposit was \$6,398.56, of which \$3,743.56 was cash.

**Music** - Cookie Dough sales, music resale items and show choir

**Criteria** – Oklahoma State statues provide that any funds in excess of \$100 should be deposited on a daily basis, or at least once weekly if the district has not accumulated \$100. A district the size of Laverne will have greater than \$100 on any given day; therefore, daily deposits should be made.

**Cause/Effect of Condition** – Some sponsors were not turning in deposits daily, which could allow for theft or loss of money.

**Recommendation** – Sponsors should turn in money to be deposited on a daily basis.

### **2012-4 Finding**

**Statement of Condition** – During our testing of the Activity Fund, we noted three (3) instances where the purchase requisitions were dated after the invoice or order date of the good/service.

**Criteria** – State law requires requisitions or purchase orders be requested prior to ordering a service or product.

**Cause/Effect of Condition** - Sponsors are not following procedures.

**Recommendation** – We recommend that a purchase requisition initiate the purchasing process. The activity fund sponsor should complete the purchase requisition followed by approval by the purchasing official. At that time, the good/service may be ordered.

### **2012-5 Finding**

**Statement of Condition** – During our testing of the FFA sausage fundraiser, we noted a discrepancy of approximately \$1,624 in the amount of potential sausage collections to what was actually collected. Total potential collections were calculated to be \$34,392. Actual monies collected totaled \$30,618. This is a difference of \$3,774. The FFA sponsor did indicate that approximately \$2,000 was still owed by students and another \$150 of product spoiled.

**Criteria** – Sponsors should be accountable for the products they sell and track and document fundraisers progress and profitability.

**Cause/Effect of Condition** – The sponsor failed to collect money from students in a timely manner and did not document reasons for undercollection of fundraiser.

**Recommendation** – A fundraiser reconciliation should be prepared by the sponsor to identify all product sold, still owed for or spoiled. This will provide a complete explanation of the disposition of all products purchased.

#### **2012-6 Finding**

**Statement of Condition** - During our testing of the Junior Class Chili Supper fundraiser, we noted that sufficient supporting documentation was not present to support total funds collected. The sponsor gives out tickets to students to be sold and she tracks the number of tickets returned and the cash returned. The tickets however are not pre-numbered. Funds are also collected at the door, but no cash count sheet to support the door collections could be produced.

**Criteria** – Sponsors should have some way to document funds collected for all fundraisers.

**Cause/Effect of Condition** – The sponsors did not know the proper procedures to document this type of fundraiser, and, therefore, money could be taken or lost.

**Recommendation** – We recommend that pre-numbered tickets be issued to the students and the tracking of tickets issued to tickets sold and returned be performed. We also recommend pre-numbered tickets be issued at the door and the tickets be reconciled to the cash collected. At a minimum, a cash count summary sheet should be prepared. All cash counted should be signed-off by two individuals.

#### **2012-7 Finding**

**Statement of Condition** – The encumbrance clerk has not completed twelve (12) hours of continuing training within the last three years. She has a total of 9.5 hours.

**Criteria** – State law require encumbrance clerk's to complete twelve (12) hours of continuing training every three years.

**Cause/Effect of Condition** – The encumbrance clerk was not aware that she did not have enough training.

**Recommendation** – The District should establish procedures to ensure the continuing training requirements are met. The encumbrance clerk should also obtain additional hours of training.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The District's response to the findings identified in our audit is described on the attached Corrective Action Plan. We did not audit the District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the board of education of **Laverne Independent School District #1**, Oklahoma State Department of Education, and certain federal regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

*Angel, Johnston + Blessingame, P.C.*

Chickasha, Oklahoma  
September 24, 2012

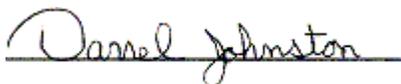
OTHER INFORMATION

Laverne ISD No. 1, Harper County  
Schedule of Accountant's Professional Liability Insurance Affidavit  
For Year Ending June 30, 2012

STATE OF OKLAHOMA    )  
                                  )ss  
COUNTY OF GRADY     )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Laverne Schools* for the audit year *2011-2012*.

ANGEL, JOHNSTON, & BLASINGAME, P.C.



by \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

My Commission Expires November 12, 2012

Laverne ISD No. 1, Harper County  
Disposition of Prior Year's Audit Exceptions  
Year Ended June 30, 2012

**2011-1 Finding**

**Statement of Condition** – The District has a lack of segregation of duties of some of the accounting functions. As noted on the prior year's audit, the Superintendent serves as a treasurer of the District and the encumbrance clerk reconciles the bank account.

**Criteria** – A good system of internal controls provides for a proper segregation of the collecting, check writing and reconciling functions and safekeeping of signature stamps.

**Cause/Effect of Condition** –Due to the limited number of personnel available in the accounting area, there is a possibility that errors or irregularities may occur and not be detected within a timely period by another employee while performing their normal procedures.

**Recommendation** –To strengthen internal controls, we recommend that someone other than the superintendent or the encumbrance clerk perform the treasurer's duties. The District should review procedures to determine whether accounting functions can be better segregated.

**Current Status** – This has not been corrected. See current year finding 2012-1.

**2011-2 – Finding**

**Statement of Condition** –As noted in the previous year's audit, the school has scholarship funds that have been maintained outside the School District. However, the superintendent signs the checks and the district's federal identification number is used on these accounts.

**Criteria** – All accounts that use the schools identification number and the use school personnel as check issuers, should be included in the schools financial statements.

**Cause/Effect of Condition** – School district employees are having trouble getting in contract with the donor.

**Recommendation** – We recommend the remaining funds be tracked and monitored by the district and included with information sent on OCAS disk. The other option is for donor to close account and reopen an account using ID number other than the school's and not using superintendent as the check issuing authority.

**Current Status** – This has not been corrected. See current year finding 2012-2

**2011-3 Finding**

**Statement of Condition** – During our testing of the Activity Fund, we noted several instances of deposits not being made in a timely manner. The following sub-accounts and respective fundraiser revenues had receipts issued that showed monies were not turned into the Activity Fund Custodian within the timeline allowed by state law:

- Athletics – Letter jacket revenue
- FFA – Sausage Sales
- Letter L – Magazine Sales
- Music – Cookie Dough Sales

**Criteria** – Oklahoma State statutes provide that any funds in excess of \$100 should be deposited on a daily basis, or at least once weekly if the district has not accumulated \$100. A district the size of Laverne will have greater than \$100 on any given day; therefore, daily deposits should be made.

**Cause/Effect of Condition** – Some sponsors were not turning in deposits daily, which could allow for theft of loss of money.

**Recommendation** – Sponsors should turn in money to be deposited on a daily basis.

**Current Status** – We noted two sub-accounts where deposits were not made timely for the current year audit. See current year finding 2012-3.

**2011-4 Finding**

**Statement of Condition** - During our testing of the Activity Fund, we noted the Accelerated Reader subaccount sponsor was not issuing pre-numbered receipts for collections related to the Bike-a-Thon fundraiser. Also, the Pep Club sponsor was not issuing pre-numbered receipts for the cookie dough fundraiser. The sponsors did not appear to have an alternative procedure for receipting these collections.

**Criteria** –School law requires pre-numbered receipts be issued whenever possible.

**Cause/Effect of Condition** – Sponsor was not following school procedures.

**Recommendation** – We recommend that anytime funds are exchanged between the students and a sponsor/teacher, pre-numbered receipts should be prepared. If it is not practical to issue receipts, an alternative procedure can be used.

**Current Status** - This was corrected during the 2011-12 year.

SCHOOL'S CORRECTIVE ACTION PLAN

**Laverne Public School**  
**Audit Response**

2012-1

**Finding** - The district has a lack of segregation of duties of some of the accounting functions. As noted on the prior year's audit, the Superintendent serves as the treasurer of the District and the encumbrance clerk reconciles the bank account. Someone other than the superintendent or encumbrance clerk should perform the treasurer's duties.

**Recommendation**- To strengthen internal controls, we recommend that someone other than the superintendent or the encumbrance clerk perform the treasurer's duties. The District should review procedures to determine whether accounting functions can be better segregated.

**Response**-At this time we are searching for an independent treasure that is cost effective.

2012-2

**Finding**- As noted in the previous year's audit, the school has scholarship funds that have been maintained outside the School District. However, the superintendent signs the checks and the district's federal identification number is used on these accounts.

**Recommendation**- We recommend the remaining funds be tracked and monitored by the District. These funds have been included in the audited financial statements under the Fiduciary Fund Types: Trust and Agency Funds. If these funds are not part of the District, we recommend that check-issuing authority be maintained outside of the District. In addition, the District's identification number should not be used on the bank accounts.

**Response**-We are attempting to contact the last account donor to turn over to the account. The school will not issue checks or allow to have our tax identification number be used by donors.

2012-3

**Finding** -During our testing of the Activity Fund, we noted several instances of deposits not being made in a timely manner. The following sub-accounts and respective fundraiser revenues had receipts issued that showed monies were not turned into the Activity Fund Custodian within the time line allowed by state law.

Accelerated Reader- Bike-a-Thon receipts. Receipts were dated 5-08-12, but funds were not deposited until 5-17-12. The total deposit was \$6,398.56, of which \$3,743.56 was cash.

Music - Cookie Dough sales, music resale items and show choir

**Recommendation-** School law provides that any funds in excess of \$100 should be deposited on a daily basis, or at least once weekly if the district has not accumulated \$100. A district the size of Laverne will have greater than \$100 on any given day; therefore, daily deposits should be made.

**Response-** We will make deposits on receipts over \$100.00 on a daily basis.

#### **2012-4**

**Finding** – During our testing of the Activity Fund we noted three (3) instances where the purchase requisitions were dated after the invoice or order date of the good/service.

**Recommendation** – We recommend that a purchase requisition initiate the purchasing process. The activity fund sponsor should complete the purchase requisition followed by approval by the purchasing official. At that time, the good/service may be ordered.

**Response-** The purchase requisition will initiate the purchasing process with the approval of the purchasing official followed by the purchase or service being made.

#### **2012-5**

**Finding-** During our testing of the FFA sausage fundraiser, we noted a discrepancy of approximately \$1,624 in the amount of potential sausage collections to what was actually collected. Total potential collections were calculated to be \$34,392. Actual monies collected totaled \$30,618. This is a difference of \$3,774. The FFA sponsor did indicate that approximately \$2,000 was still owed by students and another \$150 of product spoiled.

**Recommendation** – A fundraiser reconciliation should be prepared by the sponsor to identify all product sold, still owed for or spoiled. This will provide a complete explanation of the disposition of all products purchased.

**Response-** The fundraiser sponsor will provide a fundraiser reconciliation that provides all products sold, still owed and destroyed.

#### **2012-6**

**Finding-** During our testing of the Junior Class Chili Supper fundraiser, we noted that sufficient supporting documentation was not present to support total funds collected. The sponsor gives out tickets to students to be sold and she tracks the number of tickets returned and the cash returned. The tickets however are not pre-numbered. Funds are also collected at the door, but no cash count sheet to support the door collections could be produced.

**Recommendation-** We recommend that pre-numbered tickets be issued to the students and the tracking of tickets issued to tickets sold and returned be performed. We also recommend pre-numbered tickets be issued at the door and the tickets be reconciled to the cash collected. At a minimum, a cash count summary sheet should be prepared. All cash counted should be signed-off by two individuals.

**Response-** We will use pre-numbered receipt slips and provide a cash summary sheet with two people sign-off.

**2012-7**

**Finding-** The encumbrance clerk has not completed twelve (12) hours of continuing training within the last three years. She has a total of 9.5 hours.

**Recommendation** -The District should establish procedures to ensure the continuing training requirements are met. The encumbrance clerk should also obtain additional hours of training.

**Response-**The encumbrance clerk will complete her 12 hours of continuing education training.