

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORTS  
MOORELAND INDEPENDENT SCHOOL  
DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
JUNE 30, 2012**

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**

**WOODWARD COUNTY, OKLAHOMA**

**JUNE 30, 2012**

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**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**

**WOODWARD COUNTY, OKLAHOMA**

**JUNE 30, 2012**

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**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JULY 1, 2011 THROUGH JUNE 30, 2012**

**Board of Education**

President	Dustin Donley
Vice-President	Brett Bates
Clerk	Sammy Stubbs
Member	Wendell Brandenburg
Member	Troy White

**Superintendent of Schools**

Terry W. Kellner

**School District Treasurer**

Cynthia Pierce



# BRITTON, KUYKENDALL, & MILLER

CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT ON THE BASIC FINANCIAL STATEMENTS

The Honorable Board of Education  
Mooreland Independent School District No. 2  
Mooreland, Woodward County, Oklahoma

We have audited the accompanying fund type and account group financial statements of Mooreland Independent School District No. 2, Oklahoma, as of and for the year ended June 30, 2012, as listed in the Table of Contents. These financial statements are the responsibility of Mooreland Independent School District No. 2, Oklahoma. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, Mooreland Independent School District No. 2, Oklahoma, prepares its financial statements in conformity with the accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The differences between the regulatory basis of accounting and accounting principles generally accepted in the United States of America are also described in Note 1.

As discussed in Note 1, the financial statements referred to above do not include the general fixed asset account group. The amount that should be recorded in the general fixed asset account group is not known.

In our opinion, because of the School's policy to prepare its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Mooreland Independent School District No. 2, Oklahoma, as of June 30, 2012, or the results of its operations for the year then ended.

However, in our opinion, except for the omission of the general fixed asset account group as discussed in the fourth paragraph, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances arising from regulatory basis transactions of each fund type and account group of Mooreland Independent School District No. 2, Oklahoma, as of June 30, 2012, and the revenues it received and expenditures it paid for the year then ended, on the regulatory basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated July 13, 2012, on our consideration of Mooreland Independent School District No. 2, Oklahoma, internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements of Mooreland Independent School District No. 2, Oklahoma, taken as a whole. The accompanying Combining Financial Statements and the Schedule of Expenditures of Federal Awards as listed in the accompanying Table of Contents are presented for purposes of additional analysis and are not a required part of the financial statements. The Combining Financial Statements and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements referred to above and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, such information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
July 13, 2012

**COMBINED FINANCIAL STATEMENTS**  
**OF**  
**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
JUNE 30, 2012

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>ASSETS</b>				
Cash and Investments	\$ 1,678,922.05	\$ 269,741.50	\$ 18,338.90	\$ 2,428,025.40
Amount available in debt service fund	0.00	0.00	0.00	0.00
Amount to be provided for retirement of general long-term debt	0.00	0.00	0.00	0.00
<b>Total Assets</b>	<b>\$ 1,678,922.05</b>	<b>\$ 269,741.50</b>	<b>\$ 18,338.90</b>	<b>\$ 2,428,025.40</b>
<b>LIABILITIES AND FUND BALANCE</b>				
<b>Liabilities:</b>				
Warrants payable	\$ 122,802.52	\$ 4,736.01	\$ 0.00	\$ 257,421.43
Encumbrances	0.00	0.00	0.00	1,783,655.80
Due to others	0.00	0.00	0.00	0.00
General obligation bonds payable	0.00	0.00	0.00	0.00
Interest Payable	0.00	0.00	0.00	0.00
Judgment Payable	0.00	0.00	0.00	0.00
<b>Total Liabilities</b>	<b>122,802.52</b>	<b>4,736.01</b>	<b>0.00</b>	<b>2,041,077.23</b>
<b>Fund Equity:</b>				
<b>Unreserved:</b>				
Designated for capital projects	0.00	0.00	0.00	386,948.17
Designated for debt service	0.00	0.00	18,338.90	0.00
Undesignated	1,556,119.53	265,005.49	0.00	0.00
<b>Total fund balances</b>	<b>1,556,119.53</b>	<b>265,005.49</b>	<b>18,338.90</b>	<b>386,948.17</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 1,678,922.05</b>	<b>\$ 269,741.50</b>	<b>\$ 18,338.90</b>	<b>\$ 2,428,025.40</b>

The notes to the financial statements are an integral part of this statement.

Fiduciary Fund Types	Account Group	Total (Memorandum Only - Note 1) 2012
<u>Trust and Agency</u>	<u>General Long- Term Debt</u>	<u></u>
\$ 126,517.83	\$ 0.00	\$ 4,521,545.68
0.00	18,338.90	18,338.90
<u>0.00</u>	<u>2,906,661.10</u>	<u>2,906,661.10</u>
<u>\$ 126,517.83</u>	<u>\$ 2,925,000.00</u>	<u>\$ 7,446,545.68</u>
\$ 0.00	\$ 0.00	\$ 384,959.96
0.00	0.00	1,783,655.80
126,517.83	0.00	126,517.83
0.00	2,925,000.00	2,925,000.00
0.00	0.00	0.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>126,517.83</u>	<u>2,925,000.00</u>	<u>5,220,133.59</u>
0.00	0.00	386,948.17
0.00	0.00	18,338.90
<u>0.00</u>	<u>0.00</u>	<u>1,821,125.02</u>
<u>0.00</u>	<u>0.00</u>	<u>2,226,412.09</u>
<u>\$ 126,517.83</u>	<u>\$ 2,925,000.00</u>	<u>\$ 7,446,545.68</u>

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2012

	Governmental Fund Types				Total (Memorandum Only - Note 1) 2012
	General	Special Revenue	Debt Service	Capital Projects	
Revenues:					
Local sources	\$ 86,656.66	\$ 66,727.41	\$ 0.00	\$ 0.00	\$ 153,384.07
Intermediate sources	1,585,437.59	201,536.27	329,468.85	0.00	2,116,442.71
State sources	1,947,286.90	29,970.41	48.68	0.00	1,977,305.99
Federal Sources	304,217.57	126,959.43	0.00	0.00	431,177.00
<b>Total Revenues Collected</b>	<b>3,923,598.72</b>	<b>425,193.52</b>	<b>329,517.53</b>	<b>0.00</b>	<b>4,678,309.77</b>
Expenditures:					
Instruction	2,316,595.73	0.00	0.00	0.00	2,316,595.73
Support services	1,373,323.51	169,490.83	0.00	35,520.30	1,578,334.64
Non - Instructional services	2,379.40	210,746.81	0.00	0.00	213,126.21
Capital outlay	0.00	46,710.00	0.00	2,502,531.53	2,549,241.53
Other outlays	200.00	135.10	0.00	0.00	335.10
Debt service:					
Principal retirement	0.00	0.00	425,000.00	0.00	425,000.00
Interest and fiscal agent charges	0.00	0.00	13,850.00	0.00	13,850.00
Judgments paid	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>3,692,498.64</b>	<b>427,082.74</b>	<b>438,850.00</b>	<b>2,538,051.83</b>	<b>7,096,483.21</b>
Excess of revenue over (under) expenditures	231,100.08	(1,889.22)	(109,332.47)	(2,538,051.83)	(2,418,173.44)
Adjustments to prior year encumbrances	52.40	0.00	0.00	0.00	52.40
Other financing sources (uses):					
Bond sale proceeds	0.00	0.00	0.00	2,925,000.00	2,925,000.00
Excess of revenues and other sources over (under) expenditures and other uses	231,152.48	(1,889.22)	(109,332.47)	386,948.17	506,878.96
Beginning fund balance	1,324,967.05	266,894.71	127,671.37	0.00	1,719,533.13
Ending fund balance	<u>\$ 1,556,119.53</u>	<u>\$ 265,005.49</u>	<u>\$ 18,338.90</u>	<u>\$ 386,948.17</u>	<u>\$ 2,226,412.09</u>

The notes to the financial statements are an integral part of this statement.

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
BUDGETED GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2012

	General Fund		
	Original Budget	Final Budget	Actual
Beginning fund balances, budgetary basis	\$ 1,324,967.05	\$ 1,324,967.05	\$ 1,324,967.05
Revenues:			
Local sources	59,900.00	59,900.00	86,656.66
Intermediate sources	1,400,680.76	1,400,680.76	1,585,437.59
State sources	1,745,053.92	1,745,053.92	1,947,286.90
Federal sources	248,100.00	248,100.00	304,217.57
Total Revenue, budgetary basis	<u>3,453,734.68</u>	<u>3,453,734.68</u>	<u>3,923,598.72</u>
Expenditures:			
Instruction	2,865,865.28	2,865,865.28	2,316,595.73
Support services	1,664,236.45	1,664,236.45	1,373,323.51
Non - Instructional services	2,500.00	2,500.00	2,379.40
Capital Outlay	246,100.00	246,100.00	0.00
Other Outlays	0.00	0.00	200.00
Debt Service:			
Principal retirement	0.00	0.00	0.00
Interest and fiscal agent charges	0.00	0.00	0.00
Judgments paid	0.00	0.00	0.00
Total Expenditures, budgetary basis	<u>4,778,701.73</u>	<u>4,778,701.73</u>	<u>3,692,498.64</u>
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	0.00	0.00	1,556,067.13
Other financing sources (uses):			
Bond sale proceeds	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	1,556,067.13
Adjustments to prior year encumbrances	0.00	0.00	52.40
Ending fund balances	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 1,556,119.53</u>

The notes to the financial statements are an integral part of this statement.

Special Revenue Funds			Debt Service Fund		
Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
\$ 266,894.71	\$ 266,894.71	\$ 266,894.71	\$ 127,671.37	\$ 127,671.37	\$ 127,671.37
54,636.39	54,636.39	66,727.41	0.00	0.00	0.00
182,644.30	182,644.30	201,536.27	310,928.63	310,928.63	329,468.85
25,451.05	25,451.05	29,970.41	0.00	0.00	48.68
123,272.52	123,272.52	126,959.43	0.00	0.00	0.00
<u>386,004.26</u>	<u>386,004.26</u>	<u>425,193.52</u>	<u>310,928.63</u>	<u>310,928.63</u>	<u>329,517.53</u>
0.00	0.00	0.00	0.00	0.00	0.00
335,918.09	335,918.09	169,490.83	0.00	0.00	0.00
246,980.88	246,980.88	210,746.81	0.00	0.00	0.00
70,000.00	70,000.00	46,710.00	0.00	0.00	0.00
0.00	0.00	135.10	0.00	0.00	0.00
0.00	0.00	0.00	425,000.00	425,000.00	425,000.00
0.00	0.00	0.00	13,600.00	13,600.00	13,850.00
0.00	0.00	0.00	0.00	0.00	0.00
<u>652,898.97</u>	<u>652,898.97</u>	<u>427,082.74</u>	<u>438,600.00</u>	<u>438,600.00</u>	<u>438,850.00</u>
0.00	0.00	265,005.49	0.00	0.00	18,338.90
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
0.00	0.00	265,005.49	0.00	0.00	18,338.90
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 265,005.49</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 18,338.90</u>

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**OF**

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

1. **Summary of Significant Accounting Policies**

The financial statements of the Mooreland Independent School District No. 2 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the district, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic -- but not the only -- criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Summary of Significant Accounting Policies, (Continued)**

**Reporting Entity, (Continued)**

The School Education Foundation is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the Foundation.

**B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds).

**General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The General Fund includes federal and state restricted monies that must be expended for specific programs.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Summary of Significant Accounting Policies, (Continued)**

**Fund Accounting, (Continued)**

**Special Revenue Fund** - The Special Revenue Fund of the District consists of the Building Fund and the Child Nutrition Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries. The district also deposits monies received from the National School Lunch and Breakfast programs into this fund.

**Debt Service Fund** - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of General Long-Term Debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

**Capital Projects Fund** - The Capital Projects Fund is the District's Bond Fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring schools sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**Agency Fund** - The Agency Fund is the School Activities Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Summary of Significant Accounting Policies, (Continued)**

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

**General Long-Term Debt Account Group** - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

**General Fixed Asset Account Group** - This account group is used to account for property, plant and equipment of the school district. The District has not maintained the cost of fixed assets purchased in previous years. Thus the General Fixed Asset Account Group is not presented.

**Memorandum Only - Total Column**

The total column on the financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**C. Basis of Accounting**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments*. This format differs significantly from that required by GASB Statement No. 34.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Summary of Significant Accounting Policies (Continued)**

**Basis of Accounting, (Continued)**

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types

**D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may, upon approval by a majority of the electors of the District voting on the question, make the ad valorem levy, emergency levy, and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Summary of Significant Accounting Policies, (Continued)**

**E. Assets, Liabilities, and Fund Equity**

**Cash and Cash Equivalents** - The District considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

**Investments** - Investments consist of direct obligations of the United States Government and Agencies or certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

**Property Tax Revenues** - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the County Treasurer prior to October 1. The County Treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1.

The second half is due prior to April 1. If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If, at the end of two years, the owner has not done so, the purchaser is issued a deed to the property.

**Inventories** - The value of consumable inventories at June 30, 2012 is not material to the financial statements.

**Fixed Assets and Property, Plant and Equipment** - The General Fixed Asset Account Group is not presented.

**Compensated Absences** - The school does not calculate a dollar value of compensated absences. Thus, compensated absences have not been presented.

**Cash Fund Balance** - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Summary of Significant Accounting Policies, (Continued)**

**F. Revenue, Expenses, and Expenditures**

**State Revenues** - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustments are made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical, educational program revenues be accounted for in the general fund.

**Interfund Transactions** - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2012.

**G. Statement of Cash Flows**

Since the District does not currently have any Proprietary Fund Types, the statement of cash flows has not been presented in the fiscal 2012 accompanying financial statements.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012**

2. **Cash and Investments**

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

**Deposit Categories of Credit Risk**

**Deposits** - The District's cash deposits at June 30, 2012, are categorized to give an indication of the level of risk assumed by the District at year end as follows:

- (A) Insured or collateralized with securities held by the District or by its agent in the District's name.
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- (C) Uncollateralized.

	Category			Bank Balance
	(A)	(B)	(C)	
Cash	\$ 376,517.83	\$ 4,145,027.85	\$ 0.00	\$ 4,521,545.68
Investments	0.00	0.00	0.00	0.00
Totals	\$ 376,517.83	\$ 4,145,027.85	\$ 0.00	\$ 4,521,545.68

**Investments** - Investments consist of certificates of deposit or direct obligations of the United States Government and Agencies at June 30, 2012, and are categorized to give an indication of the level of risk assumed by the District.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012**

**3. General Long-Term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2012.

		<u>Bonds Payable</u>
Balance July 1, 2011	\$	425,000
Additions		2,925,000
Retirements		<u>425,000</u>
Balance June 30, 2012	\$	<u><u>2,925,000</u></u>

A brief description of the outstanding general obligation bond issues at June 30, 2012, is set forth below:

	<u>Interest Rate</u>	<u>Maturity Date</u>		<u>Amount Issued</u>	<u>Amount Outstanding</u>
2011 Building Bonds	1.00-2.00%	12-01-18	\$	2,925,000	\$ 2,925,000

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012**

**General Long-Term Debt, (Continued)**

The annual debt service requirements for retirement of bond principal and payment of interest are as follows:

Year Ending June 30	Principal	Interest	Total
2013	\$ 0	\$ 61,500	\$ 61,500
2014	425,000	36,750	461,750
2015	500,000	30,000	530,000
2016	500,000	25,000	525,000
2017	500,000	19,375	519,375
2018	500,000	12,500	512,500
2019	500,000	4,375	504,375
	\$ 2,925,000	\$ 189,500	\$ 3,114,500

Interest expense on general long-term debt incurred during the current year totaled \$13,600.00.

4. **Investment Income**

Investment income deposits are receipted as allocated by the Treasurer. School District Funds held by the Treasurer are required to be invested in accordance with Title 70 of the Oklahoma Statutes. Interest income on cash funds totaled \$16,632.10.

5. **Employee Retirement System**

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Employee Retirement System, (Continued)**

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit.

If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the Districts, which are not actuarial determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation effective January 1, 2010 and thereafter.

The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7.0% of each member's total compensation.

For the year ended June 30, 2012, the total compensation covered by the Teacher Retirement System was \$2,130,623.68. The District's contributions to the System for the years ending June 30, 2012, 2011, and 2010 were \$209,146.10, \$211,408.14, and \$206,824.98, respectively.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012**

**Employee Retirement System, (Continued)**

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System, as determined as part of the latest actuarial valuation dated June 30, 2011, is as follows:

Total Pension Benefit Obligation	\$17,560,754,452
Actuarial Value of Assets	<u>9,960,576,151</u>
Unfunded Actuarial Accrued Liability	<u>\$ 7,600,178,301</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2011. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

6. **Health Care Coverage**

During the year ended June 30, 2012, employees of the Mooreland Independent School District No. 2, Oklahoma, were covered by a health insurance plan (the plan). The teachers and support personnel may elect to be covered by the plan. The school contributes 100 percent of the cost of single coverage towards the Plan for all non-certified personnel and 58 percent for certified personnel. The plan was authorized by House Bill 1731, 1988 Oklahoma Legislature (74 O.S. 1988, Supp. Section 1301-1322) with the Oklahoma State and Education Employers Group Insurance Board.

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

7. **Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

8. **Risk Management**

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life, and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

9. **Surety Bonds**

The District maintains a public official schedule bond with the CNA Surety Company, bond number 18231953, which covers the term of June 30, 2011, to June 30, 2012. The positions covered are as follows: Superintendent, \$100,000.00, School District Treasurer, \$100,000.00; Minutes and Encumbrance Clerk, \$1,000.00; Lunch Fund Custodian, \$5,000.00; Custodian Student Activity Fund, \$5,000.00; Authorized Co-Signer for Student Activity Fund, \$1,000.00, and Authorized Co-Signer for Lunch Fund, \$1,000.00.

**SUPPORTING SCHEDULES**  
**OF**  
**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**

**COMBINING FINANCIAL STATEMENTS**  
**OF**  
**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
- REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
JUNE 30, 2012

	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Totals 2012</u>
<u>ASSETS</u>			
Cash and Investments	\$ 214,048.38	\$ 55,693.12	\$ 269,741.50
Total Assets	<u>\$ 214,048.38</u>	<u>\$ 55,693.12</u>	<u>\$ 269,741.50</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Warrants payable	\$ 2,246.48	\$ 2,489.53	\$ 4,736.01
Encumbrances	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities	<u>2,246.48</u>	<u>2,489.53</u>	<u>4,736.01</u>
 Total fund balances	 <u>211,801.90</u>	 <u>53,203.59</u>	 <u>265,005.49</u>
Total Liabilities and Fund Balances	<u>\$ 214,048.38</u>	<u>\$ 55,693.12</u>	<u>\$ 269,741.50</u>

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
ALL SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2012

	Building Fund	Child Nutrition Fund	Totals 2012
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Revenues:			
Local sources	\$ 1,545.30	\$ 65,182.11	\$ 66,727.41
Intermediate sources	201,536.27	0.00	201,536.27
State sources	9,147.37	20,823.04	29,970.41
Federal Sources	0.00	126,959.43	126,959.43
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Revenues Collected	212,228.94	212,964.58	425,193.52
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Expenditures:			
Instruction	0.00	0.00	0.00
Support services	169,490.83	0.00	169,490.83
Non - Instructional services	0.00	210,746.81	210,746.81
Capital Outlay	46,710.00	0.00	46,710.00
Other Outlays		135.10	135.10
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Expenditures	216,200.83	210,881.91	427,082.74
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Excess of revenue over (under) expenditures	(3,971.89)	2,082.67	(1,889.22)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Adjustments to prior year encumbrances	0.00		0.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Excess of revenue and other sources over (under) expenditures and other uses	(3,971.89)	2,082.67	(1,889.22)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Beginning fund balance	215,773.79	51,120.92	266,894.71
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Ending fund balance	\$ 211,801.90	\$ 53,203.59	\$ 265,005.49
	<u>                    </u>	<u>                    </u>	<u>                    </u>

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
ALL SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2012

	Building Fund		Child Nutrition Fund	
	Original Budget	Final Budget	Original Budget	Final Budget
Beginning fund balances, budgetary basis	\$ 215,773.79	\$ 215,773.79	\$ 51,120.92	\$ 51,120.92
Revenues:				
Local sources	0.00	1,545.30	54,636.39	54,636.39
Intermediate sources	182,644.30	201,536.27	0.00	0.00
State sources	7,500.00	9,147.37	17,951.05	17,951.05
Federal sources	0.00	0.00	123,272.52	123,272.52
Total Revenue, budgetary basis	190,144.30	212,228.94	195,859.96	195,859.96
Expenditures:				
Instruction	0.00	0.00	0.00	0.00
Support services	335,918.09	169,490.83	0.00	0.00
Non - Instructional services	0.00	0.00	246,980.88	246,980.88
Capital Outlay	70,000.00	46,710.00	0.00	0.00
Other Outlays	0.00	0.00	0.00	135.10
Total Expenditures, budgetary basis	405,918.09	216,200.83	246,980.88	246,980.88
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	(0.00)	211,801.90	0.00	0.00
Other financing sources (uses):				
Bond sale proceeds	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	(0.00)	211,801.90	0.00	0.00
Adjustments to prior year encumbrances	0.00	0.00	0.00	0.00
Ending fund balances	\$ (0.00)	\$ 211,801.90	\$ 0.00	\$ 53,203.59

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
 WOODWARD COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - FIDUCIARY FUNDS  
 JUNE 30, 2012

	Agency Fund Activity Fund	Totals 2012
<u>ASSETS</u>		
Cash and Investments	\$ 126,517.83	\$ 126,517.83
Total Assets	<u>\$ 126,517.83</u>	<u>\$ 126,517.83</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
Liabilities:		
Warrants Payable	\$ 0.00	\$ 0.00
Due to Others	126,517.83	126,517.83
Total Liabilities	<u>126,517.83</u>	<u>126,517.83</u>
 Total fund balances	<u>0.00</u>	<u>0.00</u>
Total Liabilities and Fund Balances	<u>\$ 126,517.83</u>	<u>\$ 126,517.83</u>

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
- REGULATORY BASIS -  
ALL AGENCY FUNDS  
July 1, 2011 through June 30, 2012

<u>ASSETS</u>	Beginning	Total	Total	Total	Ending
ACTIVITIES	Balance	Receipts	Adjustments	Disbursements	Balance
	As of 7-1-11				As of 6-30-12
Yearbook	\$ 27,225.96	\$ 28,249.91	\$ 1,087.50	\$ 32,407.82	\$ 24,155.55
Art	1,668.60	17,218.34	(78.08)	14,785.81	4,023.05
Athletics	17,599.40	49,490.33	(1,556.70)	44,931.78	20,601.25
Band	13.81	5,971.15	0.00	5,313.86	671.10
Baseball	1,251.82	11,310.00	0.00	9,865.99	2,695.83
Football	2,615.75	9,827.52	0.00	10,840.27	1,603.00
Girls Golf	4,105.45	3,873.55	0.00	1,872.60	6,106.40
Girls Basketball	371.93	9,963.00	(1,837.26)	6,768.72	1,728.95
Softball	2,560.15	10,284.00	110.00	10,153.06	2,801.09
Athletics Clearing	0.00	508.00	0.00	508.00	0.00
Concessions	1,970.33	400.00	0.00	400.00	1,970.33
4-H	2,070.59	1,768.64	0.00	1,890.51	1,948.72
FCA	3.27	0.00	0.00	0.00	3.27
FFA	1,037.88	39,635.40	0.00	40,422.22	251.06
FCCLA	2,231.07	11,383.61	50.00	13,037.96	626.72
Elementary	0.00	26,684.44	1,057.50	14,215.05	13,526.89
Cheerleaders	3,724.62	17,660.69	(1,037.50)	18,512.02	1,835.79
Boys Basketball	415.60	548.50	1,837.26	2,178.50	622.86
Honor Society	93.66	309.00	0.00	343.95	58.71
Special Students Project	11,831.61	0.12	0.00	1,516.28	10,315.45
Library	2,117.53	6,774.08	0.00	5,805.08	3,086.53
Miscellaneous	6,988.07	3,754.23	2,715.07	4,503.95	8,953.42
Class of 2012 (12th)	3,496.60	550.00	(250.00)	2,228.31	1,568.29
Petty Cash	0.00	353.53	6.05	359.58	0.00
Class of 2010	1,416.23	0.00	(1,416.23)	0.00	0.00
Miss Mooreland Scholarship	488.03	0.00	0.00	0.00	488.03
Student Council	5,764.33	7,621.92	378.08	8,556.38	5,207.95
Class of 2011	1,738.84	0.00	(1,298.84)	440.00	(0.00)
Clearing Account	0.00	292.00	0.00	292.00	0.00
Miss Mooreland	1,624.86	0.00	28.00	157.93	1,494.93
Spanish	443.75	350.00	0.00	423.77	369.98
After Prom Party	480.69	21,179.00	0.00	20,800.27	859.42
Class of 2013 (11th)	3,179.98	16,490.37	833.15	16,320.97	4,182.53
Class of 2014 (10th)	1,065.35	3,170.00	(50.00)	857.46	3,327.89
Class of 2015 (9th)	696.74	105.00	0.00	0.00	801.74
Class of 2016 (8th)	215.00	190.00	(50.00)	81.55	273.45
Class of 2017 (7th)	0.00	357.65	0.00	0.00	357.65
<b>TOTAL ASSETS</b>	<b>\$ 110,507.50</b>	<b>\$ 306,273.98</b>	<b>\$ 528.00</b>	<b>\$ 290,791.65</b>	<b>\$ 126,517.83</b>
<u>LIABILITIES</u>					
Due to Student Groups	\$ 110,507.50	\$ 306,273.98	\$ 528.00	\$ 290,791.65	\$ 126,517.83
<b>TOTAL LIABILITIES</b>	<b>\$ 110,507.50</b>	<b>\$ 306,273.98</b>	<b>\$ 528.00</b>	<b>\$ 290,791.65</b>	<b>\$ 126,517.83</b>

**SUPPLEMENTARY INFORMATION**  
**OF**  
**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**

MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Project Reporting Number	Program Approved Amount	Beginning Balance at July 1, 2011	Receipts	Expenditures	Ending Balance at June 30, 2012
<i>U.S. Department of Education Direct Programs:</i>							
<i>2011-2012 Programs</i>							
Title VI, Subpart 1, Award #S358A112749	84.358	588	\$ 38,513.00	0.00	32,307.37	\$ 34,395.67	(2,088.30)
Title VI, Subpart 1, Award #S358A102749	84.358	588	36,002.00	0.00	1,098.62	1,098.62	0.00
Safe and Drug Free Schools and Communit	84.184E	771	108,103.00	0.00	57,137.17	57,137.17	0.00
<i>Passed Through State Department of Education:</i>							
<i>2010-2011 Programs</i>							
Title 1, Part A	84.010	511	0.00	(17,763.90)	17,763.90	0.00	0.00
<i>2011-2012 Programs</i>							
Rehabilitation Services OJT	84.126	456	3,659.44	0.00	3,659.44	3,659.44	0.00
Title I - Part A	84.010	511	80,945.70	0.00	69,181.77	69,181.77	0.00
Title II - Part A	84.367	541	18,219.65	0.00	18,219.65	18,219.65	0.00
IDEA-B Preschool	84.173	641	6,668.45	0.00	150.28	3,794.93	(3,644.65)
IDEA-B Flowthrough	84.027	621	140,250.00	0.00	101,031.14	101,031.14	0.00
Education Jobs Fund	84.410	790	3,668.23	0.00	3,668.23	3,668.23	0.00
Total U.S. & State Department of Education			\$ 253,411.47	\$ (17,763.90)	304,217.57	292,186.62	\$ (5,732.95)
<i>U.S. Department of Agriculture:</i>							
<i>Passed Through State Department of Education</i>							
<i>Cash Assistance:</i>							
National School Lunch Program	10.555				96,730.02	96,730.02	
School Breakfast Program	10.553				30,229.41	30,229.41	
<i>Non-Cash Assistance (Commodities):</i>							
National School Lunch Program	10.555				10,411.17	10,411.17	
Total USDA					137,370.60	137,370.60	
TOTAL FEDERAL ASSISTANCE			\$ 441,588.17	\$ 429,557.22			

Note - The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. Nonmonetary assistance in the form of commodities is reported in the schedule at the fair market value of the commodities received and disbursed.

**REPORT ON INTERNAL CONTROL AND ON COMPLIANCE**

**OF**

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA**



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL  
RICK D. MILLER

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580-832-5313  
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

The Honorable Board of Education  
Mooreland Independent School District No. 2  
Mooreland, Woodward County, Oklahoma

We have audited the financial statements of Mooreland Independent School District No. 2, Mooreland, Oklahoma, as of and for the year ended June 30, 2012, and have issued our report thereon dated July 13, 2012. As stated in our report, the financial statements were prepared in compliance with the cash basis as prescribed by the Oklahoma State Department of Education, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. In our report, our opinion was qualified because the omission of the General Fixed Assets Account Group results in an incomplete presentation. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Mooreland Independent School District No. 2, Oklahoma's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mooreland Independent School District No. 2, Mooreland, Oklahoma's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* in the United States of America.

However, we noted certain matters that we have reported to the Board of Education and administrative employees of Mooreland Independent School District No. 2, Oklahoma, in a separate statement of audit comments included with this report.

This report is intended solely for the information and use of the Board of Education and administrative employees, and all applicable county, state and federal agencies and is not intended to be and should not be used by anyone other than these specified parties.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL AND MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
July 13, 2012

**MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2**  
**WOODWARD COUNTY, OKLAHOMA**  
**AUDIT COMMENTS**  
**JUNE 30, 2012**

CURRENT YEAR

- 12-1 During our audit of the Activity Fund, we found that money being receipted by several of the Activity Fund Sponsors was not being forwarded to the Activity Fund Custodian on a timely basis. Per 70 O.S. 5-129, state law requires that sponsors forward their money daily to the Activity Fund custodian.
- 12-2 During our audit, we noted the school had not issued 1099's to each person or business (excluding corporations) to whom at least \$600 was paid for rents or services in the course of business as required by the Internal Revenue Service.
- 12-3 During our audit of the payroll records, we noted some extra duty pay where remuneration for services exceeding \$500.00 did not have a written extra duty contract as required by Title 70, Section 5-123 of the Oklahoma statutes.
- 12-4 During our audit, we noted that an administrative fee was made out of the Sinking Fund. Care should be taken to ensure that all payments paid from funds are for proper and legal expenditures.
- 12-5 During our audit of the General Fund, Child Nutrition Fund, Bond Fund, and Activity Fund, we noted instances where invoices were dated prior to purchase order approval. Policies should be enforced to follow purchasing procedures as provided by law.

PRIOR YEAR

- 11-1 During our audit of the federal programs, we noted that some of the equipment purchased with federal monies was not properly labeled as required. All equipment purchased with federal monies should be labeled as required by federal program guidelines.
- 11-2 During our audit of the Activity Fund, we found instances where purchase orders were not being dated. The purchase orders should be dated to show when the expenditure was encumbered to help ensure the account will not have a negative balance.
- 11-3 During our audit of the General Fund, we noted instances where invoices were dated prior to purchase order approval as well as instances where consecutively numbered purchase orders were not issued in time-date sequence. Policies should be enforced to follow purchasing procedures as provided by law.

The District implemented procedures to correct 11-1 and 11-2. However, 11-3 had instances of reoccurrence in the current fiscal year.

# Mooreland Public Schools

TERRY KELLNER, SUPERINTENDENT

Box 75 — Phone 994-5388

Mooreland, Oklahoma 73852

September 13, 2012

Britton, Kuykendall & Miller  
Certified Public Accountants  
P.O. Box 507  
Weatherford, Oklahoma 73096

Re: 2011/12 Audit

Dear Sir or Madam:

The following is a response to the findings to the Mooreland Public Schools' audit report for the fiscal year ended June 30, 2012.

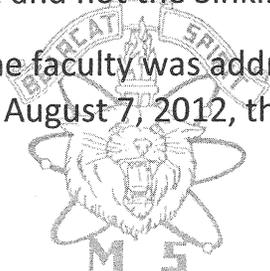
12-1 Superintendent Terry Kellner addressed all Activity Fund Sponsors at the beginning of the year in-service meeting held on August 7, 2012; all money being receipted into the Activity Fund must be turned in and receipted to the Activity Fund Custodian the day it is received.

12-2 In the future 1099's will be prepared to each person or business (excluding corporations) to whom at least \$600.00 was paid for rents or services in the course of business as required by the Internal Revenue Service.

12-3 We worked diligently trying to keep on top of preparing extra duty contracts for services exceeding \$500.00 required by Title 70, Section 5-123 of the Oklahoma statutes.

12-4 Steps have been taken to assure that all future bond administrative fees will be paid out of the General Fund and not the Sinking Fund.

12-5 Policies are in force and the faculty was addressed at the beginning of the year in-service meeting held on August 7, 2012, that the district purchase orders



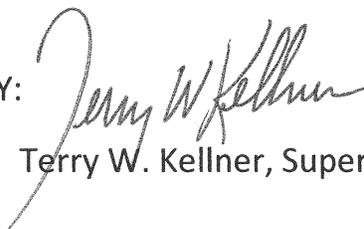
and activity fund requisitions must be dated and approved by Superintendent Terry Kellner, prior to making any purchases.

Prior Year:

11-3 Policies are in force and the faculty was addressed at the beginning of the year in-service meeting held on August 7, 2012, that the district purchase orders and activity fund requisitions must be dated and approved by Superintendent Terry Kellner, prior to making any purchases.

Sincerely,

BY:

A handwritten signature in cursive script, appearing to read "Terry W. Kellner".

Terry W. Kellner, Superintendent

TWK/th

## Mooreland Public Schools

TERRY KELLNER, SUPERINTENDENT

Box 75 — Phone 994-5388  
Mooreland, Oklahoma 73852

September 12, 2011

Britton, Kuykendall & Miller, CPA's  
P.O. Box 507  
Weatherford, Oklahoma 73096

Re: Audit Comments for 2010-11 School Year

Gentlemen:

This letter is in response to findings to the Mooreland Public Schools audit report for the fiscal year ended June 30, 2011.

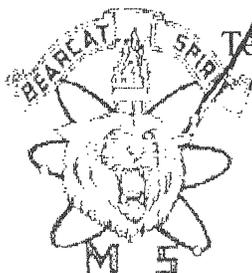
In response to 11-1: In the future we will label all equipment purchased with federal monies with the correct federal project code and fiscal year as the equipment is received. It will then be listed on an inventory sheet and delivered to the proper person.

In response to 11-2: The Activity Fund Custodian will issue sequentially numbered purchase orders. The purchase orders will be dated and approved by the superintendent.

In response to 11-3: We are trying to put this practice into place for the 2011-12 school year. The 2011-12 school year had already begun when this was brought to our attention so it has taken awhile to implement this procedure.

Sincerely,

  
Terry Kellner, Superintendent



MOORELAND INDEPENDENT SCHOOL DISTRICT NO. 2  
WOODWARD COUNTY, OKLAHOMA  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2011 THROUGH JUNE 30, 2012

State of Oklahoma    )  
                                  ) ss  
County of Custer )

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountants' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Mooreland Independent School District No. 2 for the audit year 2011-2012.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

*Nick Miller*  
\_\_\_\_\_

by

Subscribed and sworn to before me this 6<sup>th</sup> day of September, 2012.

*Frances A. Lewis*  
\_\_\_\_\_  
NOTARY PUBLIC

