

**FINANCIAL STATEMENTS - REGULATORY BASIS
AND REPORTS OF INDEPENDENT AUDITOR**

**MOSS SCHOOL DISTRICT NO. I-1,
HUGHES COUNTY, OKLAHOMA**

JUNE 30, 2014

Audited by

**JACK H. JENKINS
CERTIFIED PUBLIC ACCOUNTANT
A PROFESSIONAL CORPORATION
TULSA, OK**

**INDEPENDENT SCHOOL DISTRICT NO. I-1
HUGHES COUNTY, OKLAHOMA
JUNE 30, 2014**

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HUGHES COUNTY, OKLAHOMA
JUNE 30, 2014**

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**INDEPENDENT SCHOOL DISTRICT NO. 1-1
HUGHES COUNTY, OKLAHOMA
SCHOOL DISTRICT OFFICIALS
JUNE 30, 2014**

BOARD OF EDUCATION

President	Randy Fletcher
Vice-President	Scott Price
Clerk	Jason Moody
Member	Kevin Nolen
Member	Richard Rambo

SUPERINTENDENT OF SCHOOLS

Gil Turpin

MINUTES CLERK &
SCHOOL DISTRICT TREASURER

Leslie Lee



Jack H. Jenkins, CPA *A Professional Corporation*

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Moss School District No. I-001
Holdenville, Oklahoma 74006-6029

Report on the Financial Statements

I have audited the accompanying basic financial statements-regulatory basis of the governmental activities, each major fund and the aggregate remaining fund information of Moss School District No. I-001, Holdenville, Oklahoma (the "District") as of and for the year ended June 30, 2014, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1, the financial statements are prepared by the Moss School District No. I-001, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although reasonably determined, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In my opinion, because the significance of the matter discussed in the previous paragraph, the basic financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the governmental activities, each major fund, and the aggregate remaining

fund information of the Moss School District No. I-001, Hughes County, Oklahoma as of June 30, 2014, the changes in its financial position, or where applicable, its cash flows for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed assets account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In my opinion, except for the effects of the matter described in the preceding paragraph, the basic financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position-regulatory basis of the government activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2014, and the respective changes in financial position-regulatory basis for the year then ended on the regulatory basis of accounting described in Note 1.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 8-10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the method of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

My audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The combining statements-regulatory basis, listed in the accompanying table of contents are presented for purpose of additional analysis, and are not a required part of the basic financial statements.

The combining statements-regulatory basis are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining statements-regulatory basis are fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued a report dated October 9, 2014, on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Jack H. Jenkins
Certified Public Accountant, P.C.

October 9, 2014

COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY -
REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS**

JUNE 30, 2014

ASSETS	GOVERNMENTAL FUND TYPES		FIDUCIARY FUND TYPES	ACCOUNT GROUP	TOTALS	
	GENERAL	SPECIAL REVENUE			EXPENDABLE TRUST AND AGENCY FUND	GENERAL LONG-TERM DEBT
Cash	\$ 390,323	75,871	49,450		642,701	474,581
Amounts available in debt service					8,062	17,791
Amounts to be provided for retirement of general long-term debt					1,143,138	1,449,609
Total Assets	<u>390,323</u>	<u>75,871</u>	<u>49,450</u>	<u>1,151,200</u>	<u>1,793,901</u>	<u>1,941,981</u>

LIABILITIES AND FUND EQUITY

Liabilities						
Warrants payable	239,686	3,839			243,525	251,715
Funds held for school organizations			49,450		49,450	39,204
Unmatured obligations					118,995	146,205
Long-term debt:						
Bonds payable				1,110,000	1,110,000	1,385,000
Capital leases				41,200	41,200	82,400
Total liabilities	<u>239,686</u>	<u>3,839</u>	<u>49,450</u>	<u>1,151,200</u>	<u>1,563,170</u>	<u>1,904,524</u>
Fund Equity						
Cash fund balances	<u>150,637</u>	<u>72,032</u>			<u>230,731</u>	<u>37,457</u>
Total Liabilities and Fund Equity	<u>\$ 390,323</u>	<u>75,871</u>	<u>49,450</u>	<u>1,151,200</u>	<u>1,793,901</u>	<u>1,941,981</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-1, HUGHES COUNTY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES
REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES**

JUNE 30, 2014

	GOVERNMENTAL FUND TYPES			TOTALS (Memorandum Only)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	2014	2013
Revenues					
Local sources	\$ 727,590	145,038	282,523	1,155,151	1,335,225
Intermediate sources	61,921			61,921	67,451
State sources	957,651	16,430		974,081	735,480
Federal sources	220,870	103,332		324,202	350,412
Non-revenue receipts				-	11,518
Total revenues	<u>1,968,032</u>	<u>264,800</u>	<u>282,523</u>	<u>2,515,355</u>	<u>2,500,086</u>
Expenditures					
Instruction	1,032,223			1,032,223	1,076,548
Support services	735,943	67,956		803,899	1,043,284
Operation of non-instructional services	3,028	145,128		148,156	148,740
Facilities, acquisition and const. services		37,498		37,498	128,674
Other outlays				-	17,905
Repayments				-	3
Debt service			292,252	292,252	297,891
Total expenditures	<u>1,771,194</u>	<u>250,582</u>	<u>292,252</u>	<u>2,314,028</u>	<u>2,713,045</u>
Revenues over (under) expenditures	196,838	14,218	(9,729)	201,327	(212,959)
Other financing sources (uses)					
Transfers in (out)	(44,383)	44,383		-	-
Stopped warrants				-	216
Bank charges	(8,053)			(8,053)	(1,086)
Total other financing sources (uses)	<u>(52,436)</u>	<u>44,383</u>		<u>(8,053)</u>	<u>(870)</u>
Revenue and other sources over (under) expenditures and other uses	144,402	58,601	(9,729)	193,274	(213,829)
Cash fund balance, beginning of year	6,235	13,431	17,791	37,457	251,286
Cash fund balance, end of year	<u>\$ 150,637</u>	<u>72,032</u>	<u>8,062</u>	<u>230,731</u>	<u>37,457</u>

The notes to the combined financial statements are an integral part of this statement 7.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - BUDGETED GENERAL FUND
 JUNE 30, 2014**

	GENERAL FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 651,974	692,520	727,590
Intermediate sources	60,706	60,706	61,921
State sources	809,712	918,416	957,651
Federal sources	73,263	200,322	220,870
Non-revenue receipts		250,000	
Total revenues	<u>1,595,655</u>	<u>2,121,964</u>	<u>1,968,032</u>
Expenditures			
Instruction	862,920	1,192,707	1,032,223
Support services	735,942	915,554	735,943
Operation of non-instructional services	3,028	19,938	3,028
Total expenditures	<u>1,601,890</u>	<u>2,128,199</u>	<u>1,771,194</u>
Revenues over (under) expenditures	(6,235)	(6,235)	196,838
Other financing sources (uses)			
Transfers in (out)			(44,383)
Bank charges			(8,053)
Total other financing sources (uses)			<u>(52,436)</u>
Revenue and other sources over (under) expenditures and other uses	(6,235)	(6,235)	144,402
Cash fund balance, beginning of year	<u>6,235</u>	<u>6,235</u>	<u>6,235</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>150,637</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS
 JUNE 30, 2014**

	SPECIAL REVENUE FUNDS		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 126,266	126,266	145,038
State sources	2,053	28,688	16,430
Federal sources	86,838	86,838	103,332
Non-revenue receipts		44,383	
Total revenues	<u>215,157</u>	<u>286,175</u>	<u>264,800</u>
Expenditures			
Support services	82,910	82,910	67,956
Operation of non-instructional services	120,292	191,310	145,128
Facilities acquisitions and construction	25,386	25,386	37,498
Total expenditures	<u>228,588</u>	<u>299,606</u>	<u>250,582</u>
Revenues over (under) expenditures	(13,431)	(13,431)	14,218
Other financing sources (uses)			
Transfers in (out)			44,383
Estopped warrants			
Total other financing sources (uses)			<u>44,383</u>
Revenue and other sources over (under) expenditures and other uses	(13,431)	(13,431)	58,601
Cash fund balance, beginning of year	<u>13,431</u>	<u>13,431</u>	<u>13,431</u>
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>72,032</u>

The notes to the combined financial statements are an integral part of this statement

**INDEPENDENT SCHOOL DISTRICT NO. 1-1, HUGHES COUNTY
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 REGULATORY BASIS - DEBT SERVICE FUNDS
 JUNE 30, 2014**

	DEBT SERVICE FUND		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			
Local sources	\$ 274,461	274,461	282,523
Expenditures			
Other outlays			
Debt service	292,252	292,252	292,252
Revenues over (under) expenditures	(17,791)	(17,791)	(9,729)
Cash fund balance, beginning of year	17,791	17,791	17,791
Cash fund balance, end of year	\$ -	-	8,062

The notes to the combined financial statements are an integral part of this statement

**NOTES TO COMBINED FINANCIAL STATEMENTS -
REGULATORY BASIS**

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. Summary of Significant Accounting Policies

The basic financial statements of the Moss Public Schools, District No. I-1 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund - The special revenue funds are the District's building, co-op and child nutrition funds.

Building Fund - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting - contd.

school facilities, for purchasing security systems, and for paying salaries of security personnel.

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs. The District did not maintain this fund during the 2013-14 fiscal year.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Funds - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment. The District closed this fund during the 2013-14 fiscal year.

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. **Summary of Significant Accounting Policies-** contd.

B. Fund Accounting - contd.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts and endowments fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds during the 2013-14 fiscal year.

Gifts and Endowments Fund - The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Medical Insurance Fund - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

Workers Compensation Fund - The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

Insurance Recovery Fund - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. **Summary of Significant Accounting Policies-** contd.

B. *Fund Accounting* - contd.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

Memorandum Only - Total Column

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. *Basis of Accounting and Presentation*

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014

1. **Summary of Significant Accounting Policies-** contd.

C. Basis of Accounting and Presentation – contd.

- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities and Fund Equity

Cash - Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

Investments - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies;

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Equity – contd.

and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

Inventories - The value of consumable inventories at June 30, 2014 is not material to the combined financial statements-regulatory basis.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group is not presented.

Warrants Payable - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

Encumbrances - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

Unmatured Obligations - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

Funds Held for School Organizations - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Equity- contd.

Cash Fund Balance - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

F. Revenue and Expenditures

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owned. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014

1. **Summary of Significant Accounting Policies-** contd.

F. Revenue and Expenditures- contd.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

Federal Revenues - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

Non-Revenue Receipts - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

Instruction Expenditures - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. **Summary of Significant Accounting Policies-** contd.

F. Revenue and Expenditures - contd.

Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

Support Services Expenditures - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third party administrator.

Repayment Expenditures - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Inter-fund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

**INDEPENDENT SCHOOL DISTRICT NO. 1-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures - contd.

Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There was a transfer of \$44,383 from the General Fund to the Child Nutrition Fund during the 2013-14 fiscal year.

2. Deposits and Investments

Custodial Credit Risk

At June 30, 2014, the District held deposits of approximately \$642,701 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

2. Deposits and Investments – cont'd

- d. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- e. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

There were no investments held at June 30, 2014.

3. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of building bonds payable and capital leases. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

The District has entered into lease agreements as lessee for financing the acquisition of equipment and a bus. The lease agreements qualify as capital leases for accounting purposes, since titles transfer at the end of the lease terms. The leases contain a clause, which gives the District the ability to terminate the lease agreement at the end of each fiscal year. The properties and equipment are collateral for the leases.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2014:

	Bonds Payable	Capital Leases	Totals
Balance, July 1, 2013	\$ 1,385,000	82,400	1,467,400
Additions		-	-
Retirements	275,000	41,200	316,200
Balance June 30, 2014	<u>\$ 1,110,000</u>	<u>41,200</u>	<u>1,151,200</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

3. **General Long-term Debt** – contd.

A brief description of the outstanding long-term debt at June 30, 2014 is set forth below:

	<u>Amount outstanding</u>
<u>General Obligation Bonds</u>	
Combined Purpose Bonds, Series 2008, original issue \$2,485,000, interest rate of 2.8-4.5%, due in an initial installment of \$275,000 on June 1, 2012, annual installments thereafter of \$275,000, final payment of \$285,000 due June 1, 2018;	\$ 1,110,000
<u>Capital Leases</u>	
Qualified Zone Academy Bonds for equipment, totaling \$412,000, dated February 17, 2005, interest rate of 1.80%, due in annual principal and interest installments of \$48,616 beginning February 16, 2006, final payment due February 17, 2015;	<u>41,200</u>
Total	\$ <u>1,151,200</u>

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

<u>Year ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ 275,000	35,937	310,937
2016	275,000	27,137	302,137
2017	275,000	18,200	293,200
2018	285,000	9,263	294,263
Totals	<u>\$ 1,110,000</u>	<u>90,537</u>	<u>1,200,537</u>

There was \$44,463 interest paid on general long-term debt incurred during the current year.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

3. General Long-term Debt – contd.

The annual debt service requirements for the retirement of principal, and payment of interest are as follows:

Year ending June 30	Principal	Interest	Total
2015	41,200	7,416	48,616

4. Employee Retirement System

Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-238.

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

4. Employee Retirement System - contd.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, January 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

Annual Pension Cost

The District's portion of the total contributions for 2014, 2013 and 2012 were \$113,472, \$137,550, and \$130,189 respectively.

The employer contribution rates are established by the Oklahoma Legislature and are less than the annual required contribution, which is performed to determine the adequacy of such contribution rates.

5. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2014**

7. Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**OTHER SUPPLEMENTARY INFORMATION – REGULATORY
BASIS - COMBINING FINANCIAL STATEMENTS**

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
COMBINING STATEMENT OF ASSETS, LIABILITIES AND
FUND EQUITY - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
JUNE 30, 2014

<u>ASSETS</u>	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTALS (Memorandum Only)</u>	
			<u>2014</u>	<u>2013</u>
Cash	\$ 17,936	57,935	75,871	42,156
 <u>LIABILITIES AND FUND EQUITY</u>				
Liabilities				
Warrants payable		3,839	3,839	28,725
Fund Equity				
Cash fund balances	17,936	54,096	72,032	13,431
Total Liabilities and Fund Equity	\$ 17,936	57,935	75,871	42,156

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
JUNE 30, 2014

	BUILDING FUND	CHILD NUTRITION FUND	TOTALS (Memorandum Only)	
			2014	2013
Revenues				
Local sources	\$ 109,959	35,079	145,038	154,416
State sources		16,430	16,430	2,281
Federal sources		103,332	103,332	96,487
Non-revenue receipts			-	9,613
Total revenues	<u>109,959</u>	<u>154,841</u>	<u>264,800</u>	<u>262,797</u>
Expenditures				
Instruction			-	1,967
Support services	67,956		67,956	109,667
Operation of non-instructional services		145,128	145,128	121,848
Facilities, acquisition and const. services	37,498		37,498	38,597
Other outlays			-	16,000
Repayments			-	3
Total expenditures	<u>105,454</u>	<u>145,128</u>	<u>250,582</u>	<u>288,082</u>
Revenues over (under) expenditures	4,505	9,713	14,218	(25,285)
Other financing sources (uses)				
Transfers in (out)		44,383	44,383	(43,864)
Estopped warrants			-	84
Total other financing sources (uses)	<u>-</u>	<u>44,383</u>	<u>44,383</u>	<u>(43,780)</u>
Revenue and other sources over (under) expenditures and other uses	4,505	54,096	58,601	(69,065)
Cash fund balance, beginning of year	<u>13,431</u>	<u>-</u>	<u>13,431</u>	<u>82,496</u>
Cash fund balance, end of year	<u>\$ 17,936</u>	<u>54,096</u>	<u>72,032</u>	<u>13,431</u>

INDEPENDENT SCHOOL DISTRICT NO. 1-1, HUGHES COUNTY
 COMBINING STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -
 - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS
 JUNE 30, 2014

	BUILDING FUND		CHILD NUTRITION FUND			
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues						
Local sources	\$ 94,865	94,865	109,959	\$ 31,401	31,401	35,079
State sources				2,053	28,688	16,430
Federal sources				86,838	86,838	103,332
Non-revenue receipts					44,383	
Total revenues	<u>94,865</u>	<u>94,865</u>	<u>109,959</u>	<u>120,292</u>	<u>191,310</u>	<u>154,841</u>
Expenditures						
Support services	82,910	82,910	67,956			
Operation of non-instructional services				120,292	191,310	145,128
Facilities acquisitions and construction	25,386	25,386	37,498			
Total expenditures	<u>108,296</u>	<u>108,296</u>	<u>105,454</u>	<u>120,292</u>	<u>191,310</u>	<u>145,128</u>
Revenues over (under) expenditures	(13,431)	(13,431)	4,505	-	-	9,713
Other financing sources (uses)						
Transfers in (out)						44,383
Total other financing sources (uses)						<u>44,383</u>
Revenue and other sources over (under) expenditures and other uses			4,505			54,096
Cash fund balance, beginning of year	13,431	13,431	13,431	-	-	-
Cash fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>17,936</u>	<u>\$ -</u>	<u>-</u>	<u>54,096</u>

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
COMBINING STATEMENT OF ASSETS, LIABILITIES AND
FUND EQUITY - REGULATORY BASIS - ALL FIDUCIARY FUND TYPES
JUNE 30, 2014

	AGENCY FUNDS	
	ACTIVITY FUNDS	
	2014	2013
<u>ASSETS</u>		
Cash	\$ 49,450	39,204
<u>LIABILITIES AND FUND EQUITY</u>		
Liabilities		
Funds held for school organizations	\$ 49,450	39,204

**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
REGULATORY BASIS - ALL AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2014**

<u>Activities</u>	<u>Balance July 1, 2013</u>	<u>Additions</u>	<u>Net Transfers</u>	<u>Deletions</u>	<u>Balance June 30, 2014</u>
Athletics	\$ 9,755	80,547		73,144	17,158
Annual	921	4,803		5,231	493
FFA	4,491	36,201		37,842	2,850
FCA	57	795		59	793
Scholarship	-	-		-	-
Miscellaneous	201	-		(33)	234
Flowers	27	-		-	27
Junior-Senior	615	1,387		863	1,139
Cheerleader	4,919	1,255		5,627	547
4-H	374	7,340		7,000	714
Library	397	6,629		4,625	2,401
Teachers Fund	10,308	26,627		19,722	17,213
Interest	-	224		166	58
Senior	3,616	33,611		33,579	3,648
Student Council	280	1,433		1,536	177
Counselor	226	838		368	696
JOM	634	-		-	634
Science	305	743		415	633
Cafe	158	-		158	-
Special Ed	120	-		85	35
Medical Reimbursement	1,800	1,400		3,200	-
TOTAL ASSETS - AGENCY FUNDS	<u>39,204</u>	<u>203,833</u>	<u>-</u>	<u>193,587</u>	<u>49,450</u>
 LIABILITIES AND FUND EQUITY					
Funds held for school organizations	<u>\$ 39,204</u>	<u>203,833</u>	<u>-</u>	<u>193,587</u>	<u>49,450</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-I, HUGHES COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2014**

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2013	Revenue Collected	Total Expenditures	Ending Balance 6/30/2014
<u>U.S. Department of Education</u>							
<u>Direct Programs:</u>							
Title VIII Impact Aid - 2014	84.041	S041B144102	\$ 38,824		38,823	38,823	
Title VIII Impact Aid - 2013	84.041	S041B134102		3,785	3,785	3,785	
Title VII-Part A, Indian Education	84.060	S060A133074	16,176		16,176	16,176	
Title VII-Part A, Indian Education 2012-13 - Note 1	84.060	S060A123074		(4,401)	4,401		
Title VI-Small, Rural School Ach. Program - 2013	84.358A	S358A133075	19,640		19,630	19,640	(10)
Title VI-Small, Rural School Ach. Program - 2012	84.358A	S358A123075	5,754		5,753	5,753	
Title VI-Small, Rural School Ach. Program 2012-13 - Note 1	84.358A	S358A123075		(6,279)	6,279		
Subtotal			80,394	(6,895)	91,062	84,177	(10)
<u>Passed Through State Department of Education:</u>							
Title I-Part A, Improving Basic Programs	84.010		46,908		46,908	46,908	
Title I-Part A, Improving Basic Programs 2012-13 - Note 1	84.010			(8,520)	8,520		
Title II-Part A, Teacher & Principal Training	84.367		10,909		10,909	10,909	
Title II-Part A 2012-13 - Note 1	84.367			(5,290)	5,290		
Special Education, Flowthrough, P.L. 105-17	84.027		54,097		40,402	54,097	(13,695)
Special Education, Flowthrough 2012-13 - Note 1	84.027			(8,649)	8,649		
Special Education, Preschool, Ages 3-5, P.L. 105-17	84.173		1,743		1,743	1,743	
Subtotal			\$ 113,657	(22,459)	122,421	113,657	(13,695)
<u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Education:</u>							
<u>Child Nutrition Cluster:</u>							
Non-Cash Assistance (Commodities):	10.555				10,647	10,647	
National School Lunch Program					10,647	10,647	
<i>Non-Cash Assistance Subtotal</i>							
Cash Assistance:							
National School Lunch Program	10.555				71,899	70,798	1,101
School Breakfast Program	10.553				31,433	30,262	1,171
<i>Cash Assistance Subtotal</i>					103,332	101,060	2,272
<i>Total For Program (Cluster)</i>					113,979	111,707	2,272

INDEPENDENT SCHOOL DISTRICT NO. 1-1, HUGHES COUNTY
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED JUNE 30, 2014

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Federal Grantor's/ Pass-through Grantor's Number	Program or Award Amount	Beginning Balance 7/01/2013	Revenue Collected	Total Expenditures	Ending Balance 6/30/2014
<u>Other Federal Assistance:</u>							
Johnson O'Malley	15.130		\$ 3,150		3,150	3,150	
Johnson O'Malley 2012-13 - Note 1	15.130			(3,780)	3,780		
Rehab Services 2012-13 - Note 1	84.126			(457)	457		
Subtotal			<u>3,150</u>	<u>(4,237)</u>	<u>7,387</u>	<u>3,150</u>	<u>-</u>
Total Federal Assistance			<u>\$ 197,201</u>	<u>(33,591)</u>	<u>334,849</u>	<u>312,691</u>	<u>(11,433)</u>

Note 1 - These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2 - Commodities received by the District in the amount of \$10,647 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - This schedule was prepared on a regulatory basis of accounting consistent with the preparation of the combined financial statements.

**INDEPENDENT SCHOOL DISTRICT I-1, HUGHES COUNTY
 SCHEDULE OF SURETY BONDS
 FOR THE YEAR ENDED JUNE 30, 2014**

<u>BONDING COMPANY</u>	<u>POSITION COVERED</u>	<u>BOND NUMBER</u>	<u>COVERAGE AMOUNT</u>	<u>EFFECTIVE DATES</u>
Western Surety Company	Superintendent	70334205	\$100,000	7/1/13-7/1/14
	Treasurer	70751050	\$100,000	7/1/13-7/1/14
	Encumbrance Clerk	70751087	\$1,000	7/1/13-7/1/14
	Activity Fund Custodian	70334205	\$1,000	7/1/13-7/1/14
	Minutes Clerk	70334205	\$1,000	7/1/13-7/1/14
	Payroll Clerk	70334205	\$1,000	7/1/13-7/1/14



Jack H. Jenkins, CPA *A Professional Corporation*

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education
Moss School District No. I-001
Holdenville, Oklahoma 74006-6029

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Moss School District No. I-001, Holdenville, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated October 9, 2014. This report was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

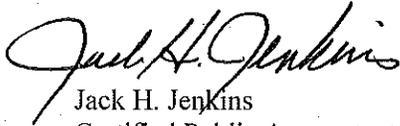
As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed one (1) instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings. I also reported this matter to the District's management in a separate letter dated October 9, 2014.

District's Response to Findings

The District's response to the finding identified in my audit is described in the letter following the Schedule of Findings. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Jack H. Jenkins
Certified Public Accountant, P.C.

October 9, 2014

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
SCHEDULE OF FINDINGS
JULY 1, 2013 TO JUNE 30, 2014

Findings – Financial Statement Audit

14-01 – Signed as Received

Condition: Several purchase orders had supporting documentation that were not signed as received.

Criteria: Supporting documentation should be signed or initialed and dated by a receiving agent of the District to signify that the goods or services have been received and payment can be made.

Effect: Invoices could be paid without goods or services being received.

Recommendation: That all invoices and/or delivery tickets be initialed and dated when merchandise is received or services are performed, as required by Oklahoma Statutes. (Reference: 62 O.S. 1981 § 310.1a and 70 O.S. 1981 § 5-135C)

14-02 – Activity Fund Deposits

Condition: We observed receipts for the activity fund were not always deposited in a timely manner.

Criteria: Receipts should be deposited on a daily basis once the accumulated balance equals or exceeds one hundred dollars (\$100.00) or at least once a week regardless of how much is on hand.

Effect: Cash or checks relating to receipts that are not deposited timely could get lost or stolen.

Recommendation: The Activity Fund custodian should deposit receipts for cash and checks on a daily basis unless the daily total does not exceed one hundred dollars (\$100.00), but at least once a week regardless as required by the State Department of Education.

**INDEPENDENT SCHOOL DISTRICT NO. 1-1, HUGHES COUNTY
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS
JULY 1, 2013 TO JUNE 30, 2014**

13-01 – Treasurer Reports

The finding related to the District Treasurer not reconciling to the bank statement on a monthly basis was corrected in the current year.

13-02 – Child Nutrition Fund

During the 2014 fiscal year, there were no inappropriate transfers between funds.

13-03 – Signed as Received

The finding related to purchase orders having support that was not signed as received continued in the 2014 fiscal year.

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL
LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2013 TO JUNE 30, 2014

State of Oklahoma)
County of Tulsa)

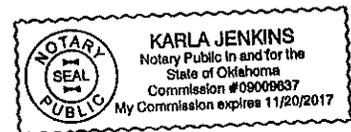
The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Moss School District for the audit year 2013-14.

Jack H. Jenkins, CPA, P.C.
AUDITING FIRM

BY *Jack H. Jenkins*
AUTHORIZED AGENT

Subscribed and sworn to before me on this
10 day of, Oct, 2014

Karla Jenkins
NOTARY PUBLIC



**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
AUDIT ACKNOWLEDGEMENT
JULY 1, 2013 TO JUNE 30, 2014**

The annual independent audit for the Moss School District, was presented to the Board of Education in an Open Board Meeting as indicated below, by Jack H. Jenkins, CPA, P.C.

The School Board acknowledges that as the governing body of the district, responsible for the districts financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the Oklahoma State Department of Education within 30 days from it's presentation, as stated in 70 O.S. § 22-108:

“The local board of education shall forward a copy of the audit report to the State Board of Education within thirty (30) days after receipt of said audit.”

[Signature]
Superintendent of Schools

10/13/14
Date of Board Meeting

Randy Fletcher
Board of Education President

Jason Moody
Board of Education Clerk

Scott Rice
Board of Education Vice President

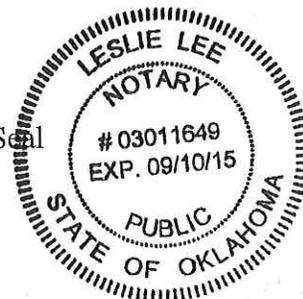
Richard Rando
Board of Education Member

Kevin Nolan
Board of Education Member

Subscribed and sworn to before me on this 13th day of October, 2014.
My commission expires on 9-10-15 day of September, 2015.

Leslie Lee
Notary Public

Affix Notary Seal





Jack H. Jenkins, CPA *A Professional Corporation*

October 9, 2014

Moss Public Schools
Attn: Mr. Gil Turpin
8087 East 134 Rd.
Holdenville, OK 74848-6237

Dear Mr. Turpin:

Listed below are the audit exceptions and recommendations from the final audit work we performed for you. Please review them carefully along with the copy of your audit report. We will mail out a copy of the audit report to the State Department of Education, Oklahoma State Auditor and Inspector's Office and the Federal Clearinghouse within 30 days after the presentation of your audit. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

The following section contains exceptions relayed to management that are immaterial instances of noncompliance with laws and regulations and which are included in the audit report. These comments requires a written response from your office to be included in the copy of the audit report that we send to the State Department of Education.

14-01 Signed as Received

I observed during the audit several activity fund checks tested having supporting documentation that were not signed as received. Discrepancies were as follows:

Activity fund check numbers 17317, 17376, 17386, 17497, 17572, 17623, 17731.

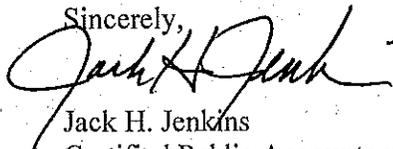
I recommend that all invoices and/or delivery tickets be initialed and dated when merchandise is received or services are performed, as required by Oklahoma Statutes. (Reference: 62 O.S. 1981 §310.1a and 70 O.S. 1981 §5-135C)

14-02 – Activity Fund Deposits

During the audit we observed receipts for the activity fund were not always deposited in a timely manner. I recommend that the activity fund custodian deposit receipts for cash and checks on a daily basis unless the daily total does not exceed one hundred dollars (\$100.00), but at least once a week regardless as required by the State Department of Education.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack H. Jenkins". The signature is written in a cursive style with a large initial "J".

Jack H. Jenkins
Certified Public Accountant, P.C.



Jack H. Jenkins, CPA *A Professional Corporation*

October 9, 2014

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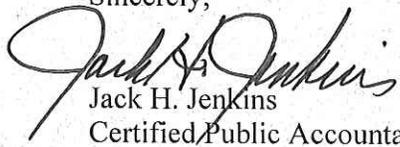
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We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,


Jack H. Jenkins
Certified Public Accountant, P.C.



Jack H. Jenkins, CPA *A Professional Corporation*

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education
Moss School District No. I-001
Holdenville, Oklahoma 74006-6029

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Moss School District No. I-001, Holdenville, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated October 9, 2014.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

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Compliance and Other Matters

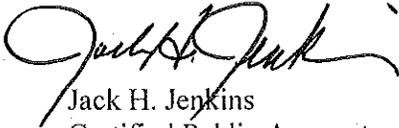
As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed one (1) instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings. I also reported this matter to the District's management in a separate letter dated October 9, 2014.

District's Response to Findings

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Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Jack H. Jenkins
Certified Public Accountant, P.C.

October 9, 2014

INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
SCHEDULE OF FINDINGS
JULY 1, 2013 TO JUNE 30, 2014

Findings – Financial Statement Audit

14-01 – Activity Fund Deposits

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**INDEPENDENT SCHOOL DISTRICT NO. I-1, HUGHES COUNTY
DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS
JULY 1, 2013 TO JUNE 30, 2014**

13-01 – Treasurer Reports

The finding related to the District Treasurer not reconciling to the bank statement on a monthly basis was corrected in the current year.

13-02 – Child Nutrition Fund

During the 2014 fiscal year, there were no inappropriate transfers between funds.

13-03 – Signed as Received

The finding related to purchase orders having support that was not signed as received was resolved in the 2014 fiscal year.

Index of Workpapers by Section

Section	Description	Workpaper	Filed
1	<u>GENERAL PROCEDURES:</u>		
	Engagement Acceptance Form	GP-1a	_____
	Engagement Continuance Form	GP-1b	_____ <i>JK</i>
	Single Audit/Risk Assessment and Major Program Determination	GP-2	_____ <i>—</i>
	Engagement Letter	GP-3	_____ <i>JK</i>
	Understanding the Entity	GP-4	_____ <i>JK</i>
	Engagement Team Discussion	GP-5	_____
	Fraud Risk Inquiries Form	GP-6	_____
	Understanding the Design and Implementation of Internal Control	GP-7	_____
	Materiality Worksheet for Planning Purposes (prepared in office)	GP-8	_____ <i>JK</i>
	Risk Assessment Summary Form	GP-9	_____
	Legal Representation Letter	GP-10	_____ <i>JK</i>
	Audit Difference Evaluation Form	GP-11	_____ <i>JK</i>
	Audit Communication Letter	GP-12	_____ <i>JK</i>
	Management Letter	GP-13	_____ <i>JK</i>
	Governmental Disclosure Checklist	GP-14	_____ <i>JK</i>
	Supervision, Review, and Approval Form	GP-15	_____ <i>JK</i>
2	<u>MINUTES CONTRACTS AND BIDS:</u>		
	Examination of Board Minutes and Review	MCB-1	_____ <i>JK</i>
	Example of Board Minutes and Agenda (make copy)	MCB-2	_____ <i>JK</i>
	Test of Construction Bids	MCB-3	_____ <i>N/A</i>
3	<u>CASH AND INVESTMENTS:</u>		
	Depository Identification and Confirmations	C-1	_____ <i>JK</i>
	Summary of Cash and Investment Balances (prepared in office)	C-2	_____ <i>—</i>
	Bank Summary (attach ending bank statement)	C-3	_____ <i>JK</i>
	Bank Reconciliation of Balance Sheet (client prepared)	C-4	_____ <i>JK</i>
	General Ledger	C-5	_____ <i>JK</i>
	Investment Schedule	I-1	_____ <i>—</i>
4	<u>REVENUE:</u>		
	Revenue Analysis (prepared in office)	R-1	_____ <i>JK</i>
	Comparison of Receipts to Deposits	R-2	_____ <i>JK</i>
	Revenue Confirmations	R-3	_____ <i>JK</i>

Moss
School Name

EON Checklist

initial/date

- 1) MR 7/15 Takeoff work papers filed on "S" drive and in front of book. (Warrant Account, General Ledger, etc.)
file format: takeoffs "date" "school" "initials"
- 2) N/A Any new bond issues or judgments are filed with A.G.'s opinion or court document.
- 3) N/A A list of reserves has been filed in front of book and agrees with Warrant Account.
- 4) MR 7/15 Verify that appropriations have not been exceeded for any funds.
- 5) MR 7/15 All supplemental appropriation forms (e.g. 307's or 308's) are filed in front of book.
- 6) MR 7/15 Revenue has been confirmed and work paper has been concluded and filed in front of book.
- 7) _____ Allocation notices entered into EON and filed in front of book.
- 8) _____ County valuations have been entered (primary and all joint counties)
Note: Only use "Assessor's Report to the Excise Board" if it has been certified by County Clerk
- 9) _____ 2011 Appropriations worksheet has been started and filed with EON on "S" drive.
file format: 2011 appsheet "date" "school" "initials"
- 10) _____ EON file saved on "S" drive
file format: 2011 EON "date" "school" "initials"
- 11) _____ 2011 Appropriations worksheet has been signed by school representative.
- 12) _____ Three EON booklets have been mailed to client. Include the treasurer's copies of EON (including pubsheet) and final 2011 appsheet along with the instructional cover letter.

Please initial and date after completing each step above. This form is to be kept in the front of the book until finishing is complete. Please make notes of any special requests from the client on this form.

After EON is mailed please file this form in section 11.

Index of Workpapers by Section

Section	Description	Workpaper	Filed
1	<u>GENERAL PROCEDURES:</u>		
	Engagement Acceptance Form	<u>GP-1a</u>	_____
	Engagement Continuance Form	<u>GP-1b</u>	_____
	Single Audit/Risk Assessment and Major Program Determination	<u>GP-2</u>	_____
	Engagement Letter	<u>GP-3</u>	_____
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	Risk Assessment Summary Form	<u>GP-9</u>	_____
	Legal Representation Letter	<u>GP-10</u>	_____
	Audit Difference Evaluation Form	<u>GP-11</u>	_____
	Audit Communication Letter	<u>GP-12</u>	_____
	Management Letter	<u>GP-13</u>	_____
	Governmental Disclosure Checklist	<u>GP-14</u>	_____
	Supervision, Review, and Approval Form	<u>GP-15</u>	_____
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	Examination of Board Minutes and Review	<u>MCB-1</u>	_____
	Example of Board Minutes and Agenda (make copy)	<u>MCB-2</u>	_____
	Test of Construction Bids	<u>MCB-3</u>	_____
3	<u>CASH AND INVESTMENTS:</u>		
	Depository Identification and Confirmations	<u>C-1</u>	_____
	Summary of Cash and Investment Balances (prepared in office)	<u>C-2</u>	_____
	Bank Summary (attach ending bank statement)	<u>C-3</u>	_____
	Bank Reconciliation of Balance Sheet (client prepared)	<u>C-4</u>	_____
	General Ledger	<u>C-5</u>	_____
	Investment Schedule	<u>I-1</u>	_____
4	<u>REVENUE:</u>		
	Revenue Analysis (prepared in office)	<u>R-1</u>	_____
	Comparison of Receipts to Deposits	<u>R-2</u>	_____
	Revenue Confirmations	<u>R-3</u>	_____

Section	Description	Workpaper	Filed
5	<u>EXPENDITURES:</u> Expenditure Analysis (prepared in office) Purchase Order Examination Reserved Fund Balances Listing Search for Unrecorded Liabilities Test of Disbursements Test of Petty Cash Warrant Account	E-1 E-2 E-3 E-4 E-5 E-6 E-7	 9/23 9/23
6	<u>PAYROLL AND RELATED LIABILITIES:</u> Analysis of IRS remittances Test of Employee Contracts	P-1 P-2	
7	<u>CAPITAL EXPENDITURES:</u> Capital Expenditures policy for district Major Additions (client prepared)	CE-1 CE-2	
8	<u>INSURANCE AND SURETY BONDS:</u> Copies of Insurance Policies and or Invoices Paid Copies of Surety Bonds (or invoices paid if continuing)	ISB-1 ISB-2	
9	<u>DEBT SERVICE:</u> Bond Indebtedness Analysis of Lease Agreements (make copies)	DS-1 DS-2	
10	<u>FUND EQUITY:</u> Appropriations Added Comparison of Fund Balances (prepared in office)	FE-1 FE-2	
12	<u>SINGLE AUDIT PROCEDURES:</u> Schedule of Expenditures of Federal Awards Risk Assessment of Major Programs Single Audit Program Testing	FA-1 RA-prj SA-prj	