

**NEWCASTLE SCHOOL DISTRICT NO. I-001**  
MCCLAIN COUNTY, OKLAHOMA  
JUNE 30, 2019

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**NEWCASTLE SCHOOL DISTRICT NO. I-001**  
MCCLAIN COUNTY, OKLAHOMA  
JUNE 30, 2019

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\* The required internal control, compliance, and schedule of findings and questioned costs are required by Government Auditing Standards and *Uniform Guidance* when a single audit is applicable

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**School District Officials**  
**June 30, 2019**

**BOARD OF EDUCATION**

President	Gary Knowles
Vice President	John Maker
Clerk	Ben Rice
Deputy Clerk	Valory Dalton
Member	Marci White

**SUPERINTENDENT OF SCHOOLS**

Patrick O'Brien III

**ENCUMBRANCE CLERK**

Angela Burk

**SCHOOL DISTRICT TREASURER/CHIEF FINANCIAL OFFICER**

Jeff Landes

## INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education  
Newcastle School District No. I-001  
McClain County, Oklahoma

Board Members:

### Report on Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Newcastle School District No. I-001, McClain County, Oklahoma, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education to meet financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

### **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As discussed in Note 1, the financial statements are prepared by Newcastle School District No. I-001, McClain County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the above paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Newcastle School District No. I-001, McClain County, Oklahoma, as of June 30, 2019, or the changes in its financial position, or, where applicable, its cash flows for the year then ended.

### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balance arising from regulatory basis transactions of each fund type and account group of Newcastle School District No. I-001, McClain County, Oklahoma as of June 30, 2019, and the revenues collected, expenditures paid and encumbered, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

### **Other Matters**

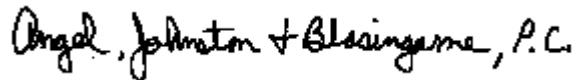
#### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Newcastle School District No. I-001, McClain County, Oklahoma’s basic financial statements. The combining statements – regulatory basis, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining statements-regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements-regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole on the regulatory basis of accounting described in Note 1.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated January 10, 2020, on our consideration of the Newcastle School District No. I-001, McClain County, Oklahoma's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Newcastle School District No. I-001, McClain County, Oklahoma's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering Newcastle School District No. I-001, McClain County, Oklahoma's internal control over financial reporting and compliance.



Chickasha, Oklahoma  
January 10, 2020

COMBINED FINANCIAL STATEMENTS

**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combined Statement of Assets, Liabilities and Fund Balances**  
**Regulatory Basis - All Fund Types and Account Groups**  
**June 30, 2019**

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	General Long- Term Debt	June 30, 2019
<b><u>ASSETS</u></b>							
Cash and Cash Equivalents	\$ 2,924,998	\$ 420,595	\$ 235,624	\$ 192,794	\$ 559,403	\$ 0	\$ 4,333,414
Investments	0	0	0	0	0	0	0
Amounts Available in Debt Service Fund	0	0	0	0	0	235,624	235,624
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	4,719,376	4,719,376
Amounts to be Provided For Capitalized Lease Agreements	0	0	0	0	0	20,753,450	20,753,450
Amounts to be Provided For Compensated Absences	0	0	0	0	0	129,169	129,169
<b>Total Assets</b>	<b>\$ 2,924,998</b>	<b>\$ 420,595</b>	<b>\$ 235,624</b>	<b>\$ 192,794</b>	<b>\$ 559,403</b>	<b>\$ 25,837,619</b>	<b>\$ 30,171,033</b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>							
Liabilities:							
Warrants Payable	\$ 203,049	\$ 9,776	\$ 0	\$ 201	\$ 0	\$ 0	\$ 213,027
Reserve for Encumbrances	1,179,304	87,744	0	55,803	0	0	1,322,851
Due to Activity Groups	0	0	0	0	559,403	0	559,403
General Obligation Bonds Payable	0	0	0	0	0	4,955,000	4,955,000
Capitalized Lease Obligations Payable	0	0	0	0	0	20,753,450	20,753,450
Compensated Absences Payable	0	0	0	0	0	129,169	129,169
<b>Total Liabilities</b>	<b>\$ 1,382,354</b>	<b>\$ 97,520</b>	<b>\$ 0</b>	<b>\$ 56,004</b>	<b>\$ 559,403</b>	<b>\$ 25,837,619</b>	<b>\$ 27,932,900</b>
Fund Balances:							
Restricted For:							
Debt Service	\$ 0	\$ 0	\$ 235,624	\$ 0	\$ 0	\$ 0	\$ 235,624
Capital Projects	0	0	0	136,790	0	0	136,790
Building Programs	0	323,075	0	0	0	0	323,075
Child Nutrition Programs	0	0	0	0	0	0	0
Cooperative Programs	0	0	0	0	0	0	0
Unassigned	1,542,644	0	0	0	0	0	1,542,644
<b>Total Fund Balances</b>	<b>\$ 1,542,644</b>	<b>\$ 323,075</b>	<b>\$ 235,624</b>	<b>\$ 136,790</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 2,238,133</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 2,924,998</b>	<b>\$ 420,595</b>	<b>\$ 235,624</b>	<b>\$ 192,794</b>	<b>\$ 559,403</b>	<b>\$ 25,837,619</b>	<b>\$ 30,171,033</b>

The notes to the financial statements are an integral part of this statement.



**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - All Governmental Fund Types**  
**For the Year Ended June 30, 2019**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	June 30, 2019
<b>Revenue Collected:</b>					
Local Sources	\$ 4,254,864	\$ 592,187	\$ 4,845,916	\$ 0	\$ 9,692,966
Intermediate Sources	435,293	0	0	0	435,293
State Sources	9,153,571	1	10	0	9,153,583
Federal Sources	1,042,626	0	0	0	1,042,626
Non-Revenue Receipts	554,681	0	3,815	0	558,497
<b>Total Revenue Collected</b>	<b>\$ 15,441,035</b>	<b>\$ 592,188</b>	<b>\$ 4,849,741</b>	<b>\$ 0</b>	<b>\$ 20,882,965</b>
<b>Expenditures Paid:</b>					
Instruction	\$ 9,076,785	\$ 0	\$ 0	\$ 40,032	\$ 9,116,818
Support Services	5,317,127	528,927	0	451,267	6,297,321
Operation of Non-Instructional Services	703,052	0	0	0	703,052
Facilities Acquisition and Construction	0	30,614	0	4,536,200	4,566,814
Other Outlays	143,936	0	0	0	143,936
Other Uses	0	0	0	0	0
Repayments	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0
Debt Service:					
Principal Retirement	0	0	4,675,000	0	4,675,000
Interest and Fiscal Agent Fees	0	0	158,950	0	158,950
<b>Total Expenditures Paid</b>	<b>\$ 15,240,900</b>	<b>\$ 559,541</b>	<b>\$ 4,833,950</b>	<b>\$ 5,027,499</b>	<b>\$ 25,661,891</b>
<b>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</b>	<b>\$ 200,135</b>	<b>\$ 32,647</b>	<b>\$ 15,791</b>	<b>\$ (5,027,499)</b>	<b>\$ (4,778,926)</b>
<b>Adjustments to Prior Year Encumbrances</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Other Financing Sources (Uses):</b>					
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Bond Proceeds	0	0	0	4,955,000	4,955,000
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	0
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,955,000</b>	<b>\$ 4,955,000</b>
<b>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</b>	<b>\$ 200,135</b>	<b>\$ 32,647</b>	<b>\$ 15,791</b>	<b>\$ (72,499)</b>	<b>\$ 176,074</b>
<b>Fund Balance - Beginning of Year</b>	<b>1,342,510</b>	<b>290,427</b>	<b>219,833</b>	<b>209,289</b>	<b>2,062,059</b>
<b>Fund Balance - End of Year</b>	<b>\$ 1,542,644</b>	<b>\$ 323,075</b>	<b>\$ 235,624</b>	<b>\$ 136,790</b>	<b>\$ 2,238,133</b>

The notes to the financial statements are an integral part of this statement.

**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combined Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances**  
**Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types**  
**For the Year Ended June 30, 2019**

	General Fund			Special Revenue Funds			Debt Service Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>									
Local Sources	\$ 3,789,044	\$ 3,928,009	\$ 4,254,864	\$ 528,413	\$ 528,413	\$ 592,187	\$ 4,614,117	\$ 4,614,117	\$ 4,845,916
Intermediate Sources	360,000	360,000	435,293	0	0	0	0	0	0
State Sources	8,907,138	8,749,563	9,153,571	0	0	1	0	0	10
Federal Sources	688,667	1,156,563	1,042,626	0	0	0	0	0	0
Non-Revenue Receipts	0	0	554,681	0	0	0	0	0	3,815
<i>Total Revenue Collected</i>	<u>\$ 13,744,849</u>	<u>\$ 14,194,134</u>	<u>\$ 15,441,035</u>	<u>\$ 528,413</u>	<u>\$ 528,413</u>	<u>\$ 592,188</u>	<u>\$ 4,614,117</u>	<u>\$ 4,614,117</u>	<u>\$ 4,849,741</u>
<b>Expenditures Paid:</b>									
Instruction	\$ 8,750,000	\$ 9,199,286	\$ 9,076,785	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	5,672,175	5,672,175	5,317,127	818,840	818,840	528,927	0	0	0
Operation of Non-Instructional Services	658,000	658,000	703,052	0	0	0	0	0	0
Facilities Acquisition and Construction	0	0	0	0	0	30,614	0	0	0
Other Outlays	60,000	60,000	143,936	0	0	0	4,833,950	4,833,950	4,833,950
Other Uses	282,183	282,183	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 15,422,358</u>	<u>\$ 15,871,644</u>	<u>\$ 15,240,900</u>	<u>\$ 818,840</u>	<u>\$ 818,840</u>	<u>\$ 559,541</u>	<u>\$ 4,833,950</u>	<u>\$ 4,833,950</u>	<u>\$ 4,833,950</u>
<i>Excess of Revenues Collected Over (Under)</i> <i>Expenditures Paid Before Adjustments to</i> <i>Prior Year Encumbrances</i>	<u>\$ (1,677,510)</u>	<u>\$ (1,677,510)</u>	<u>\$ 200,135</u>	<u>\$ (290,427)</u>	<u>\$ (290,427)</u>	<u>\$ 32,647</u>	<u>\$ (219,833)</u>	<u>\$ (219,833)</u>	<u>\$ 15,791</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>									
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	335,000	335,000	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 335,000</u>	<u>\$ 335,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected</i> <i>Over Expenditures Paid and Other Financing</i> <i>Sources (Uses)</i>	<u>\$ (1,342,510)</u>	<u>\$ (1,342,510)</u>	<u>\$ 200,135</u>	<u>\$ (290,427)</u>	<u>\$ (290,427)</u>	<u>\$ 32,647</u>	<u>\$ (219,833)</u>	<u>\$ (219,833)</u>	<u>\$ 15,791</u>
<i>Fund Balance - Beginning of Year</i>	<u>1,342,510</u>	<u>1,342,510</u>	<u>1,342,510</u>	<u>290,427</u>	<u>290,427</u>	<u>290,427</u>	<u>219,833</u>	<u>219,833</u>	<u>219,833</u>
<i>Fund Balance - End of Year</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,542,644</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 323,075</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 235,624</u>

The notes to the financial statements are an integral part of this statement.

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 1 - Summary of Significant Accounting Policies**

The basic financial statements of the Newcastle School District No. I-001, McClain County, Oklahoma (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**1.A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public-school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public-school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

**1.B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories: governmental and fiduciary. Each category, in turn, is divided into separate "fund types."

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, (continued)**

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**1. General Fund** - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**2. Special Revenue Funds** - The Special Revenue Fund of the District consist of the Building Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

**3. Debt Service Fund** - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

**4. Capital Projects Fund** - The Capital Projects Fund consists of the District's Transportation Bond and Technology Bond issues. These funds are used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, acquiring and upgrading technology equipment and acquiring transportation equipment.

**Fiduciary Fund Types**

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**1. Agency Funds** - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.B. Fund Accounting, (continued)**

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

1. General Long-Term Debt Account Group - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

2. General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

**Memorandum Only - Total Column**

The total column on the general-purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**1.C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.C. Basis of Accounting and Presentation, (continued)**

liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for trust funds.

**1.D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**1.E. Assets, Liabilities and Fund Equity**

Cash and Cash Equivalents – The District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Property Tax Revenues – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories – The value of consumable inventories at June 30, 2019, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.E. Assets, Liabilities and Fund Equity, (continued)**

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have not been reported in the general long-term debt account group since the amount is not material to the financial statements.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Fund Balance - In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

**Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

**Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

**Assigned** fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 1 - Summary of Significant Accounting Policies, (continued)**

**1.E. Assets, Liabilities and Fund Equity, (continued)**

**Unassigned** fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

**Resource Use Policy**

It is the District's policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District's policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the School considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts

**1.F. Revenue, Expenses, and Expenditures**

State Sources - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.



**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 2 – Deposit and Investment Risk**

The District held the following deposits and investments at June 30, 2019:

		<u>Carrying Value</u>
Deposits		
Demand Deposits	\$	4,347,018
Time Deposits		<u>0</u>
Total Deposits	\$	<u><u>4,347,018</u></u>
Investments		
	<u>Credit Rating</u>	<u>Maturity</u>
		<u>Fair Value</u>
		\$ <u>0</u>
Total Investments	\$	<u><u>0</u></u>
Reconciliation to the Combined Statement of Assets, Liabilities and Equity		
Cash and Cash Equivalents	\$	4,333,414
Activity Fund Outstanding Checks/adjustments		<u>13,604</u>
Total Deposits and Investments	\$	<u><u>4,347,018</u></u>

**Custodial Credit Risk** – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limit acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

The District did not have any custodian credit risk as of June 30, 2019 as defined above.

**Investment Credit Risk** – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies.
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 2 – Deposit and Investment Risk, (continued)**

6. Money market funds regulated by the SEC and in which investments consist of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The District did not have any investment credit risk as of June 30, 2019, as defined above.

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

**Concentration of Investment Credit Risk** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2019, the District had no concentration of credit risk as defined above.

**Note 3 - General Long-Term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and lease purchases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 3 - General Long-Term Debt (continued)**

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2019:

	<b>Bonds Payable</b>	<b>Capital Lease Obligations</b>	<b>Compensated Absences</b>	<b>Total</b>
Balance July 1, 2018	\$ 4,675,000	\$ 25,289,650	\$ 104,054	\$ 30,068,704
Additions	4,955,000	0	25,115	4,980,115
Retirements	(4,675,000)	(4,536,200)	0	(9,211,200)
Balance, June 30, 2019	<u>\$ 4,955,000</u>	<u>\$ 20,753,450</u>	<u>\$ 129,169</u>	<u>\$ 25,837,619</u>

A brief description of the outstanding general obligation bond issues at June 30, 2019 is set forth below:

	<b>Interest Rate</b>	<b>Maturity Date</b>	<b>Amount Issued</b>	<b>Amount Outstanding</b>
2018 Combined Purpose Bonds	3.25%	1-Jul-20	\$ 4,955,000	\$ 4,955,000
<b>Totals</b>			<u>\$ 4,955,000</u>	<u>\$ 4,955,000</u>

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>2018 Combined Purpose Bonds</b>			
2019-2020	\$ 0	\$ 161,038	\$ 161,038
2020-2021	4,955,000	161,038	5,116,038
<b>Sub Total</b>	<u>\$ 4,955,000</u>	<u>\$ 322,075</u>	<u>\$ 5,277,075</u>
<b>Total Bonds</b>	<u>\$ 4,955,000</u>	<u>\$ 322,075</u>	<u>\$ 5,277,075</u>

Interest paid on general debt during the 2018-19 year was \$158,950.

The District has entered into various lease agreements as lessee for financing the acquisition of land, and construction of new schools and improvement. The lease agreements qualify as a capital leases for accounting purposes since title transfers at the end of the lease terms and they have been recorded at the present value of the future minimum lease payments. The leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General fixed assets account group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above leases. The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, is as follows:

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 3 - General Long-Term Debt (continued)**

Year Ending June 30	Newcastle Educational Facilities Auth 2010 A & B Lease Purchase	Newcastle Educational Facilities Auth 2010 C & D Lease Purchase	Total
2020	\$ 475,104	\$ 4,358,096	\$ 4,833,200
2021	505,758	4,639,292	5,145,050
2022	513,544	4,710,706	5,224,250
2023	545,658	5,005,292	5,550,950
Total	\$ 2,040,064	\$ 18,713,386	\$ 20,753,450
Less: Amount representing Interest	0	0	0
Present Value of Future Minimum Lease Payments	\$ 2,040,064	\$ 18,713,386	\$ 20,753,450

Also, the District accrues for unused sick leave for eligible employees. Unused sick leave for certified salaries is calculated at various rates up to 120 days depending upon years of service. Any amount in excess of 120 days is paid at \$15 per day upon retirement by the district. Unused sick leave is paid to noncertified employees at various rates up to 120 days depending upon years of service. However, no amounts are paid for days in excess of 120 days upon retirement. The liability for compensated absences at June 30, 2019 is as follows:

Unused Sick Leave Liability – Certified	\$ 98,924
Unused Sick Leave Liability – Support	<u>30,245</u>
Total Compensated Absences	<u>\$ 129,169</u>

**Note 4 - Employee Retirement System**

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

**Funding Policy** - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% applicable compensation for the year ended June 30, 2019. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 4 - Employee Retirement System, (continued)**

The District's contributions to the System for the years ending June 30, 2019, 2018, and 2017 were \$865,665, \$774,118, and \$693,389, respectively.

The compensation for employees covered by the System for the year ended June 30, 2019 was \$8,920,128; the District's total compensation was \$11,558,858. In addition to the District's 9.50% contributions, the District was required to pay into the System 7.70% of compensation arising from federal grants \$31,675. There were \$502,647 contributions made by employees during the year ended June 30, 2019.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2018, is as follows:

Total pension obligation	\$ 22,615,886,687
Net assets available for benefits, at cost	<u>16,486,871,824</u>
Nonfunded pension benefit obligation	<u>\$ 6,129,025,863</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2018. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

**Note 5 - Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**Note 6 – Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public official's liability. The District had the following insurance coverage during the year: Commercial property - \$83,282,582; general liability - \$1,000,000; and educator's liability \$1,000,000. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the school reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities,

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes To Combined Financial Statements**  
**For The Year Ended June 30, 2019**

**Note 6 – Risk Management, (continued)**

including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the school's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

**Note 7 - Use of Estimates**

The preparation of financial statements in conformity with the regulatory basis of accounting requires the District to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Note 8 – Surety Bonds**

The treasurer is bonded by RLI Insurance Company, bond number LSM0479448 for the penal sum of \$250,000 for the term February 28, 2019 to February 28, 2020.

The Superintendent is bonded by RLI Insurance Company, bond number LSM0479455 for the penal sum of \$250,000 for the term February 28, 2019 to February 28, 2020.

The Encumbrance Clerk/Payroll Clerk is bonded by RLI Insurance Company, bond number LSM1022384 for the penal sum of \$25,000 for the term June 30, 2018 to June 30, 2019

The Minutes Clerk is bonded by RLI Insurance Company, bond number LSM0479452 for the penal sum of \$25,000 for the term June 30, 2018 to June 30, 2019.

The activity fund custodian is bonded by RLI Insurance Company, bond number LSM079456 for penal sum of \$25,000 for the period February 28, 2019 to June 30, 2019.

**Note 9 – Budget Amendments**

The General Fund Budget was amended once during the year by filing a supplemental appropriation form with the county clerk's office. The supplemental appropriation was filed on March 12, 2019, in the amount of \$449,285.71. This increased the original General Fund Budget from \$15,422,358.35 to \$15,871,644.06.

**Note10 – Subsequent Events**

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and has determined that no additional information needs to be added to the financial statements.

#### OTHER INFORMATION

**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Fund Balances**  
**Regulatory Basis - All Special Revenue Funds**  
**June 30, 2019**

	<b>Building Fund</b>	<b>Total June 30, 2019</b>
<b><u>ASSETS</u></b>		
Cash and Cash Equivalents	\$ 420,595	\$ 420,595
Investments	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 420,595</u>	<u>\$ 420,595</u>
 <b><u>LIABILITIES AND FUND BALANCES</u></b>		
Liabilities:		
Warrants Payable	\$ 9,776	\$ 9,776
Reserve for Encumbrances	<u>87,744</u>	<u>87,744</u>
<i>Total Liabilities</i>	<u>\$ 97,520</u>	<u>\$ 97,520</u>
 Fund Balances:		
Restricted	<u>\$ 323,075</u>	<u>\$ 323,075</u>
<i>Total Fund Balances</i>	<u>\$ 323,075</u>	<u>\$ 323,075</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 420,595</u>	<u>\$ 420,595</u>



**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Regulatory Basis - Special Revenue Funds**  
**For the Year Ended June 30, 2019**

	<b>Building Fund</b>	<b>Total June 30, 2019</b>
<b>Revenue Collected:</b>		
Local Sources	\$ 592,187	\$ 592,187
Intermediate Sources	0	0
State Sources	1	1
Federal Sources	0	0
Non-Revenue Receipts	0	0
	<hr/>	<hr/>
<i>Total Revenue Collected</i>	\$ 592,188	\$ 592,188
	<hr/>	<hr/>
<b>Expenditures Paid:</b>		
Instruction	\$ 0	\$ 0
Support Services	528,927	528,927
Operation of Non-Instructional Services	0	0
Facilities Acquisition and Construction	30,614	30,614
Other Outlays	0	0
Other Uses	0	0
Repayments	0	0
Interest Paid and Bank Charges	0	0
	<hr/>	<hr/>
<i>Total Expenditures Paid</i>	\$ 559,541	\$ 559,541
	<hr/>	<hr/>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	\$ 32,647	\$ 32,647
	<hr/>	<hr/>
<b>Adjustments to Prior Year Encumbrances</b>	\$ 0	\$ 0
	<hr/>	<hr/>
<b>Other Financing Sources (Uses):</b>		
Estopped Warrants	\$ 0	\$ 0
Transfers In	0	0
Transfers Out	0	0
	<hr/>	<hr/>
<i>Total Other Financing Sources (Uses)</i>	\$ 0	\$ 0
	<hr/>	<hr/>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	\$ 32,647	\$ 32,647
	<hr/>	<hr/>
<i>Fund Balance - Beginning of Year</i>	290,427	290,427
	<hr/>	<hr/>
<i>Fund Balance - End of Year</i>	\$ 323,075	\$ 323,075
	<hr/>	<hr/>

**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances**  
**Budget and Actual - Regulatory Basis - Special Revenue Funds**  
**For the Year Ended June 30, 2019**

	Building Fund			Total		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
<b>Revenue Collected:</b>						
Local Sources	\$ 528,413	\$ 528,413	\$ 592,187	\$ 528,413	\$ 528,413	\$ 592,187
Intermediate Sources	0	0	0	0	0	0
State Sources	0	0	1	0	0	1
Federal Sources	0	0	0	0	0	0
Non-Revenue Receipts	0	0	0	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 528,413</u>	<u>\$ 528,413</u>	<u>\$ 592,188</u>	<u>\$ 528,413</u>	<u>\$ 528,413</u>	<u>\$ 592,188</u>
<b>Expenditures Paid:</b>						
Instruction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	818,840	818,840	528,927	818,840	818,840	528,927
Operation of Non-Instructional Services	0	0	0	0	0	0
Facilities Acquisition and Construction	0	0	30,614	0	0	30,614
Other Outlays	0	0	0	0	0	0
Other Uses	0	0	0	0	0	0
Repayments	0	0	0	0	0	0
Interest Paid	0	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 818,840</u>	<u>\$ 818,840</u>	<u>\$ 559,541</u>	<u>\$ 818,840</u>	<u>\$ 818,840</u>	<u>\$ 559,541</u>
<i>Excess of Revenues Collected Over (Under)</i>						
<i>Expenditures Paid Before Adjustments to</i>						
<i>Prior Year Encumbrances</i>	<u>\$ (290,427)</u>	<u>\$ (290,427)</u>	<u>\$ 32,647</u>	<u>\$ (290,427)</u>	<u>\$ (290,427)</u>	<u>\$ 32,647</u>
<b>Adjustments to Prior Year Encumbrances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Other Financing Sources (Uses):</b>						
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<i>Excess (Deficiency) of Revenue Collected</i>						
<i>Over Expenditures Paid and Other Financing</i>						
<i>Sources (Uses)</i>	<u>\$ (290,427)</u>	<u>\$ (290,427)</u>	<u>\$ 32,647</u>	<u>\$ (290,427)</u>	<u>\$ (290,427)</u>	<u>\$ 32,647</u>
<i>Fund Balance - Beginning of Year</i>	<u>290,427</u>	<u>290,427</u>	<u>290,427</u>	<u>290,427</u>	<u>290,427</u>	<u>290,427</u>
<i>Fund Balance - End of Year</i>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 323,075</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 323,075</u></u>

**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combining Statement of Assets, Liabilities and Fund Equity**  
**Regulatory Basis - Activity Fund**  
**June 30, 2019**

<b><u>ASSETS</u></b>	<b><u>School Activity Fund</u></b>
Cash	\$ 559,403
Investments	<u>0</u>
<i>Total Assets</i>	<u>\$ 559,403</u>
 <b><u>LIABILITIES AND FUND EQUITY</u></b>	
Liabilities:	
Due To Activity Groups	\$ <u>559,403</u>
<i>Total Liabilities</i>	<u>\$ 559,403</u>
Fund Equity:	
Unassigned	\$ <u>0</u>
<i>Total Liabilities and Fund Equity</i>	<u>\$ 559,403</u>

**Newcastle School District No. I-1, McClain County, Oklahoma**  
**Combining Statement of Changes in Assets and Liabilities**  
**Regulatory Basis - Activity Fund**  
**For the Year Ended June 30, 2019**

<b>ACTIVITIES</b>	<b>Balance July 1, 2018</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance June 30, 2019</b>
Cafeteria	\$ 0	\$ 333,912	\$ 333,812	\$ 100
Athletics	77,293	139,085	124,060	92,318
Native Ed Enrichment	1,516	1,035	1,050	1,501
Band	104	0	20	84
High School	383	2,794	2,569	608
Class of 2033	4,625	495	4,625	495
Elementary Library	5,585	17,220	16,335	6,470
Elementary Music	3,070	155	0	3,225
Elementary PE	1,666	547	618	1,594
ES Principal	38,242	45,745	78,877	5,110
Spanish Club	1,622	0	0	1,622
Elementary Tech	1,484	1,945	1,420	2,009
Drama Club	3,174	0	0	3,174
Activity Fees	0	63,403	63,403	0
Cheer	12,990	34,406	28,673	18,722
Camp Goddard	6,394	25,631	25,460	6,565
HS Library	4,147	907	2,546	2,509
HS Choir	2,383	4,178	4,799	1,762
HS Stuco	8,838	20,936	13,807	15,967
Honor Society	1,350	1,595	1,904	1,041
Gfund Collections	0	11,978	11,978	0
Class of 2019	4,183	10,561	13,534	1,211
Class of 2019 (Scholarships)	1,650	350	0	2,000
Class of 2028	1,009	1,173	1,964	218
Math Club	131	0	131	0
MS Library	1,480	4,086	4,977	589
Middle School	0	0	0	0
MS Stuco	8,432	10,974	7,199	12,207
Miscellaneous	66,158	31,219	6,332	91,045
FCS	238	0	238	0
MS Art	942	2,347	815	2,474
HS Yearbook	43,350	6,296	12,235	37,411
MS Boat Races	701	0	0	701
FCCLA	2,397	17,456	11,508	8,345
HS Art	5,107	687	493	5,301
Elementary Fundraiser	17,822	21,955	24,305	15,472
Business Professionals BPA	584	435	456	563
Pit Crew	588	15	0	603
Creative Writing Club	171	15	132	54
Take the Lead/Make a Wish	1,186	0	0	1,186
Science Club	930	675	673	931
Elementary Academ Outreach	2,435	2,074	2,030	2,480
MS Cheer	1,728	32,269	15,055	18,943
MS Principal	19,830	8,724	4,908	23,646
Sports FR/Booster Clubs	34,559	53,511	68,398	19,672
Book Club	153	0	0	153
Sub Total Activities	\$ 390,628	\$ 910,790	\$ 891,337	\$ 410,080

**Newcastle School District No. I-1 McClain County, Oklahoma**  
**Combining Statement of Changes in Assets and Liabilities**  
**Regulatory Basis - Activity Fund**  
**For the Year Ended June 30, 2019**

<b>ACTIVITIES</b>	<b>Balance July 1, 2018</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance June 30, 2019</b>
MS Box Top	\$ 400	\$ 193	\$ 0	\$ 594
HS GT's	67	0	0	67
Elementary GT's	4	248	248	4
MS GT's	125	0	0	125
ECC Hospitality	396	360	430	326
Robotics	12,822	24,712	24,220	13,314
Class of 2018	2,632	0	2,632	0
FFA	2,819	104,992	100,412	7,399
Elem Yearbook	11,701	3,943	430	15,213
MS Yearbook	3,153	6,840	6,329	3,664
MS Drama Club	1,287	0	0	1,287
Scholarship	3	0	3	0
Calss of 2027	108	2,076	1,715	469
Class of 2026	39	255	294	0
Class of 2025	87	1,418	1,341	163
Class of 2024	911	20	0	931
Class of 2023	663	3,436	4,099	0
Class of 2022	66	2,140	607	1,599
Class of 2021	1,215	1,355	0	2,570
HS Principal	10,173	4,654	8,903	5,924
HS Hospitality	521	125	384	263
ECC Principal	25,395	38,550	25,450	38,495
ECC LIB	6,294	9,754	10,928	5,121
ECC Yearbook	5,403	2,148	1,717	5,834
Damage Deposit	300	450	0	750
MS Store	4,922	7,111	3,702	8,331
Class of 2020	5,044	18,366	9,585	13,824
Class of 2029	159	1,634	1,064	728
Elementary Beautification	1,727	5,741	2,664	4,804
Show Choir	485	0	0	485
Elementary Robotics	380	0	0	380
Special Olympics	3,211	2,142	2,677	2,676
Class of 2030	3,579	4,232	7,515	296
Elem Literacy	4,120	2,925	3,849	3,196
JH Honor Society	445	1,983	1,547	881
Class of 2031	2,586	7,271	6,706	3,150
Elementary Archery	1,320	820	0	2,140
The Finishline Store	6,037	1,231	5,251	2,017
Newcastle Archery	4	0	0	4
Class of 2032	1,020	5,325	4,048	2,297
Sub Total Activities	\$ 121,622	\$ 266,448	\$ 238,747	\$ 149,323
Total Activities	\$ 512,250	\$ 1,177,237	\$ 1,130,084	\$ 559,403

Exhibit A-6

Newcastle School District No. 001, McClain County, Oklahoma  
Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2019

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA#	Through Grantor's Project Number	Deferred Revenue (Accounts Receivable) July 1, 2018	Federal Grant Receipts	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) June 30, 2019	Indirect Cost included in Grant Expenditures
<b>U.S. Department of Education</b>							
<u>Direct Programs:</u>							
Indian Education Title VII	84.060A	561	(12,256)	65,994	70,465	(16,727)	2,994
<u>Passed Through Oklahoma State Department of Education:</u>							
Title I, Basic	84.010	511	(46,015)	211,004	209,000	(44,011)	8,745
Title 1, Neglected	84.010	518	0	350	433	(83)	18
<b>Title I</b>			(46,015)	211,354	209,433	(44,094)	8,763
IDEA-B Flowthrough	84.027	621	0	373,981	373,981	0	13,722
IDEA-B Prof. Development	84.027	615	0	2,467	2,467	0	0
IDEA-B Preschool	84.173	641	0	8,363	8,363	0	0
<b>Special Education Cluster</b>			0	384,811	384,811	0	13,722
Title II, Part A,	84.367	541	(8,022)	22,274	18,796	(4,544)	0
Title II, Part B Math & Science	84.367	542	192	0	192	0	0
Title VI, Part B Rural and Low Income	84.358	587	0	35,087	52,742	(17,655)	2,060
Title IV, Part A	84.424A	552	0	4,175	4,175	0	175
<u>Passed Through Oklahoma Department of Vocational Education</u>							
Carl Perkins	84.008	421	12,772	0	12,368	404	0
<b>Total U.S. Department of Education</b>			<b>(53,329)</b>	<b>723,695</b>	<b>752,982</b>	<b>(82,616)</b>	<b>36,459</b>
<b>U.S. Department of Agriculture</b>							
<u>Passed Through State Department of Education:</u>							
Breakfast Program	10.553	764	0	71,182	71,182	0	0
Lunch Program	10.555	763	0	239,520	239,520	0	0
<b>Child Nutrition Cluster</b>			0	310,702	310,702	0	0
Commodities Distributed-Lunch	(Note 3)	10.565	N/A	0	42,244	42,244	0
<b>Food Distribution Cluster</b>			0	42,244	42,244	0	0
<b>Total U.S. Department of Agriculture</b>			<b>0</b>	<b>352,946</b>	<b>352,946</b>	<b>0</b>	<b>0</b>
<b>U.S. Department of Interior</b>							
<u>Passed through Bureau of Indian Affairs:</u>							
Johnson O'Malley	15.130	563	(5,983)	8,228	9,329	(7,084)	0
<b>Total U.S. Department of Interior</b>			<b>(5,983)</b>	<b>8,228</b>	<b>9,329</b>	<b>(7,084)</b>	<b>0</b>
<b>TOTAL FEDERAL ASSISTANCE</b>			<b>(59,312)</b>	<b>1,084,869</b>	<b>1,115,257</b>	<b>(89,700)</b>	<b>36,459</b>

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2019**

**Note 1 – Basis of Presentation** – The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the School under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended and does not present the financial position, changes in net position or cash flows of the School.

**Note 2 – Summary of Significant Accounting Policies** – Expenditures reported on the Schedule are reported on the regulatory basis of accounting consistent with the preparation of the combined financial statements except for nonmonetary assistance noted in Note 3. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The School has elected not to use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance.

**Note 3 – Food Distribution** – Non-monetary assistance is reported in the Schedule at the fair market value of the commodities received and disbursed.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Board of Education  
Newcastle School District No. I-001  
McClain County, Oklahoma

Board Members:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis, within the combined financial statements of Newcastle School District No. I-001, McClain County, Oklahoma, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's financial statements and have issued our report thereon dated January 10, 2020. The report on these financial statements was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Newcastle School District No. I-001, McClain County, Oklahoma's, internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. (2019-001 and 2019-002).

### **Compliance and Other Matters**

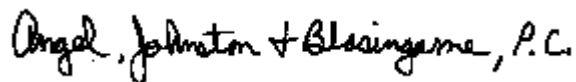
As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Newcastle School District No. I-001, McClain County, Oklahoma's, Response to Findings**

Newcastle School District No. I-001, McClain County, Oklahoma's response to the findings identified in our audit are described in the attached corrective action plan. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chickasha, Oklahoma  
January 10, 2020

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

The Honorable Board of Education  
Newcastle School District No. I-001  
McClain County, Oklahoma

Board Members:

**Report on Compliance for Each Major Federal Program**

We have audited Newcastle School District No. I-001, McClain County, Oklahoma's, compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2019. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Newcastle School District No. I-001, McClain County, Oklahoma's, major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, Newcastle School District No. I-001, McClain County, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

## **Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Angel, Johnston & Blessingame, P.C.*

Chickasha, Oklahoma  
January 10, 2020

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Schedule of Findings and Questioned Cost**  
**For the Year Ended June 30, 2019**

**SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements:**

Type of Auditor's Report Issued: Adverse opinion on the combined financial statements-regulatory basis in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.

Internal Control Over Financial Reporting:

Material Weakness(es) identified? ☐ Yes ☒ No

Significant Deficiencies identified not considered to be material weaknesses? ☒ Yes ☐ None Reported

Noncompliance material to financial statements noted? ☐ Yes ☒ No

**Federal Awards:**

Type of auditor's report issued on compliance for major programs: Unmodified in conformity with regulatory basis of accounting.

Internal Control Over Major Programs:

Material Weakness(es) identified? ☐ Yes ☒ No

Significant Deficiencies identified not considered to be material weaknesses? ☐ Yes ☒ None Reported

Audit Findings disclosed that are required to be reported in accordance with the Uniform Guidance, Section 200.516(a)? ☐ Yes ☒ No

Dollar threshold used to distinguish between Type A and Type B programs \$750,000

Auditee Qualified as low-risk auditee under Uniform Guidance? ☐ Yes ☒ No

**Identification of Major Programs:**

**CFDA#**

84.010

Title I

84.027, 84.173

Special Education Cluster

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Schedule of Findings and Questioned Cost**  
**For the Year Ended June 30, 2019**  
**(Continued)**

**Findings-Financial Statement Audit**

**2019-001 – Statement of Condition** – During our testing of payroll, we noticed an employee that did not have a signed and approved contract.

**Criteria** –Per Oklahoma State Statute §70-6-101, “No person shall be permitted to teach in any school district of the state without a written contract.”

Oklahoma State Statute §70-5-123, “No expenditure involving an amount greater than Five Hundred Dollars (\$500) shall be made by a board of education except in accordance with the provisions of a written contract or purchase order.”

**Cause/Effect of Condition** - The employee was a principal for the month of July and then changed positions to interim Superintendent. When contracts were prepared the contract for the one month as principal and the extra duties was overlooked. This oversight increases risk that employees could be paid more or less than the board intended.

**Recommendation** –The District should execute an employment contract.

**2019-002 – Statement of Condition** - During our testing of activity funds we noticed a bank account with \$100 that was not included in the activity fund summary; therefore, the summary did not reconcile back to the bank account total. Also, this \$100 was child nutrition money which should have been closed into the General Fund by June 30, 2019.

**Criteria** – Per Oklahoma State Statute § 70-5-129, "Any remaining balance in the child nutrition subaccount shall be transferred to the school district general fund on or before June 30 of each year." Even though this money was not listed in the child nutrition subaccount it is actually child nutrition money and should be treated as such.

**Cause/Effect of Condition** – The District was unaware that the \$100 in the bank account needed to be ran through the activity fund account. If all accounts aren't being accounted for, the activity funds summary report may not show an accurate total balance.

**Recommendation** – We recommend the district run the bank account through the activity funds and close out the account back into the general fund at the end of each year.

**Findings and Questioned Costs – Major Federal Award Programs Audit**

(None Reported)

**Newcastle School District No. I-001, McClain County, Oklahoma**  
**Summary Schedule of Prior Year Audit Findings**  
**For the Year Ended June 30, 2019**

**2018-001 – Finding**

**Statement of Condition** –During testing of gate reconciliation county sheets, we noted that six of the twelve gate reconciliations tested were only signed by one person and that two of the twelve gate reconciliations could not be traced back to the number of tickets sold.

**Criteria** –Gate reconciliation count forms should be completed at the end of an event before the money is placed into the hands of one person. The reconciliation should reconcile the number of tickets sold to the amount of cash received. These count sheets should also be completed and signed by two individuals.

**Cause/Effect of Condition** – Lack of internal controls could result in monies being lost or stolen.

**Recommendation** –Gate reconciliation count forms should be completed at the end of an event. Tickets sold should be reconciled to cash collected. Two people should count the money, complete the form, and sign it before proceeds are placed into the hands of one person. Any significant discrepancies between ticket sales and actual cash should include a description of what the gate workers believe caused the problem.

**Current Status** – This was not noted for the 2018-19 audit.

**2018-002 – Finding**

**Statement of Condition** –During our testing of payroll contracts, we noted that the Superintendent was paid a stipend of \$400 that was not included on his contract. He was also paid \$61,674 for a buy-out in which teacher retirement was paid. We noted another administrative employee was paid an additional \$5,130 which was not in the contract or current year minutes.

**Criteria** –The superintendent cannot be paid more than the amount listed on the contract filed with the State Department of Education. Teacher's retirement defines ineligible compensation as "Payment made for termination or retirement including a contract buy-out". School personnel should be paid their contract amount or other documented pay amounts.

**Cause/Effect of Condition** – The stipend payment to the superintendent and the payment of retirement on the buy-out was an oversight. The buy-out was approved at a Board meeting during executive session, so information is not available in the minutes and a contract was not prepared. The \$5,130 additional amount paid was noted as a raise that was approved in June 2016 minutes effective for the fiscal year 16/17. The raise was reflected in the contracts for other employees but was not added to this contract. The superintendent was paid more than the amount listed on the contract on file with the State Department of Education. Teacher's retirement was overpaid \$10,176.21. Employees could be overpaid when salaries are not documented on their contract or in the minutes.

**Recommendation** –We recommend all wages paid to the superintendent be included on their contract and filed with the State Department of Education. We recommend the District contact teachers retirement to discuss how to correct the overpayment. We recommend all salaries be documented on a contract.

**Current Status** – This was not noted for the 2018-19 audit.

**2018-003 – Finding**

**Statement of Condition** – During our testing of expenditures, we noted six of the fifty one purchase orders tested had invoices that were not signed by the employee to acknowledge the receipt of goods or services. We also noted there were four purchase orders that had no signatures of the purchasing officer or encumbrance clerk.

**Criteria** – Proper purchasing procedures include a signature by the receiving employee denoting goods or services were received. This procedure helps prevent the school from paying for items not received and lets the staff paying the invoice to know that the goods or services were received in good order. Also, Oklahoma State statutes require a purchase order be approved prior to the purchasing of goods or services.

**Cause/Effect of Condition** –Employees are not always following purchasing procedures and internal controls are not being followed.

**Recommendation** –This could lead to the school paying for goods or services not actually received or authorized. If a school's budget is tight, non authorized purchases could lead to the school overspending their budget.

**Current Status** – This was much improved for the 2018-19 year.

**Findings and Questioned Costs – Major Federal Award Programs Audit**

**2018-004 – Finding –Title II, Part B Math & Science CFDA#84.367 for period ending 6-30-18**

**Statement of Condition** –During our review of federal programs, we noted that prior year federal revenues of \$3,901 for the Title II, Pt. B Math & Science grant was coded to a local project code rather to the prior year federal revenue OCAS code of 799. Also, we noted that current year Title II, Pt. B Math & Science grant revenues and expenditures were also coded to a local project code 054 rather to the federal project code of 542.

**Criteria** –Federal revenues and expenditures should be recorded and tracked using the federal project codes as outlined in the Oklahoma Cost Accounting System manual.

**Cause/Effect of Condition** – Management was not thinking these funds were federal funds or expenditures since the Title II, Pt. B Math & Science grant is now administered through the University of Oklahoma. Federal revenues and expenditures were underreported which leads to an incorrect Schedule of Federal Expenditures being presented to the State Department of Education as well as federal agencies.

**Recommendation** –The school should code prior year Title II, Pt. B Math & Science revenues to project 799. They should also code all current year revenues and expenditures for this program as federal revenues and expenditures using the Project code 542. Management has already corrected this coding on their OCAS data.

**Current Status** – This was not noted for the 2018-19 year.

OTHER OKLAHOMA DEPARTMENT OF EDUCATION REQUIRED INFORMATION



**Newcastle School District No. I-001, McClain County, Oklahoma  
Schedule of Accountant's Professional Liability Insurance Affidavit  
For the Year Ended June 30, 2019**

STATE OF OKLAHOMA     )  
  )ss  
COUNTY OF GRADY        )

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Newcastle School District No. I-001, McClain County, Oklahoma*, for the audit year 2018-19.

ANGEL, JOHNSTON, & BLASINGAME, P.C.

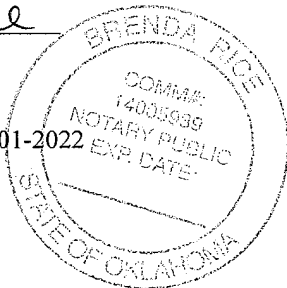
*Darrel Johnston*

by \_\_\_\_\_

Subscribed and sworn to before me this 13 day of January, 2020.

*Brenda Rice*  
Notary Public

My Commission Expires 07-01-2022



## SCHOOL'S CORRECTIVE ACTION PLAN



# Newcastle Public Schools

**Jeff M. Landes**

Chief Financial Officer / Chief Operating Officer

101 North Main

Newcastle, OK 73065

(405) 387-6425 office

jlandes@newcastle.k12.ok.us

## Newcastle Public School District McClain County

### Audit Findings Corrective Action Plan

Audit Year: 2018-2019

Audit Finding Reference Number: 2019-001

#### Description of Finding:

During testing of payroll, the auditors noticed that an employee did not have a signed and approved contract. As mentioned in the Statement of Condition, the employee was a building principal that was transitioned to the role of Interim Superintendent in mid-July after the unexpected departure of the prior Superintendent. During the hectic transition, the CFO neglected to create a partial-year contract for the three weeks of July that the Interim Superintendent was technically still paid as a Principal.

Contact Person: Jeff Landes

#### Steps Implemented:

CFO and personnel staff will strive to ensure that everyone paid over the \$500 threshold has a written contract.

Completion Date: January 7, 2020

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Jeff M. Landes, Chief Financial Officer



# Newcastle Public Schools

**Jeff M. Landes**  
Chief Financial Officer / Chief Operating Officer

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Newcastle, OK 73065  
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jlandes@newcastle.k12.ok.us

Newcastle Public School District  
McClain County

## Audit Findings Corrective Action Plan

Audit Year: 2018-2019

Audit Finding Reference Number: 2019-002

### Description of Finding:

During testing of activity funds the auditors noticed a bank account with a June 30, 2019 balance of \$100 that was not included in the Activity Fund summary. This bank account and bank balance are reported to the board on a monthly basis. The account is used for the deposit of online child-nutrition payments. The decision was made during the 2018-2019 year to keep a \$100 balance in that account in the event an electronic payment was reversed by the vendor to keep the bank account from going negative. On June 30, 2019, the \$100 should have been transferred into the General Fund and that was not done.

Contact Person: Jeff Landes

### Steps Implemented:

Year-end process documents have been updated to include transferring that bank account balance into the General Fund.

Completion Date: January 7, 2020

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Jeff M. Landes, Chief Financial Officer